

TENNESSEE BOARD OF REGENTS Thursday, September 25, 2014 Committee Meetings

- A. Committee on Tennessee Colleges of Applied Technology
 - 1. Proposed Program Terminations, Modifications and New Technical Program Implementations
 - 2. Highlight SkillsUSA National Awards
- B. Committee on Academic Policies and Programs
 - 1. Approval of New Degree Programs
 - 2. Annual Accreditation Report
 - 3. Preliminary Fall Enrollment Report
 - 4. Report on Academic Affairs Initiatives
- C. Committee on Personnel and Compensation
 - 1. Consent Agenda
 - a. Recommendations to Award Tenure upon Appointment
 - b. Proposed Revisions to TBR Policy 5:01:01:07 Sick Leave
 - c. Faculty Promotion Addendum
 - 2. Consideration of Institution Compensation Proposals
 - 3. Review and Approval of Sex Discrimination, Sexual Harassment and Sexual Misconduct Policies
 - 4. Consideration of Performance Review of the Chancellor
- D. Committee on Finance and Business Operations
 - 1. Consent Agenda
 - a. Recommended Revisions to Policy 4:03:02:00 Motor Vehiclesb. Technology Access Fee Spending Plans
 - 2. Presentation of Capital Budget for FY 2015 2016
 - 3. Capital Match Funding Report
 - 4. New Policy 4:01:00:01 Budget Principles
 - 5. New Policy 4:01:00:02 Institutional Financial Performance
 - 6. Policy 1:08:00:00 Information Technology Resources
 - 7. System Budget Requests to Tennessee Higher Education Commission
 - 8. Dual Enrollment Fee at Community Colleges
 - 9. Overview of System Level Procurement Activity
- E. Committee on Audit
 - 1. Consent Agenda
 - a. Review of Risk Assessments for Universities and Community Colleges Enterprise-wide b. Review of Risk Assessments for Universities and Community Colleges – Indicated Major
 - b. Review of Risk Assessments for Universities and Community Colleges Indicated Major Processes
 - c. Review of Revised Internal Audit Charters
 - 2. Informational Reporting
 - a. Review of Comptroller's Office Audit Reports
 - b. Review of Internal Audit Reports
 - c. Review of CCTA Completion Outcomes for Fiscal Year 2013
 - 3. Review of Internal Audit Year-end Status Reports for Fiscal Year 2014
 - 4. Review of Revisions to Internal Audit Plans for Fiscal Year 2015
 - 5. Review of Audit Committee Responsibilities
 - 6. Non-Public Executive Session



TENNESSEE BOARD OF REGENTS Quarterly Board Meeting Friday, September 26 - 9:30 a.m. (EDT) Agenda

- I. Approval of the MinutesA. June 20, 2014 Regular Session Board MeetingB. July 15, 2014 Special Called Meeting
- II. Report of Interim Action

III. Report of the Committees

- A. Consent Agenda
 - 1. Minutes of the Tennessee Colleges of Applied Technology Committee on September 25, 2014
 - 2. Minutes of the Academic Policies and Programs Committee on September 25, 2014
 - 3. Minutes of the Audit Committee on September 25, 2014
 - 4. Minutes of the September 12, 2014 Meeting of the Ad Hoc Committee on Committees
- IV. Report of the Regents Award in Excellence in Philanthropy

V. Report of the Chancellor

- Tennessee Promise Update
- CDU Report
- VI. Reports of Presidents and Directors
- VII. Unfinished Business
 - A. Approval of Revisions to the Bylaws as Noticed on June 20, 2014
 - B. Notice of Additional Revisions to the Bylaws
- VIII. New Business
 - A. Approval of the Proposed 2015 Meeting Dates
 - B. Minutes of the Personnel and Compensation Committee on September 25, 2014 that includes Tenure Upon Appointments, Institutional Compensation Proposals, Revised Policies Regarding Sex Discrimination, Sexual Harassment and Sexual Misconduct and the Evaluation of the Chancellor
 - C. Minutes of the Finance and Business Operations Committee on September 25, 2014 that includes the Capital Budget for FY 2015 2016
 - D. Approval of the Resolution of Appreciation for Director Don Sadler
 - E. Approval of the Resolution of Appreciation for Director Mark Powers





Tennessee Board of Regents Quarterly Board Meeting Pellissippi State Community College 10915 Hardin Valley Road Knoxville, Tennessee 37932

Wednesday, September 24 - Friday, September 26, 2014 (Eastern Time Zone)

SCHEDULE OF EVENTS

Wednesday, September 24 3:00 p.m.	Hotel check-in Dinner on your own
Thursday, September 25 10:00 a.m.	Welcome desk Lobby, Clayton Performing Arts Center (CPAC, Alexander 160)
11:00 - 11:55 a.m.	Campus tour(s) Interested parties should meet in CPAC Lobby
12:00 - 1:00 p.m.	Buffet lunch Goins Building College Center (Goins 159)
1:00 - 4:30 p.m.	Standing committee meetings CPAC
	Transportation available from CPAC to take guest(s) back to hotel, if needed, following meeting
4:30 - 6:00 p.m.	Hospitality Suite at Homewood Suites, 10935 Turkey Drive, Knoxville 37922
7:00 - 8:30 p.m.	Dinner University of Tennessee Visitors Center, 2712 Neyland Drive, Knoxville 37916
	Transportation available from hotels at 6:20 p.m. Transportation available to hotels at 8:30 p.m.
9:00 - 10:00 p.m.	Hospitality Suite at Homewood Suites

Friday, September 26	
6:30 a.m.	Breakfast available at hotel
	Transportation available to campus at 8:20 a.m.
9:00 - 9:30 a.m.	Presentation L. Anthony Wise Jr., President, Pellissippi State Community College CPAC
9:30 a.m 12:00 p.m.	Board meeting CPAC
	Boxed lunches available in CPAC Lobby after meeting



HARDIN VALLEY CAMPUS 10915 Hardin Valley Road, Knoxville



TBR Quarterly Board Meeting Pellissippi State Community College

HOTEL INFORMATION

Springhill Suites, Turkey Creek 10955 Turkey Drive Knoxville, Tennessee 37934 865.966.8888 Rate: \$102/per night http://cwp.marriott.com/tyskw/tbr

Hampton Inn & Suites Knoxville, Turkey Creek/Farragut 11340 Campbell Lakes Drive Knoxville, Tennessee 37934 865.966.0303 Rate: \$102/per night <u>http://hamptoninn.hilton.com/en/hp/groups/personalized/T/TYSTCHX-TBR-20140924/index.jhtml?WT.mc_id=POG</u>

Homewood Suites by Hilton Knoxville West, Turkey Creek 10935 Turkey Drive Knoxville, Tennessee 37922 865.777.0375 Rate: \$102/per night <u>http://homewoodsuites.hilton.com/en/hw/groups/personalized/T/TYSHWHW-TBR-</u>20140924/index.jhtml?WT.mc_id=POG

Reservations must be made by September 10, 2014.

All attendees who are making individual reservations should call the hotel directly and ask for the Tennessee Board of Regents rate or click on the hotel link. In order to guarantee availability of rooms at the special rate, reservations must be made by the designated date. Reservations made after the cutoff date will be subject to availability. Each hotel offers the opportunity to take advantage of a deluxe breakfast on Thursday and Friday mornings at no extra cost.

DIRECTIONS TO HARDIN VALLEY CAMPUS

Pellissippi State Community College

10915 Hardin Valley Road Knoxville, Tennessee 37932 Phone: 865.694.6400 www.pstcc.edu

FROM I-40

Driving instructions:

<u>From west:</u> Driving east on I-40, take Exit 376, I-140, then Exit 376A (to left) onto TN-162/ Pellissippi Parkway toward Oak Ridge.

<u>From east:</u> Driving west on I-40, take Exit 376, TN-162/Pellissippi Parkway, then Exit 376A (to right) toward Oak Ridge.

- Take Pellissippi Parkway 3.5 miles to Hardin Valley Road exit.
- Turn left onto Hardin Valley Road.
- Go through traffic light (Solway Road), and take second right into campus.
- On campus, turn left at intersection, then right into Parking Lot O5.

FROM HOMEWOOD SUITES AND SPRINGHILL SUITES

Homewood Suites by Hilton Knoxville West, Turkey Creek 10935 Turkey Drive

Knoxville, TN 37922

Springhill Suites, Turkey Creek

10955 Turkey Drive Knoxville, Tennessee 37934

Driving instructions:

- Heading east on Turkey Drive, turn right onto Snow Goose Drive.
- Take the first left onto Parkside Drive.
- Turn left onto TN-131/Lovell Road.
- Turn right at exit ramp, and merge onto I-40.
- Driving east on I-40, take Exit 376, I-140, then Exit 376A (to left) onto TN-162/ Pellissippi Parkway toward Oak Ridge.
- Take Pellissippi Parkway 3.5 miles to Hardin Valley Road exit.
- Turn left onto Hardin Valley Road.
- Go through red light (Solway Road), and take second right into campus.
- On campus, turn left at intersection, then right into Parking Lot O5.

FROM HAMPTON INN & SUITES

Hampton Inn & Suites Knoxville, Turkey Creek/Farragut

11340 Campbell Lakes Drive Knoxville, Tennessee 37934

Driving instructions:

- Turn left onto Campbell Lakes Drive.
- Turn right onto Campbell Station Road.
- Turn right at exit ramp, and merge onto I-40.
- Driving east on I-40, take Exit 376, I-140, then Exit 376A (to left) onto TN-162/ Pellissippi Parkway toward Oak Ridge.
- Take Pellissippi Parkway 3.5 miles to Hardin Valley Road exit.
- Turn left onto Hardin Valley Road.
- Go through red light (Solway Road), and take second right into campus.
- On campus, turn left at intersection, then right into Parking Lot O5.

DIRECTIONS TO UT VISITORS CENTER (FOR DINNER)

University of Tennessee Visitors Center

2712 Neyland Drive Knoxville, Tennessee 37916

Driving instructions:

- Drive east on I-40 from hotels (11.7 miles from Lovell Road, 13.5 from Campbell Station Road).
- Take Exit 386B, US-129/Alcoa Highway, and merge onto Alcoa Highway heading south.
- Take the second exit, TN-158/Neyland Drive.
- Turn right onto Neyland Drive.
- Turn left into UT Visitors Center parking lot.

DIRECTIONS FROM HARDIN VALLEY CAMPUS

TO HOMEWOOD SUITES AND SPRINGHILL SUITES

Driving instructions:

- Turn left out of parking lot, then right onto the campus exit road.
- Turn left onto Hardin Valley Road, then right at the traffic light onto Pellissippi Parkway (TN-162) toward Knoxville.
- Drive 3.5 miles on Parkway, and exit right onto I-40W toward Nashville/ Chattanooga.
- Take Lovell Road exit.
- Turn left onto Lovell Road, then get into far right lane and turn right onto Parkside Drive.
- Take Parkside to Snow Goose Drive, and turn right.
- Take Snow Goose to Turkey Drive, and turn left, then turn right into hotels.

TO HAMPTON INN AND SUITES

Driving instructions:

- Turn left out of parking lot, then right onto the campus exit road.
- Turn left onto Hardin Valley Road, then right at the traffic light onto Pellissippi Parkway (TN-162) toward Knoxville.
- Drive 3.5 miles on Parkway, and exit right onto I-40W toward Nashville/ Chattanooga.
- Take Campbell Station Road exit.
- Turn left onto Campbell Station, then turn left onto Campbell Lakes Drive and drive .1 mile.
- Turn right into hotel.

DIRECTIONS FROM UT VISITORS CENTER

Driving instructions:

- Turn right out of UT Visitors Center parking lot onto Neyland Drive.
- Turn second exit, US-129/Alcoa Highway, and merge onto Alcoa Highway heading north.
- Merge from Alcoa Highway onto I-40 heading west.
- Drive 11.7 miles to Lovell Road exit, 13.5 to Campbell Station Road exit.
- Follow directions above to respective hotels.



HOMEWOOD SUITES 10935 Turkey Drive Knoxville, Tennessee 37922 865.777.0375 www.homewoodsuites. hilton.com/en/hw/groups/ personalized/T/TYSH-WHW-TBR-20140924/index. jhtml?WT.mc id=POG **SPRINGHILL SUITES** 10955 Turkey Drive Knoxville, Tennessee 37934 865.966.8888 www.cwp.marriott.com/tyskw/tbr

152 PELLISSIPPI STATE COMMUNITY COLLEGE HARDIN VALLEY EXIT Pellissippi State Community College Sob Gray Rd-Cedar Bluff **OAK RIDGE EXIT TO** *BELLISSIPPLPARKWAY* TO HOTEL TAKE **CAMPBELL STATION** EXIT OFF I-40. OAK RIDGE EXIT TO Turkey, Creek **PELLISSIPPI PARKWAY** LOVELL ROAD EXIT TO HOTEL-TAKE FIRST LEFT OFE OF INTERSTATE ONTO CAMPBELL DAKES DRIVE

HAMPTON INN & SUITES

11340 Campbell Lakes Drive Knoxville, Tennessee 37934 865.966.0303 www.hamptoninn.hilton.com/ en/hp/groups/personalized/ T/TYSHWHW-TBR-20140924/ index.jhtml?WT.mc id=POG

TO HOTEL TAKE CAMPBELL STATION EXIT OFF OF I-40



TBR Quarterly Board Meeting Visitor Parking Permit

Valid: September 25 and 26, 2014

TBR QUARTERLY BOARD MEETING Please display on dashboard while parked on campus

L. Conthony Wise L.

L. Anthony Wise Jr., President, Pellissippi State



TENNESSEE BOARD OF REGENTS Quarterly Board Meeting September 25 - 26, 2014

EXECUTIVE SUMMARY

Thursday, September 25, 2014

A. COMMITTEE ON TENNESSEE COLLEGES OF APPLIED TECHNOLOGY

1. PROPOSED PROGRAM TERMINATIONS, MODIFICATIONS, AND NEW TECHNICAL PROGRAM IMPLEMENTATIONS (Vice Chancellor James King)

Program Proposals Requiring Board Approval:

Thirteen (13) program proposals are being presented for the Board's review and approval. These proposals will allow the Tennessee Colleges of Applied Technology to be more responsive to the needs of students, businesses, and industries. The proposals are:

- Implementation of a Production Automation Technology (PAT) program offered by TCAT McKenzie
- Implementation of a Pharmacy Technician Program offered by TCAT Jacksboro
- Implementation of Tool and Die Program offered by the TCAT Nashville at the TCAT Portland Extension Campus
- Implementation of Building Construction Program offered by the TCAT Nashville at the TCAT Portland Extension Campus
- Implementation of Machine Tool Technology offered by the TCAT Nashville at the TCAT Portland Extension Campus
- Implementation of a Computer Information Technology Program offered by the TCAT Nashville at the TCAT Portland Extension Campus
- Implementation of an Automated Manufacturing Technology Program offered by the TCAT Nashville at the TCAT Portland Extension Campus
- Implementation of a Welding Technology Program offered by the TCAT Nashville at the TCAT Portland Extension Campus
- Implementation of an Emergency Medical Technician Program offered by TCAT Livingston
- Modification of the Administrative Office Technology Program at TCAT Paris

- Modification of the night Welding Technology Program at TCAT Newbern
- Modification of the Digital Graphics Design Program Statewide
- Modification of the Health Information Management Program Statewide

Academic Proposals Requiring Only Notification to Vice Chancellor:

Twenty-four (24) academic actions were submitted by a TCAT institution to the Vice Chancellor for approval based on section C of the TBR Policy: 2:01:02:00, requiring only notification to the Vice Chancellor. Appropriate documentation to support need was provided. The proposals are as follows:

ТСАТ	Summary of Proposal	New Costs/Funding Source	Approval/ Implementation Date
Hohenwald	Inactivate the Early Childhood Program due to low enrollment, completion rates, and low placement.	None	June 2014
McMinnville	Inactivate the Early Childhood Program due to low enrollment, completion rates, and low placement.	None	January 2015
McMinnville	Inactivate the Culinary Art Program at the Instructional Service Center at Manchester due to low enrollment, completion rates, and low placement.	None	January 2015
Hohenwald	Opening an evening Practical Nursing Program to better meet the needs of the area.	None	September 2014
Livingston	Opening a dual enrollment Health Sciences program with White County	One faculty member; all costs will be covered by the Dual Enrollment Agreement.	August 1, 2014
Livingston	Establish a dual enrollment program for Industrial Maintenance Mechatronics with Putman County High School	One faculty member; all costs will be covered by the Dual Enrollment Agreement	January 2015
Dickson	Adding two new exit points for a Welder Helper certificate and		August 2014

	Tack Welder Helper certificate to		
	better reflect industry needs in the		
	area and align with NCCER.		
Newbern	Offer Certified Nursing at Lake	Dual	July 2014
	County High School to seniors	Enrollment	
		fees will be	
		covered the	
		main costs;	
		additional	
		expenses will	
		be covered by	
		institutional	
		funds.	
Newbern	Offer a dual enrollment Welding	Perkins Funds	July 2014
	Program at Dyersburg High	will provide	-
	School.	the equipment	
Hartsville	Inactivate the Adult Cosmetology	Instructor	August 2014
	program at Tri- County Extension	contract will	C
	Campus due to campus financial	end after the	
	hardship and low accreditation	teach out	
	performance.	period	
	1	1	
Chattanooga	Change Industrial Maintenance	None	October 2014
U	Program to Industrial Maintenance		
	Technician for better identification		
	of the program in relations to the		
	skills taught, industry terminology		
	and job titles for recent graduates.		
Chattanooga	Change Medical Assistant	None	October 2014
enationogu	Program to Medical Assisting for	Tione	
	better identification of the program		
	in relations to the skills taught,		
	industry terminology and job titles		
	for recent graduates.		
Chattanooga	Change Collision Repair to	None	October 2014
Chattanooga	Collision Repair Technology for	None	0010001 2014
	better identification of the program		
	in relations to the skills taught,		
	e ,		
	industry terminology and job titles		
	for recent graduates.		
Chattancocc	Change Machatronics Program to	None	October 2014
Chattanooga	Change Mechatronics Program to	nome	October 2014
	Automation Mechatronics for		
	better identification of the program		
	in relations to the skills taught the		
	skills taught, industry terminology		
<u>C</u> 1 + +	and job titles for recent graduates.	N	0 + 1 - 201 4
Chattanooga	Change Electrical and Electronics	None	October 2014

		Γ	
	Equipment Repair to Industrial		
	Electronics for better identification		
	of the program in relations to the		
	skills taught, industry terminology		
	and job titles for recent graduates.		
Chattanooga	Change Electrical and Power	None	October 2014
	Transmission Installation to		
	Industrial Electricity for better		
	identification of the program in		
	relations to the skills taught,		
	industry terminology and job titles		
	for recent graduates.		
Chattanooga	Change Welding, Brazing, and	None	October 2014
	Soldering to Welding Technology		
	for better identification of the		
	program in relations to the skills		
	taught, industry terminology and		
	job titles for recent graduates.		
Chattanooga	Change Diesel Powered	None	October 2014
_	Equipment Technology to Diesel		
	Equipment Technology for better		
	identification of the program in		
	relations to the skills taught,		
	industry terminology and job titles		
	for recent graduates.		
Chattanooga	Change Heating, Ventilation, Air	None	October 2014
	Conditioning and Refrigeration		
	Technology to HVACR		
	Technician for better identification		
	of the program in relations to the		
	skills taught, industry terminology		
	and job titles for recent graduates.		
Chattanooga	Change Electrical and Electronics	None	October 2014
C	Equipment Repair to Industrial		
	Electronics for better identification		
	of the program in relations to the		
	skills taught, industry terminology		
	and job titles for recent graduates.		
Chattanooga	Change Manicurist to Nail	None	October 2014
C C	Technician for better identification		
	of the program in relations to the		
	skills taught, industry terminology		
	and job titles for recent graduates.		
Chattanooga			
Chananooga	Change Administrative Office	None	October 2014

	Office Professional for better identification of the program in relations to the skills taught, industry terminology and job titles for recent graduates.		
Chattanooga	Change Computer Information Technology to Computer Support Technician for better identification of the program in relations to the skills taught, industry terminology and job titles for recent graduates.	None	October 2014
Paris	Alter Practical Nursing Curriculum by reallocating 132 hours from clinical hours to theory hours. The hour's adjustment will enable students more time in the math component of the program and be better prepared for the nursing courses.	None	January 2014

2. HIGHLIGHT SKILLUSA NATIONAL AWARDS (Vice Chancellor James King)

Once again the Tennessee Colleges of Applied Technology (TCAT) SkillsUSA students represented the Tennessee Board of Regents in exemplary fashion. Ninety-three students competed in 62 competitions with 34 students bringing home gold, silver and bronze and 75 students finishing in the top ten nationally. Vice Chancellor James King will open up the presentation with an introduction to a brief Tennessee SkillsUSA video featuring students, instructors, administrators, and business and industry partners. Then Quinel Nabors, SkillsUSA National Vice President, will be giving a presentation regarding national awards and recognitions received during the 2014 SkillsUSA National Leadership and Skills Conference. Finally, SkillsUSA gold medalists will recognize the Chancellor, Vice Chair and members of the Committee on Tennessee Colleges of Applied Technology with a special token of appreciation for their support of the Colleges and SkillsUSA.

B. COMMITTEE ON ACADEMIC POLICIES AND PROGRAMS AND STUDENT LIFE

1. APPROVAL OF NEW DEGREE PROGRAMS (Vice Chancellor Warren Nichols)

The committee will receive a proposal for approval of one new degree program.

Cleveland State Community College

Associate of Applied Science (A.A.S.) in Paramedic

Cleveland State has been urged to establish a degree program for Paramedic by its Advisory Board whose membership includes service providers from Monroe, Meigs, McMinn, Bradley and Polk counties. The proposed program is aligned with both the new State regulations and licensure requirements and the TBR Common Curriculum for Paramedic programs. The curriculum for the

proposed degree is sequentially designed so that students will be progressively prepared to pass all levels of the State licensing exam(s) upon graduation.

2. ANNUAL ACCREDITATION REPORT (Vice Chancellor Tristan Denley)

The Annual Accreditation Report summarizes all activity for the academic year 2013-2014 on regional and program accreditation. The report also provides information on all non-accreditable programs that go through either the Program Review or the Academic Audit process. A summary of all activity is provided along with a more detailed accounting of all accreditation and quality assurance activity.

3. **PRELIMINARY FALL ENROLLMENT REPORT** (Vice Chancellor Tristan Denley)

The Committee will receive a report of preliminary enrollment figures and trends in the TBR universities and community colleges for the fall semester 2014.

4. **REPORT ON ACADEMIC AFFAIRS INITIATIVES** (Vice Chancellor Tristan Denley)

Vice Chancellor Tristan Denley will provide an update on several academic initiatives including Ready2Teach and Critical Conversations.

C. COMMITTEE ON PERSONNEL AND COMPENSATION

1. CONSENT AGENDA

a. Tenure Recommendations at Universities and Community Colleges (Vice Chancellor Tristan Denley)

The Committee will review for approval recommendations from five universities and two community colleges (Chattanooga State Community College and Pellissippi State Community College) to award tenure upon appointment to nineteen (19) individuals who were recruited because of distinctions in their fields or other special qualifications. Campuses agreed during the recruitment and hiring process to recommend these persons. A summary of qualifications for each person recommended is attached.

b. Proposed Revisions to Sick Leave – 5:01:01:07 (Vice Chancellor Dale Sims)

Revisions to TBR Policy 5:01:01:07 – Sick Leave. Changes are needed in the Sick leave policy to clarify that members of the family who reside within the home of the employee are eligible to receive up to two additional days of sick leave (after Bereavement Leave), if approved by the supervisor. Currently, other members of the family who reside within the home is listed under both definitions of immediate family and other relatives. This change will be consistent with the definition and benefit offered in the Bereavement Policy. In addition, it is proposed to clarify that employees who work an 8 hour shift, rather than the typical 7.5 hours, accrue 8 hours (1 day) of sick leave. It is still capped at 12 days, but for a 40 hour/wk. employee that is 96 hours, rather than 90 hours. This brings policy in line with practice.

c. Faculty Promotion Addendum (Vice Chancellor Tristan Denley)

The Committee will review for approval the recommendation from Austin Peay State University (APSU) to award Mr. Ihab Habib promotion from Assistant Professor to Associate Professor in the Department of Engineering Technology. This promotion includes a salary increase from \$62,179 to \$67,153. This eight percent (8%) increase for the position of Associate Professor is consistent with the APSU faculty compensation plan. President White has submitted this recommendation and supporting materials and has certified that approved campus policies and procedures were followed. TBR staff review indicates that the institution has been consistent in their application of Board and institutional personnel policies pertinent in this decision. This out of cycle recommendation is being submitted by APSU for consideration at the September Board Meeting due to an oversight that accidently omitted the endorsement from the APSU listing for the June 2014 submission.

2. CONSIDERATION OF INSTITUTION COMPENSATION PROPOSALS

(Vice Chancellor Dale Sims)

Staff has received and evaluated institutional compensation plan salary increase proposals and is recommending the Board's approval of these compensation plan increases as outlined below.

INSTITUTIONAL COMPENSATION PROPOSALS. Board staff has received proposals from 10 TBR institutions as summarized below:

Requested Action	Universities	Community Colleges	Subtotal	TN Colleges of Applied Technology	Central Office	Total
Compensation Plan	2	8	10	0	0	10
No Adjustments	4	5	9	27	1	37
Total	6	13	19	27	1	47

Attachment A provides a summary of the features of each institution's proposed salary plan. Staff is recommending approval of these proposals as outlined in the attachment. If approved, system wide recurring salary adjustments would total approximately **\$4.3 million.** The breakdown of recurring salary adjustments by employment category is as follows:

Faculty	Administration	Professional	Clerical/Support
\$2,391,297	\$303,816	\$829,229	\$794,290
55%	7%	20%	18%

		Public	Academic	Student	Institutional	Maint. &
Instruction	Research	Service	Support	Services	Support	Operations
\$2,543,656	\$14,638	\$28,253	\$500,696	\$457,909	\$583,751	\$189,731
59%	<1%	1%	12%	11%	13%	4%

The breakdown of recurring salary adjustments by function is as follows:

3. REVIEW AND APPROVAL OF SEX DISCRIMINATION, SEXUAL HARASSMENT AND **SEXUAL MISCONDUCT POLICIES** (General Counsel Mary Moody)

Due to recent legislative and regulatory changes at the federal level, the system and its institutions are required to implement certain policy changes regarding sexual violence on campus. Attached is the proposed system policy 6:03:00:00 Sexual Misconduct. In drafting the proposed sexual misconduct policy, it was determined that the existing policy 2:02:10:01 Sex Discrimination and Sexual Harassment should be grouped with the new sexual misconduct policy so that these related policies would be found in the same policy area. Also attached is a proposed general policy, 6:01:00:00 Sex Discrimination, Sexual Harassment and Sexual Misconduct, harmonizing the two substantive policies and the existing P-080, Discrimination & Harassment-Complaint & Investigation Procedure.

4. CONSIDERATION OF THE PERFORMANCE REVIEW OF THE CHANCELLOR (Regent Howard Roddy)

Pursuant to Board policy, a performance review of the Chancellor is required every two years. The evaluation is to be conducted by a committee of at least four members appointed by the Vice-Chair. The results of this performance review are to be reported to the Board by the September Board meeting. The purpose of this agenda item will be consideration by the Committee of the Chancellor's performance review.

D. **COMMITTEE ON FINANCE AND BUSINESS OPERATIONS**

1. CONSENT AGENDA (Vice Chancellor Dale Sims)

a. Recommended Revisions to Policy 4:03:02:00 - Motor Vehicles

The Committee will consider for approval recommended revisions to Policy 4:03:02:00 – Motor Vehicles

b. Technology Access Fee Spending Plans

The Committee will receive a report on the review of FY 2014-2015 Technology Access Fee spending plans.

2. PRESENTATION OF CAPITAL BUDGET FOR FY 2015 – 2016

(Vice Chancellor David Gregory)

The Committee will consider for approval the recommendations for the capital budget for FY 2015-2016.

3. CAPITAL MATCH FUNDING REPORT (Vice Chancellor David Gregory)

The Committee will receive a summary of the capital match funding report.

4. NEW POLICY 4:01:00:01 – BUDGET PRINCIPLES (Vice Chancellor Dale Sims)

The Committee will review a new policy -4:01:00:01 Budget Principles. The budget principles included in this policy are intended to respond to the expectations of various stakeholders relating to the generation and expenditure of funds.

5. NEW POLICY 4:01:00:02 – INSTITUTIONAL FINANCIAL PERFORMANCE

(Vice Chancellor Dale Sims)

The Committee will review a new policy -4:01:00:02 Institutional Financial Performance. It is the policy of the Board that institutions have a sound financial base and demonstrate financial stability sufficient to support the mission of the institution over the long term. Although missions may vary among institutions, a sound financial base and a pattern of financial stability provide the foundation for accomplishing an institution's mission, regardless of changing economic conditions. Financial and physical resources should be managed in a manner that permits the institution to fulfill its mission long term.

6. POLICY 1:08:00:00 – INFORMATION TECHNOLOGY RESOURCES (Chief Information Officer Tom Danford)

The existing Information Technology Resource Policy 1:08:00:00 is being revised to establish the parameters for guidelines that will provide for creation and maintenance of a secure systems infrastructure, protect the confidentiality and integrity of electronic information and the privacy of system users, and ensure compliance with applicable state and federal laws.

7. SYSTEM BUDGET REQUESTS TO TENNESSEE HIGHER EDUCATION COMMISSION (*Vice Chancellor Dale Sims*)

The Committee will consider for approval System requests to be forwarded to the Tennessee Higher Education for inclusion in the 2015-2016 budget request.

8. DUAL ENROLLMENT FEE AT COMMUNITY COLLEGES (Vice Chancellors Dale Sims and Warren Nichols)

The goal of both the Complete College Tennessee Act and Tennessee's "Drive to 55" initiative is to increase the number of high school students who successfully earn a postsecondary credential. Dual enrollment is an important programmatic strategy that furthers these goals by bridging the gap between high school and college.

At the time this document was created, the Administration and the Tennessee Board of Regents central office continue discussions about how best to distribute funds that will best support the efforts to engage students that are "on the fence" about attending college.

Vice Chancellors Sims and Nichols will give the Board an update on the status of the dual enrollment fee.

9. OVERVIEW OF SYSTEM LEVEL PROCUREMENT ACTIVITY (Vice Chancellor Dale Sims)

The Committee will hear a presentation summarizing procurement activities.

E. COMMITTEE ON AUDIT

- 1. CONSENT AGENDA (Tammy Birchett)
 - A. Review of Risk Assessments for Universities and Community Colleges Enterprise-wide
 - **B.** Review of Risk Assessments for Universities and Community Colleges Indicated Major Processes
 - C. Review of Revised Internal Audit Charters
- **2. INFORMATIONAL REPORTING** (*Tammy Birchett*)
 - A. Review of Comptroller's Office Audit Reports
 - **B.** Review of Internal Audit Reports
 - C. Review of CCTA Completion Outcomes for Academic Year 2013
- 3. REVIEW OF INTERNAL AUDIT YEAR-END STATUS REPORTS FOR FISCAL YEAR 2014 (*Tammy Birchett*)
- 4. REVIEW OF REVISIONS TO INTERNAL AUDIT PLANS FOR FISCAL YEAR 2015 (*Tammy Birchett*)
- **5. REVIEW OF AUDIT COMMITTEE RESPONSIBILITIES** (*Tammy Birchett*)
- 6. NON-PUBLIC EXECUTIVE SESSION (Tammy Birchett)

Friday, September 26, 2014

I. APPROVAL OF THE MINUTES

A. Minutes from the June 20, 2014 Regular Session Meeting

The Board will consider approving the minutes from the June 20, 2014 regular session of the Board.

B. Minutes from the July 15, 2014 Special Called Session

The Board will consider approving the minutes from the July 15, 2014 Special Called Session of the Board.

II. REPORT OF INTERIM ACTION

This report serves as a record of business transacted by the Office of the Chancellor since the previous meeting of the Board.

III. REPORT OF THE COMMITTEES

The Board will consider approving the minutes of the following committee meetings:

- 1. Report of the Tennessee Colleges of Applied Technology Meeting on September 25, 2014
- 2. Report of the Academic Policies and Programs Committee Meeting on September 25, 2014
- 3. Report of the Audit Committee Meeting on September 25, 2014
- 4. Report of the Ad Hoc Committee on Committees Meeting on September 12, 2014

IV. REPORT OF THE REGENTS AWARD IN EXCELLENCE IN PHILANTHROPY

Mr. Lars Eriksson accepted the prestigious Regents Award for Excellence in Philanthropy on behalf of Austin Peay State University, May 15, 2014. Assisting with the presentation was Regent John Farris and President Tim Hall.

V. REPORT OF THE CHANCELLOR

VI. REPORTS OF PRESIDENTS AND DIRECTORS

VII. UNFINISHED BUSINESS

A. APPROVAL OF THE REVISIONS TO THE BYLAWS (General Counsel Mary Moody)

In accordance with Article XII of the Board bylaws, The Board was given notice of the intent to bring changes to its Bylaws before the Board at the September 2014 quarterly meeting.

The proposed revisions include ministerial changes that change the numbering and name, reassigning it from a policy appendix in the 6 series, and renaming the Bylaws as document #1 in the Resource Document section of the TBR General Counsel website, as well as amending the Purpose section accordingly.

The proposed revision to Section I. C. 1. of the Bylaws adds language clarifying that the state university and community college system includes the colleges of applied technology.

The proposed revision to Section VII. F. of the Bylaws adds language that would allow a committee to meet in the absence of a quorum to hear informational reports.

The proposed revision to Section VII. I. adds language clarifies that, in the absence of the Chairman of the Board, the Vice-Chairman shall be an ex officio member of all committees with the authority to vote.

The proposed revision to Section VII. M. 1. e. changes the name of the Committee on Public Affairs to the Committee on External Affairs, and sets out the duties of the newly renamed committee.

A copy of the Bylaws with the proposed revisions is included for your review.

B. NOTICE OF ADDITIONAL REVISIONS TO THE BYLAWS (General Counsel Mary Moody)

The Board will be given notice according to Article XII of the Board Bylaws of intent to bring before the Board at the December 2014 quarterly meeting changes to its Bylaws. Proposed revisions will be considered regarding Section VII – Committees of the Board relative to the charters of standing committees and institutional ex officio non-voting members.

VII. NEW BUSINESS

A. APPROVAL OF THE PROPOSED 2015 MEETING DATES

The Board will be asked to approve the meeting dates for 2015. The proposed dates and locations are provided in the materials.

B. REPORT OF THE PERSONNEL AND COMPENSATION COMMITTEE MEETING ON SEPTEMBER 25, 2014 THAT INCLUDES TENURE UPON APPOINTMENTS, INSTITUTIONAL COMPENSATION PROPOSALS, REVISED POLICIES REGARDING SEX DISCRIMINATION, SEXUAL HARASSMENT AND SEXUAL MISCONDUCT AND THE EVALUATION OF THE CHANCELLOR.

C. REPORT OF THE FINANCE AND BUSINESS OPERATIONS COMMITTEE MEETING ON SEPTEMBER 25, 2014 THAT INCLUDES THE CAPITAL BUDGET FOR FY 2015-2016 AND THE CAPITAL MATCH FUNDING REPORT

D. RESOLUTION OF APPRECIATION FOR DIRECTOR DON SADLER

The Board will consider approving a resolution of appreciation for Director Don Sadler for his years of service to the Tennessee Board of Regents.

E. RESOLUTION OF APPRECIATION FOR DIRECTOR MARK POWERS

The Board will consider approving a resolution of appreciation for Director Mark Powers for his years of service to the Tennessee Board of Regents.

MINUTES

TENNESSEE BOARD OF REGENTS

REGULAR SESSION

June 20, 2014

The Tennessee Board of Regents met in regular session on June 20, 2014. The meeting was hosted by Tennessee State University, located in Nashville, Tennessee. Vice Chair Emily Reynolds presided over the meeting and called the meeting to order. In her opening remarks, Vice Chair Reynolds thanked President Glenda Glover and her team for their gracious hospitality and for the very informative presentation about the University given that morning. Also, Vice Chair Reynolds recognized Dr. David Rudd, the new president of the University of Memphis, and Ms. Kelli Kea-Carroll, the new director at the Tennessee College of Applied Technology at Hohenwald. She also announced that the new president of Austin Peay State University, Dr. Alisa White, will take office in September.

Next, she called on the Board Secretary, Mary Moody, to call the roll. The following members were present:

Mr. Greg Duckett Mr. John Farris Mr. Darrell Freeman Mr. Tom Griscom Ms. Ashley Humphrey Commissioner Julius Johnson Mr. Jonas Kisber Ms. Fran Marcum Ms. Emily Reynolds Mr. Howard Roddy Mr. J. Parker Smith Mr. Johnny Stites Mr. Bob Thomas Ms. Danni Varlan Ms. Deanna Wallace

A quorum was present. Members not available to attend the meeting were Governor Bill Haslam, Commissioner Kevin Huffman, and Regent Rich Rhoda. Minutes June 20, 2014 Page 2 of 8

TENNESSEE ROAD BUILDERS ASSOCIATION PRESENTATION

First item on the agenda was the presentation of the Outstanding Service Award from the Tennessee Road Builders Association to the Tennessee College of Applied Technology at Newbern. Mr. Bo Roberts explained that the award recognizes a Tennessee College of Applied Technology for an academic year's outstanding service to the Ollie Otter Child-Restraint Program. The Ollie Otter Program is sponsored by the Tennessee Transportation Development Foundation (TTDF)—a non-profit group established by the Tennessee Road Builders Association—and the TRBA Ladies Auxiliary. The program is an effort to increase awareness about the importance of using booster seats and seatbelts. Mr. Kevin Liska and Mrs. Carol Coleman were present to assist with the award presentation. The TCAT at Newbern received the award for having touched the most students with its Ollie Otter Program.

CONSENT AGENDA

The Board next took up the consent agenda that included the following items.

- A. March 28, 2014 Regular Session Board meeting minutes
- B. May 1, 2014 Special Called Session
- C. June 2, 2014 Special Called Session
- D. Report of Interim Action
- E. Report of the Committees:
 - a. Report of the Tennessee College of Applied Technology Meeting on June 19, 2014
 - b. Report of the Business Community and Public Affairs Committee Meeting on June 19, 2014
 - c. Report of the Academic Policies and Programs Committee Meeting on June 19, 2014
 - d. Report of the Audit Committee Meeting on June 3, 2014

Regent Farris moved approval of the consent agenda with a second provided by Regent Kisber. The motion was approved. A copy of the March 28, 2014 minutes is attached to the official copy of the Minutes as Appendix A. A copy of the May 1, 2014 minutes of the special called session is attached to the official copy of the Minutes as Appendix B. A copy of the June 2, 2014 minutes of the special called session is attached to the official copy of the Minutes as Appendix B. A copy of the June 2, 2014 minutes of the special called session is attached to the official copy of the Minutes as Appendix C. A copy of the Interim Action Report is attached to the official copy of the Minutes as Appendix D. A copy of the Tennessee College of Applied Technology Committee meeting on June 19, 2014 is attached to the official copy of the Minutes as appendix E. A copy of the June 19, 2014 minutes of the Business, Community and Public Affairs is attached to the official copy of the Minutes as Appendix F. A copy of the June 19, 2014 minutes of the Academic Policies and Programs Committee is attached to the official copy of the Minutes as Appendix G. A copy of June 3, 2014 meeting of the Audit Committee is attached to the official copy of the Minutes as Appendix H.

Minutes June 20, 2014 Page 3 of 8

REPORT OF THE REGENTS AWARD IN EXCELLENCE IN PHILANTHROPY

Vice Chair Reynolds called on Regent Duckett, who reported on the recent award presented to Mr. William Swain of The Bank of Oneida. Mr. Swain was nominated for this award by President Chris Whaley of Roane State Community College for his role in establishing and continuing to support the Roane State Community College Scott County Higher Education Center.

Mr. Swain was a key leader in making the Roane State Community College Scott County Higher Education Center a reality. He donated 44 acres of land for the Center and raised more than a quarter of a million dollars to equip the Howard H. Baker, Jr. Library in the Center. In addition, he raised over \$500,000 to build and equip a 2,200 square foot multipurpose science lab. Also, in four short months, he challenged the community to match his \$60,000 donation to fund a 1,500 square foot expansion of the student center at the Scott County Higher Education Center. Shortly thereafter, he led an initiative to more than double the size of the Howard H. Baker, Jr. Library at the Scott County Center. In 2006, working with Roane State he raised support in the community to build an addition to the Roane State facility to provide Tennessee Tech University space to offer elementary education and interdisciplinary studies degrees. When Mr. Swain learned that the Scott County Higher Education Center needed equipment to bring the EMT courses to Scott County, he generously purchased everything needed for the classes.

The Regents Award in Excellence in Philanthropy recognizes individuals or groups who have made significant efforts to benefit higher education in Tennessee. Mr. Swain is clearly deserving of this honor, which was presented to Mr. Swain at an event on March 20, 2014. Regent Danni Varlan, who was present at the March 20th celebration and assisted with the presentation, added her commendations of Mr. Swain. Regent Marcum, Regent Thomas and Vice Chair Reynolds each spoke about their personal relationships with Mr. Swain and his influence in their lives.

REPORT OF THE CHANCELLOR

Chancellor Morgan called on Vice Chancellor Wendy Thompson to give a brief report on the work of the Completion Delivery Unit. The annual report of the CDU will be given at the September 2014 meeting. At this meeting, two reports were highlighted as part of the System's initiatives. Dr. Ken Lovett gave a report on the Business Process Model and Dr. Carol Puryear and Vice Chancellor David Gregory gave a report on Increasing the Capacity at the Tennessee Colleges of Applied Technology. Dr. Ken Lovett stated that the BPM aspiration is to develop standardized processes and workflow among the 13 community colleges within the TBR system. This initiative derives from section 8 of the Complete College Act of 2010 that requires the board to "identify and implement consolidation of services among institutions and standardization of processes between institutions in order to improve efficiency and effectiveness…" Regent Farris and Stites inquired about cost savings of the project and measurements to determine effectiveness. Dr. Lovett responded that such information will be available in the near future.

Minutes June 20, 2014 Page 4 of 8

Next, Vice Chancellor Thompson introduced Dr. Carol Puryear, who spoke to the board about increasing the numbers of TCAT credentials awarded by increasing space and utilization of existing space at the 27 TCATs. Dr. Puryear reviewed the various types of programs that have wait lists and how the TCATs manage these lists. Board members asked questions about the causes of the wait lists, the impact of extended wait times and strategies for maintaining the interest of students who are on the wait lists. Vice Chancellor Gregory then gave a very brief report concerning space issues at the TCAT campuses. He reported that the TCAT Master Plan was reviewed at the June 19, 2014 meeting of the Committee on Tennessee Colleges of Applied Technology. He reported that space is being reviewed and data has been collected regarding its programs.

REPORTS OF PRESIDENTS AND DIRECTORS

After a few brief opening remarks, Director Brad White called on Assistant Vice Chancellor Chelle Travis to introduce the 2014 TCAT Outstanding Student of the Year. Ms. Travis described the TCAT Outstanding Student of the Year program and then introduced the winner, Ms. Kelli Zimmerman, a student in the medical assistant program at the TCAT Chattanooga. Ms. Zimmerman shared the story that led her to the TCAT. Because of the outstanding medical care she received during a personal medical emergency, Ms. Zimmerman made a decision to enter the medical field so that she could help others as well. As the Outstanding Student of the Year, Ms. Zimmerman will be the ambassador for the TCAT students for the coming year.

President Jim Catanzaro then gave a report on entrepreneurship at the community colleges. Nashville Councilwoman Jacobia Dowell spoke about the partnership between Nashville State Community College and her district to establish the south campus of Nashville State. Councilwoman Dowell shared a video illustrating the positive impact of Nashville State's South Campus, located in the old Hickory Hollow Mall, on the surrounding community. After the video, President Catanzaro reported on the Chattanooga State project to hold boot camps during the summer for young entrepreneurs by partnering with local business accelerators and the Gallup Organization.

Vice Chair Reynolds called on President Phil Oldham for the universities report, which focused on entrepreneurship at three of the universities. President David Rudd of the University of Memphis and President Brian Noland of East Tennessee State University joined him in discussing what their institutions are doing to encourage entrepreneurs on their campuses. Dr. Rudd explained how the Crews Center for Entrepreneurship serves as the core of entrepreneur collaboration that helps students and faculty focus on combining ideas and innovation. President Noland recounted ETSU's efforts in encouraging entrepreneurship in that region. He reported on projects such as Bristol Tennessee Essential Services and the ETSU Innovation Lab that helped grow companies such as Yazoo Health Inc., Renewable Agal Energy, LLC and also helped recruit a German company to the area. President Oldham concluded the report with a presentation on Tennessee Tech's H.I.V.E (Hybrid Immersive Visualization Environment) that houses a research Minutes June 20, 2014 Page 5 of 8

and development team of professionals, researchers, developers, designers and undergraduate assistants. It applies virtual reality technologies to problems in medicine, engineering, communication, conservation and training. It utilizes both 3-D and high definition visualization technologies. The project also hosts competitions such as "hackathons" where teams work 36-72 hours on the best app to solve a common challenge. President Oldham also reported that TTU was one of only two universities in Tennessee invited to the White House for the first National Day of Making. The event was developed to strengthen leadership ventures that promote innovation and creativity. President Oldham concluded his report by saying that the four year schools not only prepare students to graduate and get a job, but primarily prepare graduates to create jobs for Tennesseans and the future.

UNFINISHED BUSINESS

There was no unfinished business to bring before the Board at this time.

NEW BUSINESS

Vice Chair Reynolds called on Regent Farris for the report of the Finance and Business Operations Committee held on June 19, 2014. In his opening remarks, Regent Farris encouraged the Board to make a full examination of operations to seek possible reductions in costs as an alternative to raising tuition. Regent Farris then called on Chancellor Morgan for comment. He responded with information on how the recommended tuition was derived. Next, Regent Farris reported that included in the June 19th report, maintenance fee adjustments vary among institutions based on institutional need: APSU 5.3%; ETSU 7.0%; MTSU 5.0%; TSU 5.9%; TTU 6.0% U of M 0%; community colleges - recommendations are intended to increase maintenance fee and tuition revenues by 6.0%; colleges of applied technology recommendations are intended to increase maintenance fees by 8.5%; professional schools - UoM Law School with no increase; ETSU College of Medicine 2.0% increase; ETSU Pharmacy School 3.0% increase. In addition, the committee report also includes a recommendation to approve the system \$2.91 billion budget for fiscal year 2013-2014 and \$2.82 billion for fiscal year 2014-2015. This budget is based on the level of state funds recommended in Governor Haslam's proposed budget as well as early estimates of factors such as enrollment growth, research activities, and availability of federal funds. The full effect of the approved fee increases and any enrollment changes will be included in the October revised budget. Regent Farris moved for the adoption of the report that included the consent agenda items, tuition and maintenance fee recommendations for 2014-2015 and the operating budgets for fiscal years 2013-2014 and 2014-2015 as presented. Regent Griscom provided a second. The motion was approved by roll call vote. A copy of the minutes from the June 19, 2014 meeting of the Finance and Business Operations Committee is attached to the official copy of the Minutes as Appendix I.

Minutes June 20, 2014 Page 6 of 8

Next, Vice Chair Reynolds called on Regent Roddy for the report of the June 19, 2014 meeting of the Personnel and Compensation Committee. Included in this report are consent agenda items containing president emeritus contracts, various policy revisions, tenure and promotion for community colleges, universities and colleges of applied technology along with staff's recommendation on faculty promotional increases and system compensation plan recommendations. Regent Thomas provided a second to the motion. The motion was approved by roll call vote. A copy of the minutes from the June 19, 2014 meeting of the Personnel and Compensation Committee is attached to the official copy of the Minutes as Appendix J.

Vice Chair Reynolds then reported on the June 3, 2014 meeting of the Ad Hoc Committee on Committee on Capital Outlay and Capital Maintenance to the Committee on Finance and Business Operations; adding compliance oversight to the Audit Committee; renaming the Committee on Business, Community and Public Affairs; and briefly discussed where workforce and economic development initiatives should be placed. The members voted to disband the Ad Hoc Committee on Finance and Business Operations. Representatives from institutional groups will be consulted when changes in capital outlay ranking methodology is being considered. A resolution is required to formally disband the ad hoc committee, which was the next item of business. Regent Thomas moved to accept the June 3, 2014 report of the Ad Hoc Committee on Sing a second. The motion passed. A copy of the minutes of the June 3, 2014 meeting of the Ad Hoc Committee on Sing a second. The motion passed. A copy of the minutes of the June 3, 2014 meeting of the Ad Hoc Committee on Sing a second. The motion passed committee on Committe

Next, Vice Chair Reynolds called on Regent Farris for the resolution to disband the Ad Hoc Committee on Capital Outlay and Capital Maintenance. Regent Varlan seconded the motion and the motion was approved. The resolution reads as follows:

A RESOLUTION to disband the Ad Hoc Committee on Capital Outlay and Capital Maintenance

WHEREAS, in 1997 the Tennessee Board of Regents determined that it was necessary to periodically revisit the methodology to set capital priorities and make adjustments as might be appropriate to address changing system needs and to identify the needs on each campus; and

WHEREAS, on September 26, 1997, the Board of Regents adopted a resolution that directed the Vice-Chairman of the Board and the Chairman of the Finance and Business Operations Committee to appoint an ad hoc committee to work with the Chancellor and staff of the Board to review and adjust the methodology for setting capital priorities, as necessary; and

WHEREAS, since that time, the Ad Hoc Committee on Capital Outlay and Capital Maintenance has served the Board in that capacity; and

Minutes June 20, 2014 Page 7 of 8

WHEREAS, after examining all of its committees, the Board has now determined that, due to changes in the funding and budget processes at the state and system levels, its Finance and Business Operations Committee should be responsible for reviewing and adjusting the methodology for setting capital priorities, in consultation with the Chancellor, staff of the Board of Regents, and the chief executive officers of the system's institutions, as appropriate; and

NOW, THEREFORE, BE IT RESOLVED that the Ad Hoc Committee on Capital Outlay and Capital Maintenance is hereby disbanded and, the Finance and Business Operations Committee shall, when setting capital priorities and making recommendations to the Board as to the needs for additional buildings and land for campuses and capital maintenance, consult with the Chancellor, staff of the Board of Regents, and the chief executive officers of the system's institutions, as appropriate.

