

TENNESSEE BOARD OF REGENTS

Thursday, June 21, 2018

**Committee Meetings
(Eastern Time Zone)**

9:00 - 9:45 a.m. - Career Education Building Room E-110

Committee on Economic and Community Development

1. Update on TBR and ECD Projects
2. TnTrained Graduation and Update
3. 2018 THEC Workforce Activities Report from the Colleges
4. ECD Department's Move to TCAT Murfreesboro/Smyrna Site

10:00 - 12:00 p.m. - Registration in the foyer of the Johnson Building

Optional Tours of TCAT Athens or Cleveland State Community College (Please see the Schedule of Events for Times of Departure)

1:00 - 4:00 p.m. - Johnson Building - Johnson Auditorium

A. Committee on Finance and Business Operations

1. Approval of the Minutes from the April 30, May 18 and May 30, 2018 Special Called Meetings of the Finance and Business Operations Committee that includes Recommended Tuition and Maintenance, and Mandatory Fees for 2018 - 2019
2. Proposed Revisions to TBR Policy 4:01:03:00 Payment of Student Fees and Enrollment
3. Consideration of Funding for Operations for the 2018 – 2019 Fiscal Year
4. Presentation of Capital Budget for FY 2019 – 2020

B. Committee on Personnel and Compensation

1. Tenure and Promotion Recommendations at Community Colleges
2. Tenure and Promotion Recommendations at Tennessee Colleges of Applied Technology
3. Review and Approval of Faculty Promotional Increases
4. Review of Institutional Requests for New or Amended Compensation Plans
5. Review and Approval of System Wide Compensation Strategy
6. Review and Approval of Executive Incentive Compensation Plan Payments
7. Approval of President Emeritus Contracts

C. Committee on Academic Policies and Programs and Student Life

1. Proposed Program Terminations, Modifications, and New Technical Program Implementations for TCATs

D. Committee on External Affairs

1. Update on External Affairs Initiatives
2. Inaugural TBR Awards Symposium
3. Marketing Update



TENNESSEE BOARD OF REGENTS
Quarterly Board Meeting
Friday, June 22, 2018 - 9:30 a.m. (EDT)
Agenda

- I. Minutes
 - A. March 29, 2018 Regular Session Board Meeting
 - B. May 30, 2018 Special Called Meeting of the Board
- II. Report of Interim Action
- III. Report of the Committees
 - A. Report of the Academic Policies and Programs Committee Meeting on June 21, 2018
 - B. Report of the External Affairs Committee Meeting on June 21, 2018
 - C. Report of the Economic and Community Development Committee Meeting on June 21, 2018
 - D. Report of the Audit Committee Meeting on May 30, 2018
- IV. Regents Award for Excellence in Philanthropy
 - Presentation of Award to Denso Manufacturing
- V. Report of the Chancellor
 - History of Tennessee Board of Regents
 - Economic Impact Study
 - Reconnect Update
- VI. Unfinished Business
 - Approval of Changes to the Bylaws
- VII. New Business
 - A. Report of the Finance and Business Operations Committee Meeting on June 21, 2018, that Includes Approval of Tuition and Maintenance Fees, Approval of the Funding for Operations for the 2018 – 2019 Fiscal Year and Approval of Capital Funding for FY 2018-2019
 - B. Report of the Personnel and Compensation Committee Meeting on June 21, 2018, that Includes Faculty Promotional Increases and Approval of the System Compensation Plan Recommendations
 - C. Review and Approval of New TBR Policy 1:12:01:00 Records Retention and Disposal of Records
 - D. Resolution of Appreciation for Faculty Regent Larry Autry
 - E. Resolution of Appreciation for Student Regent Jeremy Mitchell
 - F. Resolution of Appreciation for Regent Fran Marcum
 - G. Election of the Vice Chairman for 2018-2019



Tennessee Board of Regents Quarterly Meeting • June 20-22, 2018

Schedule of Events

Wednesday, June 20

Time	Event	Location
3:00 pm	Hotel Check-In	TownePlace Suites, Marriott 160 Bernham Drive Cleveland, TN 37312 (423) 790-7799

Dinner is on your own; dining information is located in your hotel welcome letter. An attendee and guest Hospitality Suite stocked with snacks and refreshments is located on the 1st floor, room 123. You may use your guestroom key to access this suite at any time during your stay (Wednesday 3:00 p.m.-Friday until 12:00 p.m.).

Thursday, June 21

Time	Event	Location
6:30 - 9:30 am	Hotel's Complimentary Breakfast	TownePlace Suites, Marriott
9:00 am	Registration Opens	George R. Johnson Cultural Heritage Center
9:00 - 9:50 am	Economic and Community Development Committee Meeting	Career Education Building, Room E-110
10:00 - 11:30 am	Campus Tour	TCAT Athens*
11:00 - 11:50 am	CLSCC Honors Program Session	George R. Johnson Cultural Heritage Center Room 105
11:00 - 11:50 am	CLSCC Technology Consortium Session	Technology Building, Room 113

**A shuttle will be provided for attendees wishing to tour TCAT Athens – meet in the George R. Johnson Cultural Heritage Auditorium Lobby by 9:50 a.m.*

Time	Event	Location
Noon	Lunch-Sponsored by TCAT Athens and Athens Federal Community Bank	George L. Mathis Student Center Commons
1:00 pm	TBR Committee Meetings	Johnson Theater

**The committee meetings will begin immediately following lunch and will proceed throughout the afternoon. At the conclusion of the meetings, all guests will return to the hotel.*

Time	Event	Location
5:00 - 6:00 pm	Hospitality Suite Open	TownePlace Suites, Room 123
6:00 pm	Buses Depart from TownePlace Suites for Dinner	TownePlace Suites Lobby
6:30 - 8:30 pm	Reception and Dinner	Creekridge Pavilion
8:40 pm	Buses Depart from Creekridge Pavilion to TownePlace Suites	Creekridge Pavilion
9:15 - 10:15	Hospitality Suite	TownePlace Suites, Room 123

**Please note that the hospitality suite will be open for your convenience prior to the shuttle departing for dinner and after dinner. Dinner will be located in an indoor/outdoor facility and lawn games will be available. Dress code is casual. Everyone must ride the shuttle to and from dinner as parking at the unique dinner venue is limited.*

Friday, June 22

Time	Event	Location
6:30 - 8:30 am	Hotel's Complimentary Breakfast	TownePlace Suites, Marriott
9:00 am	Welcome, Dr. Bill Seymour, President, Cleveland State Community College Mr. Stewart Smith, President, TCAT Athens	Johnson Theater
9:30 am	TBR Quarterly Meeting	Johnson Theater
10:45 am	Boxed Lunches Available	Lobby of Johnson Cultural Building

Welcome to Cleveland!

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Cleveland State Community College

Campus

- Facilities Used
- Open Parking
- Handicapped Parking/Drop Off Lane
- Handicapped Parking
- Elevators

Westside Drive

Norman Chapel Road

Legend

1. Maintenance Building (M)
2. Cleveland/Bradley Business Incubator (T)
3. Technology Building (T)
4. George R. Johnson Cultural Heritage Center (C)
5. Career Education Building (E)
6. Carl Hite Math and Science Building (S)
7. D.F. Adkisson Administration Building (A)
8. George L. Mathis Student Center (U)
9. Library Building (L)
10. Campus Police (Access From Outside, Across from Library)
11. Mary T. Barker Humanities Building (H)
12. L. Quentin Lane Gymnasium (G)
13. Cougar Baseball Field
14. Lady Cougars Softball Field
15. Buford Guy Observatory
16. Junior Achievement

— Welcome to —

Cleveland!

Tennessee Board of Regents Quarterly Meeting

Parking Permit

June 20-22, 2018

My

Cleveland State
COMMUNITY COLLEGE

Cleveland State Community College 2018 College Profile

ABOUT CLEVELAND STATE

Cleveland State is an open door, comprehensive community college located in southeast Tennessee, which offers programs leading to certificates and two-year degrees (Associate of Arts, Associate of Science, Associate of Applied Science, and Associate of Fine Arts). As a small commuter college serving a predominately rural, five-county service area, ground courses are offered on its main campus in Cleveland, and its instructional sites in Athens and Vonore. The college's service area includes Bradley, McMinn, Meigs, Monroe and Polk counties.

22%

of students at Cleveland State in Fall 2017 were [Adult Students](#), age 25 and older.

65%

of recent high school graduates at Cleveland State in Fall 2015 were [Tennessee Promise](#) students.

26%

of students at Cleveland State in Fall 2017 were [dual enrolled](#) high school students.

YEAR IN REVIEW

677 DEGREES & CERTIFICATES AWARDED

from Summer 2016 through Spring 2017

In 2016-17: 392 Associate degrees awarded

• 285 certificates awarded •

In Fall 2017: 3,016 students enrolled •

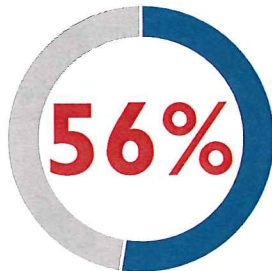
• 1,623 full-time students • 1,393 part-time students •

FALL 2017 STUDENTS

	Cleveland State	TBR Community Colleges
Total Enrollment	3,016	87,220
Female Students	58%	59%
Male Students	42%	41%
White Students	83%	73%
Black Students	5%	16%
Hispanic Students	5%	5%
Pell Recipients	35%	37%
Lottery Scholarship	28%	22%

Student Success

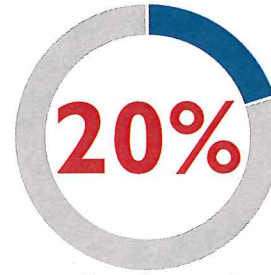
Fall-to-Fall Retention Rate



TBR Community College System Average: 55.9%

Percent of first-time, full-time students from Fall 2016 who continued the next fall or graduated within a year.

Three-Year Graduation Rate



TBR Community College System Average: 21.8%

Percent of first-time, full-time students from Fall 2014 who earned a degree or certificate from any TBR community college within 3 years.

Cleveland State Community College 2018 College Profile

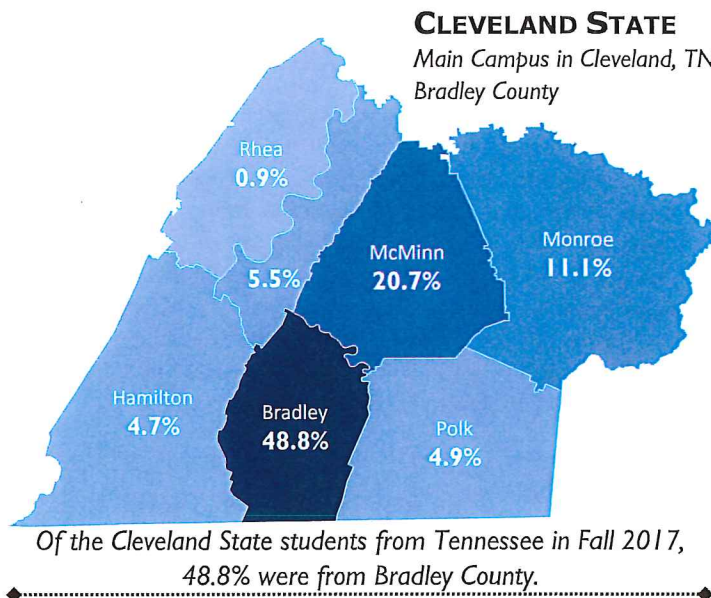
WHERE ARE CLEVELAND STATE STUDENTS FROM?

TN Counties In Fall 2017

Bradley County	1,449 students
McMinn County	615 students
Monroe County	330 students

Feeder High Schools In Fall 2017

Bradley Central High School	433 students
Walker Valley High School	324 students
Cleveland High School	294 students



POPULAR AREAS OF STUDY

Program	Type	Awards in 2016-17
Liberal Arts & Sciences	AA/AS	220
Law Enforcement Training	Certificate	83
Business & Management	AAS	50
Nursing	AAS	43
Administrative Professional Technology	AAS	36

*In 2017, there were **ZERO** warranty claims on graduates of
technical programs at Cleveland State.*

[Click here for information about the programs offered at Cleveland State](#)

TUITION & FEES

\$4,032

2017-18 annual tuition for
in-state students

\$299

Other mandatory fees for
2017-18

*Tuition & mandatory fees in 2017-18
for students enrolled in 15 credit hours
in Fall and Spring semesters.*

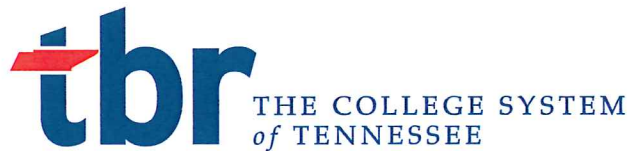
**Contact
Cleveland
State**

Main Campus:
3535 Adkisson Drive
Cleveland, TN 37312

Phone Number: 423-472-7141

Website: www.clevelandstatecc.edu

Apply: www.clevelandstatecc.edu/admissions



**TENNESSEE BOARD OF REGENTS
Quarterly Board Meeting
June 21 - 22, 2018**

EXECUTIVE SUMMARY

Thursday, June 21, 2018

9:00 - 9:45 AM (Eastern)
Room E-110 in the Career Education Building

A. COMMITTEE ON ECONOMIC AND COMMUNITY DEVELOPMENT

1. Update on TBR and ECD Projects

An overview of the current state ECD projects will be presented including Van Hool, paraprofessional project, meat processing project, forestry project, Project Lobo, and others. We will discuss the steps and timeline for state projects. There will also be a brief update on Community Development Block Grants.

2. TnTrained Graduation and Update

A graduation ceremony for the inaugural class of TNTrained was held on April 9, 2018. TBR ECD continues to develop tools to support these workforce professionals, and we are pleased to launch our new TNTrained web portal this summer. The next TNTrained cohort will begin its training in August 2018.

3. 2018 THEC Workforce Activities Report from the Colleges

The ECD Department, in conjunction with the Tennessee Higher Education Commission, has revised the yearly workforce activities report. This presentation will review the revisions and discuss the collection procedure for all 40 institutions. The report includes contract courses and open classes in areas such as: headcount, training hours, and the top workforce courses offered.

4. Department's Move to TCAT Murfreesboro/Smyrna Site

The TBR ECD department has moved to the TCAT-Murfreesboro facility in Smyrna. The 162,000 square-foot technical training center and meeting space is an ideal setting for showcasing educational opportunities that are closely aligned to current workforce needs in the region.

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Thursday, June 21, 2018

1:00 - 4:00 p.m. (Eastern)

Johnson Auditorium in the Johnson Building

B. COMMITTEE ON FINANCE AND BUSINESS OPERATIONS

- 1. Approval of the Minutes from the April 30, May 18 and May 30, 2018 Special Called Meetings of the Finance and Business Operations Committee that includes Recommended Tuition and Maintenance, and Mandatory Fees for 2018 - 2019**

The Committee will consider approval of the minutes from the April 30, May 18, and May 30, 2018 special called meetings of the Finance and Business Operations Committee regarding maintenance fees and tuition.

- 2. Proposed Revisions to TBR Policy 4:01:03:00 Payment of Student Fees and Enrollment**

The Committee will consider for approval recommended revisions to Policy 4:01:03:00 – Payment of Student Fees and Enrollment. The recommended revisions to this policy are made in compliance with passage of legislation numbered SB 2174 – HB 2434 related to student debt.

- 3. Consideration of Funding for Operations for the 2018 – 2019 Fiscal Year**

The Committee will consider approval of funding for operations for the 2018-2019 fiscal year consisting of state appropriations for operating and capital funding.

- 4. Presentation of Capital Budget for FY 2019 – 2020**

The Committee will consider approval of the capital budget requests for the 2019-2020 fiscal year.

C. COMMITTEE ON PERSONNEL AND COMPENSATION

- 1. Tenure and Promotion Recommendations at Community Colleges**

The Committee will be asked to act on recommendations at the community colleges. The recommendations are made within the requirements of TBR policies on tenure and promotion.

The community college presidents have submitted these recommendations with supporting materials and have certified that approved campus policies and procedures were followed in each case. TBR staff review indicates that the institutions have been consistent in their application of Board and institutional personnel policies pertinent in these decisions. There are no unusual increases or decreases in percentages of promotion or tenure recommendations over the past four years. The TBR Academic Affairs staff recommends approval of the single recommendation for promotion by exception by Volunteer State Community College. Summary tables, lists of faculty members recommended for promotion and/or tenure, and justifications for promotions by exception immediately follow a brief staff observation of the recommendations.

Tenure

Table 1 summarizes the impact of tenure recommendations at each community college. Observations summarizing the information in the tables include the following:

- (1) Fifty-six (56) faculty members are recommended for tenure. This is an increase from the previous year of fifty-one (51) recommendations for tenure. This does not represent a trend or exceptional change over a

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four-year period.

- (2) The percentage of tenured faculty in 2018-19 will range from 25.9% at Nashville State to 68.0% at Pellissippi State and Roane State. This represents a 3.2% decrease than the previous three-year average at Roane State and no change at Pellissippi State. The percentage of tenured faculty increases at five community colleges and decreases at eight. No unusual deviations were noted by staff analysis.
- (3) No tenure by exceptions are recommended at this time.

