

BUSINESS AFFAIRS SUB-COUNCIL

October 20, 2010

MINUTES

The meeting began at 9:00 a.m. in the TBR Board Room. Present were Ms. Ranee Baker (NeSCC); Ms. Cynthia Brooks (TSU); Mr. Horace Chase (JSCC); Dr. David Collins (ETSU); Ms. Beth Cooksey (VSCC); Mr. John Cothorn (MTSU); Ms. Mary Cross (NaSCC); Ms. Elaine Curtis (CoSCC); Mr. Danny Gibbs (RSCC); Mr. Mike Gower (MTSU); Mr. Lowell Hoffman (DSCC); Mr. Tim Hurst (APSU); Dr. Rosemary Jackson (WSCC); Mr. Ron Kesterson (PSCC); Ms. Debbie Mailen; Mr. Ron Parr (STCC); Mr. Mitch Robinson (APSU); Dr. Claire Stinson (TTU); Ms. Hilda Tunstill (MSCC); Mr. Greg Wilgocki (ETSU); Mr. Tommy Wright (ClSCC); Mr. Jeff Young (TTU); Mr. David Zettergren (UOM); Mr. Blayne Clements, Ms. Alicia Gillespie, Ms. Deanna Hall; Ms. Pat Massey, Mr. Ron Ostefeld, Ms. Brooke Shelton, Mr. Dale Sims, and Ms. Renee Stewart (TBR).

1. Report of the Committees

A. Finance Committee

Dr. Collins highlighted the following issues from the October 6, 2010 Finance Committee meeting.

- In State Tuition Rates for Border Counties with Satellite Campuses

The committee discussed the in-state tuition rate for border counties with satellite campuses. The question was raised whether the 30 mile radius applies to the main campus or the satellite campus. In the past it had been assumed that it applied to the main campus and not the satellite campus. However, the committee members were unclear on this issue and it will be checked on by TBR staff.

- Auxiliary Budget Analysis

The committee discussed the auxiliary budget analysis forms required for the universities. Currently, a form must be completed for dorms, apartments, other rentals and total housing. TBR staff only reviews the total housing form. It was discussed whether the universities need to separate these auxiliaries or just have the total housing form. The committee decided that only the total housing form should be submitted with the budget. Some campuses may want to complete all of the forms for internal purposes.

- Non-Recurring State Appropriations

The committee discussed non-recurring state appropriations and the use of them for scholarships. For the 10-11 allocation, SFSF funds have been switched to non-recurring state appropriations. Institutions have used SFSF funds for scholarships for two years and had intended to use them for 10-11. However,

now that non-recurring appropriations will be received instead of SFSF, the institutions are not in compliance with Policy 3:04:01:00, which states that state appropriations shall be expended or applied only to Access and Diversity grants.

Since institutions have already planned for these scholarships, a recommendation will be made to the Board to allow schools to continue with their original plans.

- Findings and Weaknesses

The committee was given all findings and weaknesses published since the last quarterly Finance Committee meeting. There were three audit reports released in the last quarter with a total of one finding. The finding was that amounts were not properly reported in the foundation's financial statements and notes to the financial statements. (Attachments A and B)

- OPEB Liability

The committee discussed the OPEB liability. An institution had proposed that we go back to having a negative allocation for OPEB rather than the new way of adjusting the beginning balance to remove the negative allocation. This only helps the smaller schools. Several members discussed that the negative allocation distorts the fund balance by making it look like there are more funds than the institution really has.

The committee decided to go ahead and send in their revised budget as planned. The members were asked to complete Form I and Form II without the negative allocations for OPEB and Compensated Absences and send it to TBR for review. A decision will then be made for future budgets.

Tim Hurst agreed to develop a list of issues that this is creating for discussion with THEC.

- Data Plans

The committee discussed the data plans allowed on devices such as iPads and wireless PC cards per IRS rules. The committee discussed the three ways that cell phone allowances are given to employees. The taxability of allowances was also discussed in relation to data plans. The committee also discussed the security and encryption issue with the iPads.

