

JEFFERY S. BOYD, Ed.D.

Administrative Experience

Provost | Tidewater Community College- Norfolk Campus | Norfolk, VA

July 2014- present

Provide oversight as the chief administrative officer of the campus. Provides campus leadership, executing plans and actions, establishing and maintaining a physical environment conducive to teaching and learning. Responsible for advancing the College's mission and strategic plan by allocating the resources needed to ensure that the campus efficiently and effectively develops and delivers requisite programs and services. Coordinates planning, development, organizational management, and evaluation of numerous and varied functions to ensure student success. Under the direction of the College President, and in collaboration with the President's Executive Staff, engages in and ensures the campus's engagement in community outreach on behalf of TCC within the locality served by the campus. Norfolk campus is the only urban campus of TCC and serves 14,000 students annually.

- Rebuilt campus leadership team
- Established campus presence in community
- Completed first campus master plan
- Re-established relationships with Norfolk Public Schools
- Increased dual enrollment with Norfolk Public Schools over a two year period; 421% FTE increase, and 560% student increase
- Established relationships with Downtown Norfolk Council and Downtown Norfolk Civic League
- Development of first one year to completion Accelerated Associates Degree
- In collaboration with Educational Foundation, seeking 1M from the Perry Foundation for expansion of Culinary Program
- Initiated a retention program focused on students completing 20 credits in 1 year (20 in 1). As students who complete 20 credits in 1 year are 5 times more likely to complete

Elgin Community College 2006-2014

Dean | Sustainability, Business & Career Technologies | Elgin Community College Elgin, IL

2010- 2014

Provided divisional leadership in collaboration with faculty and staff, comprised of 22 academic programs in a unionized environment. Curriculum and program development, faculty and staff supervision (145 direct/indirect reports), professional development, policy formation, strategic planning, assessment, curriculum review, budget development, grant development, and capital equipment purchases.

- Sound academic management of all resources allocated to division (\$10 million)
- Hire and evaluate full-time tenure-track faculty
- Hire, supervise, and evaluate support staff
- Build partnerships with business leaders, industry leaders and public officials (lobbying team member)
- Elgin Development Group (Economic/Workforce) Chair
- Developed Regional Manufacturing Advisory Team
- Executive Incident Management Team Member
- Curriculum Council
- Member of the Steering Committee responsible for conceptual design and planning of future Public Safety & Sustainability Center
- Secured a \$75K endowment from the Seigle family to start an Entrepreneurship program
- Chair of the cross-functional, campus-wide Sustainability Committee
 - Committee worked to ensure that sustainability is an integral part of planning, operations, facility design, purchasing, investments and student life, while tying all of these efforts into the formal and informal curriculum

- Committee spearheaded a paperless initiative aimed at saving the college approximately \$125,000 per year; the Cross Functional Team includes members of Student Accounts, Finance, Financial Aid & Registration and Information Technology

Interim Dean of Business & Career Technologies | Elgin Community College | Elgin, IL

2008- 2010

Provided leadership for the division in collaboration with faculty and staff; Leadership was provided in the areas of policy formation, curriculum and program development, assessment and review, curriculum review, strategic planning, budget, grant development, capital equipment purchases, personnel management including faculty and staff development, and instructional technology changes.

- Developed and implemented college-wide emergency response training for all faculty, staff and administrators
- Hired and evaluated full-time tenure-track faculty
- Hired, supervised, and evaluated support staff
- In collaboration with faculty, began Sustainability focus at the college
 - Developed Energy Management Curriculum (Wind, Solar, Geothermal)
 - Secured funding to launch a sustainable rooftop garden for the Culinary Arts program which has saved the program money and trained students to plant and care for a garden
 - In collaboration with Kane County & the Department of Energy, secured \$100K to train local contractors in energy efficient building practices; more than 53 contractors have used this funding
- Secured funding of \$100K to upgrade equipment in the Automotive program from the Department of Education
- Selected by support staff union to serve on a cross functional team in the evaluation of all support staff positions using the Hay Group methodology
- Secured funding of \$150K from the National Science Foundation to start a new Digital Computer Forensics Program and to train law enforcement officers

Associate Dean of Business & Career Technologies | Elgin Community College | Elgin, IL

2006- 2008

Assisted the dean in ensuring sound academic management of all resources allocated to the 22 programs in the division; chaired several full-time tenure-track faculty hiring committee searches and assisted the dean in the supervision and evaluation of faculty and staff; as associate dean, was responsible for managing the Carl Perkins Grant and other federal and state grants.

- Collaborated with college constituencies in purchasing and upgrading new Public Safety Communication Program (911) Dispatch Simulator Training System. In working with Marketing, enrollment for the program increased by 200 percent
- Developed and implemented free training for law enforcement officers through a Department of Justice grant; more than 125 police officers were trained under this grant

Director of Education and Employment | Quad County Urban League | Aurora, Illinois

2005

Developed educational enhancement programs for ‘at risk’ youth; supervised and evaluated staff; Served as grant administrator; Served as liaison with educational institutions, community agencies, local and state governmental agencies.

