Annual Improvement and Major Maintenance Budget

TBR OFD
Issues Annual Guide update

If a new project, or major redefinition of an existing project

Institution Prepares
Project and funding description documents

Otherwise

Institution Prepares
A rough estimate of updated cost and funding needs.

Institution Prepares
- Capital Maintenance
- Capital Outlay
- Disclosures
- DB 71 Summary of Capital Budget Request

Institution Submits
Final DB 71, Projects, and funding description documents to Capital Budget Manager

TBR OFD
Receives, compiles, analyzes, adjusts, and prioritizes, then submits summary to Chancellor for approval

Field checks on some proposed maintenance

Institution replies

Chancellor Submits
summary to Board for approval

Board
Budget request is presented, reviewed, and approved in June meeting

TBR OFD Submits
Budget summary and supporting documentation to THEC and F&A

Governor
With assistance of F&A, develops State Budget Recommendation and submits to the Legislature about the first of February

Legislature Appropriates

Project and Funding Description Documents
- DB 70
- Equipment List
- Educational Specification
- Program Statement
- Project Support attachment
- Fee Attachment (If multi-part)
- Estimated annual utilities and new programmatic costs
- Space Tabulation

THEC
Assesses TBR and UT requests and makes combined recommendation to Governor