

**Council of Buyers
SciQuest Reporting**

In the table below, please list the types of SciQuest reports you run at your institution and the frequency of those reports.

Purchasing and Spend Reports	Name of Report	Frequency of Report
Accounts Payable Reports	Name of Report	Frequency of Report

Please email Angela.Flynn@tbr.edu; Mark.Hodges@tbr.edu; Anita.Jansen@tbr.edu examples of the reports you listed above.