Vice Chair Reynolds thanked those who served on the Ad Hoc Committee on Capital Outlay and Capital Maintenance Committee for their work over the last several years. Individuals who served on the committee were: Regent John Farris (Chair), Regent Greg Duckett, Regent Bob Thomas, Regent Danni Varlan, President Phil Oldham, President Jim Catanzaro and Director Brad White.

Next, Vice Chair Reynolds called on Mary Moody, General Counsel and Board Secretary, to present the proposed changes to the Bylaws. Ms. Moody reported that in accordance with Article XII of the Board Bylaws, the Board is given notice of the intent to bring changes to its Bylaws before the Board at its September 2014 meeting. The proposed revisions are to include:

1) Section I.C.1. of the Bylaws adds language clarifying that the state university and community college system includes the colleges of applied technology; and

2) Section VII.F. of the Bylaws adds language that would allow a committee to meet in the absence of a quorum to hear informational reports; and

3) Section VII.I adds language that clarifies that, in the absence of the Chairman of the Board, the Vice-Chairman shall be an ex officio member of all committees with the authority to vote; and

Regent Duckett added that a potential name change for the Committee on Business, Community and Public Affairs is being discussed and would like to give notice of that change within the Bylaws.

For the next item on the agenda, Vice Chair Reynolds called on Regent Varlan to present the resolution of appreciation for Regent Deanna Wallace. The motion was seconded and approved. Regent Wallace thanked the Board for the opportunity to serve as the Faculty Regent for 2013-2014. A copy of the resolution is attached to the official copy of the Minutes as Appendix L.

Next, Regent Stites presented the resolution of appreciation for Regent Ashley Humphrey. Regent Stites moved for the adoption of the resolution with a second provided by Regent Thomas. Regent Humphrey expressed her deep appreciation to everyone for the wonderful support she has received

Minutes June 20, 2014 Page 8 of 8

over her two years as serving as the Student Regent. A copy of the resolution is attached to the official copy of the Minutes as Appendix M.

Vice Chair Reynolds called on Regent Roddy for the resolution of appreciation for President Tim Hall. Regent Roddy moved for adoption of the resolution. A second was provided by Regent Freeman. The motion carried. A copy of the resolution is attached to the official copy of the Minutes as Appendix N.

As the last item on the agenda, Regent Thomas was asked to conduct the election of the Chairman and Vice Chairman for 2014-2015. Regent Duckett made the motion to elect Governor Bill Haslam as the Chair and Emily J. Reynolds as the Vice Chair for 2014-2015. Regent Freeman seconded the motion and the motion carried unanimously. Vice Chair Reynolds thanked everyone for their support and confidence in her as Vice Chair for the coming year.

In closing, Vice Chair Reynolds and Chancellor Morgan again thanked President Glover and her staff for hosting the June quarterly Board meeting. The next quarterly meeting will be held in Knoxville, Tennessee and hosted by Pellissippi State Community College.

ADJOURNMENT OF THE MEETING

There being no further business to come before the board, the meeting was adjourned.

Respectfully submitted,

Mary G. M John G. Morgan, Chancellor

Emily J. Reynolds, Vice Chair

MINUTES

TENNESSEE BOARD OF REGENTS

SPECIAL CALLED SESSION

July 15, 2014

The Tennessee Board of Regents met in a special called telephonic session on Tuesday, July 15, 2014, at 3:15 p.m. (CDT). The purpose of the special session was for the Board to provide a roll-call vote to adopt rule changes already affirmed by the Board at its June 20 quarterly meeting through voice vote. Vice Chair Reynolds called the meeting to order and asked the Board Secretary, Mary Moody to call the roll. The following members participated:

Regent Emily Reynolds, Vice Chairman Regent Greg Duckett Regent John Farris Regent Darrell Freeman Commissioner Kevin Huffman Commissioner Julius Johnson Regent Jonas Kisber Regent Rebecca Reeves Regent Rebecca Reeves Regent Rich Rhoda Regent Howard Roddy Regent Howard Roddy Regent Johnny Stites Regent Bob Thomas Regent Danni Varlan Regent Dottye Webb

A quorum was present. Governor Haslam, Regents Tom Griscom, Fran Marcum and Parker Smith were not available for the call. Media and other guests were on the call.

Vice Chair Reynolds called on Board Secretary Mary Moody for the one and only agenda item – Emergency Rule Amendment and Regular Rule Amendment Classifying Students In-State and Out-of-State. Secretary Moody reported that this matter was previously addressed and acted on by the members of the Committee on Academic Policies and Programs and Student Life at its meeting on June 19, 2014. The minutes from that meeting were approved at the full Board meeting on June 20, 2014 by way of voice vote.

Upon submission of the rule changes to the Attorney General's office, it was determined that the Board should have taken a roll-call vote on this matter rather than voice vote according to TCA § 4-5-222 Record of Voting on Policy or Rule Adoption.

A motion was made by Regent Farris to adopt the rule changes as presented. A second was provided by Regent Thomas. Secretary Moody called the roll and the motion passed

Minutes July 15, 2014 Page 2

unanimously. A copy of the roll-call sheet is attached to the official copy of the Minutes as Appendix A.

Vice Chair Reynolds thanked everyone for their participation on the call. No further business was brought before the Board and the meeting was adjourned.

Respectfully submitted, Mary G. Moody, Secretary John G. Morgan, Chancellor

Emily J. Reynolds, Vice Chair



TENNESSEE BOARD OF REGENTS

Office of the Chancellor

1415 Murfreesboro Road, Suite 340 | Nashville, TN 37217-2833 | Phone 615.366.4403 | Fax 615.366.3922 | www.tbr.edu

TO:	Members of the Tennessee Board	l of Regents
FROM:	John G. Morgan	
DATE:	September 11, 2014	

SUBJECT: Interim Action Report – Third Quarter

The following constitutes a record of business transacted by the Office of the Chancellor since the previous regular quarterly meeting of the Board of Regents under the authority of Article VIII of the Bylaws, which grants to the Chancellor interim authority to act on behalf of the Board. Pending any questions, the actions are recommended for Board consideration and confirmation.

I. Personnel Actions - Tennessee Board of Regents Staff

Appointments:	 Dr. Heidi Leming – Assistant Vice Chancellor for Student Services, Academic Affairs; effective August 1, 2014 Lindsey Butler – Educational Technology Specialist, ROCC; effective August 1, 2014 Jennifer Benge - Database Technician, Information Technology; effective September 2, 2014 Tess Olten – Training Specialist, ROCC; effective September 2, 2014 Georgeann McKnight – Help Desk Associate, ROCC; effective September 2, 2014 Nora Maxwell – Help Desk Associate, ROCC, effective September 2, 2014 Patricia Brasfield – Help Desk Associate, ROCC, effective September 2, 2014
Reclassifications:	Kenyatta Lovett - Assistant Vice Chancellor for Community College Initiatives effective August 1, 2014 Jona Coppola – Executive Assistant; effective September 1, 2014 Donna Ashford – Director of ROCC Support Services; effective October 1, 2014
Promotions:	None
Transfers:	None
Retirement:	Phyllis Anderson – Executive Assistant, Chancellors Office; effective August 31, 2014

Austin Peay State University | East Tennessee State University | Middle Tennessee State University | Tennessee State University | Tennessee Technological University | University | Middle Tennessee State University | Tennessee State University | Tennessee Technological University | University of Memphis Chattanooga State Community College | Cleveland State Community College | Columbia State Community College | Dyersburg State Community College | Jackson State Community College Motiow State Community College | Nashville State Community College | Northeast State Community College | Pellissippi State Community College | Roane State Community College Southwest Tennessee Community College | Volunteer State Community College | Walters State Community College | Tennessee Colleges of Applied Technology Members of the Tennessee Board of Regents Report of Interim Action Page Two

Separations:Greg Schutz – Associate Vice Chancellor for Research Assessment; effective June 30, 2014Dante Shields – Business & Systems Analyst; effective July 8, 2014Amy Howland –Administrative Assistant I; effective August 7, 2014

Executive Level Appointments: Attachment A

Executive Level Salary Increases: Attachment B

Technical Corrections: Dr. Jeffery Wilson; Associate Professor; Increase 7%; final salary \$65,356

II. Acceptance of Gifts and Grants

III. Construction Projects: State Building Commission Activities – Attachment C Summary of Construction Contracts – Attachment D

IV. Approval of Contracts and Agreements - Attachment E

V. Other - Changes in Fees for University of Memphis and TSU - Attachment F

JGM/sm Enclosures
TBR Systemwide Executive Level Appointments - Cycle 3

Institution	Name	Position	Effective Date	Salary
CSCC	Dr. Kimberly McCormick	Provost and Vice President for Academic Affairs	07/01/14	\$140,000
DSCC	Dr. Teri Maddox	Interim Vice President of the College	6/30/2014	\$115,000
TTU	Dr. Terri Saltsman	Assistant to the President for Special Projects (One-Year Extension)	8/15/2014	\$160,000

TBR Systemwide Executive Level Salary Increases - Cycle 3

Institution	Name	Position	Type of Increase	Increase Amount	Salary
UOM	Melanie Murray	Associate University Counsel	Reclassification	\$46, 164	\$145,000
WSCC	Lori Campbell	VP Office of Academic Affairs	Equity Increase	\$5,356	\$112,308
WSCC	Nancy Brown	Dean of Workplace Development	Equity Increase	\$2, 982	\$92,817

.

Tennessee Board of Regents Summary of State Building Commission Actions 05/24/2014 to 09/02/2014

<u>Date</u>	SBC Number	Institution	Project	<u>Value</u>	SBC Action
05/27/2014					
	166/007-08-2014	UoM	Chemistry Building Repairs	215,000	Threshold project approved by OSA
06/12/2014					
	166/005-02-2005	ETSU	Master Plan Update	420,000	revise budget and funding
	166/007-06-2014	UoM	Parking Lot Paving	320,000	Recieved report of TH project
	166/007-07-2014	UoM	Lambuth Classroom Updates	250,000	Recieved report of TH project
	166/007-08-2014	UoM	Chemistry Building Repairs	215,000	Recieved report of TH project
	166/007-09-2013	UoM	Lambuth Campus Improvements	1,030,000	Revise budget and source funding to award contract
	166/007-17-2014	UaM	Campus Parking Expansion	1,100,000	Approve project
	166/009-07-2013	MTSU	Flight Simulator Building Construction	700,000	Approve EDP as recommended by SA
	166/009-09-2006	MTSU	Science Facilities Improvements	146,590,000	Rec'vd rpt C.O. #15 @ 1.36%
	166/011-03-2009	TTU	Tech Village Apartments Renovations	15,976,000	Rec'vd rpt C.O. #14 @ 12.44%
	166/011-14-2013	TTU	Jobe/Murphy Residence Hall Upgrade	8,100,000	Revise budget and funding
	166/017-01-2014	Dyersburg SCC	Softball Multipurpose Building	330,000	Approve project
	166/032-05-2012	Pellissippi SCC	Campus Settlement Repairs	500,000	Rec'vd rpt C.O. #3 @ 21.11%
	166/074-01-2013	TCAT - Murfreesboro	Nissan Education and Training Facility	37,300,000	Approve EDP
06/23/2014			- ,		
	166/011-03-2014	TTU	Derryberry Hall Lobby and Corridor Updates	460,000	Designer selected
	166/011-07-2014	TTU	Demolition - 795 North Willow Avenue	10,000	Approve demolition
06/25/2014					
	166/011-05-2014	TTU	204 West 8th Street Demolition	10,000	Approve demolition
	166/011-06-2014	TTU	253 West 7th Street Demolition	15,000	

<u>Date</u>	SBC Number	Institution	<u>Project</u>	Value	SBC Action
07/10/2014					
	166/000-01-2010	Statewide	TTC Chiller Replacements	5,225,539	Revise budget and funding
	166/000-01-2010	Statewide	TTC Chiller Replacements	5,225,539	Rec'vd report C. O. #1 @ 13.50%
	166/000-01-2011	Statewide	TCAT Roof Replacements	7,104,494	Revise budget and funding
	166/001-01-2014	TSU	Campus Elevator Replacements	2,250,000	Approve project
	166/001-01-2014	TSU	Campus Elevator Replacements	2,250,000	Designer selected
	166/001-02-2014	TSU	New Farm Buildings	1,325,000	Approve project
	166/003-04-2014	APSU	Claxton Building HVAC Corrections	1,630,000	Designer selected
	166/003-04-2014	APSU	Claxton Building HVAC Corrections	1,630,000	Approve project
	166/003-05-2012	APSU	Governors Stadium Renovation	19,000,000	Rec'vd report C. O. #9 @ 10.14%
	166/005-05-2013	ETSU	Several Building Elevator Updates	2,850,000	Revise budget and funding
	166/007-07-2013	UoM	Building Code and Safety Updates	8,000,000	Revise budget and funding
	166/007-18-2014	UoM	Emergency Operations Generator	250,000	Designer selected
	166/007-18-2014	UoM	Emergency Operations Generator	250,000	Approve project
	166/007-19-2014	UoM	Lambuth Elevators and Classrooms	895,000	Designer selected
	166/007-19-2014	UoM	Lambuth Elevators and Classrooms	895,000	Approve project
	166/009-03-2014	MTSU	Chiller and Tower Replacement	1,320,000	Approve project
	166/009-03-2014	MTSU	Chiller and Tower Replacement	1,320,000	Designer selected
	166/011-03-2010	TTU	Several Buildings Upgrades	12,762,000	Revise budget and funding
	166/011-10-2014	TTU	Hooper Eblen & Fitness Center Boiler Installation	1,750,000	Approve project
	166/011-11-2014	TTU	Hooper Eblen Seating and Handrail Updates	2,240,000	Approve project
	166/011-12-2014	TTU	Intramural Sports Field House	150,000	Designer selected
	166/011-12-2014	TTU	Intramural Sports Field House	150,000	Approve project
	166/011-13-2014	TTU	Recreation and Fitness Center	40,000,000	Approve project
	166/011-14-2014	TTU	Roaden University Center Upgrades	6,000,000	Approve project
	166/011-14-2014	TTU	Roaden University Center Upgrades	6,000,000	Designer selected
	166/011-15-2014	TTU	Soccer Field and Football Practice Field Lighting	670,000	Approve project
	166/012-01-2014	Chattanooga SCC	Cooling Tower Replacement	550,000	Designer selected
	166/012-01-2014	Chattanooga SCC	Cooling Tower Replacement	550,000	Approve project
	166/012-04-2010	Chattanooga SCC	Accessibility (ADA) Adaptations	125,321	Allocate funding and proceed with project
	166/013-01-2014	Cleveland SCC	Elevator Modernizations	600,000	Approve project
	166/013-01-2014	Cleveland SCC	Elevator Modernizations	600,000	Designer selected
	166/013-03-2010	Cleveland SCC	Accessibility (ADA) Adaptations	168,168	Allocate funding and proceed with project
	166/015-01-2012	Columbia SCC	Williamson County Center Relocation	38,500,000	Allocate funding and proceed with project
	166/015-02-2010	Columbia SCC	Accessibility (ADA) Adaptations	205,382	Allocate funding and proceed with project
	166/015-02-2013	Columbia SCC	Warf Building HVAC Updates	2,048,423	Resive budget and funding
	166/017-01-2010	Dversburg SCC	Building Mechanical System Modernization	2,170,000	-
	166/017-02-2010	Dyersburg SCC	Accessibility (ADA) Adaptations	150,648	Allocate funding and proceed with project
	166/019-02-2010	Jackson SCC	Accessibility (ADA) Adaptations	139,157	
	166/019-02-2013	Jackson SCC	McWherter Roof and Envelope Repairs	1,220,000	Revise budget and funding
	166/021-03-2010	Motlow SCC	Accessibility (ADA) Adaptations	150,531	Allocate funding and proceed with project
	166/021-04-2014	Motlow SCC	Central Power Plant Chiller Replacement	920,000	Approve project
	166/021-04-2014	Motlow SCC	Central Power Plant Chiller Replacement	920,000	Designer selected
		2	·····	,	č

<u>Date</u>	SBC Number	Institution	Project	<u>Value</u>	SBC Action
	166/021-05-2014	Motlow SCC	McMinnville Campus Road and Parking Upgrade	460,000	Approve project
	166/021-06-2014	Motlow SCC	Campus Heat Recovery	380.000	Approve project
	166/021-07-2014	Motlow SCC	Campus Roof Replacements		Approve project
	166/021-08-2014	Motlow SCC	Simon Hali Building Interior Renovations		Approve project
	166/023-01-2014	Walters SCC	Site Corrections		Approve project
	166/023-03-2010	Walters SCC	Accessibility (ADA) Adaptations		Allocate funding and proceed with project
	166/025-01-2012	Volunteer SCC	Humanities Building		Allocate and revise funding & proceed with project
	166/025-02-2012	Volunteer SCC	Mattox Building HVAC Updates		Revise budget and funding
	166/025-05-2010	Volunteer SCC	Accessibility (ADA) Adaptations		Allocate funding and proceed with project
	166/027-02-2011	Roane SCC	Several Buildings HVAC Corrections		Revise budget and funding
	166/027-03-2010	Roane SCC	Accessibility (ADA) Adaptations		Allocate funding and proceed with project
	166/032-01-2014	Pellissippi SCC	Division Street Campus Codes and Repairs	500,000	Approve project
	166/032-02-2014	Pellissippi SCC	Student Recreation Center Upgrades		Approve project
	166/032-05-2012	Pellissippi SCC	Campus Settlement Repairs		Rec'vd report C. O. #4 @ 71%
	166/032-09-2010	Pellissippi SCC	Accessibility (ADA) Adaptations		Allocate funding and proceed with project
	166/033-01-2011	Southwest Tn CC	Union Campus Mechanical Systems	3,360,000	Revise budget and funding
			Updates		
	166/033-03-2010	Southwest Tn CC	Accessibility (ADA) Adaptations		Allocate funding and proceed with project
	166/034-01-2010	Nashville SCC	Accessibility (ADA) Adaptations	137,049	Allocate funding and proceed with project
	166/038-01-2014	Northeast SCC	Student Services Building Roof/Envelope Repairs	270,000	Designer selected
	166/038-01-2014	Northeast SCC	Student Services Building Roof/Envelope Repairs	270,000	Approve project
	166/038-05-2010	Northeast SCC	Accessibility (ADA) Adaptations	156.911	Allocate funding and proceed with project
	166/082-01-2008	TCAT - Ripley	Roof Replacement		Resive budget and funding
07/23/2014			1	,	o o
	166/003-08-2013	APSU	Animal Science Center	800,000	
07/24/2014	100/003-00-2013	AFGU	Animai Science Cente:	000,000	
0112412014		(- 4) .	/		
	166/003-05-2012	APSU	Governors Stadium Renovation	19,000,000	Reallocate
08/04/2014					
	166/007-09-2014	UoM	Demolition - 8 buildings		Approve demolition
	166/011-08-2014	TTU	Demolition - 234 West 8th Street		Approve demolition
	166/011-09-2014	TTU	Demolition - 224 West Eighth Street		Approve demolition
	166/011-10-2014	TTU	Hooper Eblen & Fitness Center Boiler Installation	1,750,000	Designer selected
	166/021-06-2014	Motlow SCC	Campus Heat Recovery	380,000	Designer selected
	166/023-01-2011	Walters SCC	Greene County Expansion	27,250,000	Revision in source of funding
	166/032-01-2014	Pellissippi SCC	Division Street Campus Codes and Repairs	500,000	Designer selected
	166/032-02-2014	Pellissippi SCC	Student Recreation Center Upgrades	300,000	Designer selected
					~

<u>Date</u>	SBC Number	Institution	Project	Value	SBC Action
08/21/2014					
	166/000-02-2013	Statewide	Management Support Services	2,500,000	Revise budget and source funding
	166/003-05-2012	APSU	Governors Stadium Renovation	19,000,000	Rec'vd report C. O. #11 @ 11.26%
	166/003-05-2012	APSU	Governors Stadium Renovation	19,000,000	Rec'vd report C. O. #10 @ 10.47%
	166/003-08-2013	APSU	Animal Science Center	800,000	Approval to award contract for bid above MACC
	166/007-07-2012	UoM	Housing Sprinkler Upgrades	3,000,000	Rec'vd report C. O. #7 @ 10.63%
	166/007-21-2014	UoM	University Center Dining Upgrades	275,000	Accept gift-in-place project
	166/011-03-2009	TTU	Tech Village Apartments Renovations	15,976,000	Rec'vd report C. O. #15 @ 10.16%
	166/019-01-2013	Jackson SCC	Health Sciences Building	16,580,000	Approval to award CM/GC
	166/025-01-2014	Volunteer SCC	Duffer Plaza Site Improvements	700,000	Approval cancel project
	166/033-02-2011	Southwest Tn CC	Union Campus Parking Structure	4,190,000	Revise budget and source funding to award contract
08/28/2014					
	166/001-02-2014	TSU	New Farm Buildings	1,325,000	Designer selected
	166/011-11-2014	TTU	Hooper Eblen Seating and Handrail Updates	2,240,000	Designer selected
	166/011-15-2014	TTU	Soccer Field and Football Practice Field Lighting	670,000	Designer selected
	166/011-16-2014	TTU	Demolition - 822 North Whitney Avenue	10,000	Approve project
	166/011-17-2014	TTU	Demolition - 835 North Whitney Avenue	40,000	Approve project
	166/021-05-2014	Motlow SCC	McMinnville Campus Road and Parking Upgrade	460,000	Designer selected
	166/021-07-2014	Motlow SCC	Campus Roof Replacements	740,000	Designer selected
	166/021-08-2014	Motlow SCC	Simon Hall Building Interior Renovations	1,250,000	Designer selected

Tennessee Board of Regents Summary of State Building Commission Executive Subcommittee

June 23, 2014 SBC Executive Subcommittee Meeting

Institution	Transaction	SBC ESC Action	Action to be Taken
TTU Transaction 14-05-006	Acquisition	Approved acquisition of property located at 253 West 7 th Street.	Office of Facilities Development (OFD) and General Services (GS) to coordinate transaction
TTU SBC 166/011-06-2014	Demolition	Approved demolition of building located at 253 West 7 th Street.	TTU to coordinate demolition process.
TTU Transaction 14-05-009	Acquisition	Approved acquisition of property located at 204 West 8 th Street.	OFD and GS to coordinate transaction.
TTU SBC 166/011-05-2014	Demolition	Approved demolition of building located at 204 West 8 th Street.	TTU to coordinate demolition process.
TTU Transaction 14-05-005	Acquisition	Approved acquisition of property located at 795 North Willow Avenue.	OFD and GS to coordinate transaction.
TTU SBC 166/011-07-2014	Demolition	Approved demolition of building located at 795 North Willow Avenue.	TTU to coordinate demolition process.
TTU Transaction 14-05-010	Acquisition	Approved acquisition of property located at 237 Street.	OFD and GS to coordinate transaction.
TTU Transaction 14-05-007	Acquisition	Approved acquisition of property located at 245 West 8 th Street.	OFD and GS to coordinate transaction.
TTU Transaction 14-05-008	Acquisition	Approved acquisition of property located at 267 West 7 th Street.	OFD and GS to coordinate transaction.
UoM Transaction 13-08-007	Acquisition	Approved acquisition of property located at 3545 Watauga Avenue.	OFD and GS to coordinate transaction.
TSU Transaction 14-06-903	Lease Agreement	Approved two year lease in the annual amount of \$118,320.00 from 8/1/2014 thru 7/31/2016 with Nashville Preparatory Charter School / Nashville Academy of Computer Science for 9,860 SF at TSU AWC.	OFD to coordinate lease execution with GS. This transaction has been cancelled.
TTU 166/011-03-2014	Derryberry Hall Lobby and Corridor Updates	Approved Architects Weeks Ambrose McDonald as designer.	OFD to prepare designer agreement and proceed with project.
July 10, 2014 SBC Execu	tive Subcommittee Meeting		
<u>Institution</u> TSU 166/001-01-2014 APSU 166/003-04-2014 UoM 166/007-18-2014 UoM	<u>Transaction</u> Campus-wide Elevator Replacements Claxton Building HVAC Corrections Emergency Operations Generator Lambuth Elevators and	<u>SBC ESC Action</u> Approved Gilbert / McLaughlin / Casella as designer. Approved Kurzynske & Associates as designer. Approved Canup Engineering as designer.	Action to be Taken OFD to prepare designer agreement and proceed with project. OFD to prepare designer agreement and proceed with project. OFD to prepare designer agreement and proceed with project.
166/007-19-2014 MTSU 166/009-03-2014	Classrooms Chiller & Tower Replacements	Approved A2H Inc. as designer. Approved I. C. Thomason Associates as designer.	OFD to prepare designer agreement and proceed with project. OFD to prepare designer agreement and proceed with project.
100/000 00 2014	Replacements	uooignoi.	

July 10, 2014 SBC Executive Subcommittee Meeting

•	•		
<u>Institution</u>	<u>Transaction</u>	SBC ESC Action	<u>Action to be Taken</u>
TTU	Intramural Sports Field	Approved Gilbert / McLaughlin / Casella as	OFD to prepare designer agreement and proceed
166/011-12-2014	House	designer.	with project.
TTU	Roaden University Center	Approved Sparkman & Associates as designer.	OFD to prepare designer agreement and proceed
166/011-14-2014	Upgrades		with project.
ChSCC	Cooling Tower	Approved Campbell & Associates as designer.	OFD to prepare designer agreement and proceed
166/012-01-2014	Replacement		with project.
CISCC	Elevator Modernization	Approved Engineering Services Group as	OFD to prepare designer agreement and proceed
166/013-01-2014		designer.	with project.
MSCC	Central Power Plant Chiller	Approved Oliver Little Gipson Engineers as	OFD to prepare designer agreement and proceed
166/021-04-2014	Replacement	designer.	with project.
NeSCC	Student Services Roof &	Approved McGahey Associates as designer.	OFD to prepare designer agreement and proceed
166/038-01-2014	Exterior Repairs		with project.
August 4 ,2014 SBC Exec	cutive Subcommittee Meeting	1	
<u>Institution</u>	<u>Transaction</u>	SBC ESC Action	Action to be Taken
WSCC	Greene County Expansion	Approved a revision in source(s) of funding.	OFD to adjust budget and continue with project.
166/023-01-2011			
TTU	Acquisition	Approved acquisition of property located at 224	OFD and GS to coordinate transaction
		W. Eighth Street.	
TTU	Demolition	Approved demolition of building located at 224	TTU to coordinate demolition process.
		W. Eighth Street.	
TTU	Acquisition	Approved acquisition of property located at 234	OFD and GS to coordinate transaction.
		W. Eighth Street.	
TTU	Demolition	Approved demolition of building located at 234	TTU to coordinate demolition process.
		W. Eighth Street.	
TTU	Acquisition	Approved acquisition of vacant property located	OFD and GS to coordinate transaction.
		at 221 W. Seventh Street.	
UoM	Demolition – 8 Buildings	Approved demolition of 8 buildings at the UoM	UoM to coordinate demolition process.
		Lambuth campus.	
MSCC	Campus Heat Recovery	Approved the selection of Oliver Little Gipson	OFD to prepare designer agreement and proceed
166/021-06-2014		Engineering as designer.	with project.
PSCC	Division Street Codes and	Approved the selection of Johnson Architecture	OFD to prepare designer agreement and proceed
166/032-01-2014	Repairs	as designer.	with project.
PSCC	Student Recreation Center	Approved the selection of Studio Four Design	OFD to prepare designer agreement and proceed
166/032-02-2014	Upgrades	as designer.	with project.
TTU	Hooper Eblen & Fitness	Approved the selection of Maffett Loftis	OFD to prepare designer agreement and proceed
166/011-10-2014	Center Boiler Installation	Engineering as designer.	with project.
August 25 ,2014 SBC Exe	ecutive Subcommittee Meetin)g	
<u>Institution</u>	<u>Transaction</u>	SBC ESC Action	<u>Action to be Taken</u>
TTU	Acquisition	Approved acquisition of 822 North Whitney	OFD and GS to coordinate transaction.
Transaction 14-07-007		Avenue.	
TTU	Demolition	Approved demolition of building at 822 North	TTU to coordinate demolition process.
166/011-16-2014		Whitney Avenue.	•
TTU	Acquisition	Approved acquisition of 835 North Whitey	OFD and GS to coordinate transaction.
Transaction 14-07-020	-	Avenue.	

August 25 ,2014 SBC Executive Subcommittee Meeting

Institution	Transaction	SBC ESC Action	Action to be Taken
TTU 166/011-17-2014	Demolition	Approved demolition of buildings at 835 North Whitney Avenue.	TTU to coordinate demolition process.
TCATs Knoxville & Memphis	RFP Template	Approved template for RFP to obtain additional technical and classroom space for TCATs.	OFD to coordinate RFP/bid process.
PSCC Transaction 14-07-006	Acquisition	Approved acquisition of property at 10925 Hardin Valley Road.	OFD and GS to coordinate transaction.
TCAT-Dickson	Disposal	Approved disposal of 0.33+/- acres to Dickson County to expand recycling convenience center. Property was originally gifted to TCAT from Dickson County.	OFD and GS to coordinate transaction.
STCC Transaction 14-07-901	Lease Agreement	Approved one year lease agreement (10/01/2014 thru 9/30/2015) with Director Commons, LLC for 29,812 SF in the amount of \$317,040.00.	OFD and GS to coordinate transaction.
TBR / TCAT-Nashville	Lease Agreement	Approved no cost lease (10/01/3014 thru 12/31/2018 with option to extend three 4-year terms w/Sumner County Board of Education for 40,479 SF building in Portland, Tennessee. The TCAT-Nashville will administer programs.	OFD and GS to coordinate transaction.
MSCC 166/021-07-2014	Campus Roof Replacement	Approved Adkisson Associates Architects as designer.	OFD to prepare designer agreement and proceed with project.
MSCC 166/021-05-2014	McMinnville Campus Road and Parking Upgrade	Approved Lose & Associates as designer.	OFD to prepare designer agreement and proceed with project.
MSCC 166/021-08-2014	Simon Hall Building interior Renovation	Approved Street Dixon Rick as designer.	OFD to prepare designer agreement and proceed with project.
TTU 166/011-15-2024	Soccer Field and Practice Field Lighting	Approved Maffett Loftis Engineering as designer.	OFD to prepare designer agreement and proceed with project.
TTU 166/011-11-2014	Hooper Eblen Seating and Handrail Updates	Approved Gilbert McLaughlin Casella as designer.	OFD to prepare designer agreement and proceed with project.
TSU 166/001-02-2014	New Farm Buildings	Approved Adkisson Associates Architects as designer.	OFD to prepare designer agreement and proceed with project.

CONSTRUCTION CONTRACTS AWARDED 05/24/2014 to 09/02/2014

22 contracts totaling \$17,315,379.07

Designer	Contractor	Contract Sum	Awarded	Project Number	Project Name / Institution
Vreeland Engineers, Inc.	Lakeland Electric, Inc.	149,800.00	05/27/2014	166/011-02-2003F	Rec/Fitness Center Fire Alarm System Update TTU
Braganza Associates, P.C.	Jaycon Development Corporation	224,800.00	05/30/2014	166/007-05-2013	Fogelman Classroom Building Finance Lab UoM
I.C. Thomasson Associates, Inc.	Dillingham & Smith Mechanical & Sheetmetal Contrac	695,720.00	06/09/2014	166/009-09-2010D	Physical Plant Cooling Tower Upgrades MTSU
TWH Architects, Inc.	Total Building Maintenance, Inc.	265,046.00	06/12/2014	166/012-01-2013	Omniplex Roof Replacement Chattanooga SCC
Smith Seckman Reid, Inc. (Memphis)	Damon-Marcus Company, Inc.	903,892.00	06/12/2014	166/033-01-2011A	Union Campus Mechanical Systems Updates Southwest Tn CC
Vaughan Associates Architects, Inc.	Alpha Building Corporation	840,600.00	06/18/2014	166/007-09-2013	Rec Center & Hyde Science Improvements UoM Lambuth
Allen & Hoshall, Inc.	R. L. Campbell Contracting Company, Inc.	268,221.00	06/20/2014	166/007-11-2013	Manning Hall Interior Upgrades UoM
Lose & Associates, Inc.	C and C Contracting LLC	174,685.00	06/20/2014	166/003-16-2010A	Accessibility (ADA) Adaptations APSU
Bauer Askew Architecture, PLLC	Hoar Construction, LLC	1,747,350.07	06/27/2014	166/015-01-2012CM	Williamson County Center Relocation Columbia SCC
Hart Freeland Roberts, Inc.	Highways, Inc.	278,000.00	07/01/2014	166/011-13-2013	Outdoor Tennis Courts Updates TTU
Adams Craft Herz Walker, Inc.	GEM Technologies, Inc.	392,319.00	07/01/2014	166/032-01-2013	Magnolia Campus Career Center Renovations Pellissippi State Community College
West Welch Reed Engineers, Inc.	Del-Air Mechanical Contractors, Inc.	399,000.00	07/01/2014	166/032-02-2013	Alexander & McWherter Bldgs HVAC Updates & CT#3 Replacement Pellissippi SCC
Adkisson & Associates Architects, Inc.	Porter Roofing Contractors, Inc.	216,700.00	07/08/2014	166/000-01-2011M4	Building 102 and 103 Roof Replacement TCAT - Dickson
Adkisson & Associates Architects, Inc.	Elite Contractors, LLC	133,750.00	07/18/2014	166/000-01-2011M5	Buildings 1 and 3 Roof Replacement / Repairs TCAT - Hohenwald
Johnson Johnson Crabtree Architects P.C.	Bomar Construction Company	107,000.00	07/21/2014	166/034-01-2011D	Antioch Teaching Site Demolition/Second Floor Nashville SCC

Designer	Contractor	Contract Sum	Awarded	Project Number	Project Name / Institution
Vaughan Associates Architects, Inc.	E & T Contracting, LLC	105,000.00	07/28/2014	166/000-01-2013A2	Door and Hardware Replacement TCAT - Ripley
Anderson Buehler Architects PLLC	Mid-South Business Construction, LLC	304,250.00	08/01/2014	166/019-02-2013	McWherter Building Roof & Envelope Repairs Jackson SCC
Shaw & Shanks Architects, PC	Rainey Contracting, LLC	1,586,000.00	08/01/2014	166/038-01-2012C	Johnson City Downtown Center Street Level Renovation Northeast SCC
Design Innovations Architects, Inc.	Davis Brothers Roofing & Sheet Metal Fabricators,	127,359.00	08/18/2014	166/000-01-2011E6	Roof Replacement Hawkins County TCAT - Morristown
West Welch Reed Engineers, Inc.	Interstate Mechanical Contractors	441,600.00	08/18/2014	166/032-06-2012B	Strawberry Plains Hydronic Heating System Pellissippi SCC
Hart Freeland Roberts, Inc.	Mid-State Construction Company, Inc.	7,866,300.00	08/20/2014	166/011-15-2013	Tech Village Renovations
OGCB Incorporated	Billy Rogers Plumbing Heating & A/C Inc.	87,987.00	08/20/2014	166/017-01-2010C	Gibson County Building Boiler Replacement Dyersburg SCC

TBR Combined Subtotal	9 15	169	5 7	10 12	8 8	6 8	38 219
Institutions							
APSU	1	-	_		1	1	3
ETSU	-	-	-	-		1	1
MTSU	2		-	-		6	8
TSU	4	-	-	-	-	2	6
TTU	1	-	-	1	-	1	3
UOM	2	-	-	-	2	3	7
ChSCC	-	-	-	-	н	-	-
CISCC	1	-	-		-	-	1
CoSCC	-	-	-	-	-	1	1
DSCC	-	-	-	-	-	-	-
JSCC	-	-			-	-	-
MSCC	-	-	_		1		1
NaSCC		-	-	-	-	-	-
NeSCC	1	-	-	-		-	1
PSCC	3	-	-	-		1	4
RSCC	_	-	-	-	-	-	-
STCC	-	-	-	-		2	2
VSCC	-	-	_	-			-
WSCC	_	-	_	-		1	1
TCAT Combined	2	2	2	. 1	-	13	20
Subtotal	17	2	2	2	4	32	59

		Sumi	mary by Ty	pe of Contra	ct		······
	Contrac	ts Approved	d from June	e 1, 2013 to /	August 31, 2	013	
	Amendment						
	to Existing	Clinical	Dual	Professional	Service		Contract
Dept./Institution	Contract	Affiliation	<u>Services</u>	Services	Agreement	<u>Other</u>	Total
TBR Offices							
Academics	_	-	-	3	-	-	3
RODP	-	151	22	5		1	179
TBR Combined	5	-	8	3	5	11	32
Subtotal	5	151	30	11	5	12	214
Institutions							
APSU	2	-	-	-	-	-	2
ETSU	-	-	-	-	-	-	-
MTSU	2	-	-	-	1	4	7
TSU	_	-	-	-	2	-	2
TTU	1	-	-	_	1	4	6
UOM	2	-			3	4	9
ChSCC		-	-	-	-	3	3
CISCC		-	-	-	-	1	1
CoSCC	-	-	-	-	-	-	-
DSCC	-	-	-	_	_	-	-
JSCC	-	-	-	-	-	-	-
MSCC	-	-	-	-	-	1	1
NaSCC		-	. 2	-		-	2
NeSCC	-	-	-	-		1	1
PSCC		-	-	_	1	2	3
RSCC	-	-	-	-		1	1
STCC	-		-	· -		-	-
VSCC	1	-		_	н	-	1
WSCC	-	-	-	-	-	-	-
TCAT Combined	1	1	1		2	7	12
Subtotal	9	1	3		10	28	51
Grand Total	. 14	152	33	11	15	40	265

]	lennessee H	Board of Regent	ts						
Contracts Approved June 1, 2014 through August 31, 2014											
Contract ID	Contract Type	Contractor	Dept./Institution	Commodity	<u>Yearly</u> Amount	System-wide	Start Date	End Date	Competitive		
	Amendment to Existing	Middle Tennessee State University,									
103158	Contract	COHRE	ACAD	Consulting	98,450.00	No	Feb 11 2013	Dec 31 2014	No		
	Amendment to Existing						-				
103910	Contract	Pellissippi State Community College	ACAD	Other - Services	40,500.00	No	Mar 12 2014	Dec 31 2014	No		
104164	Software License	MeLLmo, Inc.	ACAD	Computer Software	5,675.00	No	Jun 12014	Dec 31 2014	No		
104176	Professional Service	Dr. Richard L. Smith	ACAD	External Reviewer	3,000.00	No	Jul 9 2014	Dec 31 2014	No		
			<u></u>								
104302	Hotel/Lodging Agreement	Marriott Nashville Airport	ACAD	Lodging and Meeting Space	36,850.00	No	Sep 16 2014	Sep 18 2014	Yes		
104474	Duef-ui	Liz Allen Fey - Regional Alliance for									
104171	Professional Service	Workforce Development Skills Panels	ADMIN	Other - Services	26,000.00	<u>No</u>	Jun 1 2014	May 31 2015	No		
104210	Grant Agreement	Tn Department of Labor	ATHENS TCAT	Grant	237,828.00	No	Jul 1 2014	Jun 30 2015	Yes		
	Amendment to Existing	Compass Group/Chartwell Division - food		.							
102060	Contract	service	APSU	Other - Services	1,300,000.00	No	Jul 1 2011	Jun 30 2016	Yes		
104133	Service Agreement	City of Clarksville (CDE Lightband)	APSU	Telecommunications Services	124,091.36	No	Jul 1 2014	Jun 30 2019	Yes		
		Russell Athletic - team sports athletic									
104140	Purchase Agreement	apparel and equipment	APSU	Other - Goods	2,000,000.00	No	Jul 1 2014	Jun 30 2019	Yes		
104233	Professional Service	Hall Consulting, Inc.	AUDIT	Speaker	5,450.00	No	Oct 1 2014	Oct 2 2014	No		
	Amendment to Existing	Cleveland State Community College									
102230	Contract	Foundation	CLSCC	Other	0.00	No	Oct 1 2013	Jun 30 2015	No		
	Amendment to Existing										
102153	Contract	Lovell Communications, Inc.	COMMUNICATIONS	Other - Services	614,190,00	Yes	Aug 15 2014	Aug 14 2015	Yes		
104125	Banking Services	First Farmers and Merchants Bank	COSCC	Banking Services	6,600.00	No	Jul 1 2014	Jun 30 2019	Yes		
104231	Clinical Affiliation	Higlands Medical Center	CROSSVILLE TCAT	Clinical Experience	0.00	No	Aug 1 2014	Juí 31 2015	No		
104313	Purchase Agreement	Leica Microsystems	ETSU	Other - Goods	13,361.00	No	Aug 15 2014	Aug 14 2015	Yes		
103904	Lease Agreement	Sumner County Board of Education	HARTSVILLE TCAT	Lease of Space	9,000.00	No	Apr 15 2014	Apr 14 2015	No		
104256	Use of Facilities	Wilson County Board of Education	HARTSVILLE TCAT	Lease of Space	0.00	No	May 1 2014	Apr 30 2034	No		
		Tri-County Career & Technical Education			0.00	110	11107 1 2014	14 JU 2037	001		
104277	Lease Agreement	Center	HARTSVILLE TCAT	Lease of Space	1.00	No	Jul 1 2014	Jun 30 2015	No		
	Amendment to Existing	Benalytics Consulting Group, LLC -	INNER LONG	Lease of space	1.00	INU	Jul 1 2014	Juli 30 2013	NU		
102229	Contract	voluntary employee benefits	HR	Other - Services	0.00	Vac	Oct 5 2014	Ort 4 2015	Vee		
102223	Service Agreement	MTSU - COHRE	HR			Yes		Oct 4 2015	Yes		
104222	Service Agreement	Truescreen, Inc.	HR	Other - Services	35,000.00	No	Jun 1 2014	Feb 28 2015	No		
104270	Jervice Agreement		<u>π</u> α	Other - Services	365,000.00	Yes	Aug 1 2014	Jul 31 2016	Yes		
1044.07	Deefe este and Complete	Berry Dunn McNeil & Parker, LLC - ERP				- 4					
104167	Professional Service	options study	IT	Consulting	119,152.00	No	Jun 15 2014	Sep 30 2014	Yes		
104209	Grant Agreement	Tn Department of Labor	JACKSON TCAT	Grant	287,158.00	No	Jul 1 2014	Jun 30 2015	Yes		
104297	Dual Service	TCAT Oneida Huntsville	KNOXVILLE TCAT	Personnel	14,728.85	No	Aug 15 2014	Aug 14 2015	No		
103849	Clinical Affiliation	CVS	LIVINGSTON TCAT	Clinical Experience	0.00	No	Mar 1 2014	Feb 28 2019	No		
104263	Service Agreement	Charter Communications LLC	MSCC	Telecommunications Services	81,610.20	No	Jun 12014	May 31 2019	No		
	Amendment to Existing										
101942	Contract	Avaya, Inc.	MTSU	Maintenance Agreement	256,001.00	Yes	Jul 1 2014	Jun 30 2015	Yes		

102958 104134 104135	Amendment to Existing Contract Banking Services			Commodity		System-wide	Start Date	End Date	Competitive
104134 104135		Wright Travel Agency, Inc.	MTSU	Other - Services	600,000.00	Yes	Jul 1 2014	Jun 30 2015	Yes
104135	Summing Services	SunTrust Banks, Inc.	MTSU	Banking Services	36,453.00	No	Jul 1 2014	Jun 30 2019	Yes
		SunTrust Bank & SunTrust Merchant	11130		50,455.00		101 1 2014	Juli 30 2013	165
	Banking Services	Services, LLC	MTSU	Banking Services	0.00	No	Jul 1 2014	Jun 30 2019	Yes
		University of Tennessee College of		Danking Services	0.00	110	30, 12014		163
104202	Cooperative Agreement	Pharmacy	MTSU	Memo of Understanding	0.00	No	Jui 1 2014	Jun 30 2019	No
104259	Cooperative Agreement	Columbia State Community College	MTSU	Memo of Understanding	0.00	No	Jul 1 2014	Jun 30 2034	No
	-								
	Cooperative Agreement	Motlow State Community College	MTSU	Memo of Understanding	0.00	No	Jul 1 2014	Jun 30 2034	No
104288	Revenue	ISR Group, Inc.	MTSU	Other - Services	120,000.00	No	Jul 23 2014	Jul 22 2019	No
			MURFREESBORO						
104215	Advertising Agreement	Smart Lite	TCAT	Advertising - Bulletin Board	3,300.00	No	Jun 15 2014	Jul 14 2015	No
			MURFREESBORO						
104232	Professional Service	Tennessee Electric Co-op Association	TCAT	Training	692,000.00	No	Jul 1 2014	Jun 30 2015	No
		Primary Care and Hope							
102284	Clinical Affiliation	Clinic(Murfreesboro)	NAH	Clinical Experience	0.00	No	Jan 12012	Dec 31 2017	No
		Northcrest Physician Services(Multiple							
	Clinical Affiliation	Sites)	NAH	Clinical Experience	0.00	No	Oct 4 2012	Oct 3 2017	No
102797	Clinical Affiliation	Physicians Care	NAH	Clinical Experience	0.00	No	Oct 10 2012	Oct 9 2017	No
400000		VIP MidSouth(WhiteHouseCC+5 addtl							
102895	Clinical Affiliation	sites)	NAH	Clinical Experience	0.00	No	Nov 12 2012	Nov 30 2017	No
400047		Skin Cancer and Cosmetic Dermatology							
	Clinical Affiliation	Center	NAH	Clinical Experience	0.00	No	May 1 2013	May 31 2018	No
103451	Clinical Affiliation	Dr. Rizwan Khan, MD	NAH	Clinical Experience	0.00	No	Jul 24 2013	Dec 31 2014	No
100000		Watson Primary Care & General							
	Clinical Affiliation	Orthopedics	NAH	Clinical Experience	0.00	No	Feb 24 2014	Feb 23 2019	No
103945	Clinical Affiliation	Children & Adolescents Clinic, Inc	NAH	Clinical Experience	0.00	No	May 1 2014	Apr 30 2019	No
100046	Chatal A SPI1-Atal	MedWest Haywood d/b/a Mountain							1
	Clinical Affiliation	Medical Associates	NAH	Clinical Experience	0.00	No	Mar 19 2014	Mar 18 2019	No
	Clinical Affiliation	Dr. Michelle A. Shelton, MD, LLC	NAH NAH	Clinical Experience	0.00	No	Mar 26 2014	Mar 25 2019	No
102910	clinical Anniation	High Country Community Health Corrections Corp of America LLC-	NAM	Clinical Experience	0.00	No	Mar 31 2014	Mar 30 2019	No
103974	Clinical Affiliation	Silverdale	NAH	Clinical Experience	0.00	No	Mar 31 2014	Mar 30 2019	No
103988	Clinical Affiliation	St. Louis Urgent Care Downtown Medical	NAH	Clinical Experience	0.00	No	Apr 7 2014	Apr 6 2019	No
	Clinical Affiliation	Family Medical Center (Smithville)	NAH	Clinical Experience	0.00	No	Apr 9 2014	Apr 8 2019	No
103997	Clinical Affiliation	Dr.Danielle Burkett, DO	NAH	Clinical Experience	0.00	No	Apr 14 2014	Apr 13 2019	No
103999	Clinical Affiliation	Total Women's Care	NAH	Clinical Experience	0.00	No	Apr 15 2014	Apr 14 2019	No
104000	Clinical Affiliation	Picayune Urgent Care	NAH	Clinical Experience	0.00	No	Apr 15 2014	Apr 14 2019	No
104012	Clinical Affiliation	Dr. Susan Dodd, MD PLLC	NAH	Clinical Experience	0.00	No	Apr 21 2014	Apr 20 2019	No
104013	Clinical Affiliation	Elite Medical Center (CA)	NAH	Clinical Experience	0.00	No	Apr 21 2014	Apr 20 2019	No
104020	Clinical Affiliation	Wintergreen Medical Center	NAH	Clinical Experience	0.00	No	Apr 22 2014	Apr 21 2019	No
104033	Clinical Affiliation	AMG Hillside dba Complete Women's	NAL	Clinical Europics	0.00	ki -	1	1 20 2010	
	Clinical Affiliation	Care	NAH	Clinical Experience	0.00	No	Apr 29 2014	Apr 28 2019	No
	Clinical Affiliation Clinical Affiliation	Platinum Medical Group, Plic Hendersonville Pediatrics ,P.A.	NAH NAH	Clinical Experience Clinical Experience	0.00		May 2 2014 May 2 2014	May 1 2019 May 1 2019	No No

