

TSM
CONFERENCE CALL MINUTES
August 11, 2016, 2016
10:00 AM CST

Institution	In Attendance	Absent
APSU	√	
CHSCC		x
CLSCC	√	
CoSCC	√	
DSCC	√	
ETSU	√	
JSCC	√	
MSCC	√	
NSCC	√	
NESCC	√	
PSTCC	√	
RSCC	√	
SWTCC	√	
TSU	√	
TTU	√	
VSCC		x
WSSC	√	
TBR	√	

Questions/Topics:

1. How TCAT vendors are going to be handled was discussed. Currently, some schools do not put their TCAT vendors in SciQuest, only in Banner. Others only put them in SciQuest if the school is going to use them as well. Your TCAT vendors should have been included in the Banner data extract so they should appear in TSM. Once TSM is live, all TCAT vendors will need to register through TSM.
2. Dana West (RSCC) asked how the schools were going to handle new vendor requests from school staff. Jo Smith (NSCC) and Amy Watts (TBR) are going to send everyone what they have on their respective websites for employees.
3. Donna Wallis (TTU) asked about location specific fulfillment center addresses and contacts. Amy Watts (TBR) tested this scenario after the call and emailed the results and instructions to the TSM group.
4. Amy Watts will ask SciQuest if there is a way for the schools synced to vendor to be notified when a vendor record change is initiated by a school. The school will automatically be notified via email when the **vendor** initiates the change.
5. Amy Watts stressed the importance of installing all of the patches in TEST and Production and to thoroughly test. Our support from the TSM Implementation Team is coming to an end and we need the help of everyone testing to uncover problems. August 18, 2016 the TBR System Office will transition to normal support and will have to submit a ticket if an issue arises.
6. Amy Watts discussed the issue of 4 Income Type codes not syncing to Banner. It has been discovered that the Banner code descriptions do not match the SciQuest

descriptions. This is being corrected and will be communicated with all schools so your IT can correct this. After this is corrected, TBR is in a position to operate in Production.