Another issue discussed was personal usage verses business usage. It would be hard to tell the difference in the usage on an iPad or wireless PC card where as the cell phone usage can be easily tracked by reviewing the bill.

After much discussion, the committee decided that the easiest way to have an employee allowance would be a stipend to employees. Also, ETSU is working on a security policy and will share it with the group upon completion. (Attachment C)

- Travel Policy

The committee discussed the travel policy language regarding the reference to two round trips to the airport. The committee determined that this language was not necessary and will delete this language in the travel policy. (Attachment D).

It was recommended that the committee review the policy for any additional changes before the April cycle and go to the Board with all of the recommended changes at the June meeting.

- IPEDS Submission

The committee discussed the IPEDS submission and its new requirements of allocating out central charges such as O&M and depreciation to different functions.

The committee discussed how private schools are allocating these charges. Since the IPEDS report is not due until next year, it was determined to review the IPEDS website and check with private schools to see how they are allocating these charges. Ms. Stewart will also contact Ron Maples to see how UT is going to handle this.

- CFI Methodology

The committee discussed the CFI methodology and whether there was any feedback. The CFI has been calculated for the previous 5 years and will be presented in December.

- Payback Provision for Employee Scholarship Program

The committee discussed the payback provision for the employee scholarship program. Several questions have been raised about repayment of the entire tuition amount for employees that do not work the entire time period required. Most institutions prorate the amount of tuition. Another question was whether the amount can be held from the employee's final paycheck. The committee asked for clarification from the HR officers. The HR officers will look at this issue in the future.

The Finance Committee minutes were approved.

B. Council of Buyers

Ms. Stewart highlighted the following issue from the September 30, 2010 Council of Buyers meeting.

- Staples Contract

The committee requested clarification from Ms. Gregory on two issues regarding the Staples contract. The first question was whether or not promotional and printing items will be included in the contract. The committee also inquired if this will be an exclusive contract. Ms. Gregory will respond to the questions when she returns to the office.

The Council of Buyers minutes were approved.

C. Human Resources

Mr. Ostenfeld highlighted the following issues from the October 12, 2010 Human Resource Officers Committee meeting.

- FLSA Audit Update

Mr. Ostenfeld updated the HR Officers on the progress of the system-wide FLSA audit on positions. The Information Technology position audits have been completed with each institution receiving a reply to their submission and guidance on how to proceed. The “academic counseling” and “admission/enrollment counseling” classifications were selected for the second round with a memorandum from the Office of the General Counsel sent on October 5, 2010. This audit will also include employees who are performing like functions but may have different job titles. Each institution was asked to complete the audit and submit a summary to Kae Carpenter in the Office of the General Counsel by November 19, 2010. Please contact Mr. Ostenfeld if you have any questions or concerns during the review.

- Non-Exempt Teaching Adjunct Working in Other Positions

Kae Carpenter led a review of how to handle overtime pay for non-exempt employees working in other positions. Mr. Ostenfeld reminded the Committee that we can no longer use the blended calculation. Further guidance on this issue from the Office of the General Counsel should be forthcoming.

- Use of Sick Leave for Birth of Grandchild

Mr. Ostenfeld and Kae Carpenter reviewed the previously discussed use of sick leave for the birth of a grandchild. At this time, there will not be any changes to the TBR policy. The use of sick leave for the birth should be treated the same as any other medical condition and only applies to those family members specifically listed in the policy.

- General Compensation Update from September Board Meeting

Mr. Ostefeld gave a general overview of the compensation presentation given by Mr. Sims to the Committee of Personnel and Compensation at the September Board meeting. A request will be made to the Board at the December meeting, with the intention of submitting plans at the March meeting for a Board decision at the June meeting.

- Miscellaneous Updates

Mr. Ostefeld gave the following status updates:

International Immigration – International immigration and employment is scheduled to be covered by the Office of the General Counsel at the next HR Officers meeting.

Long-Term Disability RFP (UT) – UT is still evaluating the long-term disability proposals.

Education Assistance Programs – The Finance Committee asked the HR Officers to review the payback provision in the Education Assistance Programs. This item was discussed and further action will take place in the coming weeks.