Promotion

Table 2 provides the following summary data:

- (1) One hundred seventy-four (174) faculty members are recommended for promotion in 2018-19. The number of promotions increases by fifteen (15) from 2017-18.
- (2) The percentage of total community college faculty recommended for promotion in 2018-19 ranges from 4.0% at Roane State and 13.6% at Northeast State. The range is normal to this process.
- (3) Recommended promotions include one exception at Volunteer State Community College. Justifications are found at the end of this report to support this recommendation.

2. Tenure and Promotion Recommendations at Tennessee Colleges of Applied Technology

The Committee will be asked to act on recommendations for granting promotion and tenure to eligible faculty members. A list of the faculty being recommended for promotion and tenure is shown as Attachment A-1 and B-1 respectively.

The recommendations and supporting documents were submitted by the TCAT directors and were certified by them as having been processed through the approved institutional procedures. They have been reviewed by the Board's staff and are endorsed for favorable consideration by the Personnel Committee.

A summary of the tabulations regarding promotion and tenure recommendations for each center has been prepared by the staff. The forty-five (45) faculty receiving promotions represent 8.2% of the TCAT instructional staff. The four (4) faculty receiving tenure represents .7% of the TCAT instructional staff. Tabulation tables for promotion and tenure are shown as Attachments A-2 and B-2. Other observations of interest are listed below.

PROMOTIONS:

The forty-five (45) promotions are divided into these categories: twenty-six (26) to Instructor (second rank); eleven (11) to Senior Instructor (third rank); three (3) to Master Instructor (fourth rank); and five (5) to Master Instructor II (highest rank).

TENURE:

With approval of these instructional staff, the total tenured faculty for the TCATs is 16%.

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3. Review and Approval of Faculty Promotional Increases

A total of 174 faculty members are recommended for promotion at the community colleges. At the TCATs, 45 faculty members are recommended for promotion. The recommendations are made within the requirements of TBR policies on tenure and promotion.

The recommendation and supporting documents were submitted to the Board by the community colleges and TCATs, and were certified by them as having been processed through the approved institutional procedures. TBR staff has verified the proposed ranks of the individuals submitted for promotion by institutions and ensured a corresponding increase for those that were eligible was submitted, or an exception noted.

4. Review of Institutional Requests for New or Amended Compensation Plans

In accordance with legislative amendment and TBR Guideline P-043 Compensation, the following institutions submitted new or revised compensation plan to the System Office for review:

Institution	Summary of Changes
<u>Walters State Community College</u>	New compensation framework for all employee groups to address changes in market. The previous plan was completed and approved in 2010. All positions in the proposed plan are priced at 100% of the market.

The new or revised compensation plans were reviewed within the System Office by a committee of five (5) individuals from the following offices; Academic Affairs, two (2) individuals from Finance, and two (2) individuals from Human Resources. The Committee reviewed the proposed plans for methodology, market data being used, equity, consistency, completeness, and clarity. After review of the proposed plan, the Committee respectively recommends Board approval of the proposed revisions or new compensation plan.

5. Review and Approval of System Wide Compensation Strategy

Page A-35 of *The Budget* notes that funding is recommended to provide the state portion of a 2.5% salary pool for higher education employees.

The Board is granted the discretion to determine how this funding pool is distributed. In years past the Board has acted to permit use of similar funding to provide for cost of living adjustments, equity adjustments, compensation plan adjustments, among other purposes.

The proposed System Compensation Strategy below incorporates feedback received from the institution administrators. It attempts to provide adequate flexibility and address the collective compensation issues identified by the institutions.

1. **System Wide Salary Adjustments.** A salary pool would be created of at least 2.5% of salaries of all regular, full and part-time benefit eligible employees, restricted and unrestricted, on the payroll as of June 30, 2018. All increases from the 2.5% salary pool would be effective retroactively to July 1, 2018. From this salary pool at least 1.5% would be issued as a cost of living adjustment effective July 1. In addition, the following types of adjustments may be requested:

- A. **Cost of Living Adjustment (COLA).** A COLA salary pool of at least 1.5% would be created of salaries of all regular, full and part-time employees, restricted and unrestricted, on the payroll as of

Executive Summary – June 2018 Quarterly Meeting

June 30, 2018. Institutions may use the remaining 1.0% salary pool to increase the amount of the COLA, up to or equal to the 2.5% salary pool amount requested.

- i. COLA Level: This proposal allows for a percentage or flat dollar increase.
- ii. Distribution: Each eligible employee would receive a percentage increase based on their June 30, 2018 salary. A minimum flat dollar payment could be established by the institution. The amount would be pro-rated for part-time employees.
- iii. Timing: Institutions will provide at least a 1.5% COLA effective July 1, 2018. That increase may be implemented immediately, effective July 1, 2018, with no further action required by the Board. In addition, those institutions that are providing an additional COLA increase of between the 1.5% increase and up to and including the full 2.5% salary pool may implement it immediately, effective July 1, 2018 with no further action required by the Board.

B. Compensation Plan - Institutions would be authorized to use up to the remaining 1.0% salary pool to provide salary adjustments consistent with their Board approved compensation plans.

a. Compensation Plan-Not Fully Funded.

- i. Compensation Plan Level: Institutions would be authorized to use up to the remaining 1.0% salary pool to fund their compensation plan.
- ii. Distribution: Funds would be distributed to employees in accordance with Board approved compensation plans.
- iii. Timing: Institutions will submit a proposal that includes, but is not limited to, the amount of recurring funds encumbered by the proposed increase, the percentage of the compensation plan funded by group, which groups if any are excluded from the increase, the type of increase (i.e. salary equity, living wage, etc.), and the percentage of the salary pool used for the compensation plan. It is proposed that these adjustments be acted on by the Board during its September meeting and be effective retroactively to July 1, 2018.

b. Compensation Plan-Fully Funded.

- i. Market Adjustment Level: Institutions who have fully funded their compensation plans would adjust the salary ranges to address changes in market salaries, as prescribed in their compensation plan. Institutions would be authorized to use up to the remaining 1.0% salary pool to fund their compensation plan and provide salary increases.
- ii. Distribution: Funds would be distributed to employees in accordance with Board approved compensation plans.
- iii. Timing: Institutions will submit a proposal that includes, but is not limited to, the amount of recurring funds encumbered by the proposed increase, the percentage of the compensation plan funded by group, which groups if any are excluded from the increase, the type of increase (i.e. salary equity, living wage, etc.), and the percentage of the salary pool used for the compensation plan increase. It is proposed that these adjustments be

Executive Summary – June 2018 Quarterly Meeting

acted on by the Board during its September meeting and be effective retroactively to July 1, 2018.

c. Compensation Plan – Equity Adjustments

- iv. Equity Level: Utilizing the remaining 1.0% salary pool, institutions would be authorized to provide reclassifications consistent with their compensation plan.
- i. Distribution: Funds would be distributed to employees in accordance with Board approved compensation plans.
- ii. Timing: Institutions will submit a proposal that includes, but is not limited to, the amount of recurring funds encumbered by the proposed increase, the percentage of the increase, the type of increase (i.e. salary equity, reclassification, etc.), and the percentage of the salary pool used for the compensation plan increase. It is proposed that these adjustments be acted on by the Board during its September meeting and be effective retroactively to July 1, 2018.

C. Faculty Promotions. All or a portion of the remaining 1.0% salary pool would be created to address funding for faculty promotions, consistent with the institution's approved compensation plan.

- i. Faculty Promotion Level: This proposal envisions a percentage of the salary pool to fund faculty promotions.
- ii. Distribution: Each eligible faculty member would receive the amount due under the approved institution compensation plan for the promotion.
- iii. Timing: Institutions will submit a proposal that includes, but is not limited to, the amount of recurring funds encumbered by the proposed increase, the percentage of the salary pool used for the faculty promotion. It is proposed that these adjustments be acted on by the Board during its September meeting and be effective retroactively to July 1, 2018.

2. Institution or Local Funded Increases. Institutions would be authorized to provide salary adjustments using uncommitted local funds. These increases are not subject to the July 1, 2018 effective date. The institution will submit the effective date of payment with the proposal for review at the September Board Meeting.

A. Consistent with those purposes specified in items 1. A – C above.

- i. Level: Institutions would be authorized to use an amount equal to the Institution's ability to fund using uncommitted local funds.
- ii. Distribution: Funds would be distributed to employees in accordance with Board approved compensation plans.
- iii. Timing: Institutions will submit a proposal that includes, but is not limited to the date of payment, the amount of recurring funds encumbered by the proposed increase, the percentage of the compensation funded by group, which groups if any are excluded from

Executive Summary – June 2018 Quarterly Meeting

the increase, and whether it is effective retroactively. It is proposed that these adjustments be acted on by the Board during its September meeting.

B. One-Time Payment. Institutions would be authorized to use non-recurring funds to provide one-time payments to all regular full-time and part-time employees on payroll as of June 30, 2018.

- i. Level: Institutions would be authorized to pay a one-time bonus not to exceed \$1,000 to all regular, full and part-time employees, paid on restricted and unrestricted funds.
- ii. Distribution: Each full-time eligible employee would receive the same bonus amount. Part-time employees would be pro-rated.
- iii. Timing: Institutions will submit a proposal that includes, but is not limited to the date of payment, the amount of the one-time payment, and the requirements used to determine eligibility. It is proposed that these adjustments be acted on by the Board during its September meeting.

3. Process.

- A. Each institution shall provide a minimum of a 1.5% COLA effective July 1, 2018, to be implemented in the July payroll cycle. For those institutions providing a COLA of up to including the full 2.5% salary pool, it will be effective July 1, 2018 and be implemented in the July payroll cycle. All other increases will be subject to further review and approval at the September Board meeting.
- B. For those institutions providing other increases in addition to the COLA, a summary of the planned implementation of any the items above will be submitted to April Preston no later than **August 15, 2018**.
- C. Proposed plans will include: itemized breakdown of how the salary pool was spent, as well as any local funds; the percentage and dollar amount of the salary pool used for each type of increase; payment dates, including the amount and type of increase to be given; the amount of recurring funds encumbered by the proposed increase; the percentage of the compensation plan funded by group; if applicable, which groups if any are excluded from the increase; the type of increase (i.e. salary equity, living wage, etc.); additional positions funded; as well as justifications for any increases to administrators that exceed an individual employee 10% increase. This information will be provided for Board approval at the September Board meeting.
- D. Institutions will be authorized to implement the proposed plans as approved by the Board.

6. Review and Approval of Executive Incentive Compensation Plan Payments

The Executive Performance Incentive Plan was approved at the Board's June 2013 Meeting. It was created at the request of Board Members to address the gap between the average market salaries for the presidents,

Executive Summary – June 2018 Quarterly Meeting

directors and Chancellor and the current compensation level for these officials. In the current compensation plan the salaries for the Chancellor and institutional leaders are set at 90% of the market average for comparable positions. The Plan provides an opportunity for the leaders to earn up to the market value of their respective position on an annual basis, based on institutional and individual performance. The incentive does not add to the base salary for the position, and will be recalculated each year. This is the fourth year of operation of the Plan.

Participants in the plan include the presidents of the community colleges and Tennessee Colleges of Applied Technology (TCATs) and the Chancellor.

The incentive amount is equal to ten percent (10%) of the market average salary for comparable positions and is divided into two components: the metric based allowance equal to 85% of total incentive amount and a discretionary allowance equal to 15% of the total incentive amount. The primary incentive measurement for Community College Presidents is the change in weighted formula outcomes at each institution. The change in total weighted outcomes for the system is calculated in a similar manner and used to calculate the weighted outcome growth allowance amount for the Chancellor. The incentive measurement amount for the TCAT Presidents is based on five (5) outcomes, weighted equally: program completion rate; job placement rate; private giving; expanded offerings, and expanded enrollment.

RECOMMENDATION

Pursuant to the Plan, recommendations for incentive pay are brought before the Committee for review and approval. Recommendations of the Committee, if any, are presented to the full Board for action. The Plan requires an individual to be employed in one of the eligible positions at the time the payments are approved to be eligible to receive incentive pay and have satisfactory performance.

To assist the Committee, System staff have calculated the total incentive that is possible for each eligible position, and the total incentive payment recommended.

7. Approval of President Emeritus Contracts

Per requirements to be compensated as President Emeritus (T.C.A. § 8-36-714) and TBR Policy 5:01:03:00 Retirement, persons serving as President Emeritus must file a report for the previous year's work (approved by the sitting President), and a copy of the contract for the next fiscal year's work, for approval by the Board. The reports and contracts for fiscal year 2018-19 for the following individuals are being presented for approval:

- Dr. Jack Campbell – Walters State Community College
- Dr. Nathan Essex – Southwest Tennessee Community College
- Dr. Frank Glass – Motlow State Community College
- Dr. Rebecca Hawkins – Columbia State Community College
- Dr. Walter Nelms – Jackson State Community College
- Dr. William Locke – Northeast State Community College (Reinstated)
- Dr. Wade Powers – Volunteer State Community College (Reinstated)

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D. COMMITTEE ON ACADEMIC POLICIES AND STUDENT LIFE

1. Proposed Program Terminations, Modifications, and New Technical Program Implementations for TCAT

Tennessee Colleges of Applied Technology

Fifteen (15) program proposals are being presented for the Committee's review and approval. This proposal will allow the Technical Colleges to be more responsive to the needs of students, businesses, and industries.

Ten (10) academic actions were submitted by a TCAT institution to the Vice Chancellor for approval based on section C of the TBR Policy: 2:01:02:00, requiring only notification to the Vice Chancellor. Appropriate documentation to support the need was provided.

E. COMMITTEE ON EXTERNAL AFFAIRS

1. Update on External Affairs Initiatives

Coordinator of Government Relations Krysten Velloff will provide an update regarding the closing of the 110th General Assembly, with an overview of legislation impacting TBR and higher education. She will also discuss the legislative action blueprint and timeline in preparation for the 111th General Assembly. The blueprint is a deliberate and procedural approach to dealing with legislative matters and individual legislators by TBR leadership.

2. Inaugural TBR Awards Symposium

Assistant Vice Chancellor Matthew Gann will provide an update on the search for the new Assistant Vice Chancellor for External Affairs Strategic Advancement. Also, he will describe the planning activities for an Inaugural TBR Awards Symposium to be held early in 2019.

3. Marketing Update

Assistant Vice Chancellor Matthew Gann will provide an update on Marketing and Digital Strategy with the TBR Website, Marketing Initiatives, and the Tennessee College Public Relations Association (TCPRA) Awards.

Friday, June 22, 2018

9:30 - 11:45 a.m. (Eastern)

Johnson Auditorium in the Johnson Building

I. Minutes

A. Minutes from the March 29, 2018 Regular Session Board Meeting

The Board will consider approving minutes from the March 29, 2018 regular session of the Board.

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B. Minutes from the May 30, 2018 Special Called Meeting of the Board

The Board will consider approving the minutes of the May 30, 2018 Special Called Session where the Board approved the recommendation for the president at the Tennessee College of Applied Technology Murfreesboro.

II. Report of Interim Action

This report serves as a record of business transacted by the Office of the Chancellor since the previous meeting of the Board. A copy of the report is enclosed in the materials.

III. Report of the Committees

The Board will consider approving the minutes of the following committee meetings:

1. Report of the Academic Policies and Programs Committee Meeting on June 21, 2018
2. Report of the External Affairs Committee Meeting on June 21, 2018
3. Report of the Economic and Community Development Committee Meeting on June 21, 2018
4. Report of the Audit Committee Meeting on May 30, 2018

IV. Report of the Regents Award for Excellence in Philanthropy

DENSO Manufacturing of Athens, Tennessee will be awarded the Regents Award for Excellence in Philanthropy as nominated by Cleveland State Community College and Tennessee Colleges of Applied Technology Athens.

V. Report of the Chancellor

The Board will hear a report on the following:

- History of Tennessee Board of Regents by Dr. Rich Rhoda
- Economic Impact Study by Executive Vice Chancellor Russ Deaton
- Reconnect Update by Vice Chancellor Heidi Leming with an additional report from THEC Executive Director Mike Krause on the current Reconnect Application Profile

VI. Unfinished Business

A. Approval of Changes to the Bylaws

In accordance with Article VII of the Board's Bylaws, notice was given at the March 2018 quarterly meeting to bring changes to the Bylaws regarding board assessment.

The proposed changes are intended to ensure compliance with the Southern Association of Colleges and Schools Commission on Colleges requirement for governing boards to define and regularly evaluate their responsibilities and expectations.

The By-laws shall be amended by adding the following language as Article IX.:

Article IX. Board Self-Assessment

1. In order to regularly evaluate its responsibilities and expectations, the Board shall conduct a self-assessment every other year, beginning in 2018.

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2. In the years that self-assessments are conducted, assessment forms will be provided to the Regents to be completed and returned to the Board Secretary after the September Quarterly Meeting.
3. The Board Secretary will share the completed forms with the Vice Chairman.
4. A Board Assessment Report will be produced by the Vice Chairman and Board Secretary and shared with other members of the Board at its December Quarterly Meeting.

Staff recommends approval of the proposed changes.

VII. New Business

A. Report of the Finance and Business Operations Committee Meeting on June 21, 2018, that Includes Approval of Tuition and Maintenance Fees, Approval of the Funding for Operations for the 2018 – 2019 Fiscal Year and Approval of Capital Funding for FY 2018-2019

The Board will be asked to consider approving the minutes from the Finance and Business Operations Committee on June 21, 2018 that includes approval of tuition and maintenance fees and funding for operations for the 2018-19 fiscal year.

