

***BUSINESS AFFAIRS SUB-COUNCIL***

***AGENDA***

***October 18, 2016***

***9:00 a.m.***

***Conference Room 341***

1. State of TN Facilities Management Process

The BASC will discuss the goals, RFP, timeline, opt-in/opt-out scenarios, employee protections, etc. related to the State's facilities management process.

2. U.S. Bank Presentation

The BASC will view a presentation by U.S. Bank on pcard options and rebate structure.

3. Chancellor's Remarks

The Chancellor will address the BASC.

4. Report of the Finance Committee

The BASC will discuss the following topics from the Finance Committee meeting:

- Study Abroad Procedures (Attachment A)
- Guideline B-060 Fees, Charges, Refunds and Fee Adjustments (Attachment D)
- Guideline B-030 Assignment of Motor Vehicles Pursuant to the TBR Motor Vehicle Policy (Attachment E)

5. Report of the Council of Buyers

The BASC will discuss the following topics from the Council of Buyers meeting:

- U.S. Bank Card Agreement
- DocuSign
- Strategic Sourcing Initiative
- AON Cyber Insurance Coverage

6. Report of the Human Resource Officers Committee

Mrs. Preston will be available to answer questions from the October HR Officers meeting.

7. Report of the Internal Audit Committee

The BASC will discuss the following topics from the Internal Audit Committee meeting:

- Risk Assessments

8. Report of the IT Sub-Council

The BASC will receive an update on IT matters.