The HR Officers minutes were approved.

D. Internal Audit

Mr. Clements highlighted the following issues from the September 29, 2010 Internal Auditors meeting.

- Reporting Leave/Timekeeping/HR Issues to Internal Audit

The group discussed leave/timekeeping and human resources issues reported to internal audit and how to determine if these issues should be reviewed by internal audit or referred to Human Resources or management for review and follow-up. Examples include an individual who failed to use leave for several years versus an employee who is frequently 10 minutes late. While both of these issues are problematic, the first instance is a red flag that deserves additional investigation and the second issue may be more appropriately handled by management. A key question is whether there is apparent intent to defraud. Ultimately, cases must be addressed on a case by case basis, considering all relevant facts.

- Surveillance Procedures

Auditors discussed the procedure for surveillance to be included in the Internal Audit manual. The procedure requires the auditor planning to perform surveillance procedures to submit a request in writing to the Director of System-Wide Internal Audit, who will consult with General Counsel and the Audit

Committee chair, if considered necessary. Some auditors expressed concern about the timing of requesting authorization and the role of campus police in considering and conducting surveillance. Ms. Gourley will discuss these concerns with General Counsel and provide information back to the group.

- Tax Reporting for Presidential Expense Allowances

One campus asked about the proper procedure for reporting a president's monthly expense allowance to the president for tax purposes. The group indicated the proper format was to report this on a W-2 form as taxable wages rather than on a 1099 form.

The Internal Auditors minutes were approved.

2. **AppWorx/UC4 Upgrade**

Ms. Gregory has not received the clarifications that she has requested regarding the AppWorx/UC4 upgrade. Ms. Gregory will send more detailed information as she receives it.

3. **Banner/Sungard Issues**

There have been complaints from the Student Affairs group about Banner's capability for tracking students' chicken pox vaccination records. There should be a Banner modification to handle this; however, it is still not ready for use.

4. **Student Insurance Concerns**

Two of the institutions indicated that they had received complaints from students regarding their student insurance claims. The committee was reminded to forward any unresolved issues to Ms. Gillespie for follow-up with the insurance carrier.

5. **Outcome Based Formula**

Mr. Sims distributed the Outcome Based Formula worksheets. This information is subject to change up until the November 18' 2010 THEC meeting, where it will be finalized. (Attachment E)

The meeting was adjourned at 11:30 a.m.

**Tennessee Board of Regents
Audit Committee
September 8, 2010**
*Review of Comptroller's Office Audit Reports
Financial and Compliance Audits—No Findings Reported*

Institution	For the Years Ended	Fairness of Financial Statement Presentation	Report on Internal Control	Report on Compliance	Findings
Tennessee Board of Regents – Central Office	June 30, 2008 and June 30, 2009	Unqualified Opinion	No material weaknesses identified	No instances of noncompliance required to be reported	0
Tennessee State University Foundation – Endowment for Educational Excellence	June 30, 2009	Unqualified Opinion	No material weaknesses identified	No instances of noncompliance required to be reported	0 (1)

- (1) This report did not contain an audit finding but did reference the university's audit report for the year ended June 30, 2009 which included a finding on various reporting errors in the financial statements and related notes to the financial statements. The university's audit report was reviewed by the committee in the prior quarter.

Response to Items Discussed at the Field Exit Conference

multiplying each employee's accumulated hours by the individual current rate of pay. The current portion is then determined by taking the combined hours of annual leave taken by each employee during the prior three years, subtracting the hours which will be earned in the next year, dividing the remaining hours by three, and multiplying that result by each employee's current pay rate. The amount reported as noncurrent compensated absences is the difference between the total amount and the current amount. The calculation for FY 09's current portion should have included hours of annual leave taken during 2007, 2008, and 2009. Instead, hours taken in 2007 were omitted from the calculation resulting in an understatement of current compensated absences of \$119,414.11 and an equal overstatement of noncurrent compensated absences. She noted that the compensated absences liability was correct in total and stated that the report printed for the preparation of the financial statement was not the correct version. This caused the allocation of the liability between current and noncurrent to be inaccurate.