Contract ID	Contract Type	Contractor	Dept./Institution	Commodity	Yearly Amount	System-wide	Start Date	End Date	Competitiv
104037	Clinical Affiliation	Family Care Health Centers (St. Louis)	NAH	Clinical Experience	0.00	No	May 7 2014	May 6 2019	No
104038	Clinical Affiliation	All About Kids and Families	NAH	Clinical Experience	0.00	No	May 9 2014	May 8 2019	No
104047	Clinical Affiliation	Express Health Clinic (Newport, TN)	NAH	Clinical Experience	0.00	No	May 7 2014	May 16 2019	No
104048	Clinical Affiliation	Woman's Clinic (Jackson, TN)	NAH	Clinical Experience	0.00	No	May 14 2014	May 13 2019	No
	1	Kindred Transitional Care and							
104050	Clinical Affiliation	Rehabilitation- Mary	NAH	Clinical Experience	0.00	No	Jun 30 2014	Jun 29 2019	No
		UNIVERSITY OF MISSISSIPPI MED							
104051	Clinical Affiliation	CENTER(Jackson)	NAH	Clinical Experience	0,00	No	Jul 8 2014	Jul 7 2019	No
104053	Clinical Affiliation	Tennessee Women's Care - Lebanon	NAH	Clinical Experience	0.00	No	May 9 2014	May 8 2019	No
104056	Clinical Affiliation	Brookdale Senior Living	NAH	Clinical Experience	0.00	No	May 9 2014	May 8 2019	No
104057	Clinical Affiliation	Alpha Medical	NAH	Clinical Experience	0.00	No	May 9 2014	May 8 2019	No
104058	Clinical Affiliation	Cole Family Practice	NAH	Clinical Experience	0.00	No	May 9 2014	May 8 2019	No
104059	Clinical Affiliation	Oasis Medical Center	NAH	Clinical Experience	0.00	No	May 9 2014	May 8 2019	No
104060	Clinical Affiliation	Pinnacle Health Center	NAH	Clinical Experience	0.00		May 9 2014	May 8 2019	No
104061	Clinical Affiliation	Dr.James E. Gracheck, DO,PC	NAH	Clinical Experience	0.00		May 9 2014	May 8 2019	No
104068	Clinical Affiliation	Surgical Associates of Martin, PC	NAH	Clinical Experience	0.00	No	May 13 2014	May 12 2019	No
104069	Clinical Affiliation	Nolensville Clinic	NAH	Clinical Experience	0.00	No	May 13 2014	May 12 2019	No
104070	Clinical Affiliation	Coleman Family Care Clinic	NAH	Clinical Experience	0.00		May 9 2014	May 8 2019	No
104071	Clinical Affiliation	Family Care of Fairview (NC)	NAH	Clinical Experience	0.00		May 9 2014	May 8 2019	No
104072	Clinical Affiliation	Patriot Place Health Center	NAH	Clinical Experience	0.00		May 9 2014	May 8 2019	No
104073	Clinical Affiliation	Burchfield Family Medicine	NAH	Clinical Experience	0.00		May 13 2014	May 12 2019	No
104074	Clinical Affiliation	Corinth Medical Specialists, PLLC	NAH	Clinical Experience	0.00	No	May 13 2014	May 12 2019	No
104075	Clinical Affiliation	Dr.W.C. Stanbery, MD	NAH	Clinical Experience	0.00	No	May 13 2014	May 12 2019	No
104077	Clinical Affiliation	Covenant Care (Clarksville)	NAH	Clinical Experience	0.00		May 19 2014	May 18 2019	No
104078	Clinical Affiliation	Family Practice Clinic (AR)	NAH	Clinical Experience	0.00		May 20 2014	May 19 2019	No
104082	Clinical Affiliation	Stillwater Medical Center	NAH	Clinical Experience	0.00		May 13 2014	May 12 2019	No
104090	Clinical Affiliation	Dr Madapura Satyanarayana MD	NAH	Clinical Experience	0.00	No	May 15 2014	May 12 2019	No
104091	Clinical Affiliation	Hines Family Medicine	NAH	Clinical Experience	0.00	No	May 16 2014	May 14 2019	No
104091	Clinical Affiliation	Cross Medical Clinic	NAH	Clinical Experience	0.00	No		May 19 2019	No
104094	Clinical Affiliation	Hinds Medical Clinic , PC	NAH	Clinical Experience	0.00		May 20 2014 May 20 2014	May 19 2019	No
104095	Clinical Affiliation	Sunrise Pediatrics LLC	NAH				+		
104098	Clinical Affiliation	GKM Healthcare Solutions	NAH	Clinical Experience	0.00		Jun 12014	May 31 2019	No
104098		Tennessee Family Medicine		Clinical Experience	0.00	No	May 20 2014	May 19 2019	No
104099	Clinical Affiliation	(Hendersonville)	NAH	Clinical Experience	0.00	No	May 20 2014	May 19 2019	No
104100	Clinical Affiliation	Dr. James M.Koeaten MD,New Life OB/GYN	NAH	Clinical Experience	0.00	No	May 21 2014	May 20 2019	No
104101	Clinical Affiliation	Pediatric Group of Paducah	NAH	Clinical Experience	0.00		May 20 2014	May 19 2019	No
104102	Clinical Affiliation	Reliant Family Health, Inc	NAH	Clinical Experience	0.00		May 20 2014	May 19 2019	No
104104	Clinical Affiliation	SAINT MARTIN MEDICAL CENTER PC	NAH	Clinical Experience	0.00		May 20 2014	May 19 2019	No
104105	Clinical Affiliation	Zeid Women's Health Center	NAH	Clinical Experience	0.00	No	May 21 2014	May 20 2019	No
104106	Clinical Affiliation	Southern Adventist University	NAH	Clinical Experience	0.00	No	May 21 2014	May 20 2019	No
104107	Clinical Affiliation	Rush Health Systems(all sites)	NAH	Clinical Experience	0.00	No	May 21 2014	May 20 2019	No
104108	Clinical Affiliation	Clay M Pickard MD PC	NAH	Clinical Experience	0.00		May 21 2014	May 20 2019	No
104108	Clinical Affiliation	Circle of Life	NAH	Clinical Experience	0.00	NO	1	- · · ·	NO NO
104109	Clinical Affiliation	Pioneer Family of Oneida	NAH			1	May 21 2014	May 20 2019	
104110		Finite Family of Oneida	11/4/11	Clinical Experience	0.00	No	May 27 2014	May 26 2019	No
104111	Clinical Affiliation	Memorial Medical Group (Clarksville)	NAH	Clinical Experience	0.00	No	Jun 11 2014	Jun 10 2019	No
104112	Clinical Affiliation	Dr. Michael L. Cummings ,MD, PSC	NAH	Clinical Experience	0.00		Jun 12 2014	Jun 11 2019	No

Contract ID		Contractor	Dept./Institution	<u>Commodity</u>	<u>Yearly</u> <u>Amount</u>	System-wide	Start Date	End Date	Competitive
104113	Clinical Affiliation	Lincoln Medical Center	NAH	Clinical Experience	0.00	No	Jun 2 2014	Aug 10 2014	No.
104114	Clinical Affiliation	Edmonson Pike Family Practice	NAH	Clinical Experience	0.00	No	Jun 11 2014	Jun 10 2019	No
104115	Clinical Affiliation	American Medical Group (NM)	NAH	Clinical Experience	0.00	No	Jun 10 2014	Juri 9 2019	No
104116	Clinical Affiliation	Trinity Health and Wellness Center	NAH	Clinical Experience	0.00	No	May 29 2014	May 28 2019	No
104123	Clinical Affiliation	Gray Family Clinic (Old Gray Station Rd)	NAH	Clinical Experience	0.00	No	Jun 1 2014	May 31 2019	No
104124	Clinical Affiliation	Specialists in Pain Management	NAH	Clinical Experience	0.00	No	Jun 1 2014	May 31 2019	No
104126	Clinical Affiliation	Dr. Kelly Anunciato DO,PSC	NAH	Clinical Experience	0.00	No	Jun 2 2014	Jun 1 2019	No
104128	Clinical Affiliation	North Mississippi Medical Clinics, Inc.	NAH	Clinical Experience	0.00	No	Jun 12014	May 31 2019	No
104131	Clinical Affiliation	Neighborhood Primary Care	NAH	Clinical Experience	0.00	No	Jun 1 2014	May 31 2019	No
104132	Clinical Affiliation	Medical Home Primary Care	NAH	Clinical Experience	0.00	No	Jun 1 2014	May 31 2019	No
104136	Clinical Affiliation	Celo Health Center (NC)	NAH	Clinical Experience	0.00	No	Jun 2 2014	Jun 1 2019	No
104137	Clinical Affiliation	La Paz Hispanic Clinic	NAH	Clinical Experience	0.00	No	Jun 2 2014	Jun 1 2019	No
104138	Clinical Affiliation	Capstone Pediatrics	NAH	Clinical Experience	0.00	No	Jun 2 2014	Jun 2 2019	No No
104139	Clinical Affiliation	Westmoreland Family Clinic	NAH	Clinical Experience	0.00	No	Jun 2 2014	Jun 2 2019	No
104141	Clinical Affiliation	Medical Care, PLLC (Johnson City)	NAH	Clinical Experience	0.00	No	Jun 2 2014	Jun 12019	No
104142	Clinical Affiliation	Care Management Group (Clarksville)	NAH	Clinical Experience	0.00	No	Jun 2 2014	Jun 1 2019	No
		Advanced Ortho and Spine (Hermitage		· · · · · · · · · · · · · · · · · · ·					
104143	Clinical Affiliation	TN)	NAH	Clinical Experience	0.00	No	Jun 12014	May 31 2019	No
104144	Clinical Affiliation	Takoma Regional Hospital	NAH	Clinical Experience	0.00	No	Jun 1 2014	May 31 2019	No
104145	Clinical Affiliation	El Dorado Community Health Center	NAH	Clinical Experience	0.00	No	Jun 42014	Jun 3 2019	No
104151	Clinical Affiliation	University Community Health Services	NAH	Clinical Experience	0.00	No	Jun 42014	Jun 3 2019	No
104152	Clinical Affiliation	Tennessee Women's Care - Brentwood	NAH	Clinical Experience	0.00	No	Jun 4 2014	Jun_3 2019	No
104153	Clinical Affiliation	Tennessee Internal Medicine	NAH	Clinical Experience	0.00	No	Jun 42014	Jun 3 2019	No
104154	Clinical Affiliation	Debra R Bailey, MD	NAH	Clinical Experience	0.00	No	Jun 4 2014	Jun 3 2019	No
104155	Clinical Affiliation	Christopher Beney, MD, P.C.	NAH	Clinical Experience	0.00	No	Jun 42014	Jun 3 2019	No
104156	Clinical Affiliation	Steel Family Medicine	NAH	Clinical Experience	0.00	No	Jun 42014	Jun 3 2019	No
104157	Clinical Affiliation	Genesis Women's Care	NAH	Clinical Experience	0.00	No	Jun 42014	Jun 3 2019	No
104158	Clinical Affiliation	Coastal Women's Health	NAH	Clinical Experience	0.00	No	Jun 42014	Jun 3 2019	No
104159	Clinical Affiliation	Brandon Outreach Clinic - Florida Department of Veterans Affairs	NAH	Clinical Experience	0.00	No	Jun 42014	Jun 3 2019	No
104161	Clinical Affiliation	Oklahoma City	NAH	Clinical Experience	0.00	No	Aug 1 2014	Jul 31 2015	No
104162	Clinical Affiliation	Tom P Bovine, MD	NAH	Clinical Experience	0.00		Jun 9 2014	Jun 8 2019	No
		Comprehensive Medical Associates							
104163	Clinical Affiliation	(Memphis)	NAH	Clinical Experience	0.00	No	Jun 92014	Jun 8 2019	No
104172	Clinical Affiliation	National Healthcare of Chattanooga	NAH	Clinical Experience	0.00	No	Jun 10 2014	Jun 9 2019	No
104174	Clinical Affiliation	Pineiro Family Practice	NAH	Clinical Experience	0.00	No	Jun 10 2014	Jun 9 2019	No
104175	Clinical Affiliation	Jimmie Woodlee, MD	NAH .	Clinical Experience	0.00	No	Jun 10 2014	Jun 9 2019	No
104179	Clinical Affiliation	Children's Clinic,PA (Jackson,TN)	NAH	Clinical Experience	0.00	No	Jun 10 2014	Jun 9 2019	No
104181	Clinical Affiliation	Christian Family Medicine of Weakley County	NAH .	Clinical Experience	0.00	No	Jun 11 2014	Jun 10 2019	No
104182	Clinical Affiliation	Western Carolina Women's Specialty Center	NAH	Clinical Experience	0.00	No	Jun 11 2014	Jun 10 2019	No
	Clinical Affiliation	All Pro Health , LLC	NAH	Clinical Experience	0.00	No	Jun 11 2014	Jun 10 2019	No
	Clinical Affiliation	Murray Women's Clinic	NAH	Clinical Experience	0.00		Jun 11 2014	Jun 10 2019 Jun 10 2019	No

Contract ID		Contractor	Dept./Institution	Commodity	<u>Yearly</u> <u>Amount</u>	System-wide	Start Date	End Date	Competitiv
104185	Clinical Affiliation	Experienced Care Clinic (VA)	NAH	Clinical Experience	0.00	No	Jun 11 2014	Jun 10 2019	No
104186	Clinical Affiliation	Greenwood OB/GYN Associates	NAH	Clinical Experience	0.00	No	Jun 11 2014	Jun 10 2019	No
		Music Valley Med Cen dba 3rd and							
104187	Clinical Affiliation	Church Healthcare	NAH	Clinical Experience	0.00	No	Jun 11 2014	Jun 10 2019	No
104188	Clinical Affiliation	Women's Care Group	NAH	Clinical Experience	0.00	No	Jun 11 2014	Jun 10 2019	No
104189	Clinical Affiliation	Carthage Family Practice Specialists, PC	NAH	Clinical Experience	0.00	N-	1	11 2010	
104100	Conical Ampanon	Heartland Women's Group	INAN	Clinical Experience	0.00	No	Jun 12 2014	Jun 11 2019	No
104190	Clinical Affiliation	Gynecology&Obstetric Svcs	NAH	Clinical Experience	0.00		L	1	
104191	Clinical Affiliation	Faculty Internal Medicine	NAH	Clinical Experience	0.00		Jun 12 2014	Jun 11 2019	No
104192	Clinical Affiliation	North Internal Medicine	NAH	Clinical Experience	0.00		Aug 25 2014	Dec 12 2014	No
104193	Clinical Affiliation	Nashville Family Medical	NAH	Clinical Experience			Jun 12 2014	Jun 11 2019	No
104194	Clinical Affiliation	Greenbrier Medical	NAH	Clinical Experience	0.00		Jun 12 2014	Jun 11 2019	No
104197	Clinical Affiliation	Children's Primary Care Center	NAH	Clinical Experience	0.00		Jun 12 2014	Jun 11 2019	No
104198	Clinical Affiliation	Davis Family Healthcare	NAH	Clinical Experience			Aug 1 2014	Jul 31 2019	No
104198	Clinical Affiliation	Promise Pediatrics (GA)	NAH	Clinical Experience	0.00		Jun 12 2014	Jun 11 2019	No
104200	Clinical Affiliation	Aseracare Palliative Medicine	NAH	· · · · · · · · · · · · · · · · · · ·			Jun 13 2014	Jun 12 2019	No
104203	Clinical Affiliation	Paducah Women's Clinic		Clinical Experience	0.00		Jun 16 2014	Jun 15 2019	No
104204	Clinical Anniation	Paducan women's Clinic	NAH	Clinical Experience	0.00	No	Jun 17 2014	Jun 16 2019	No
104211	Clinical Affiliation	The Health Center of Helping Hands(TX)	NAH	Clinical Experience	0.00	No	Jun 19 2014	Jun 18 2019	No
104212	Clinical Affiliation	Black and Benton Pediatrics	NAH	Clinical Experience	0.00		Aug 25 2014	Dec 10 2014	No
104213	Clinical Affiliation	Williamson Family Medical	NAH	Clinical Experience	0.00	No	Jun 19 2014	Jun 18 2019	No
104214	Clinical Affiliation	Dr. Thomas McDonald ,MD, PLLC	NAH	Clinical Experience	0.00	No	Aug 25 2014	Aug 24 2019	No
		University of Tennessee Med							
104221	Clinical Affiliation	Group(Memphis)UTHSC	NAH	Clinical Experience	0.00	No	Aug 20 2014	Aug 19 2019	No
104225	Clinical Affiliation	Mountain View Medical Lacassas	NAH	Clinical Experience	0.00	No	Jun 27 2014	Jun 26 2019	No
104226	Clinical Affiliation	White Bluff Family Care Center	NAH	Clinical Experience	0.00	No	Jun 27 2014	Jun 26 2019	No
		Pioneer Community Hospital of Newton							
104228	Clinical Affiliation	(MS)	NAH	Clinical Experience	0.00	No	Jun 27 2014	Jun 26 2019	No
		Caldwell Memorial Hospital (North							
104235	Clinical Affiliation	Carolina)	NAH	Clinical Experience	0.00	No	Jul 2 2014	Jui 1 2019	No
104236	Clinical Affiliation	Sial Medical and Dental Center	NAH	Clinical Experience	0.00	No	jul 2 2014	Jul 1 2019	No
104237	Clinical Affiliation	Zion Wellness and Medical Clinic	NAH	Clinical Experience	0.00	No	Jul 2 2014	Jul 1 2019	No
104238	Clinical Affiliation	Women's Center of East Tennessee	NAH	Clinical Experience	0.00	No	Jul 7 2014	Jul 6 2019	No
104241	Clinical Affiliation	Cleveland Medical Clinic	NAH	Clinical Experience	0.00		Jui 7 2014	Jul 6 2019	No
104242	Clinical Affiliation	Trictate Medical Group DUC (Margaretta)	NAL	Clinical Francisco			1	D 10 0011	
107242	Canical Anniauon	Tristate Medical Group, PLLC (Memphis) Haywood Pediatric and	NAH	Clinical Experience	0.00	No	Aug 24 2014	Dec 12 2014	No
104243	Clinical Affiliation			Clinical Europe					
104243	Clinical Affiliation	AdolescentMedicineGroup,PA	NAH	Clinical Experience	0.00	No	Aug 24 2014	Aug 23 2019	No
104244	Cimical Allination	Pediatric Associates (KY)	NAH	Clinical Experience	0.00	No	Aug 24 2019	Aug 23 2019	No
104245	Clinical Addition	Internal Medicine Associates of							
104245	Clinical Affiliation	Tuilahoma, PC	NAH	Clinical Experience	0.00		Aug 24 2014	Aug 23 2019	No
104247	Clinical Affiliation	Transitions Health	NAH	Clinical Experience	0.00	No	Aug 24 2014	Aug 23 2019	No
104248	Clinical Affiliation	Simply Care	NAH	Clinical Experience	0.00	No	Jul 14 2014	Jui 13 2019	No
	Clinical Affiliation	Consultants in Pain Management	NAH	Clinical Experience	0.00	No	Jul 14 2014	Jul 13 2019	No
104250	Clinical Affiliation	Peter A. DiCorleto Primary Care	NAH	Clinical Experience	0:00	No	Jul 15 2014	Jul 14 2019	No
104251	Clinical Affiliation	Appalachian Healthcare Association	NAH	Clinical Experience	0.00	No	Jul 15 2014	Jul 14 2019	No
104252	Clinical Affiliation	Women's Health Center of Clarksville	NAH	Clinical Experience	0.00	No	Jul 15 2014	HI 14 2010	No
	jonnou Annauon	women a nearricenter of clarksville		Carrical Experience	0.00	INO	JUI 13 2014	Jul 14 2019	No

<u>Contract ID</u>		Contractor	Dept./Institution	Commodity	<u>Yearly</u> <u>Amount</u>	System-wide	Start Date	End Date	<u>Competitive</u>
104254	Clinical Affiliation	Bristol Pediatric Associates	NAH	Clinical Experience	0.00	No	Sep 1 2014	Aug 31 2019	No
104255	Clinical Affiliation	North Sunflower Medical Center	NAH	Clinical Experience	0.00	No	Aug 25 2014	Aug 24 2019	No
104258	Clinical Affiliation	Halifax Internal Medicine	NAH	Clinical Experience	0.00	No	Aug 25 2014	Aug 24 2019	No
104265	Clinical Affiliation	Family Health Care of Hendersonville	NAH	Clinical Experience	0.00	No	Jul 22 2014	Jul 21 2019	No
		Eagle Point Medical Center & Shady Cove		· · · · · · · · · · · · · · · · · · ·	· · · · · ·				
104266	Clinical Affiliation	Med Ctr	NAH	Clinical Experience	0.00	No	Jul 22 2014	Jul 21 2019	No
104268	Clinical Affiliation	Eunice Health Clinic	NAH	Clinical Experience	0.00	No	Jul 22 2014	Jul 21 2019	No
104269	Clinical Affiliation	University of TN Student Health Center	NAH	Clinical Experience	0.00	No	Jul 22 2014	Jul 21 2015	No
104271	Clinical Affiliation	Bradley Polk Walk-in Clinic	NAH	Clinical Experience	0.00	No	Jul 24 2014	Jul 24 2019	No
		University Health System, Inc(Abbie			0.00		10.242.024	Pui 24 2015	
104275	Clinical Affiliation	Tapp)	NAH	Clinical Experience	0.00	No	Aug 1 2014	Jul 31 2015	No
104278	Clinical Affiliation	Dr Wallstedt and Associates	NAH	Clinical Experience	0.00	No	Jul 29 2014	Jul 28 2019	No
104279	Clinical Affiliation	Cool Springs MD	NAH	Clinical Experience	0.00		Jul 29 2014	May 31 2015	No
104284	Clinical Affiliation	The Wellhouse	NAH	Clinical Experience	0.00	No	Aug 25 2014	Aug 24 2019	No
104285	Clinical Affiliation	Wade In the Water Medicine LLC	NAH	Clinical Experience	0.00	No	Aug 25 2014	Aug 24 2019	No
104287	Clinical Affiliation	Madison Specialty Clinic	NAH	Clinical Experience	0.00	No	Aug 25 2014	Aug 24 2019	No
104289	Clinical Affiliation	Madisonville Pediatrics PSC	NAH	Clinical Experience	0.00	No	Aug 4 2014	Aug 3 2019	No
104290	Clinical Affiliation	Healthforce Primary Care	NAH	Clinical Experience	0.00	No	Aug 4 2014	Aug 3 2019	No
104291	Clinical Affiliation	Dr Johnny Jada MD Pediatrics	NAH	Clinical Experience	0.00		Jul 28 2014	Aug 3 2019	No
104293	Clinical Affiliation	Bland County Medical Clinic	NAH	Clinical Experience	0.00	No	Aug 5 2014	Aug 4 2019	No
104301	Clinical Affiliation	WNC Pediatric and Adolescent Care	NAH	Clinical Experience	0.00	No	Aug 8 2014	Aug 7 2019	No
104303	Clinical Affiliation	The Pediatric Center (Las Vegas)	NAH	Clinical Experience	0.00	No	Aug 4 2014	Aug 11 2019	No
		Stone Mountain Health Services							
104305	Clinical Affiliation	(multiple sites)	NAH	Clinical Experience	0.00	No	Aug 25 2014	Aug 25 2019	No
104306	Clinical Affiliation	Hometown Healthcare LLC	NAH	Clinical Experience	0.00	No	Aug 12 2014	Aug 11 2019	No
104317	Clinical Affiliation	Madeleine C Weiser MD and Associates	NAH	Clinical Experience	0.00	No	Aug 18 2014	Aug 17 2019	No
	Clinical Affiliation	The Urology Clinic	NAH	Clinical Experience	0.00		Aug 19 2014	Aug 18 2019	No
104355	Clinical Affiliation	Clarksville Ob/Gyn Associates	NAH	Clinical Experience	0.00		Aug 22 2014	Aug 21 2019	No
	Clinical Affiliation	Brooke Army Medical Center	NAH	Clinical Experience	0.00		Aug 25 2014	Aug 24 2019	No
	Amendment to Existing			Computer Hardware and					
101870	Contract	Howard Industries	NASHVILLE TCAT	Peripherals	150,000.00	Yes	Jul 1 2014	Jun 30 2015	Yes
104173	Advertising Agreement	Lamar Advertising	NASHVILLE TCAT	Advertising - Bulletin Board	5,400.00	No	Sep 21 2014	Sep 21 2014	No
	Grant Agreement	Tn Department of Labor	NASHVILLE TCAT	Grant	630,500.00		Jul 1 2014	Jun 30 2015	Yes
	Lease Agreement	Glancy Partners	NASHVILLE TCAT	Lease of Space	143,670.93		Oct 1 2014	Sep 30 2015	No
	Dual Services Extra				13/010.00			100p 30 2013	
1	Compensation	TBR/TCAT Carol Tomlinson	NEWBERN TCAT	Teaching	7,360.80	No	Sep 1 2014	Aug 31 2015	No
	· · · · · · · · · · · · · · · · · · ·	Obion County Industrial Development			7,500.00		50p 12014	HUE DI 2015	110
104316	Lease Agreement	Corporation	NEWBERN TCAT	Lease of Space	6,000.00	No	Sep 1 2014	Aug 31 2015	No
	Amendment to Existing			····· · · · · · · · · · · · · · · · ·					
	Contract	City Central, LLC	NSTCC	Lease of Space	275,838.08	Yes	Mar 1 2013	Feb 28 2018	Yes
	Amendment to Existing			·····					,
102222	Contract	Tennessee Business Roundtable	OESI	Grant	200,000.00	No	Jun 30 2013	Dec 31 2014	No
104117	Dual Service	Walters State Community College	OESI	Personnel	9,000.00		Jul 1 2014	Jun 30 2015	No
		Southwest Tennessee Community						1	
104129	Dual Service	College	OESI	Personnel	500.00	No	Jun 1 2014	Jul 31 2014	No

Contract ID	Contract Type	Contractor	Dept./Institution	Commodity	Yearly Amount	System-wide	Start Date	End Date	Competitive
		Southwest Tennessee Community							
104130	Dual Service	College	OESI	Personnel	6,000.00	No	Jul 1 2014	Jun 30 2015	No
104147	Professional Service	Richard lumadue	OESI	Training	5,000.00	No	Jun 28 2014	Oct 30 2014	No
104148	Professional Service	George Saltsman	OESI	Training	3,500.00	No	Jun 25 2014	Sep 1 2014	No
104149	Service Agreement	Verizon Wireless	OESI	Other	288.00	No	Jul 1 2014	Jun 30 2014	No
104169	Dual Service	Chattanooga State Community College	OESI	Personnel	500.00	No	Jun 1 2014	Jul 31 2014	No
104223	Dual Service	Columbia State Community College	OESI	Personnel	500.00	No	Jun 12014	Jul 31 2014	No
		Freed-Hardeman University -							
104246	Lease Agreement	Renaissance Center	OESI	Lease of Space	12,964.00	No	Jul 1 2014	Jun 30 2017	No
	Amendment to Existing	Canteen Dining Services dba Five Star							
100753	Contract	Food Service	PSTCC	Other - Services	63,000.00	Yes	Jul 1 2014	Jun 30 2015	Yes
	Amendment to Existing								
100785	Contract	Validis Resources	PSTCC	Other - Services	450,000.00	Yes	Jul 1 2014	Jun 30 2015	Yes
	Amendment to Existing								
101574	Contract	Walden Security	PSTCC	Other - Services	500.000.00	No	Jul 1 2014	Jun 30 2015	Yes
104199	Lease Agreement	Knox County Board of Education	PSTCC	Lease of Space	0.00	No	Apr 1 2014	Jun 20 2034	No
104170	License Agreement	EBSCO Industries, Inc.	PURCH	Other - Services	244,594.25	Yes	Jul 1 2014	Jun 30 2015	Yes
104208	Grant Agreement	Tn Department of Labor	RIPLEY TCAT	Grant	194,309.00	No	Jul 1 2014	Jun 30 2015	Yes
	Amendment to Existing								
102484	Contract	EBSCO	RODP	Computer Software License	158,147.00	No	Aug 1 2014	Jul 31 2015	No
	Amendment to Existing								
102491	Contract	TTU - Marketing	RODP	Marketing	628,200.00	No	Sep 1 2014	Aug 31 2015	No
	Amendment to Existing				0.20,200,000		000 1 2021	1.0802 2020	
102666	Contract	EBSCO Publishing - HW Wilson	RODP	Computer Software License	150,747.00	Yes	Jul 1 2014	Jun 30 2015	Yes
	Amendment to Existing			Computer Software Election	130,747.00	103	501 1 2014	5411 50 2015	103
102925	Contract	BocaVox, LLC	RODP	Computer Software License	333,600.00	No	Jan 1 2014	Dec 31 2014	Yes
103750	Dual Service	TTU - Emily Lee	RODP	Mentoring	3,680.40	No	Jan 1 2014	Jul 31 2014	No
104029	Professional Service	Susan Taft	RODP	Speaker	3,100.00	No	Jun 1 2014	Jun 30 2014	No
104281	Dual Service	TCAT-Elizabethton	RODP	Teaching	797.43	No	May 1 2014	Aug 22 2014	No
10-1201	Amendment to Existing		NODI	reacting	131.43	NO	IVIDY 1 ZUL4	Aug 22 2014	NO
101317	Contract	Southern Connections Catering, Inc.	SHELBYVILLE TCAT	Catering	6,300.00	No	Jul 1 2014	Jun 30 2015	Yes
101517	condact	Technical Innovation - equipment for	SHEEDI VIELE TOAT	Catering	0,500.00	NO	JUI 1 2014	Juli 20 2012	Tes
104160	Purchase Agreement	new nursing building	STCC	Other - Goods	294,397.00	Yes	May 29 2014	Jun 9 2014	Yes
104100	Purchase Agreement	Pomery IT Solutions	STCC	Other - Goods	346,138.29	No	Sep 1 2014	Aug 31 2015	Yes
104348	Amendment to Existing	Ascension dba, Renaissance Insurance	5100	ouler - doods	540,150.29	NO	Sep 1 2014	Aug 51 2015	res
101705	Contract	Agencies, Inc.	TBR	Insurance	836,113.00	Yes	4	LUI 21 2015	Yes
101703	Amendment to Existing	Agencies, inc.	IDR		850,115.00	res	Aug 1 2014	Jul 31 2015	res
102049	Contract	Greenwood/Asher & Associates, Inc.	TBR	Other - Services	84,000,00	Vaa	101 1 2014	lun 20 2010	V
102043	Amendment to Existing	GreenwoodyAsher & Associates, Inc.			04,000,00	Yes	Jul 1 2014	Jun 30 2016	Yes
102627	Contract	Hewlett-Packard Company	TBR	Computer Maintenance	1 000 000 00	Yes	Jul 1 2014	Jun 30 2015	Yes
102027	Amendment to Existing	American Paper & Twine Company, Inc			1,000,000.00	185	JUL L ZU14	Juli 50 2015	1 85
102650	Contract	janitorial supplies	TBR	Other - Goods	1 000 000 00	V	Aug 1 2014	1.1 21 2015	V
102000	Amendment to Existing	jantonai supplies		Uniel - GUOUS	1,900,000.00	Yes	Aug 1 2014	Jul 31 2015	Yes
102847	Contract	JSTOR	TBR	Commuten Cofficients Listers	20 100 00		1 2012	D	N-
102847		70101	IDK	Computer Software License	29,100.00	Yes	Jan 1 2013	Dec 31 2015	No
100000	Amendment to Existing	Adaba Custana lua	TOD	Constant College					
103668	Contract	Adobe Systems Inc.	TBR	Computer Software License	0.00	Yes	Oct 28 2013	Oct 27 2016	No
104165	License Agreement	American Psychological Association	TBR	Other - Services	0.00	Yes	Jul 1 2014	Jun 30 2015	No
104168	Professional Service	Kelly Services, Inc.	TBR	Other - Services	2,000,000.00	Yes	Sep 1 2014	Aug 31 2016	Yes

Contract ID		Contractor	Dept./Institution	Commodity	Yearly Amount	System-wide	Start Date	End Date	<u>Competitive</u>
104177	Professional Service	General Revenue Corporation	TBR	Collection Services	400,000.00	Yes	Jul 1 2014	Jun 30 2015	Yes
104178	Professional Service	Coast Professional, Inc.	TBR	Collection Services	400,000.00	Yes	Jul 1 2014	Jun 30 2015	Yes
		Jackson State Community College - TCAT							
104205	Professional Service	administrative services	TBR	Other - Services	429,000.00	No	Jul 1 2014	Jun 30 2015	No.
104224	Service Agreement	RJ Young Co - multifunctional devices	TBR	Other - Goods	3,000,000.00	Vee	hum 15 0014	tu- 14 2017	¥
20 (22)	our nue rigi contraite	J.L. Barnes Insurance Agency, Inc			5,000,000.00	Yes	Jun 15 2014	Jun 14 2017	Yes
104253	Service Agreement	voluntary health insurance benefits	TBR	Other - Services	0.00	Yes	U-1 C 2014	Jul 15 2015	N
104264	Service Agreement	TENN-SHARE	TBR	Other - Services	9,000.00		Jul 16 2014		Yes
104307	Professional Service	Strata Information Group	TBR	Other - Services	43,325.00		Sep 1 2014	Aug 31 2019	No
104007	Amendment to Existing	Shata mornation croup	IDR	Outer - Services	43,325.00	No	Aug 15 2014	Aug 14 2015	Νο
101683	Contract	GCA Services Group, Inc.	TSU	Custodial Services	622,428.00	Yes	Aug 1 2014	lun 20 201E	Var
101000	Amendment to Existing	der services droup, me.	150	custodial Services	622,428.00	Tes	Aug 1 2014	Jun 30 2015	Yes
101692	Contract	Bottling Group, LLC	TSU	Other	100,000.00	No	Aug 1 2014	6d 21 2010	Ver
and the state of t	Amendment to Existing	Botting Group, Lea	150		100,000.00	NO	Aug 1 2014	Jul 31 2019	Yes
102213	Contract	Aramark Educational Services, LLP	тѕи	Other - Services	3,800,000.00	Yes	bd 1 2012	(up 20 2024	V
101210	Amendment to Existing	Aldinark Eddcational Services, EEP	130	Outer - Services	5,800,000.00	res	Jul 1 2012	Jun 30 2021	Yes
103755	Contract	GCA Services Group	TSU	Custodial Services	1,257,924.00	Vee	122 2 2014	lun 20 2010	N-A
104219	Purchase Agreement	Atmos Energy Marketing, LLC	TSU	Utility	1,257,924.00		Jan 2 2014 Jul 1 2014	Jun 30 2018	Yes
	- a anaze Agreement	Manus chergy Markeung, LLC	130		1,200,000.00	res	DULT 2014	Jun 30 2019	Yes
104240	Cooperative Agreement	Growth Enterprises Nashville, Inc.	TSU	Other	0.00	No	Jul 1 2014	Jun 30 2016	No
104017	Service Agreement	Brancato's Catering	ттссо	Catering	3,663.00		Jun 27 2014	Jul 31 2014	Yes
104083	Service Agreement	Tri Department of Safety	ттссо	Training	1,500.00		May 6 2014		No
	feet new representation	In a oper chieft of addity		LT MILLING	1,500.00	DNI .	Ividy 0 2014	May 5 2019	NO
104218	Hotel/Lodging Agreement	Radisson Hotel - Airport	ттссо	Lodging and Meeting Space	9,985.00	No	Aug 24 2014	Aug 28 2014	No
104257	Use of Facilities	Williamson County Schools	ттссо	Memo of Understanding	0.00		Jul 1 2014	Jun 30 2016	No
					0.00				110
104309	Hotel/Lodging Agreement	Radisson Hotel Nashville Airport	ттссо	Lodging and Meeting Space	3,000.00	No	Dec 10 2014	Dec 11 2014	No
· · · · · ·	Amendment to Existing			0				200112014	
103116	Contract	Huron Consulting Services, LLC	πυ	Other - Services	900,000.00	No	Sep 15 2013	Sep 14 2015	Yes
104217	Software License	Hobsons, Inc.	πυ	Computer Software	56,153.00		Jun 20 2014	Jun 19 2015	Yes
		· · · · · · · · · · · · · · · · · · ·							
104370	Professional Service	En Pointe Technologies	ττυ	Computer Software License	303,362.80	Yes	Aug 24 2014	Aug 23 2015	Yes
	Amendment to Existing								
101284	Contract	Aramark Educational Services, Inc.	UOM	Other - Services	510,979.00	No	Aug 1 2012	Jul 31 2019	Yes
	Amendment to Existing								
102205	Contract	Paciolan, Inc.	UOM	Other - Services	77,500.00	No	Apr 30 2012	Apr 30 2017	No
104121	Purchase Agreement	AT&T	иом	Telecommunications Services	798,000.00	Yes	Jul 1 2014	Jun 30 2015	Yes
		Royall & Company - student recruitment						1	
104229	Service Agreement	protocol	UOM	Other - Services	672,021.80	No	Jul 1 2014	Sep 1 2015	Yes
		Licensing Resource Group, LLC -			·····			· · · · · · · · · · · · · · · · · · ·	
		trademark licensing management							
104230	Revenue	services	UOM	Other - Services	600,000.00	No	Jul 12014	Jun 30 2024	Yes
					,				
104267	Service Agreement	Delta Airlines, Inc football team travel	UOM	Travel	644,434.00	No	Aug 82014	Dec 31 2014	Yes
104299	Purchase Agreement	Blackboard	UOM	Other - Goods	7,500.00		Aug 15 2014	Aug 14 2017	No
104207	Grant Agreement	Tn Department of Labor	WHITEVILLE TCAT	Grant	165,095.00		Jul 1 2014	Jun 30 2015	Yes
10-1207				ala a seconda de la companya de la c	,		·	1	

Contract ID	Contract Type	<u>Contractor</u>	Dept./Institution	<u>Commodity</u>	<u>Yearly</u> Amount	System-wide	Start Date	End Date	Competitive
		Multi-Media Masters, Inc data							
104196	Purchase Agreement	communicatin equipment	WSCC	Other - Goods	500,000.00	Yes	Jul 1 2014	Jun 30 2015	Yes
278	CONTRACTS								

Office of the President

341 Administration Building Memphis, Tennessee 38152-3370

RECEIVED

AUG 1 2 2014

Office of the Chancellor

Tennessee Board of Regents



August 11, 2014

Mr. John Morgan Chancellor Tennessee Board of Regents 1415 Murfreesboro Road, Suite 350 Nashville, TN 37217-2833

Dear Chancellor Morgan:

At the June, 2014 TBR meeting, the University of Memphis received approval to reduce the out of state tuition for students graduating from a high school within a 250 mile radius of the University of Memphis. The current list of high schools within this radius is ~2,200 and was provided to the TBR system office. With the implementation of this plan, it has become apparent that using high schools located within this invisible line presents a communication challenge that impacts potential parents and students. It is difficult for recruitment staff to communicate the list of high schools that qualify students for the 250-R Program as the list is extremely long. Also, parents and students who view themselves as living in the same metropolitan area such as St. Louis, MO do not understand why some high schools in St. Louis are in the 250-R Program and some are not.

After a further review of the program administration, it seems more logical to move the boundaries to encompass counties located within the 250 mile radius of the University. The concept of border counties or partner counties is one familiar to the public, more easily defended, and creates a much more limited list for potential students to review to determine if they are eligible for the reduction in out of state fees.

The University of Memphis is requesting permission to administer this program by utilizing a county concept to identify the eligible geographic area in an effort to simplify both the administration of the program and more importantly, communication to prospective students. We request inclusion of all high schools located in a county within the 250 mile radius of the Memphis campus.

Thank you for your consideration. Please contact me if you need any additional information.

Sincerely,

M. David Rudd President

Apployed:

John Morgan, Chancellor

A Tennessee Board of Regents Institution An Equal Opportunity - Affirmative Action University THE UNIVERSITY OF MEMPHIS.

August 11, 2014

Mr. John Morgan Chancellor Tennessee Board of Regents 1415 Murfreesboro Road, Suite 350 Nashville, TN 37217-2833

Dear Chancellor Morgan:

Office of the President

341 Administration Building Memphis, Tennessee 38152-3370

RECEIVED

AUG 1 2 2014

Office of the Chancellor Tennessee Board of Regents

Until the spring of 2014, the Kemmons Wilson School of Hospitality and Resort Management (KWS) was organizationally positioned within the Fogelman College of Business and Economics (FCBE). In the spring of 2014, the KWS began operating as an individual unit reporting directly to the Provost. This change in reporting was formally acknowledged in a memo from Tristan Denley, Vice Chancellor for Academic Affairs.

Historically, upper level KWS courses have been charged the Business Course Fee as the School was located within the Fogelman College of Business and Economics. The University requests approval to continue to charge the course fee on the upper level KWS courses. There has been no change in the courses and the funds generated from the course fee will be used for the same purposes as in the past and in accordance with TBR approval; in substance there is no change.

Thank you for your consideration. Please contact me if you need any additional information.

Sincerely,

M. David Rudd President

Approved:

Chandellor

John Morgan, Chandellor

A Tennessee Board of Regents Institution An Equal Opportunity - Altimative Action University



TENNESSEE BOARD OF REGENTS

Office of the Chancellor

1415 Murfreesboro Road, Suite 340 | Nashville, TN 37217-2833 | Phone 615.366.4403 | Fax 615.366.3922 | www.tbr.edu

July 3, 2014

Dr. Glenda Baskin Glover President Tennessee State University 3500 John Merritt Blvd. Nashville, TN 37209

Dear President Glover:

In March, 2014 the Board acted to authorize creation of a book bundle fee at Tennessee State University and delegated to the Chancellor responsibility to setting the level of the fee. Under this delegation of authority, you have requested approval of a fee of \$365 per semester for the 2014-15 academic year. From your request and subsequent communication with your staff, we understand the following:

- Tennessee State University will assess the \$365 fee to students who have accumulated less than 60 course credit hours, and are enrolled in 12 to 16 hours of the general
- education core curriculum, per semester. A student that has accumulated less than 60 credit hours is classified as a freshman or a sophomore.
- The fee will not be assessed to any student taking less than 12 hours in the general education core. However, these students may purchase the digital textbook for an individual general education core course, at the reduced rate (in the range of \$70.00 per book, per semester depending on the text).
- A student paying the fee gains access to the textbook only.
- Students will be able to purchase print alternatives for each of their textbooks at a price between \$15.00 to \$20.00 for textbooks, and up to \$30.00 for laboratory manuals requiring a substantial amount of color printing.

Based on these understandings, I approve Tennessee State University's request.

Austin Peay State University | East Tennessee State University | Middle Tennessee State University | Tennessee State University | Tennessee Technological University | University | University of Memphis Chattanooga State Community College | Cleveland State Community College | Columbia State Community College | Dyersburg State Community College | Jackson State Community College Motlow State Community College | Nashville State Community College | Northeast State Community College | Pellissippi State Community College | Reane State Community College Southwest Tennessee Community College | Volunteer State Community College | Walters State Community College | Tennessee Colleges of Applied Technology Dr. Glenda Baskin Glover July 3, 2014 Page Two

I complement the work of both the TSU Office of Academic Affairs and the general education core faculty who worked diligently to select both textbooks and publishers that were willing to cooperate in this effort. Their work will ensure students have availability of their textbooks on the first day of class, an action that will benefit students financially and academically.

Please dontact me should you desire to discuss this further.

Sincerely/ lorge John G. Morgan

Chancellor

cc: Jane Jackson, TSU Vice President for Administration Renee's Stewart, TBR Assistant Vice Chancellor



Tennessee Board of Regents Committee on Tennessee Colleges of Applied Technology September 25-26, 2014

AGENDA

1. PROPOSED PROGRAM TERMINATIONS, MODIFICATIONS, AND NEW TECHNICAL PROGRAM IMPLEMENTATIONS (Vice Chancellor James D. King)

2. HIGHLIGHT SKILLSUSA NATIONAL AWARDS (Vice Chancellor James D. King)



TENNESSEE BOARD OF REGENTS

MEETING:	Committee on Tennessee Colleges of Applied Technology
SUBJECT:	Proposed Program Terminations, Modifications, and New Technical Program Implementations
DATE:	September 25, 2014
PRESENTER:	Vice Chancellor James D. King
ACTION REQUIRED:	Voice Vote
STAFF'S RECOMMENDATION:	Approval

BACKGROUND INFORMATION:

Program Proposals Requiring Board Approval:

Thirteen (13) program proposals are being presented for the Board's review and approval. These proposals will allow the Tennessee Colleges of Applied Technology to be more responsive to the needs of students, businesses, and industries. The proposals are:

- Implementation of a Production Automation Technology (PAT) program offered by TCAT McKenzie
- Implementation of a Pharmacy Technician Program offered by TCAT Jacksboro
- Implementation of Tool and Die Program offered by the TCAT Nashville at the TCAT Portland Extension Campus
- Implementation of Building Construction Program offered by the TCAT Nashville at the TCAT Portland Extension Campus
- Implementation of Machine Tool Technology offered by the TCAT Nashville at the TCAT Portland Extension Campus
- Implementation of a Computer Information Technology Program offered by the TCAT Nashville at the TCAT Portland Extension Campus
- Implementation of an Automated Manufacturing Technology Program offered by the TCAT Nashville at the TCAT Portland Extension Campus

- Implementation of a Welding Technology Program offered by the TCAT Nashville at the TCAT Portland Extension Campus
- Implementation of an Emergency Medical Technician Program offered by TCAT Livingston
- Modification of the Administrative Office Technology Program at TCAT Paris
- Modification of the night Welding Technology Program at TCAT Newbern
- Modification of the Digital Graphics Design Program Statewide
- Modification of the Health Information Management Program Statewide

Academic Proposals Requiring Only Notification to Vice Chancellor:

Twenty-four (24) academic actions were submitted by a TCAT institution to the Vice Chancellor for approval based on section C of the TBR Policy: 2:01:02:00, requiring only notification to the Vice Chancellor. Appropriate documentation to support need was provided. The proposals are as follows:

ТСАТ	Summary of Proposal	New Costs/Funding Source	Approval/ Implementation Date
Hohenwald	Inactivate the Early Childhood Program due to low enrollment, completion rates, and low placement.	None	June 2014
McMinnville	Inactivate the Early Childhood Program due to low enrollment, completion rates, and low placement.	None	January 2015
McMinnville	Inactivate the Culinary Art Program at the Instructional Service Center at Manchester due to low enrollment, completion rates, and low placement.	None	January 2015
Hohenwald	Opening an evening Practical Nursing Program to better meet the needs of the area.	None	September 2014
Livingston	Opening a dual enrollment Health Sciences program with White County	One faculty member; all costs will be covered by the Dual Enrollment Agreement.	August 1, 2014

Livingston	Establish a dual enrollment program	One faculty	January 2015
C	for Industrial Maintenance	member; all	•
	Mechatronics with Putman County	costs will be	
	High School	covered by the	
		Dual	
		Enrollment	
		Agreement	
Dickson	Adding two new exit points for a		August 2014
	Welder Helper certificate and Tack		
	Welder Helper certificate to better		
	reflect industry needs in the area and align with NCCER.		
Newbern	Offer Certified Nursing at Lake	Dual	July 2014
	County High School to seniors	Enrollment fees	
		will be covered	
		the main costs;	
		additional	
		expenses will	
		be covered by	
		institutional	
		funds.	
Newbern	Offer a dual enrollment Welding	Perkins Funds	July 2014
	Program at Dyersburg High School.	will provide the	
TT / '11		equipment	
Hartsville	Inactivate the Adult Cosmetology	Instructor	August 2014
	program at Tri- County Extension	contract will end after the	
	Campus due to campus financial hardship and low accreditation	teach out period	
	performance.	icaen out period	
Chattanooga	Change Industrial Maintenance	None	October 2014
	Program to Industrial Maintenance		
	Technician for better identification		
	of the program in relations to the		
	skills taught, industry terminology		
	and job titles for recent graduates.		
Chattanooga	Change Medical Assistant Program to	None	October 2014
	Medical Assisting for better		
	identification of the program in relations to the skills taught, industry		
	terminology and job titles for recent		
	graduates.		
Chattanooga	Change Collision Repair to Collision	None	October 2014
	Repair Technology for better		
	identification of the program in		
	relations to the skills taught, industry		
	terminology and job titles for recent graduates.		
	Studianos.		