B. Report of the Personnel and Compensation Committee Meeting on June 21, 2018, that Includes Faculty Promotional Increases and Approval of the System Compensation Plan Recommendations

The Board will be asked to consider approving the minutes from the Personnel and Compensation Committee meeting on June 21, 2018 that includes the Committee's response to staff's recommendation on faculty promotional increases and the system compensation plan recommendations.

C. Review and Approval of TBR Policy 1:12:01:00 – Records Retention and Disposal of Records

As part of the ongoing revisions and consolidations to TBR Policies and Procedures, Guideline G-070 Records Retention and Disposal of Records is now a stand-alone guideline that fits the criteria to change to a Policy. We wish to reassign it to Policy Area Governance, Organization, and General Policies, and number it 1:12:01:00. Revisions are noted in the heading of the attached policy.

Additionally, at its April 25, 2018 Commission meeting, the State of Tennessee, Division of Records Management, after consultation with TBR, the University of Tennessee, and the State Universities, authorized the following new Statewide Records Destruction Authorizations (RDA):

1. SW-U06 Student Information Records (College/University Statewide)
2. SW-U07 College/University Research Records (College/University Statewide)
3. SW-U10 Student Admissions Applications – Denied, Cancelled, Admitted Non-Enrolled
4. SW-U11 Applications for Scholarship Files – Not Selected (College/University Statewide)
5. SW-12 Applications for Scholarship Files – Selected (College/University Statewide)

Section VI. Higher Education Records has been revised to reflect the addition of the new RDAs, and the deletion of TBR RDA 10152 Student Information Records, which has been replaced by SW-U06.

TBR RDA 10152 will be retired at the next scheduled Records Commission meeting.

D. Resolution of Appreciation for Faculty Regent Larry Autry

The Board will consider approving a resolution of appreciation for Regent Larry Autry for his service as Faculty Regent to the Tennessee Board of Regents.

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E. Resolution of Appreciation for Student Regent Jeremy Mitchell

The Board will consider approving a resolution of appreciation for Regent Jeremy Mitchell for his service as Student Regent to the Tennessee Board of Regents.

F. Resolution of Appreciation for Regent Fran F. Marcum

The Board will consider approving a resolution of appreciation for Regent Fran F. Marcum for her fourteen (14) years of service to the Tennessee Board of Regents.

G. Election of the Vice Chairman for 2018-2019

The Board will receive nominations and elect the Vice Chairman for 2018-2019.

**MINUTES
TENNESSEE BOARD OF REGENTS
REGULAR SESSION**

March 29, 2018

The Tennessee Board of Regents met in regular session on March 29, 2018, at Nashville State Community College, located in Nashville, Tennessee. Vice Chair Emily Reynolds, presiding, called the meeting to order and thanked Nashville State Community College and Interim President Kim McCormick for their gracious hospitality. She then welcomed the newest Board member, Mr. Miles Burdine, who represents the 1st Congressional district.

In the absence of Board Secretary Sonja Mason, the Vice Chair called on Mary Moody, General Counsel, to call the roll. The following members were present:

Dr. MaryLou Apple
Mr. Larry Autry
Mr. Miles Burdine
Mr. Greg Duckett
Ms. Yolanda Greene
Mr. Tom Griscom
Mr. Joey Hatch
Mr. Mike Krause
Ms. Fran Marcum
Commissioner Candice McQueen
Mr. Jeremy Mitchell
Dr. Barbara Prescott
Ms. Emily Reynolds
Ms. Leigh Shockey
Mr. Bill Summons
Ms. Danni Varlan
Mr. Tom White

A quorum was present. Members not available to attend the meeting were Governor Bill Haslam and Commissioner Jai Templeton.

I. MINUTES

Minutes of the December 14, 2017, regular session Board meeting and March 13, 2018 special called session were provided to all Board members for review prior to the quarterly Board meeting. Regent Griscom moved to adopt the minutes. Regent Prescott provided a second. The motion passed unanimously.

II. REPORT OF INTERIM ACTION

Vice Chair Reynolds called upon Chancellor Tydings, who presented the Report of Interim Action for the Board's approval. The report serves as a record of business transacted by the Office of the Chancellor since the previous meeting of the Board. Regent Greene moved to accept the report. Regent Burdine provided a second to the motion. The motion passed unanimously by voice vote. A copy of the Report is attached to the official copy of the Minutes as Appendix A.

III. REPORT OF THE COMMITTEES

The Board considered approval of the February 6 and 20, 2018, minutes of the special called meetings of the Finance and Business Operations Committee and the March 13, 2018, minutes of the Audit Committee. Regent Griscom moved to adopt the minutes. Regent Duckett provided a second. The motion passed unanimously by voice vote. A copy of the minutes from the special called meetings of the Finance and Business Operations Committee are attached to the official copy of the Minutes as Appendix B and C. The Audit Committee minutes and background materials are attached to the official copy of the Minutes as Appendix D.

IV. REPORT OF THE CHANCELLOR

TCAT EQUIPMENT

Chancellor Tydings reported the Governor's budget amendment was presented to the legislature and included an amendment that added \$9M in non-recurring funds to be used to purchase state-of-the-art equipment that will be used to train TCAT students in a broad variety of programs that will prepare them for the workforce. The new equipment will accelerate the State's Drive to 55 by allowing the TCATs to accommodate the influx of additional students expected when the Tennessee Reconnect program goes into effect this fall.

TENNESSEE RECONNECT AND ADVISING ACADEMY

Dr. Tydings reported the TBR System continues to prepare for the arrival of TN Reconnect students in fall 2018. Since the opening of the Reconnect application, 8,400 prospective students have applied statewide. On March 15 and 16, the TBR System Office hosted its second advising academy with a specific focus on adult learners and career advising. Approximately 90 institutional representatives attended the academy.

PRESIDENTIAL APPOINTMENTS FOR MOTLOW STATE COMMUNITY COLLEGE AND NASHVILLE STATE COMMUNITY COLLEGE

Chancellor Tydings reported the Tennessee Board of Regents met in a special called session on March 13, 2018 and unanimously appointed Dr. Shanna L. Jackson as the president of Nashville State Community College and Dr. Michael L. Torrence as the president of Motlow State Community College.

Dr. Jackson was then serving an associate vice president and chief operating officer of Columbia State Community College's Williamson Campus. She has more than 20 years of experience in higher education administration and nearly 12 years of full- and part-time teaching experience. She earned a Doctorate in Education Administration and Supervision at Tennessee State University, a Master of Arts in Business Administration and a Bachelor of Science in Business Administration, both from Florida A&M University. Dr. Jackson has been selected as one of the 2018-2019 Aspen Presidential Fellowships. Aspen Presidential Fellowship for Community College Excellence is a leadership program aimed at preparing the next generation of community college presidents to transform institutions to achieve high and equitable levels of student success both in college and in the labor market.

Dr. Torrence was then assistant vice president of academic affairs at Volunteer State Community College. He has 11 years of experience in higher education administration and nearly 23 years of full- and part-time teaching experience. He earned a Doctorate in Philosophy, with a major in exceptional learning, at Tennessee Tech University, a Master of Arts and Bachelor of Arts at South Dakota State University, both with a major in English. Dr. Torrence is a veteran of the U.S. Air Force, serving as a senior airman from 1992 to 1996.

Dr. Torrence will assume office at Motlow State on May 1 and Dr. Jackson will begin her leadership at Nashville State on June 1.

Chancellor Tydings then recognized Interim Presidents Hilda Tunstill and Kim McCormick and thanked them for the excellent work at the two campuses during the transition.

COLLEGE SYSTEM OF TENNESSEE'S OUTSTANDING TECHNICAL STUDENT OF THE YEAR

Chancellor Tydings asked Assistant Vice Chancellor for Student Success and former SkillsUSA State Director Chelle Travis to introduce the 2018 College System of Tennessee's Outstanding Technical Student of the Year and share highlights regarding the award program.

Ms. Travis reported the Outstanding Technical Student of the Year program was created nine years ago by TBR to share the value of technical education. The Student of the Year is an ambassador for technical education speaking at schools, civic clubs, conferences, meetings, economic summits, legislative events and many other venues. Tennessee's community colleges joined the program for the first time this year, allowing TBR to celebrate the success of its technical students at all 40 of its institutions. Students competed at the local and regional levels across the state, resulting in nine regional finalists. A panel of judges that included representatives of the Board of Regents and business and industry leaders heard presentations from all nine students and conducted rigorous interviews with each of the finalists. During the 2018 SkillsUSA Award Ceremony on March 21, Ms. Carrington Fox, recent graduate of the Building Construction Trades program at Tennessee College of Applied Technology Nashville, was named the 2018 Outstanding Technical Student of the Year. She received a 2018 Nissan Versa made available through generous contributions from

Nissan North America, Amatrol and Reletec. The second-place award went to Shania DeRusha, a nursing student at Columbia State Community College, and third place was awarded to Kevin Moton, an industrial electricity student at the Tennessee College of Applied Technology Chattanooga.

Ms. Travis explained that Carrington Fox, a long-time journalist, recently retooled her life by enrolling in a technical college to obtain the skills necessary to pursue a career in sustainable and affordable housing design. She journaled her experience as a middle-aged mom in technical education at her blog *Build Me Up Buttercup* focusing as much on technical construction challenges as her personal challenges in returning to college in mid-life. Her blog was featured at www.NCCER.org as part of a series about women in construction. For two decades prior to returning to college, Ms. Fox wrote for national and local media on topics ranging from food and finance to art and architecture. In 2010, she was named top Food Writer by the Association of Alternative News Weekly for her weekly column in the *Nashville Scene*.

Ms. Fox then shared her technical education success story and how the Tennessee College of Applied Technology Nashville retrained her for a career she had always wanted. She explained that she was a Nashville journalist and mother of three who returned to college to pursue her lifelong dream of building. She earned her undergraduate degree at Princeton University and a master's in business administration from Vanderbilt University. Ms. Fox decided to return to school after 25 years in journalism to learn building construction, something she had wanted to do since childhood. She proclaimed, "I changed the path of my life in technical school and I had the time of my life doing it. It was at the College of Applied Technology where I finally got the skills and confidence to do the work I wanted to do in the first place."

Regent Varlan thanked Ms. Fox for taking a chance on technical education and doing so much good work for the Tennessee Board of Regents in telling her story to others.

V. REPORT OF THE REGENTS AWARD FOR EXCELLENCE IN PHILANTHROPY

Vice Chair Reynolds called on Regent Marcum for the presentation of the 2018 Regents' Award for Excellence in Philanthropy to Regent Joey Hatch, who was nominated by Nashville State Community College.

Regent Marcum reported Regent Hatch began his relationship with Nashville State Community College in 1973 as so many individuals in Middle Tennessee have done since the College opened its doors in 1970 – as a student. She explained that if you have ever spoken with him personally, he has probably bent your ear about how his time at Nashville State, then known as Nashville Tech, opened doors of opportunity that he never dreamed possible and, in short, changed the course of his life. Joey gives his time, resources, and heart in service of his vision that Nashville State can be the very best institution in the State of Tennessee, serving as a springboard for students for generations to come.

As an alumnus of Nashville State, Regent Hatch has long exemplified a level of commitment to both the College and its community that serves as a model to others. His passion for issues related to diversity and inclusion and workforce development shines through in all he does. As an Executive Vice President with Skanska USA Building, he has been a consistent champion of Nashville State's architectural and construction engineering programs within his networks, bridging his passion for community development with his professional endeavors. Presently, at the request of Chancellor Tydings, Regent Hatch is leveraging his extensive professional expertise to strengthen, align, and increase enrollment in all of the architecture, engineering, and construction programs at TCATs and community colleges across the state.

Many organizations have been profoundly changed by Regent Hatch's advocacy and leadership, including the Tennessee Board of Regents where he represents the 7th Congressional District, as well as the Nashville State Community College Foundation Board of Trustees. He is also currently engaged in community service with a number of other organizations, including: YWCA of Nashville and Middle Tennessee's Board of Directors, Conexión Américas Board of Directors, Metro Nashville Gender Equity Council, Nashville Area Chamber of Commerce Board of Directors, and Middle Tennessee State University School of Construction Advisory Council. Regent Hatch's past community service engagements include: Auburn University School of Construction Advisory Council, Purdue University School of Construction Advisory Council, Tennessee State Architectural/ Engineering Program Advisory Council, service as an Accreditation Member with the American Council for Construction Education, and service as a Founding Board Member and Past Chair of the ACE Mentor Organization of Nashville Board of Directors. He joined the Nashville State Community College Foundation Board of Trustees in 2003 and began serving as Chair in 2016. Understanding the importance of building strategic relationships with individuals, corporations, and nonprofit partners in the community to advance the mission of both the Foundation and the College, he has helped transform the Board into a group of active ambassadors who constantly seek opportunities to connect the Foundation with key community leaders and industry stakeholders. His enthusiasm and diligence are contagious and he leads by example, motivating his fellow Trustees to engage deeply with their collective work to provide Nashville State students with the same types of opportunities he received and subsequently empower those students to achieve their dreams of bright futures. Always the first to raise his hand or sign his name to any challenge, Regent Hatch steadily pushes for excellence. He has fostered a culture of philanthropy within the Board, resulting in significant increases in personal gifts from Trustees as well as the development of a cohesive "friendraising" strategy.

The Wallace Wilson Scholarship is a shining example of the way Regent Hatch engages those around him to rise to greatness. He created this scholarship in 2016 to support students in the architectural engineering technology and construction engineering technology programs at Nashville State. It serves as a fitting tribute to Dr. Wallace Wilson, a retired Nashville State professor who mentored Regent Hatch and countless other students during their time at the College and beyond, guiding them throughout the seasons of their lives as students, professionals, and people. Marshalling the support of fellow alumni and industry leaders, Regent Hatch raised \$100,000 in a single evening during a reception honoring Dr. Wilson and celebrating the scholarship's launch. To date, Regent Hatch and his wife, Debbie, have honored the College with

personal gifts totaling more than \$65,000. While this philanthropic support is significant, it is his ability to establish authentic connections with members of the Nashville State community that sets him apart from other loyal friends of the College. The countless hours he devotes to counseling, mentoring, connecting, and advocating for students, the College, and the TBR system are unparalleled and demonstrate to all who know him both the depth and the sincerity of his commitment. As the College has grown, Regent Hatch's leadership, ideas and contributions have strengthened the voice of its community during pivotal times. He has provided remarkable leadership and vision to propel Nashville State into the future. Regent Hatch's outstanding record of service reminds us how tightly woven philanthropy is into the fabric of our entire community's success. TBR recognizes him for providing the crucial margin of excellence for higher education, as well as for being the kind of philanthropist whose generosity extends far beyond the campus at Nashville State.

On behalf of the Tennessee Board of Regents and its member institutions, the 2018 Regents' Award for Excellence in Philanthropy was presented to Regent Joey Hatch who is most deserving of this prestigious honor as recognition for his contributions of time, resources, and vision that have had a transformative impact on Nashville State Community College, its students, and the community.

Regent Hatch thanked the Board for the honor and gave brief remarks. He thanked his wife, Debbie, for the support she has provided during their years together, as well as those who helped mentor him throughout his career.

VI. UNFINISHED BUSINESS

There was no unfinished business brought before the Board at this meeting.

VII. NEW BUSINESS – INFORMATIONAL REPORTING

The following agenda items were presented for informational purposes only and no action was required. The first item was an overview of the Governor's Budget Recommendations. Vice Chancellor Danny Gibb's written report gave an overview of the Governor's FY 2018-2019 higher education budget recommendations. As mentioned in the attached report, the Governor has recommended additional total funding of \$55 million in new operating funds. Of this total, \$28 million is for general operating via the outcomes-based formula and \$27 million to provide partial funding of a 2.5 percent employee salary increase. Of this total, the College System of Tennessee is to receive \$9.1 million for general operating via the outcomes-based formula and \$7.6 million for salary funding. In total, this represents \$17.9 million in new operating money for community colleges and TCATs. Additionally, the Governor recommended funding for two College System of Tennessee capital outlay projects: Cleveland State Campus Revitalization for \$22.5 million and TCAT improvements Phase III for \$14.5 million. Finally, \$24.8 million in capital maintenance for 27 projects was included. Materials presented in this report are attached to the official copy of the Minutes as Appendix E.

Next, Vice Chancellor Kim McCormick provided an update on the activities of the External Affairs Division. Assistant Vice Chancellor Matthew Gann gave a quick overview of the TBR System Web Refresh and reported that over the last 6-8 months the Department of Marketing and Digital Strategy within External Affairs along with Communications Director Rick Locker had been evaluating and redesigning messaging internally and to the public. This includes publications for the system office, technical colleges, the TNTrained initiative as well as multiple TN Promise and TNeCampus digital ad campaigns. Several newsletters have been launched to target chambers of commerce, business and industry, legislators, and other community leaders across the state to increase awareness of our system and help with market expansion. The next phase includes the system website. Mr. Gann noted they were in the finishing stages of Phase I of the redesign starting with a new look that is intentional in targeting the different groups we serve as a system and as a system office. He gave a brief demonstration of the new website design.

Krysten Velloff, Coordinator of Government and Community Relations, provided an update on current Tennessee legislation being debated by the second session of the 110th General Assembly. She reviewed bills that had potential impact on TBR and higher education. She noted all potentially relevant legislation was being tracked by the TBR External Affairs Government Relations team.

