

***BUSINESS AFFAIRS SUB-COUNCIL***  
***AGENDA***  
***January 15, 2013***  
***9:00 a.m.***  
***TBR Board Room***

1. Chancellor's Remarks

The Chancellor will address the BASC

2. Report of the Finance Committee

The BASC will discuss the following topics from the Finance Committee:

- Guideline B-070 Deferred Payment Plan (Attachment A)
- Travel Policy 4:03:03:00
- Sci-Quest Contract
- Findings and Weaknesses (Attachments B & C)
- Year-End Journal Entries

3. Report of the Human Resource Officers Committee

The BASC will discuss the following topic from the Human Resource Officers Committee:

- Patient Protection and Affordable Care Act

4. Report of the Internal Audit Committee

The BASC will discuss the following topics from the Internal Audit Committee meeting:

- Draft Template for President's Quarterly Expenses
- 2013 Funding Formula Audits
- Quality Assurance Review Update

5. Proposed Amendment to TCA 49-9-108

The BASC will discuss amending the law to allow enrollment and release of grade reports when the debt or remaining semester obligation is \$100 or less, instead of the current \$25 limit.

## 6. Learning Support Fees

The BASC will discuss the current status of the Learning Support Fees negotiated with Pearson and potential changes to the current process.

## 7. School Bond Authority Legislation

The BASC will discuss potential legislation that would alter the current intercept program, as well as allowing all institutions to be considered jointly as a system.

## 8. Cyber Liability Survey and Insurance

Mr. Sims will discuss an upcoming cyber liability survey and related insurance coverage.

## Finance Committee/BASC Agenda Item Template

### Description of Issue:

Consider proposing a change to TCA 49-9-108, which provides that no grade reports, certificates of credit, diplomas or transcripts will be issued to any student with any unpaid or delinquent debt or obligation owed to the institution or technology center unless such debt or obligation is evidenced by notes or other written contracts providing for future payment, such as, but not limited to, loans authorized under federal or state education or student assistance acts and the withholding of grade reports, certificates of credit, and diplomas does not apply to debts that are both less than \$25 and more than 10 years old.

### Related TBR Policy/Guideline:

Policy 4:01:03:00, Payment of Student fees and enrollment of Students  
Guideline B-010, Collection of Accounts Receivable

### Recommended Course of Action (if any):

Request amending law (TCA 49-9-108) to allow enrollment and release of grades reports when the debt or remaining semester obligation is \$100 or less but retain withholding certificates of credit, diplomas or transcripts as currently provided or raise amount to \$100. Amend relative TBR policy accordingly.

This would allow students to continue enrollment and earning credits even with a limited debt but retain the ultimate hold on receiving a diploma or transcript. This would help retention, which is a major part of the new funding formula. It would also avoid purging students for a small amount of fees due.