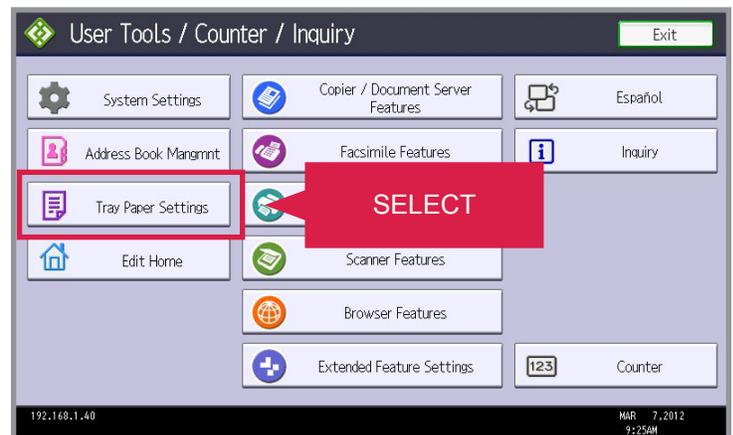


TRAINING EXERCISE  
**CONFIGURING PAPER TRAY SETTING**

**STEP 1:**  
To configure Paper Tray Settings, Select User tools/ Counter.



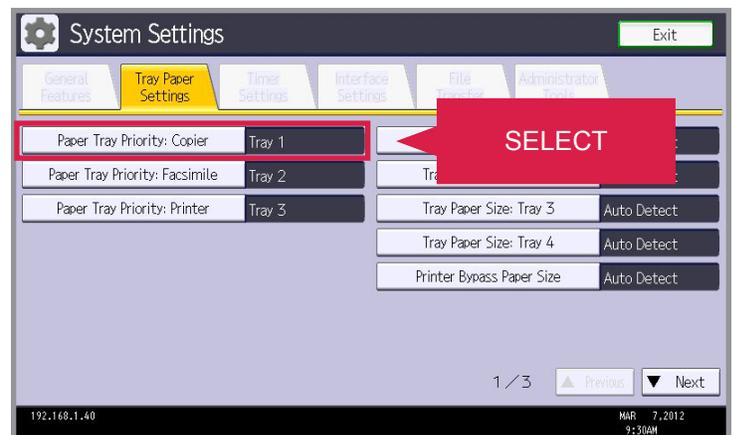
**STEP 2:**  
Select Tray Paper Settings.



**STEP 3:**  
There are three screens, which allow you to configure your paper tray setting depending on your needs. You can select paper tray priority for copier, facsimile and printer. For demonstration purposes, Select Paper Tray Priority: Copier.

We will set Tray 1 with the following settings:

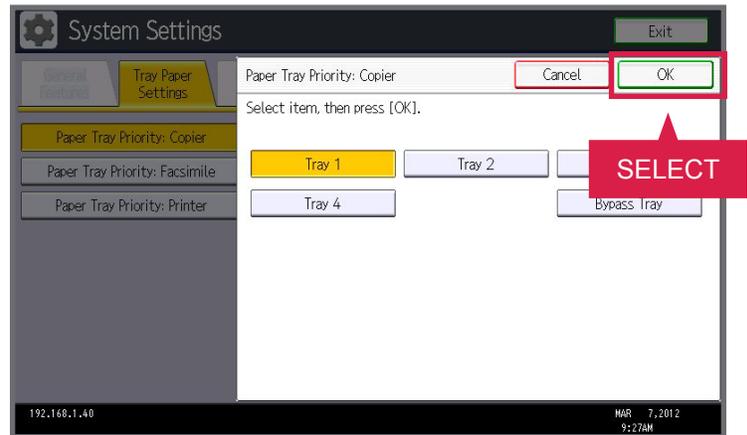
- Tray Paper Size – Auto Detect
- Paper Type – Bond
- Paper Thickness – Middle thick (82-105g/m2). This is important to ensure correct fusing temperature for thick paper.



**CONFIGURING PAPER TRAY SETTING**

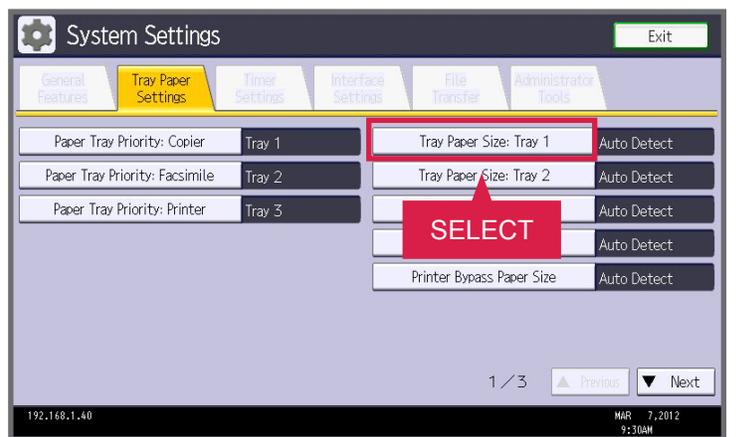
**STEP 4:**

Select Tray 1 and then Select OK.