Response: Error was noted and care will be taken in subsequent years to ensure accurate calculation and reporting of the liability.

5. The Database Administrator and Director of Fiscal Services did not maintain documentation of any tests performed of the disaster recovery plan. Therefore, we could not verify results of tests of the disaster recovery plan.

Response: Documentation will be maintained for future tests of the disaster recovery plan.

**ENDOWMENT FOR EDUCATIONAL EXCELLENCE
ITEMS NOT ADDRESSED IN AUDIT FINDINGS
FOR YEAR ENDED JUNE 30, 2009**

Investments for the Endowment for Educational Excellence

The Fiscal Accounts Manager misclassified investments on the maturity schedule and credit risk schedule in the notes to the financial statements.

In the maturity schedule, U.S. Treasury investments in the amount of \$25,462.58 that were scheduled to mature in five to ten years and U.S. Treasury investments in the amount of \$26,798.86 that were scheduled to mature in more than ten years were incorrectly reported as scheduled to mature in one to five years. Mortgage-backed securities in the amount of \$334,329.52 that were scheduled to mature in more than ten years were incorrectly reported as scheduled to mature in six to ten years. Adjustments were made to the notes for these errors.

In the credit risk schedule, \$2,807,672.74 in real estate investment trusts (REITS) was inappropriately included in this note. Adjustments were made to the notes for this error.

As the majority of information included in this exception was already included in a finding for Tennessee State University in its 2009 audit report, a finding was not drafted for the Endowment for Educational Excellence.

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**Tennessee Board of Regents
Audit Committee
September 8, 2010
Review of Comptroller's Office Audit Reports
Financial and Compliance Audits—Finding Reported**

Institution	For the Years Ended	Fairness of Financial Statement Presentation	Report on Internal Control	Report on Compliance	Findings
Middle Tennessee State University	June 30, 2009	Unqualified Opinion	One material weakness identified as a Finding	No instances of noncompliance required to be reported	1
<p>Finding - The university did not ensure that amounts were properly reported in the foundation's financial statement and accompanying notes to the financial statements.</p> <ul style="list-style-type: none"> • On the foundation's Statement of Net Assets, restricted nonexpendable net assets were overstated by \$754,596, and restricted expendable net assets and unrestricted net assets were understated by \$654,814 and \$99,782, respectively. Total net assets for the foundation were \$58,498,396. • On the foundation's Statement of Cash Flows, various components of cash flows from investing activities were misstated by amounts that were more than inconsequential. Discrepancies ranged from \$26,830 to \$320,894. • In the foundation's note disclosure of changes in endowment net assets, all beginning balances, ending balances, and changes were misstated. Total beginning balances were understated by \$6,095,589, and total ending balances were overstated by \$2,157,453. <p>The financial statements and related notes to the financial statements included in the audit report reflect corrected information.</p>					
<p>Management's Comment – Management concurred with the finding, noting that the issues related to the financial presentation, not the actual accounting information. Management stated that the Director of Accounting Services, or other appropriate staff, will have periodic meetings throughout the year with the Foundation Accountant for reviewing various aspects of financial reporting. The Controller and/or Director of Accounting Services will review all foundation statements, notes, and other financial data prior to publication of the annual unaudited financial statements. Management stated that the following, specific actions, had already been taken:</p> <ul style="list-style-type: none"> • The foundation chart of accounts has been revamped in order that the Statement of Net Assets can be prepared automatically from the Banner system. • Investment transactions included in the various investment statements have been reviewed, categorized, and documented as to how they should be reported on the Statement of Cash Flows. This will provide consistency in reporting these transactions in the financial statements. • Staff is working on an ad-hoc report to pull the information needed for the foundation's endowment note disclosures. Changes made to the chart of accounts will automate the process used to prepare the related note disclosure, eliminating the manual process used during the period under audit. 					
<p><i>Internal Audit Follow Up: The MTSU Office of Internal Audit and Consulting Services have scheduled a follow-up audit on this finding; the results will be reported to the Audit Committee next quarter.</i></p>					

FINDING AND RECOMMENDATION

More detailed information on these errors is presented below.

