

# MINUTES

## **TBR PRESIDENTS MEETING**

**Tuesday, August 16, 2016 – 9:00 am (CT)**

The TBR Presidents met on Tuesday, August 16, 2016 at 9:00 am (CT) at the TBR System Office. The following were in attendance:

President William Seymour, CISCC; President Janet Smith, CoSCC; President Karen Bowyer, DSCC; President Bruce Blanding, JSCC; President Tony Kinkel, MSCC; President George Van Allen, NSCC; President Janice Gilliam, NeSCC; President Anthony Wise, PSCC; President Tracy Hall, SWTCC; President Jerry Faulkner, VSCC; President Tony Miksa, WSCC.

The following university presidents participated by conference call: President Alisa White, APSU, President Brian Noland, ETSU; President Glenda Glover, TSU; President Phil Oldham, TTU; President David Rudd, UOM;

Dr. Jim Barrott attended the meeting on behalf of Dr. Flora Tydings, ChSCC; and Mr. Danny Gibbs attended the meeting on behalf of Dr. Chris Whaley, RSCC.

The following Tennessee Board of Regents staff were in attendance:

Acting Chancellor David Gregory; Vice Chancellor Dale Sims; Vice Chancellor Warren Nichols; Vice Chancellor Wendy Thompson; Randy Schulte; Rick Locker; Tammy Birchett; Steve Vieira; Pat Massey; John Townsend; Sonja Mason and Jona Coppola.

Acting Chancellor David Gregory recognized the Maxine Smith Fellows class attending the meeting. In addition, he also introduced and welcomed Dr. Tony Miksa, the new president of Walters State Community College.

Chancellor Gregory updated the presidents on the work of the Safety and Security Task Force and thanked them for allowing staff to devote time to work on the report. He advised the group that the Task Force is close to completing their report and it should be presented to the Board at their September meeting. He further advised that the report would provide a set of recommendations to be phased in over a period to time.

Ms. Virginia Moreland gave a brief update on the welcome back events on the campuses and thanked all the presidents for their participation.

Associate Vice Chancellor Randy Schulte presented the following proposed student guideline:

### **TBR Guideline S-040 – Non-Credit Service and Internship Experiences Abroad**

The Office of Academic Affairs convened campus representatives to serve on a working group charged with creating taxonomies for study abroad, service learning and work based learning. Through the work of this group, they identified the need for guidance on non-credit experiences abroad to ensure consistent safety and accountability measures for student participation in such activities. This guideline provides a framework by which institutionally recognized student organization, faculty, student support services or academic departments may develop a non-credit bearing experience abroad. A motion was made, seconded and passed unanimously to approve the policy as presented.

Associate Vice Chancellor Schulte also presented revisions to the following TBR Policy:

### **TBR Policy 2:01:00:04 – Awarding of Credits Earned Through Extra-Institutional Learning to Community Colleges and Universities**

The revisions to this policy are in response to Public Chapter 219 which passed the Tennessee General Assembly in 2015 requiring the University of Tennessee and the Tennessee Board of Regents to identify and develop methods to assess and maximize academic credit awarded by public institutions to veterans and military services members for military experience, education and training obtained during military service. The legislation requires the policy to be in place no later than September 1, 2016. The revisions presented have been reviewed and approved by THEC, UT and TBR to allow for a uniform system. A motion was made, seconded and passed unanimously to accept the revisions as presented.

Vice Chancellor Dales Sims presented revisions to the following:

### **TBR Policy 1:03:02:10 – Approvals of Procurements and Contracts and TBR Guideline G-030 – Contracts and Newly Developed Contract Policy**

The System Office engaged with a small working group from the System to update the Approvals Policy, Contracts Guideline and develop a new Contracts Policy. The Contracts Policy was developed to align with the Procurement Policy and Procurement guideline format, having a short policy with processes/procedures in the contracts guideline. The intent was to alleviate Board review when minor guidance was changed. The Approvals Policy was updated to align with these processes. A motion was made, seconded and passed unanimously to approve the revision and new policy.

### **New TBR Policy 4:02:10:10 – Procurement Card Policy and New TBR Guideline B-125 – Procurement Card Guideline**

The purpose of the new Procurement Card Policy and new Procurement Card Guideline is to provide parameters in the areas of program administration, file management, proper procurement card usage and to promote compliance with Tennessee Board of Regents policies and guidelines. A motion was made, seconded and passed unanimously to approve the new policy and guideline as presented.

Mr. Stephen Vieira, Interim Chief Information Officer, presented recommended revisions to the following TBR Guideline:

**TBR Guideline G-050 – Enterprise Information Systems Updates**

The recommended revisions are required to ensure the policy is in compliance with the certified version of the software approved by the ERP vendor. The revisions have been reviewed and approved by the Information Technology Sub-Council as well as the Business Affairs Sub-Council. A motion was made, seconded and passed unanimously to approve the revisions as recommended.

Chancellor Gregory updated the presidents on the yearly institutional briefings and advised that this year, TBR would only be meeting with the universities on FOCUS transition activities and issues the universities might have in making a smooth transition. He further advised that institutional briefings with the community colleges would be held in spring, 2017 to give the new chancellor an opportunity to learn about the institutions through the briefings.

Chancellor Gregory provided an overview of the FOCUS Transition work session with the presidents and directors scheduled for later in the day and advised that Vice Chancellor Denley would be leading the session. The purpose of the session will be to allow the presidents and directors to look at their goals, objectives, strengths, weaknesses, etc. He reported on the FOCUS transition work session the TBR senior staff participated in and then followed up with a report on the FOCUS transition work session the board of regents participated in earlier in the year.

The meeting adjourned at 11:00 (CT).