

MINUTES

TBR PRESIDENTS MEETING

Tuesday, August 18, 2015 – 9:00 am (CT)

The TBR Presidents met on Tuesday, August 18, 2015 at 9:00 am (CT) at the TBR System Office. The following were in attendance:

President Alisa White, APSU; President Brian Noland, ETSU; President Phil Oldham, TTU; President Glenda Glover, TSU; President David Rudd, UOM; President Flora Tydings, ChSCC; President William Seymour, CISCC; President Karen Bowyer, DSCC; President Bruce Blanding, JSCC; President Tony Kinkel, MSCC; President George Van Allen, NSCC; President Janice Gilliam NeSCC; President Anthony Wise, PSCC; President Tracy Hall, STCC; President Jerry Faulkner, VSCC; President Wade McCamey, WSCC.

Mr. John Cothorn attended on behalf of Dr. Sidney McPhee, MTSU and Mr. Danny Gibbs attended on behalf of Dr. Chris Whaley, RSCC.

The following Tennessee Board of Regents staff were in attendance:

Chancellor John Morgan; Vice Chancellor Dale Sims; Vice Chancellor David Gregory; Vice Chancellor Tristan Denley; Vice Chancellor Wendy Thompson; Vice Chancellor James King; Treva Berryman; John Townsend; Blayne Clements; Sonja Mason; Kenyatta Lovett; Dick Tracy; Keith King; Tom Danford; Monica Greppin-Watts; Mary Moody; Pat Massey and Jona Coppola.

In addition, the following campus representatives were in attendance:

Mr. Joe Sargent, CIO, Walters State; Mr. Tim Carroll, CIO, Roane State, and Mr. Austin Siders, CIO, APSU.

Chancellor Morgan opened the meeting and introduced and welcomed the three new community college presidents: Dr. Tracy Hall, Southwest Tennessee Community College; Dr. Tony Kinkel, Motlow State Community College; and Dr. Flora Tydings, Chattanooga State Community College. Chancellor Morgan also welcomed the 2015 Maxine Smith Fellows who attended the meeting.

Chancellor Morgan provided an update on the report completed by Berry Dunn on our ERP program and issues we need to think about as we make decisions to move forward. He informed everyone they would be hearing more about this in the coming months. Chancellor Morgan then reported on the results of the study of the TBR system office which was completed by MTSU's Center for Organizational and Human Resource Effectiveness (COHRE). The purpose of the study was to see how the system office is perceived by its core constituency. The

COHRE staff met with several focus groups and sent out a questionnaire to more than 700 people. Chancellor Morgan reported that in general the results were positive but did indicate areas needing improvement. Three main improvement areas that emerged and are being reviewed are:

- Timeliness with regard to how long it takes to get approvals and also with how long TBR gives campuses to respond to questions we ask;
- Ability to effectively differentiate among the types of institutions and whether we understand the uniqueness of each institution; and
- Sense of TBR being over regulatory

TBR Guideline B-015 – Cash and Gift Card Payment to Research Participants

Vice Chancellor Sims advised the recommended revisions to this guideline are housekeeping in nature and makes the guideline clearer (BASC responsibilities). A motion was made and seconded to approve the revisions as recommended.

TBR Guideline B-060 – Fees, Charges, Refunds and Adjustments

Vice Chancellor Sims advised the recommended revision moves the fee range for graduate students from not less than \$5.00 nor more than \$35.00 to not less than \$35.00 nor more than \$75.00 but still requires approval from the Board through the incidental fee process. A motion was made and seconded to approve the revisions as recommended.

TBR Guideline B-061 – Education Assistance (State Employees & Dependents of State Employees and Teachers)

Vice Chancellor Sims advised the recommended revisions to this guideline clarify the language and conforms the guideline to state law. A motion was made and seconded to approve the revisions as recommended.

TBR Guideline B-062 – Education Assistance Programs

Vice Chancellor Sims advised the recommended revisions to this guideline are housekeeping in nature regarding educational assistance programs for the elderly and disabled. A motion was made and seconded to approve the revisions as recommended.

TBR Policy 4:01:07:02 – Foundations

Vice Chancellor Sims reported that during the sunset audit of the Board of Regents there was a finding that the universities and colleges have not included general counsel recommended provisions in foundation agreements, but that moving forward, TBR will work with institutions to ensure appropriate agreements are executed between institutions and their foundations.

In addition to general housekeeping items, revisions to this policy include outlining specific expectations regarding policies and procedures; balancing institutional involvement in foundation activities against the need for foundation independence; requiring foundation board members to review the foundation's Code of Ethics; clarifying which foundation payments need prior approval; auditors have access to the books and records; and a provision that provides any needed changes in agreements to conform to the revised policy must be completed within twelve months of approval of the policy. A motion was made and seconded to approve the revisions as recommended.