Vice Chair Reynolds called on Executive Vice Chancellor Russ Deaton to present on the College System of Tennessee Data Dashboard, which is a part of the TBR website redesign. It will allow users to peruse high level data across several major areas including enrollment, graduates, etc. It is an interactive tool meant to convey institutional level data for Board members, Presidents, and anyone who would like to gain a greater understanding into TBR data trends. Executive Vice Chancellor Deaton provided a brief demonstration of the new data dashboard that will be launched when the new website launches. Dr. Deaton thanked Melissa Hunter, TBR Director of Research, for her leadership and hard work on the development of the data dashboard.

Executive Vice Chancellor Deaton then introduced Institutional Profiles, a companion tool to the data dashboard. He explained these profiles are a two-page overview of each of the community colleges and are designed to provide a snapshot of student success, enrollment trends, student demographics, and other information for each of the 13 community colleges. Dr. Amy Moreland, TBR Policy and Data Analyst, gave a brief demonstration of the new institutional profiles.

Vice Chancellor Carol Puryear gave an update on Economic and Community Development workforce activities, TNTrained tools and website updates. She reviewed several economic development projects that the ECD office was working on throughout the State.

The last item of informational reporting included a notice of proposed changes to the Bylaws presented by General Counsel Mary Moody. In accordance with Section VII of the Bylaws of the Tennessee Board of Regents, notice was given that a proposed change will be presented at the June 2018 quarterly meeting. The change, adding a bylaw establishing a self-assessment process for the Board, is intended to ensure compliance with the Southern Association of Colleges and Schools Commission on Colleges requirement that governing Boards define and regularly evaluate its responsibilities and expectations.

VII. NEW BUSINESS – ACTION ITEMS

APPROVAL OF CRITERIA FOR PRESIDENT OF NORTHEAST STATE COMMUNITY COLLEGE

As the first item of new business, Vice Chair Reynolds called on Chancellor Tydings to present the criteria for the next president at Northeast State Community College. The criteria presented was included in the Board materials for the members review. Regent Burdine moved to approve the criteria. Regent Marcum provided a second. Motion carried unanimously by voice vote. A copy of the criteria is attached to the official copy of the Minutes as Appendix F.

APPROVAL OF NEW PROGRAMS

Next, Vice Chancellor Randy Schulte presented a proposal for a new A.A.S. in Professional Music at Volunteer State Community College and 16 proposed new technical program implementations for the Tennessee Colleges of Applied Technology. A motion was made by Regent Prescott with a second provided by Regent Duckett. The motion carried unanimously by voice vote. A copy of the proposed new degree program for Volunteer State Community College and technical program implementations for the TCATs are attached to the official copy of the Minutes as Appendix G and H.

APPROVAL OF INSTITUTION MISSION PROFILES

Vice Chancellor Randy Schulte presented the proposed 2018-19 Institution Mission Profiles for the community colleges. Regent Griscom moved to approve the profiles subject to alignment with the new TBR Data Dashboard. Regent White provide a second. Motion carried unanimously by voice vote. A copy of the profiles is attached to the official copy of the Minutes as Appendix I.

APPROVAL OF EARLY POSTSECONDARY OPPORTUNITY POLICY

Vice Chair Emily Reynolds called on Vice Chancellor Heidi Leming to present new policy 2:01:00:05 – Early Postsecondary Opportunity Policy for the Board’s consideration. She reported as TBR continues to expand postsecondary opportunities for students in the K-12 system to earn postsecondary credit, it was necessary for TBR to establish common definitions for practices in the delivery of such courses and models for awarding college credit. This new policy provides guidance for administration of agreements with local high schools or education agencies and seeks to provide procedures to be followed by TBR institutions to ensure consistency in practice across the system. The policy also provides clarity in expectations of faculty credentials to teach such courses and student eligibility to participate. A motion was made by Regent Marcum with a second provided by Regent Mitchell. The motion carried unanimously by voice vote. A copy of the new policy is attached to the official copy of the Minutes as Appendix J.

APPROVAL OF DELETION OF OBSOLETE POLICIES

Next, General Counsel Mary Moody presented a request to remove obsolete TBR policies. She explained TBR General Counsel’s Office is in the process of reviewing all TBR policies to modernize and standardize them. One of the first steps they took was to identify the policies that are no longer necessary and can be deleted. She reported 12 policies were identified as obsolete

due to revisions to the bylaws, and nine others as they apply only to the Universities, or are no longer relevant. Regent Duckett moved to accept the request to remove the obsolete policies. Regent Apple seconded the motion. The motion passed unanimously on a voice vote. A list of these policies is attached to the official copy of the Minutes as Appendix K.

APPROVAL OF MINUTES OF FINANCE AND BUSINESS OPERATIONS COMMITTEE

Regent Duckett presented the minutes from the March 13, 2018, special called meeting of the Finance and Business Operations Committee that includes a recommendation on incidental fee requests, which would become effective Fall 2018. He reported the March 13 special called meeting was the culmination of approximately three months of review by Board staff and members of the Finance and Business Operations Committee of fee requests submitted by institutions. This process began in January when staff received 32 non-mandatory fee requests from 6 institutions. Committee members were provided information on all requests received and telephonic Committee meetings were held on February 6 and February 20 during which these proposals were discussed. After these meetings, staff continued to work with institutions and Committee members to clarify fee proposals and to develop recommendations. On March 13 staff presented its recommendations to the Committee. After discussion, the Committee acted to unanimously adopt the staff recommendations. He noted several Regents who were not members of the Committee also participated in the committee meetings and contributed to the deliberations. Regent Duckett made a motion to approve the report with a second provided by Regent Griscom. A roll call vote was taken and the motion passed unanimously. A copy of the minutes is attached to the official copy of the Minutes as Appendix L.

APPROVAL OF NAMING HAAS CNC TECHNOLOGY CENTER AT TCAT MEMPHIS

Vice Chair Reynolds then called on Chancellor Tydings for a building naming request from Tennessee College of Applied Technology Memphis to name their new facility that will be located at 3375 Appling Road in Bartlett, Tennessee the "Haas CNC Technology Center."

In October 2016, representatives from the TCAT Memphis were invited to visit Haas Automation, the largest machine tool builder in the western world, at their company headquarters in Oxnard, CA. The purpose of the visit was to compete for the Gene Haas Naming Rights Grant that carried with it a \$1 million grant.

Based on industry demand, a new instructional program was needed to deliver specific skillsets required in the medical device field. TCAT Memphis worked with the Greater Memphis Medical Device Council, the Bartlett Chamber of Commerce, and the City of Bartlett to successfully provide the vision for the new training facility. Also included in this facility will be training for Automotive Technology, Heavy Equipment and Machine Tool Technology, High Consequence Machining, Industrial Maintenance, Welding, Heating/Ventilation/Air Conditioning and Computer Information Technology programs.

The Gene Haas Foundation awarded TCAT Memphis the Naming Rights Grant and will provide \$1 million to assist with the construction of the facility. Regent Prescott moved to approve the

naming request, and Regent Greene provided a second. The motion passed unanimously. President Roland Rayner addressed the Board in support of the naming.

APPROVAL OF NAMING OF KILE-OGLE HALL AT WALTERS STATE COMMUNITY COLLEGE

Chancellor Tydings presented a building naming request from Walters State Community College to name the Kile-Ogle Hall in honor of Ms. Emily B. Kile and Mrs. Linda N. Ogle. The Naming Committee at Walters State Community College met on November 3, 2017 to discuss potential names for the new academic building on the Sevier County campus that will house health, EMT, and public safety classes. Both Ms. Kile and Mrs. Ogle are donors to the college, serve as trustees, attend numerous college events, are involved in the community helping several non-profits in social and medical causes, and live by serving others. Regent Varlan moved to approve the building naming request, and Regent Marcum seconded the motion. The motion passed unanimously. President Tony Miksa addressed the Board in support of the naming.

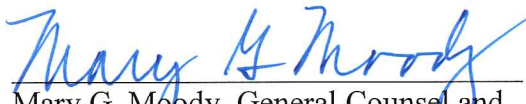
APPROVAL OF RESOLUTION OF APPRECIATION FOR PRESIDENT LYNN KREIDER


As the final item of new business, Regent Greene presented a resolution of appreciation for President Lynn Kreider. After reading the resolution, she moved the adoption of the resolution with a second provided by Regent Marcum. The motion carried unanimously by voice vote. A copy of the resolution of appreciation is attached to the official copy of the Minutes as Appendix M.

VIII. ADJOURNMENT OF THE MEETING

There being no further business to come before the board, the meeting was adjourned.

Respectfully submitted,


Mary G. Moody, General Counsel and
Acting Board Secretary


Flora W. Tydings, Chancellor

Emily J. Reynolds, Vice Chair

MINUTES
TENNESSEE BOARD OF REGENTS
SPECIAL CALLED SESSION

May 30, 2018

The Board met in a special called session on Wednesday, May 30, 2018 at 10:00 a.m. CDT, to receive and consider the Chancellor's recommendation for the president of the Tennessee College of Applied Technology at Murfreesboro.

Vice Chair Emily Reynolds called the meeting to order meeting and called on Board Secretary Sonja Mason to call the roll. A telephonic conference bridge was arranged for members who could not attend in person. Members participating via the conference bridge are indicated below. The following members participated in the meeting:

Dr. MaryLou Apple
Mr. Larry Autry
Mr. Miles Burdine
Mr. Gregory Duckett
Ms. Yolanda Greene (via conference call)
Mr. Tom Griscom
Mr. Joey Hatch (via conference call)
Ms. Fran Marcum
Mr. Jeremy Mitchell
Dr. Barbara Prescott
Ms. Emily Reynolds
Mr. Bill Summons
Ms. Danni Varlan
Mr. Tom White

A quorum was present. Members not available to participate were Governor Bill Haslam, Commissioner Candice McQueen, Commissioner Jai Templeton, Regent Leigh Shockey and Regent Mike Krause.

Vice Chair Reynolds called on Chancellor Flora Tydings for the recommendation for the president at the Tennessee College of Applied Technology. Chancellor Tydings thanked Regent Joey Hatch, who served as chair of the search committee and Regents Yolanda Greene and Fran Marcum served on the committee. Chancellor Tydings then recommended that the Board appoint Dr. Jon Mandrell as the new president at TCAT Murfreesboro. Dr. Mandrell was then serving as the vice president of academics and student services at Sauk Valley Community College. He began his career in higher education in 2008 with Sauk Valley and during his tenure he had served as the Dean of Instructional Services, Assistant Professor of Criminal Justice and adjunct instructor. Prior to joining Sauk Valley, Dr. Mandrell was a police corporal with the

Oregon Illinois Police Department. He holds a Doctor of Education from Ferris State University, a Master of Arts and Bachelor of Science from Western Illinois University.

Regent Joey Hatch was asked to report on the details of the search. He thanked Dr. Lynn Goodman and Ms. Carol Tomlinson for managing the search process. The search committee, comprised of Regents Hatch, Greene and Marcum as well as representatives of the faculty, staff, students and the broader community, held its first meeting on April 2, 2018. On April 10, the committee met to consider candidates for round one interviews, selecting six (6) candidates to interview. Those interviews were conducted on April 26 at the System office, resulting in the committee bringing three (3) finalists, including Dr. Mandrell, forward for an interview with Chancellor Tydings. Additional comments about the search were made by Regents Marcum, Greene and Griscom.

Regent Hatch then moved to approve Chancellor Tydings' recommendation that the Board appoint Dr. Jon Mandrell as the next president of TCAT Murfreesboro, effective July 1, 2018. Regent Marcum seconded the motion. A roll call vote was taken and the motion passed unanimously. Vice Chair Reynolds recognized Dr. Mandrell and his family who were in the audience and extended the Board's congratulations on his appointment. Dr. Mandrell was invited to address the Board. He thanked the Board for giving him the privilege of serving as president and for placing their confidence in him.

In closing, Vice Chair Reynolds thanked everyone for their participation in the meeting. There was no further business to come before the Board, and the meeting was adjourned.

Respectfully submitted,

Sonja F. Mason, Board Secretary

Flora W. Tydings, Chancellor

Emily J. Reynolds, Vice Chair

**MINUTES
TENNESSEE BOARD OF REGENTS
REGULAR SESSION**

March 29, 2018

The Tennessee Board of Regents met in regular session on March 29, 2018, at Nashville State Community College, located in Nashville, Tennessee. Vice Chair Emily Reynolds, presiding, called the meeting to order and thanked Nashville State Community College and Interim President Kim McCormick for their gracious hospitality. She then welcomed the newest Board member, Mr. Miles Burdine, who represents the 1st Congressional district.

In the absence of Board Secretary Sonja Mason, the Vice Chair called on Mary Moody, General Counsel, to call the roll. The following members were present:

Dr. MaryLou Apple
Mr. Larry Autry
Mr. Miles Burdine
Mr. Greg Duckett
Ms. Yolanda Greene
Mr. Tom Griscom
Mr. Joey Hatch
Mr. Mike Krause
Ms. Fran Marcum
Commissioner Candice McQueen
Mr. Jeremy Mitchell
Dr. Barbara Prescott
Ms. Emily Reynolds
Ms. Leigh Shockey
Mr. Bill Summons
Ms. Danni Varlan
Mr. Tom White

A quorum was present. Members not available to attend the meeting were Governor Bill Haslam and Commissioner Jai Templeton.

I. MINUTES

Minutes of the December 14, 2017, regular session Board meeting and March 13, 2018 special called session were provided to all Board members for review prior to the quarterly Board meeting. Regent Griscom moved to adopt the minutes. Regent Prescott provided a second. The motion passed unanimously.

II. REPORT OF INTERIM ACTION

Vice Chair Reynolds called upon Chancellor Tydings, who presented the Report of Interim Action for the Board's approval. The report serves as a record of business transacted by the Office of the Chancellor since the previous meeting of the Board. Regent Greene moved to accept the report. Regent Burdine provided a second to the motion. The motion passed unanimously by voice vote. A copy of the Report is attached to the official copy of the Minutes as Appendix A.

III. REPORT OF THE COMMITTEES

The Board considered approval of the February 6 and 20, 2018, minutes of the special called meetings of the Finance and Business Operations Committee and the March 13, 2018, minutes of the Audit Committee. Regent Griscom moved to adopt the minutes. Regent Duckett provided a second. The motion passed unanimously by voice vote. A copy of the minutes from the special called meetings of the Finance and Business Operations Committee are attached to the official copy of the Minutes as Appendix B and C. The Audit Committee minutes and background materials are attached to the official copy of the Minutes as Appendix D.

IV. REPORT OF THE CHANCELLOR

TCAT EQUIPMENT

Chancellor Tydings reported the Governor's budget amendment was presented to the legislature and included an amendment that added \$9M in non-recurring funds to be used to purchase state-of-the-art equipment that will be used to train TCAT students in a broad variety of programs that will prepare them for the workforce. The new equipment will accelerate the State's Drive to 55 by allowing the TCATs to accommodate the influx of additional students expected when the Tennessee Reconnect program goes into effect this fall.

TENNESSEE RECONNECT AND ADVISING ACADEMY

Dr. Tydings reported the TBR System continues to prepare for the arrival of TN Reconnect students in fall 2018. Since the opening of the Reconnect application, 8,400 prospective students have applied statewide. On March 15 and 16, the TBR System Office hosted its second advising academy with a specific focus on adult learners and career advising. Approximately 90 institutional representatives attended the academy.

PRESIDENTIAL APPOINTMENTS FOR MOTLOW STATE COMMUNITY COLLEGE AND NASHVILLE STATE COMMUNITY COLLEGE

Chancellor Tydings reported the Tennessee Board of Regents met in a special called session on March 13, 2018 and unanimously appointed Dr. Shanna L. Jackson as the president of Nashville State Community College and Dr. Michael L. Torrence as the president of Motlow State Community College.

Dr. Jackson was then serving an associate vice president and chief operating officer of Columbia State Community College's Williamson Campus. She has more than 20 years of experience in higher education administration and nearly 12 years of full- and part-time teaching experience. She earned a Doctorate in Education Administration and Supervision at Tennessee State University, a Master of Arts in Business Administration and a Bachelor of Science in Business Administration, both from Florida A&M University. Dr. Jackson has been selected as one of the 2018-2019 Aspen Presidential Fellowships. Aspen Presidential Fellowship for Community College Excellence is a leadership program aimed at preparing the next generation of community college presidents to transform institutions to achieve high and equitable levels of student success both in college and in the labor market.

Dr. Torrence was then assistant vice president of academic affairs at Volunteer State Community College. He has 11 years of experience in higher education administration and nearly 23 years of full- and part-time teaching experience. He earned a Doctorate in Philosophy, with a major in exceptional learning, at Tennessee Tech University, a Master of Arts and Bachelor of Arts at South Dakota State University, both with a major in English. Dr. Torrence is a veteran of the U.S. Air Force, serving as a senior airman from 1992 to 1996.

Dr. Torrence will assume office at Motlow State on May 1 and Dr. Jackson will begin her leadership at Nashville State on June 1.

Chancellor Tydings then recognized Interim Presidents Hilda Tunstill and Kim McCormick and thanked them for the excellent work at the two campuses during the transition.