Chattanooga	Change Mechatronics Program to	None	October 2014
-	Automation Mechatronics for better		
	identification of the program in		
	relations to the skills taught the skills		
	taught, industry terminology and job		
	titles for recent graduates.		
Chattanooga	Change Electrical and Electronics	None	October 2014
	Equipment Repair to Industrial		
	Electronics for better identification of		
	the program in relations to the skills		
	taught, industry terminology and job		
	titles for recent graduates.		
Chattanooga	Change Electrical and Power	None	October 2014
	Transmission Installation to Industrial		
	Electricity for better identification of		
	the program in relations to the skills		
	taught, industry terminology and job		
	titles for recent graduates.		
Chattanooga	Change Welding, Brazing, and	None	October 2014
-	Soldering to Welding Technology for		
	better identification of the program in		
	relations to the skills taught, industry		
	terminology and job titles for recent		
	graduates.		
Chattanooga	Change Diesel Powered Equipment	None	October 2014
C	Technology to Diesel Equipment		
	Technology for better identification of		
	the program in relations to the skills		
	taught, industry terminology and job		
	titles for recent graduates.		
Chattanooga	Change Heating, Ventilation, Air	None	October 2014
C	Conditioning and Refrigeration		
	Technology to HVACR Technician for		
	better identification of the program in		
	relations to the skills taught, industry		
	terminology and job titles for recent		
	graduates.		
Chattanooga	Change Electrical and Electronics	None	October 2014
	Equipment Repair to Industrial		
	Electronics for better identification of		
	the program in relations to the skills		
	taught, industry terminology and job		
	titles for recent graduates.		
Chattanooga	Change Manicurist to Nail Technician	None	October 2014
	for better identification of the program		
	in relations to the skills taught, industry		
	terminology and job titles for recent		
	graduates.		
	8- autorites:		

Chattanooga	Change Administrative Office	None	October 2014
C	Technology to Administrative Office		
	Professional for better identification of		
	the program in relations to the skills		
	taught, industry terminology and job		
	titles for recent graduates.		
Chattanooga	Change Computer Information	None	October 2014
_	Technology to Computer Support		
	Technician for better identification of		
	the program in relations to the skills		
	taught, industry terminology and job		
	titles for recent graduates.		
Paris	Alter Practical Nursing Curriculum by	None	January 2014
	reallocating 132 hours from clinical		
	hours to theory hours. The hour's		
	adjustment will enable students more		
	time in the math component of the		
	program and be better prepared for the		
	nursing courses.		

PROGRAM IMPLEMENTATION PROPOSAL – 1

INSTITUTION:	Tennessee College of Applied Technology-McKenzie
PROPOSAL:	The Tennessee College of Applied Technology – McKenzie (TCAT McKenzie) proposes to offer a Production Automation Technology (PAT) program.
	The program will be four trimesters in length for 1296 clock hours.
EFFECTIVE DATE:	January 2014
OBJECTIVES:	The Production Automation Course introduces students to the basic control systems used to automate manufacturing processes. Content includes: hydraulics and pneumatics used for motion control, PLCs programmable controllers, sensors and vision systems, robotics, and designing a computer integrated manufacturing (CIM) cell. This is a hands-on class to give students the basic concepts needed to design manufacturing automation systems using both hard automation and robots used in a CIM cell high-end automation system.

NEED: U.S. corporate recruiters and staffing firms posted more than 6,000 online job ads requiring robotics skill sets in May. The figure represents a 29% year-over-year growth compared to May 2011 and is twice the volume of online robotics-related job ads posted in May 2010.

PROJECTED ENROLLMENT:	YEAR	ENROLLMENT	COMPLETERS
	1	12	8
	2	15	12
	3	18	15

PROJECTED COSTS: The program will be offered in conjunction with the existing CAD program; therefore, no new faculty expenses are required. Technology access funds will be used for the software expenses.

FACILITIES: Existing classroom space will be used.

ACTION REQUIRED: Staff recommends approval.

PROGRAM IMPLEMENTATION PROPOSAL - 2

INSTITUTION:	Tennessee Co	ollege of Applied Tec	hnology - Jacksboro
PROPOSAL:		a Pharmacy Techr be 1296 clock hours	nician Program. The in length.
EFFECTIVE DATE:	September 20)15	
OBJECTIVES:	employment in care and long skilled in reconstitution, establish and equipment, an	n retail and wholesale p g-term care facilities. medications, prese and IV preparation. St maintain patients pr id to perform administ control duties. Clinica	will train students for harmacies, home health Students will become cription preparations, udents will also learn to ofiles, packaging and rative, communication, I training is provided in
	the Pharmacy' This certifica	Technician Certification	will be prepared to take Examinations (PTCE). requirement for all 2017.
NEED:	The Tennessee Department of Labor and Workforce Development, states employment of pharmacy technicians is projected to grow 20 percent from 2012 to 2022. The outlook for the cluster in the workforce region is excellent. The growth rate is above the average for all occupations across the state.		
PROJECTED ENROLLMENT:	YEAR 1 2 3	ENROLLMENT 12 15 20	COMPLETERS 8 11 15
NEW FACULTY NEEDED:	One new fact	ulty member will be h	ired.
PROJECTED COSTS:	\$45,000 \$56,000 <u>\$ 5,000</u> <u>\$106,000</u>	One-time costs fro supplies and equipm Instructor salary and Annual costs to sus Estimated First Yea	d benefits tain the program
FACILITIES:	Classroom and lab space will be allocated at the existing campus of the Tennessee College of Applied Technology - Jacksboro.		
ACTION REQUIRED:	Staff recomm	nends approval.	

PROGRAM IMPLEMENTATION PROPOSAL – 3

INSTITUTION:	Tennessee College of Applied Technology- Nashville	
PROPOSAL:	The Tennessee College of Applied Technology- Nashville proposes to implement to establish a Tool and Die Program in Sumner County. Program will be 1296 clock hours in length.	
EFFECTIVE DATE:	May 2015	
OBJECTIVES:	The Tool and Die Program will prepare students for careers as tool makers.	
NEED:	Members of Sumner County Government along with local business and industry leaders approached the Tennessee College of Applied Technology Nashville to develop and implement a Tool and Die program to ensure future tool and die makers in the Sumner County area exceed the standards set forth by local machining industry.	
	Based on the data provided by the United States Bureau of Labor Statistics, employment of machinist is projected to grow nine percent from 2014-2022, about as fast as the average for all occupations.	
PROJECTED ENROLLMENT:	YEARENROLLMENTCOMPLETERS115132201832523	
PROJECTED COSTS:	\$100,000 Initial startup equipment cost Local industries are assisting the campus with equipment donations.	
NEW FACULTY NEEDED:	One Part-Time Instructor will be hired. Supplies and instructional costs will be covered by the TCAT – Nashville budget.	
FACILITIES:	The program will be housed at the Portland Extension Campus.	
ACTION REQUIRED:	Staff recommends approval.	

PROGRAM IMPLEMENTATION PROPOSAL – 4

INSTITUTION:	Tennessee College of Applied College - Nashville	
PROPOSAL:	The Tennessee College of Applied Technology - Nashville proposes to implement a Building Construction Program in Sumner County. Program will be 1718 clock hours in length.	
EFFECTIVE DATE:	January 2015	
OBJECTIVES:	The primary purpose of the program is to provide formal instruction in Building Construction and prepare students for careers in the construction industry. The program will train students to exceed the standards set forth by the National Center for Construction Education and Research (NCCER).	
NEED:	Based on the data provided by the United States Department of Labor Statistics employment of carpenters is projected to grow twenty-four percent from 2014-2022, much faster than average for all occupations. Population growth in the area should result in new home construction, the largest segment employing carpenters, which will stimulate the need for many new workers. The program was requested by area business and industry.	
PROJECTED ENROLLMENT:	YEARENROLLMENTCOMPLETERS115132201832523	
PROJECTED COSTS:	Current equipment will be utilized. Institutional funds will be used for any additional supplies.	
NEW FACULTY NEEDED:	No new costs are associated with this program.	
FACILITIES:	Existing class and lab space will be utilized on the program will be housed at the Portland Extension Campus.	
ACTION REQUIRED:	Staff recommends approval.	
PROGRAM IMPLEMENTATION PROPOSAL - 5

INSTITUTION:	Tennessee College of Applied College - Nashville		
PROPOSAL:	The Tennessee College of Applied Technology- Nashville proposes to establish a Machine Tool Technology Program in Sumner County. The program will be 2160 clock hours in length.		
EFFECTIVE DATE:	January 2015		
OBJECTIVES:	The primary purpose of the program is to provide formal instruction and training to prepare students to become skilled machinists.		
NEED:	Based on the data provided by the United States Bureau of Labor and Statistics employment of machinist is projected to grow nine percent from 2014-2022, about as fast as the average for all occupations. Despite improvements in technologies, employers will continue to need machinist who have a wide range of skills and are capable of performing modern production techniques in a machine shop.		
PROJECTED ENROLLMENT:	YEAR 1 2 3	ENROLLMENT 15 20 25	COMPLETERS 0 13 23
PROJECTED COSTS:	\$100,000 Initial startup equipment cost, depending on donations from local business and industry.		
NEW FACULTY NEEDED:	One Full-time faculty member will be needed.		
FACILITIES:	Existing class and lab space will be utilized. Program will be housed at the Portland Extension Campus.		
			nsion Campus.

PROGRAM IMPLEMENTATION PROPOSAL - 6

INSTITUTION:	Tennessee College of Applied College - Nashville		
PROPOSAL:	The Tennessee College of Applied Technology - Nashville proposes to implement a 1716 clock hour Computer Information Technology program in Sumner County.		
EFFECTIVE DATE:	May 2015		
OBJECTIVES:	The objective is to develop a Computer Information Technology Program to meet the unmet demand for computer information technicians.		
NEED:	Based on the data provided by the United States Bureau of Labor Statistics the job outlook for Computer Information Technology Specialist through 2022 is excellent with an estimated employment projection growth of seventeen percent, faster than average for all occupations.		
	respond to the i	on Technology suppo installation and repa nplex computer equip	air requirements of
PROJECTED ENROLLMENT:	respond to the increasingly com	installation and repaid nplex computer equip ENROLLMENT .5 20	air requirements of
PROJECTED ENROLLMENT: PROJECTED COSTS:	respond to the increasingly com YEAR EI 1 15 2 20 3 25 Initial startup ec	installation and repaid nplex computer equip ENROLLMENT .5 20	air requirements of pment and software. COMPLETERS 13 18 23 I be approximately
	respond to the increasingly com YEAR EI 1 15 2 20 3 25 Initial startup ec	installation and repar nplex computer equip ENROLLMENT .5 20 25 equipment costs will ational funds will be	air requirements of pment and software. COMPLETERS 13 18 23 I be approximately
PROJECTED COSTS:	respond to the it increasingly com YEAR EI 1 15 2 20 3 25 Initial startup ec \$75,000. Institut Current faculty w	installation and repar nplex computer equip ENROLLMENT .5 20 25 equipment costs will ational funds will be will be utilized. nd lab space will be u	air requirements of pment and software. COMPLETERS 13 18 23 I be approximately used.

PROGRAM IMPLEMENTATION PROPOSAL - 7

INSTITUTION:	Tennessee College of Applied College - Nashville		
PROPOSAL:	The Tennessee College of Applied Technology - Nashville proposes to implement an Automated Manufacturing Program in Sumner County. The program will be 1718 clock hours in length.		
EFFECTIVE DATE:	January 2015		
OBJECTIVES:	The objective is to prepare students for a career in high demand area of automation manufacturing Sumner County Tennessee and surrounding area.		
NEED:	Based on the data provided by United States Departm of Labor Statistics employment for Manufactur Automation Technicians is projected to grow ninet percent from 2014 to 2022, faster than average for occupations.	ring een	
	Increased automation, including the use of many new computer-controlled machines in factories and manufacturing plants, should spur demand for maintenance technicians in order to keep machines operating well.		
PROJECTED ENROLLMENT:	YEARENROLLMENTCOMPLETER117152201832523	S	
PROJECTED COSTS:	There are no program equipment costs to implement program. TCAT Nashville has all necessary equipme		
NEW FACULTY NEEDED:	Existing instructor will be used; no new costs.		
FACILITIES:	Existing class and lab space will be utilized at the Portland Extension Campus		
ACTION REQUIRED:	Staff recommends approval.		

PROGRAM IMPLEMENTATION PROPOSAL – 8

INSTITUTION:	Tennessee College of Applied College - Nashville		
PROPOSAL:	The Tennessee College of Applied Technology - Nashville proposes to implement a Welding Program in Sumner County. The program will be 1296 clock hours in length.		
EFFECTIVE DATE:	January 2015		
OBJECTIVES:	The objective is to prepare studen high demand area of welding Tennessee and surrounding area.		
NEED:	Based on the data provided by United States Department of the Local Investment Network, the job outlook for Welders, Cutters, and Welder Fitters through 2018 is excellent.		
PROJECTED ENROLLMENT:	YEARENROLLMENT115220325	COMPLETERS 13 18 23	
PROJECTED COSTS:	\$150,000 initial start-up equipment costs. The Governor's Competitive Grant dollars will be used to fund this project.		
NEW FACULTY NEEDED:	One full-time faculty member will b	be needed.	
FACILITIES:	Existing class and lab space at will be utilized at the Portland Extension Campus		
ACTION REQUIRED:	Staff recommends approval.		

PROGRAM IMPLEMENTATION PROPOSAL – 9

INSTITUTION: Tennessee College of Applied College - Livingston **PROPOSAL:** The Tennessee College of Applied Technology -Livingston proposes to implement an Emergency Medical Technology Program to include both Emergency Medical Technician and Advanced Emergency Medical Technician. The program will be 590 hours in length. January 2015 **EFFECTIVE DATE: OBJECTIVES:** The goals of the Emergency Medical Technology Program is to produce competent, entry level EMT's and AEMT's to serve in career and volunteer positions within the Upper Cumberland area. At the completion of the program, the graduate of the Emergency Medical Technician Program and or the Advanced Emergency Medical Technician Program will demonstrate the ability to evaluate, comprehend, and apply the clinical information relative to the role of, and within the scope of practice of the Basic EMT/Advanced EMT within the state of Tennessee. The student will be able to demonstrate technical and mechanical proficiency in all skills necessary to fulfill the role of a Basic EMT/AEMT and demonstrate personal behaviors consistent with professional and employer expectations NEED: According to the Occupational Employment Projections by the TN Department of Labor and Workforce Development, Emergency Medical Technicians and Paramedics is a growing occupation. The total percent change in estimated employment from 2012 to 2020 is 22.9% growth (460 estimated employment in 2012 to 570 projected employment in 2020). According to the Tennessee Department of Labor Hot Careers for 2020 for LWIA 7, Emergency Medical Technicians and Paramedics will have average annual

openings of 20 for 2012 - 2020.

PROJECTED ENROLLMENT:	YEAR 1 2 3	ENROLLMENT 12 15 15	COMPLETERS 8 10 10
PROJECTED COSTS:	\$15,000 in institutional fu	supplies and equip nds.	ment covered by
NEW FACULTY NEEDED:	One hourly fac	culty member will be no	eeded.
FACILITIES:	Existing facili	ties will be used.	
ACTION REQUIRED:	Staff recomm	ends approval.	

PROGRAM MODIFICATION PROPOSAL – 1

INSTUTION: Tennessee College of Applied Technology- Paris

- PROPOSAL: To modify the TCAT Paris Administrative Technology Program to be offered as a hybrid program. The program will be 1296 clock hours in length. The curriculum will not change.
- EFFECTIVE DATE: January 2015

OBJECTIVE: The hybrid course format provides an opportunity to take advantage of both the face-to-face and online formats. Having some in-person sessions retains the class social dynamic and its sense of connection among students and faculty, while decreasing the amount of scheduled class time and commuting time for students and faculty. Also, the change will provide a greater flexibility in course scheduling and increase the ability to serve the high percentage of working and commuting students.

IMPACT OF CHANGE: FISCAL – None

PERSONNEL - None

CLIENTELE – Assist students with more accessibility to the program and aid in completion rates.

SPACE - None

EQUIPMENT - None

ACTION REQUIRED: Staff recommends approval.

PROGRAM MODIFICATION PROPOSAL – 2

INSTUTION: Tennessee College of Applied Technology – Newbern

- PROPOSAL: To modify the TCAT Newbern Welding Technology Program to be offered as a hybrid program for night programs. The program will be 1296 clock hours in length. The curriculum will not change. The program will consist of ten hours online.
- EFFECTIVE DATE: January 2015
- OBJECTIVE: The hybrid course format provides an opportunity to take advantage of both the face-to-face and online formats. Also by offering this in a hybrid format, TCAT – Newbern will be able to decrease wait time and provide education to working individuals unable to come 30 hours daytime program. Only the didactic portion of the class will be offered through current approved industry curriculum.

IMPACT OF CHANGE: FISCAL – None

PERSONNEL - None

CLIENTELE – Assist students with more accessibility to the program and meet industry needs.

SPACE – None

EQUIPMENT - None

ACTION REQUIRED: Staff recommends approval.

PROGRAM MODIFICATION PROPOSAL - 3

INSTUTION:	Tennessee College of Applied Technology – Statewide
PROPOSAL:	To modify the Digital Graphics Design program statewide by changing the third trimester certificate to a diploma (Digital Illustrator Certificate to Digital Illustrator Diploma).
EFFECTIVE DATE:	November 1, 2014
OBJECTIVE:	The certificate level is appropriate for the 432-hour and the 864-hour credentialing marks; however, a diploma should be offered at the 1,296-hour mark. This will recognize the students who complete a year of training with a diploma rather than a certificate.
IMPACT OF CHANGE:	FISCAL – None
	PERSONNEL – None
	CLIENTELE – None
	SPACE – None
	EQUIPMENT – None
ACTION REQUIRED:	Staff recommends approval.

PROGRAM MODIFICATION PROPOSAL - 4

INSTUTION:	Tennessee College of Applied Technology-Statewide		
PROPOSAL:	To modify the Health Information Technology program statewide by changing the name to Health Information Management Technology and adjust hours and credential titles to better align with the industry vernacular.		
	First Trimester:	Medical Office Assistant Certificate to Health Information Support Certificate	
	Second Trimester:	Health Information Technician Certificate to Health Information Coordinator Certificate	
EFFECTIVE DATE:	November 1, 2014		
OBJECTIVE:	that the program name to the networking a system; whereas, He more accurately reflet and maintenance of these certificate level and are needed to m student once they co course hours is nece need to customarily listed. The course con Microsoft Office pr medical office. With	hange is requested as it has been determined the of Health Information Technology refers and hardware components of a computer alth Information Management reflects will bet what the student is learning - the creation health information. The name changes of its are in line with the program name change more closely define the capabilities of the mplete the competencies. The alteration of ssary to align the amount of time students complete course competencies in each area ontent of Access and PowerPoint are two orgrams that are generally not used in a the removal of these two programs, more ced on the remaining courses.	
IMPACT OF CHANGE:	FISCAL – None		
	PERSONNEL – Nor	ne	
	CLIENTELE – None	2	
	SPACE – None		
	EQUIPMENT – Nor	ne	
ACTION REQUIRED:	Staff recommends ap	pproval.	



TENNESSEE BOARD OF REGENTS

MEETING:	Committee on Tennessee Colleges of Applied Technology
SUBJECT:	Highlight SkillsUSA National Awards
DATE:	September 25, 2014
PRESENTER:	Vice Chancellor James D. King
ACTION REQUIRED:	No Action Needed
STAFF'S RECOMMENDATION:	Information Purposes Only

BACKGROUND INFORMATION:

Once again the Tennessee Colleges of Applied Technology (TCAT) SkillsUSA students represented the Tennessee Board of Regents in exemplary fashion. Ninety-three students competed in 62 competitions with 34 students bringing home gold, silver and bronze and 75 students finishing in the top ten nationally. Vice Chancellor James King will open up the presentation with an introduction to a brief Tennessee SkillsUSA video featuring students, instructors, administrators, and business and industry partners. Then Quinel Nabors, SkillsUSA National Vice President, will be giving a presentation regarding national awards and recognitions received during the 2014 SkillsUSA National Leadership and Skills Conference. Finally, SkillsUSA gold medalists will recognize the Chancellor, Vice Chair and members of the Committee on Tennessee Colleges of Applied Technology with a special token of appreciation for their support of the Colleges and SkillsUSA.



Tennessee Board of Regents Committee on Academic Policies and Programs September 25, 2014

AGENDA

1. APPROVAL OF NEW DEGREE PROGRAMS (Vice Chancellor Warren Nichols)

The committee will receive a proposal for approval of one new degree program.

Cleveland State Community College

Associate of Applied Science (A.A.S.) in Paramedic

Cleveland State has been urged to establish a degree program for Paramedic by its Advisory Board whose membership includes service providers from Monroe, Meigs, McMinn, Bradley and Polk counties. The proposed program is aligned with both the new State regulations and licensure requirements and the TBR Common Curriculum for Paramedic programs. The curriculum for the proposed degree is sequentially designed so that students will be progressively prepared to pass all levels of the State licensing exam(s) upon graduation.

2. ANNUAL ACCREDITATION REPORT (Vice Chancellor Tristan Denley)

The Annual Accreditation Report summarizes all activity for the academic year 2013-2014 on regional and program accreditation. The report also provides information on all non-accreditable programs that go through either the Program Review or the Academic Audit process. A summary of all activity is provided along with a more detailed accounting of all accreditation and quality assurance activity.

3. **PRELIMINARY FALL ENROLLMENT REPORT** (Vice Chancellor Tristan Denley)

The Committee will receive a report of preliminary enrollment figures and trends in the TBR universities and community colleges for the fall semester 2014.

4. **REPORT ON ACADEMIC AFFAIRS INITIATIVES** (Vice Chancellor Tristan Denley)

Vice Chancellor Tristan Denley will provide an update on several academic initiatives including Ready2Teach and Critical Conversations.



TENNESSEE BOARD OF REGENTS

MEETING:	September Quarterly Board Meeting
SUBJECT:	Approval of New Degree Program
DATE:	September 25, 2014
PRESENTER:	Vice Chancellor Warren Nichols
ACTION REQUIRED:	Voice Vote
STAFF'S RECOMMENDATION:	Approval

BACKGROUND INFORMATION:

COMMUNITY COLLEGE PROPOSAL

Cleveland State Community College

Associate of Applied Science (A.A.S.) in Paramedic

Cleveland State has been urged to establish a degree program for Paramedic by its Advisory Board whose membership includes service providers from Monroe, Meigs, McMinn, Bradley and Polk counties. The proposed program is aligned with both the new State regulations and licensure requirements and the TBR Common Curriculum for Paramedic programs. The curriculum for the proposed degree is sequentially designed so that students will be progressively prepared to pass all levels of the State licensing exam(s) upon graduation.

ACADEMIC PROPOSAL SUMMARY

September 2014 TBR Quarterly Meeting

INSTITUTION:	Cleveland State Community College (CISCC)
PROPOSAL:	Establish a new A.A.S. in Paramedic
EFFECTIVE DATE:	Spring 2015

PURPOSE:

The Paramedic Degree is designed to prepare competent professionals for a career in the field of Emergency Medical Services (EMS). The attainment of an A.A.S. in Paramedic will prepare students for entry level as a paramedic and for veteran paramedics who need the degree to advance in the field, such as an EMS Instructor in Tennessee. The State requires EMS Instructor Coordinators of any level to have a paramedic license and an associate's degree or higher before teaching any course.

Cleveland State has offered the EMT certificates for a number of years, and has been urged for some time to establish a certificate and degree program for Paramedic by its Advisory Board made up of service providers from Monroe, Meigs, McMinn, Bradley and Polk counties. The certificate program was approved at the end of July 2014 through the 30-day review process.

CURRICULUM:

The proposed program requires completion of 60 semester credit hours distributed as follows:

Curriculum Component	Hours Required
General Education	17
Major Field Core	<u>43</u>
TOTAL:	60

Fourteen (14) new courses are required that total 43 semester credit hours. The curriculum is that adopted by the TBR Statewide Curriculum Committee for EMT, AEMT, and Paramedic programs and complies with recent changes for licensure through the State of Tennessee Office of Emergency Services.

Rubric/Number	Course Title		Credit Hours
ENGL 1010	English Composition I		3
BIOL 2010	Human Anatomy and Physiology I		4
BIOL 2020	Human Anatomy and Physiology II		4
Psychology	PSYC 2130 Lifespan Psychology or		3
	PSYC 1030 General Psychology		
Hum/Fine Arts	HUM 1010 Ethics or		3
	ART 1030 Art Appreciation or		
	MUS 1030 Music Appreciation		
		Total	17

Rubric/Number	Course Title		<u>Credit</u> <u>Hours</u>
EMSP 1801	Fundamentals of Paramedic I		8
EMSP 1401	Paramedic Skills Lab I		4
EMSP 1311	Paramedic Clinical I		3
EMSP 2802	Fundamentals of Paramedic II		8
EMSP 2402	Paramedic Skills Lab II		4
EMSP 2412	Paramedic Clinical II		4
EMSP 2403	Paramedic Capstone		4
EMSP 2303	Paramedic Practicum		3
EMSP 2513	Paramedic Field Internship		5
		Total	43

Admission, retention, and graduation requirements are as follows:

- Be admitted to the college (http://www.clevelandstatecc.edu/about/policy-manual/policy-2-00-00-01)
- Be currently licensed as an Advanced Emergency Medical Technician in the State of Tennessee, or a licensed Paramedic. Students must submit a copy of a current AEMT or Paramedic card to the Paramedic Program.
- Applicant may be required to take a knowledge test if the student has been out of AEMT for more than one calendar year.
- A copy of the CPR healthcare provider level certificate must be submitted that includes one-person, two-person, infant and child CPR.
- Submit proof of medical malpractice insurance and health insurance as required.
- Complete a physical exam, along with all required vaccinations and/or titers.
- Meet other Admission requirements as stipulated in the Rules of the Tennessee Department of Health, Bureau of Health Licensure and Regulation, Office of Emergency Medical Services

NEED:

The proposed curriculum revision is required in response to two State initiatives:

- The Tennessee Department of Health, Bureau of Health Licensure and Regulation, Division of Emergency Medical Services filed a repeal and new rule on January 11, 2013. T.C.A. §§ 1200-12-01-.13 *EMT*, *AEMT AND PARAMEDIC EDUCATION PROGRAMS*, was effective April 11, 2013. These revisions must be implemented for any training provided after May 31, 2014.
- 2) Because of the deadlines associated with the above changes in State licensure requirements, EMT, AEMT, and Paramedic programs were among the first to undergo curriculum revision to establish common curriculum for A.A.S. degrees and certificates in the unified Tennessee Community College System as required by the Complete College Tennessee Act of 2010.

In addition to the above initiatives, there is a critical need for licensed personnel in the workforce across the state. According to the 2014 Academic Program Productivity Report released by THEC, CISCC's current EMT program produces an average of 59 completers each year. These professionals have no local opportunity to continue to advance. In addition, providers in the 5-county service area report an aging workforce that has begun to retire, leaving many Paramedic openings unfilled. Therefore, this program will address a local workforce need and provide the opportunity for Emergency Medical Technicians and Advanced Emergency Medical Technicians to advance their career as licensed Paramedics and an A.A.S. degree.

IMPACT:

The proposed program will enable CISCC to train individuals to provide the services needed within its service area and across the State. Based on our surveys, the majority of participants will come from inside the college's five-county service area and most heavily from McMinn, Meigs and Monroe counties. Residents of these rural communities are between 72 and 84 miles away from the program offered by Chattanooga State Community College (ChSCC), a distance prohibitively far. Cleveland State plans to offer the program at the Athens Site in addition to the main campus in Cleveland. No negative impact is anticipated on existing programs at Cleveland State or other institutions.

PLANS FOR ACCREDITATION:

Cleveland State will pursue accreditation from the Commission on Accreditation of Allied Health Education Programs (CAAHEP), and the Committee on Accreditation of Educational Programs for the Emergency Medical Services Professions (CoAEMSP). The Tennessee Department of Health, Division of Health Licensure and Regulation, Office of Emergency Medical Services provides oversight of all programs as well as the standard program evaluations required for performance funding.

ORGANIZATIONAL STRUCTURE:

The proposed program will be located within the Division of Health and Wellness.

Year	Full-Time	Part-time	Total Year	FTE*	Graduates
	Headcount	Headcount	Headcount		
1	5	5	10	7	0
2	8	10	18	12	12
3	8	10	18	12	18
4	10	10	20	14	19
5	10	10	20	14	20

PROJECTED STUDENT ENROLLMENT:

*Based on the success of current Emergency Services Program, demand is expected to slightly exceed the space available for students each term. Number of students admitted per term is limited to the state-defined student-teacher ratio, as well as available staff and facilities.

PROJECTED NEW COSTS AND REVENUE:

ClSCC currently employs two full-time instructors who meet the college and state EMS requirements. The program also has access to a local pool of appropriately qualified adjunct instructors. ClSCC anticipates the need to hire an additional adjunct faculty.

No additional administrative, advising, or clerical support will be needed. An existing full-time faculty member will serve as Director of the program in accordance with program accreditation standards. Library holdings, facilities, and equipment already available for the current EMT programs are sufficient to deliver a quality Paramedic program. The Financial Projections Form is provided immediately following this summary.

STAFF RECOMMENDATION:

The proposal has been reviewed by the staff of the Office of Academic Affairs and the Office of Community Colleges. Board approval is recommended.

THEC Financial Estimate Form Cleveland State Community College Paramedic A.A.S. Attachment A

Five-year projections are required for baccalaureate and post-baccalaureate programs and certificates. Three-year projections are required for associate degrees and undergraduate certificates. Projections should include cost of living increases per year.

I. E			Year 1		Year 2	Y	'ear 3	Y	ear 4		Year 5
I. Expenditures											
A. One-time Expenditure	s										
Sub-T	New/Renovated Space Equipment Library Consultants Travel Other otal One-time	\$	10,030 - - 3,000 13,030	\$	- - - - -	\$	- - - - - -	\$ \$	- - - - - -	\$	
B. Recurring Expenditur	es										
Personnel											
Admi	nistration										
	Salary	\$	-	\$	-	\$	-	\$	-	\$	-
Sub-T	Benefits otal Administration		-		-		-		-		-
Facul	tv										
racui	Salary	\$	14,400	\$	14,400	\$ 1	14,400	\$ 1	4,400	\$	14,400
0.1.7	Benefits	_	1,152		1,152		1,152		1,152		1,152
Sub-1	otal Faculty	\$	15,552	\$	15,552	\$.	15,552	\$ 1	5,552	\$	15,552
Supp	ort Staff										
	Salary Benefits	\$	-	\$	-	\$	-	\$	-	\$	-
Sub-T	otal Support Staff	\$	-	\$	-	\$	-	\$	-	\$	-
Grad	uate Assistants										
	Salary	\$	-	\$	-	\$	-	\$	-	\$	-
	Benefits	、 、	-		-		-		-		-
Sub-T	Tuition and Fees* (See Belo otal Graduate Assistants	w)	-	\$	-	\$	-	\$	-	\$	-
540 1	olar Oradaalo rissistants	Ψ		Ψ		Ψ		Ψ		Ψ	
Operating											
	Travel	\$	2,000	\$	2,000	\$	2,000	\$	2,000	\$	2,000
	Printing		-		-		-		-		-
	Equipment Other		5,000		- 5,000		5,000		5,000		5,000
Sub-T	otal Operating	\$	7,000	\$	7,000	\$	7,000		7,000	\$	7,000
Total	Recurring	\$	22,552	\$	22,552	\$ 2	22,552	\$ 2	22,552	\$	22,552
ΤΟΤΑ	AL EXPENDITURES (A+B)	\$	35,582	\$	22,552	\$ 2	22,552	\$ 2	22,552	\$	22,552

*If tuition and fees for Graduate Assistants are included, please provide the following information. \$ -Base Tuition and Fees Rate \$ -\$ -

\$ -

\$-

	Number of Graduate Assistants	-	-	-	-	-
		Year 1	Year 2	Year 3	Year 4	Year 5
II. Revenue						
	Tuition and Fees ¹	27,895	47,820	47,820	55,790	55,790
	Institutional Reallocations ²	3,657	(25,268)	(25,268)	(33,238)	(33,238)
	Federal Grants ³	4,030	-	-	-	-
	Private Grants or Gifts ⁴	-	-	-	-	-
	Other ⁵					
	BALANCED BUDGET LINE	\$ 35,582	\$ 22,552	\$ 22,552	\$ 22,552	\$ 22,552

Notes:

1. In what year is tuition and fee revenue expected to be generated and explain any differential fees. Tuition and fees include maintenance fees, out-of-state tuition, and any applicable earmarked fees for the program.

We anticipate generating tuition and fees annually starting with the first year of the program. The initial enrollment goal will be an enrollment of 10 students building to 20 students over 5 years.

2. Please identify the source(s) of the institutional reallocations, and grant matching requirements if applicable.

We will reallocate funds to cover from other areas within academic programs.

Please provide the source(s) of the Federal Grant including the granting department and CFDA number.
 Carl D. Perkins Career and Technical Education Grant, CDFA 84.048.

4. Please provide the name of the organization(s) or individual(s) providing grant(s) or gift(s).

N/A

5. Please provide information regarding other sources of the funding.



TENNESSEE BOARD OF REGENTS

MEETING:	September Quarterly Board Meeting
SUBJECT:	Annual Accreditation Report
DATE:	September 25, 2014
PRESENTER:	Vice Chancellor Tristan Denley
ACTION REQUIRED:	No Action Needed
STAFF'S RECOMMENDATION:	

BACKGROUND INFORMATION:

The Annual Accreditation Report summarizes all activity for the academic year 2013-2014 on regional and program accreditation. The report also provides information on all non-accreditable programs that go through either the Program Review or the Academic Audit process. A summary of all activity is provided along with a more detailed accounting of all accreditation and quality assurance activity.

Summary TBR Annual Accreditation and Quality Assessment Report July 1, 2013 to June 31, 2014

Institutional Accreditation

- ETSU received reaffirmation of accreditation by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) until 2023.
- Cleveland State Community College was denied reaffirmation, continued in accreditation, and placed on warning with a follow-up report due in April 2015.
- APSU submitted its self-study for off-site review and hosted a SACSCOC visiting team. A reaffirmation decision by the Commission will be rendered at its December 2014 meeting.
- ETSU received reaffirmation by CAEP/NCATE. This accreditation covers all educator preparation programs for the purpose of preparing and developing professional educators for work in P-12 school settings.
- Three other universities MTSU, TTU and the University of Memphis were involved in various activities related to the SACSCOC reaffirmation and mid-cycle report processes.
- Seven community colleges Chattanooga State, Columbia State, Dyersburg State, Motlow State, Nashville State, Southwest Tennessee and Walters State were involved in activities related to the SACSCOC reaffirmation, substantive change, QEP and mid-cycle report processes.

Program Accreditation

- Combined, TBR universities and community colleges have a total of 444 programs subject to accreditation by national agencies.
- 99.5% of eligible programs in TBR institutions are accredited (403) or pending accreditation (39)
 - 289 of 291 eligible university programs are either accredited (266) or are pending accreditation (23). The Mass Communications BA and BS programs at ETSU were denied reaccreditation by the ACEJMC (Accrediting Council on Education in Journalism and Mass Communications) in 2013. They are eligible for reapplication in in 1 year.
 - All 153 eligible community college programs are either accredited (137) or are pending accreditation (16).
- In 2013-2014, TBR universities and community colleges participated in a total of 130 accreditation-related activities including self-studies, program reviews, site visits, and interim reports to accrediting agencies.
- Of the 130 programs involved in some level of review by accrediting agencies, 44 programs received notice of an official action taken by the accrediting agency to include reaffirmation, continuation of accreditation, or acceptance as newly accredited in 2013 -14.

Academic Audit

- For the 2012-13 academic year, 34 Academic Programs system-wide underwent the Academic Audit process
- In the spring of 2013, all of these programs completed an Academic Audit Self Study and hosted an Academic Auditor Team, which provided an onsite review and subsequent written report including commendations, affirmations and recommendations for improvement.

Program Review

- The TBR system had 28 programs undergo the Program Review process in 2013 2014.
- These programs each prepared a Program Review report and hosted external peer reviewers on campus who subsequently prepared an evaluation and a written report.

Summary TBR Annual Accreditation and Quality Assessment Report July 1, 2013 to June 31, 2014

Program Accreditation Status Academic Year 2013-14							
Institution	Number of Accredited Programs	Total Programs Accreditable or pending	Percent Accredite				
Universities							
Austin Peay	22	26	100.0%				
East Tennessee	59	61	98.1%				
Middle Tennessee	54	54	100.0%				
Tennessee State	44	44	100.0%				
Tennessee Tech	35	35	100.0%				
University of Memphis	71	71	100.0%				
University Total	291	289	99.3%				
Community Colleges							
Chattanooga	27	27	100%				
Cleveland	4	4	100%				
Columbia	8	8	100%				
Dyersburg	6	6	100%				
Jackson	9	9	100%				
Motlow	5	5	100%				
Nashville	10	10	100%				
Northeast	10	10	100%				
Pellissippi	7	7	100%				
Roane	16	16	100%				
Southwest	22	22	100%				
Volunteer	15	15	100%				
Walters	14	14	100%				
Community Colleges Total	153	153	100%				
Grand Total	444	444	99.5%				

TBR Accreditation Report 2013-2014 Institutional Level Accreditation

Institution	Scope/Purpose of Review	Accrediting Body	Self-Study or Other Activity	Site Visit Date(s)	Official Action Taken
APSU	Reaffirmation	SACSCOC	Self Study, Off site Review November 4-8, 2013	Feb. 18-20, 2014	Pending reaffirmation decision by the Commission at its December 2014 meeting.
ETSU	Reaffirmation of accreditation	SACS-COC	Letter received March 10, 2014		Reaffirmation of accreditation; next reaffirmation of accreditation review in 2023
ETSU	Continuation of accreditation	CAEP/NCATE	Letter received May 23, 2014	November 17-19, 2013	Continuation of accreditation; next accreditation visit scheduled for Fall 2020
MTSU	Institution	SACSCOC	QEP development begun for 2016 reaccreditation review		Accredited to 2016
TTU	Reaffirmation of Accreditation	SACSCOC	Working on compliance certification report		
UM	Second Monitoring Report on CS3.3.1.1	SACSCOC	Provided update to program assessments and improvement actions		July 9, 2014 no additional reports.
UM	Reaffirmation of Accreditation	SACSCOC	Leadership team formed and Compliance Certification Report written: Report will be submitted to SACSCOC September 2014	March 24-26, 2015	
ChSCC	Name Change	SACSCOC	Letter of notification - Name Change of MCHS to Collegiate High		17-Feb-14
ChSCC	Substantive Change	SACSCOC	Letter of notification - Closing of the Eastgate educational site		30-Jan-14
ChSCC	Substantive Change	SACSCOC	Letter of notification - Expansion & partial move of Kimball campus		October 28, 2013

TBR Accreditation Report 2013-2014 Institutional Level Accreditation

Institution	Scope/Purpose of Review	Accrediting Body	Self-Study or Other Activity	Site Visit Date(s)	Official Action Taken
ChSCC	QEP Implementation	SACSCOC	AY 13-14 PF Report, F1 Campus wide implementation for ePortfolio for all students, faculty & staff;		
ChSCC	Learning Outcomes Assessment	SACSCOC	AY 13-14 PF Report, Continued the AIM process		
CLSCC	Reaffirmation of Accreditation	SACS/COC	QEP Development	10/15-17/2013	Approved 6/9/14
CLSCC	Reaffirmation of Accreditation	SACS/COC	SACS Board of Trustees meeting 6/19/14	10/15-17/2013	Sanction: Warning-Follow up report due 4/1/15
CoSCC	Reaffirmation of Accreditation	SACSCOC	Monitoring Report/Accreditation Vote	September 17-19, 2012	Confirmation of reaffirmation 7/10/2013
DSCC	Fifth Year Interim Review	SACSCOC	Interim Review (due September 16, 2013) and follow-up report for 3.3.1.1 (due April 15, 2014)	NA	Accepted; no additional report was requested
MSCC	Fifth Year Interim Report	SACSCOC	Fifth Year Report Submitted		No additional report requested.
NaSCC	Reaffirmation for Accreditation	SACSCOC	SACS 5th-year report has been completed along with QEP, submitted September 2013		
NaSCC	Reaffirmation for Accreditation	SACSCOC	Substantive change visit - Clarksville Site	April 21-24, 2014	
STCC	Reaffirmation of Accreditation - 10 Year, Track A Institution, Class of 2015	SACSCOC	Self Study Submitted - QEP and Focus Report Due Aug 2014	Site Visit Scheduled for 09- 30 to 10-2-2014	
WSCC	Reaffirmation	SACSCOC	Fifth Year Interim Report submitted September 2013		Accepted 1/14/14; referral report due September 2014
WSCC	Substantive Change	SACSCOC	Letter of notification - certificates 25-49% obtained at area high schools		Accepted with no further action 10/30/13
WSCC	Substantive Change	SACSCOC	Letter of notification - AAS Occupational Therapist Assistant		Accepted with no further action 11/15/13

TBR Accreditation Report 2013-2014 Institutional Level Accreditation

Institution	Scope/Purpose of Review	Accrediting Body	Self-Study or Other Activity	Site Visit Date(s)	Official Action Taken
WSCC	WSCC Substantive Change S	SACSCOC	Letter of notification - AAS		Accepted with no further
wsee		SACSCOC	Surgical Technology		action 11/4/13
			Letter of notification -		
WSCC	Substantive Change	SACSCOC	Certificate in Advanced		Waiting
WSCC		SALSCUL	Emergency Medical		Waiting response
			Technician (AEMT)		

Institution	Program Name	Degree(s)	Accrediting Body	Self-Study or Other Activity	Site Visit Date(s)	Official Action Taken
						Pending reaffirmation by
						the NASM at its June
APSU	Music	BA, BS, MMU	NASM	Self Study, Fall 2013	March 14, 2014	2014 meeting.
						Pending reaffirmation by
				Self Study Institutional Report		the NCATE at its Fall
APSU	Special Education	BS	NCATE	submitted February, 2012	April 6-8, 2014	2014 meeting.
						Pending reaffirmation by
				Self Study Institutional Report		the NCATE at its Fall
APSU	Interdisciplinary Studies	BS	NCATE	submitted February, 2013	April 6-8, 2015	2014 meeting.
					Î	Pending reaffirmation by
				Self Study Institutional Report		the NCATE at its Fall
APSU	Curriculum & Instruction	MAED	NCATE	submitted February, 2014	April 6-8, 2016	2014 meeting.
					-	Pending reaffirmation by
				Self Study Institutional Report		the NCATE at its Fall
APSU	Educational Leadership Studies	MAED	NCATE	submitted February, 2015	April 6-8, 2017	2014 meeting.
					-	Pending reaffirmation by
				Self Study Institutional Report		the NCATE at its Fall
APSU	Teaching	MAT	NCATE	submitted February, 2016	April 6-8, 2018	2014 meeting.
						Pending reaffirmation by
				Self Study Institutional Report		the NCATE at its Fall
APSU	Counseling	MS	NCATE	submitted February, 2017	April 6-8, 2019	2014 meeting.
						Pending reaffirmation by
				Self Study Institutional Report		the NCATE at its Fall
APSU	Reading	MAED	NCATE	submitted February, 2018	April 6-8, 2020	2014 meeting.
						Pending reaffirmation by
				Self Study Institutional Report		the NCATE at its Fall
APSU	Education	EDS	NCATE	submitted February, 2019	April 6-8, 2021	2014 meeting.
						Pending reaffirmation by
	Advanced Studies in Teaching &					the NCATE at its Fall
APSU	Learning	MED	NCATE	Self Study, RODP Program	April 6-8, 2022	2014 meeting.
						Pending reaffirmation by
				Self Study Institutional Report		the NAACLS at its
APSU	Medical Laboratory Science	BSMLS	NAACLS	submitted April, 2010	March 14, 2014	Summer 2014 meeting.
ETSU	Counseling	МА	CACREP	Self study submitted February		
2150				2014		
						Approval of proposed
ETSU	Clinical Nutrition (Dietetic	MS	ACEND	Letter received July 22, 2013		change to increase the
2150	Internship)	1110		Letter received July 22, 2015		number of interns from 8
						to 12

Institution	Program Name	Degree(s)	Accrediting Body	Self-Study or Other Activity S	Site Visit Date(s)	Official Action Taken
ETSU	Human Services	BS	CSHSE	Submitted application for accreditation May 15, 2014		Approval to proceed with accreditation process (received June 18, 2014)
ETSU	Interior Design	BS	NASAD	Letter received June 3, 2014		Final Approval for Listing granted
ETSU	New Media Studio	MA	NASAD	Letter received June 3, 2014		Plan approval granted
ETSU	Medicine	MD	LCME	Letter received October 15, 2013		Continuation of accreditation; next full survey during 2019-2020 academic year
ETSU	Music	ВМ	NASM	Letter received July 3, 2013		Continuation of accreditation in good standing
ETSU	Physical Therapy	DPT	САРТЕ	Letter received April 30, 2014		Continuation of accreditation; next self- study report and on-site visit in Fall 2022
ETSU	Psychology (Clinical Psychology Concentration only)	PhD	APA	Letter received November 25, 2013		Narrative report reviewed and accepted
ETSU	Theatre	BA	NAST	Letter received April 17, 2014		Commission voted to seek further information before completing work with application for membership
ETSU	Social Work	BSW, MSW	CSWE	Letter received October 28, 2013		Progress report for MSW accepted
MTSU	Engineering Technology	BS	ABET	Accreditation Letter received Fall 2013		Accreditation Letter received Fall 2013
MTSU	Computer Science	BS	ABET/CAC	Accreditation Letter received Fall 2013		Accreditation Letter received Fall 2013
MTSU	Art History	BA	NASAD	Requested and received extension until Fall 2014		

Institution	Program Name	Degree(s)	Accrediting Body	Self-Study or Other Activity	Site Visit Date(s)	Official Action Taken
MTSU	Leisure, Sport, and Tourism Studies	ВА	COAPRT	COAPRT Annual Progress Report	April 13-16, 2014	Placed on Condition for standard 3.06. Response was reviewed by the Council Executive Committee and as of Spring 2014 the program is in good standing.
MTSU	Exercise Science	BS	СААНЕР	Exception from accreditation request approved. Program will be move to 2015-2020 Performance Funding program review cycle.		Fall 2013
TSU	Dental Hygiene	AS, BS	CODA	Accreditation	April 23-24, 2014	Response to reviewer report sent to CODA on July 3rd; waiting on the response from the commission
TSU	Business	BS	AACSB	Accreditation	November 11-12, 2013	Notice of reaffirmation received on December 19, 2013
TSU	Family and Consumer Sciences	BS	AFCS	Accreditation	October 7-9, 2014	Notice of reaffirmation received on May 5, 2014
TSU	Family and Consumer Sciences	BS	ACEND	Accreditation	Program Assessment Report	Notice of reaffirmation received on March 14, 2014; post-monitoring report was submitted on August 15, 2013
TSU	Physical Therapy	DPT	CAPTE	Accreditation	Program Assessment Report	Notice of reaffirmation received on November 6, 2014; next visit is in 2019
TTU	Fine Arts Program	ВА	NASAD	Program Self Study	April 16-18, 2014	Action to be taken at NASAD October 2014 meeting
TTU	Computer Science	BS	ABET	Program Interim Report		Accredited until September 30, 2015

Institution	Program Name	Degree(s)	Accrediting Body	Self-Study or Other Activity	Site Visit Date(s)	Official Action Taken
TTU	Food, Nutrition & Dietetics	BSHE	ACEND			Accreditation awarded by ACEND through 2018
TTU	College of Education	BS/MS	NCATE			Accreditation awarded by NCATE through 2018
UM	City & Regional Planning	MCRP	ASCP			Reaccredited November 15, 2013 until December 18, 2018
UM	Psychology (School Psychology Concentration)	PhD	АРА			Received Accreditation July 17, 2014 until 2021
UM	Social Work	MSW	CSWE			Initial Accreditation received February 2014 to 2018
UM	Counseling Rehabilitation Concentration	MS	CORE		February 26-28, 2014	Accreditation decision pending
UM	School of Public Health	PhD	СЕРН	July 1, 2014	December 2014	
UM	Computer Science	BS	ABET	July 1, 2014		
ChSCC	Dental Assisting	AAS, 22C1	ADA	Self-Study submitted, Summer 2014		
ChSCC	Dental Hygiene	AAS	ADA	Self-Study submitted, Summer 2014		
ChSCC	Veterinary Technology	AAS	AVMA	Letter received May 7, 2014	Site visit Sept 18-20, 2013	Accreditation until 2018
ChSCC	Radiologic Technology	AAS	JRCERT	Interim report submitted March, 2014		Report accepted April, 2014
ChSCC	Early Childhood Education	AAS	NAEYC	Submitted timeline to THEC		
ChSCC	Engineering Technology, Chemical Engineering Technology Concentration	AAS	ABET/ETAC		Sept 22-24, 2013	
ChSCC	Diagnostic Medical Sonography	22C1	СААНЕР	Annual Report; December 2013	Letter received Jan 8 2014	Continued Accreditation
ChSCC	Cardiovascular Sonography	22C1	СААНЕР	Annual Report; December 2013	Letter received Jan 8 2014	Continued Accreditation
CLSCC	Business and Management	AAS	ACBSP	Revised self-study submitted March 2013. Quality Assurance Report will be due February 2015	November 12, 2012	Accreditation awarded through 2023