Outcome Formula Discussion

Vice Chancellor Sims thanked all those who served on the Formula Review Committee the past six months and advised that at the July 23, 2015 meeting, the Tennessee Higher Education Commission approved changes to the outcomes funding formula which were recommended by the Committee and this formula will be used for next year's funding recommendations.

Degree Compass Grant Discussion

Vice Chancellor Dale Sims provided an update on the degree compass grant recommendation app and informed the Presidents that a service contract has been developed with D2L, the company APSU entered into a royalty agreement with to commercialize the app, and institutions will be able to use this app for one year at no cost. In the upcoming months, TBR will need to know which Presidents will want to use the app when it is available in 2016.

TBR Policy 4:02:09:00 – Property Acquisition

Vice Chancellor David Gregory advised the recommended revisions to this guideline with regard to property acquisitions are all housekeeping in nature. A motion was made and seconded to approve the revisions as recommended.

TBR Guideline G-070 – Public Records and Retention Disposal

Ms. Mary Moody, General Counsel, reported that the Tennessee Department of General Services and the Secretary of State have streamlined the state's Record Disposition Authorization (RDA) and are now requiring state agencies to follow the RDA whenever applicable. Revisions made to Guideline G-070 follow the approved statewide RDA with the exception of the following which are unique to higher education:

- student records
- alumni development files, donor gifts and contributions, endowment and living trust agreements
- trademark, copyright and patent records and printed materials and publications

A motion was made and seconded to approve the revisions as recommended.

Curriculum Alignment

Dr. Treva Berryman provided a status update regarding the curriculum alignment initiative and the work being done with campus faculty to support more effective and efficient development of training and education programs. She advised the alignment work with libraries will hopefully be complete by the end of 2016; however, it will probably be two years or longer for the campus transitions to complete their work.

CIO Portal Subcommittee Report and Recommendations

Mr. Joe Sargent, Chair of the CIO Portal Sub-Committee, and Mr. Tim Carroll, CIO at Roane State, and Mr. Austin Siders, CIO at APSU provided an update on establishing a more definite direction regarding implementation of the Ellucian Luminis 5 portal. Based on meetings and discussions with Ellucian, the subcommittee has the following three recommendations:

- Recommend all institutions go with Luminis 5, but give universities an option
- Recommend schools unify on a single TBR wide project to create collaboration between schools and maximize technical skills across the system
- Recommend creation of a standard governance subcommittee. The Portal Advisory Subcommittee has been created and Joe Sargent is the Chair. The subcommittee has met twice and started conversations on moving forward.

Chancellor Morgan asked if there was any objections to moving forward and hearing none the recommendations were approved.

iPads for Students

Dr. Janice Gilliam presented the proposal for iPads at NeSCC for students and advised they are simplifying the proposal and will require students to have the device in fall, 2016 instead of having a lease fee. This will transform the learning environment and save students money on textbooks so if any other institution would like to implement on their campus, it is a simple process.

TBR Policy 2:01:00:03 – Principles of Articulation in Vocational/Technical Education

Vice Chancellor Denley presented revisions which would establish processes and procedures for the articulation of technical and career programs at institutions governed by TBR that align with the requirements of SACSCOC. A motion was made and seconded to approve the revisions as recommended.

TBR Policy 3:05:01:00 – Regulations for Classifying Students In-State and Out-of-State for Paying College or University Fees and Tuition and for Admission Purposes

Vice Chancellor Denley presented revisions which would bring the TBR policy language into compliance with state and federal statute. A motion was made and seconded to approve the revisions as recommended.

TBR Guideline – B-070 – Deferred Payment Plan

Vice Chancellor Denley presented revisions which would create additional options and more flexibility for the institutions regarding payment plans. A motion was made and seconded to approve the revisions as recommended.

TBR Guideline A-076 – Development and Operation of off-Campus International Education Programs

Vice Chancellor Denley presented revisions which would support each participating institution's adoption of policies and procedures consistent with practice standards established through the Forum on Education Abroad, recognized by the U.S. Department of Justice as the Standard Development Organization for Education Abroad. A motion was made and seconded to approve the revisions as recommended.

Tennessee Transfer Pathways

Vice Chancellor Denley provided an update on the proposed 16 new Tennessee Transfer Pathways that have been developed in 2014-15 by the combined UT/TBR faculty task force groups for each major.

Academic Affairs Initiatives

Vice Chancellor Denley provided a brief update on the progress of the system strategic plan, the progress of the system approach to making instructional materials more accessible and other initiatives including high impact practices, reverse transfer and the Lumina Foundation Guide Book.

The meeting adjourned at noon.