Inaccuracies in the Foundation's Statement of Net Assets

Section 352.35 of the National Association of College and University Business Officers (NACUBO) Financial Accounting and Reporting Manual (FARM) states that quasi-endowments may be either temporarily restricted or unrestricted net assets, depending on the source of the funds used to establish them.

According to the Foundation Accountant, he reviewed the donor agreements for each quasi-endowment and determined that 11 should be classified as temporarily restricted funds and one should be classified as unrestricted. However, he did not properly report the net assets for 11 of the 12 quasi-endowments. As a result, the net assets of 11 quasi-endowments with a total fair value of \$754,595.97 were reported in nonexpendable net assets at June 30, 2009. For the audit report, an adjustment was made to reclassify four quasi-endowments totaling \$393,388.56 to restricted net assets expendable for scholarships and fellowships, six quasi-endowments totaling \$261,425.01 to restricted net assets expendable for instruction, and one quasi-endowment of \$99,782.40 to unrestricted net assets.

Transactions Misstated on the Foundation's Statement of Cash Flows

We performed tests to determine the accuracy of the foundation's Statement of Cash Flows. We noted several inaccuracies in the cash flows from investing activities reported on the statement. The Foundation Accountant uses year-end investment account statements from the investment advisor as the primary source used to prepare the investing information on the Statement of Cash Flows. However, the Foundation Accountant did not properly classify all of the information from the investment advisor on the Statement of Cash Flows.

We notified the Controller of these errors, and the Controller prepared a revised Statement of Cash Flows. We did not note any problems with the revised statement. The differences between the original and revised versions are listed below:

	<u>Original</u>	<u>Revised</u>	<u>Difference</u>
Proceeds from sales and maturities of investments	\$4,155,803.66	\$4,476,698.34	\$320,894.68
Income on investments	732,824.75	526,174.04	(206,650.71)
Purchase of investments	(3,954,133.63)	(4,093,566.35)	(139,432.72)
Other investing receipts (payments)	<u>(846.81)</u>	<u>25,984.03</u>	<u>26,830.84</u>
Total	\$ 933,647.97	\$935,290.06	\$ 1,642.09

The revised Statement of Cash Flows is included in the audit report.

Inaccuracies in the Foundation's Endowment Note Disclosures

Management's Comment

MTSU concurs with this finding. Since the issues noted only relate to the financial presentation of the component unit and not to the amounts reported from the accounting system, action has been taken to address each of the issues noted in this presentation.

The Director of Accounting Services, or other appropriate Business Office staff, will have periodic meetings throughout the year with the Foundation Accountant for reviewing various aspects of financial reporting. The Controller and/or Director of Accounting Services will review all foundation statements, notes, and other financial reporting prior to publication of the University's annual financial statements. Specific actions already taken include the following:

The foundation's chart of accounts has been revamped in order that the Statements of Net Assets can now be prepared automatically from the Banner accounting system. Each fund in the chart has been mapped to the appropriate net assets category, including the twelve quasi-endowments. This automation is similar to the process used to prepare the university's statements.

Investments transactions included on the various investment statements have been reviewed, categorized, and documented as to how they should be reported on the Statement of Cash Flows. This will provide consistency in the method used to reflect these transactions in the financial statements from year to year.

University staff is currently working on an ad-hoc report to pull the information needed for the foundation's endowment note disclosures. Changes made to the chart of accounts will automate the process used to prepare this note disclosure, eliminating the manual process used for the 2008-09 fiscal year. This report will be completed by the end of the 2009-2010 fiscal year.

The university is continually reviewing and evaluating its internal controls through risk assessments. Business and Finance related risks and controls are evaluated in the spring of each year. Staff is responsible for monitoring internal processes for identifying risks, putting controls in place to mitigate these risks, and taking prompt action when exceptions occur. Documented risk assessments are submitted to the Tennessee Board of Regents twice a year.

