

# Mike Whitehead

## Vice President

Higher education administrator with more than 12 years experience in secondary and postsecondary education and 13 years manufacturing experience. Energetic leader dedicated to helping students achieve education and career goals by engaging faculty and staff and working with regional education and community partners.

## SKILLS

Management

Problem-solving

Interpersonal

Organizational

Leadership

Communication

Project Management

Time Management

Microsoft Office Suite

Social Media

## WORK EXPERIENCE

### Vice President

#### Tennessee College of Applied Technology-Pulaski

08/2015 – Present

*Achievements/Tasks*

- Manage 16 full-time and 2 part-time instructional programs and 37 staff and faculty employees
- Manage \$3.9 million annual budget
- Engage with regional businesses and industries to identify and provide needs-centered educational training
- Collaborate with secondary and higher education regional partners to create educational opportunities for students
- Monitor compliance for annual accreditation performance benchmarks; ensure institutional accreditation requirements are met
- Title IX coordinator, Title VI coordinator, Disability Services director, Equity officer, Affirmative Action officer
- SkillsUSA lead advisor--TCAT-Pulaski recognized as a national Model of Excellence (2018), one of only 24 schools in nation
- National Technical Honor Society lead advisor
- Ollie Otter Seatbelt Safety Program coordinator--received highest level award for program participation for 2017-2018

### Secondary Math Educator

#### Marshall County Schools

08/2006 – 08/2015

*Achievements/Tasks*

- Level 5 educator (2009-2010, 2013-2014)
- Team leader for multiple professional learning communities (PLCs)
- Inservice/professional development presenter
- Building-level technology support person
- Member of 2014-2015 Director's Advisory Council

### Senior Demand Analyst

#### Cosmolab

05/2005 – 05/2006

*Achievements/Tasks*

- Managed development of monthly sales forecasts of items representing \$55 million sales volume
- Facilitated monthly demand management meetings with global sales director, account managers, customer service, plant manager and other plant operations personnel
- Authored standard operating procedures (SOPs)

## WORK EXPERIENCE

### Youth Minister

Westvue Church of Christ

08/2002 – 05/2005

*Achievements/Tasks*

- Worked with parents and church leadership to develop a strong, nurturing youth program for approximately 85 children
- Project coordinator/organizer for weekend retreats (70-80 people) and summer camps
- Managed an annual budget of \$7,200

### Production Material Buyer

Kantus Corporation

06/2000 – 08/2002

*Achievements/Tasks*

- Sourced raw materials to be used in production of interior automotive components
- Negotiated raw material pricing and established cost savings programs with suppliers

### Distribution Planning Supervisor, Material Planner, Sales Forecast Manager, Forecast Analyst, Operations Supervisor

Sanford Corporation (Newell Rubbermaid)

02/1990 – 06/2000

*Achievements/Tasks*

- As Distribution Planning Supervisor (1999-2000), worked with Customer Service & manufacturing plants to develop a daily shipping plan to fill customer orders; managed 2 salaried employees
- As Material Planner (1998-1999), scheduled the plant floor operations to attain customer service level targets of 98%; projected department staffing levels
- As Sales Forecast Manager (1995-1998), managed development of monthly sales forecasts of 8,000 items (\$700 million in sales); facilitated monthly meetings with VP of sales, national account managers, purchasing managers and planning directors; managed 2 salaried employees
- As Forecast Analyst (1993-1995), developed and analyzed monthly sales forecasts of 1,500 items representing \$200 million in sales; established a liaison between marketing, sales, planning and purchasing
- As Operations Supervisor (1990-1993), managed 30 direct labor employees to attain customer service and efficiency goals; led a Continuous Improvement Team

## EDUCATION

### Master of Education

Tennessee State University

01/2016 – 12/2017

### Professional Teacher Certification (Grades 7-12 Mathematics)

Teach Tennessee Institute

08/2006 – 08/2009

### Bachelor of Science Mathematics

Tennessee Tech University

08/1985 – 06/1989

## ACHIEVEMENTS

TCAT-Pulaski Employee of the Year (2017)

South Central Region (13 counties) Grades 9-12 Teacher of the Year (2015)

Marshall County (Grades 9-12) Teacher of the Year (2015)

Marshall County (Grades 9-12) Teacher of the Year (2011)

## **WORK HONORS & AWARDS**

Ollie Otter Service Award (2017 – 2018)

SkillsUSA Models of Excellence Award (2017 – 2018)

SkillsUSA Gold Chapter of Excellence (2017 – 2018)

SkillsUSA Gold Chapter of Excellence (2016 – 2017)

## **ORGANIZATIONS**

Giles County CTE advisory committee

Lawrence County CTE advisory committee

Loretto High School CTE advisory committee

Giles County Workforce Development Committee

Lincoln County CTE advisory committee

National Healthcare advisory board