COLLEGE SYSTEM OF TENNESSEE'S OUTSTANDING TECHNICAL STUDENT OF THE YEAR

Chancellor Tydings asked Assistant Vice Chancellor for Student Success and former SkillsUSA State Director Chelle Travis to introduce the 2018 College System of Tennessee's Outstanding Technical Student of the Year and share highlights regarding the award program.

Ms. Travis reported the Outstanding Technical Student of the Year program was created nine years ago by TBR to share the value of technical education. The Student of the Year is an ambassador for technical education speaking at schools, civic clubs, conferences, meetings, economic summits, legislative events and many other venues. Tennessee's community colleges joined the program for the first time this year, allowing TBR to celebrate the success of its technical students at all 40 of its institutions. Students competed at the local and regional levels across the state, resulting in nine regional finalists. A panel of judges that included representatives of the Board of Regents and business and industry leaders heard presentations from all nine students and conducted rigorous interviews with each of the finalists. During the 2018 SkillsUSA Award Ceremony on March 21, Ms. Carrington Fox, recent graduate of the Building Construction Trades program at Tennessee College of Applied Technology Nashville, was named the 2018 Outstanding Technical Student of the Year. She received a 2018 Nissan Versa made available through generous contributions from

Nissan North America, Amatrol and Reletec. The second-place award went to Shania DeRusha, a nursing student at Columbia State Community College, and third place was awarded to Kevin Moton, an industrial electricity student at the Tennessee College of Applied Technology Chattanooga.

Ms. Travis explained that Carrington Fox, a long-time journalist, recently retooled her life by enrolling in a technical college to obtain the skills necessary to pursue a career in sustainable and affordable housing design. She journaled her experience as a middle-aged mom in technical education at her blog *Build Me Up Buttercup* focusing as much on technical construction challenges as her personal challenges in returning to college in mid-life. Her blog was featured at www.NCCER.org as part of a series about women in construction. For two decades prior to returning to college, Ms. Fox wrote for national and local media on topics ranging from food and finance to art and architecture. In 2010, she was named top Food Writer by the Association of Alternative News Weekly for her weekly column in the *Nashville Scene*.

Ms. Fox then shared her technical education success story and how the Tennessee College of Applied Technology Nashville retrained her for a career she had always wanted. She explained that she was a Nashville journalist and mother of three who returned to college to pursue her lifelong dream of building. She earned her undergraduate degree at Princeton University and a master's in business administration from Vanderbilt University. Ms. Fox decided to return to school after 25 years in journalism to learn building construction, something she had wanted to do since childhood. She proclaimed, "I changed the path of my life in technical school and I had the time of my life doing it. It was at the College of Applied Technology where I finally got the skills and confidence to do the work I wanted to do in the first place."

Regent Varlan thanked Ms. Fox for taking a chance on technical education and doing so much good work for the Tennessee Board of Regents in telling her story to others.

V. REPORT OF THE REGENTS AWARD FOR EXCELLENCE IN PHILANTHROPY

Vice Chair Reynolds called on Regent Marcum for the presentation of the 2018 Regents' Award for Excellence in Philanthropy to Regent Joey Hatch, who was nominated by Nashville State Community College.

Regent Marcum reported Regent Hatch began his relationship with Nashville State Community College in 1973 as so many individuals in Middle Tennessee have done since the College opened its doors in 1970 – as a student. She explained that if you have ever spoken with him personally, he has probably bent your ear about how his time at Nashville State, then known as Nashville Tech, opened doors of opportunity that he never dreamed possible and, in short, changed the course of his life. Joey gives his time, resources, and heart in service of his vision that Nashville State can be the very best institution in the State of Tennessee, serving as a springboard for students for generations to come.

As an alumnus of Nashville State, Regent Hatch has long exemplified a level of commitment to both the College and its community that serves as a model to others. His passion for issues related to diversity and inclusion and workforce development shines through in all he does. As an Executive Vice President with Skanska USA Building, he has been a consistent champion of Nashville State's architectural and construction engineering programs within his networks, bridging his passion for community development with his professional endeavors. Presently, at the request of Chancellor Tydings, Regent Hatch is leveraging his extensive professional expertise to strengthen, align, and increase enrollment in all of the architecture, engineering, and construction programs at TCATs and community colleges across the state.

Many organizations have been profoundly changed by Regent Hatch's advocacy and leadership, including the Tennessee Board of Regents where he represents the 7th Congressional District, as well as the Nashville State Community College Foundation Board of Trustees. He is also currently engaged in community service with a number of other organizations, including: YWCA of Nashville and Middle Tennessee's Board of Directors, Conexión Américas Board of Directors, Metro Nashville Gender Equity Council, Nashville Area Chamber of Commerce Board of Directors, and Middle Tennessee State University School of Construction Advisory Council. Regent Hatch's past community service engagements include: Auburn University School of Construction Advisory Council, Purdue University School of Construction Advisory Council, Tennessee State Architectural/ Engineering Program Advisory Council, service as an Accreditation Member with the American Council for Construction Education, and service as a Founding Board Member and Past Chair of the ACE Mentor Organization of Nashville Board of Directors. He joined the Nashville State Community College Foundation Board of Trustees in 2003 and began serving as Chair in 2016. Understanding the importance of building strategic relationships with individuals, corporations, and nonprofit partners in the community to advance the mission of both the Foundation and the College, he has helped transform the Board into a group of active ambassadors who constantly seek opportunities to connect the Foundation with key community leaders and industry stakeholders. His enthusiasm and diligence are contagious and he leads by example, motivating his fellow Trustees to engage deeply with their collective work to provide Nashville State students with the same types of opportunities he received and subsequently empower those students to achieve their dreams of bright futures. Always the first to raise his hand or sign his name to any challenge, Regent Hatch steadily pushes for excellence. He has fostered a culture of philanthropy within the Board, resulting in significant increases in personal gifts from Trustees as well as the development of a cohesive "friendraising" strategy.

The Wallace Wilson Scholarship is a shining example of the way Regent Hatch engages those around him to rise to greatness. He created this scholarship in 2016 to support students in the architectural engineering technology and construction engineering technology programs at Nashville State. It serves as a fitting tribute to Dr. Wallace Wilson, a retired Nashville State professor who mentored Regent Hatch and countless other students during their time at the College and beyond, guiding them throughout the seasons of their lives as students, professionals, and people. Marshalling the support of fellow alumni and industry leaders, Regent Hatch raised \$100,000 in a single evening during a reception honoring Dr. Wilson and celebrating the scholarship's launch. To date, Regent Hatch and his wife, Debbie, have honored the College with

personal gifts totaling more than \$65,000. While this philanthropic support is significant, it is his ability to establish authentic connections with members of the Nashville State community that sets him apart from other loyal friends of the College. The countless hours he devotes to counseling, mentoring, connecting, and advocating for students, the College, and the TBR system are unparalleled and demonstrate to all who know him both the depth and the sincerity of his commitment. As the College has grown, Regent Hatch's leadership, ideas and contributions have strengthened the voice of its community during pivotal times. He has provided remarkable leadership and vision to propel Nashville State into the future. Regent Hatch's outstanding record of service reminds us how tightly woven philanthropy is into the fabric of our entire community's success. TBR recognizes him for providing the crucial margin of excellence for higher education, as well as for being the kind of philanthropist whose generosity extends far beyond the campus at Nashville State.

On behalf of the Tennessee Board of Regents and its member institutions, the 2018 Regents' Award for Excellence in Philanthropy was presented to Regent Joey Hatch who is most deserving of this prestigious honor as recognition for his contributions of time, resources, and vision that have had a transformative impact on Nashville State Community College, its students, and the community.

Regent Hatch thanked the Board for the honor and gave brief remarks. He thanked his wife, Debbie, for the support she has provided during their years together, as well as those who helped mentor him throughout his career.

VI. UNFINISHED BUSINESS

There was no unfinished business brought before the Board at this meeting.

VII. NEW BUSINESS – INFORMATIONAL REPORTING

The following agenda items were presented for informational purposes only and no action was required. The first item was an overview of the Governor's Budget Recommendations. Vice Chancellor Danny Gibb's written report gave an overview of the Governor's FY 2018-2019 higher education budget recommendations. As mentioned in the attached report, the Governor has recommended additional total funding of \$55 million in new operating funds. Of this total, \$28 million is for general operating via the outcomes-based formula and \$27 million to provide partial funding of a 2.5 percent employee salary increase. Of this total, the College System of Tennessee is to receive \$9.1 million for general operating via the outcomes-based formula and \$7.6 million for salary funding. In total, this represents \$17.9 million in new operating money for community colleges and TCATs. Additionally, the Governor recommended funding for two College System of Tennessee capital outlay projects: Cleveland State Campus Revitalization for \$22.5 million and TCAT improvements Phase III for \$14.5 million. Finally, \$24.8 million in capital maintenance for 27 projects was included. Materials presented in this report are attached to the official copy of the Minutes as Appendix E.

Next, Vice Chancellor Kim McCormick provided an update on the activities of the External Affairs Division. Assistant Vice Chancellor Matthew Gann gave a quick overview of the TBR System Web Refresh and reported that over the last 6-8 months the Department of Marketing and Digital Strategy within External Affairs along with Communications Director Rick Locker had been evaluating and redesigning messaging internally and to the public. This includes publications for the system office, technical colleges, the TNTrained initiative as well as multiple TN Promise and TNeCampus digital ad campaigns. Several newsletters have been launched to target chambers of commerce, business and industry, legislators, and other community leaders across the state to increase awareness of our system and help with market expansion. The next phase includes the system website. Mr. Gann noted they were in the finishing stages of Phase I of the redesign starting with a new look that is intentional in targeting the different groups we serve as a system and as a system office. He gave a brief demonstration of the new website design.

Krysten Velloff, Coordinator of Government and Community Relations, provided an update on current Tennessee legislation being debated by the second session of the 110th General Assembly. She reviewed bills that had potential impact on TBR and higher education. She noted all potentially relevant legislation was being tracked by the TBR External Affairs Government Relations team.

Vice Chair Reynolds called on Executive Vice Chancellor Russ Deaton to present on the College System of Tennessee Data Dashboard, which is a part of the TBR website redesign. It will allow users to peruse high level data across several major areas including enrollment, graduates, etc. It is an interactive tool meant to convey institutional level data for Board members, Presidents, and anyone who would like to gain a greater understanding into TBR data trends. Executive Vice Chancellor Deaton provided a brief demonstration of the new data dashboard that will be launched when the new website launches. Dr. Deaton thanked Melissa Hunter, TBR Director of Research, for her leadership and hard work on the development of the data dashboard.

Executive Vice Chancellor Deaton then introduced Institutional Profiles, a companion tool to the data dashboard. He explained these profiles are a two-page overview of each of the community colleges and are designed to provide a snapshot of student success, enrollment trends, student demographics, and other information for each of the 13 community colleges. Dr. Amy Moreland, TBR Policy and Data Analyst, gave a brief demonstration of the new institutional profiles.

Vice Chancellor Carol Puryear gave an update on Economic and Community Development workforce activities, TNTrained tools and website updates. She reviewed several economic development projects that the ECD office was working on throughout the State.

The last item of informational reporting included a notice of proposed changes to the Bylaws presented by General Counsel Mary Moody. In accordance with Section VII of the Bylaws of the Tennessee Board of Regents, notice was given that a proposed change will be presented at the June 2018 quarterly meeting. The change, adding a bylaw establishing a self-assessment process for the Board, is intended to ensure compliance with the Southern Association of Colleges and Schools Commission on Colleges requirement that governing Boards define and regularly evaluate its responsibilities and expectations.

VII. NEW BUSINESS – ACTION ITEMS

APPROVAL OF CRITERIA FOR PRESIDENT OF NORTHEAST STATE COMMUNITY COLLEGE

As the first item of new business, Vice Chair Reynolds called on Chancellor Tydings to present the criteria for the next president at Northeast State Community College. The criteria presented was included in the Board materials for the members review. Regent Burdine moved to approve the criteria. Regent Marcum provided a second. Motion carried unanimously by voice vote. A copy of the criteria is attached to the official copy of the Minutes as Appendix F.

APPROVAL OF NEW PROGRAMS

Next, Vice Chancellor Randy Schulte presented a proposal for a new A.A.S. in Professional Music at Volunteer State Community College and 16 proposed new technical program implementations for the Tennessee Colleges of Applied Technology. A motion was made by Regent Prescott with a second provided by Regent Duckett. The motion carried unanimously by voice vote. A copy of the proposed new degree program for Volunteer State Community College and technical program implementations for the TCATs are attached to the official copy of the Minutes as Appendix G and H.

APPROVAL OF INSTITUTION MISSION PROFILES

Vice Chancellor Randy Schulte presented the proposed 2018-19 Institution Mission Profiles for the community colleges. Regent Griscom moved to approve the profiles subject to alignment with the new TBR Data Dashboard. Regent White provide a second. Motion carried unanimously by voice vote. A copy of the profiles is attached to the official copy of the Minutes as Appendix I.

APPROVAL OF EARLY POSTSECONDARY OPPORTUNITY POLICY

Vice Chair Emily Reynolds called on Vice Chancellor Heidi Leming to present new policy 2:01:00:05 – Early Postsecondary Opportunity Policy for the Board's consideration. She reported as TBR continues to expand postsecondary opportunities for students in the K-12 system to earn postsecondary credit, it was necessary for TBR to establish common definitions for practices in the delivery of such courses and models for awarding college credit. This new policy provides guidance for administration of agreements with local high schools or education agencies and seeks to provide procedures to be followed by TBR institutions to ensure consistency in practice across the system. The policy also provides clarity in expectations of faculty credentials to teach such courses and student eligibility to participate. A motion was made by Regent Marcum with a second provided by Regent Mitchell. The motion carried unanimously by voice vote. A copy of the new policy is attached to the official copy of the Minutes as Appendix J.

APPROVAL OF DELETION OF OBSOLETE POLICIES

Next, General Counsel Mary Moody presented a request to remove obsolete TBR policies. She explained TBR General Counsel's Office is in the process of reviewing all TBR policies to modernize and standardize them. One of the first steps they took was to identify the policies that are no longer necessary and can be deleted. She reported 12 policies were identified as obsolete

due to revisions to the bylaws, and nine others as they apply only to the Universities, or are no longer relevant. Regent Duckett moved to accept the request to remove the obsolete policies. Regent Apple seconded the motion. The motion passed unanimously on a voice vote. A list of these policies is attached to the official copy of the Minutes as Appendix K.

APPROVAL OF MINUTES OF FINANCE AND BUSINESS OPERATIONS COMMITTEE

Regent Duckett presented the minutes from the March 13, 2018, special called meeting of the Finance and Business Operations Committee that includes a recommendation on incidental fee requests, which would become effective Fall 2018. He reported the March 13 special called meeting was the culmination of approximately three months of review by Board staff and members of the Finance and Business Operations Committee of fee requests submitted by institutions. This process began in January when staff received 32 non-mandatory fee requests from 6 institutions. Committee members were provided information on all requests received and telephonic Committee meetings were held on February 6 and February 20 during which these proposals were discussed. After these meetings, staff continued to work with institutions and Committee members to clarify fee proposals and to develop recommendations. On March 13 staff presented its recommendations to the Committee. After discussion, the Committee acted to unanimously adopt the staff recommendations. He noted several Regents who were not members of the Committee also participated in the committee meetings and contributed to the deliberations. Regent Duckett made a motion to approve the report with a second provided by Regent Griscom. A roll call vote was taken and the motion passed unanimously. A copy of the minutes is attached to the official copy of the Minutes as Appendix L.

APPROVAL OF NAMING HAAS CNC TECHNOLOGY CENTER AT TCAT MEMPHIS

Vice Chair Reynolds then called on Chancellor Tydings for a building naming request from Tennessee College of Applied Technology Memphis to name their new facility that will be located at 3375 Appling Road in Bartlett, Tennessee the "Haas CNC Technology Center."

In October 2016, representatives from the TCAT Memphis were invited to visit Haas Automation, the largest machine tool builder in the western world, at their company headquarters in Oxnard, CA. The purpose of the visit was to compete for the Gene Haas Naming Rights Grant that carried with it a \$1 million grant.

Based on industry demand, a new instructional program was needed to deliver specific skillsets required in the medical device field. TCAT Memphis worked with the Greater Memphis Medical Device Council, the Bartlett Chamber of Commerce, and the City of Bartlett to successfully provide the vision for the new training facility. Also included in this facility will be training for Automotive Technology, Heavy Equipment and Machine Tool Technology, High Consequence Machining, Industrial Maintenance, Welding, Heating/Ventilation/Air Conditioning and Computer Information Technology programs.

The Gene Haas Foundation awarded TCAT Memphis the Naming Rights Grant and will provide \$1 million to assist with the construction of the facility. Regent Prescott moved to approve the

naming request, and Regent Greene provided a second. The motion passed unanimously. President Roland Rayner addressed the Board in support of the naming.

APPROVAL OF NAMING OF KILE-OGLE HALL AT WALTERS STATE COMMUNITY COLLEGE

Chancellor Tydings presented a building naming request from Walters State Community College to name the Kile-Ogle Hall in honor of Ms. Emily B. Kile and Mrs. Linda N. Ogle. The Naming Committee at Walters State Community College met on November 3, 2017 to discuss potential names for the new academic building on the Sevier County campus that will house health, EMT, and public safety classes. Both Ms. Kile and Mrs. Ogle are donors to the college, serve as trustees, attend numerous college events, are involved in the community helping several non-profits in social and medical causes, and live by serving others. Regent Varlan moved to approve the building naming request, and Regent Marcum seconded the motion. The motion passed unanimously. President Tony Miksa addressed the Board in support of the naming.