EMPLOYER-PROVIDED CELL PHONES REMOVED FROM LISTED PROPERTY

September 23, 2010

E-MAIL
PRINT
FAVORITES
SHARE

As part of legislation including \$12 billion in tax relief aimed at helping small businesses, Congress has passed legislation removing employer-provided cell phones from the definition of listed property. The House by a vote of 237-187 has passed H.R. 5297, the Small Business Lending Funding Act, as approved by the Senate on September 16. President Obama is expected to sign the measure into law shortly.

The effective date of the provision is January 1, 2010.

In response to the outpouring of employer opposition (including colleges and universities) to taxability and complicated recordkeeping requirements related to personal use of employer-provided cell phones, this year Treasury and IRS were very vocal in pushing Congress to simplify this issue by removing cellular phones and similar telecommunications devices (smart phones) from the definition of listed property, which the bill does.

Considering the Administration's strong support for getting rid of the taxability of employer-provided cellular phones, further interest in this issue on the Service's part is unexpected. An explanation of the provision in the Joint Committee on Taxation technical explanation of the bill begins at [page 26](#).

The text of footnote #90 provides insight into Congressional intent to enable Treasury to allow the non-taxability of cell phones under two exceptions in the tax code:

The provision does not affect Treasury's authority to determine the appropriate characterization of cell phones as a working condition fringe benefit under section 132(d) or that the personal use of such devices that are provided primarily for business purposes may constitute a *de minimis* fringe benefit, the value of which is so small as to make accounting for it administratively impracticable, under section 132(e).

Working with the both the higher education community as well as larger coalitions in favor of this provision, NACUBO has pushed for this change in the law for a few years. While it is a win, it is not without some administrative hurdles and uncertainty for college and university business officers.

It is unclear if and when IRS will provide guidance following enactment of the legislation to assist employers with the many questions they have related to moving forward on these issues. NACUBO is working to provide additional information with options and strategies for institutions that may be making adjustments to policies and practices in light of the new law.

Attachment C

d. Necessary charges for hotel and airport parking will be allowed. ~~provided that airport parking fees do not exceed normal taxi fare to and from the airport or the cost of two round trips in the employee's personal car (see item 10 below).~~

6. Limousine and Taxi Service - When travel is by common carrier, reasonable limousine and taxi fares will be allowed for necessary transportation. Bus or limousine service to and from airports will be used when available and practical. After arrival at destination, necessary taxi fares for traveling between hotel or lodging and meeting or conference will be allowed. No receipt is required for reimbursement of reasonable taxi fares.

7. Car Rentals at Destination - Charges for automobile rental shall be allowed whenever it is more economical than alternative methods of transportation or it is the only practical means of transportation. Charges for insurance for rented automobiles are not reimbursable. Whenever possible, employees should refuel before returning vehicles.

8. Tolls and Ferry Fees - Reasonable tolls and ferry fees will be allowed when necessary. No receipt is required for reimbursement of tolls and ferry fees.

9. Daily Parking Fees - Daily parking fees for those employees working in downtown offices will not be allowed. However, if an employee is required to leave his office on official business and later returns the same day, the actual additional charge required to park will be reimbursed up to the maximum indicated (see Addendum). Also, those employees required to utilize commercial parking facilities in the daily performance of duties, or while on travel status, will be allowed reimbursement for actual costs. Receipt is required if the fee exceeds the maximum indicated per day (see Addendum).

10. Unnecessary meals and lodging expenses which are occasioned by the use of an automobile for reasons of the employee's personal convenience, or which are due to travel by an indirect route, will not be allowed.