- Developed and implemented a basic computer skills workshop series
- Designed and executed a protocol to follow grant procedures and guidelines
- Built relationships with educational, public and community organizations

Student Services Experience

Regional Student Services Counselor | Olivet Nazarene University | Chicago Regional Center

2003-2004

Set up and worked at new regional center as the person responsible for advising and counseling adult graduate students throughout the Chicago land area who were enrolled in the School of Graduate and Adult Studies. Some of the tasks included

reviewing transcripts, student records and articulations. Additionally, served as the enrollment counselor for the extension campus; responsible for public relations and for building partnerships with community organizations.

- Developed and implemented new registration and orientation programs
- Designed and implemented an online document verification protocol which helped streamline communications between the main campus and the satellite campuses

Minority Student Retention Coordinator | Waubensee Community College | Sugar Grove, Illinois | 2001- 2003

Advised and mentored minority students; Developed and designed workshops for faculty and staff to enhance interactions with students of color; Implemented new student orientation sessions for students and worked with district high schools and middle schools on a “You are going to college” program.

Community College Teaching Experience

Adjunct Criminal Justice Instructor Elgin Community College; Elgin, IL **2009- 2014**

Taught a variety of courses from Introduction to Criminal Justice to Criminal Investigations. Taught high school Dual enrollment courses as well as online courses in Criminal Justice.

Additional Work Experience

History Teacher | Calvary Temple High School | Modesto, CA **1998 -2000**
Executive Manager of Asset Protection | Target | Broadview, IL **1994 -1998**
Police Officer/Detective | City of Manteca | Manteca, CA **1985-1994**

Education

Doctor of Education: Community College Leadership

National Louis University | Chicago, IL | 2010

Master of Arts: Education; Adult Education & Distance Learning

University of Phoenix | Phoenix, AZ | 2005

Bachelor of Arts: Human Services

Judson University | Elgin, IL | 1997

Associate of Arts: Criminal Justice

San Joaquin Delta College | Stockton, CA | 1984

Professional Activities & Affiliations

Communities in Schools Board Member	2016- present
Hampton Roads Chamber of Commerce	2015- present
Downtown Norfolk Council	2014- present
Downtown Norfolk Civic League	2014- present
Greater Norfolk Cooperation	2014- present
Norfolk Public School CTE Advisory Member	2014- present
Civic Leadership Institute	2015
President’s Advisory and Planning Council	2014- present
Faculty Contract Negotiations Team	2014
Committee Chair- City of Elgin Development Group (Workforce/Economic Development)	2014
Member, Board of Directors- Elgin Sports Academy	2012- 2014
American Association Community College Future Leadership Institute	2009
Illinois Green Economy Network	2008- 2014
Manufacturing Career Counsel	2008- 2014

Member, Board of Directors- TRI-City Family Services	2007- 2008
Association of Career and Technical Educators (ACTE)	2006- 2014
Northern Career and Technical Administrators	2006- 2014

Leadership Initiatives

Following is a list of significant community college initiatives for which I have provided leadership.

Curriculum provides the foundation for student learning. I have provided leadership for:

- New and revised transfer and career courses and programs and data analysis leading to the improvement or withdrawal of programs
- New transfer courses with IAI (Illinois Articulation Initiative) articulation
- Development of accelerated & clear pathway tracks within career programs to strengthen student completion
- Development of opportunities for integrated learning including internships and work based learning opportunities for students
- Development of Online and Hybrid courses
- Development of first one year to completion Accelerated Associates Degree
- Increased dual enrollment at Norfolk campus over a two year period; 421% FTE increase, and 560% student increase
- Completed first campus master plan

Student services are essential to promote successful completion of students' academic goals. I have provided leaderships for:

- Development of new student orientation programs and college success courses
- Funding support for the Write Place and CTE in-class tutoring
- Evaluation and revision of institutional placement policies in order to place students in courses where they have the prerequisite skills needed for success while minimizing the length of time to complete necessary developmental courses

The selection, evaluation, mentoring and promotion of faculty and staff are the most important things we do. If they are done well, everything else becomes easier. I have:

- Hiring of new leadership team, Norfolk campus
- Chaired multiple search committees and interviewed finalist resulting in the hiring of excellent faculty, academic staff and administrators
- Successfully evaluated and mentored numerous faculty and recommended tenure
- Team member on Faculty Professional Development Committee
- Team member on Diversity Committee

Partnerships with community organizations and businesses are important to the community college mission. I have:

- Attended community meetings on multiple issues from economic and workforce development to Citywide Greentown events and currently chair the City of Elgin Economic Development Group
- Met with leaders from community hospitals, police and fire districts and other educational entities

SELECTED PRESENTATIONS

- 2007 Keynote speaker at Rock Valley Community College for *Minority Male Mentorship Conference*
- 2007 Keynote speaker at Elgin Community College for "*I Am the Dream*" program for youth
- 2010 Community College Leadership Conference- National Louis University "Essential Personal Attributes, Skills and Abilities Needed By Aspiring Community College Presidents."
- 2012 Keynote speaker for City of Hanover Park- Earth Week
- 2014 Black History Month- The History of Black History
- 2015 Graduation speaker at Job Skills Training Program Tidewater Community College
- 2015 Panelist for Understanding the Culture of Poverty Workshop
- 2016 AACC Annual Conference Presenter- Overcoming the "Sink or Swim" Syndrome