

**COUNCIL OF BUYERS  
MEETING VIA CONFERENCE CALL  
JANUARY 7, 2016 9:30am CST  
AGENDA**

**CONFERENCE CALL: 1-866-287-9562  
CODE: 6778**

Welcome/Opening Remarks

Policies/Guidelines

- Purchasing Policy/Purchasing Guideline
- Approvals Policy
- Contract Policy/Contract Guideline

SciQuest

- Consortium Metrics/Data Presentation
- TSM Update

Current Strategic Sourcing System Initiatives/Updates:

Recently Awarded Solicitations –

- Transcription Services for Disability Services Students  
(Alternative Communication Services – finalizing contract)
- Disability Services Software  
(AIM – finalizing contract)
- Curriculum Management Software  
(Digarc – contract terms being negotiated)
- Title IX/Campus SaVE Online Training for Students  
(EverFi – Contract #105284)

RFPs/RFQs in Process/Upcoming –

- Central Data Repository (CDR) – in presentation phase
- Hotel/Lodging RFQ – ROCC Summer Academy - opens 1/8/16
- Aviation Equipment RFQ (TCAT Memphis) - opens 1/18/16
- Diesel Equipment RFQ (TCAT Newbern)- opens 1/15/16
- International Group Airline Travel RFP - opens 1/11/16
- Executive Search Services RFP – (to be released 2/1/16)
- Media Coaching Services RFP - (to be released in March 2016)
- Marketing Services RFP – System Office (to be released in March 2016)
- Closed Captioning RFP - (to be released Spring 2016)
- Emergency Preparedness/Mission Continuity Plan Consultant (in process)

Updates:

- TCAT Grant Purchases
- Federal Grants – OMB 81
- Docu-Sign
- TBR/UT/SOT Collaboration Efforts – Procurement Card RFP
- Contract Monitoring Notices
- Accessibility
- Library Master Agreements

Upcoming Reports  
Employee Updates

Other Updates/Questions from Institutions