Outcome Based Formula and Explanatory Notations
Data as of October 14, 2010

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Outcome Based Formula and Explanatory Notations
Data as of October 14, 2010

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Outcome Weights based on institutional

Outcome Weights based on institutional

Multiple Total Scaled Outcomes by Appropriate Weighting Factor to Obtain Weighted Outcomes

Multiply Total Weighted Outcomes by Same Outcome Based Scaling

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Outcome Based Funding

Outcome Based Formula and Explanatory Notations
Data as of October 14, 2010

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Outcome Based Formula and Explanatory Notations
Data as of October 14, 2010

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Outcome Based Formula and Explanatory Notations
 Data as of October 14, 2010

2011-12 Formula

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
	Sub-Population Premiums															
	40%															
	School Sub-Population Outcome Premium															
	Charter	Cleveland	Columbus	Durham	Edison	Marshall	Nashville	Northwest	Pittsburgh	Rome	Southwest	Volunteer	Walters	Al CC		
1	209	202	86	92	118	71	85	106	120	112	117	147	144	127	125	1102
2	176	78	76	52	79	70	85	106	110	117	117	117	117	117	117	1,610
3	146	64	76	48	79	64	69	104	127	127	127	127	127	127	127	1,604
4	146	47	65	33	93	59	94	46	94	92	92	92	92	92	92	1,604
5	225	47	73	33	77	77	28	31	42	48	48	48	48	48	48	1,604
6	421	11	11	3	219	212	212	212	212	212	212	212	212	212	212	1,610
7	139	139	139	139	139	139	139	139	139	139	139	139	139	139	139	1,610
8	186	89	114	64	81	114	114	114	114	114	114	114	114	114	114	1,610
9	90	44	54	53	72	62	70	70	70	70	70	70	70	70	70	1,610
10	14	9	5	5	4	4	13	24	4	12	12	12	12	12	12	1,610
11	Total Set of Outcomes															
12	Students Accounting 12 hrs															
13	1,246	815	1,133	754	1,172	1,133	1,681	1,257	2,272	1,225	2,857	1,526	1,416	1,564	13,664	
14	Adults Accounting 12 hrs															
15	200	102	96	84	113	82	246	140	179	112	279	134	136	136	2,027	
16	Low-income Adults Accounting 12 hrs															
17	421	173	201	189	179	179	292	238	279	212	429	229	229	229	3,152	
18	Subtotal - Students Accounting 12 hrs															
19	2,867	1,089	1,334	1,043	1,285	1,215	1,929	1,529	2,551	1,337	3,287	1,660	1,552	1,700	13,682	
20	Students Accounting 24 hrs															
21	1,204	505	773	495	635	739	1,156	805	1,393	819	2,143	1,062	951	1,259		
22	Adults Accounting 24 hrs															
23	133	78	78	57	78	70	105	116	116	85	112	127	105	105	1,610	
24	Low-income Adults Accounting 24 hrs															
25	251	114	142	114	155	145	255	211	255	191	312	145	145	145	2,246	
26	Subtotal - Students Accounting 24 hrs															
27	1,524	692	915	609	790	884	1,411	1,016	1,648	1,010	3,255	1,207	1,096	1,401	12,286	
28	Students Accounting 36 hrs															
29	932	387	597	302	450	561	839	691	1,085	648	1,444	779	750	934		
30	Adults Accounting 36 hrs															
31	146	64	76	48	79	64	69	104	127	127	127	127	127	127	1,610	
32	Low-income Adults Accounting 36 hrs															
33	198	89	114	64	81	114	114	114	114	114	114	114	114	114	1,610	
34	Subtotal - Students Accounting 36 hrs															
35	1,278	540	789	481	624	737	1,223	892	1,415	864	2,621	1,095	977	1,125		
36	Dual Credit															
37	506	249	313	203	311	305	346	229	445	399	139	673	447	468		
38	Associates															
39	448	199	311	117	324	311	316	413	470	425	444	403	421	469		
40	Upper Associates															
41	108	47	63	33	71	59	91	88	91	76	92	79	76	86		
42	Special Associates															
43	641	280	462	203	469	432	499	598	653	628	674	575	598	695		
44	Certificates															
45	51	63	37	8	25	13	19	120	7	59	278	225	127	138		
46	Adult Certificates															
47	21	18	11	2	7	4	4	31	2	16	71	44	44	44		
48	Low-income Certificates															
49	121	9	53	13	36	26	420	125	13	58	407	284	284	1,031		
50	Job Placement															
51	808	246	399	111	524	147	559	433	343	778	951	714	948	756		
52	Renovated & Reopened Studies															
53	432	150	211	200	214	216	415	246	303	248	318	258	263	312		
54	Transfer Out with 12 hrs															
55	420	209	311	222	355	301	2,094	151	506	881	1,094	1,261	1,094	1,361		
56	Workforce Innovation															
57	266	146	345	284	346	323	385	428	241	371	292	390	487	564		
58	Award Grant ID: 011															
59	3,208	3,310	6,551	3,384	5,375	4,921	9,438	6,291	9,915	7,146	13,313	9,491	7,794	9,712		