Institution	Program Name	Degree(s)	Accrediting Body	Self-Study or Other Activity	Site Visit Date(s)	Official Action Taken
CLSCC	Office Administration. Medical Assistant Concentration	AAS	СААНЕР	2013 Annual Report / Accreditation Data Collection submitted February 28, 2014.		Notified April 22, 2014 met all required outcomes.
CLSCC	Early Childhood Education	AAS	NAEYC	Self-study submitted 3/30/2014	9/28/14-10/1/14	Pending
CLSCC	Industrial Technology: Operations Technology Concentration	AAS	ATMAE	No activity 2013-14		Reaffirmed through 11/2015
CLSCC	Nursing	AAS	NLNAC/ACEN	No activity 2013-14		Reaffirmed through 2015
CoSCC	Advanced Integrated Industrial Technology	AAS	ATMAE	Self Study	April 27-29, 2014	Vote by board will take place in November. Team will recommend accreditation with follow- up report in 2 years due to the newness of the program.
CoSCC	Veterinary Technology	AAS	AVMA	Self Study	October 2-4, 2013	May 2014 Board voted to continue full accreditation contingent upon favorable review of requested biennial report.
CoSCC	Radiologic Technology	AAS	JRCERT	Interim Report submitted August 2013		March 2014 Committee voted to continue full accreditation.
CoSCC	Respiratory Care	AAS	CoARC	Annual Report submitted 7/1/13		Report accepted with no follow-up required.
CoSCC	Emergency Medical Technician- Paramedic Program	AAS,C1	CoAEMSP	Annual Report Submitted April 2014		Report was accepted and all outcomes thresholds were met.
DSCC	Emergency Medical Services	AAS with concentrations in EMT and EMT- Paramedic and a certificate in Emergency Medical Technician- Paramedic	CAAHEP - CoAEMSP (Committee on Accreditation for the EMS Professions)	Self Study and follow-up report (due July 14, 2014)	5/19 & 20/2014	pending review of follow- up report

Institution	Program Name	Degree(s)	Accrediting Body	Self-Study or Other Activity	Site Visit Date(s)	Official Action Taken
JSCC	Medical Laboratory Technician	AAS	NAACLS	Self Study submitted fall 2013	November 21-22, 2013	Accreditation reaffirmed until April 30, 2021.
JSCC	Industrial Technology	AAS	ATMAE	Correction from prior year Update	March 3, 2013	Accreditation reaffirmed until 11/1/2019. A status report is due September 2015.
MSCC	Early Childhood Education	A.A.S.	NAEYC	Self-study was completed and submitted in spring 2013.		Self-study was approved and site visit scheduled for fall 2014.
MSCC	Nursing	A.A.S.	ACEN (changed 2013)	May 7, 2013 SPEP meeting in which nursing director and faculty reviewed the 2012-13 report and planned for revised SPEP, based on new 2013 ACEN Standards & Criteria, to be implemented fall 2013. Annual ACEN report completed and submitted by director. Self-study is in progress.		Program maintains accreditation
MSCC	Paramedic	A.A.S. and C1	СААНЕР	During AY 2013-14, Nursing and Allied Health faculty and staff worked to receive approval from the state level for the paramedic program. Motlow College received that approval in March 2014. In spring 2014, staff worked to obtain all necessary information for the LSSR (Letter of Review Self-study report).		
NaSCC	Paralegal Studies	AAS	American Bar Association (ABA)	Completed and submitted self- study report, July 2014. Application revisions in progress.	Onsite visit expected Spring 2015	

Institution	Program Name	Degree(s)	Accrediting Body	Self-Study or Other Activity	Site Visit Date(s)	Official Action Taken
NaSCC	Surgical Technology	Certificate	Commission on Accreditation of Allied Health Education Programs (CAAHEP)	Annual report submitted May 2014	Onsite evaluation completed June 13, 2014	Recommendation for accreditation action will be presented at the May 2015 CAAHEP meeting.
NaSCC	Architectural, Construction and Civil Engineering Technology. Electrical Engineering Technology	AAS	Association of Technology, Management and Applied Engineering (ATMAE)	Completed and submitted self- study report, March 2014	Onsite visit completed April 25, 2014	Recommendation for accreditation action will be presented at the November 19, 2014 ATMAE meeting.
NaSCC	Nursing	AAS	Accreditation Commission for Education in Nursing (ACEN)		Site visit February 2013 by NLNAC with recommendation for 5-year accreditation	Letter of accreditation received August 1, 2013. Next evaluation visit Spring 2018.
NeSCC	Electrical Technology: Electrical	A. A. S.	ATMAE	Two-year Report in Progress	N/A	ATMAE board officially awarded re-accreditation November 20, 2013
NeSCC	Electrical Technology: Electromechanical	A. A. S.	ATMAE	Two-year Report in Progress	N/A	ATMAE board officially awarded re-accreditation November 20, 2013
NeSCC	Industrial Technology: Automotive Service	A. A. S.	ATMAE	Two-year Report in Progress	N/A	ATMAE board officially awarded re-accreditation November 20, 2013
NeSCC	Industrial Technology: Engineering Design Technology	A. A. S.	ATMAE	Two-year Report in Progress	N/A	ATMAE board officially awarded re-accreditation November 20, 2013
NeSCC	Industrial Technology: Machine Tool	A. A. S.	ATMAE	Two-year Report in Progress	N/A	ATMAE board officially awarded re-accreditation November 20, 2013
NeSCC	Industrial Technology: Manufacturing Engineering Technology	A. A. S.	ATMAE	Two-year Report in Progress	N/A	ATMAE board officially awarded re-accreditation November 20, 2013

Institution	Program Name	Degree(s)	Accrediting Body	Self-Study or Other Activity	Site Visit Date(s)	Official Action Taken
NeSCC	Industrial Technology: Mechanical	A. A. S.	ATMAE	Two-year Report in Progress	N/A	ATMAE board officially awarded re-accreditation November 20, 2013
NeSCC	Industrial Technology: Motor Sports	A. A. S.	ATMAE	Two-year Report in Progress	N/A	ATMAE board officially awarded accreditation November 20, 2013
NeSCC	Industrial Technology: Welding/Metal Fabrication	A. A. S.	ATMAE	Two-year Report in Progress	N/A	ATMAE board officially awarded re-accreditation November 20, 2013
NeSCC	Computer & Information Sciences: Computer Programming	A.A.S.	ATMAE	Two-year Report in Progress	N/A	ATMAE board officially awarded re-accreditation November 20, 2013
NeSCC	Computer & Information Sciences: Information Assurance	A.A.S.	ATMAE	Two-year Report in Progress	N/A	ATMAE board officially awarded accreditation November 20, 2013
NeSCC	Computer & Information Sciences: Internet and Web Development	A.A.S.	ATMAE	Two-year Report in Progress	N/A	ATMAE board officially awarded re-accreditation November 20, 2013
NeSCC	Computer & Information Sciences: Personal Computer Management	A.A.S.	ATMAE	Two-year Report in Progress	N/A	ATMAE board officially awarded re-accreditation November 20, 2013
NeSCC	Computer & Information Sciences: Networking Engineering Technology	A.A.S.	ATMAE	Two-year Report in Progress	N/A	ATMAE board officially awarded re-accreditation November 20, 2013
NeSCC	Business, Management	A.A.S.	ACBSP	Quality Assurance Report, every 2 years	N/A	Report reviewed & accepted November 12, 2013
NeSCC	Business, Management Technology, Small Business Management	A.A.S.	ACBSP	Quality Assurance Report, every 2 years	N/A	Report reviewed & accepted November 12, 2013

Institution	Program Name	Degree(s)	Accrediting Body	Self-Study or Other Activity	Site Visit Date(s)	Official Action Taken
NeSCC	Business, Management Technology, Accounting	A.A.S.	ACBSP	Quality Assurance Report, every 2 years	N/A	Report reviewed & accepted November 12, 2013
NeSCC	Office Administration Technology, General Technology	A.A.S.	ACBSP	Quality Assurance Report, every 2 years	N/A	Report reviewed & accepted November 12, 2013
NeSCC	Office Administration Technology, Legal Technology	A.A.S.	ACBSP	Quality Assurance Report, every 2 years	N/A	Report reviewed & accepted November 12, 2013
NeSCC	Office Administration Technology, Medical Technology	A.A.S.	ACBSP	Quality Assurance Report, every 2 years	N/A	Report reviewed & accepted November 12, 2013
NeSCC	Cardiovascular Technology	A.A.S.	CAAHEP - Cardiovascular Technology and Joint Review Committee in Cardiovascular Technology	Annual Report Submitted and Accepted	N/A	Invasive: Continuing Accreditation awarded May, 2007 - for 9 years Non Invasive: Accreditation awarded November, 2009 - for 7 years
NeSCC	Dental Assisting	Certificate and A.A.S	ADA-Commission on Dental Accreditation	Annual Report Submitted and Accepted	N/A	Continuing Accreditation awarded August 9, 2012 - for 6 years
NeSCC	Emergency Medical Technology - Paramedic	Certificate and A.A.S	CAAHEP - Emergency Medical Services, CoAEMSP and Tennessee Department of Health, Division of Emergency Medical Services	Annual Report Submitted and Accepted	N/A	Continuing Accreditation awarded July 19, 2012 - for 5 years
NeSCC	Medical Laboratory Technology	A.A.S.	NAACLS	Received Notice of Accreditation Renewal Self Study Due: April 2014	Pending	Received Notice of Accreditation Renewal Site Visit September 2014 - TBD

Institution	Program Name	Degree(s)	Accrediting Body	Self-Study or Other Activity	Site Visit Date(s)	Official Action Taken
NeSCC	Surgical Technology	A.A.S.	CAAHEP - Surgical Technology and the Accreditation Review Council for Surgical Technology and Surgical Assisting	Annual Report Submitted and Accepted	N/A	Continuing Accreditation awarded May 18, 2012 - for 10 years
NeSCC	AAS Nursing	AAS in Nursing	ACEN	Self-Study with Site Visit conducted February 4-6, 2014; Executive Review Panel met on June 2, 2014 with Board of Commissioners meeting July 10- 11, 2014; awaiting final notification.	February 4-6, 2014	Continuing Accreditation awarded August 1, 2014. Next site visit Spring 2022.
NeSCC	Early Childhood Education	A.A.S.	NAEYC	Annual Report Submitted and Accepted	N/A	Continuing Accreditation awarded March, 2013 - for 7 years
PSCC	Nursing	AASN	ACEN	Self study submitted 1/13/2013	March 4-7, 2013	Initial Accreditation awarded 8/1/2013 (next visit S2018)
PSCC	Engineering Technology	AAS	ATMAE	Self study submitted 2/13/2013	March 27-29, 2013	Accreditation through 11/1/2017 awarded 12/9/2013
PSCC	Early Childhood Education	AAS	NAEYC	Self study submitted 3/15/2014	Site visit scheduled October 5-8, 2014	
RSCC	Dental Hygiene	AAS	ADA	Self-study submitted September, 2013; Annual Report submitted and accepted September, 2013	November 19-20, 2013	
RSCC	Massage Therapy	Certificate	СОМТА	Annual Report accepted 4/7/2014		
RSCC	Occupational Therapist Assistant	AAS	ΑΟΤΑ	Annual Report accepted April 5, 2014	March 3-5, 2014	Reaffirmed for 7 years
RSCC	Opticianry	AAS	СОА	Self Study submitted December 2013	March 24-25, 2014	
RSCC	Radiologic Technology	AAS	JRCERT	Annual report submitted and accepted June 2014	April 3-4, 2014	
RSCC	Pharmacy Technician	Certificate	ASHP		May 5, 2014	

Institution	Program Name	Degree(s)	Accrediting Body	Self-Study or Other Activity	Site Visit Date(s)	Official Action Taken
RSCC	Polysomnography	Certificate	COAPSG	Annual report submitted and accepted December 2013		
RSCC	EMT/Paramedic	Certificate	CoAEMSP	Annual report accepted March 18, 2014		
RSCC	Physical Therapist Assistant	AAS	АРТА	Annual Report accepted December 23, 2013		
RSCC	Nursing	AAS	ACEN	Annual report submitted and accepted November 2013		
RSCC	Respiratory Therapy	AAS	COARC	Annual Report accepted August 30, 2013		
RSCC	Paralegal Studies	AAS	ABA		September 8-10, 2014	Reaffirmed for 7 years
RSCC	Early Childhood Education	AAS	NAEYC	Self Study submitted and approved October 8, 2013	March 24-26, 2014	
STCC	Early Childhood Education	2.3AAS	NAEYC	Self-Study submitted 09/23; Follow-up response to Peer review report submitted 06-05- 2014	March 25, 2014	Result should be available Sept 2014
STCC	Accountancy	2.3AAS	ACBSP	Quality Assurance Report (QAR)	2019	Continued Accreditation - Next QAR 9-15-2015
STCC	Business and Commerce	2.3AAS	ACBSP	Quality Assurance Report (QAR)	2019	Continued Accreditation - Next QAR 9-15-2015
STCC	Court Reporting	2.3AAS	ACBSP	Quality Assurance Report (QAR)	2019	Continued Accreditation - Next QAR 9-15-2015
STCC	General Technology/Business	2.3AAS	ACBSP	Quality Assurance Report (QAR)	2019	Continued Accreditation - Next QAR 9-15-2015
STCC	Hospitality Management	2.3AAS	ACBSP	Quality Assurance Report (QAR)	2019	Continued Accreditation - Next QAR 9-15-2015
STCC	Mid-Management	2.3AAS	ACBSP	Quality Assurance Report (QAR)	2019	Continued Accreditation - Next QAR 9-15-2015
STCC	Paralegal Studies	2.3AAS	ACBSP	Quality Assurance Report (QAR)	2019	Continued Accreditation - Next QAR 9-15-2015
STCC	Office Administration	2.3AAS	ACBSP	Quality Assurance Report (QAR)	2019	Continued Accreditation - Next QAR 9-15-2015
STCC	University Parallel/Business	2.3AS	ACBSP	Quality Assurance Report (QAR)	2019	Continued Accreditation - Next QAR 9-15-2015
TBR Accreditation Report 2012-2013 Academic Program Level Accreditation

Institution	Program Name	Degree(s)	Accrediting Body	Self-Study or Other Activity	Site Visit Date(s)	Official Action Taken
VSCC	Radiology Technology	AAS	JRCERT	Additional information in response to questions from the Self Study were submitted on March 13, 2014.	Site visit November 14 and 15, 2013	JRCERT met June 17, 2014 and awarded accreditation for five years (2019) with a progress report due February 2, 2015.
VSCC	Veterinary Technology	AAS	AVMA			Notification of continued initial accreditation on May 7, 2014 with the next annual report due February 27, 2015 and the next site visit 2018.
WSCC	Management, Culinary Arts; Culinary Arts	AAS & Certificate	ACF	Annual Report		Report accepted 7/18/14
WSCC	Nursing	AAS	ACEN	Site Visit	11/5/13-11/7/13	Reaffirmed accreditation
WSCC	Pharmacy Technician	Technical Certificate	ASHP	Self study, site visit & follow-up report	February 26, 2014	Waiting response - anticipated August 2014
WSCC	Respiratory Care	AAS	CoARC	Annual Report		Report accepted 8/30/14
WSCC	Public Safety, Paramedic Technology; Emergency Medical Technician Paramedic; Emergency Medical Technician	AAS & Technical Certificates	СААНЕР	Annual Report		Report accepted 12/16/13

TBR Accreditation Report 2012-2013 Academic Audit

			Academic Addit		
Institution	Program Name	Degree(s)	Self-Study or Other Activity	Site Visit Date(s)	
			Self Study, March 28,		
APSU	Mathematics	BS	2014	28-Mar-14	
APSU	Health & Human Performance	BS, MS	Self Study, April 2, 2014	2-Apr-14	
			Self Study, March 24,		
APSU	Psychology	BA, BS	2014	24-Mar-14	
	Industrial-Organizational		Self Study, March 25,		
APSU	Psychology	MA	2014	25-Mar-14	
			Self Study, March 26,		
APSU	Political Science	BA, BS	2014	26-Mar-14	
			Self Study, April 17,		
APSU	Public Management	BS	2014	17-Apr-14	
ETSU	Psychology	BA, BS	Self-study submitted to	April 18, 2014	
	r sychology	DA, DS	TBR February 1, 2014		
TSU	Agricultural Sciences	BS	Self Study-Academic	March 18, 2014	
150	Agricultural Sciences	D2	Audit		
TSU	Health Sciences	BS	Self Study-Academic	April 14, 2014	
130	Health Sciences	рэ	Audit	April 14, 2014	
TTU	Agriculture	BS	Program Self Study	March 19, 2014	
TTU	History	BA/BS	Program Self Study	April 10, 2014	
TTU	Sociology	BS	Program Self Study	March 25, 2014	
TTU	Environmental Sciences	PhD	Program Self Study	March 27, 2014	
TTU	Exceptional Learning	PhD	Program Self Study	April 16, 2014	
ChSCC	Human Service Specialist	AAS	Self-Study	April 9, 2014	
ChSCC	Professional Studies	AAS	Self-Study	April 16, 2014	
ChSCC	PE Health	AA, AS	Self-Study	April 2, 2014	
ChSCC	Professional Studies: Information Technology (ROCC)	AAS	Self Study conducted at TBR level	April 16, 2014	
CISCC	Professional Studies: Information Technology (ROCC)	AAS	Self Study conducted at TBR level	April 16, 2014	
CoSCC	Professional Studies: Information Technology (ROCC)	AAS	Self Study conducted at TBR level	April 16, 2014	
DSCC	Professional Studies: Information Technology (ROCC)	AAS	Self Study conducted at TBR level	April 16, 2014	

TBR Accreditation Report 2012-2013 Academic Audit

Academic Addit				
Institution	Program Name	Degree(s)	Self-Study or Other Activity	Site Visit Date(s)
JSCC	Professional Studies: Information Technology (ROCC)	AAS	Self Study conducted at TBR level	April 16, 2014
MSCC	Professional Studies: Information Technology (ROCC)	AAS	Self Study conducted at TBR level	April 16, 2014
MSCC	English	A.A.	Self study report in fall 2013.	March 28, 2014
MSCC	Psychology	A.A. & A.S.	Self study report in fall 2013.	March 21, 2014
NaSCC	Professional Studies: Information Technology (ROCC)	AAS	Self Study conducted at TBR level	April 16. 2014
NeSCC	Professional Studies: Information Technology (ROCC)	AAS	Self Study conducted at TBR level	April 16. 2014
NeSCC	University ParallelGeneral Education	A.A./A.S.	Self Study	April 11, 2014
PSCC	General Technology	AAS	Self study submitted 2/7/2014	April 11, 2014
PSCC	Media Technologies	AAS	Self study submitted 2/6/2014	March 28, 2014
PSCC	Humanities & Social Sciences	AA, AS	Self study submitted 2/4/2014	March 18, 2014
PSCC	English	AA, AS	Self study submitted 1/31/2014	April 10, 2014
PSCC	Professional Studies: Information Technology (ROCC)	AAS	Self Study conducted at TBR level	April 16, 2014
RSCC	Allied Health Science	AAS	Self study submitted 1/31/14	April 3-4, 2014
RSCC	History	AS	Self study submitted 1/31/14	April 9, 2014
RSCC	Professional Studies: Information Technology (ROCC)	AAS	Self Study conducted at TBR level	April 16, 2014

TBR Accreditation Report 2012-2013 Academic Audit

		Academic Maun				
Institution	Program Name	Degree(s)	Self-Study or Other Activity	Site Visit Date(s)		
STCC	Professional Studies: Information Technology (ROCC)	AAS	Self Study submitted and program was reviewed by an offsite team	April 16, 2014		
STCC	Electronic Technology	2AAS	Self Study submitted and program was reviewed by an offsite team	April 10, 2014		
STCC	Basic Electronic Tech	CRT	Embedded program of Electronic Tech AAS	April 10, 2014		
VSCC	Professional Studies: Information Technology (ROCC)	AAS	Self study report submitted to TBR on February 20, 2014	April 16, 2014		
VSCC	Fire Science Technology	AAS	Self study report submitted to TBR on February 20, 2014	April 17, 2014		
VSCC	Criminal Justice Administration	AAS	Self study report submitted to TBR on February 20, 2014	April 4, 2014		
WSCC	Teaching	AST	Audit	March 25, 2014		
WSCC	University Parallel	AA, AS	Audit	April 2, 2014		
WSCC	Clean Energy Technology	AAS	Audit	April 1, 2014		
WSCC	Professional Studies: Information Technology (ROCC)	AAS	Self Study conducted at TBR level	April 16, 2014		

TBR Accreditation Report 2012-2013 Academic Program Review

Institution	Program Name	Degree(s)	Self-Study or Other Activity	Site Visit Date(s)
ETSU	Applied Science	BAS	Self-study submitted to review team March 2014	April 3-4, 2014
ETSU	Criminal Justice & Criminology	BA, BS, MA	Self-study submitted to review team April 2014	April 21-22, 2014
ETSU	History	BA, BS, MA	Self-study submitted to review team March 2014	March 27-28, 2014
ETSU	International Affairs	ВА	Self-study submitted to review team April 2014	April 10-11, 2014
MTSU	Agribusiness	BS	Spring 2014	03/26-27/2014
MTSU	Animal Science	BS	Spring 2014	03/26-27/2014
MTSU	Criminal Justice Administration	BS	Spring 2014	03/30-21/2014
MTSU	Exercise Science	MA	Spring 2014	02/17-18/2014
MTSU	History	BA	Spring 2014	03/24-25/2014
MTSU	Literacy Studies	PhD	Spring 2014	02/24-25/2014
MTSU	Plant and Soil Science	BS	Spring 2014	03/26-27/2014
MTSU	Public History	PhD	Spring 2014	02/26-27/2014
MTSU	Recording Arts and Technologies	MFA	Spring 2014	3/31 - 4/1/2014
TSU	Computer Information Systems Engineering	MS, PHD	Self Study	March 26-27, 2014
TSU	Biology	MS	Self Study	April 3-4, 2014
TSU	Agricultural Sciences	MS	Self Study	March 20-21, 2014
UM	History	BA, MA, PhD		March 6-7, 2014
UM	Health & Sport Sciences	BS, MS		April 10-11, 2014
UM	Psychology	BA, MA		April 22-23, 2014
UM	Philosophy	BA, MA, PhD		May 1-2, 2014
CLSCC	General Transfer	A.A. A.S.	Self Study and Visiting Committee Report 1/31/14	March 28, 2014
CoSCC	Commercial Entertainment	AAS	Self Study	April 14, 2014
DSCC	General Technology	AAS	Self Study	July 29, 2013

TBR Accreditation Report 2012-2013 Academic Program Review

Institution	Program Name	Degree(s)	Self-Study or Other Activity	Site Visit Date(s)
DSCC	University Parallel	AA, AFA, AS, AST and certificate in General Education Core	Self Study	April 30, 2014
NaSCC	Computer Aided Drafting	Certificate		April 15, 2014.
NaSCC	Logistics, Transportation, and Supply Chain	AAS, embedded Certificates		April 9, 2014
RSCC	General Technology	AAS	Self-study submitted 4/17/14	April 28-29, 2014
RSCC	Medical Transcription	Certificate	Self-study submitted 6/5/14	June 30, 2014



TENNESSEE BOARD OF REGENTS

MEETING:September Quarterly Board MeetingSUBJECT:Preliminary Fall Enrollment ReportDATE:September 25, 2014PRESENTER:Vice Chancellor Tristan DenleyACTION REQUIRED:No Action NeededSTAFF'S RECOMMENDATION:Vice Chancellor Tristan Denley

BACKGROUND INFORMATION:

The Committee will receive a report of preliminary enrollment figures and trends in the TBR universities and community colleges for the fall semester 2014.



TENNESSEE BOARD OF REGENTS

MEETING:September Quarterly Board MeetingSUBJECT:Report on Academic InitiativesDATE:September 25, 2014PRESENTER:Vice Chancellor Tristan DenleyACTION REQUIRED:No Action NeededSTAFF'S RECOMMENDATION:Vice Chancellor Tristan Denley

BACKGROUND INFORMATION:

Vice Chancellor Tristan Denley will provide an update on several academic initiatives including Ready2Teach and Critical Conversations.



Tennessee Board of Regents Committee on Personnel and Compensation September 25, 2014

AGENDA

1. Consent Agenda

a. Tenure Recommendations at Universities and Community Colleges (Vice Chancellor Tristan Denley)

The Committee will review for approval recommendations from five universities and two community colleges (Chattanooga State Community College and Pellissippi State Community College) to award tenure upon appointment to nineteen (19) individuals who were recruited because of distinctions in their fields or other special qualifications. Campuses agreed during the recruitment and hiring process to recommend these persons. A summary of qualifications for each person recommended is attached.

b. Proposed Revisions to Sick Leave – 5:01:01:09 (Vice Chancellor Dale Sims)

Revisions to TBR Policy 5:01:01:07 – Sick Leave. Changes are needed in the Sick leave policy to clarify that members of the family who reside within the home of the employee are eligible to receive up to two additional days of sick leave (after Bereavement Leave), if approved by the supervisor. Currently, other members of the family who reside within the home is listed under both definitions of immediate family and other relatives. This change will be consistent with the definition and benefit offered in the Bereavement Policy. In addition, it is proposed to clarify that employees who work an 8 hour shift, rather than the typical 7.5 hours, accrue 8 hours (1 day) of sick leave. It is still capped at 12 days, but for a 40 hour/wk. employee that is 96 hours, rather than 90 hours. This brings policy in line with practice.

c. Faculty Promotion Addendum (Vice Chancellor Tristan Denley)

The Committee will review for approval the recommendation from Austin Peay State University (APSU) to award Mr. Ihab Habib promotion from Assistant Professor to Associate Professor in the Department of Engineering Technology. This promotion includes a salary increase from \$62,179 to \$67,153. This eight percent (8%) increase for the position of Associate Professor is consistent with the APSU faculty compensation plan. President White has submitted this recommendation and supporting materials and has

certified that approved campus policies and procedures were followed. TBR staff review indicates that the institution has been consistent in their application of Board and institutional personnel policies pertinent in this decision. This out of cycle recommendation is being submitted by APSU for consideration at the September Board Meeting due to an oversight that accidently omitted the endorsement from the APSU listing for the June 2014 submission.

2. Consideration of Institution Compensation Proposals (Vice Chancellor Dale Sims)

Staff has received and evaluated institutional compensation plan salary increase proposals and is recommending the Board's approval of these compensation plan increases as outlined below.

INSTITUTIONAL COMPENSATION PROPOSALS. Board staff has received proposals from 10 TBR institutions as summarized below:

Requested Action	Universities	Community Colleges	Subtotal	TN Colleges of Applied Technology	Central Office	Total
Compensation Plan	2	8	10	0	0	10
No Adjustments	4	5	9	27	1	37
Total	6	13	19	27	1	47

Attachment A provides a summary of the features of each institution's proposed salary plan. Staff is recommending approval of these proposals as outlined in the attachment. If approved, system wide recurring salary adjustments would total approximately **\$4.3 million.** The breakdown of recurring salary adjustments by employment category is as follows:

Faculty	Administration	Professional	Clerical/Support
\$2,391,297	\$303,816	\$829,229	\$794,290
55%	7%	20%	18%

The breakdown of recurring salary adjustments by function is as follows:

		Public	Academic	Student	Institutional	Maint. &
Instruction	Research	Service	Support	Services	Support	Operations
2,543,656	\$14,638	\$28,253	\$500,696	\$457,909	\$583,751	\$189,731
59%	<1%	1%	12%	11%	13%	4%

3. Review and Approval of Sex Discrimination, Sexual Harassment and Sexual Misconduct Policies (General Counsel Mary Moody)

Due to recent legislative and regulatory changes at the federal level, the system and its institutions are required to implement certain policy changes regarding sexual violence on campus. Attached is the proposed system policy 6:03:00:00 Sexual Misconduct. In drafting the proposed sexual misconduct policy, it was determined that the existing policy 2:02:10:01 Sex Discrimination and Sexual Harassment should be grouped with the new sexual misconduct policy so that these related policies would be found in the same policy area. Also attached is a proposed general policy, 6:01:00:00 Sex Discrimination, Sexual Harassment and Sexual Misconduct, harmonizing the two substantive policies and the existing P-080, Discrimination & Harassment-Complaint & Investigation Procedure.

4. Consideration of the Performance Review of the Chancellor (Chairman Howard Roddy)

Pursuant to Board policy, a performance review of the Chancellor is required every two years. The evaluation is to be conducted by a committee of at least four members appointed by the Vice-Chair. The results of this performance review are to be reported to the Board by the September Board meeting. The purpose of this agenda item will be consideration by the Committee of the Chancellor's performance review.



TENNESSEE BOARD OF REGENTS

MEETING:	September Quarterly Board Meeting
SUBJECT:	Recommendations for Tenure Upon Appointment
DATE:	September 25, 2014
PRESENTER:	Vice Chancellor Tristan Denley
ACTION REQUIRED:	Voice Vote
STAFF'S RECOMMENDATION:	Approval

BACKGROUND INFORMATION:

The Committee will review for approval recommendations from five universities and two community colleges (Chattanooga State Community College and Pellissippi State Community College) to award tenure upon appointment to nineteen (19) individuals who were recruited because of distinctions in their fields or other special qualifications. Campuses agreed during the recruitment and hiring process to recommend these persons. A summary of qualifications for each person recommended is attached.

Recommendations for Tenure Upon Appointment

September 1, 2013-August 31, 2014

East Tennessee State University (ETSU)

Dr. Joseph Bidwell-is recommended for tenure upon appointment as Chair and Professor in the Department of Biological Sciences, College of Arts and Sciences at East Tennessee State University, effective January 1, 2014. Dr. Bidwell arrives at East Tennessee State University from the University of Newcastle located in Australia. Where he filled the position of Professor and Chair of Environmental Science and Management in the School of Environmental and Life Sciences. He has been principal or co-investigator of several grants and research projects. One of which for the Classification of wetland habitats in Oklahoma's eastern ecoregions awarded by the U.S. Environmental Protection Agency, Region 6 Wetland Program Development Grant in the amount of \$324,871.00 over the course of 3 years. Dr. Bidwell has peer-reviewed nearly 50 journal articles. He has served as external reviewer for several proposed programs of study both nationally and internationally. As noted, Dr. Bidwell graduated from Siena College, Loudonville, New York, Magna Cum Laude with a B.Sc. in Biology; and a M.Sc. and Ph.D. in Zoology both from Virginia Polytechnic Institute and State University located in Blacksburg, Virginia.

East Tennessee State University (ETSU)

Theodoor Hagg-is recommended for tenure upon appointment as Professor of Biomedical Sciences at East Tennessee State University effective January 1, 2014. Dr. Hagg arrives at East Tennessee State University from the University of Louisville in Louisville, Kentucky. Here he filled the roles of Associate Scientific Director, Kentucky Spinal Cord Injury Research Center, and Core Director, Surgical Animal Facility, Kentucky Spinal Cord Injury Research. He is presently a member of the Board of Directors, Mukhanyo Christian Academy, South Africa. He has been the recipient of numerous awards throughout he career, including Scholarship, Medical Research Council of Canada, 1995-2000; James A. and Donna-Mae Moore Endowment for Basic and Clinical Research Award, in recognition of the highest scoring research grant Parkinson Foundation of Canada, 1998-2000; Investigator award, Canadian Institutes for Health Research, 2000-2005; and Endowed Chair in Neurological Surgery, 2001-present. Dr. Hagg stays active in his field of study by participating in committees. He has contributed to many grant reviews and study sections. Dr. Hagg's research projects continually receive federal funding. He has peer reviewed over 80 publications that are in print. As noted, Dr. Hagg holds a B.Sc. in Medicine from the University of Amsterdam, The Netherlands; M.D. from the University of Leiden, The Netherlands; a M.Sc. in Neuroscience from the University of Leiden, The Netherlands; and a Ph.D. in Neuroscience from the University of California, San Diego, California.

East Tennessee State University (ETSU)

Dr. Steven Lavine-is recommended for tenure upon appointment as Professor of Internal Medicine at East Tennessee State University effective April 1, 2014. Dr. Lavine arrives at East Tennessee State University from the University of Florida in Jacksonville, Florida. Here, he served as Professor of Medicine in the College of Medicine. He stays active in several major professional societies. Dr. Lavine is the recipient of numerous awards throughout his career, including the Alpha Omega Alpha, Temple University School of Medicine, 1975; American Heart Association Research Fellowship Grant, Southeastern Pennsylvania, 1980; University of Florida Exemplary Teaching Award 2006, 2009, and 2010. For years he has continually completed manuscript reviews for various Cardiovascular and Internal Medicine Journals. He written dozens of peer-reviewed medical publication. During his teaching career, Dr. Lavine has served on many university committees. He has been the principal or co-investigator on several grants and funded research projects. Dr. Lavine has used his knowledge and experience to contribute information and facts to several books. He has delivered almost 70 presentations both nationally and internationally. He complete a Cardiology fellowship at Temple University Hospital in Philadelphia, Pennsylvania. As mentioned, Dr. Lavine holds an A.B. Degree in Psychology and a M.D. Degree both from Temple University in Philadelphia, Pennsylvania.

East Tennessee State University (ETSU)

Dr. Robert Means, Jr.-is recommended for tenure upon appointment as Professor of Internal Medicine at East Tennessee State University effective March 1, 2014. Dr. Means comes to East Tennessee State University from the University of Kentucky, College of Medicine located in Lexington, Kentucky. Here he filled the role of Professor of Internal Medicine, Division of Hematology and Blood and Marrow Transplantation. Dr. Means possesses a numerous amount of years of experience in teaching, hospital, and administrative roles. He remains active in his field by participating in various societies and committees. During his career, Dr. Means has participated in several different special emphasis panels. He has reviewed or edited dozens of scientific publications and completed extramural consultant activities throughout the United States and British Columbia. He has made over 70 combined scientific and professional presentations throughout the United States and internationally. Dr. Means has co-chaired more than 20 scientific medical programs. He has a numerous amount of publications and journals in progress. He has been the principal investigator or key function director on several funded grants including, the "Kentucky Center for Clinical and Translational Science" (Kern, PI), Regulatory Support and Research Ethics for \$2,872,627 per year from 2011-2016. He is board certified with the American Board of Internal Medicine and the Hematology Board. As noted, Dr. Means graduated from Rice University, Houston, Texas, Magna cum laude with a B.A. in Biochemistry; an M.D. from Vanderbilt University, School of Medicine, Nashville, Tennessee.

East Tennessee State University (ETSU)

Dr. Patricia King—is recommended for tenure upon appointment as Professor in the Department of Physical Therapy in the College of Clinical and Rehabilitative Sciences, effective January 6, 2014. Dr. King will also serve as Chair of the Department of Clinical and Rehabilitative Services. She arrives at ETSU, her *alma mater*, from the University of St.

Augustine, Texas Campus (Austin), where she filled the roles of Professor and Director of the Physical Therapy. Dr. King has additional teaching and administrative experience at Arkansas State University, Tennessee State University, Shenandoah University, and the University of Tennessee, Memphis. Dr. King has written dozens of peer-reviewed scholarly publications and has made approximately fifty combined scientific, professional, and continuing education presentations throughout the United States. She has a number of publications in progress. She has been the principal or co-investigator on several grants and funded research projects. Dr. King is the recipient of numerous awards throughout her career, including the Outstanding Student in Health Education, ETSU, 1976; the Elizabeth Noble Award for Outstanding Contributions to Women's Health, Physical Therapy, 2001; and the James Gould Excellence in Teaching Orthopaedic Physical Therapy Award, 2005. She is a member of Phi Kappa Phi and the Alpha Eta Society, an Allied Health Honors organization. As noted, Dr. King holds the B.S. Degree in Community Health Education from ETSU, a second B.S. Degree in Physical Therapy from the University of Tennessee Center for the Health Sciences, the M.A. Degree in Medical Anthropology from the University of Memphis, and the Ph.D. in Medical Anthropology/Women's Studies from the University of Florida.

Middle Tennessee State University (MTSU)

Dr. Maria Bachman-is recommended for tenure upon appointment as Professor and Chair, Department of English, Middle Tennessee State University effective August 1, 2014. Dr. Bachman comes to Middle Tennessee State University from Coastal Carolina University where she filled the role of Professor and Chair, Department of English. She has several books in publication and nearly 20 refereed scholarly articles and chapters in peer-reviewed collections. Dr. Bachman has participated in several book reviews and reference works. Over the years she has completed over 25 scholarly presentations nationally. She has also been invited to lecture and participate at various conferences. Dr. Bachman has been presented with a numerous awards and honors in her perspective field. To stay active, she has served on many university committees. As mentioned, Dr. Bachman holds a B.A. in International Affairs from the George Washington University, located in Washington, D.C.; an M.A. in English at George Mason University, located in Fairfax, Virginia; and a Ph.D. in English from the University of Tennessee, located in Knoxville, Tennessee.

Middle Tennessee State University (MTSU)

Dr. Amy Childre-is recommended for tenure upon appointment as Professor and Chair in the Department of Elementary and Special Education at Middle Tennessee State University, effective August 1, 2014. Dr. Childre arrives at Middle Tennessee State University from Georgia College and State University in Milledgeville, Georgia. Here she filled the role of Professor, Department of Special Education and Educational Leadership. She also led development of specialist coursework and assessments. She was the Director of the Federal Preservice Training Improvement Grant. Dr. Childre's work has earned several grants over the years. One of which, awarded by the U.S. Department of Education, Office of Special Education and Rehabilitative Services, Personnel Preparation to Improve Services and Result for Children with Disabilities – Combined Priority for Personnel Preparation in the amount of \$556,457. Dr.

Childre filled the roles of Director and author in the preparation stage for the project. She has delivered a number of presentations throughout the United States. Her work has also played a role in her invitations as a guest speaker for various functions. She stays active by serving on many different committees in her field. As noted, Dr. Childre holds a B.A. in Business Economics from Valdosta State College in Valdosta, Georgia; an M.E.d. in Multihandicapped Education from the University of Georgia in Athens, Georgia; and a Ph.D. in Special Education from Vanderbilt University, Peabody College, located in Nashville, Tennessee.

Middle Tennessee State University (MTSU)

Dr. Gregory Reish-is recommended for tenure upon appointment as Professor in the School of Music and, Director of the Center for Popular Music at Middle Tennessee State University, effective July 1, 2014. Dr. Reish comes to Middle Tennessee State University from The Music Conservatory, Chicago College of Performing Arts, Roosevelt University. Here he held the position of Head of Core Music Studies and, Chair of the Music Faculty. A numerous amount of his writings have been published. He has provided many presentations at conferences both nationally and internationally. Dr. Reish has performed in groups and solo using the Guitar, Banjo, Fiddle, Mandolin, Dulcimer, Ukulele, and Voice at both national and international venues. In August 2006 and 2008, he was the featured solo performer at the world's largest folk art show, North Atlanta Trade Center, in Atlanta, Georgia. Dr. Reish completed six solo performances in five different Japanese cities. These performances were sponsored by the United States Embassy in Japan and its Japan-American Center. During his career he has been present with various awards and his work has won several grants. Dr. Reish has extensive teaching experience throughout the United States. He stays active in many professional activities and professional societies with in his field. As documented, Dr. Reish received a B.M. in Studio Music and Jazz, with honors, from the University of Miami; a M.A. in Musicology from the University of Georgia; and a Ph.D. in Musicology from the University of Georgia.

Tennessee State University (TSU)

Dr. Lesia Crumpton-Young-is recommended for tenure upon appointment as Professor, Department of Mechanical Engineering, Tennessee State University effective June 1, 2014. Dr. Crumpton-Young arrives to Tennessee State University from the University of Central Florida, located in Orlando, Florida. Here she filled the role of Director, Center for Advancing Faculty Excellence, Office of Research and Commercialization. She is the recipient of 20 accomplishments and awards one of which is the United States Presidential Award of Excellence in Science, Mathematics, and Engineering Mentoring – Whitehouse Ceremony. Dr. Crumpton-Young has written or co-wrote over 75 scholarly publications and has delivered almost 100 professional and scientific presentations throughout the United State and Internationally. She has an extensive consulting background. Her research has been continuously supported with almost a million dollars of funding from the NSF Departmental Reform Program-Implementation Grant: Reengineering the IE Undergraduate Curriculum. As noted, Dr. Crumpton-Young holds a B.S., M.S., and Ph.D. in Industrial Engineering all from Texas A & M University located in College Station, Texas.

Tennessee Technological University (TTU)

Dr. Robert Kissell-is recommended for tenure upon appointment as Chairperson, Department of Biology, effective August 1, 2014. Dr. Kissell comes to Tennessee Technological University from the School of Forest Resources, University of Arkansas at Monticello, where he held the position of Professor. He also has experience in teaching within the Division of Agriculture and Natural Sciences at Lincoln University. Dr. Kissell's work has earned several grants over the years. One of many grants is from the Arkansas Game and Fish Commission in the amount of \$54,990, for a project on the status and distribution survey of the long-tailed weasel, Mustela frenata, in Arkansas. Dr. Kissell has over twenty articles published in scientific journals. He has presented and lectured at more the sixty venues nationally. Dr. Kissell holds a B.S. Degree in Biology from Christian Brothers University, an M.S. in Biology: Vertebrate Zoology from the University of Memphis, and Ph.D. in Biological Sciences: Fish and Wildlife Management from Montana State University.

Tennessee Technological University (TTU)

Dr. Theodore Pelton-is recommended for tenure upon appointment as Chairperson, Department of English, effective August 1, 2014. Dr. Pelton arrives at Tennessee Technological University from Medaille College of Buffalo, NY, where he served as Professor and Chair of the Humanities Department. He also has teaching experience at Lakeland College and Ripon College both located in Wisconsin. In 1994, Dr. Pelton received a National Endowment for the Arts Individual Fellowship in Fiction and, in 2008, the Isherwood Foundation Individual Fellowship. He was named Best Fiction Writer by *Buffalo Spree Magazine* Best of Western NY. Dr. Pelton is the Executive Director and Publisher, Starcheron Books, Inc., a literary educational nonprofit working towards building an audience and advance the art of innovative fiction writing and encourage growth of other small presses. Dr. Pelton holds an M.A. in creative writing from the University of Colorado, Boulder, and a Ph.D. in English from the State University of New York at Buffalo.

University of Memphis (UoM)

Dr. Sumanta Acharya- is recommended for tenure upon appointment as Professor and Chair of Mechanical Engineering, effective August 31, 2014. Dr. Acharya comes to the University of Memphis from Louisiana State University where he held the L.R. Daniel professorship and the Fritz and Francis Blumer professorship in the Department of Mechanical Engineering. He is the founding director of the Center for Turbine Innovation and Energy Research. Dr. Acharya also serves as Program Director of the Thermal Transport Program in Engineering Directorate at the National Science Foundation. During Dr. Acharya's teaching career at Louisiana State University, he developed a multifaceted research program in heat transfer with a foci on gas turbine heat transfer and computational heat transfer. His research has been continuously supported by federal funding agencies and industries with almost 25 million dollars of funded research which, includes major efforts in the area of gas turbine aerodynamics and heat transfer, combustion, computational fluid dynamics, and fundamental heat transfer. Dr. Acharya obtained his undergraduate degree a B.S. in Mechanical Engineering from Indian Institute of Technology

in Kharagpur, and an M.S. and Ph.D. in Mechanical Engineering from the University of Minnesota.

University of Memphis (UOM)

Dr. Jingbiao Cui—is recommended for tenure upon appointment as Professor of Physics, effective January 10, 2014. Dr. Cui is also appointed Chair of the Department of Physics, College of Arts and Sciences. Dr. Cui comes to the University of Memphis from the University of Arkansas at Little Rock (UALR), where in addition to his teaching role as Associate Professor of Physics, he also served as Interim Director of the Arkansas Center for Nanoplasmonic Solar Cell Research. He has additional teaching and research experience at Dartmouth College; the Max-Planck-Institute for Solid State Research, Germany; the University of Cambridge, the University of Erlangen (Germany), and the University of Science and Technology of China. Dr. Cui's research record is extensive. Dr. Cui has over eighty articles published in scientific journals, as well as a number of book chapters in scientific collections. He has presented papers and lectured in at least fifty-five venues, both national and international. He also serves as a reviewer for more than twenty scientific journals. Dr. Cui has been awarded numerous funded research projects, and he directs the ASSET II program, a \$24 million project at UALR. Dr. Cui holds the B.S. Degree in Physics from Anhui University (China), the M.S. and Ph.D. in Physics from the University of Science and Technology, also in China.

University of Memphis (UoM)

Dr. Jill Oswaks-is recommended for tenure upon appointment as Associate Professor and Associate Dean in the Loewenberg School of Nursing at the University of Memphis, effective August 18, 2014. Dr. Oswaks arrives at the University of Memphis from the University of Tennessee Health Science Center in Memphis, Tennessee. Here she held the position of Associate Professor Department of Advance Practice and Doctoral Studies as well as Director Nursing Anesthesia Program. Along with Dr. Oswaks' many years of teaching experience she spent numerous years working in the practice and hospital environment. In August 2010, Dr. Oswaks was a joint developer of the simulation program called, Promoting Patient Safety Through Teamwork-focused Interdisciplinary. This simulation was awarded a grant of almost 3 million by BlueCross Blue Shield of Tennessee Health Foundation. She was awarded the Tennessee Association of Nurse Anesthetists 2010 Practitioner of the Year Award. To date, Dr. Oswaks is involved in various professional affiliations and activities in her field. She obtained both a B.S.N. and M.S.N. from Old Dominion University School of Nursing located in Norfolk Virginia, and D.N.Sc at the University of Tennessee Health Science Center, College of Nursing, Memphis, TN.

University of Memphis (UoM)

Dr. Niles Reddick- is recommended for tenure upon appointment as Professor and Vice Provost of the Lambuth Campus, University of Memphis, effective June 30, 3014. Dr. Reddick comes to the University of Memphis from Abraham Baldwin Agriculture College in Tifton, Georgia. Here he filled the role of Vice President for Academic Affairs and Student Affairs. He was responsible for budgets of approximately \$12 million, state funds only. Prior to his experience at

Abraham Baldwin Agriculture College he served as Dean of Humanities and Social Science at Motlow State Community College. Over his many years of service he has received various awards and nominations. Dr. Reddick has written several books and anthologies plus completed editorial work and, served on the Editorial Board of Directors for numerous years. He obtained his undergraduate degree a B.A. in Philosophy from Valdosta State University, Valdosta, GA; an M.A. in Psychology from the University of West Georgia, Carrollton, GA; and a Ph.D. in Humanities with an emphasis in Literature from Florida State University, Tallahassee, FL.

University of Memphis (UoM)

Dr. Kenton Walker-is recommended for tenure upon appointment as Professor and Director School of Accountancy, University of Memphis, effective August 18, 2014. Dr. Walker comes to the University of Memphis from the University of Wyoming in Laramie, Wyoming. Here he filled the position of Department Chair and Professor of Accounting. During his experience at the University of Wyoming he was also in the role of Director of the Solomon D. Trujillo Center for e.Business and, Director of the M.B.A. Program. Dr. Walker has co-authored over 40 publications and creative works. He has reviewed many manuscripts over the years and stays active by belonging to many committees. Dr. Walker has not only presented papers several times in New Zealand but he has also taught internationally. Several awards have been presented to Dr. Walked. Twice he has been awarded the University of Wyoming Mortar Board "Top Prof'. In 2001, he was awarded a \$30,000 grant by EPSCoR (Experimental Program to Stimulate Competitive Research) for technology infrastructure in the College of Business; and \$15,000 EPSCoR grant to develop and deliver a course in business for scientists and engineers. As noted, he holds a B.B.A. degree with a major in Accounting and minor in Mathematics and an M.S. in Accounting, both from the University of Wisconsin, Whitewater, and a Ph.D. in Accounting with a minor in Statistics, Information Systems from Texas A&M University.

Chattanooga State Community College (CHSCC)

Dr. Martina Harris-is recommended for tenure upon appointment as Associate Professor and Director of Nursing, Chattanooga State Community College, effective August 1, 2014. Dr. Harris arrives at Chattanooga State Community College from the University of Tennessee at Chattanooga in Chattanooga, Tennessee. Where she filled the role of U.C. Foundation Associate Professor. Through the years she has been involved in several peer review publications. A number of of her research projects have received funding over the years. Dr. Harris was the Project Director for the HRSA Continuation Grant - "Diversity Recruitment and Education to Advance Minorities in the Nursing Workforce" referred to as the DREAMWork Program. This program received funding for 3 years in the amount of \$1,008,843.00. She has provided over 20 presentations both nationally and internationally covering the subject of nursing. To date, Dr. Harris is active in various professional organizations in her area of expertise. She has received numerous honors and awards in her career. Presently, Dr. Harris is a member of the Board of Directors, of the International Association of Clinical Simulation in Learning. She is also involved in several institutional committees. As noted, she obtained a B.S. in Nursing from Middle Tennessee State University, Murfreesboro; a M.S. in Nursing Health Systems Management from Vanderbilt University, Nashville, Tennessee; and an Ed.D. in Curriculum and Instruction from Tennessee State University, Nashville, Tennessee.

Pellissippi State Community College

Dr. Kane Barker- is recommended for tenure upon appointment as Dean of Natural and Behavioral Sciences at Pellissippi State Community College effective July 1, 2014. Dr. Barker comes to Pellissippi State Community College from Shorter University located in Rome, Georgia. Where he held the position of Chair, Department of Natural Sciences, and Assistant Professor of Chemistry within the School of Natural Sciences. His dedication to teaching has earned him several awards. Dr. Barker remains active in his field of study by participating in various professional development activities. He has completed a peer-review of the Peeling of Long, Straight Carbon Nanotubes from Surfaces. Dr. Barker has presented at conferences nationally. His background and expertise earned him a panelist position at the Georgia Tech Graduate Career Symposium. During the Science Fair for Unity Christian School, Dr. Barker served as pioneer. As noted, Dr. Barker obtained a B.S. in Chemistry (summa cum laude) from King University in Bristol, Tennessee; and a Ph.D. in Analytical Chemistry from Georgia Institute of Technology, Atlanta, Georgia.