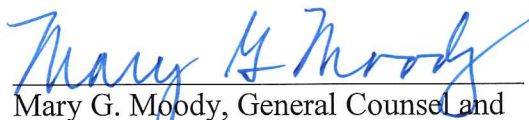
APPROVAL OF RESOLUTION OF APPRECIATION FOR PRESIDENT LYNN KREIDER

As the final item of new business, Regent Greene presented a resolution of appreciation for President Lynn Kreider. After reading the resolution, she moved the adoption of the resolution with a second provided by Regent Marcum. The motion carried unanimously by voice vote. A copy of the resolution of appreciation is attached to the official copy of the Minutes as Appendix M.

VIII. ADJOURNMENT OF THE MEETING

There being no further business to come before the board, the meeting was adjourned.

Respectfully submitted,


Mary G. Moody, General Counsel and
Acting Board Secretary


Flora W. Tydings, Chancellor

Emily J. Reynolds, Vice Chair



THE COLLEGE SYSTEM
of TENNESSEE


Office of the Chancellor

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MEMORANDUM

TO: Members of the Tennessee Board of Regents

FROM: Flora W. Tydings 

DATE: June 7, 2018

SUBJECT: Interim Action Report –Second Quarter

The following constitutes a record of business transacted by the Office of the Chancellor since the previous regular quarterly meeting of the Board of Regents under the authority of Article VIII of the Bylaws, which grants to the Chancellor interim authority to act on behalf of the Board. Pending any questions, the actions are recommended for Board consideration and confirmation.

I. Personnel Actions – Tennessee Board of Regents Staff

Appointments: Blanca Bryson, Human Resources Analyst; Effective 4/2/18
Jill Hodges, Payroll Associate; Effective 4/2/18
Della Payne, Payables Associate, Effective 5/7/18
Seth Massa, Director of TCAT Accounting, Effective 5/14/18

Reclassifications: Diane Fitzgerald, Account Clerk III to Capital Projects Coordinator, Effective 5/1/18
Tachaka Hollins, Director to Assistant Vice Chancellor; Effective 4/1/18
Alicia Gillespie, Assistant Director for Financial Accounting, Reporting, and Budgeting to Assistant Director, Financial Accounting; Effective 4/1/18
Brooke Shelton, Assistant Director for Financial Accounting to Assistant Director Financial Accounting (additional duties); Effective 4/1/18
Chris Tingle, Special Assistant to the Vice Chancellor to Assistant Vice Chancellor for Data Strategy; Effective 6/1/18
Carol Tomlinson, Administrative Assistant III to Administrative Assistant III (additional duties); Effective 5/1/18

Promotions: None

Degree Attainment: None

Members of the Tennessee Board of Regents
Interim Action Report
Page Two

Retirement: Robert Gilliam, Project Director – Facilities Development; Effective 6/30/18

Separations: Jennifer Benge, Database Administrator; Effective 6/15/18
Laura Crockarell, Administrative Assistant II for Facilities; Effective 4/10/18
Alicia Gillespie, Assistant Director for Financial Accounting, Effective 5/11/18
Jennifer Knott, Senior Instructional Designer for TN eCampus; Effective 5/16/18
Scott Nikolai, Analytics and Evaluation Specialist, Effective 5/31/18
William “Scott” Roberts, Accountant; Effective 4/27/18

Salary Adjustments: Vice President and Other Executives: None

Appointments: Vice President and Other Executives: Attachment A

II. Acceptance of Gifts and Grants

III. Construction Projects: State Building Commission Activities: Attachment B
Summary of Construction Contracts: Attachment C

IV. Approval of Contracts and Agreements: Attachment D

V. New Program 14-day Proposal for TCAT Murfreesboro: Attachment E
- Information Technology and Infrastructure Management

**TBR System-wide
Vice Presidents and Executive Level Appointments**

Institution	Name	Position	Salary	Effective Date
ChSCC	Traci N. Williams	Executive Director for Institutional Effectiveness, Research & Planning	\$90,000.00	4/1/18
ChSCC	Alisha Fox	Vice President for Finance and Operations	\$100,000.00	6/18/18
CoSCC	Dr. Dearl Lampley	Vice President for Williamson Campus and External Services	\$109,000.00	5/1/18
CoSCC	Ruth Ann Holt	Vice President for Student Affairs	\$109,000.00	5/1/18
PSCC	Kathryn Byrd	Interim Vice President for Academic Affairs	\$140,650.00	5/7/18
PSCC	Rushton Johnson, Jr.	Vice Chancellor for Student Affairs	\$114,230.00	7/1/18

Note: TCAT Assistant Directors will be retitled to Vice Presidents, effective 7/1/18.

Tennessee Board of Regents
Summary of State Building Commissions Actions
03/09/2018 Thru 05/10/2018

Date	SBC Number	Institution	Project	Value	SBC Action
3/9/2018	166/000-04-2013	Statewide	TCAT Improvements	84,884,921	Approved proceeding with the process to select an additional designer
	166/005-04-2017	ETSU	Baseball Hitting Facility	150,000	Approved cancellation of the project.
	166/001-02-2016	TSU	Health Sciences Facility	38,800,000	Approved awarding a contract to the best evaluated proposer (Hoar Construction) for a Construction Manager/General Contractor.
	166/011-01-2018	TTU	Food Services Improvements	1,300,000	Approved accepting gift-in-place construction, with plans and specifications to be approved by the State Architect.
	166/011-02-2018	TTU	Residence Hall Roof Replacements	780,000	Approved a project and proceeding with the process to select a designer.
	166/032-01-2017	PSCC	Multi-Purpose Building and Renovations	28,500,000	Approved a revision in project budget, scope, and funding.
	166/023-01-2018	WSCC	Master Plan	150,000	Approved issuing a Request for Proposals for a Master Planner
					Dick Tracy introduced Dr. Sidney McPhee with MTSU and Tom Bauer with Bauer Askew Architecture. Mr. Bauer gave the presentation and stated that the project is in budget and on schedule. The Commission approved the Early Design Phase as presented by Bauer Askew Architecture.
	166/009-05-2016	MTSU	Academic Classroom Building	1,900,000	Architecture.
	166/000-04-2017	TBR	Central Office Expansion	224,000	Approval of a revision in project budget in order to award a contract.
	166/032-01-2018	PSCC	Entry Road Modifications	160,000	Approval of a project and utilizing a Consultant for design.
	166/032-03-2018	PSCC	Student Recreation Center Fabric Replacement	450,000	Approval of a project and proceeding with the process to select a designer
					Approved a revision in project scope, budget and funding, and proceeding with the process to select consultants.
	166/000-03-2017	Statewide	Statewide Consultants	1,400,000	
	166/009-01-2017	MTSU	Facilities Storage Shed	161,155	Approved a revision in project budget and funding in order to award a contract
4/12/2018	166/011-05-2017	TTU	Master Plan Update	365,000	Approved revision in project budget.
	166/011-08-2015	TTU	Residence Hall Upgrades	13,737,000	Approved revision in project budget and funding in order to award a contract.
	166/007-04-2014	UoM	Indoor Football Practice Facility	19,000,000	Approved revision in project funding and scope.
					Approved awarding a contract to the best evaluated proposer for a Construction Manager/General Contractor.
	166/025-01-2017	VSCC	Warf Science Building Addition & Reno.	6,200,000	
	166/023-01-2011	WSCC	Greene County Expansion	30,900,000	Approved revision in project budget.
5/10/2018	166/000-05-2017	Statewide	Campus Security Task Force	3,907,220	Approved a revision in project budget and funding
	166/023-01-2016	WSCC	ADA and Mechanical Systems Updates	822,780	Approved a revision in project budget and funding
	166/003-02-2017	APSU	Kimbrough Steam Line Replacement	7,530	Approved cancellation of the project
	166/001-02-2016	TSU	Health Sciences Facility	38,800,000	Approved a revision in scope
					C Lieutenant Governor McNally stated that several projects were underestimated when they went out to bid. This project was estimated to cost 43% less than the lowest bid received. It is concerning and the Lt. Governor asked if TBR has any explanation for why the bids came in so much higher than anticipated. Mr. Tracy replied that after reviewing the bid details with the low bidder, TBR determined that the mechanical system on this project is more expensive than what was budgeted initially.
	166/011-03-2016	TTU	Volpe Library First Floor Expansion	1,873,000	

Other increases that had impacted projects include labor market increases, especially in Middle Tennessee, and increases in steel, aluminum and concrete costs due to the demand. Mr. Tracy relayed that TBR watches all the bids and some come in under the estimate. He also noted that when the cost is higher than the estimate; the designer does not get an increase in fees.			
The Commission approved a revision in project budget and funding in order to award a contract.			
166/019-01-2017	JSCC	Nelms Classroom HVAC Updates	735,000
166/021-03-2017	MSCC	Underground Utility Lines Replacement	1,271,095
Approved a revision in project budget and funding in order to award a contract			
Approved a revision in project budget and funding in order to award a contract			
Lieutenant Governor McNally asked if projects that are over/under the estimate to please include a notation in the comment section describing the specific cost issue or issues. The Commission approved a revision in project budget and funding in order to award a contract.			
166/032-01-2015	PSCC	Boiler and Chiller Updates	1,245,000
166/009-09-2010	MTSU	Physical Plant Upgrade	19,134
Rec'vd report C.O. #3 @ 10.06%			

Tennessee Board of Regents
Summary of State Building Commission Executive Subcommittee
March 19, 2018 - May 21, 2018

March 19, 2018 Executive Subcommittee Meeting

<u>Institution</u>	<u>Transaction</u>	<u>SBC ESC Action</u>	<u>Action to be Taken</u>
PSCC Transaction No. 18-02-004	Acquisition	Approval to obtain title work, appraisal, survey and environmental assessment, and to exercise an option to acquire the required interest, not to exceed fair market value, with waiver of advertisement and one appraisal.	OFD/GS to coordinate transaction
Statweide SBC #166/000-04-2013	Designer Selection	Approved selection of Reedy & Sykes/Shaw & Shanks Architects as designer for the project	OFD prepares Designer Agreement and continues with project
TSU SBC #166/001-05-2017	Designer Selection	Approved selection of Moody Nolan as designer for the project	OFD prepares Designer Agreement and continues with project
PSCC SBC #166/032-03-2018	Designer Selection	Approved selection of Hurst-Rosche Inc.as designer for the project	OFD prepares Designer Agreement and continues with project
PSCC Transaction No. 18-02-005	Acquisition	Approved obtaining title work, appraisal, survey, and environmental assessment, and to exercise an option to acquire the required interest, not to exceed fair market value, with waiver of advertisement and one appraisal.	OFD/GS to coordinate transaction

April 23, 2018 SBC Executive Subcommittee Meeting

TSU SBC #166/001-03-2018	Demolition	Approval of a project.	OFD continues with project
UoM SBC #166/007-02-2017	Revision in Funding	Approval of a revision in funding.	OFD continues with project
MSCC SBC #166/021-01-2017	Revision in Funding	Approval of a revision in funding.	OFD continues with project
TCAT-Memphis SBC #166/070-01-2017	Revision in Funding	Approval of a revision in funding.	OFD continues with project

TCAT-Knoxville Transaction No. 18-03-006	Acquisition	Approval to obtain title work, survey, and environmental assessment, and to accept as gift the required interest with waiver of advertisement and one appraisal.	OFD/GS to coordinate transaction
MSCC Transaction No. 18-03-008	Acquisition	Approval to obtain title work, survey, and environmental assessment, and to accept as gift the required interest with waiver of advertisement and one appraisal.	OFD/GS to coordinate transaction
TCAT-Memphis Transaction No. 18-02-013	Disposal	Approval of disposal by easement with waiver of advertisement and one appraisal.	OFD/GS to coordinate transaction
TSU SBC #166/001-01-2018	Designer Selection	Approved selection of Engineering Services Group as designer for the project	OFD prepares Designer Agreement and continues with project
MTSU SBC #166/009-01-2018	Designer Selection	Approved selection of Gould Turner Group as designer for the project	OFD prepares Designer Agreement and continues with project
TTU SBC #166/011-02-2018	Designer Selection	Approved selection of Community Tectonics Architects as designer for the project	OFD prepares Designer Agreement and continues with project
SWCC Transaction No. 18-4-002	Disposal	Approved disposal in fee with waiver of one appraisal.	OFD/GS to coordinate transaction
NaSCC Transaction No. 18-03-908	Disposal by Lease	Approved disposal by lease with waiver of appraisals.	OFD/GS to coordinate transaction

May 21, 2018 SBC Executive Subcommittee Meeting

<u>Institution</u>	<u>Transaction</u>	<u>SBC ESC Action</u>	<u>Action to be Taken</u>
MTSU SBC #166/009-11-2017	Revision in Funding	Approved designer selection (M. Shanks Architects)	OFD prepares Designer Agreement and continues with project
ChSCC SBC #166/012-01-2018	Approval of a Project	Approval of a project and to utilize a regional designer	OFD continues with project
VSCC SBC #166/025-01-2018	Approval of a Project	Approval of a project and to utilize a regional designer for design	OFD continues with project
TSU Transaction No. 18-05-003	Disposal	Dick Tracy summarized the transaction. Staff referred to Executive Subcommittee for consent agenda	OFD/GS to coordinate transaction

PSCC
SBC #166/032-04-2018

Approval of a Project

Approval of a project and utilizing a regional designer

OFD continues with project

CONSTRUCTION CONTRACTS AWARDED 03/15/2018 - 06/15/2018
Contracts totaling \$31,671,455

<u>Designer</u>	<u>Contractor</u>	<u>Contract Sum</u>	<u>Awarded</u>	<u>Project Number</u>	<u>Institution/ Project Name</u>
Hefferlin + Kronenberg Architects	Williams Restoration and Waterproofing, Inc.	1,251,108.00	3/25/2018	166/009-07-2016	MTSU Several Buildings Exterior Repairs
Shaw & Shanks Architects, PC	Preston Construction Company	353,500.00	3/25/2018	166/005-06-2016	ETSU Nell Dossett Parking Lot Expansion
BarberMcMurry architects, LLC	J.A. Street & Associates	778,000.00	3/25/2018	166/005-03-2016	ETSU Pediatrics Renovation
Engineering Services Group, Inc.	Volunteer Mechanical, Inc.	85,000.00	4/10/2018	166/000-01-2015F1	TCAT-Morristown Boiler Replacement
I.C. Thomasson Associates, Inc.	CHC Mechanical Contractors	593,343.00	4/10/2018	166/000-01-2015M4	TCAT-Hartsville MPE and Infrastructure Updates
Lose & Associates, Inc.	Trinity Builders, Inc.	1,580,813.00	4/13/2018	166/009-08-2011B	MTSU Various Sidewalk and Parking Improvements
Street Dixon Rick Orcutt Winslow	Nex-Gen Construction, LLC	639,400.00	4/19/2018	166/001-03-2016A	TSU Holland + Crouch Migration Implementation
Gilbert McLaughlin Casella Architects	Southland Constructors, LLC	4,396,452.00	4/19/2018	166/021-01-2017	MSCC Advanced Robotics Training Center
Kurzyske & Associates	Trinity Geothermal LLC	1,121,022.00	4/24/2018	166/003-03-2016	APSU Browning Hall Mechanical Updates
McGehee Nicholson Burke Architects	Universal Contractors, LLC	510,836.00	5/3/2018	166/017-01-2017	DSCC Glover Building Nursing Program Expansion
Maffett Loftis Engineering, LLC	W & O Construction Company, Inc.	5,950,000.00	5/7/2018	166/011-08-2015B	TTU Browning & Evins Residence Hall Upgrades
Kurzyske & Associates	FM Sylvan, Inc.	1,164,907.00	5/7/2018	166/009-09-2017	Piping and Manhole Replacement
TMPartners, PLLC	Messer Construction Company	8,922,701.00	5/7/2018	166/021-01-2016CM	MSCC Site/Foundations/Framing Package
Rodney L. Wilson Consulting	Nex-Gen Construction, LLC	136,000.00	5/14/2018	166/009-01-2017	MTSU Facilities Storage Shed
Barge Waggoner Sumner & Cannon	King General Contractors	667,926.00	5/17/2018	166/005-04-2016A	ETSU Stormwater Drainage Repairs
Cope Associates, Inc.	J.E. Green Company	978,700.00	5/17/2018	166/005-07-2017	ETSU Various Buildings Safety and Structural Repairs
I.C. Thomasson Associates, Inc.	Xenergy, Inc.	548,000.00	5/21/2018	166/003-05-2015	APSU Music Mass Comm HVAC Replacement
Hefferlin + Kronenberg Architects	K & F Construction, Inc.	911,000.00	5/30/2018	166/000-04-2013E6	TCAT-Morristown Interior Renovations
Kurzyske & Associates	S.M. Lawrence Company, Inc.	1,082,747.00	5/31/2018	166/021-03-2017	MSCC Underground Utility Lines Replacement

Tennessee Board of Regents
Contracts Approved March 1, 2018, through May 31, 2018