Outcome Based Formula and Explanatory Notations
Data as of October 14, 2010

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
		2011-12 Formula														
		Calculation of State Share of Total Need														
2011-12 Total Recommended Need	31,983,307	20,085,954	28,483,472	18,500,955	26,715,498	25,987,599	37,568,937	31,365,608	49,473,862	33,828,977	64,203,150	37,476,638	30,934,947	43,510,340	48,510,340	155,700,043
Student Share of Need (2/3 of Total Need)	17,286,309	6,948,655	9,939,431	5,900,318	8,462,156	8,462,156	12,529,479	10,837,201	16,017,367	11,275,659	21,701,147	12,492,213	13,301,606	15,510,043	15,510,043	
State Share of Need (2/3 of Total Need)	35,072,338	13,897,310	18,483,881	11,000,637	17,810,332	17,235,665	25,068,958	20,774,482	32,982,575	22,552,318	42,802,335	24,984,423	26,383,241	31,030,097	31,030,097	
Product Out of State Tuition (as state subsidy for OLS students)	(117,720)	(180,939)	(963,947)	(66,186)	(61,284)	(127,693)	(50,383)	(85,741)	(848,249)	(279,008)	(861,541)	(276,943)	(246,160)	(3,673,405)	(3,673,405)	
Net State Share of Need	35,058,829	13,716,371	18,629,024	10,935,451	17,742,848	17,107,972	24,698,567	20,688,661	32,389,327	22,272,311	41,952,799	24,707,482	26,137,081	30,666,692	30,666,692	
Fx % of State Share Required in F'11-12	84.2%	61.2%	59.2%	58.1%	57.6%	51.9%	52.4%	51.9%	53.7%	52.2%	69.9%	59.9%	58.9%	57.6%	57.6%	
Fx F'11-12 State Appropriation	29,606,493	8,480,617	11,029,520	6,109,660	10,319,423	8,924,196	12,930,073	10,742,024	17,382,216	14,528,020	29,295,160	14,788,292	15,284,129	17,929,835	17,929,835	
11-12 Total Recommended Need - New Formula	31,983,307	20,085,954	28,483,472	18,500,955	26,715,498	25,987,599	37,568,937	31,365,608	49,473,862	33,828,977	64,203,150	37,476,638	30,934,947	43,510,340	48,510,340	
10-11 Need - Old Enrollment Based Formula	48,510,340	26,170,020	37,848,000	15,510,043	23,985,020	23,271,930	34,008,400	31,815,093	46,817,862	33,828,977	64,203,150	37,476,638	30,934,947	43,510,340	48,510,340	
Change - Percent	11.2%	1.3%	1.3%	4.0%	41.3%	2.3%	2.8%	-1.4%	1.3%	-4.2%	-5.3%	-0.8%	-0.8%	1.3%	1.3%	
11-12 Need - New Formula with No Phase In	43,510,340	26,375,700	29,048,200	16,474,500	27,751,100	26,453,300	35,159,900	30,185,700	47,221,600	34,218,200	63,280,600	37,476,638	30,934,947	43,510,340	48,510,340	
10-11 Need - New Formula	43,510,340	26,375,700	29,048,200	16,474,500	27,751,100	26,453,300	35,159,900	30,185,700	47,221,600	34,218,200	63,280,600	37,476,638	30,934,947	43,510,340	48,510,340	
Change - Percent	34.5%	6.9%	3.9%	3.9%	1.1%	4.0%	3.4%	0.8%	4.1%	-3.5%	-4.9%	1.8%	1.8%	2.3%	2.0%	