Pellissippi State Community College

Ms. Lisa Stamm- is recommended for tenure upon appointment as Dean of Nursing at Pellissippi State Community College effective July 1, 2014. Ms. Stamm comes to Pellissippi State Community College from South College in Knoxville, Tennessee. Here she held the position of Associate Professor of Nursing. She is a registered nurse in the state of Tennessee where she has gained much experience in teaching courses ranging from clinical laboratory to management and leadership. She also possess years of clinical experience. Ms. Stamm has stayed active in her field of study by participating in a numerous amount of professional service activities. She served as mentor for the GEM Nursing Mentor Program, sponsored by the United States Department of Labor Women's Bureau. While taking a break from helping others achieve their education goals she is very active in her church and other community activities. In 2012, Ms. Stamm served as a guest editor at the Online Journal of Nursing. Her proposal for the National Nurse Educator's Conference earned her grant recognition. By attending various conferences and trainings seminars, Ms. Stamm stays current on new strategies and ideas centering on her field of study. As noted, she obtained a Diploma in Nursing from East Tennessee Baptist Schools Nursing, Knoxville, Tennessee; a B.S. in Nursing from East Tennessee State University, Johnson City, Tennessee; and a M.S. in Nursing, Focus on Administrative Nursing, from the University of Tennessee, Knoxville, Tennessee.



TENNESSEE BOARD OF REGENTS

MEETING:	September Quarterly Board Meeting
SUBJECT:	Proposed Revisions to: TBR Policy 5:01:01:07 Sick Leave
DATE:	September 25, 2014
PRESENTER:	Vice Chancellor Dale Sims
ACTION REQUIRED:	Voice Vote
STAFF'S RECOMMENDATION:	Approval

BACKGROUND INFORMATION:

Revisions to TBR Policy 5:01:01:07 – Sick Leave. Changes are needed in the Sick leave policy to clarify that members of the family who reside within the home of the employee are eligible to receive up to two additional days of sick leave (after Bereavement Leave), if approved by the supervisor. Currently, other members of the family who reside within the home is listed under both definitions of immediate family and other relatives. This change will be consistent with the definition and benefit offered in the Bereavement Policy.

In addition, it is proposed to clarify that employees who work an 8 hour shift, rather than the typical 7.5 hours, accrue 8 hours (1 day) of sick leave. It is still capped at 12 days, but for a 40 hour/wk. employee that is 96 hours, rather than 90 hours. This brings policy in line with practice.

Sick Leave: 5:01:01:07

Purpose

It is the policy of the Tennessee Board of Regents to protect all regular full-time and part-time employees against loss of earnings due to illness, injury, or incapacity to work including illness or incapacity to work due to pregnancy, and to provide the time off to employees in the event of illness or death of certain family members.

Definitions

The body of the policy defines terms.

Policy/Guideline

- I. Eligibility to Accrue Sick Leave
 - A. Regular full-time employees and academic personnel, regardless of probationary status, shall be eligible to accrue sick leave. All eligible employees (regular fulltime and regular part-time) will accrue sick leave after working more than 50% of the month.
 - B. Regular part-time employees, including academic personnel scheduled to carry less than a full teaching load or its equivalent, regardless of probationary status, shall be eligible to accrue sick leave on a prorated basis equal to the percentage of their employment to full-time employment.
 - C. Temporary employees shall not be eligible to accrue sick leave. Temporary employees who are subsequently appointed as regular employees with no break in service between the temporary assignment and the regular position shall become eligible to accrue sick leave and shall receive sick leave balances accrued retroactively from the date of employment.

- D. All full-time and part-time employees who are employed pursuant to funds available to the institution through grants or contracts are not eligible to accrue sick leave unless the grant or contract involved provides sufficient funds to cover the costs of such leave, or unless eligibility to accrue sick leave is approved by the president or director of the institution.
- E. Student employees shall not be eligible to accrue sick leave.
- II. Eligibility for and Rate of Accrual of Sick Leave
 - A. Regular full-time personnel and full-time academic personnel, whether employed on a twelve-month or nine-month service basis, shall accrue sick leave at the rate of 7.5 hours (1 day) for each month of actual service. A regular full-time employee working 37.5 hours per week, earns 90 hours (12 days) of sick leave per year. An employee on a 40 hour per week schedule, shall accrue 8 hours (1 day) for each month of actual service or 96 hours of sick leave per year.
 - B. Regular part-time personnel and part-time academic personnel, whether employed on a twelve-month or nine-month service basis shall accrue sick leave on a prorated basis equal to the percentage of their employment compared to full-time employment.
 - C. Accrued days of sick leave shall be cumulative for all days not used.
 - D. Eligible employees shall accrue sick leave from the date of employment. (See Section I, item C, providing for retroactive credit for temporary employees who subsequently become eligible to accrue sick leave.)
 - E. Eligible employees earn and accrue sick leave for each month upon completion of service for a major fraction thereof.

- F. All modified fiscal year (MODFY) employees who are employed during the period which would normally be the non-duty period of their appointment shall accrue sick leave at the rate of 7.5 hours for each month of full-time employment. For part-time employment during that period, MODFY employees shall accrue sick leave on a prorated basis in accordance with item B of this section.
- G. Notwithstanding any other provision herein which might be construed to the contrary, regular nine-month academic personnel shall accrue 67.5 hours (9 days) of sick leave for full-time employment for a full academic year and up to 22.5 hours (3 days) of sick leave for full-time employment throughout summer sessions based on hours worked during the summer.
- H. Employees otherwise eligible to earn sick leave do not earn or accrue sick leave while on an unpaid leave of absence.

III. Use of Sick Leave

- A. Sick leave and Family and Medical Leave (FMLA) shall run concurrently in accordance with the provisions of TBR Policy 5:01:01:14. (Note: Unless an employee is on a reduced or intermittent work schedule, periods of less than three days shall not be designated as FMLA leave.)
- B. Sick leave is generally applicable to absences due to illness or injury to an employee, including illness or incapacity to work due to pregnancy, medical examinations and dental appointments. In addition, sick leave may be used for parental leave. Refer to TBR Policy 5:01:01:08.
- C. Where an employee must be absent because of illness in the immediate family, sick leave may be granted by the appropriate approving authority.
 - 1. For purposes of this section, "immediate family" shall be deemed to include:

- a. spouse;
- b. child, step-child, foster child;
- c. parent, step-parent, foster parent and parent-in-law;
- d. sibling; and
- e. other members of the family who reside within the home of the employee.
- D. Sick leave, if available, may be granted at the discretion of the appropriate approving authority in instances of death of a member of the family as follows:
 - Immediate family member as defined in Policy No. 5:01:01:09 Bereavement Leave, may be granted for a maximum of two (2) days after the three (3) day bereavement leave has been used for a maximum of five (5) consecutive or non-consecutive regularly scheduled work days.
 - 2. In instances of death of one of the following relatives, sick leave may be granted for a maximum of 22.5 hours (3 days):
 - a. sons-in-law and daughters-in-law;
 - b. brothers-in-law and sisters-in-law;
 - c. foster brothers and foster sisters; and
- E. Abuse of sick leave by an employee will result in the withholding of payment of the sick leave and possible additional disciplinary action. Sick leave may not be taken until earned and available and may not be advanced.
- F. Sick leave may not be used by nine-month academic personnel for absences due to illness or injury during a summer or other inter-session unless the

employee has been physically present and actually commenced employment for the term in question.

- G. Upon prior approval of the Chancellor, an employee who is injured in the line of duty as a result of the commission of an assault upon him or her which disables the employee from performing his or her regular duties, may be retained on the regular payroll for a period not to exceed twenty-eight (28) calendar days without being required to use any accrued sick leave. The length of time for such retention on the payroll shall be based upon a written statement from the attending physician that the employee is unable to perform his or her regular duties.
- H. Subject to the conditions outlined in Transfer of Sick Leave between Employees Policy 5:01:01:15, sick leave may be transferred to members of the institution/school's Sick Leave Bank(s).

IV. Physician's Statement or Other Certification

- A. An employee may be required to present evidence in the form of personal affidavits, physician's certificates, or other testimonials in support of the reason for sick leave upon request of his or her supervisor or an appropriate approving authority.
- B. Sick leave may not be denied where an employee furnishes an acceptable statement from a licensed physician or accredited Christian Science practitioner or other healthcare provider, provided that the supervisor or approving authority may require additional documentation or statements from other physicians or accredited practitioners.
- V. Return to Work

5

- A. An employee may be required to present a written release to return to work, including any restrictions that may apply, from a licensed physician or other accredited practitioner prior to resuming employment.
- B. An employee will be allowed to return to work if the release certifies that he/she is able to perform the essential functions of the position with or without a reasonable accommodation.

VI. Exhaustion of Sick Leave

- A. When the illness, injury, or disability of an employee continues beyond the period of accumulated sick leave, the employee shall use any accumulated annual leave for continued absence.
- B. However, in cases of workers' compensation, an employee may choose to be placed on an unpaid leave of absence and retain sick and/or annual leave.
- C. When an employee has exhausted all accumulated sick and annual leave, he or she may be placed on leave of absence, if requested and found to be justifiable. (See TBR Policy No. 5:01:01:03.)

VII. Separation of Employees with Accrued Sick Leave

- A. Upon termination of employment, accumulated sick leave shall not be used as terminal leave, and the employee shall not be entitled to any lump sum payment for accumulated sick leave.
- B. If an employee is transferring to another state agency, his or her accumulated sick leave shall be transferred according to Leave Transfer between TBR Institutions and State Agencies. (See TBR Policy No. 5:01:01:06.)
- C. If an employee leaves the System or any other state service in good standing after having worked on a full-time continuous basis for at least one (1) full year

and thereafter returns to service with the System on a full-time basis, the employee shall immediately be credited with all sick leave to which he or she was entitled at the time of the previous termination.

- Certification of such entitlement must be received from the previous employer if other than the new employer;
- If the employee has had interim employment with the System or any other agency of the State of Tennessee of less than one (1) year, he or she shall not be disqualified from receiving credit for sick leave to which he or she is otherwise entitled.
- D. Notwithstanding the above paragraph, if any state employee or teacher employed by a local school board in Tennessee leaves the employment of the state or of that board in good standing and becomes a full-time employee within six (6) months of the date of termination, the employee shall immediately be credited with all sick leave to which he or she was entitled at the time of the previous termination.
- E. TCRS member employees who terminate due to retirement shall have all unused accumulated sick leave credited toward retirement. ORP member employees who terminate due to retirement shall have all unused accumulated sick leave credited toward retirement service for insurance purposes.

VIII. Death of Employees with Accrued Sick Leave

A. The estate or designated beneficiary of any employee, upon the employee's death, shall be paid for the employee's unused and accrued sick leave in the same manner as the estates of deceased employees are paid for annual leave.

Sick Leave: 5:01:01:07

Purpose

It is the policy of the Tennessee Board of Regents to protect all regular full-time and part-time employees against loss of earnings due to illness, injury, or incapacity to work including illness or incapacity to work due to pregnancy, and to provide the time off to employees in the event of illness or death of certain family members.

Definitions

The body of the policy defines terms.

Policy/Guideline

- I. Eligibility to Accrue Sick Leave
 - A. Regular full-time employees and academic personnel, regardless of probationary status, shall be eligible to accrue sick leave. All eligible employees (regular fulltime and regular part-time) will accrue sick leave after working more than 50% of the month.
 - B. Regular part-time employees, including academic personnel scheduled to carry less than a full teaching load or its equivalent, regardless of probationary status, shall be eligible to accrue sick leave on a prorated basis equal to the percentage of their employment to full-time employment.
 - C. Temporary employees shall not be eligible to accrue sick leave. Temporary employees who are subsequently appointed as regular employees with no break in service between the temporary assignment and the regular position shall become eligible to accrue sick leave and shall receive sick leave balances accrued retroactively from the date of employment.

- D. All full-time and part-time employees who are employed pursuant to funds available to the institution through grants or contracts are not eligible to accrue sick leave unless the grant or contract involved provides sufficient funds to cover the costs of such leave, or unless eligibility to accrue sick leave is approved by the president or director of the institution.
- E. Student employees shall not be eligible to accrue sick leave.
- II. Eligibility for and Rate of Accrual of Sick Leave
 - A. Regular full-time personnel and full-time academic personnel, whether employed on a twelve-month or nine-month service basis, shall accrue sick leave at the rate of 7.5 hours (1 day) for each month of actual service. Under no circumstances may a <u>A</u> regular full-time employee working 37.5 hours per week, earns more than 90 hours (12 days) of sick leave per year. An employee on a 40 hour per week schedule, shall accrue 8 hours (1 day) for each month of actual service or 96 hours of sick leave per year.
 - B. Regular part-time personnel and part-time academic personnel, whether employed on a twelve-month or nine-month service basis shall accrue sick leave on a prorated basis equal to the percentage of their employment compared to full-time employment.
 - C. Accrued days of sick leave shall be cumulative for all days not used.
 - D. Eligible employees shall accrue sick leave from the date of employment. (See Section I, item C, providing for retroactive credit for temporary employees who subsequently become eligible to accrue sick leave.)
 - E. Eligible employees earn and accrue sick leave for each month upon completion of service for a major fraction thereof.

- F. All modified fiscal year (MODFY) employees who are employed during the period which would normally be the non-duty period of their appointment shall accrue sick leave at the rate of 7.5 hours for each month of full-time employment. For part-time employment during that period, MODFY employees shall accrue sick leave on a prorated basis in accordance with item B of this section.
- G. Notwithstanding any other provision herein which might be construed to the contrary, regular nine-month academic personnel shall accrue 67.5 hours (9 days) of sick leave for full-time employment for a full academic year and <u>up to</u> 22.5 hours (3 days) of sick leave for full-time employment throughout summer sessions based on hours worked during the summer.
- H. Employees otherwise eligible to earn sick leave do not earn or accrue sick leave while on an unpaid leave of absence.

III. Use of Sick Leave

- A. Sick leave and Family and Medical Leave (FMLA) shall run concurrently in accordance with the provisions of TBR Policy 5:01:01:14. (Note: Unless an employee is on a reduced or intermittent work schedule, periods of less than three days shall not be designated as FMLA leave.)
- B. Sick leave is generally applicable to absences due to illness or injury to an employee, including illness or incapacity to work due to pregnancy, medical examinations and dental appointments. In addition, sick leave may be used for parental leave. Refer to TBR Policy 5:01:01:08.
- C. Where an employee must be absent because of illness in the immediate family, sick leave may be granted by the appropriate approving authority.
 - 1. For purposes of this section, "immediate family" shall be deemed to include:

- a. spouse;
- b. child, step-child, foster child;
- c. parent, step-parent, foster parent and parent-in-law;
- d. sibling; and
- e. other members of the family who reside within the home of the employee.
- D. Sick leave, if available, may be granted at the discretion of the appropriate approving authority in instances of death of a member of the family as follows:
 - Immediate family member as defined in Policy No. 5:01:01:09 Bereavement Leave, may be granted for a maximum of two (2) days after the three (3) day bereavement leave has been used for a maximum of five (5) consecutive or non-consecutive regularly scheduled work days.
 - 2. In instances of death of one of the following relatives, sick leave may be granted for a maximum of 22.5 hours (3 days):
 - a. sons-in-law and daughters-in-law;
 - b. brothers-in-law and sisters-in-law;
 - c. foster brothers and foster sisters; and

d. other members of the family who reside within the home.

E. Abuse of sick leave by an employee will result in the withholding of payment of the sick leave and possible additional disciplinary action. Sick leave may not be taken until earned and <u>available and</u> may not be advanced.

- F. Sick leave may not be used by nine-month academic personnel for absences due to illness or injury during a summer or other inter-session unless the employee has been physically present and actually commenced employment for the term in question.
- G. Upon prior approval of the Chancellor, an employee who is injured in the line of duty as a result of the commission of an assault upon him or her which disables the employee from performing his or her regular duties, may be retained on the regular payroll for a period not to exceed twenty-eight (28) calendar days without being required to use any accrued sick leave. The length of time for such retention on the payroll shall be based upon a written statement from the attending physician that the employee is unable to perform his or her regular duties.
- H. Subject to the conditions outlined in Transfer of Sick Leave between Employees Policy 5:01:01:15, sick leave may be transferred to members of the institution/school's Sick Leave Bank(s).

IV. Physician's Statement or Other Certification

- A. An employee may be required to present evidence in the form of personal affidavits, physician's certificates, or other testimonials in support of the reason for sick leave upon request of his or her supervisor or an appropriate approving authority.
- B. Sick leave may not be denied where an employee furnishes an acceptable statement from a licensed physician or accredited Christian Science practitioner or other healthcare provider, provided that the supervisor or approving authority may require additional documentation or statements from other physicians or accredited practitioners.

V. <u>Return to Work</u>

- A. An employee may be required to present a written release to return to work, including any restrictions that may apply, from a licensed physician or other accredited practitioner prior to resuming employment.
- B. An employee will be allowed to return to work if the release certifies that he/she is able to perform the essential functions of the position with or without a reasonable accommodation.

VI. Exhaustion of Sick Leave

- A. When the illness, injury, or disability of an employee continues beyond the period of accumulated sick leave, the employee shall use any accumulated annual leave for continued absence.
- B. However, in cases of workers' compensation, an employee may choose to be placed on an unpaid leave of absence and retain sick and/or annual leave.
- C. When an employee has exhausted all accumulated sick and annual leave, he or she may be placed on leave of absence, if requested and found to be justifiable. (See TBR Policy No. 5:01:01:03.)

VII. Separation of Employees with Accrued Sick Leave

- A. Upon termination of employment, accumulated sick leave shall not be used as terminal leave, and the employee shall not be entitled to any lump sum payment for accumulated sick leave.
- B. If an employee is transferring to another state agency, his or her accumulated sick leave shall be transferred according to Leave Transfer between TBR Institutions and State Agencies. (See TBR Policy No. 5:01:01:06.)

- <u>C.</u> If an employee leaves the System or any other state service in good standing after having worked on a full-time continuous basis for at least one year (1) full year and thereafter returns to service with the System on a full-time basis, the employee shall immediately be credited with all sick leave to which he or she was entitled at the time of the previous termination.₇ provided
 - <u>eC</u>ertification of such entitlement <u>is_must be</u> received from the previous employer if other than the new employer;
 - 1.2. provided further that ilf the employee has had interim employment with the System or any other agency of the State of Tennessee of less than one (1) year, he or she shall not be disqualified from receiving credit for sick leave to which he or she is otherwise entitled because of his or her prior employment with the state.
- C.D. Notwithstanding the above paragraph, if any state employee or teacher employed by a local school board in Tennessee leaves the employment of the state or of that board in good standing and becomes a full-time employee within six (6) months of the date of termination, the employee shall immediately be credited with all sick leave to which he or she was entitled at the time of the previous termination.
- D.E. TCRS member employees who terminate due to retirement shall have all unused accumulated sick leave credited toward retirement. ORP member employees who terminate due to retirement shall have all unused accumulated sick leave credited toward retirement service for insurance purposes.

VIII. Death of Employees with Accrued Sick Leave

A. The estate or designated beneficiary of any employee, upon the employee's death, shall be paid for the employee's unused and accrued sick leave in the same manner as the estates of deceased employees are paid for annual leave.


MEETING:	September Quarterly Board Meeting
SUBJECT:	Faculty Promotion Addendum
DATE:	September 25, 2014
PRESENTER:	Vice Chancellor Tristan Denley
ACTION REQUIRED:	Roll Call Vote
STAFF'S RECOMMENDATION:	Approval

BACKGROUND INFORMATION:

The Committee will review for approval the recommendation from Austin Peay State University (APSU) to award Mr. Ihab Habib promotion from Assistant Professor to Associate Professor in the Department of Engineering Technology. This promotion includes a salary increase from \$62,179 to \$67,153. This eight percent (8%) increase for the position of Associate Professor is consistent with the APSU faculty compensation plan.

President White has submitted this recommendation and supporting materials and has certified that approved campus policies and procedures were followed. TBR staff review indicates that the institution has been consistent in their application of Board and institutional personnel policies pertinent in this decision.

This out of cycle recommendation is being submitted by APSU for consideration at the September Board Meeting due to an oversight that accidently omitted the endorsement from the APSU listing for the June 2014 submission.



Office of the President

August 28, 2014

Mr. Ihab Habib Assistant Professor Department of Engineering Technology P.O. Box 4536 Austin Peay State University

Dear Mr. Habib.

I am pleased to notify you that I am recommending you to the Tennessee Board of Regents for promotion to Associate Professor in the Department of Engineering Technology at Austin Peay State University. Action on this recommendation is anticipated at the Tennessee Board of Regents meeting in September. I will notify you of their action after that meeting.

I hope that your service at Austin Peay State University will continue at the level of professional excellence which you have previously demonstrated.

Sincerely,

100 Ma

Alisa White President

cc: Adel Salama, Chair Bill Cox, Executive Director Jaime Taylor, Interim Provost



MEETING:	Personnel and Compensation Committee
SUBJECT:	Consideration of Institution Compensation Proposals
DATE:	September 25, 2014
PRESENTER:	Vice Chancellor Dale Sims
ACTION REQUIRED:	Roll Call Vote
STAFF'S RECOMMENDATION:	Approval

BACKGROUND INFORMATION:

Staff has received and evaluated institutional compensation plan salary increase proposals and is recommending the Board's approval of these compensation plan increases as outlined below.

INSTITUTIONAL COMPENSATION PROPOSALS. Board staff has received proposals from 10 TBR institutions as summarized below:

Requested Action	Universities	Community Colleges	Subtotal	TN Colleges of Applied Technology	Central Office	Total
Compensation Plan	2	8	10	0	0	10
No Adjustments	4	5	9	27	1	37
Total	6	13	19	27	1	47

Attachment A provides a summary of the features of each institution's proposed salary plan. Staff is recommending approval of these proposals as outlined in the attachment. If approved, system wide recurring salary adjustments would total approximately **\$4.3 million.** The breakdown of recurring salary adjustments by employment category is as follows:

Faculty	Administration	Professional	Clerical/Support
\$2,391,297	\$303,816	\$829,229	\$794,290
55%	7%	20%	18%

			Academic	Student	Institutional	Maint. &
Instruction	Research	Public Service	Support	Services	Support	Operations
\$2,543,656	\$14,638	\$28,253	\$500,696	\$457,909	\$583,751	\$189,731
59%	<1%	1%	12%	11%	13%	4%

The breakdown of recurring salary adjustments by function is as follows:

	Attach	ment A					
Institution and Central	Office Co	mpensatior	n Propo	sals I	Y 2014-15		
Institution	<u>Pro</u>	posed Salary Amt	<u>Comp</u> <u>Plan</u>		posed Salary Pool Amt	<u>Ees over</u> <u>10%</u>	Comments
Universities							
APSU	\$	653,100	1.0%	\$	653,100	No	Effective 7/1/14
ETSU	\$	-	0.0%	\$	-	N/A	
ETSU-Fam Med	\$	-	0.0%	\$	-	N/A	
ETSU-Coll of Med	\$	-	0.0%	\$	-	N/A	
ETSU-Pharm	\$	-	0.0%	\$	-	N/A	
MTSU	\$	-	0.0%	\$	-	N/A	
TSU	\$	-	0.0%	\$	-	N/A	
TTU	\$	619,977	0.0%	\$	619,977	N/A	Effective 1/1/15
UoM	\$	-	0.0%	\$	-		
Com. Colleges							
ChSCC	\$	-	0.0%	\$	-	N/A	
CISCC	\$	-	0.0%	\$	-	N/A	
CoSCC	\$	-	0.0%	\$	-	N/A	
DSCC	\$	-	0.0%	\$	-	N/A	
JSCC	\$	166,115	2.0%	\$	166,155	Yes	Effective 7/1/14
MSCC	\$	70,903	0.7%	\$	70,903	Yes	Effective 7/1/14
NaSCC	\$	472,787	2.7%	\$	472,787	No	Effective 7/1/14
NeSCC	\$	531,847	3.0%	\$	531,847	Yes	Effective 7/1/14 - subject to perf eval rating of meet expectations or higher
PSCC	\$	1,221,285	5.0%	\$	1,221,285	Yes	Effective 1/1/15
RSCC	\$	118,774	0.6%	\$	118,774	Yes	Effective 1/1/15 -contingent upon outcomes-based funding
STCC	\$	-	0.0%	\$	-	N/A	
VSCC	\$	270,886	1.4%	\$	270,886	Yes	Effective 7/1/14
WSCC	\$	192,960	0.9%	\$	192,959	Yes	Effective earliest of 7/1/14 or beg of fall contract for faculty, for staff employees in 8th yr anniversary month
TCATs							
TCAT	\$	-	0.0%	\$	-	N/A	
TBR Cen. Office-Staff Only	\$		0.0%	\$	_	N/A	
Total	\$	- 4,318,634	0.0%	\$ \$	4,318,673	IN/A	



MEETING:	Personnel and Compensation Committee
SUBJECT:	Sex Discrimination, Sexual Harassment and Sexual Misconduct Policies
DATE:	September 25, 2014
PRESENTER:	Mary Moody
ACTION REQUIRED:	Voice Vote
STAFF'S RECOMMENDATION:	Approve

BACKGROUND INFORMATION:

Due to recent legislative and regulatory changes at the federal level, the system and its institutions are required to implement certain policy changes regarding sexual violence on campus. Attached is the proposed system policy 6:03:00:00 *Sexual Misconduct*. In drafting the proposed sexual misconduct policy, it was determined that the existing policy 2:02:10:01 *Sex Discrimination and Sexual Harassment* should be grouped with the new sexual misconduct policy so that these related policies would be found in the same policy area. Also attached is a proposed general policy, 6:01:00:00 *Sex Discrimination, Sexual Harassment and Sexual Misconduct*, harmonizing the two substantive policies and the existing P-080, *Discrimination & Harassment-Complaint & Investigation Procedure*.

Sexual Misconduct: 6:03:00:00

Policy Area: Sex Discrimination, Sexual Harassment and Sexual Misconduct Policies

Applicable Divisions: TCATs, Community Colleges, Universities, and System Office

I. Purpose

It is the intent of the Tennessee Board of Regents that the institutions under its jurisdiction shall fully comply with Title IX of the Education Amendments of 1972, §485(f) of the HEA, as amended by §304 of the Violence Against Women Reauthorization Act of 2013, the regulations implementing these Acts found at 34 CFR §668.41, §668.46, and Appendix A to Subpart D of Part 668. This policy is adopted specifically to address the offenses defined herein. All other sexual harassment is also strictly prohibited and any allegations of such shall be governed by TBR Guideline P-080, and the applicable institutional policy.

The Tennessee Board of Regents intends for each institution to provide a single, easily accessible and user-friendly document to advise students, employees, and others affected by sexual misconduct of each institution's rules and procedures. Institutions under the Tennessee Board of Regents system shall ensure that the sexual misconduct policy is in a format or formats that make it readily available. The following policy and procedures are adopted by the Board to assist the institutions in such compliance.

II. Definitions

For the purpose of this policy, the following definitions shall apply:

• **Consent** – an informed decision, freely given, made through mutually understandable words or actions that indicate a willingness to participate in mutually agreed upon sexual activity. Consent cannot be given by an individual who is asleep; unconscious; or mentally or physically incapacitated, either through the effect of drugs or alcohol or for any other reason; or, is under duress, threat, coercion, or force. Past consent does not imply future consent. Silence or an absence of resistance does not imply consent. Consent can be withdrawn at any time.

• **Dating violence** – violence against a person when the accuser and accused are dating, or who have dated, or who have or had a sexual relationship. "Dating" and "dated" do not include fraternization between two (2) individuals solely in a business or non-romantic social context. Violence includes, but is not necessarily limited to,

- (1) inflicting, or attempting to inflict, physical injury on the accuser by other than accidental means;
- (2) placing the accuser in fear of physical harm;
- (3) physical restraint;
- (4) malicious damage to the personal property of the accuser, including inflicting, or attempting to inflict, physical injury on any animal owned, possessed, leased, kept, or held by the accuser; or,

- (5) placing a victim in fear of physical harm to any animal owned, possessed, leased, kept, or held by the accuser.
- **Domestic violence** violence against a person when the accuser and accused:
 - (1) Are current or former spouses;
 - (2) live together or have lived together;
 - (3) are related by blood or adoption;
 - (4) are related or were formally related by marriage; or,
 - (5) are adult or minor children of a person in a relationship described above.

Domestic violence includes, but is not necessarily limited to, the following:

- (1) inflicting, or attempting to inflict, physical injury on the accuser by other than accidental means;
- (2) placing the accuser in fear of physical harm;
- (3) physical restraint;
- (4) malicious damage to the personal property of the accuser, including inflicting, or attempting to inflict, physical injury on any animal owned, possessed, leased, kept, or held by the accuser; or,
- (5) placing the accuser in fear of physical harm to any animal owned, possessed, leased, kept, or held by the accuser.

• **Sexual assault** – the nonconsensual sexual contact with the accuser by the accused, or the accused by the accuser when force or coercion is used to accomplish the act, the sexual contact is accomplished without consent of the accuser, and the accused knows or has reason to know at the time of the contact that the accuser did not or could not consent. Sexual contact includes, but is not limited to, the intentional touching of the accuser's, the accused's, or any other person's intimate parts, or the intentional touching of the clothing covering the immediate area of the accuser's, the accused's, or any other person's intimate parts, if that intentional touching can be reasonably construed as being for the purpose of sexual arousal or gratification.

• **Stalking** – a willful course of conduct involving repeated or continuing harassment of another individual that would cause a reasonable person to feel terrorized, frightened, intimidated, threatened, harassed, or molested, and that actually causes the accuser to feel terrorized, frightened, intimidated, threatened, harassed, or molested. Harassment means conduct directed toward the accuser that includes, but is not limited to, repeated or continuing unconsented contact that would cause a reasonable person to suffer emotional distress, and that actually causes the accuser to suffer emotional distress. Harassment does not include constitutionally protected activity or conduct that serves a legitimate purpose.

III. Prohibition of Sexual Misconduct

Sexual misconduct is a form of sex discrimination prohibited by Title IX. TBR is committed to helping its institutions rid their campuses of any and all acts of sexual misconduct and discrimination. As set forth in this policy, sexual misconduct includes dating violence, domestic violence, stalking, and sexual assault. TBR and its institutions strictly prohibit these offenses. Any

allegation of sexual misconduct as defined herein will be investigated and adjudicated according to this policy. Each institution shall adopt its own policy that is consistent with this policy.

A. Scope of the Policy

1. These procedures shall be utilized by any employee or student who has been a victim of sexual misconduct.

2. Former employees or students may file complaints concerning conduct which took place during the time of employment or enrollment and the conduct has a reasonable connection to the institution.

3. Any employee or student who has knowledge of an act of sexual misconduct against another person shall report the crime to campus security and/or the institution's Title IX coordinator subject to the confidentiality policy set forth below.

4. This policy applies to all third parties. An example of a third party is a vendor with whom the institution contracts to provide services.

5. This policy applies to all students and employees, regardless of sexual orientation or gender identity.

B. Title IX Coordinators

Each institution shall designate one Title IX Coordinator. Institutions may designate deputies to assist the Title IX Coordinator; however, the Title IX Coordinator shall be responsible for overseeing all Title IX incidents reported to the institution and for implementation of this policy. It is the intent of TBR that each Title IX Coordinator will have the ability, opportunity, and responsibility to identify and address any systemic gender-based harassment, discrimination, or misconduct. Each institution shall clearly identify its Title IX Coordinator's name, contact information, and a comprehensive list of the Title IX Coordinator's duties. Each institution shall initiate a campaign to inform all students, faculty, and staff of such information. In addition, each institution shall report at the beginning of each new school year to TBR's Office of General Counsel the name of, and contact information for, the institution's Title IX Coordinator.

IV. Reporting Sexual Misconduct

A. Confidentiality Policy

Each institution shall adopt a confidentiality policy that clearly sets forth a victim's options for reporting sexual misconduct. TBR encourages victims of sexual misconduct to talk to someone about what happened, whether they want their report to be investigated or not. Institutions should offer victims someone to talk to confidentiality, so that they can get the support they need. Therefore, each institution shall clearly identify, by name and contact information, those employees to whom a student can disclose sexual misconduct in confidence. Institutions shall also either:

1. Clearly identify responsible employees who must report incidents to the Title IX coordinator; or

2. Clearly state that all other employees of the institution are required to report any allegation of sexual misconduct to the Title IX Coordinator.

For employees required to report allegations of sexual misconduct to the Title IX Coordinator, those employees shall be trained on their responsibility to report. The training shall include the name and contact information of the person to whom they should report the allegation. Employees required to report shall also be trained to inform victims of their obligation to report as soon as the employee realizes the victim is about to report an incident of sexual misconduct.

B. Reporting Pursuant to the Nottingham Act

Unless the victim of a sexual assault does not consent to the reporting of an offense, the chief security officer or chief law enforcement officer of each institution shall immediately notify the local law enforcement agency with territorial jurisdiction over the institution if the officer is in receipt of a report from the victim alleging that any degree of rape has occurred on the property of the institution. The chief security officer or chief law enforcement officer shall designate one (1) or more persons who shall have the authority and duty to notify the appropriate law enforcement agency in the absence of the chief security officer or chief law enforcement officer. In the case of an alleged rape, the institution's law enforcement agency shall lead the investigation. After notifying the local law enforcement agency, the institution shall cooperate in every respect with the investigation conducted by the law enforcement agency. T.C.A. § 49-7-129.

If the victim does not consent to the reporting, the chief security officer or chief law enforcement officer of each institution shall not report the offense to the local law enforcement agency. T.C.A. § 49-7-2207; Public Acts 2005, Chapter 305.

C. How to File a Report of Sexual Misconduct

TBR institutions shall clearly identify formal reporting options for Complainant of sexual misconduct. Formal reporting options may include criminal complaints, institutional complaints, anonymous complaints, and alternatives to reporting, such as privileged or confidential disclosures. Policies shall explain how each of these formal reporting options work and include contact information for the people to whom a report can be made. Subject to the institution's confidentiality policy, the Title IX Coordinator shall be notified of all complaints of sexual misconduct.

V. Investigation and Outcomes

A. Institutional Procedures

Each institution shall adopt procedures that are consistent with this policy and that clearly explain the institution's process for investigating and resolving complaints of sexual misconduct. The procedures shall include the specific rights outlined in this policy and shall be clearly

communicated to all students, faculty, and staff. At a minimum, each institution's procedures shall require the following:

1. Each institution shall attempt to get the Complainant to provide the complaint in writing. The complaint shall include the circumstances giving rise to the complaint, the dates of the alleged occurrences, and names of witnesses, if any. The Complainant may fill out a complaint form or submit a detailed written report of the incident. When the Complainant chooses not to provide or sign a written complaint, the matter will still be investigated and appropriate action taken;

2. Complaints made anonymously or by a third party must also be investigated to the extent possible;

3. All proceedings will include a prompt, fair, and impartial investigation and result. It is the intent of the Tennessee Board of Regents that institutions shall provide the respondent and complainant equitable rights during the investigative and institutional hearing processes as further described in this policy;

4. The complainant and respondent shall be provided with the same opportunities to have others present during any proceeding, including the opportunity to be accompanied to any related meeting which they are allowed to attend by the advisor of their choice. Nothing in this policy shall be read to require an institution to allow the respondent to attend an interview of the complainant or other witnesses;

4. The institution shall not limit the choice of advisor for either the complainant or respondent;

5. The Complainant and Respondent will be simultaneously notified in writing of the result of the investigation, the institutional hearing, and any disciplinary matters, unless the complainant or respondent requests not to be informed of this information; the institution's procedures for the Respondent and the Complainant to appeal the result of the disciplinary proceeding; any change to the result of the disciplinary matter; and when such results become final;

6. The Complainant and the Respondent shall be timely notified of all meetings which they are allowed to attend and will be provided with timely access to any information that will be used during any disciplinary proceeding;

7. The preponderance of the evidence standard (i.e., more likely than not) shall be used in all stages of the complaint proceedings, including any investigation, hearings, and disciplinary matters;

8. Mediation between the Complainant and the Respondent is never an appropriate resolution in sexual misconduct cases;

9. All investigation, hearing, and disciplinary actions shall be conducted by officials who do not have a conflict of interest or bias for or against the Complainant or the Respondent. Each institution shall adopt a process by which either party may raise issues related to potential conflicts of interest of such individuals.

10. Legal Counsel shall always be consulted prior to investigation. Hereinafter, references to "Legal Counsel" shall mean either the Office of General Counsel or on-campus legal counsel, as appropriate.

11. In situations that require immediate action because of safety or other concerns, the institution may take any administrative action which is appropriate. Examples of such interim actions include, but are not limited to:

a. providing an escort to ensure that the Complainant can move safely between classes and activities;

b. ensuring that the Complainant and Respondent do not attend the same classes;

c. moving the Complainant or Respondent to a different residence hall;

d. providing counseling services;

e. providing medical services;

f. providing academic support services, such as tutoring; and

g. arranging for the Complainant to re-take a course or withdraw from a class without penalty, including ensuring that any changes do not adversely affect the Complainant's academic record.

12. Students may be placed on interim suspension under the appropriate circumstances pending the outcome of the investigation. Institutions shall follow the procedures set forth in TBR Policy 3:02:00:01—General Regulations on Student Conduct & Disciplinary Sanctions (and applicable institutional policies) before placing any student on interim suspension.

13. Institutional policies shall clearly state actions a Complainant of sexual assault should take to preserve evidence. A Complainant should not change or destroy clothes, take a shower or bath, wash his/her hands, use the toilet, brush his/her teeth, or clean up in any way. If the attack occurred in the Complainant's home or dorm room, the victim should not rearrange and/or clean up anything. It is very important for the Complainant to seek medical attention immediately so that the Complainant can be screened for sexually transmitted diseases/pregnancy/date rape drugs, obtain emergency contraception, and receive treatment for any physical injuries. Valuable physical evidence can be obtained from the Complainant and the Complainant's clothing.

14. Institutional policies shall set forth parameters and clarify what information may and may not be shared during a parallel investigation with law enforcement (e.g., via a Memorandum of Understanding with local law enforcement).

15. Institutions shall not create a separate procedure for investigating and resolving complaints of sexual misconduct involving athletes or any other subgroup of students.

B. Appointing the Investigator

All complaints of sexual misconduct shall be presented to the Title IX Coordinator or designee. After consultation with legal counsel, if the Title IX Coordinator determines that the complaint contains an allegation of dating violence, domestic violence, sexual assault, or stalking, the Title IX Coordinator shall follow the procedures set forth in this policy and the applicable institutional policy to investigate and adjudicate the complaint. The Title IX Coordinator may appoint a qualified, sufficiently trained person to investigate the allegations made in the complaint. Only one person shall be identified as the Investigator. The Investigator shall, at a minimum, receive annual training on the issues related to domestic violence, dating violence, sexual assault, and stalking and on how to conduct an investigation and hearing process that protects the safety of victims and promotes accountability.

C. What the Investigation Should Entail

Once the Investigator receives the complaint, the Investigator shall notify the Complainant in writing of his/her rights and request a meeting. The investigator shall also notify the Respondent in writing of the complaint and his/her rights and request a meeting with the Respondent.

The investigation shall include interviews with both the Complainant and Respondent, unless either declines an in-person interview. The investigation shall also include interviews with relevant witnesses named by the Complainant and Respondent or any other potential, relevant witness made known to the Investigator. The investigation shall also include the gathering and reviewing of any documentary, electronic, physical, or other type of relevant evidence. The Investigator is expected to request a list of relevant witnesses and evidence from Complainant and Respondent and take such into consideration. It is the responsibility of the Investigator to weigh the credibility of all individuals interviewed and to determine the weight to be given to information received during the course of the investigation. The Investigator shall not consider any evidence about the Complainant's prior sexual conduct with anyone other than the Respondent. Evidence of a prior consensual dating or sexual relationship between the parties by itself does not imply consent or preclude a finding of sexual misconduct.

The Investigator shall notify the Complainant, the Respondent, and all individuals interviewed during the investigation that retaliation is strictly prohibited and may be grounds for disciplinary action.

D. Outcome of Investigation

Upon completion of the investigation, the Investigator shall draft a written report that includes the allegations made by the accuser, the response of the accused, and a summary of the investigation. The report shall be delivered to the Decision Maker designated by the institution. The Decision Maker shall, at a minimum, receive annual training on the issues related to domestic violence, dating violence, sexual assault, and stalking and on how to conduct an investigation and hearing process that protects the safety of victims and promotes accountability.

After review of the report, the Decision Maker shall make a determination as to whether or not a violation of this policy occurred. This determination shall be based on the preponderance of the evidence standard. The Decision Maker's determination and the justification shall be made in writing and provided simultaneously to the accuser and the accused. The Decision Maker's written report shall also contain a notice to both parties of their right to request an institutional hearing on the determination that a policy violation did or did not occur.

E. Institutional Hearing Procedures

Either party may request an institutional hearing on the determination that a policy violation did or did not occur by providing written notice of the request to the Investigator within ten (10) days of receipt of the Decision Maker's decision. If a request is not received within ten (10) days, the Decision Maker's determination is final. Each institution shall adopt procedures for institutional hearings that are consistent with this policy.

1. The hearing may be held before either a hearing officer or hearing committee. All hearing officers and hearing committee members shall, at a minimum, receive annual training on the issues related to domestic violence, dating violence, sexual assault, and stalking and on how to conduct an investigation and hearing process that protects the safety of victims and promotes accountability.

2. Institutions are not required to allow formal discovery to occur between the parties.

3. Each party is entitled to have an advisor of their choice available; however, institutions may limit the involvement of the advisor during the hearing or any meeting related to the hearing.

4. The hearing officer or committee shall use a preponderance of the evidence standard.

5. The hearing officer or committee shall issue a written determination as to whether or not a violation of this policy occurred and the justification for this decision.

6. Each party shall be simultaneously notified of the hearing officer or committee's decision in writing. The parties shall also be simultaneously notified of their right to appeal the hearing officer or committee's determination to the President/Director.

F. Appeal of Hearing Decision

If either party chooses to appeal the hearing officer/committee's decision, the party shall notify the Investigator in writing of their decision to appeal within five (5) business days of receipt of the hearing officer/committee's determination. If a written request for appeal is not received within five (5) days, the decision of the hearing officer/committee is final. Each institution shall adopt procedures to appeal the decision to the President/Director. The President/Director shall simultaneously notify the parties in writing of their decision and the justification for it. The President/Director's decision as to whether or not a violation occurred is final.

G. Campus-Wide Environment

If a final decision has been made that a policy violation occurred, the Title IX Coordinator or designee shall determine any remedies needed to address the campus-wide environment. It is the

intent of TBR that institutions will consider the impact of an incident of sexual misconduct on the campus as a whole and on specific groups or areas on campus. For example, if Title IX Coordinator or designee may determine that specific training is needed for a student group whose members have been accused of sexual assault.

H. Institutional Disciplinary Action

If a final decision has been made that a policy violation occurred, the Respondent shall be referred to the appropriate personnel for a determination of discipline. The appropriate personnel will be determined by the status of the Respondent. For example, if the Respondent is a student, then the matter may be referred to the student conduct officer. If the Respondent is an employee, the matter may be referred to the Human Resources Department. Each institution shall adopt a policy that clearly outlines the procedures for referring the matter to the appropriate personnel for discipline. The policy shall include, at a minimum, the following rights for the Complainant:

1. The Complainant shall receive sufficient notice of and be allowed to attend any meeting or hearing during the disciplinary process.

2. The Complainant shall be allowed to have an advisor of their choice attend any meeting or hearing.

3. The Complainant shall be allowed to testify at any hearing during the disciplinary process, even if neither party intends to call the Complainant as a witness for their case-in-chief.

4. The Complainant shall be allowed access to any evidence presented during any disciplinary meeting or hearing.

5. The Title IX Coordinator or designee shall be appointed as the Complainant's contact person for any questions or assistance during the disciplinary process.

6. The Complainant shall receive written notice of the outcome of the disciplinary process.

7. The Complainant and Respondent will be simultaneously notified in writing of the result of any proceeding related to the investigation and institutional hearing, unless the complainant or respondent requests not to be informed of this information; the institution's procedures for the Respondent and the Complainant to appeal the result of the disciplinary proceeding; any change to the result; and when such results become final.

I. Timeframe for Conducting the Investigation and Resolving the Complaint

Every reasonable effort shall be made to conclude the investigation and resolve the complaint within sixty (60) calendar days following receipt of the complaint. Within this sixty (60) day timeframe, it is expected that the Investigator will conclude the investigation, that the Investigator will present a report to the appointed Decision Maker, and that the Decision Maker will notify the parties in writing of the determination. This timeframe does not include a hearing as the

result of a request by either party. If such a hearing is requested, every reasonable effort shall be made to conclude the hearing and resolve the appeal, including any appeal to the President/Director, within thirty (30) days following the institution's receipt of the party's request for a hearing. If the Investigator, Decision Maker, or Hearing Officer determine that additional time is needed, both parties shall be notified in writing of the delay, the anticipated date that the investigation or hearing will be concluded, and the reasons for such delay. If either party determines that additional time is needed, that party shall request such in writing to either the Investigator (if the Decision Maker has not yet made a determination) or Hearing Officer (if a request for hearing has been received by the institution). The written request for additional time shall include the reasons for the requested delay and the number of additional days needed. The Investigator or Hearing Officer shall make every reasonable effort to respond to the request within two (2) business days following receipt of the request and shall notify both parties in written as to whether or not the request is granted.

VI. Victim Services

TBR intends for each institution to provide resources and assistance to victims of sexual misconduct.

A. Institutions Without On-Campus Services

- 1. For institutions without medical, counseling, or law enforcement services on their campuses, these institutions should partner with local community organizations that may be able to provide these services for victims of sexual misconduct.
- 2. Any such partnership shall be clearly communicated to students, faculty, and staff.
- 3. Any victim presenting to an institution without on-campus resources shall be informed about the agreement and encouraged to seek services from the partnering community organizations.

B. Victim Services Policy

Each institution shall adopt a policy describing the assistance and services it provides to victims. Each policy shall include, at a minimum, the following:

1. The identity and contact information for any trained on- and off-campus advocates and counselors who can provide an immediate confidential response in a crisis situation;

2. Emergency numbers for on- and off-campus safety, law enforcement, and other first responders, including the Title IX coordinator;

3. A description of the institution's sexual assault response team (SART) process and resources SART members can offer. If an institution does not have a SART, that institution should coordinate with local, community-based SARTs and describe their process, if any are available;

4. A list of health care options, both on- and off-campus, including options to seek treatment for injuries, preventative treatment for sexually transmitted diseases, and where and how to get a rape kit or find a Sexual Assault Nurse Examiner (SANE);

5. A statement of the importance of seeking medical treatment in order to preserve evidence;

6. A list of locations, including contact information, for any available advocate (e.g., a local rape crisis center, on-campus advocacy program) who can accompany a victim to the hospital or health provider;

7. A statement that these services are available for victims of sexual misconduct whether or not a victim chooses to make an official report or participate in the institutional disciplinary or criminal process; and,

8. A description of interim measures an institution may be able to take to ensure the safety and well-being of the victim and interim measures pending the outcome of the investigation, including examples of interim measures.

C. When a Victim Presents

Each institution shall adopt a policy describing the procedures victims should follow if a crime of dating violence, domestic violence, sexual assault, or stalking has occurred. At a minimum, institutions shall provide to victims written information regarding the following:

1. The importance of preserving evidence that may assist in proving that the alleged criminal offense occurred or may be helpful in obtaining a protection order;

2. How and to whom the alleged offense should be reported;

3. Options about the involvement of law enforcement and campus authorities, including notification of the victim's option to—

- a. Notify proper law enforcement authorities, including on-campus and local police;
- b. Be assisted by campus authorities in notifying law enforcement authorities if the victim so chooses; and
- c. Decline to notify such authorities;

4. Where applicable, the rights of the victim and the institution's responsibilities for orders of protection, no contact orders, restraining orders, or similar lawful orders issued by a criminal, civil, or tribal court or by the institution; and

5. Options for, and available assistance in, changing academic, living, transportation, and working situations.

VII. Education and Awareness

It is the intent of TBR that its institutions will offer educational programming and training to their students, faculty, and staff that are intended to end dating violence, domestic violence, sexual assault, and stalking.

TBR institutions shall create user friendly materials to explain the policy and how victims can get help, and provide those materials online and through other strategies appropriate for the campus. Institutional education related to sexual misconduct shall be provided to all incoming students. Institutions shall promote awareness of rape, acquaintance rape, domestic violence, dating violence, sexual assault, and stalking. Education will also include information on how to prevent sexual assault, such as information on bystander intervention, as well as how to recognize abusive behavior and avoid potential abusive relationships. Students shall be trained on the procedures for filing a report, as well as procedures for institutional disciplinary action in cases of alleged sexual violence. Institutional education will also inform students of the sanctions and protective measures that the institution may impose once a report of sexual violence has been made.

VIII. Training

TBR institutions shall develop a plan for implementing and widely publicizing the sexual misconduct policy to the entire campus and provide mandatory training on the policy. Institutions shall establish procedures for regularly reviewing, evaluating, and updating the policy. At a minimum, institutions shall provide training for the Title IX coordinator, law enforcement, responsible employees, victim advocates, and anyone else involved in responding to, investigating, or adjudicating sexual misconduct. Institutional training may provide training to all employees likely to witness or receive reports of sexual violence, including professors, school law enforcement, school administrators, school counselors, general counsels, athletic coaches, health personnel and resident advisors.

