

**Hands on e-Portfolio in
D2L: Implications for
Faculty and Students:
HIP- 2018
George Meghabghab**

ePortfolio: The Big Picture

► **Store**

- Convenience
- Lost, never again

► **Reflection**

- Encourage reflection on own work and other's work

► **Share**

- Internal + External
- Feedback
- Encourage collaboration



Objectives

- Collect and organize various learning resources into an ePortfolio as artifacts
- Create collections and presentations for a variety of purposes
- Set up collaboration groups and share items in their portfolio
- Comment on and assess items shared by other users
- Use the ePortfolio as an instructor or facilitator

Artifacts

Foundation of an ePortfolio

- 'Entry point' for *all* electronic documents
 - MS Office documents, PDF, images, media files, and more
 - Create audio recordings
 - **Certified Artifacts** - Learning Environment Quizzes, Dropbox submissions and Grades
 - Everything is Date and Time stamped

Tagging

Tags

- Keywords to describe and identify items
- Aids in searching and organizing a user's ePortfolio
- **Suggested Tags include:**
 - Course or Class Name
 - Subject or Topic
 - Instructor Name
 - Purpose – Research, Journal, etc.
 - Status – Draft, Final, etc.

Collections

- ▶ Keep it together
 - ▶ Organize items
 - ▶ Efficient storage and retrieval since doesn't make multiple copies in each collection
 - ▶ Can share entire Collections, if needed

Reflections

▶ Personal Insights

- ▶ Capture success, challenges, thoughts, etc
- ▶ Required or optional
- ▶ **Powerful but sometimes under-utilized resource for learning*
- ▶ *Helps users learn from, document the process information.*
- ▶ *Users can reflect directly on Content topics*
- ▶ *Use as a Journal tool*

Presentations

‘Web Portal’ / ‘Micro-Site’

- ▶ Easy access to variety of material
 - Process or Showcase
- ▶ All-in-One tool
 - ▶ Store + share + get feedback
- ▶ Up-to-Date to the world

Evolving uses

- ▶ Job search, professional/personal development, presentations, collaboration, feedback
- ▶ Instructors, students, business, personal

Sharing Permissions

View / Comment

Permission and Symbol	What it does	Who it's for
View (V)	Allows selected users to see your ePortfolio item on the Explore page.	Anyone
See comments from other users (C)	Allows selected users to see the comments other users have left on your ePortfolio item.	Internal users External user with personal invite
Add comments (+C)	Allows selected users to add comments on your ePortfolio item.	Internal users External user with personal invite

Sharing Permissions

Assess

Permission and Symbol	What it does	Who it's for
See assessments from others (A)	Allows selected users to see rubric assessments other users have left on your ePortfolio item.	Internal users External user with personal invite <i>*Not available for reflections</i>
Add assessments (+A)	Allows selected users to evaluate your ePortfolio item using a rubric.	Internal users External user with personal invite <i>*Not available for reflections</i>

When allowing assessments, make sure you add the rubric you want evaluators to use on the item's Edit page.

Sharing Permissions

Edit

Permission and Symbol	What it does	Who it's for
Edit (E)	Allows selected users to make changes to your ePortfolio item. Changes are tracked in the item's Change Log.	Internal users

To use the comments and assessments permissions you must make sure the comments and **assessments check** boxes are enabled on the item's properties page and that a rubric for assessing items has been attached to the item.

These check boxes are selected by default, but it is possible to clear them (if you want to temporarily remove the ability to comment on or assess an item), and you can change the default setting (*in settings*) so they are not selected on new items.