# 2015 SGPC Summer Retreat
## August 13-14, 2015
### Standing Stone State Park

<table>
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<th><strong>Thursday, August 13, 2015</strong></th>
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<td><strong>1-2 p.m.</strong></td>
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| **2-2:15 p.m.** | Welcome/Introductions/Schedule Review  
  *Heidi Leming, TBR System Office*  
  Tea Room |
| **2:15 p.m.** | Meet & Greet Activity  
  Group Photo – Wear your school colors/letters  
  Tea Room |
| **3:15 p.m.** | Session #1: What it Means to be in SGPC  
  *Heidi Leming*  
  Tea Room |
| **3:30 p.m.** | Session #2: What is TBR? TBR Jeopardy  
  *Heidi Leming*  
  Tea Room |
| **4:30 p.m.** | Session #3: Student Motivation & Group Consensus  
  *Jame'l Hodges (TSU)*  
  Tea Room |
| **5-6 p.m.** | Cookout provided by TTU Dining |
| **6-7:30 p.m.** | Relocate to Lodge & Group Recreation Time  
  *Tennessee Tech Recreation Department* |
| **7:30-8:30 p.m.** | Session #4: Effective Meeting Management  
  *Justin Lawhead (UofM)*  
  Lodge Mtg Room |
| **8:30-9:30 p.m.** | Session #5: Conflict Resolution  
  *Kenny Yarbrough (VSCC)*  
  Lodge Mtg Room |
| **9:30 p.m.** | Ice Cream Social & School Swap  
  Free Time for Evening  
  Lodge Mtg Room |

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<td><strong>7:30-8:30 a.m.</strong></td>
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| **9 a.m.** | Low Ropes Course Activity  
  *Jasin Wills & Lauren Murton, APSU Recreation Department* |
| **11 a.m.** | Break to Prepare for Lunch |
| **11:30-12:30 p.m.** | Lunch with the Chancellor Morgan & Regent Emily Reynolds  
  Lodge Dining Room |
| **12:30-1:30 p.m.** | Session #6: Best Practices in Communication with Students & Administrators  
  *Sarah Hooper (RSCC) & Kim Thomas-LaRue (PSTCC)*  
  Lodge Mtg Room |
SGA Executive Officer Responsibilities:

President
The president shall be responsible for:
1. Leading the business meeting of the Student Government President's Council meetings;
2. Working with the Assistant Vice Chancellor for Student Affairs on the development on the SGPC meeting agenda;
3. Working with the Assistant Vice Chancellor for Student Affairs on the logistical planning for all SGPC meetings;
4. Serving as a liaison between the Council members and the Office of Academic Affairs and Chancellor at the Tennessee Board of Regents System Office; and
5. Other duties as assigned.

Vice President
The vice president shall be responsible for:
1. Leading the business meeting of the Student Government President's Council meetings when the President is not in attendance;
2. Asssuming the responsibilities of the SGPC President if the President is unable to continue in the position;
3. Maintaining the SGPC social media presence and informing members of TBR related student events, including national conferences, regional opportunities, and institutional student resources;
4. Serving as a liaison between the Council members and the Office of Academic Affairs and Chancellor at the Tennessee Board of Regents System Office; and
5. Other duties as assigned.

Secretary
The secretary shall be responsible for:
1. Maintaining the roster of council members including:
   a. Member's Full Name,
   b. Address; City; State; Zip Code
   c. College or University Name
   d. Email(s) and Phone for contact options
2. Working with the Assistant Vice Chancellor for Student Affairs on transmission of information to council members;
3. Maintaining an accurate copy of SGPC's bylaws;
4. Managing attendance of individuals present at each meeting;
5. Maintaining records of meeting agendas and minutes;
6. Attending all council meetings;
7. Working with executive officers and Assistant Vice Chancellor for Student Affairs in the planning and implementation of council meetings;
8. Other duties as assigned