Training should ensure that responsible employees with the authority to address sexual violence know how to appropriately respond to reports of sexual violence, that responsible employees know that they are obligated to report sexual violence to the Title IX coordinator or other designated official, and that all employees understand how to respond to reports of sexual violence. Training should also ensure that professional counselors, pastoral counselors, and non-professional counselors or advocates also understand the extent to which they may keep a report confidential.

IX. Title IX Coordinators

(List of Title IX coordinators by Institution.)

X. Retaliation

TBR, its institutions, officers, employees, or agents are strictly prohibited from retaliating, intimidating, threatening, coercing, or otherwise discriminating against any individual for exercising their rights or responsibilities under any provision of this policy. Retaliation will result in disciplinary measures, up to and including termination or expulsion.

Sex Discrimination and Sexual Harassment: <u>2:02:10:01</u>6:02:00:00

Policy Area

Academic PoliciesSex Discrimination, Sexual Harassment or Sexual Misconduct Policies Applicable Divisions

TCATs, Community Colleges, Universities, System Office

Purpose

It is the intent of the Tennessee Board of Regents that the institutions under its jurisdiction shall fully comply with Title IX of the Education Amendments of 1972, Sections 799A and 845 of the Public Health Service Act and Regulations issued pursuant thereto (45 C.F.R. Parts 83 and 86). The following policy and procedures are adopted by the Board to assist the institutions in such compliance.

Policy/Guideline

- 1. Sex Discrimination
 - It is the policy of the Tennessee Board of Regents that, pursuant to Title IX of the Education Amendments of 1972, Sections 799A and 845 of the Public Health Service Act, and Regulations adopted pursuant thereto, no institution shall discriminate on the basis of sex in the education programs or activities of the institution, including health-related training programs.
 - 2. Institutions shall ensure that equal opportunity and nondiscrimination exist on the basis of sex for students in all education programs and activities, including but not limited to, the following:
 - 1. Recruitment and admission;
 - 2. Academic, extracurricular, research, occupational training, health-related training, and other education programs;
 - 3. Rules on student life activities;

- 4. Housing;
- 5. Facilities;
- 6. Access to course offerings;
- 7. Counseling;
- 8. Financial assistance;
- 9. Employment assistance;
- 10. Health and insurance benefits and services;
- 11. Rules on marital or parental status; and
- 12. Athletics.
- 3. In addition, in conjunction with Board Policy No. 5:01:02:00, each institution_shall ensure that no person, on the basis of sex, is excluded from participation in, denied the benefits of, or subjected to discrimination in employment under any education program or activity.
- 4. Nondiscrimination in employment on the basis of sex shall include, but not be limited to, the following areas:
 - 1. Employment criteria;
 - 2. Recruitment and hiring;
 - 3. Promotion, tenure, demotion, transfer, layoff, termination, nepotism policies, and rehiring;
 - 4. Compensation;
 - 5. Job assignments, classifications, and descriptions, lines of progression and seniority lists;
 - 6. Leave;
 - 7. Fringe benefits; and
 - 8. All other terms, conditions, and privileges of employment.
- 2. Sexual Harassment
 - It is the policy of the Tennessee Board of Regents that pursuant to Title IX of the Education Amendments of 1972 and regulations adopted pursuant thereto, no institution shall condone sexual harassment of students, applicants for employment or employees and each institution shall affirmatively address all allegations of sexual harassment.

- Compliance with this policy shall be effectuated through procedures established in accordance with Section III.B. of this policy and Guideline P-080.
- 3. Procedures
 - 1. Designation of Responsible Employee.
 - Each institution shall designate at least one employee who will coordinate the efforts of the institution to comply with the Acts and the Regulations.
 - The designated employee or employees should have sufficient time and ability to evaluate the compliance efforts of the institution, coordinate such efforts, and investigate complaints by employees or students arising under the Acts and the Regulations.
 - The names of the designated employee or employees of each institution should be submitted to the Chancellor.
 - 2. Complaint Procedures.
 - Students and employees shall utilize the complaint and investigation procedure set forth in TBR Guideline P-080 Discrimination and Harassment – Complaint and Investigation Procedure (or the institution's corresponding policy) when filing complaints arising under the Acts or the Regulations.
 - 3. Statement and Dissemination of Policy.
 - Each institution shall designate a policy statement reaffirming the fact that it does not discriminate on the basis of sex in the educational programs or activities which it operates and that it is required by Title IX of the Educational Amendments of 1972, Sections 799A and 845 of the Public Health Service Act, and 45 C.F.R. Parts 83 and 86 not to discriminate in employment in or admission to education programs or activities.
 - The policy statement shall include the name and address of the employee or employees designated pursuant to Section III.A.1., to whom inquiries concerning the application of the above Acts or the Regulations adopted pursuant thereto may be directed.
 - 3. Each institution shall adopt specific and continuing measures whereby applicants for admission and employment, students, employees, and sources of referral of applicants for

admission and employment will be notified of the policy adopted pursuant to section 1. of this item.

- 4. The policy statement adopted pursuant to section 1. of this item shall be published in the following publications:
 - 1. Local newspapers;
 - Newspapers and magazines operated by the institution or by student or alumni groups; and
 - Memoranda or written communications to every student and employee of the institution.
- 5. In addition, each institution shall include the policy statement in each announcement, bulletin, catalog, and application form which it makes available to any person herein described, or which is used in connection with the recruitment of students or employees.
- 4. Self-Evaluation.
 - Each institution shall submit to the Chancellor a written self-evaluation of its current policies and practices and the effects thereof concerning admission and treatment of students, and employment of academic and non-academic personnel working in connection with the institution's education programs and activities.
 - 2. Each institution shall modify any policies and practices which do not meet the requirements of Title IX, the Public Health Service Act, or the Regulations issued pursuant thereto, shall take appropriate remedial steps to eliminate the effects of any discrimination which resulted from such policies and practices, and shall recommend to the Chancellor amendment of any state legislation which inhibits compliance with Title IX, the Public Health Service Act, and the Regulations issued pursuant thereto.

Sources

TBR Meetings, October 17, 1975; September 30, 1983; December 14, 1984; March 28, 2008; June 19, 2009 to take effect on July 1, 2009.

Related Policies

- Equal Employment Opportunity and Affirmative Action
- Discrimination & Harassment Complaint & Investigation Procedure

Sex Discrimination, Sexual Harassment or Sexual Misconduct: 6:01:00:00

Policy Area: Sex Discrimination, Sexual Harassment and Sexual Misconduct Policies

Applicable Divisions: TCATs, Community Colleges, Universities, and System Office

I. General Policy

It is the intent of the Tennessee Board of Regents that the institutions under its jurisdiction shall fully comply with Title IX of the Education Amendments of 1972, §485(f) of the HEA, as amended by §304 of the Violence Against Women Reauthorization Act of 2013, the regulations implementing these Acts found at 34 CFR §668.41, §668.46, and Appendix A to Subpart D of Part 668; and Sections 799A and 845 of the Public Health Service Act and Regulations issued pursuant thereto found at 45 CFR Parts 83 and 86. The policies in this area are adopted to address such compliance.

II. Definitions

For purposes of this policy area the following definitions shall apply:

- **A.** Sex Discrimination is treating someone less favorably because of that person's sex, sexual orientation or gender identity/expression.
- **B.** Sexual Harassment is conduct based on a person's sex, sexual orientation or gender identity/expression that
 - **1.** adversely affects a term or condition of an individual's employment, education, participation in an institution's activities or living environment;
 - **2.** Has the purpose or effect of unreasonably interfering with an individual's employment or academic performance or creating an intimidating, hostile, offensive or abusive environment of the individual; or
 - **3.** Is used as a basis for or a factor in decisions that tangibly affect that individual's employment, education, participation in an institution's activities or living environment.
- **C. Sexual Misconduct** for purposes of this policy area includes dating violence, domestic violence, sexual assault, and stalking, as they are defined in Policy 6:03:00:00.

III. Applicable Policies and Procedures

Complaints of sex discrimination or sexual harassment by or against students, faculty or staff shall be governed by Policy 6:02:00:00 and P-080. Complaints of sexual misconduct shall be governed by Policy 6:03:00:00.



MEETING:	Personnel and Compensation Committee
SUBJECT:	Consideration of the Performance Review of the Chancellor
DATE:	September 25, 2014
PRESENTER:	Chairman Howard Roddy
ACTION REQUIRED:	Voice Vote
STAFF'S RECOMMENDATION:	Approval

BACKGROUND INFORMATION:

Pursuant to Board policy, a performance review of the Chancellor is required every two years. The evaluation is to be conducted by a committee of at least four members appointed by the Vice-Chair. The results of this performance review are to be reported to the Board by the September Board meeting.

The purpose of this agenda item will be consideration by the Committee of the Chancellor's performance review.



Tennessee Board of Regents Committee on Finance and Business Operations September 25, 2014

AGENDA

1. **CONSENT AGENDA** (Vice Chancellor Dale Sims)

- Recommended Revisions to Policy 4:03:02:00 Motor Vehicles The Committee will consider for approval recommended revisions to Policy 4:03:02:00 – Motor Vehicles
- b. Technology Access Fee Spending Plans The Committee will receive a report on the review of FY 2014-2015 Technology Access Fee spending plans.

2. **PRESENTATION OF CAPITAL BUDGET FOR FY 2015 – 2016** (Vice Chancellor David Gregory)

The Committee will consider for approval the recommendations for the capital budget for FY 2015-2016.

3. CAPITAL MATCH FUNDING REPORT (Vice Chancellor David Gregory)

The Committee will receive a summary of the capital match funding report.

4. **NEW POLICY 4:01:00:01 – BUDGET PRINCIPLES** (Vice Chancellor Dale Sims)

The Committee will review a new policy -4:01:00:01 Budget Principles. The budget principles included in this policy are intended to respond to the expectations of various stakeholders relating to the generation and expenditure of funds.

5. **NEW POLICY 4:01:00:02 – INSTITUTIONAL FINANCIAL PERFORMANCE** (Vice Chancellor Dale Sims)

The Committee will review a new policy -4:01:00:02 Institutional Financial Performance. It is the policy of the Board that institutions have a sound financial base and demonstrate financial stability sufficient to support the mission of the institution over the long term. Although missions may vary among institutions, a sound financial base and a pattern of financial stability provide the foundation for accomplishing an institution's mission,

regardless of changing economic conditions. Financial and physical resources should be managed in a manner that permits the institution to fulfill its mission long term.

6. **POLICY 1:08:00:00 – INFORMATION TECHNOLOGY RESOURCES** (Chief Information Officer Tom Danford)

The existing Information Technology Resource Policy 1:08:00:00 is being revised to establish the parameters for guidelines that will provide for creation and maintenance of a secure systems infrastructure, protect the confidentiality and integrity of electronic information and the privacy of system users, and ensure compliance with applicable state and federal laws.

7. SYSTEM BUDGET REQUESTS TO TENNESSEE HIGHER EDUCATION COMMISSION (Vice Chancellor Sims)

The Committee will consider for approval System requests to be forwarded to the Tennessee Higher Education for inclusion in the 2015-2016 budget request.

8. DUAL ENROLLMENT FEE AT COMMUNITY COLLEGES (Vice Chancellor Warren Nichols)

The goal of both the Complete College Tennessee Act and Tennessee's "Drive to 55" initiative is to increase the number of high school students who successfully earn a postsecondary credential. Dual enrollment is an important programmatic strategy that furthers these goals by bridging the gap between high school and college.

At the time this document was created, the Administration and the Tennessee Board of Regents central office continue discussions about how best to distribute funds that will best support the efforts to engage students that are "on the fence" about attending college.

Vice Chancellors Sims and Nichols will give the Board an update on the status of the dual enrollment fee.

9. OVERVIEW OF SYSTEM LEVEL PROCUREMENT ACTIVITY (Vice Chancellor Dale Sims)

The Committee will hear a presentation summarizing procurement activities.



MEETING:	Finance and Business Operations Committee
SUBJECT:	Recommended Revisions to Policy 4:03:02:00 - Motor Vehicles
DATE:	September 25, 2014
PRESENTER:	Dale Sims
ACTION REQUIRED:	Voice Vote
STAFF'S RECOMMENDATION:	Approve

BACKGROUND INFORMATION:

The Committee will review recommended revisions to Policy 4:02:02:00 – Motor Vehicles. The revisions include the following:

Section II A.

The section was revised to reflect the terms of use by presidents, chancellor, vice chancellors, legal counsel and TCAT directors will be set forth in their respective employment agreements or letters.

Section IV.C.3.

• The following new language was added:

"The spouse and children of employees generally are not considered a guest of the institution unless their attendance is required at the event and they are listed on approved travel authorizations. This provision does not apply to those positions listed in IIA."

Attachment A to the Policy Section I.A.

• "For licensed vehicles" was added for clarification.

Motor Vehicles: 4:03:02:00

Policy/Guideline Area

Business and Finance Policies

Applicable Divisions

TCATs, Community Colleges, Universities, System Office

Purpose

The purpose of this policy is to establish the minimum regulations and procedures concerning the maintenance and operation of motor vehicles by institutions and employees of the institutions within the Tennessee Board of Regents System.

Definitions

- State vehicle or motor vehicle any motor vehicle owned by the Board or an institution or college of applied technology in the System, or purchased or leased from state funds.
- Institution any university, or community college, or college of applied technology within the Tennessee Board of Regents System, and the offices of the Board of Regents.
- Employee any person employed full or part-time by an institution or any person serving as an 'official volunteer' at an institution. An 'official volunteer' is defined as a person whom the institution has properly registered with the Tennessee Board of Claims pursuant to Tenn. Code Ann. § 8-42-101(3)(B).

Policy/Guideline

I. General Provisions

- A. Motor vehicles are maintained at institutions in the System to facilitate the official business of the System. It is the responsibility of all employees who use state vehicles to ensure the efficient and economical utilization of such vehicles.
- B. All state vehicles shall be used in accordance with the provisions of this policy.
- C. All state vehicles shall be marked in accordance with the current TBR Marking Plan as contained in Attachment A.

II. Presidents, Chancellor, Vice Chancellors, Legal Counsel, and TCAT Directors

A. The presidents of the institutions, the Chancellor, Vice Chancellors, Legal Counsel, and TCAT Directors may be assigned motor vehicles for <u>their</u> use. <u>in performing the official</u> functions of their offices. <u>The terms of such use shall be set forth in their respective</u> <u>employment agreements or letters.</u>

III. Motor Pools

- A. Each institution is authorized to maintain a central motor pool from which vehicles may be dispatched by employees for official business.
- B. When motor pool vehicles are maintained, an employee who needs to use a motor vehicle on state business shall use a pool dispatched vehicle if one is available, unless the employee elects and obtains authorization to use a personally-owned vehicle as provided in the Board's General Travel Policies and Procedures (No. 4:03:03:00).
- C. Motor pool vehicles shall be available for either trip assignments or special assignments.
 - Motor pool vehicles available for trip assignments will be centrally controlled by the institution and made available for specific trips and returned to the motor pool upon completion of trips and shall be used only for official business and not for personal use.

- 2. Special assignment of motor pool vehicles may be made to a division or a person when necessary for use on a regular basis.
- Motor pool vehicles, including those used for trip assignments and special assignments may not be used for commuting purposes unless the employee:
 - a. Is departing upon or returning from an official trip away from his or her headquarters or the employee needs the vehicle to conduct institution business after regular working hours or before his or her usual working hours on the next day; or
 - b. Has been recommended by the president or director and approved by the Chancellor to be authorized to use the vehicle for commuting purposes.

IV. Authorized Operators and Passengers

- A. Only employees of an institution with proper departmental authorization may be authorized to operate a state vehicle for official business. Authorization to use a state vehicle shall be limited to official use within the scope of employment of the employee.
- B. All employees must have a valid driver's license prior to being authorized to operate a state vehicle.
- C. Passengers in state vehicles shall be limited to the following:
 - 1. Employees of the institution when within the scope of employment;
 - 2. Students of the institution engaged in institutional or school sponsored activities; and
 - 3. Other persons when it is necessary for them to accompany an employee on official business or as guests of the institution. <u>The spouse and children of employees generally are not considered a guest of the institution unless their attendance is required at the event and they are listed on approved travel authorizations. This provision does not apply to those positions listed in II.A.</u>

V. Penalties for Misuse of Vehicles

- A. Employees who misuse vehicles will be subject to disciplinary sanctions, depending upon the magnitude of the misuse and the frequency with which it has occurred. Misuse includes any of the following:
 - 1. Utilization of radar detection devices in state vehicles;
 - Violations of traffic laws; this includes exceeding posted speed limits, reckless driving, and illegal parking;
 - 3. Careless operation that results in damage to the vehicle or injury to persons or property;
 - 4. Use of a vehicle for personal business or unauthorized commuting purposes; or
 - 5. Use of a vehicle contrary to the provisions of this policy.
- B. The president or director of the institution, or the Chancellor should determine the penalty appropriate for each violation; and in addition may require the employee to pay for damages to the vehicle caused by misuse.

VI. Notice of Liability and Penalties for Misuse

- A. A notice of liability and penalties for misuse of motor vehicles (Exhibit 1) shall be posted at the site where vehicles are normally checked out, and be contained in each vehicle for the benefit of drivers.
- VII. Exceptions
 - A. Any exception to this policy must be approved in writing by the Chancellor.

Attachment A

I. Marking Plan for State Vehicles

- A. The provisions of the marking plan for licensed vehicles are as follows:
 - 1. All institutions will develop and/or affix their own individual decal containing a minimum surface area of sixty square inches to all licensed vehicles.
 - The identifying emblem will be displayed on the passenger and driver's door unless otherwise stated. Some vans will be marked on the side at mid-panel height, and some institutions will further identify the vehicle as security, maintenance, etc.
 - 3. Vehicles assigned to the chancellor, vice chancellors, legal counsel, presidents, and directors will carry regular series license plates and no decal identification.
- B. These provisions will remain in full effect until revoked or altered in writing by the Chancellor of the Tennessee Board of Regents.

Source: Memorandum dated February 28, 1986, from Chancellor Thomas J. Garland to the State Commissioners of Finance and Administration and General Services

Exhibits

• Exhibit 1 - Notice of Liability and Penalties for Misuse (pdf /11.06 KB)

Sources

TBR Meetings, June 29, 1979; June 27, 1980; September 30, 1983; June 29, 1984; June 27, 1986; June 24, 1988; September 21, 1990; March 18, 2005; June29, 2007.



MEETING:	Finance and Business Operations		
SUBJECT:	Technology Access Fee (TAF) Report		
DATE:	September 25, 2014		
PRESENTER:	Vice Chancellor Dale Sims		
ACTION REQUIRED:	No Action Needed		
STAFF'S RECOMMENDATION:	Accept Report		

BACKGROUND INFORMATION:

By FY 1997-98, the Board had approved a uniform technology access fee (TAF) of \$112.50 per semester across all universities and community colleges and \$100.00 per term for Tennessee Colleges of Applied Technology. This fee was levied for the purpose of providing student access to computing and similar technologies. Board Guideline B-060, Section VII provides that TAF funds be used to benefit students directly, for items such as new and improved high technology laboratories and classrooms, appropriate network and software, computer and other equipment, and technological improvements that enhance instruction. For compliance purposes, Section B.4 of this guideline requires that the Chancellor annually review TAF proposed spending plans from 25% of TBR institutions and provide a report to the Board.

For fiscal year 2014-2015, TAF spending plans from Tennessee State University, the University of Memphis, Roane State Community College, Volunteer State Community College, Walters State Community College and Tennessee Colleges of Applied Technology at Chattanooga, Hohenwald, McMinnville, Memphis, Morristown, Murfreesboro and Paris were reviewed for compliance with TAF use guidelines.

Although minor mathematical problems were discovered and corrected, all plans reviewed were found to be in compliance with TAF use guidelines.



MEETING:	Finance and Business Operations Committee
SUBJECT:	Presentation of the Capital Budget Request for 2015-2016
DATE:	September 25, 2014
PRESENTER:	Vice Chancellor David Gregory
ACTION REQUIRED:	Roll Call Vote
STAFF'S RECOMMENDATION:	Approval
DATE: PRESENTER: ACTION REQUIRED:	September 25, 2014 Vice Chancellor David Gregory Roll Call Vote

BACKGROUND INFORMATION:

The Board will consider approval of the Capital Budget Request for FY 2015-2016. The Capital Budget Request includes \$100,250,000 in Capital Outlay and \$94,180,000 in Capital Maintenance for a total of \$194,430,000 to be requested. Also included is the Project Disclosures list in the amount of \$100,400,000. These projects are identified in the Capital Budget Request but are provided for your information only.

Classification A: Capital Outlay

\$100,250,000 is recommended for the fiscal year 2015-2016, as first-year funding for standard projects. The Five Year plan in summarized on the following page.

		Institution	Project	Activity	FY 15/16 Request	State Request
Capit	al O	utlay	Standard Projects			
2004	1	TCATs	TCAT Improvements	construction	23,800,000	23,370,000
2004	2	APSU	Fine Arts Improvements	construction	20,300,0000	15,980,000
2004	3	JSCC	Health Sciences Building	construction	17,000,0000	16,200,000
2004	4	ETSU	Fine Arts Classroom Building	construction	39,150,000	30,500,000
2004	5	TSU	Library Addition and Renovation *	construction	0	(
2007	6	TTU	Laboratory Science Building and Infrastructure	construction	0	(
2007	7	ETSU	Lamb Hall Renovation	planning	0	(
1998	8	UoM	Biochemistry and Biology Facility	construction	0	(
2012	9	MTSU	Academic Classroom Building	planning	0	(
2012	10	Statewide	Community College Add & Reno	planning	0	(
2012	11	Statewide	TCATs Improvements Phase 2	planning	0	(
				Capital Outlay Total Request:	100,250,000	86,050,000

FY 15/16 Capital Outlay Request

*TSU is completing their master plan to develop the submission criteria for project substitution.
FY15/16 Capital Outlay Five-Year Plan

Institution	Project	Activity	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020
Capital Outlay	Standard Projects						
2004 1 TCATs	TCAT Improvements		23,800,000				
2004 2 APSU 2004 3 JSCC	Fine Arts Improvements Health Sciences Building		20,300,000 17,000,000				
2004 5 JSCC 2004 4 ETSU	Fine Arts Classroom Building		39,150,000				
2004 5 TSU	Library Addition and Renovation *		0	17,240,000			
2007 6 TTU	Laboratory Science Building and Infrastructure		ů	80,250,000			
2007 7 ETSU	Lamb Hall Renovation		0	2,000,000	19,890,000		
1998 8 UoM	Biochemistry and Biology Facility	Construction	0	2,400,000	30,650,000		
2012 9 MTSU	Academic Classroom Building	Plan & Construct	0	1,400,000	28,240,000		
2012 10 Statewide	Community College Additions and Renovations	Plan & Construct	0	1,400,000	28,480,000		
2012 11 Statewide	TCAT Improvements Phase 2	Plan & Construct	0	1,100,000	12,110,000	1.50,000,000	1.50.000.000
Un-prioritized projects		Plan & Construct	0	44,210,000	30,630,000	150,000,000	150,000,000
	 Capital Outlay Total:		100,250,000	150,000,000	150,000,000	150,000,000	150,000,000
	Capital Maintenance Annual Renewal Total:		94,180,000	47,250,000	49,610,000	52,090,000	54,690,000
		- Capital Total:	194,430,000	197,250,000	199,610,000	202,090,000	204,690,000

*TSU is completing their master plan to develop the submission criteria for project substitution.

Classification B: Capital Maintenance Projects

Annual Renewal: This year's request, **\$94,180,000** is a reflection of TBR's annual request goal although many more projects were requested. Of the requested projects, there remains \$115,790,000 in unmet maintenance needs beyond the request.

Pri	Institution	Project	2015-2016	Running Total
1	Statewide	TCAT Roof Replacements	740,000	740,000
2	Statewide	TCAT MPE and Infrastructure Updates Phase 1	1,920,000	2,660,000
3	RSCC	Oak Ridge Campus Roof Replacement Phase 1	380,000	3,040,000
4	TTU	Roof Replacements	2,040,000	5,080,000
5	STCC	Roof Replacement and Envelope Repairs	770,000	5,850,000
6	UoM	Electric and Gas Utility Updates	3,000,000	8,850,000
7	VSCC	Site Lighting Updates	180,000	9,030,000
8	ETSU	Powerhouse Boiler Replacement	3,000,000	12,030,000
9	CISCC	Electrical Infrastructure Modernization 15.1	410,000	12,440,000
10	CoSCC	Powerhouse System Repairs Phase 1	400,000	12,840,000
11	ECOM	Sprinkler Updates 15.1	500,000	13,340,000
12	MTSU	Central Plant Control Updates	2,650,000	15,990,000
13	APSU	Music Mass Comm HVAC Replacement Phase 1	1,200,000	17,190,000
14	JSCC	Elevator Modernization 15.1	370,000	17,560,000
15	WSCC	Mechanical and Electrical Updates	750,000	18,310,000
16	PSCC	Boiler and Chiller Updates	700,000	19,010,000
17	TSU	Campus Elevator Replacements	2,500,000	21,510,000
18	DSCC	Building Mechanical System Modernization	320,000	21,830,000
19	ChSCC	Parking Lot Updates	850,000	22,680,000
20	NeSCC	Faculty Building Glass Replacement	220,000	22,900,000
21	MSCC	Exterior Building Repairs 15.1	280,000	23,180,000
22	VSCC	Wood Building Restroom Renovations	180,000	23,360,000
23	Statewide	TCAT Parking and Paving Repairs Phase 1	610,000	23,970,000
24	ETSU	Roof Replacements	2,000,000	25,970,000
25	RSCC	Oak Ridge Campus Roof Replacement Phase 2	370,000	26,340,000
			2.2,000	

FY 15/16 Capital Maintenance Annual Renewal Request

FY 15/16 Capital Maintenance Annual Renewal Request continued

Pri	Institution	Project	2015-2016	Running Total
26	UoM	Underground Steam Line Replacement	3,000,000	29,340,000
27	MTSU	Generator Replacement	830,000	30,170,000
28	TCAT Jackson	Drainage Updates	210,000	30,380,000
29	UoM	Mitchell and Clement HVAC Updates Phase 1	3,000,000	33,380,000
30	CISCC	Electrical Infrastructure Modernization 15.2	340,000	33,720,000
31	MTSU	Electrical Updates	1,450,000	35,170,000
32	ChSCC	Electrical Updates	800,000	35,970,000
33	STCC	Macon Campus Mechanical Updates 15.1	750,000	36,720,000
34	CoSCC	Powerhouse System Repairs Phase 2	400,000	37,120,000
35	ECOM	Sprinkler Updates 15.2	500,000	37,620,000
36	APSU	Music Mass Comm HVAC Replacement Phase 2	1,200,000	38,820,000
37	JSCC	Elevator Modernization 15.2	360,000	39,180,000
38	WSCC	Chiller and Cooling Tower Replacement	640,000	39,820,000
39	PSCC	HVAC Updates Phase 2	600,000	40,420,000
40	ETSU	Dome Code Updates	2,500,000	42,920,000
41	DSCC	Gymnasium Mechanical Updates	220,000	43,140,000
42	MSCC	Exterior Building Repairs 15.2	280,000	43,420,000
43	VSCC	Warf Lab Updates	150,000	43,570,000
44	TTU	Several Buildings Upgrades Phase 6	2,040,000	45,610,000
45	Statewide	TCAT MPE and Infrastructure Updates Phase 2	1,930,000	47,540,000
46	APSU	Campus Fire Alarm Modernization Phase 1	1,200,000	48,740,000
47	TCATCovington	Moisture Remediation	460,000	49,200,000
48	CoSCC	Roof Replacements	290,000	49,490,000
49	RSCC	Oak Ridge Campus Roof Replacement Phase 3	410,000	49,900,000
50	VSCC	Central Plant Cooling Tower Replacement	350,000	50,250,000
51	MTSU	BAS Control Panel Replacements	740,000	50,990,000
52	ETSU	Valleybrook Building System Replacement	1,300,000	52,290,000
53	STCC	Macon Campus Mechanical Updates 15.2	750,000	53,040,000
54	MTSU	Domestic Water-Sewer Systems Updates	680,000	53,720,000

56,720,000

FY 15/16 Capital Maintenance Unmet needs

Pri	Institution	Project	2015-2016	Running Total
56	TSU	Entrance Colonnade Repairs 15.1	2,000,000	58,720,000
57	UoM	Envelope Repairs Phase 1	3,000,000	61,720,000
58	MTSU	Exterior Building Repairs	1,480,000	63,200,000
59	Statewide	TCAT Maintenance Repairs and Corrections	1,330,000	64,530,000
60	TTU	Several Buildings Upgrades Phase 7	2,040,000	66,570,000
61	WSCC	Expo Center Access Corrections	640,000	67,210,000
62	ETSU	Accessibility and Code Corrections	2,000,000	69,210,000
63	RSCC	Technology Building Roof Replacement	200,000	69,410,000
64	UoM	Roof Replacements	4,100,000	73,510,000
65	MTSU	Jones Hall Plumbing Updates	1,450,000	74,960,000
66	CoSCC	Plumbing Repairs	400,000	75,360,000
67	CISCC	Underground Utility Lines Modernization	830,000	76,190,000
68	TSU	Entrance Colonnade Repairs 15.2	3,000,000	79,190,000
69	MTSU	Sidewalk Repairs	560,000	79,750,000
70	TTU	Several Bldgs Waterproof & Exterior Repairs	1,600,000	81,350,000
71	Statewide	TCAT Parking and Paving Repairs Phase 2	1,390,000	82,740,000
72	DSCC	Interior Gym Repairs	220,000	82,960,000
73	APSU	Campus Fire Alarm Modernization Phase 2	1,170,000	84,130,000
74	RSCC	O'Brien Building Roof Replacement	380,000	84,510,000
75	JSCC	Library HVAC Updates	680,000	85,190,000
76	TTU	Stormwater Replacement	440,000	85,630,000
77	MTSU	Stormwater Plan	800,000	86,430,000
78	ETSU	Water Line Repairs	2,200,000	88,630,000
79	TSU	HVAC Updates	1,750,000	90,380,000
80	PSCC	HVAC Updates Phase 3	1,800,000	92,180,000
81	ECOM	Building 178 Mechanical Updates	2,000,000	94,180,000
		Annual Maintenance Request	\$94,180,000	

Pri	Institution	Project	2015-2016	Running Total
82	CISCC	Site Corrections	100,000	94,280,000
83	WSCC	Claiborne County Exterior Updates	640,000	94,920,000
84	MSCC	Exterior Building Repairs 15.3	660,000	95,580,000
85	UoM	Envelope Repairs Phase 2	5,000,000	100,580,000
86	CoSCC	Restroom Updates	120,000	100,700,000
87	TCAT McMinnville	Restrooms Updates	200,000	100,900,000
88	TCAT Ripley	Interior Updates	240,000	101,140,000
89	TCAT Morristown	Restroom Updates	330,000	101,470,000
90	TCAT Oneida	Exterior Updates	240,000	101,710,000
91	TCAT Pulaski	Safety/ADA Updates	350,000	102,060,000
92	TCAT Knoxville	Restroom Updates	110,000	102,170,000
93	TCAT Ripley	Flooring Updates	170,000	102,340,000
94	TCAT Dickson	Restroom Repairs	210,000	102,550,000
95	TCAT Chattanooga	Auto Body Shop Interior Corrections	350,000	102,900,000
96	TSU	Life Safety/ADA Updates	1,000,000	103,900,000
97	UoM	Building Code and Safety Updates Phase 2	4,000,000	107,900,000
98	UoM	Building Code and Safety Updates Phase 3	4,000,000	111,900,000
99	UoM	Asbestos Abatement	1,000,000	112,900,000
100	UoM	Academic Buildings HVAC Replacements	5,500,000	118,400,000
101	WSCC	Sevier County Campus Reroof	640,000	119,040,000
102	TCAT Covington	Roof Replacement	430,000	119,470,000
103	UoM	Lambuth Maintenance Updates	3,000,000	122,470,000
104	APSU	Library Roof Replacement	2,000,000	124,470,000
105	MTSU	Peck Hall HVAC Update	1,250,000	125,720,000
106	ETSU	Mechanical Repair & Replacement	2,200,000	127,920,000
107	WSCC	Greeneville Campus Mechanical Corrections	640,000	128,560,000
108	TTU	Roaden Univ. Center Elec Updates Phase 1	3,160,000	131,720,000

FY 15/16 Capital Maintenance Unmet needs continued

FY 15/16 Capital Maintenance Unmet needs continued

Pri	Institution	Project	2015-2016	Running Total
109	RSCC	Dunbar Building Elevator Replacement	440,000	132,160,000
110	ETSU	Electrical Repair & Replacement	2,500,000	134,660,000
111	ETSU	Buildings System Repairs	1,000,000	135,660,000
112	PSCC	Chiller Replacement	520,000	136,180,000
113	APSU	Browning Building Mechanical Updates	3,000,000	139,180,000
114	TCAT Dickson	Chiller Replacement	330,000	139,510,000
115	MSCC	Marcum Building HVAC Modernization	100,000	139,610,000
116	TTU	Derryberry Hall Systems Replacement Phase 1	3,160,000	142,770,000
117	WSCC	Humanities Corrections	1,000,000	143,770,000
118	MSCC	Center Power Plant Motor Replacements	200,000	143,970,000
119	TCAT Chattanooga	Shop Building HVAC Corrections	1,250,000	145,220,000
120	UoM	Ball, Dunn, and Fieldhouse HVAC Updates	4,550,000	149,770,000
121	TSU	Plumbing Updates	2,500,000	152,270,000
122	TTU	Health & P.E. Bldg. Mech. Replacement Phase 1	3,100,000	155,370,000
123	TCAT Covington	Electrical Updates	470,000	155,840,000
124	APSU	Dunn Center HVAC Replacement	3,100,000	158,940,000
125	TSU	Tunnel Utility Piping Updates	2,500,000	161,440,000
126	ECOM	Clinical Education Building HVAC Replacement	1,750,000	163,190,000
127	TTU	Roaden Univ. Center Elec Updates Phase 2	3,160,000	166,350,000
128	TSU	Underground Utility Updates	2,500,000	168,850,000
129	MSCC	Underground Utility Lines Replacement	1,060,000	169,910,000
130	TTU	Derryberry Hall Systems Replacement Phase 2	3,160,000	173,070,000
131	TSU	Electrical Distribution Updates	2,500,000	175,570,000
132	TSU	Campus Center Updates	2,500,000	178,070,000
133	TTU	Health & P.E. Bldg. Mech. Replacement Phase 2	3,100,000	181,170,000
134	TSU	IT Infrastructure Updates	2,500,000	183,670,000
135	TTU	Roaden Univ. Center Elec Updates Phase 3	2,440,000	186,110,000

FY 15/16 Capital Maintenance Unmet needs continued

Pri	Institution	Project	2015-2016	Running Total
136	MSCC	McMinnville Campus Geothermal Modernization	730,000	186,840,000
137	MSCC	Fayetteville Campus Geothermal Modernization	610,000	187,450,000
138	MSCC	Central Power Plant Boiler Modernization	1,020,000	188,470,000
139	TSU	Window Replacements	1,500,000	189,970,000
140	RSCC	Campus Paving	390,000	190,360,000
141	TCAT Ripley	Parking Lot Updates	80,000	190,440,000
142	PSCC	Window Replacements	300,000	190,740,000
143	TCAT McKenzie	Door Replacements	140,000	190,880,000
144	TCAT Memphis	Door and Hardware Replacement	230,000	191,110,000
145	TCAT Livingston	Parking Lot Resurfacing	270,000	191,380,000
146	TSU	Access Control and Locking Updates	3,000,000	194,380,000
147	TCAT Whiteville	Pavement and Sidewalk Repairs	470,000	194,850,000
148	PSCC	Paving Repairs	500,000	195,350,000
149	TCAT Memphis	Pavement Updates	70,000	195,420,000
150	TCAT Covington	Door and Hardware Replacement	330,000	195,750,000
151	TCAT Dickson	Roof Repairs	550,000	196,300,000
152	TCAT Chattanooga	Courtyard Repairs	430,000	196,730,000
153	TCAT Covington	Paving Updates	90,000	196,820,000
154	ECOM	Window Replacements	1,250,000	198,070,000
155	MSCC	Parking and Roadway Repairs	1,010,000	199,080,000
156	TSU	McMinnville Campus Roof and Envelope Repairs	2,500,000	201,580,000
157	TTU	Waterproof & Exterior Repairs	2,700,000	204,280,000
158	MSCC	Several Buildings Interior Repairs	570,000	204,850,000
159	TCAT Covington	Restroom Updates	220,000	205,070,000
160	UoM	Wilder Tower Updates	4,900,000	209,970,000
		Capital Maintenance Request +Unmet Maintenance Needs	\$209,970,000	

Classification C: Project Disclosures (utilizing School Bonds and other funding sources) **Twenty-five (25)** other projects have been listed for informational purposes only.

FY15/16 Disclosed Projects

Institution	Project	Value	Source of Funds
UoM	Dining Services Improvements	1,970,000	Gift-in-place
UoM	Health and Sport Sciences Renovations	1,500,000	Plant Funds
UoM	Nutritional Research Lab Renovations	1,750,000	Plant Funds
UoM	Lambuth Student Service Upgrades	1,000,000	Plant Funds
UoM	McWherter Library Learning Improvements	750,000	Plant Funds
UoM	Recruitment Center Renovation	900,000	Plant Funds
UoM	Student Housing Roof and Brick Repair	1,250,000	Plant (auxiliary, housing)
UoM	Wilder Tower Upper Floor Completion	250,000	Plant Funds
ChSCC	CETAS Engineering Classrooms	250,000	Plant Funds
ChSCC	Hospitality Management Modifications	250,000	Gifts
ChSCC	Institute of Materials Joining & Testing Expansion	650,000	Federal grant (D. of Labor)
ChSCC	The Peace Center Construction	3,800,000	Gifts
NaSCC	Southeast Center Roof Replacement and Repairs	980,000	Plant Funds
NeSCC	Maintenance Building Exterior Improvements	220,000	Plant Funds
PSCC	Drainage and Landscaping Repairs	250,000	Plant Funds
PSCC	Strawberry Plains Roadway	320,000	Plant (student fees)
PSCC	Strawberry Plains Fitness Trail	490,000	Plant (student fees)
PSCC	Strawberry Plains Campus Build-out	3,500,000	Plant Funds
PSCC	Solar Energy Panel Installation	120,000	Plant (student fees)
Drojecto prop	osed for TSSBA funding Disclosure Subtotal	\$20,200,000	
TSU	Hale Stadium Modernization	18,000,000	TSSBA (revenues)
TSU	New Student Housing	37,600,000	TSSBA (revenues)
TSU	Avon Williams Parking Facility	7,000,000	TSSBA (revenues)
TSU	Incubation Center Replacement	6,000,000	TSSBA (revenues)
TSU	Main Campus Parking Facility	7,000,000	TSSBA (revenues)
UoM	Mynders Hall Renovation	4,600,000	TSSBA (revenues)
	TSSBA Disclosure Total	\$80,200,000 100,400,000	
		100,000	



MEETING:	Finance and Business Operations Committee
SUBJECT:	Presentation of the Capital Match Funding Report
DATE:	September 25, 2014
PRESENTER:	Vice Chancellor David Gregory
ACTION REQUIRED:	No Action Needed
STAFF'S RECOMMENDATION:	Information Only

BACKGROUND INFORMATION:

The Board will be given a presentation of the Capital Match Funding Report for FY 2015-2016. The following institutions have cumulatively raised \$49,313,484. The institutions being reported on today are: Nashville State Community College, Northeast State Community College, University of Memphis, Middle Tennessee State University, Volunteer State Community College, and Columbia State Community College.

2014 Capital Match Report

PROJECT	TBR CAPITAL PROJECT STATUS	TOTAL PROJECT COST	MATCH REQUIRED	MATCH PLAN	MATCH RAISED AS OF JUNE 2014	CAPITAL MATCH PLAN CHANGE FROM 2013
TCAT (Improvements)	Recommended to THEC for Construction Funding	\$24,600,000	\$1,230,000	All plant funds	100% available	NONE
APSU (Fine Arts)	Recommended to THEC for Construction Funding	\$21,300,000	\$5,325,000	All plant funds	100% available	Changed from 50% gifts and 50% plant funds to all plant funds.
Jackson State (Health Science)	Recommended to THEC for Construction Funding	\$18,000,000	\$1,800,000	\$1 million gifts, \$800,000 plant funds	100% available	NONE
ETSU (Fine Arts)	Recommended to THEC for Construction Funding	\$40,650,000	\$10,162,500	All gifts	\$4,536,849 gifts (another \$1,344,959 pledged)	NONE

PROJECT	TBR CAPITAL MATCH STAGE	TOTAL PROJECT COST	MATCH REQUIRED	MATCH PLAN	MATCH RAISED AS OF JUNE 2014	CAPITAL MATCH PLAN CHANGE FROM 2013
TSU (Library) <i>TSU has submitted a project</i> <i>substitution</i>	Approved for Planning	\$17,240,000	\$4,310,000			
TN Tech (Lab Science)	Approved for Planning	\$84,750,000	\$18,750,000	\$12,750,000 gifts, \$6 million plant	\$1 million gifts	NONE
ETSU (Lamb Hall)	Included in TBR list, but not yet recommended to THEC for Planning	\$21,890,000	\$5,472,500	\$4,472,500 gifts, \$1 million plant funds	0	NONE
U of M (Biochemistry)	Included in TBR list, but not yet recommended to THEC for Planning	\$35,100,000	\$8,237,500	All gifts	\$1.5 million gifts and \$1.2 million plant funds	NONE
MTSU (Academic Classroom)	Included in TBR list, but not yet recommended to THEC for Planning	\$29,640,000	\$7,410,000	\$6,410,000 gifts, \$1 million plant funds	0	NONE
Columbia State (Finney Library)	Included in TBR list, but not yet recommended to THEC for Planning	\$3,307,200	\$330,720	Plant funds to be back filled with fundraising	0	NONE

PROJECT	TBR CAPITAL MATCH STAGE	TOTAL PROJECT COST	MATCH REQUIRED	MATCH PLAN	MATCH RAISED AS OF JUNE 2014	CAPITAL MATCH PLAN CHANGE FROM 2013
Motlow State (Rutherford Co)	Included in TBR list, but not yet recommended to THEC for Planning	\$9,672,000	\$967,200	\$313,000 gifts, \$654,200 plant funds	All	Small change- from \$330,000 gifts to \$313,000 gifts with rest from plant funds.
Volunteer State (Warf Building)	Included in TBR list, but not yet recommended to THEC for Planning	\$4,420,000	\$442,000	All gifts	0	No developed plan last year. This year plan is 100% gifts.
Walters State (Sevier Co)	Included in TBR list, but not yet recommended to THEC for Planning	\$12,480,800	\$1,248,080	All gifts	\$266,000 gifts (another \$100,000 pledged)	NONE
ТСАТ	Included in TBR list, but not yet recommended to THEC for Planning	\$13,210,000	\$660,500	All plant funds	Available if needed now	NONE

Note: Project costs are escalated each year to reflect current construction costs. This escalation also increases the amount of match required. In most cases, when campuses are using a combination of gifts and plant funds to meet match requirements, the institution is increasing the amount of gifts as the match required increases.



MEETING:	Finance and Business Operations Committee
SUBJECT:	New Policy 4:01:00:01 - Budget Principles
DATE:	September 25, 2014
PRESENTER:	Vice Chancellor Dale Sims
ACTION REQUIRED:	Voice Vote
STAFF'S RECOMMENDATION:	Approve

BACKGROUND INFORMATION:

The Committee will review a new policy -4:01:00:01 Budget Principles. The budget principles included in this policy are intended to respond to the expectations of various stakeholders relating to the generation and expenditure of funds.

Policy 4:01:00:01 Budget Principles

Purpose

As a public entity, the System is responsible for the prudent management of resources entrusted to its care by Tennesseans. Ensuring that budgets developed by institutions and considered by the Board are prepared in accordance with sound budget principles is fundamental to good stewardship of System financial resources. The budget principles included in this policy are intended to respond to the expectations of various stakeholders relating to the generation and expenditure of funds. All System and institutional officials responsible for budgeting processes are directed to adhere not only to the specific requirements of this policy, but to also act within the spirit of this policy and in a manner that evidences forthrightness and engenders public trust.

Guiding Principles

Working within the institution's shared governance process, each Chief Executive Officer has the responsibility and full authority to propose a budget to the Chancellor and Board. The Chief Executive Officer will ensure that the process for budget development is open, provides for accountability, includes appropriate constituencies in budget planning, and incorporates clear guidelines and adequate training for those involved.

In the development and submission of budgets, each Chief Executive Officer shall adhere to the following principles.

- 1) Budgetary needs should be prioritized relative to the institution's core mission and consistent with its strategic plan, with resources aligned accordingly. In situations where resources are constrained or limited, resources should be redistributed as needed to ensure that limited resources meet the highest priority needs of the institution.
- 2) Budgets must respect generational neutrality. In general, this to say that the cost of educating the current generation of students should be borne by the current generation and not be deferred to future generations.
- 3) The Budget must be balanced:
 - a) In total, such that all planned expenditures do not exceed expected revenues and use of reserves or other non-recurring funds; and
 - b) On a recurring basis, such that planned ongoing expenditures do not exceed expected recurring revenues. Use of non-recurring funds to meet recurring expenditures is discouraged; however, it is acknowledged that circumstances may arise when it is in the best interest of the institution to do so. In the event non-recurring revenues are budgeted to meet recurring expenses, this must be specifically disclosed to the Board as part of the budget consideration process, including justification and the institution's plan for achieving recurring balance.
- 4) A degree of fiscal conservatism must be incorporated in the budget to reduce the risk of year-end deficits by:

- a) Ensuring all costs are fully recognized. Use of anticipated savings as a funding source (e.g., lapsed salaries) for recurring expenses is discouraged. If anticipated savings are used to fund recurring expenses, this must be specifically disclosed to the Board as part of the budget consideration process;
- b) Using financially conservative, yet reasonable, revenue estimates in light of existing conditions. Estimates of revenues derived from students must be based on analysis of historic enrollment patterns, modified for any recent observable patterns. The basis for student derived revenue estimates must be communicated to the Board as part of the budget consideration process; and
- c) Maintaining appropriate contingency funds for revenue shortfalls and emergencies for both Education & General and Auxiliary operations, consistent with relevant TBR policies and guidelines.
- 5) Related to the principle on generational neutrality and to ensure the long term viability of the institution, sufficient provision must be made in both Education & General and Auxiliary budgets to annually fund:
 - a) Maintenance and facilities renewals to the physical plant and grounds; and
 - b) Acquisition, repair and replacement of teaching equipment, computers, and other equipment.
- 6) Opportunities for cost savings arising from shared services and resources between departments and organizations within an institution and among other institutions should be aggressively pursued.

Operational Provisions

Accountability for the effective management of the budget rests with the institution's Chief Executive Officer, who ensures that proper controls and budget management policies are established.

Guidelines may be developed that further direct and clarify application of the above principles in the budget development and administration process. The Chancellor is authorized to issue directives on these matters consistent with the provisions of this policy.



MEETING:	Finance and Business Operations Committee
SUBJECT:	New Policy 4:01:00:02 - Institutional Financial Performance
DATE:	September 25, 2014
PRESENTER:	Vice Chancellor Dale Sims
ACTION REQUIRED:	Voice Vote
STAFF'S RECOMMENDATION:	Approve

BACKGROUND INFORMATION:

The Committee will review a new policy -4:01:00:02 Institutional Financial Performance. It is the policy of the Board that institutions have a sound financial base and demonstrate financial stability sufficient to support the mission of the institution over the long term. Although missions may vary among institutions, a sound financial base and a pattern of financial stability provide the foundation for accomplishing an institution's mission, regardless of changing economic conditions. Financial and physical resources should be managed in a manner that permits the institution to fulfill its mission long term.

Policy 4:01:00:02 - Institutional Financial Performance Policy/Guideline Area

Business & Finance Policies

Applicable Divisions

TCAT's, Community Colleges, Universities, System Office

Purpose

It is the policy of the Board that institutions have a sound financial base and demonstrate financial stability sufficient to support the mission of the institution over the long term. Although missions may vary among institutions, a sound financial base and a pattern of financial stability provide the foundation for accomplishing an institution's mission, regardless of changing economic conditions. Financial and physical resources should be managed in a manner that permits the institution to fulfill its mission long term.

Policy/Guideline

Responsibility: The chief executive officer of each institution is responsible for administering and managing the institution's financial affairs in such a manner as to ensure the institution's current and future financial health. This policy establishes the tools used to assess the financial health of an institution, the reporting process, and actions to be taken if an institution shows signs of financial weakness.

Background: The analytical framework contained within this policy is derived from *Strategic Financial Analysis for Higher Education; Identifying, Measuring & Reporting Financial Risks*; Seventh Edition, published by KPMG; Prager, Sealy & Co., LLC; and ATTAIN. This framework and its primary metric, referred to as the Composite Financial Index ("CFI"), are widely used in the higher education community to understand the financial health of institutions. The methodology, ratios, and related benchmarks contained in this policy are taken from this publication.