Contract ID	Contract Type	Contractor	Dept./Institution	Commodity	Yearly Amount	System-wide	Start Date	End Date	Competitive
104961	Amendment to Existing Agreement	Everfi, Inc.	Academics	Computer Software	\$50,000.00	Yes	6/30/2018	6/29/2019	Yes
105377	Amendment to Existing Agreement	Accessible Information Management LLC	Academics	Computer Software	\$197,670.53	Yes	3/1/2018	2/28/2019	Yes
106412	Amendment to Existing Agreement	Pearson Education Inc.	Academics	Computer Software License	\$1,433,643.90	Yes	10/10/2017	8/31/2018	
106615	Hotel/Lodging Agreement	Holiday Inn Express and Suites at Opryland	Academics	Travel	\$10,200.00		7/10/2018	7/11/2018	
106620	License Agreement	The Technical Community College System of Georgia	Academics	Cooperative Educational Offerings	\$1.00		7/1/2018	7/1/2023	
106622	Subscription Agreement	ARTSTOR	Academics	Other - Services	\$10,000.00	Yes	1/1/2018	12/31/2018	
106628	Use of Facilities	Franklin Marriott Cool Springs	Academics	Lodging and Meeting Space	\$19,580.00		9/30/2018	10/1/2018	Yes
106629	Use of Facilities	The Westin Chattanooga	Academics	Lodging and Meeting Space	\$43,775.00		10/26/2018	10/26/2018	Yes
106640	Use of Facilities	Nelson Andrews Leadership Center	Academics	Lease of Space	\$2,580.00		7/19/2018	7/19/2018	
105440	Hotel/Lodging Agreement	Embassy Suites Nashville Airport	Chancellor's Office	Lodging	\$0.00		11/15/2018	11/15/2018	
106642	Grant Agreement	Tennessee Higher Education Commission	CHSCC	Other - Services	\$7,326.00		6/1/2018	7/31/2018	
106638	Grant Agreement	Tennessee Higher Education Commission	CLSCC	Grant	\$7,338.00		6/1/2018	7/31/2018	
106607	Lease Agreement	Cleveland State Community College Foundation	CLSCC	Lease of Space	\$2,475.00		5/1/2018	4/30/2019	
104032	Amendment to Existing Agreement	NGWeb Solutions	Comm. Colleges	Computer Software	\$36,000.00	Yes	5/1/2018	4/30/2019	Yes
106593	Amendment to Existing Agreement	National Student Clearinghouse	Comm. Colleges	Other - Services	\$400,000.00		10/26/2015	10/25/2020	
106577	Service Agreement	EAB Global Inc	Comm. Colleges	Other - Services	\$2,795,000.00	Yes	4/1/2018	3/31/2023	
106557	Cooperative Agreement	Marshall University	COSCC	Cooperative Educational Offerings	\$0.00		3/1/2018	7/31/2022	
106591	Cooperative Agreement	Lipscomb University	COSCC	Cooperative Educational Offerings	\$0.00		4/1/2018	3/31/2023	
106599	Cooperative Agreement	Belmont University	COSCC	Cooperative Educational Offerings	\$0.00		4/13/2018	4/12/2023	
106570	Grant Agreement	Department of Economic and Community Development	Facilities	Grant	\$1,284,921.00		10/5/2017	10/4/2020	
106500	Professional Service	Wicklander-Zulawski & Associates, Inc.	Internal Audit	Speaker			10/22/2018	6/30/2018	
106565	Professional Service	Tanium Inc.	IT	Computer Software License	\$0.00		4/23/2018	9/28/2018	
106567	Cooperative Agreement	Warren County High School	MSCC	Cooperative Educational Offerings	\$0.00		7/1/2018	6/30/2023	
106568	Cooperative Agreement	Franklin County High School	MSCC	Cooperative Educational Offerings	\$0.00		7/1/2018	6/30/2023	
106612	Cooperative Agreement	Tennessee State University	MSCC	Memo of Understanding	\$0.00		5/8/2018	5/8/2023	
106623	Lease Agreement	Home Benefit Corporation	MTSU	Lease of Space	\$22,065.00		4/24/2018	12/31/2019	
106219	Amendment to Existing Agreement	McKenzie Medical Center	Nursing/AH	Clinical Experience			6/7/2017	6/6/2022	
106516	Clinical Affiliation	Mount Sinai New York	Nursing/AH	Clinical Experience	\$0.00		4/1/2018	4/1/2021	
106543	Clinical Affiliation	SDM 1-Stop Primary Urgent Care	Nursing/AH	Clinical Experience	\$0.00		2/20/2018	2/19/2023	
106544	Clinical Affiliation	Dr. Brian C. Beatty	Nursing/AH	Clinical Experience	\$0.00		2/20/2018	2/19/2023	
106547	Clinical Affiliation	Hattiesburg Clinic	Nursing/AH	Clinical Experience	\$0.00		2/21/2018	2/20/2023	
106548	Clinical Affiliation	Southeast Mississippi Rural Health Initiative	Nursing/AH	Clinical Experience	\$0.00		2/21/2018	2/20/2023	
106549	Clinical Affiliation	Desoto Womens Care Ctrner	Nursing/AH	Clinical Experience	\$0.00		5/28/2018	5/27/2019	
106554	Clinical Affiliation	OB/GYN Centers of Memphis, M PLLC	Nursing/AH	Clinical Experience	\$0.00		2/23/2018	2/22/2023	
106558	Clinical Affiliation	Baptist Memorial Health Care Corporation	Nursing/AH	Clinical Experience	\$0.00		11/1/2018	10/31/2023	
106560	Clinical Affiliation	Carey Counseling Center	Nursing/AH	Clinical Experience	\$0.00		3/1/2018	2/28/2023	
106561	Clinical Affiliation	Pediatric Choice Clinic	Nursing/AH	Clinical Experience	\$0.00		3/1/2018	2/28/2023	
106562	Clinical Affiliation	Premier Medical Group	Nursing/AH	Clinical Experience	\$0.00		3/2/2018	3/1/2023	
106564	Clinical Affiliation	Primary Care of Tennessee Knoxville	Nursing/AH	Clinical Experience	\$0.00		3/8/2018	3/7/2023	
106571	Clinical Affiliation	Mountain States Health Alliance (MSHA)	Nursing/AH	Clinical Experience	\$0.00		7/12/2018	7/11/2023	
106574	Clinical Affiliation	Dr. Alan Drake	Nursing/AH	Clinical Experience	\$0.00		3/15/2018	3/14/2023	
106575	Clinical Affiliation	Center for Pelvic Health	Nursing/AH	Clinical Experience	\$0.00		3/15/2018	3/14/2023	
106578	Clinical Affiliation	Waters of Cheatham, The	Nursing/AH	Clinical Experience	\$0.00		3/20/2018	3/19/2023	
106579	Clinical Affiliation	Palmyra Healthcare	Nursing/AH	Clinical Experience	\$0.00		3/20/2018	3/19/2023	
106580	Clinical Affiliation	Decatur County Family Practice	Nursing/AH	Clinical Experience	\$0.00		3/20/2018	3/19/2023	
106581	Clinical Affiliation	Dr. Lakshmanan Ganapathy	Nursing/AH	Clinical Experience	\$0.00		3/21/2018	3/20/2023	
106582	Clinical Affiliation	Hope Clinic for Women	Nursing/AH	Clinical Experience	\$0.00		3/21/2018	3/20/2023	
106583	Clinical Affiliation	Oxford Family Clinic, LLC	Nursing/AH	Clinical Experience	\$0.00		3/22/2018	3/21/2023	
106585	Clinical Affiliation	Barfield Clinic, PLLC	Nursing/AH	Clinical Experience	\$0.00		3/23/2018	3/22/2023	
106588	Clinical Affiliation	Reliable Healthcare Clinic	Nursing/AH	Clinical Experience			3/28/2018	3/27/2023	
106589	Clinical Affiliation	HIM&MSN Memorial Health (CHI/Chattanooga)	Nursing/AH	Clinical Experience	\$0.00		8/1/2018	7/31/2023	
106594	Clinical Affiliation	Waters of Clinton	Nursing/AH	Clinical Experience	\$0.00		3/30/2018	3/29/2023	
106596	Clinical Affiliation	Mid TN Medical dba Hermitage Family Practice	Nursing/AH	Clinical Experience	\$0.00		4/3/2018	4/2/2023	
106597	Clinical Affiliation	Rickman Family Medical Clinic	Nursing/AH	Clinical Experience	\$0.00		4/3/2018	4/2/2023	
106598	Clinical Affiliation	HIM Mountain States Health Alliance (MSHA)	Nursing/AH	Clinical Experience	\$0.00		7/12/2018	7/11/2023	
106603	Clinical Affiliation	Rural Health Services Consortium, Inc	Nursing/AH	Clinical Experience	\$0.00		1/2/2019	1/1/2024	
106604	Clinical Affiliation	Northside Medical Clinic	Nursing/AH	Clinical Experience	\$0.00		4/13/2018	4/12/2023	
106610	Clinical Affiliation	Elite Primary Care	Nursing/AH	Clinical Experience	\$0.00		4/27/2018	4/26/2023	
106613	Clinical Affiliation	Family Medicine Group, PLLC, The	Nursing/AH	Clinical Experience	\$0.00		5/2/2018	5/1/2023	

Tennessee Board of Regents
Contracts Approved March 1, 2018, through May 31, 2018


Contract ID	Contract Type	Contractor	Dept./Institution	Commodity	Yearly Amount	System-wide	Start Date	End Date	Competitive
106614	Clinical Affiliation	Byrdstown Medical Center	Nursing/AH	Clinical Experience	\$0.00		5/3/2018	5/2/2023	
106621	Clinical Affiliation	Vista Radiology	Nursing/AH	Clinical Experience	\$0.00		5/8/2018	5/7/2023	
106627	Clinical Affiliation	Martin Pediatric & Adolescent Clinic	Nursing/AH	Clinical Experience	\$0.00		5/9/2018	12/31/2018	
106632	Clinical Affiliation	University Health System, Inc	Nursing/AH	Clinical Experience	\$0.00		8/1/2018	7/31/2019	
106633	Clinical Affiliation	Pellissippi State Community College	Nursing/AH	Clinical Experience	\$0.00		5/10/2018	5/9/2023	
106634	Clinical Affiliation	Tennessee Obstetrics & Gynecology (Brentwood)	Nursing/AH	Clinical Experience	\$0.00		5/10/2018	5/9/2023	
106635	Clinical Affiliation	Medical Care	Nursing/AH	Clinical Experience	\$0.00		5/10/2018	5/9/2023	
106643	Clinical Affiliation	St Mary's Medical Center (WV)	Nursing/AH	Clinical Experience	\$0.00		5/16/2018	5/15/2023	
106657	Clinical Affiliation	Carmel Clinic	Nursing/AH	Clinical Experience	\$0.00		5/16/2018	5/15/2023	
106683	Clinical Affiliation	Community Health of East Tennessee, Inc	Nursing/AH	Clinical Experience	\$0.00		5/16/2018	5/15/2023	Yes
106686	Clinical Affiliation	Reelfoot Family Walk In Clinic	Nursing/AH	Clinical Experience	\$0.00		5/17/2018	5/16/2023	
106687	Clinical Affiliation	Grove Primary Care Clinic, The	Nursing/AH	Clinical Experience	\$0.00		5/17/2018	5/16/2023	
106689	Clinical Affiliation	Family Health Care of Gallatin	Nursing/AH	Clinical Experience	\$0.00		5/17/2018	5/16/2023	
106691	Clinical Affiliation	A-1 Healthcare	Nursing/AH	Clinical Experience	\$0.00		5/18/2018	5/17/2023	
106692	Clinical Affiliation	Primary Care Clinic of Jackson	Nursing/AH	Clinical Experience	\$0.00		5/18/2018	5/17/2023	
105330	Amendment to Existing Agreement	Rudd Seeley Wallis, LLC	PSCC	Other	\$1,800,000.00		12/5/2017	10/31/2018	Yes
106684	Grant Agreement	Tennessee Higher Education Commission	PSCC	Other - Services	\$15,132.00		6/1/2018	7/31/2018	
106700	Service Agreement	Five Star Food Service, Inc.	PSCC	Catering	\$18,000.00		7/1/2018	6/30/2028	Yes
106639	Grant Agreement	Tennessee Higher Education Commission	RSCC	Grant	\$7,290.00		6/1/2018	7/31/2018	
106504	Grant Agreement	University of Virginia	Student Success	Other - Services	\$50,000.00		1/3/2018	6/30/2018	
106529	Professional Service	Tennessee Technological University	Student Success	Other - Services	\$5,000.00		12/1/2017	6/30/2020	
106619	Subscription Agreement	Ithaka JSTOR	Student Success	Other - Services	\$30,000.00		1/1/2018	12/31/2022	
102989	Amendment to Existing Agreement	Pearson VUE	TBR	Other - Services	\$0.00	Yes	10/1/2013	9/30/2018	
104692	Amendment to Existing Agreement	ProQuest LLC	TBR	Other - Services	\$74,221.00		3/1/2017	2/28/2019	Yes
105050	Amendment to Existing Agreement	Evisions, Inc.	TBR	Maintenance Agreement	\$210,934.81	Yes	7/1/2015	7/1/2020	
105284	Amendment to Existing Agreement	Everfi, Inc. Student	TBR	Computer Software	\$217,500.00		6/30/2018	6/29/2019	Yes
105420	Amendment to Existing Agreement	SAS Institute, Inc.	TBR	Computer Software License	\$1,887,000.00	Yes	3/16/2018	3/15/2021	Yes
105566	License Agreement	ACT, Inc.	TBR	Computer Software License	\$45,845.13	Yes	4/1/2018	3/31/2021	Yes
106631	License Agreement	Alertus	TBR	Other - Services	\$34,500.00		6/30/2018	6/30/2019	
106572	Professional Service	Huron Consulting Services, LLC	TBR	Other - Services	\$0.00		3/14/2018	3/13/2023	
106590	Professional Service	Follett Higher Education Group, Inc.	TBR	Other - Services	\$2,700,000.00		7/1/2018	6/30/2025	Yes
106630	Purchase Agreement	Alertus	TBR	Other - Goods	\$131,942.00		5/10/2018	5/10/2019	
106555	Membership	SkillsUSA	TCATS Office	Memo of Understanding	\$70,200.00	Yes	2/27/2018	8/31/2018	
106625	Software License	Patterson Dental	Technical College Dickson	Computer Software License	\$1,568.00		5/8/2018	5/7/2019	
105146	Amendment to Existing Agreement	Middle TN Workforce Investment Board	Technical College Hartsville	Memo of Understanding	\$33,174.00		4/28/2018	4/27/2019	
105576	Grant Agreement	East Tennessee Human Resource Agency	Technical College Jacksboro	Grant	\$95,578.00		3/1/2018	6/30/2018	
106618	Cooperative Agreement	Tennessee Electric Cooperative Association	Technical College Murfreesboro	Cooperative Educational Offerings	\$381,350.00		7/1/2018	6/30/2019	
104361	Revenue	Workforce Investment City of Memphis	Technical College Whiteville	Cooperative Educational Offerings	\$6,000.00		6/30/2018	6/30/2020	
106464	Dual Service	TTU - S Hurley	TNeCampus	Mentoring	\$5,693.40		8/1/2017	7/31/2018	
106601	Dual Service	NeSCC - Deidra Close	TNeCampus	Mentoring	\$1,897.80		5/1/2018	7/31/2018	
105552	Amendment to Existing Agreement	Roane State Community College	TTU	Cooperative Educational Offerings	\$5,000.00		7/1/2014	6/30/2019	
106106	Amendment to Existing Agreement	Motlow State Community College	TTU	Memo of Understanding	\$25,000.00		7/1/2015	6/30/2019	
103143	Amendment to Existing Agreement	GCA Education Services, Inc.	UOM	Other - Services	\$170,000.00	Yes	4/1/2013	6/30/2018	Yes
106605	Professional Service	Baptist Memorial Medical Group	UOM	Other - Services	\$54,885.00		4/1/2018	3/31/2023	Yes
106608	Purchase Agreement	CDW Government	UOM	Computer Hardware and Peripherals	\$401,800.00		4/23/2018	6/30/2018	Yes
106637	Grant Agreement	Tennessee Higher Education Commission	VSCC	Grant	\$22,206.00		6/1/2018	7/31/2018	
106611	Cooperative Agreement	East Tennessee State University	WSCC	Cooperative Educational Offerings	\$0.00		3/15/2018	12/31/2019	

Summary by Type of Contract
Contracts Approved from March 1, 2018, through May 31, 2018

<u>Dept./Institution</u>	<u>Amendment to Existing Contract</u>	<u>Clinical Affiliation</u>	<u>Dual Services</u>	<u>Professional Services</u>	<u>Service Agreement</u>	<u>Other</u>	<u>Contract Total</u>
<u>TBR Offices</u>							
Academics	3	-	-	-	-	6	9
eCampus	1	47	2	-	-	-	50
TBR Combined	7	-	-	5	1	8	21
Subtotal	11	47	2	5	1	14	80
<u>Institutions</u>							
APSU	-	-	-	-	-	-	-
ETSU	-	-	-	-	-	-	-
MTSU	-	-	-	-	-	1	1
TSU	-	-	-	-	-	-	-
TTU	2	-	-	-	-	-	2
UOM	1	-	-	1	-	1	3
ChSCC	-	-	-	-	-	1	1
CISCC	-	-	-	-	-	2	2
CoSCC	-	-	-	-	-	3	3
DSCC	-	-	-	-	-	-	-
JSCC	-	-	-	-	-	-	-
MSCC	-	-	-	-	-	3	3
NaSCC	-	-	-	-	-	-	-
NeSCC	-	-	-	-	-	-	-
PSCC	1	-	-	-	1	2	4
RSCC	-	-	-	-	-	-	-
STCC	-	-	-	-	-	-	-
VSCC	-	-	-	-	-	1	1
WSCC	-	-	-	-	-	1	1
TCAT Combined	1	-	-	-	-	4	5
Subtotal	5	-	-	1	1	19	26
Grand Total	16	47	2	6	2	33	106



MEMORANDUM

To: Members of the Tennessee Board of Regents
From: Randy Schulte, Vice Chancellor for Academic Affairs 
Date: May 22, 2018
Re: Tennessee Colleges of Applied Technology- 14 Day Process

In order to respond rapidly to the training needs, a resolution delegating authority to the Chancellor to approve Tennessee College of Applied Technology programs was proposed and approved during the March 2009 Board Meeting. This resolution allows for new program proposals and modifications to be forwarded to the Board for review for 14 days. Once reviewed, the Board will delegate authority to the Chancellor to approve the proposals submitted unless objections are voiced by the Board. Letters will be sent to the appropriate institution to authorize implementation of the proposed action. The approved programs will be reported to the Board in the quarterly interim action reports.