**STEP 5:**

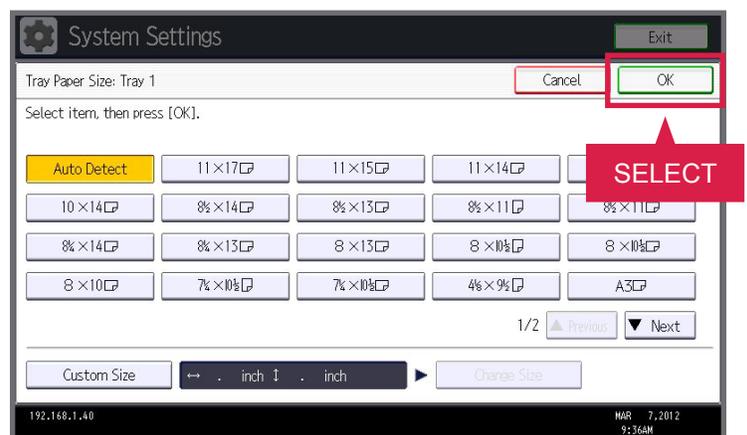
Select Tray Paper Size: Tray 1.



**STEP 6:**

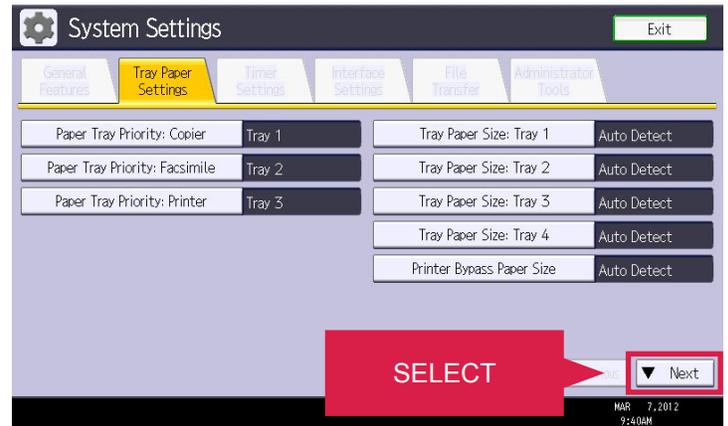
The default is set for auto detect, we recommend that you use the default setting. Select OK.

Note: If you wish to configure a particular tray to a particular size make the necessary selections here for Tray 1. You can also use custom size — please refer to the User Guide for an applicable custom size that your device will recognize.

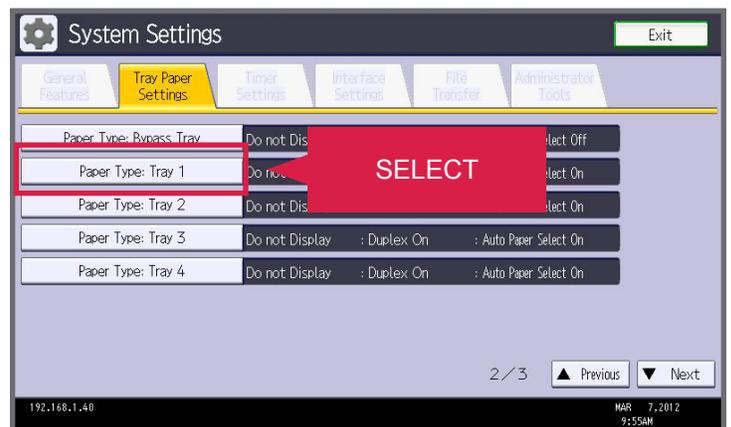


CONFIGURING PAPER TRAY SETTING

**STEP 7:**  
Select Next.

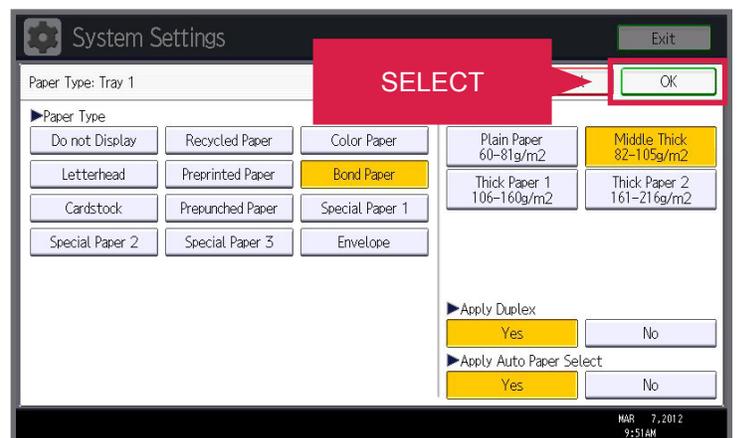


**STEP 8:**  
Select Paper Type Tray 1.



**STEP 9:**  
Select Bond Paper and Middle Thick. Select OK.

Note: On this screen you can select the paper type, which you will use for each tray. You can also select the paper thickness according to the information found in the user guide.



**CONFIGURING PAPER TRAY SETTING**

**STEP 10:**

You have now completed configuring the paper tray settings.

JOB TASK COMPLETE.

