

BUSINESS AFFAIRS SUB-COUNCIL

AGENDA

April 28, 2015

9:00 a.m.

TBR Board Room

1. Chancellor's Remarks

The Chancellor will address the BASC.

2. Report of the Human Resource Officers Committee

Ms. Preston will be available to answer questions from the March HR Officers meeting.

3. Report of the Finance Committee

The BASC will discuss the following topics from the Finance Committee meeting:

- Policy 4:07:00:00 Business Meals (Attachment A)
- Dual Enrollment Fees (Attachment K)
- Motor Vehicle Draft Guideline (Attachment B)
- Review of Policies and Guidelines
- Travel Policy
- Operation and Maintenance of Plant Functional Expenses
- Foundation Policy (Attachment I)
- Policy 4:02:20:00 Disposal of Surplus Personal Property (Attachment J)

4. Report of the Council of Buyers

The BASC will discuss the following topics from the Council of Buyers meeting:

- SciQuest AP Express / AP Director
- Next Collaboration Initiative with UT and SOT – Combined P-Card Agreement
- SciQuest Audit Funding - UOM
- Student Athletic Insurance
- DocuSign

5. Report of the Internal Audit Committee

The BASC will discuss the following topics from the Internal Audit Committee meeting:

- Data Breach Legislation
- Access and Diversity Grants
- Software Costs and Future Budgets

6. Report of the IT Sub-Council

Mr. Young will give a brief update from IT Subcouncil meeting.

7. Dual Enrollment Maintenance Fee

The BASC will discuss how the new dual enrollment maintenance fee recommendation could impact home-school student enrollment and early admission of first-time freshmen who forego the 12th grade.

8. It Guideline G-054 IT Acceptable Uses

The BASC will discuss how the section for Digital/Electronic Signatures in this guideline appear to conflict with Guideline B-095 Use of Electronic Signatures.

9. Revising the Useful Life of Buildings

The BASC will discuss the Finance Committee's recommendation to change the useful life of buildings from 40 to 60 years (Attachment L).

10. Election of BASC Chair and Finance Committee member

The BASC will elect a new chairperson and a new representative for the Finance Committee.

11. CFI Presentation

Mr. Steven Hass, from PFM, will give a presentation on the CFI index. (Attachment M)

Finance Committee/BASC Agenda Item Template

Description of Issue:

As approved by the Board at its December 2014 meeting, dual enrolled students starting in Fall 2015 will be charged a special dual enrollment (DE) maintenance fee of \$166 per hour. The proposed hourly fee will be the only maintenance or mandatory fee assessed against dual enrollment students.

As a result of this new all-inclusive fee, a home-school student qualifying for dual enrollment will now be able to take a full load of college courses each semester if requested/approved by their parent (principal). Each course will be charged at the new dual enrolled maintenance fee of \$166 per hour, resulting in a total charge of \$1,992 for 12 hours. Our regular students taking 12 hours currently pay \$3,938 (includes maintenance fees plus mandatory fees) for the same courses. This dual enrolled student will also be eligible for the Dual Enrollment Grant (DEG) through TSAC at \$500 for the first and second courses, \$200 for the third course, zero for the fourth course, and \$100 per credit hour above the fourth course. Funding received after the fourth course will reduce the student's Hope Scholarship (dollar for dollar). The DEG is limited to two courses per semester.

A home-school student is more likely to be involved in the activities of campus and possibly even live in campus housing than a regular high school student. Regular high school students taking dual enrollment courses are still connected back to their high schools and only taking the occasional course either at the high school or on campus.

These students could conceivably receive both their high school diploma and college degree at the same time while only paying a small portion of the regular tuition rate.

Related TBR Policy/Guideline:

Dual Enrollment Maintenance Fee Recommendation as approved by the Board in December 2014.

Recommended Course of Action (if any):

Review the Dual Enrollment Maintenance Fee Recommendation to consider limiting the number of courses that qualify for the DE rate for home-school students each semester. This limitation is only for the number of courses billed at the new DE rate and not on the total number of courses a student may take.