To determine an institution's financial performance, four questions are asked:

- Are resources sufficient and flexible enough to support its mission;
- Does financial asset performance support the institution's strategic direction;
- Do operating results-indicate the institution is living within its available resources; and
- Is debt managed strategically to advance its mission.

To address these four questions, data from an institution's unaudited financial report are used to determine four "core" financial ratios that are then combined into a single composite metric of financial condition – the Composite Financial Index.

Calculation of Core Ratios and CFI: All calculations include the financial results of the institution's component unit (i.e. related foundation(s), noted as "CU") to present a comprehensive picture of the institution's overall financial condition. The data source for calculation of each ratio is the institution's unaudited annual financial report, with all calculations reflecting the results from a single year (i.e. no use of moving averages). The four core financial ratios, including general descriptions, the calculation method, data sources, an expected performance standard, and a performance watch level and a similar description of the calculation and interpretation of the Composite Financial Index value, are as follows.

• Return on Net Assets

<u>Description</u>: The return on net assets ratio measures total economic return during the fiscal year. This measure is similar to the return on equity ratio used in examining for profit concerns and answers the questions, "Are they better off financially than they were a year ago" and "Does financial asset performance support the strategic direction of the institution?" While investments in plant, a capital campaign, or a poor stock market can all create year to year volatility in this measure, the trend over time should be positive.

Calculation:

<u>Change in Net Assets + CU Change in Net Assets</u>

Total Net Assets (beginning of year) + CU Total Net Assets (beginning of year)

<u>Expected Performance Standard</u>: The return on net assets ratio should be at least 3 percent above the rate of inflation. For example, if the Consumer Price Index (CPI) is at 3 percent, a return on the net assets ratio of 6 percent is desirable.

<u>Watch Level</u>: Consistently below the rate of inflation. Anything below the rate of inflation indicates a reduction of the institution's asset base in real dollars, thereby eroding the purchasing power of institutional resources for future generations.

• Net Operating Revenues Ratio

<u>Description</u>: The net operating revenues ratio indicates an operating surplus or deficit in the given fiscal year. A positive ratio indicates that the institution experienced an operating surplus for the year. This ratio is similar to a profit margin and answers the questions, "Did they balance operating expenses with available revenue" and "Do the operating results indicate that the institution is living within available resources?" Depreciation expense is included to reflect the use of physical assets in measuring operating performance.

Calculation:

Operating Income (Loss) + Non-operating Revenues (Expenses) + <u>CU Change in Unrestricted Net Assets</u> Operating Revenues + Non-operating Revenues + CU Total Unrestricted Revenue

<u>Expected Performance Standard</u>: A ratio of 4.0%. This is considered adequate to keep pace with the growth in operating expenses and maintain reserves at acceptable levels.

<u>Watch Level</u>: Consistently below zero. A deficit in a single year does not necessarily indicate a problem, but deficits over several years are a cause for concern and suggest that the institution's mission cannot be sustained and institutional finances should be restructured.

• Primary Reserve Ratio.

<u>Description</u>: The primary reserve ratio measures financial strength and flexibility by comparing expendable net assets to total expenses. This measure answers the question, "How long can the institution survive without additional net assets generated by operating revenue?"

Calculation:

Expendable Net Assets + CU Expendable Net Assets Total Expenses + CU Total Expenses

<u>Expected Performance Standard</u>: A ratio of 0.40 (representing about 5 months of expenses) or higher. At this level an institution has the flexibility to manage minor financial disruptions and other unforeseen events with less need to immediately disrupt ongoing activities. At this level, an institution can be expected to carry on a reasonable level of facilities maintenance activities.

<u>Watch Level</u>: A ratio of 0.133 (represents less than 1.5 months of expenses in ready assets) or less. Institutions at these levels have less operating flexibility to meet unexpected events, generally lack sufficient resources to pursue strategic initiatives, and may struggle to invest in plant maintenance.

• Viability Ratio

<u>Description</u>: The viability ratio measures the financial health of the institution by comparing total expendable net assets to total current and non-current liabilities. This ratio is similar to a coverage ratio used in the private sector to indicate the ability of an organization to cover its long term debt from readily available resources and answers the questions, "How much of their debt can the institution pay off with existing resources" and "Is debt managed strategically to advance the institution's mission". For

institutions with no debt, this ratio is ignored in the calculation of the CFI score. A ratio of 1.0 indicates an institution has expendable resources sufficient to satisfy all outstanding plant related debt.

Calculation:

Expendable Net Assets + CU Expendable Net Assets Plant Related Debt + CU Plant Related Debt

<u>Expected Performance Standard</u>: A ratio of 1.25 or higher (the higher the ratio, the stronger the creditworthiness of the institution). At these levels, an institution has increased flexibility to address unexpended events.

<u>Watch Level</u>: A ratio of 0.41 or less. Similar to the primary reserve ratio Watch level, institutions at this level have decreased flexibility to respond to unforeseen events, essentially a reduced "margin of error" in the financial management of the institution. Dropping below a ratio of 0.41 may identify the institution as a credit risk.

Composite Financial Index (CFI): After their calculation, these four ratios are combined to deliver a single measure of the overall financial health of the institution. By blending these four core financial ratios into one metric, a more balanced view of the institution's finances is provided since weakness in one measure can be offset by strength in another. Additionally, measuring the index over time provides a glimpse as to the progress institutions are making toward achieving financial goals. CFI scores range from a low of -4.0 to a high of 10.0. The CFI is computed using a four-step methodology:

- 1. Computing the values of the core ratios as outlined above;
- 2. Calculating strength factors by dividing the core ratios by threshold values;
- 3. Multiplying the factors by specific weights; and
- 4. Totaling the resulting scores to obtain the composite financial index.

Universities (Institutions with Outstanding Debt)

		Threshold		Strength				
Core Ratio Value		Value		Value		Weight		Score
Return on Net Assets	/	0.020	=	0.00	Х	20%	=	0.00
Net Operating Revenues	1	0.013	=	0.00	Х	10%	=	0.00
Primary Reserve	1	0.133	=	0.00	Х	35%	=	0.00
Viability	1	0.417	=	0.00	Х	35%	=	0.00
		Comp	osi	te Financial	Ind	ex Score	=	0.00

Community Colleges and TCATs (Institutions with No Outstanding Debt)

		Threshold		Strength				
Core Ratio Value		Value		Value		Weight		Score
Return on Net Assets	/	0.020	=	0.00	Х	30%	=	0.00
Net Operating Revenues	1	0.013	=	0.00	Х	15%	=	0.00
Primary Reserve	1	0.133	=	0.00	Х	55%	=	0.00
Viability	1	0.417	=	0.00	Х	0%	=	0.00
	•	Comp	osit	te Financial	Ind	ex Score	=	0.00

<u>Expected Performance Standard</u>: A score of at least 3.0. *Strategic Financial Analysis for Higher Education* indicates that at this level an institution is relatively financially healthy in that sufficient liquid resources exist to meeting unforeseen circumstances, net operating revenues are adequate, expendable net assets exceed the level of debt, and the return on net assets is reasonable.

<u>Watch Level</u>: A score of 1.0 or less. Again, *Strategic Financial Analysis for Higher Education* suggest that scores of 1.0 or below call into question the institution's ability to carry out existing programs and survive.

Review Periods: While important, the Board acknowledges that annual results should be placed in context by reviewing longer terms trends. By focusing on 3 to 5 year trends, the Board believes the long term financial health of an institution may be better ascertained.

Process for Reporting: Within thirty days of submission to the System Office of published financial statements, each institution's chief business officer or TCAT director shall be responsible for calculation of the institution's core ratios and CFI score and submitting this information to the System Office. As part of this submission, the chief business officer or TCAT director shall provide a narrative that explains the factors underlying changes in ratio values and CFI scores from the prior year, and whether these factors were planned or unexpected. If Watch Level performance is evidenced on any indicator, the submission shall also address what action the institution plans to take to improve the ratio or score in subsequent years.

The System Office shall review institutional submissions. For any measure that evidences Watch Level performance, the System Office will review with the chief business officer or TCAT director the adequacy of the institution's plan to address the issue. Concerns regarding the adequacy of such plans, if any, shall be communicated to the Chancellor and the institution's chief executive officer. If a Watch Level performance issue persists, it will be brought to the attention of the Chancellor and the Board in an exception report.

On an annual basis, the Board shall be advised on the aggregate overall financial performance of the System and its institutions, in summary by sector. The System Office staff shall report to the Board any institution whose performance meets the Composite Financial Index Watch Level criteria specified in this policy.

Sources

Strategic Financial Analysis for Higher Education; Identifying, Measuring & Reporting Financial Risks; Seventh Edition, published by KPMG; Prager, Sealy & Co., LLC; and ATTAIN.

Contact



MEETING:	Finance and Business Operations Committee Meeting
SUBJECT:	Information Technology Resources Policy 1:08:00:00
DATE:	September 25, 2014
PRESENTER:	Thomas Danford
ACTION REQUIRED:	Voice Vote
STAFF'S RECOMMENDATION:	Approve

BACKGROUND INFORMATION:

The existing Information Technology Resources Policy 1:08:00:00 is being revised to establish the parameters for guidelines that will provide for creation and maintenance of a secure systems infrastructure, protect the confidentiality and integrity of electronic information and the privacy of system users, and ensure compliance with applicable state and federal laws.

Information Technology Resources: 1:08:00:00

Policy Area

Governance, Organization and General Policies

Applicable Divisions

TCATS, Community Colleges, Universities, System Office, Board Members

Purpose

The purpose of this policy is to establish the parameters for guidelines that will provide for creation and maintenance of a secure systems infrastructure, protect the confidentiality and integrity of electronic information and the privacy of system users, and ensure compliance with applicable state and federal laws.

Policy

I. General Policy

A. The Board of Regents shall rely on the Chief Executive Officers of the System and its institutions and the System and institutional chief information officers to develop, adapt, and administer the information technology resources of the System utilizing methods and procedures that promote operational efficiency and the advancement of learning.

B. Guidelines shall be developed that articulate system-wide standards, procedures, and practices for key information technology processes.

1. The System shall review industry best practices and, to the degree appropriate and applicable, incorporate best practice into information technology guidelines.

a. It is the Board's expectation that information technology guidelines shall address, but not be limited to, protection of personally identifiable information, acceptable use of system information technology resources, password requirements, timeliness of system maintenance activities, and access controls. b. Leadership in the development of system wide information technology guidelines shall be the responsibility of the System's chief information officer.

II. Supplementary Institutional Policies and Regulations

A. TBR Institutions are authorized and encouraged to develop institution-specific policies and regulations relating to the use of information technology resources, provided such policies and regulations are consistent with Federal and State law and with this and other policies and guidelines of the Tennessee Board of Regents.

1. In particular, institutions may develop policies and guidelines that are more stringent, but not less stringent, than the system policies and guidelines (e.g. required password character length may be longer than that stated in the system-level guideline but not less).

III. Conformance with State Policies

A. TBR policies and guidelines regarding information technology are intended to conform to best practices for institutions of higher education.

B. To the extent practicable, the policies and guidelines should also align with the State of Tennessee's information technology policies and guidelines established by the Office of Information Resources.

IV. Applicability

A. Unless otherwise specified therein, this policy and associated guidelines shall apply to all persons and organizations accessing or using the information technology facilities and resources, including databases, owned, leased or administered by the TBR, including, but not limited to, all employees and contractors of the Tennessee Board of Regents and its constituent Institutions, and to all students enrolled at TBR Institutions.

Source

Related Policy

G-050, G-051, G-052, G-053



MEETING:	Finance and Business Operations
SUBJECT:	TBR System State Funding Requests for FY 2015-2016
DATE:	September 25, 2014
PRESENTER:	Vice Chancellor Dale Sims
ACTION REQUIRED:	Voice Vote
STAFF'S RECOMMENDATION:	Approval

BACKGROUND INFORMATION:

On an annual basis, Board staff develops a list of System funding needs that are not recognized through the higher education funding formula. Items identified are intended to have broad benefit across the System and to align with the State's strategic goals. Consideration of these items by the Board is the first step in this process. Any items approved by the Board will be submitted to the Tennessee Higher Education Commission for its consideration. TBR items endorsed by the Commission are then forwarded to the Governor for his consideration in developing his FY 2015-2016 budget recommendations to the General Assembly. The legislature then ultimately determines which items recommended are funded. The items listed below total approximately \$24.8 million in recurring and non-recurring funds.

While each of the following items is worthy of consideration, it is noted that the System's first funding priority is that THEC's formula funding recommendations be sufficient to recognize improvements in outcomes funded through the outcome formula.

1. Support for Guided Pathways to Success (GPS) Programs at Community Colleges: <u>\$200,000</u> recurring

The Complete College Tennessee Act required use of cohort programs at community colleges. This funding request would be used to establish a position and related support cost to coordinate the system wide development of policy, implementation of structured learning communities (aka: cohorts based block schedules, guided pathways, default degree pathways, degree maps, etc.), development of appropriate accountability protocols and sharing of best practices. TBR and its institutions have been fortunate to receive technical support and some program development funding from Lumina, Complete College America, and the US Department of Labor to pilot structured learning community support programs. Based on the success of these pilots we believe system wide implementation should be a high priority of the system. We also believe significant additional external support for program expansion may be forthcoming from Lumina and/or the Bill and Melinda Gates Foundation. The TBR System Office does not currently have the capacity to effectively pursue these opportunities.

2. Workforce Development Equipment Funding: <u>\$16.5 million non-recurring</u>

In FY 2013-14 the Governor and legislature provided \$16.5 million to fund the acquisition of equipment needed by community colleges and TCATs to expand and/or establish in-demand workforce training program. This request represents the second phase of funding for this purpose.

3. Workforce Development Equipment Funding: \$5.0 million non-recurring

In addition to requesting the second phase of funding for community colleges and TCATs, it is requested that \$5.0 million be made available to create a pool where universities are eligible for funding to achieve the same workforce development goals. Each TBR university is charged with serving the needs of their geographic area, including workforce development needs. Examples of programs which most directly support workforce needs include those in the nursing and allied health areas.

4. Community College Marketing Plan: <u>\$2.0 million recurring</u>

CCTA created the goal of a unified community college system. Part of achieving goal is addressing the lack of awareness among target markets of the value of community colleges. The System has pursued a branding campaign to complement existing institutional efforts. The Board agreed to support the marketing plan by dedicating a portion of FY 2013-14 maintenance fee increase to that purpose (\$1.2 million or 0.5%). If the funding request is granted, the Board would "roll back" a portion of the maintenance fee tuition used to support this purpose

5. Workforce Development Assistant VC: <u>\$200,000 recurring</u>

TBR was asked to support the development of skills panels in Middle Tennessee to ensure the proper link between educational programs and business needs. The System Office also has a role in supporting recently enacted legislation (the Labor Education Alignment Program, or LEAP) that attempts to again link the needs of the business community to institutions of higher education. To date, support for this effort has been achieved by temporarily re-purposing an existing staff position. Recurring funding is requested to ensure long term support for these workforce development efforts.

6. Funding to Sustain Key Completion Initiatives: <u>\$250,000 recurring</u>

As TBR has worked with the Governor's Office on developing Governor Haslam's Drive to 55 initiatives, we have been significantly hampered by the lack of dedicated "special projects" staff resources to work with other stakeholders on early stage development and vetting of potential innovations. Additional staff resources would give TBR the ability to be more proactive in assessing opportunities for strategic innovations and the development of later stage development and implementation planning. A key aspect of this work will be developing expectations and appropriate evaluative metrics for any initiatives chosen for further development of full-scale implementation.

7. Curriculum Alignment, Community College Assistant VC: \$200,000 recurring

As part of the CCTA unification of the community colleges into a system, and in support of the Guided Pathways to Success (GPS) initiative, TBR has undertaken the alignment of A.A.S. career/technical programs of study. The alignment process and the resulting curricula allows greater transferability of credits, the development of architected pathways, block scheduling/cohort development, prior learning credit recognition, and better connectivity of course content to the needs of business/industry. To date, support for this effort has been achieved by temporarily re-purposing an existing staff position, with the support of grant funding. Recurring funding is requested to ensure long term support for the curriculum development efforts.

8. Funding to Acquire Software and Implement an Electronic Degree/Program Approval Process: \$500,000 non-recurring

In support of the curriculum approval process required by the Tennessee Higher Education Commission, the regional accrediting agency and professional accrediting agencies, a consistent and efficient means of TBR board-level approval is required. The acquisition of a unified, multi-tiered academic program approval software system would allow TBR to move from a paper intensive process to a more transparent, and efficient electronic degree and program approval format. Additionally, the software will provide the possibility of producing a unified electronic catalog for the aligned community college curricula.

END



MEETING:	Finance and Business Operations Committee
SUBJECT:	Update on Dual Enrollment Fee
DATE:	September 25, 2014
PRESENTER:	Vice Chancellors Dale Sims and Warren Nichols
ACTION REQUIRED:	No Action Needed
STAFF'S RECOMMENDATION:	N/A

BACKGROUND INFORMATION:

The goal of both the Complete College Tennessee Act and Tennessee's "Drive to 55" initiative is to increase the number of high school students who successfully earn a postsecondary credential. Dual enrollment is an important programmatic strategy that furthers these goals by bridging the gap between high school and college.

At the time this document was created, the Administration and the Tennessee Board of Regents central office continue discussions about how best to distribute funds that will best support the efforts to engage students that are "on the fence" about attending college.

Vice Chancellors Sims and Nichols will give the Board an update on the status of the dual enrollment fee.



MEETING:	Finance and Business Operations Committee
SUBJECT:	Overview of System Level Procurement Activity
DATE:	September 25, 2014
PRESENTER:	Vice Chancellor Dale Sims
ACTION REQUIRED:	No Action Needed
STAFF'S RECOMMENDATION:	Accept Report

BACKGROUND INFORMATION:

The Committee will hear a presentation summarizing procurement activities.

Committee On Audit

Materials for this meeting will be under a separate cover.



MEETING:	Quarterly Board Meeting
SUBJECT:	Report of the Regents Award for Excellence in Philanthropy
DATE:	September 26, 2014
PRESENTER:	Regent Fran Marcum
ACTION REQUIRED:	None - Information Purposes Only
STAFF RECOMMENDATION:	Not Applicable

Mr. Lars Eriksson accepted the prestigious Regents Award for Excellence in Philanthropy on behalf of Austin Peay State University, May 15, 2014. In the photo below from left to right are: President Tim Hall, Lars Eriksson, and Regent John Farris.

Recipients of the Regents award for Excellence in Philanthropy are selected due to their generosity of time and resources, influence on volunteers to become involved in fund raising, active promotion of the importance of higher education, leadership in philanthropy, exceptional civic responsibility and integrity.





MEETING:	September Quarterly Board Meeting
SUBJECT:	Revision of TBR Bylaws
DATE:	September 26, 2014
PRESENTER:	General Counsel Mary G. Moody
ACTION REQUIRED:	Roll Call Vote
STAFF'S RECOMMENDATION:	Approval

BACKGROUND INFORMATION:

In accordance with Article XII of the Board bylaws, The Board was given notice of the intent to bring changes to its Bylaws before the Board at the June 20, 2014 quarterly meeting.

The proposed revisions include ministerial changes that change the numbering and name, reassigning it from a policy appendix in the 6 series, and renaming the Bylaws as document #1 in the Resource Document section of the TBR General Counsel website, as well as amending the Purpose section accordingly.

The proposed revision to Section I. C. 1. of the Bylaws adds language clarifying that the state university and community college system includes the colleges of applied technology.

The proposed revision to Section VII. F. of the Bylaws adds language that would allow a committee to meet in the absence of a quorum to hear informational reports.

The proposed revision to Section VII. I. adds language clarifies that, in the absence of the Chairman of the Board, the Vice-Chairman shall be an ex officio member of all committees with the authority to vote.

The proposed revision to Section VII. M. 1. e. changes the name of the Committee on Public Affairs to the Committee on External Affairs, and sets out the duties of the newly renamed committee.

A copy of the Bylaws with the proposed revisions is included for your review.

Policy Area

6=Appendices Resource Document

Number- 6:06:00:00 1

Name: Tennessee Board of Regents Bylaws

Purpose

The purpose of this policy appendix the **<u>Bylaws</u>** is to establish the purpose and operation of the Tennessee Board of Regents.

Applies To

AII TBR

Definitions

Policy

I. Name, Charter, and Purpose

A. Name: The name of the system established by T.C.A. § 49-8-101 is The State University and Community College System of Tennessee.

B. Charter: The charter consists of the Acts of the General Assembly of the State of Tennessee codified at T.C.A. §49-8-101 et seq. and T.C.A. §49-11-401, et seq.

C. Purpose: The purpose of the Board of Regents shall be:

1. To establish, govern, manage, and control the Tennessee State University and Community College System <u>that is comprised of the</u> <u>universities, community colleges and colleges of applied</u> <u>technology designated in T.C.A. §49-8-101(a)</u>. The Board of Regents views itself as the responsible agency for the purposes and proposals of the System subject only to legislative mandated review.

2. To develop a system organization that will provide coordination of the system of institutions and area vocational-technical schools while at the same time preserving the unique qualities, integrity, and regional and community relationships of each of the institutions and schools.

3. To provide essential centralized services and uniform procedures which will increase the individual effectiveness and improve operations of each of the institutions and schools of the System.

4. To increase the ability of the institutions and schools and the System to compete and account for state appropriations, while providing more efficient utilization of state resources provided for their support.

5. To assure more effective lay and public direction and System policy guidance thus preserving citizens' control of postsecondary education in Tennessee.

II. Elements of the State University and Community College System

A. The elements of the System shall be the institutions and colleges of applied technology, the Board of Regents, and the Chancellor.

III. Members

A. Members

1. The composition of the membership of the Board, the terms of office, and the conditions of membership are as provided in T.C.A. § 49-8-201 through 49-8-204, as amended, and are incorporated by reference into these bylaws as if fully set forth herein, including all future amendments thereto.

B. Power of Members

1. Individual members of the Board enjoy equal right with all other members:

- a. the right to vote,
- b. the right to participate fully in all considerations before the Board,

c. the right to enter motions and to submit recommendations, and

d. all rights and privileges afforded the Board by law and regulation when sitting in deliberative session.

2. As individuals when not participating in meetings of the Board or any of its duly constituted committees, members enjoy the same rights and privileges of any citizen of the State of Tennessee as pertains to the governance, control, and management of institutions and schools under the Board.

3. As individuals, members shall not speak for the Board unless so specifically authorized by the Board.

C. Responsibilities of Members

1. When participating in meetings of the Board or its duly constituted committees, members are responsible for the entire System.

2. They are responsible for representing the entire System without regard for any congressional district or area of the State or for any individual institution or school within the State.

3. Members are enjoined from espousing the cause of any one institution or school over the interests of others or the System as a whole.

D. Expenses of Members

1. Board business-related and travel expenses, including lodging and meals encountered in connection with meetings of the Board or duly constituted committees thereof shall be reimbursable at rates established by Board policy in accordance with Tennessee State Regulations for Travel.

E. Minority Views

1. Upon announcement of any vote of a meeting of the Board or one of its duly constituted committees, a member holding a minority view may request his or her view by made a matter of record.

2. Such minority view shall be submitted in writing to the Secretary.

IV. Meetings of the Board

A. Regular Meetings

1. The Board shall hold at least one (1) stated meeting annually on a day or days determined by the board from year to year and at called meetings that may be necessary, to be called by the secretary, giving at least five (5) days' notice to the board members, but the board may adjourn the stated or called meetings to any date that it may set for adjournment.

B. Special Meetings

1. Special meetings of the Board of Regents may be called for any purpose by the Chairman by request in writing to the Secretary, or by the Secretary upon written request from four other members of the Board.
2. The requests shall state the purpose of the proposed meeting.

3. Business transacted at all special meetings shall be confined to the objects stated in the call.

C. Location

1. The Secretary shall issue each calendar year the regular meetings of the year and their locations as well as those special meetings as may be known.

2. It shall be the purpose of the Board to meet as feasible at the campus of each institution of the System.

D. Notice

1. The Secretary shall give each member of the Board at least five days' written notice of a regular or of special meetings of the Board.

2. The Secretary, upon advice from the Chancellor and Board, shall prepare an annotated agenda to accompany each notice of a regular or special meeting of the Board.

3. The notice shall be mailed to the address appearing on the Secretary's records.

4. Emergency meetings may be called by telephone or telegraph notification with the understanding that similar notices are provided all members.

5. Public notice of all meetings shall be furnished the news media.

E. Quorum

1. At all meetings of the Board of Regents, nine voting members shall constitute a quorum for the transaction of business.

2. The action of a majority of the voting members of the Board present at any meeting shall be the action of the Board, except as may be otherwise provided by these Bylaws.

F. Order of Business

1. The following shall be the order of business at each regular meeting of the Board, but the rules of order may be suspended by the Board:

a. Roll call.

b. Consideration of minutes of last regular meeting and of special meetings held subsequently and their approval or amendment.

c. Consideration of interim Board actions taken by the Chancellor.

- d. Reports of committees.
- e. Reports of the Chancellor.
- f. Reports of Presidents and Directors.
- g. Unfinished business.
- h. New business.

G. Procedures

1. Any member of the Board may be represented at a meeting of the Board, but cannot under any conditions register a vote by proxy.

2. When a member identifies a conflict of interest in connection with a vote on a matter before the Board, he or she should withhold his or her vote. Such matter shall not be made a matter of record except by express request of the member.

3. Record votes shall be called for on all motions or resolutions presented to the Board providing for: the allocation or expenditure of funds; creation of any financial liability against any institution, school, or agency of the System; any revision of the Bylaws, the adoption of a new Bylaw or the appeal of an existing Bylaw; and the documentation of any transaction as may be required or deemed desirable in the judgment of the Chairman. Upon demand of any member present, a record vote may be called for on any matter before announcement of a vote previously taken. A record vote shall require a majority of the entire voting membership of the Board for passing.

4. A motion to reconsider shall be made by a member who voted on the prevailing side and must be made at the same meeting.

H. Adjourned Meetings

1. The Board may adjourn any regular or special meeting to any date it may set.

2. If a quorum is not present, any regular or special meeting may be adjourned by the members attending until a quorum shall be present.

I. Joint Meetings

1. From time to time, the Board may find it appropriate to meet jointly with some other board or body.

2. In such meetings, the Board shall retain its constituted integrity as established under law and in accordance with these Bylaws.

J. Minutes

1. Minutes shall be taken at each meeting of the Board and shall provide a permanent record of such meeting.

2. Minutes need not be a verbatim record of a meeting but should provide adequate basis upon which implementing actions may be taken or permanent policies be extracted therefrom.

3. Minutes of each regular meeting and of subsequent special meetings shall be circulated for consideration of the members prior to the next regular meeting at which time they shall be approved as attested to by the Vice Chairman and the Secretary of the Board.

V. Office of the Board of Regents

A. The office of the Board and of the Chancellor of the State University and Community College System and his or her staff shall be located in Nashville, Tennessee. (T.C.A. § 49-8-202)

VI. Duties of the Board

A. The Board of Regents shall be responsible for the operation of the State University and Community College System of Tennessee as provided by the laws of the State of Tennessee. The Board shall be responsible for the government, management, and control of the system.

B. The Board is empowered:

1. To employ the Chancellor, define his or her duties, and within budgetary limitations, fix his or her compensation.

2. To select and employ presidents of the institutions and to set their salaries and terms of office.

3. To confirm or establish policies and procedures for the appointment of administrative personnel, faculty, and other employees of each institution and school and fix their salaries and terms of office.

4. To prescribe curricula and requirements for diplomas and degrees.

5. To approve the operating and capital budgets of each institution and school and otherwise set policies for their fiscal affairs.

6. To establish policies and regulations regarding the campus life of the institutions and schools, including, but not limited to the conduct of students, student housing, parking, and safety.

7. To assume general responsibility for the operations of the institutions and schools, delegating to the presidents and directors such powers and duties as are necessary and appropriate for the efficient administration of their respective institutions and schools and their programs.

8. To receive donations of money, securities, and property from any source on behalf of the institutions and schools of the System which gifts shall be used in accordance with the conditions set by the donor.

9. To purchase land subject to the terms and conditions of state regulations, to condemn land, to erect buildings and equip them for the institutions and schools subject to the terms and conditions of legislative appropriations.

10. To be vested with title to property transferred from the State Board of Education and to property donated or purchased subsequent thereto.

11. The Board shall have such other powers not otherwise prescribed by law, as are necessary to carry out its duties. (T.C.A. §49-8-02 and §49-8-203)

C. In fulfilling its responsibilities for the governance of the System, the Board shall perform continuous review and evaluation of its purposes, duties, Bylaws, policies and operations, and shall affect such changes necessary to ensure effectiveness and responsiveness to the needs of the System and the State.

VII. Committees of the Board

A The Board of Regents as a whole shall be responsible for the operation of the State University and Community College System.

B. The Board may organize standing and special committees as necessary to carry out its governance, control, and management functions.

C. The Committees of the Board shall make studies of the problems in the fields assigned to them and advise the Board as to what, if any, changes of policy should be made.

D. Each of the standing committees shall keep informed with respect to the manner in which the policies of the Board are being administered in its field. Committees may be authorized to act on behalf of the Board.

E. All Board members may participate in committee deliberations; however, each standing committee shall consist of not less than three and not more than seven Board members.

F. A majority of the members of a committee shall constitute a quorum for the transaction of business. In the absence of a quorum, a committee may convene for the purpose of receiving information. If a committee convenes in the absence of a quorum and a quorum is later established, the committee may then transact business.

G. The Board of Regents may authorize special committees with whatever membership is desired by the Board.

H. Each standing or special committee shall report to the Board periodically or at the request of the Chairman of the Board.

I. The Chairman of the Board shall be an ex officio member of all committees with the authority to vote. In the absence of the Chairman, the Vice-Chairman shall be an ex officio member of all committees with the authority to vote.

J. The Chancellor and Secretary shall be ex officio members of all committees without the authority to vote.

K. The Executive Director of the Tennessee Higher Education Commission may serve as a member of any committee without the authority to vote.

L. The Chancellor shall appoint students and faculty from System institutions and schools to serve as ex officio non-voting members of each standing committee.

M. Standing Committees

1. There shall be the following standing committees:

a. Committee on Finance and Business Operations

 The Committee on Finance and Business Operations shall make recommendations to the Board regarding the fiscal policies to be followed in the conduct of the System.
The Committee shall receive and review the recommendations of the Chancellor concerning appropriation requests, allocations, budgets and budget revisions for each of the institutions and schools in the State University and Community College System and for the office of the Board, and shall make its recommendations to the Board.

(3) The report of the Committee to the Board shall include in written form the itemized deletions, additions, or other changes in the submitted budget requests of each institution and school.

(4) The Committee shall also make recommendations to the Board as to needs for additional buildings and land for the campuses, repair and renovation of buildings, maintenance of campuses, and adequate insurance coverage of buildings and contents.

(5) It shall coordinate the preparation of the capital outlay budget and capital outlay appropriations.

(6) It shall study and submit recommendations affecting investments or reinvestments of trust funds and shall advise the Board regarding such funds.

(7) The Committee shall submit recommendations on System-wide policies and procedures on procurement and purchasing.

(8) This committee shall have such other duties as may be authorized by the Board.

(9) The Treasurer shall serve as a member of this committee only without the authority to vote.

b. Committee on Academic Policies and Programs and Student Life

(1) The Committee shall review and make recommendations to the Board concerning all proposals for new academic programs and degrees, revisions or discontinuations of existing programs, the adoption of our changes in admission and retention standards, and the establishment, reorganization or elimination of academic departments, divisions, branch operations and extension services, and other academic units. (2) The Committee shall be responsible for reviewing the level of productivity of existing programs, and when appropriate to recommend the discontinuance of non-productive programs.

(3) The Committee shall make appropriate recommendations concerning studies and policies relating to academic matters.

(4) The Committee on shall also make recommendations to the Board regarding campus life of the institutions and schools.

(5) It shall receive and review the Chancellor's reports of proposed policies and regulations concerning student affairs including, but not limited to, the conduct of students, discipline, student housing, parking, safety and special activities of students of the institutions and schools under control of the Board.

c. Committee on Personnel and Compensation

(1) The Committee on Personnel shall make recommendations to the Board regarding retirement, tenure, promotion, evaluation and other personnel matters regarding personnel involved in the various institutions and schools governed by the Board.

(2) The Committee shall make appropriate recommendations concerning policy and procedures relating to personnel matters and review the recommendations from the Chancellor relative to the annual review of personnel requests from the institutions and schools.

(3) The committee shall also review compensation matters of the institutions and Central Office personnel that require Board approval and make recommendations to the Board regarding these matters.

(4) The Committee shall have the power to act for the full Board in compensation matters when waiting for the next scheduled Board meeting is not desirable.

d. Committee on Tennessee Colleges of Applied Technology

(1) The Committee on Tennessee Colleges of Applied Technology shall review and make recommendations to the Board concerning all proposals for new programs and credentials, and modifications or terminations of existing programs at the colleges of applied technology.

(2) The Committee shall be responsible for reviewing the level of productivity and performance of existing programs and make recommendations to the Board when appropriate.

(3) The Committee shall make appropriate recommendations to the Board concerning policies as well as other matters that come before the Committee relating to Tennessee Colleges of Applied Technology.

e. Committee on Public Affairs External Affairs

(1) The Committee on Public Affairs shall make recommendations regarding the Board's role in economicdevelopment initiatives and the Board's relationship withbusiness, industry, and community leaders in Tennessee.

(2) The Committee on Public Affairs shall also make recommendations to the Board on legislative and public relations.

(1) <u>The Committee on External Affairs is responsible</u> for the oversight of the Board's relationship to organizations and constituent groups external to the system, ensuring that these relationships promote the mission and goals of the Tennessee Board of <u>Regents system.</u>

(2) <u>Toward the furtherance of this purpose, the</u> <u>Committee of External Affairs shall:</u>

- (a) <u>Provide oversight for government relations</u> <u>activities and initiatives and make</u> <u>recommendations to the board on legislative</u> <u>priorities for the system.</u>
- (b) <u>Make recommendations regarding the</u> <u>Board's role in building relationships and</u> <u>collaborations with business, industry and</u> <u>community leaders/organizations in</u> <u>Tennessee.</u>
- (c) <u>Make recommendations regarding the</u> <u>Board's role in advocating the priorities of</u> <u>the System to local, state, and national</u> <u>leaders and media.</u>

- (d) <u>Provide oversight for public relations efforts,</u> promote effective communications with constituents, and review marketing strategies developed at the System.
- (e) <u>Promote effective communication between</u> <u>the System, its institutions, public officials,</u> <u>and leaders at the local, state, and national</u> <u>levels.</u>
- (f) <u>Provide oversight of private fundraising</u> <u>efforts, recognize excellence in philanthropy,</u> <u>and review reports on philanthropic activities</u> <u>within the System.</u>
- (g) <u>Recommend to the Board creation or</u> <u>revision of policies/guidelines related to</u> <u>external affairs including, but not limited to:</u> <u>government, business, and community</u> <u>relations, advocacy, public relations, and</u> <u>fundraising.</u>
- f. Audit Committee

(1)The Audit Committee shall provide appropriate oversight and accountability on fiscal matters within the Tennessee Board of Regents.

(2) In addition to the Regents appointed to the Committee, the Board may select one or more certified public accountants or other qualified citizens who are not members of the Board to serve on the Audit Committee.

(3) The Audit Committee shall employ a person qualified by training and experience to serve as an internal auditor and to report directly to the Audit Committee and the Board.

(4) The internal auditor shall be removable only for cause by a majority vote of the Board.

(5) The internal auditor shall perform the duties required by the Higher Education Accountability Act of 2004 (T.C.A. § 49-14-101 et seq.) including reports to the Committee and development of a process to report and investigate illegal, improper, fraudulent or wasteful activity.

VIII. Officers and Their Duties

A. Officers

1. The officers of the Board of Regents shall be the Chairman, Vice Chairman, Chancellor, Treasurer, and Secretary.

2. The Board may from time to time establish such other offices and positions as may be necessary to carry out the functions of the Board.

B. Election and Term of Office

1. The term of office of each officer, except the Chancellor, Treasurer and Secretary, shall be one year commencing on July 1st and until his successor is chosen and installed.

2. Officers other than the Chancellor, Treasurer, and Secretary shall be elected each year by the Board at the last regular meeting of each fiscal year and may be re-elected for up to two (2) consecutive terms.

3. No one person shall hold more than one of these offices.

C. Removal of Officers

1. Officers may be removed at any time by the Board by the affirmative vote of a majority of the Board, not merely of the quorum.

D. Vacancies

1. Vacancies shall be filled by the Board as soon as practicable.

E. Chairman

1. The Chairman shall be a member of the Board, shall preside at the meetings of the Board with the authority to vote, and shall appoint the chairmen and members of all committees.

2. He or she shall be an ex officio member of all committees with the authority to vote.

F. Vice Chairman

1. The Vice Chairman shall be a member of the Board and shall perform the duties and have the powers of the Chairman during the absence or disability of the Chairman.

G. Chancellor

1. The Board of Regents shall elect the Chancellor who shall hold office at the pleasure of the Board.

2. He or she shall not be a member of the Board.

3. In case of any vacancy in the Chancellorship, the Board shall name an Acting Chancellor who shall serve until the office of the Chancellor shall be filled.

4. The Chancellor shall be the chief executive officer of the State University and Community College System.

5. He or she shall perform all of those duties that are prescribed by the Board.

6. He or she shall be responsible to the Board of Regents for the prompt and effective execution of all resolutions, policies and rules and regulations adopted by the Board for the ordering and the operation of the entire System and for the government of any and all of its branches.

7. His or her discretionary powers shall be broad enough to enable him or her to discharge these responsibilities.

8. The Chancellor shall attend and participate in, without the privilege of voting, all of the meetings of the Board of Regents and of its committees.

9. He or she shall be an ex officio member of all committees, without the authority to vote.

10. He or she shall review recommendations from the presidents and directors regarding annual appointments, promotions, and salaries of employees of the several institutions and schools of the System, and shall be responsible for compliance by the presidents and directors with Board policies and procedures on personnel matters.

11. He or she shall make recommendations regarding the establishment or discontinuance of staff positions in the Office of the Board of Regents. 12. He or she shall recommend the appointment of administrative officers and other employees of the Office of the Board of Regents.

13. The Chancellor shall be empowered to act for the Board in the interims when the Board is not in session.

14. He or she shall speak for the Board and shall represent it at meetings and before the public consistent with established policies of the Board.

15. He or she shall be the channel of communication with the presidents of the institutions and directors of the schools and shall present recommendations concerning System policy to the Board.

16. The Chancellor shall be authorized upon the authority of the Board and in its name to execute all notes, bonds, deeds, contracts, and other documents of an official nature.

17. He or she shall submit, in behalf of the Board and with its approval the annual report at the end of each fiscal year, which report shall go to the Governor and the legislature.

H. Treasurer

1. The Treasurer shall be elected by the Board and shall not be a member thereof, but shall be a member of the staff of the Chancellor.

2. He or she shall be sworn and bonded to discharge faithfully the duties as Treasurer.

3. He or she shall serve without vote as a member of the Committee on Finance and Business Operations.

4. He or she shall perform such other duties as the Board may authorize or as may be assigned by the Chancellor.

I. Secretary

1. The Secretary shall be elected by the Board and shall not be a member thereof but shall be a member of the staff of the Chancellor.

2. He or she shall be sworn to discharge faithfully the duties as Secretary.

3. He or she shall be present at all meetings of the Board and of the committees.

4. He or she shall keep an accurate record of proceedings of the meetings of the Board and of the committees.

5. In the absence of the Secretary from a meeting, a secretary shall be chosen for the meeting and shall record the proceedings.

6. He or she shall be the custodian of all minutes, official documents, and archives of the System.

7. He or she shall perform such other duties and have such other powers as the Board may authorize or as may be assigned by the Chancellor.

J. Delegation of Duties of Officers

1. In case of the absence of any officer of the Board of Regents, or for any other reason that the Board may deem sufficient, the Board of Regents may delegate the powers or duties of such officers, provided a majority of the full Board concurs therein.

IX. Universities, Colleges and Colleges of Applied Technology

A. The State University and Community College System of Tennessee shall consist of the following universities, colleges and colleges of applied technology and such other institutions as may be established or placed under the Board of Regents from time to time:

1. Universities (6)

Austin Peay State University, Clarksville; East Tennessee State University, Johnson City; University of Memphis, Memphis; Middle Tennessee State University, Murfreesboro; Tennessee State University, Nashville; Tennessee Technological University, Cookeville

2. Community Colleges (13)

Chattanooga State Community College, Chattanooga; Cleveland State Community College, Cleveland; Columbia State Community College, Columbia; Dyersburg State Community College, Dyersburg; Jackson State Community College, Jackson; Motlow State Community College, Lynchburg; Nashville State Community College, Nashville; Northeast State Community College, Blountville; Pellissippi State Community College, Knoxville; Roane State Community College, Harriman; Southwest Tennessee Community College, Memphis; Volunteer State Community College, Gallatin; Walters State Community College, Morristown

3. Colleges of Applied Technology (26)

Athens, Covington, Crossville, Crump, Dickson, Elizabethton, Harriman, Hartsville, Hohenwald, Jacksboro, Jackson, Knoxville, Livingston, McKenzie, McMinnville, Memphis, Morristown, Murfreesboro, Nashville, Newbern, Oneida, Paris, Pulaski, Ripley, Shelbyville, and Whiteville. (T.C.A. §49-8-101)

B. Heads of Colleges and Universities

1. The president of each college and university in the System shall be the executive head of the institution and of all its departments, and shall exercise such supervision and direction as will promote the efficient operation of the institution.

2. He or she shall be responsible to the Board through the Chancellor for the operation and management of the institution and for the execution of all directives of the Board and of the Chancellor.

3. He or she shall have direct access to the Board by submitting reports to the Board at its regular meetings and to meet with the Board on such occasions.

4. He or she shall be the official medium of communication between the faculty and the Chancellor, and between the council, senate, assembly, or any such body, either of the faculty or of the students, and the Chancellor.

5. He or she shall recommend annually to the Board of Regents, through the Chancellor, the creation or continuance of positions of faculty and other employees of the institution.

6. He or she shall have the authority to recommend or make appointments of personnel and, within budgetary limitations, to fix their salaries, and to recommend or approve promotions, transfers, leaves of absence, and removal of personnel, pursuant to the requirements of policies and procedures established by the Board, and subject to such prior approval or confirmation of the Board or the Chancellor as may be required by the Board.

7. He or she shall make an annual report to the Board, through the Chancellor, of the work and condition of the institution under his or her control.

a. Terms of Heads of Colleges and Universities

(1) The heads of the colleges and universities shall serve at the pleasure of the Board.

b. Resignation and Removal of Heads of Colleges and Universities

(1) The Board anticipates upon appointment that each head of an institution will serve for a number of years.

(2) The head of each institution may resign at any time upon written notification to the Board through the Chancellor.

(3) The head of each institution may be terminated at any time by the Board.

(4) In the event of termination of the head of an institution, three months' severance compensation may be authorized by the Board.

c. Presidents' Councils

(1) The president of each college and university shall be a member of the respective Presidents' Council for his or her type of institution and shall likewise be a member of the Joint Presidents' Council.

(2)These councils shall have the opportunity to present reports and recommendations to the Board of Regents.

(3) The Chancellor shall be an ex officio member of each council and shall be invited to attend each meeting of said councils.

C. Heads of Colleges of Applied Technology

1. The director of each college of applied technology in the System shall be the executive head of the school and of all its departments, and shall exercise such supervision and direction as will promote the efficient operation of the school. 2. He or she shall be responsible to the Board and Chancellor, through the senior member of the Board staff for vocational-technical education, for the execution of all directives of the Board and of the Chancellor.

3. He or she shall have access to the Board by submitting reports to the Board at its regular meetings through a representative director who shall meet with the Board on such occasions.

4. He or she shall be the official medium of communication between the faculty and the Chancellor, and between the council, senate, assembly, or any such body, either of the faculty or of the students, and the Chancellor.

5. He or she shall make an annual report to the Board, through the Chancellor, of the work and condition of the school under his or her control.

6. He or she shall have specific responsibilities as delegated by the Chancellor for the operation and management of the school.

a. Terms of Heads of Colleges of Applied Technology

(1) The heads of the colleges of applied technology shall serve at the pleasure of the Chancellor.

b. Resignation and Removal of Heads of Colleges of Applied Technology

(1) It is anticipated upon appointment that each head of a college of applied technology will serve for a number of years.

(2) The head of each college of applied technology may resign at any time upon written notification to the Chancellor.

(3) The head of each college of applied technology may be terminated at any time by the Chancellor.

D. Employees

1. Administrative personnel, faculty members and other personnel shall be recommended or appointed by the president of the college or university and director of the college of applied technology, subject to such requirements, approvals or confirmations by the Board or the Chancellor as may be specified by the Board.

2. A member of the Board shall not be a party to procuring the appointment of any relative at any of the units of the State University and Community College System.

E. Students

1. Admission

a. The Board shall prescribe rules and regulations for the admission of students to the institutions and schools.

2. Campus Conduct

a. Within general System guidelines and policies developed by the Board, the presidents and directors shall be responsible for promulgating campus regulations developed within the institutional or school community.

b. Students violating the rules and regulations of an institution or school may be punished, suspended, or expelled as the nature of the case requires.

- X. Degrees, Diplomas, and Certificates
 - A. Degrees

1. The faculty shall recommend to the president of the institution the candidates for degrees which the institution has been authorized by the Board to confer.

B. Diplomas and Certificates

1. The director shall certify the candidates for diplomas and certificates which the college of applied technology has been authorized by the Board to award.

C. Degree, Diploma, and Certificate Requirements

1. The Board of Regents shall set requirements for the award of degrees by all institutions, and diplomas and certificates by all colleges of applied technology within the System.

D. Approval of Degree and Academic Programs, and Diploma and Certificate Programs

1. The Board of Regents shall approve all present and proposed programs of study leading to degrees in all institutions, and diplomas and certificates in all technology centers of the System.

2. The Board shall also exercise authority to disestablish programs of study upon the recommendation of the Chancellor.

XI. Appeals

A. The Board shall adopt a policy defining those final decisions affecting students and employees in the System which may be appealed to the Chancellor and the Board.

B. The policy shall prescribe the process of appeal and the standard of review to be applied by the Chancellor and the Board.

XII. Amendment of Bylaws

A. These Bylaws may be amended or repealed at any regular meeting by an affirmative vote of not less than nine members of the Board, provided however, that any proposed change in these Bylaws shall be submitted to the Secretary in writing at any regular meeting or special meeting and shall be voted on at the next regular meeting of the Board.

B. Amendments or additions to the Bylaws shall be presented in such form as suitable for direct incorporation into the Bylaws.

C. Any Bylaw may be suspended at any regular or special meeting for that meeting only by the unanimous consent of all present.

D. The Secretary shall maintain a Bylaws book in which shall be recorded all Bylaws and any changes, additions, or deletions thereto.

XIII. Parliamentary Authority

A. The rules contained in Roberts Rules of Order, 1970, or subsequent edition shall govern the Board in all cases to which they are not inconsistent with the Bylaws or any special rules of order of this Board.

Source

As Amended December 16, 1983; Board Meeting December 7, 2001; Board Meeting September 24, 2004; Board Meeting December 3, 2004; Board Meeting June 26, 2008; Board Meeting September 24, 2010

Related Policies/Guidelines

- 1:01:00:00 System of Governance
- 1:02:01:00 Purpose of the Board
- 1:02:02:00 Duties of the Board
- 1:02:05:00 Title, Election and Duties of Board Officers
- 1:02:06:00 Committees of the Board
- 1:02:07:00 Meetings of the Board
- 1:02:08:00 Bylaws of the Board
- 1:03:01:00 Institutions and Schools in the System
- 1:03:02:00 Duties of the Presidents and College of Applied Technology Directors
- 1:03:03:00 Selection and Retention of Presidents
- 1:03:03:50 Selection and Retention of College of Applied Technology Directors
- 1:04:01:00 Duties of the Chancellor



TENNESSEE BOARD OF REGENTS

MEETING:	Quarterly Board Meeting
SUBJECT:	Notice of Additional Revisions to the Bylaws
DATE:	September 26, 2014
PRESENTER:	Mary Moody, General Counsel and Board Secretary
ACTION REQUIRED:	No Action Needed
STAFF'S RECOMMENDATION:	Informational Purposes Only

BACKGROUND INFORMATION:

The Board is given notice according to Article XII of the Board Bylaws of intent to bring before the Board at the December 2014 quarterly meeting changes to its Bylaws. Proposed revisions will be considered regarding Section VII – Committees of the Board relative to the charters of standing committees and institutional ex officio non-voting members.



TENNESSEE BOARD OF REGENTS

MEETING:	Quarterly Board Meeting
SUBJECT:	Approval of the Proposed 2015 Meeting Dates
DATE:	September 26, 2014
PRESENTER:	Chancellor John G. Morgan
ACTION REQUIRED:	Voice Vote
STAFF'S RECOMMENDATION:	Approval

BACKGROUND INFORMATION:

The Board will be asked to consider and approve the meeting dates for 2015. The proposed dates and locations are:

Friday, March 27	TBR System Office
Thursday and Friday, June 18 and 19	Columbia State Community College
Wednesday and Thursday, September 16 and 17	Jackson State Community College
Thursday, December 10	TBR System Office