

BUSINESS AFFAIRS SUB-COUNCIL

AGENDA

October 29, 2015

9:00 a.m.

Genesco Training Room

1. Maintenance Fee Adjustment Proposal

Dr. Denley will discuss a proposal to eliminate the fee for enrolled hours 13 to 15. (Attachment I)

2. Degree Compass/D2L

The BASC will view a presentation by D2L.

3. Incentive Program

Jamie Fohl, Treasury Department, will discuss the incentive programs for the State Workers' Compensation program. (Attachment J)

4. Report of the Finance Committee

The BASC will discuss the following topics from the Finance Committee meeting:

- Guideline B-026 Lease Procedures (Attachment A)
Erate Eligibility
- Student Groups
- Policy 4-01-03-00 Payment of Student Fees &
Enrollment (Attachment F)
- B-010 Collection of Accounts Receivable
(Attachment G)
- B-060 Fees, Charges, Refunds and Fee Adjustments
(Attachment H)

5. Report of the Council of Buyers

The BASC will discuss the following topics from the Council of Buyers meeting:

- OMB-81 Update
- Docu-Sign
- Purchasing Policy/Manual (Attachment K and L)
- Huron Recommendations Update

- Touchnet
- RFP for Student International Travel

6. Report of the Human Resource Officers Committee

April Preston will be available to answer questions from Human Resource Officers Committee meeting.

7. Report of the Internal Audit Committee

Tammy Gourley-Birchett will be available to answer questions from the Internal Audit Committee.

8. Results of the Berry Dunn Study on ERP options

The BASC will discuss the results of the Berry Dunn study on ERP options.

9. Update on Outsourcing Facilities Management project

The BASC will be updated on the outsourcing facilities management project.

10. Changes to the THEC Funding formula

The BASC will discuss the changes to the THEC funding formula.

