This upper area will be filled prior to the evaluation with project identification and progress tracking information.

Rating Scale: Purpose:

- Above Standard
- Standard
- Below Standard
- Not Applicable

Upon design & bid completion for a State Building Commission project of this type, the Owner’s staff provides this evaluation of Designer performance during the design & bid phases using this SBC-7 form. This evaluation is for the Designer’s information regarding the standard of service expected by the SBC and perceived by staff. The evaluation is in 10 parts, each rated to the scale at left, with comments for ratings above or below standard.

Program Phase: facilitated defining of project time, funding, site, scope, and function

Schematic Design Phase: requisite site analysis, design concepts, and schematic drawings

Design Development Phase: production of fully developed design concept and cost estimate

Construction Documents Phase: production of complete and accurate bidding documents

Bid Phase: performance in soliciting bids, req’d addenda, receiving bids, and pursuing award

Accuracy and detail of construction cost estimate; estimate was in alignment with bids received

Adherence to the overall design and bid schedule; no inordinate delays brought about

Adherence to the overall project program objectives; kept within project bounds

Supervision of consultants’ performance; ensured their prescribed duties were met

Relationship with Owner, institutional end-user, and regulatory officials

Evaluator’s printed name
Evaluator’s signature & date

Director’s Initials

Designer’s printed name
Designer’s signature & date

Designer, upon receiving an evaluation from the Owner, is asked to sign above as an acknowledgement of the process and information, and return the form to the Owner c/o TBR OFD, Suite 664, 1415 Murfreesboro Rd, Nashville TN 37217-2833. Designer may also add comments, which will be filed with the original evaluation.