

**COUNCIL OF BUYERS
TBR BOARD ROOM
JUNE 25, 2015 9:00am CST
AGENDA**

**CONFERENCE CALL: 1-866-287-9562
CODE: 3656**

Welcome/Opening Remarks

Facilities Update

Accessibility Requirements

- Overview of the Task Force/Process/Key Campus Personnel

- When to use

- Who

- Procurement and Contract Documents

 - Direct Buys (PO only) – Revised PO Terms and Conditions

 - Pro forma contract for informal purchases

 - RFQ/RFP language

 - Pro forma contract language

Legislation Update/Changes

- Sales and Use Tax

- Protest Procedures

SciQuest

- Consortium Metrics/Data Presentation

- TBR System License Report Update

- Dell Customized Punch-out Premier Pages

- Reports Needed

- Presentations from UOM and CLSCC on

- TSM Update

Contract Monitoring

- System Office Efforts

- Upcoming Monitoring Meetings

- Contract Monitoring Form

RFP Exceptions to pro forma contract in RFP Technical Responses

Collaboration with CPO/UT for Goods/Services

TBR Policies/Manuals Update

Strategic Sourcing Group

- First Meeting

- Governance/Mission/Charge

- Next Steps

Current Strategic Sourcing System Initiatives/Updates:

- The Advisory Board (AKA Educational Advisory Board)
- Business Continuity/Emergency Preparedness Software
- Curriculum Management Software
- Disability Services Software
- Affirmative Action Software
- Microsoft Surface Pros
- Audio/Video Streaming for TBR Board Meetings
- Title IX/Campus SaVE Online Training for Employees
- Office Supply Contract
- Sign Language/Interpreting Services
- Online Course Management System RFP

Other Updates/Institution Updates

- Follett Letter regarding Assignment of Contract
- Staples Agreement
- Apple Lease Agreement – Apple Products Only
- DocuSign
- Student Athletic Insurance
- AON
- TBR System Office Purchasing and Contracts Webpage
- Office Supply Comparison Report
- Next COB Meeting