Attached you will find one program proposal summary submitted by the Tennessee College of Applied Technology – Murfreesboro to address high waiting list numbers and workforce need, TCAT Murfreesboro would like to offer the Information Technology and Infrastructure Management program at the TCAT Smyrna site. The TBR staff members and I have reviewed these proposals and recommend approval. In accordance with TBR *Policy: 2:01:02:00, Vocational Program Review and Approval*, this information is provided for your consideration.

If you have questions or concerns that would require this proposal to go before the full Board at the next quarterly meeting, please contact Dr. Tachaka Hollins by email at tachaka.hollins@tbr.edu. The proposed academic actions will be approved through delegated authority by the Chancellor unless a concern is identified within this 14-day period.

Thank you for your continued support and commitment to the Tennessee Colleges of Applied Technology.

PROGRAM IMPLEMENTATION PROPOSAL – 1

INSTITUTION: Tennessee College of Applied College – Murfreesboro

PROPOSAL: TCAT Murfreesboro proposes to implement the Information Technology and Infrastructure Management program, which is designed to consist of a combination of job simulated and live projects providing the student with real "hands-on" learning experiences at the Smyrna off-campus site. Students will be provided with a first-hand knowledge of the software, hardware, and operation of computers, network devices, wireless and other advanced technology used in industry today. This may include building, repairing, troubleshooting, installing, networking and servicing computers, network devices, firewalls, mobile devices and other advanced IT/IS devices. The instruction also includes an introduction to information management, cybersecurity, workstations, servers, network infrastructure, and other advanced technology including a thorough education in information technology and information systems. Instruction continues with networking, security, communications, multiple operating systems, and culminates with system and network analysis, diagnosis, and advanced troubleshooting.

EFFECTIVE DATE: July 2018

OBJECTIVES: At the completion of the diploma level, graduates will have satisfied the educational requirements for the Information Technology Infrastructure Management program. Students are prepared for initial employment at small, medium and enterprise level private businesses, medical institutions, logistics, government, manufacturing and educational network and computing environments.

NEED: Computer systems analysts have a favorable outlook for both the short-term and long-term. Several areas of the state, especially the major metropolitan areas, have fewer candidates than job openings. Computer- based occupations are on the rise due to the constantly evolving nature of the technology industry and how technology enhances business operations. Technologically savvy employees are a necessity for growing businesses and industries. An estimated 350 annual openings are expected with a growth rate of 2.2 percent. Computer support specialists provide help and advice to people and organizations using computer software or equipment. Some, called computer network support specialists, support information technology (IT) employees within their organization. Others, called computer user support specialists, assist non-IT users who are having

computer problems. As the technology industry continues to grow and boom in Nashville, the computer user support specialists occupation is expected to have a growth rate of 2.8 percent and an increase in jobs of 480 by 2016. The most common employing industries include computer systems design and colleges and universities. A majority of employers specified either some college courses, an associate's degree, or a post-secondary certificate as the minimum requirement for hiring an employee in this occupation. About 13 percent later moved into management.

PROJECTED ENROLLMENT:	YEAR	ENROLLMENT	COMPLETERS
	1	15	13
	2	20	18
	3	20	18

PROJECTED COSTS:	YEAR	PROGRAM COSTS
	1	\$60,000
	2	\$65,000
	3	\$65,000

NEW FACULTY NEEDED:	YEAR	# OF FACULTY	COSTS
	1	1	\$50,000
	2	1	\$50,000
	3	1	\$50,000

FACILITIES: Existing space will be used.

ACTION REQUIRED: Staff recommends approval.

PROGRAM MODIFICATION REQUEST

TENNESSEE COLLEGE OF APPLIED TECHNOLOGY-MURFREESBORO
1303 OLD FORT PARKWAY
MURFREESBORO, TN 37129

DESCRIPTION OF PROPOSED CHANGE:

The Tennessee College of Applied Technology- Murfreesboro proposes a name change from Computer Information Technology to Information Technology Infrastructure Management to better address the workforce needs of the community.

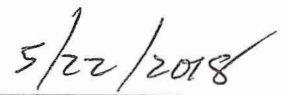
IMPLEMENTATION DATE:

JULY 1, 2018



Randy Schulte, Vice Chancellor of Academic Affairs

Tennessee Board of Regents



Date

REPORT OF THE COMMITTEE ON AUDIT

May 30, 2018

The Committee on Audit met in regular session on May 30, 2018 at the Tennessee Board of Regents (TBR) system office. A quorum was present. In attendance were system office staff, the Board's Vice Chair, Regent Emily Reynolds, and other Board members, including the following Audit Committee members:

Regent Tom Griscom, Audit Committee Chair
Regent MaryLou Apple
Regent Miles Burdine
Regent Barbara Prescott
Regent Greg Duckett

Mike Batson opened the meeting by thanking the Audit Committee, the Campus Auditors and the Office of System-wide Internal Audit personnel for their time and effort. Mr. Batson also recognized three Internal Audit Directors from the TBR system who chose to attend today's meeting.

Item I, Informational Reporting, included four topics for discussion.

Item Ia., Highlights of Audit Findings and Recommendations, consisted of Mike Batson discussing the following topics: Chattanooga State Community College – Special Review of an Allegation Regarding Campus

Police, Return to Title IV Calculations, and Northeast State Community College – iOPTiN eBooks Review.

Mr. Batson mentioned the recommendation logs for the Comptroller's Office and Internal Audit. This item was for informational purposes and required no action.

Item I.b., Comptroller's Office and Internal Audit Reports, consisted of informing the committee that a summary of the Comptroller's Office Audit Reports and Internal Audit Reports for the third quarter are included in the meeting materials. Regent Griscom asked if anyone had anything further to discuss regarding these reports. There were no Comptroller's Office reports issued for TBR colleges during the third quarter. A listing of the Internal Audit Reports is included as Attachment A to these minutes. This item was for informational purposes and required no action.

Item I.c., University Updates, consisted of Mike Batson providing information regarding university audit activities. Five items were presented. The State of Tennessee Comptroller of the Treasury reports for Middle Tennessee State University for the Year Ended June 30, 2017 and The University of Memphis for the Year Ended June 30, 2017 had no findings. The findings for The State of Tennessee Comptroller of the Treasury reports

for Austin Peay State University for the Year Ended June 30, 2017, East Tennessee State University for the Year Ended June 30, 2017, and Tennessee Technological University for the year Ended June 30, 2017, were presented. This item was for informational purposes and required no action.

Item I.d., System-Wide Internal Audit Updates, consisted of Mike Batson providing information on the Internal Audit Training that took place at the TBR System Office on April 4, 2018, the upcoming TN College and University Auditors Conference to take place jointly with The University of Tennessee Office of Audit and Consulting in October 2018, the plan for providing Presidents with feedback on internal auditors, the ongoing Quality Assurance Review, and the current collaboration with Information Technology to provide all TBR Internal Audit Directors with direct access to review full audit reports. This item was for informational purposes and required no action.

Item II, Consent Agenda, included two topics for approval. Item II.a., Review of Revisions to Fiscal Year 2018 Internal Audit Plans, was presented to the Committee. Most revisions to the plans were needed because of changes in audit priorities, including the addition of unscheduled

investigations. The revised audit plans are included as Attachment B to these minutes.

Item II.b., Review of Revised Internal Audit Charters, was presented to the Committee. This included revised Internal Audit Charters for the system office and all community colleges. The charters were revised to better align with current IIA standards. A motion was made by Regent Apple and seconded by Regent Prescott to approve the consent agenda. The Committee voted to approve the consent agenda as presented.

Item III., Review of System-wide Internal Audit Budget for Fiscal Year 2019, was presented by Mike Batson. A roll call vote was conducted and the committee voted to approve the Budget as presented.

Item IV., Review of TBR Financial Oversight, contained two items. Item IV.a., Review of TBR Financial Oversight Comptroller Letter, consisted of Mike Batson giving a brief summary of the letter to the Comptroller dated April 19, 2018, regarding the Tennessee Board of Regents Financial Oversight of Community Colleges including Northeast State Community College. This item was for informational purposes and required no action.

Item IV.b., Financial Status Report, was presented by Danny Gibbs. Mr. Gibbs gave a brief presentation on the financial status of the TBR institutions.

Regent Griscom recommended an update from Mr. Gibbs office at least every six months. Mr. Gibbs also informed the committee of the current process being used for a more thorough desk review of the submitted budgets and financial statements. Mr. Gibbs stated that he feels the institutions are now taking a closer look at financial operations and a major checkpoint will be when actuals are submitted for this fiscal year. Mr. Gibbs also mentioned that TBR Business & Finance are looking closer at bad debt, accounts receivable, and allowance for doubtful accounts. Mr. Gibbs has requested Internal Audit's assistance in reviewing more detail for some colleges. These numbers were provided across the system to the Presidents as a comparison. Northeast State Community College is currently sending financial information to TBR Business & Finance monthly for review and they seem to be progressing well. This item was for informational purposes and required no action.

There being no further business to come before the Committee on Audit, the meeting was adjourned.

Respectfully submitted,

Committee on Audit

Tom Griscom, Committee Chair

Attachment A

Summary of Internal Audit Reports and Investigations Issued During the Quarter*

Internal Audit Reports for Informational Purposes- Financial Management

CoSCC	Financial Aid
NeSCC	iOPTiN eBook Review

Internal Audit Reports for Informational Purposes- Human Resources

PSCC	Faculty Credentials
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Internal Audit Reports for Informational Purposes- Follow-up

ChSCC	Follow-up to State Audit FY 2015 and 2016
ChSCC	Additional Follow-up to CCTA
CISCC	Follow-up to State Audit FY 2016 and 2016
DSCC	Follow-up to State Audit FY 2016
DSCC	Follow-up to Building Security and Key Controls
STCC	Follow-up to Off-Campus International Education Programs

Internal Audit Reports for Informational Purposes- TCAT

Harriman	Equipment/Security Review
Memphis	Equipment/Security Review
Murfreesboro	Equipment/Security Review
Whiteville	Equipment/Security Review

Internal Audit Investigations for Informational Purposes

ChSCC	Information Technology Purchases
ChSCC	Police Department Leave
ChSCC	Special Review of an Allegation Regarding Campus Police
MSCC	Academic Dean of Smyrna Campus Out-of-State Travel
STCC	Special Review of Time Keeping
STCC	Purchase of Office Supplies

*A Limited Official Use Only report for Cleveland State Community College: Follow-up to the State Audit LOU Report FY 15 and 16 was completed on March 19, 2018. This report will be shared in the Audit Committee Executive Session.

Attachment B
Approved Revised Internal Audit Plans for the
Fiscal Year Ended June 30, 2018

Cleveland State Community College
Internal Audit Plan
Fiscal Year Ending June 30, 2018
Revised April 2018

							Revised to Original			Planned to Actual			
Area	Type	Audit	Risk Factor	Estimated Audit Start Date	Original Hours Planned	Revised Plan	Change in Hours	Change in Percentage	FN	Actual Hours	Variance	Completion Date	Current Status
FM	R	CISCC-IAR-NACHA 2017	5.0	Aug 2017	112.5	112.5	0.0	0.0		129.0	-16.5	Nov-17	Completed
IS	R	CISCC Year End 2017	5.0	July 2017	15.0	15.0	0.0	0.0		22.0	-7.0	Sep-17	Completed
IS	F	CISCC -IAR-FU- 17-01	5.0	Oct 2017	7.5	7.5	0.0	0.0		3.0	4.5	Aug-17	Completed
IS	F	CISCC-IAR-FU-Emergency Preparedness	5.0	Dec 2017	7.5	7.5	0.0	0.0		20.5	-13.0	Mar-18	Completed
IS	F	CISCC-IAR-FU-Building Access & Keys	5.0	Sept 2017	15.0	33.8	18.8	1.3		31.0	2.8		In Progress
FM	S	CISCC-IAR-NACHA 2018	5.0	May 2018	112.5	112.5	0.0	0.0			112.5		Scheduled
IS	I	CISCC-IAR - Unscheduled investigations 2018	5.0	July 2017	112.5	75.0	-37.5	-0.3			75.0		In Progress
IS	C	CISCC- IAR- General Consultation 2018	5.0	July 2017	52.5	52.5	0.0	0.0		25.5	27.0		In Progress
IS	S	CISCC Year End 2018	5.0	June 2018	30.0	30.0	0.0	0.0			30.0		Scheduled
IS	P	CISCC-Special Project - MKI	5.0	July 2017	15.0	7.5	-7.5	-0.5		4.5	3.0		In Progress
IS	M	CISCC- IA Letter- MRA 2017	5.0	Aug 2017	37.5	37.5	0.0	0.0		18.0	19.5	Oct-17	Completed
IS	M	Athens- IA Letter MRA 2018	5.0	Sept 2017	37.5	37.5	0.0	0.0			37.5		Scheduled
IS	F	CISCC- IAR-FU- State Audit 2018	5.0	Nov 2017	75.0	75.0	0.0	0.0		139.0	-64.0	Mar-18	Completed
IS	R	CISCC-IAR-QAR 2018	5.0	Apr 2018	0.0	105.0	105.0	N/A			105.0		Scheduled
FM	R	CISCC-IAR-Payroll	3.2	Oct 2017	105.0	105.0	0.0	0.0		74.0	31.0		In Progress
IS	S	CISCC-IAR-Marketing & Communication Equip.	5.0	July 2017	0.0	84.8	84.8	1.0		85.0	-0.3	Sep-17	Completed
FM	A	CISCC-IAR-Fees	3.3	Oct 2017	112.5	112.5	0.0	0.0	FN1		112.5		Removed
SS	A	CISCC-IAR-Enrollment Services	3.3	Apr 2018	112.5	112.5	0.0	0.0	FN1		112.5		Removed
Total Planned Audit Hours:					960.0	1123.5	163.5			551.5	572.0		

Estimated Available Audit Hours = 1123.5

Functional Areas:

AD - Advancement
AT - Athletics
AX - Auxiliary
FM - Financial Management
IA - Instruction & Academic Support
IS - Institutional Support
IT - Information Technology
MC - Marketing and Campus Activities
PP - Physical Plant
RS - Research
SS - Student Services

FN1 - Removed due to additional priorities such as Quality Assessment.

Audit Types:

R - Required
A - Risk-Based (Assessed)
S - Special Request
I - Investigation
P - Project (Ongoing or Recurring)
M - Management's Risk Assessment
C - Consultation
F - Follow-up Review
O - Other

Status:

Scheduled
In Progress
Completed
Removed

<p style="text-align: center;"> Columbia State Community College Internal Audit Plan Fiscal Year Ending June 30, 2018 Revised April 2018 </p>
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							Revised to Original			Planned to Actual			
Area	Type	Audit	Risk Factor	Estimated Audit Start Date	Original Hours Planned	Revised Plan	Change in Hours	Change in Percentage	FN	Actual Hours	Variance	Completion Date	Current Status
IA	C	Management Advisory Services	5.0	Jul 2017	30.0	67.5	37.5	125%		57.0	10.5		In Progress
IS	M	Review Management's Risk Assessment	5.0	Sep 2017	37.5	18.8	-18.8	-50%		16.0	2.8	October	Completed
IT	F	Follow-up State Audit Finding	5.0	Oct 2017	37.5	37.5	0.0	0%		36.8	0.8		In Progress
SS	A	Funding Formula	5.0	Nov 2017	75.0	112.5	37.5	50%		25.5	87.0		In Progress
IS	M	Review Management's Risk Assessment TCAT Pulaski	5.0	Feb 2018	7.5	7.5	0.0	0%			7.5		Scheduled
IS	M	Review Management's Risk Assessment TCAT Hohenwald	5.0	Feb 2018	7.5	7.5	0.0	0%			7.5		Scheduled
SS	A	Financial Aid-Phase 1	4.0	Jul 2017	150.0	249.8	99.8	67%	2	241.0	8.7	March	Completed
SS	F	Follow-up State Audit Finding	4.0	Oct 2017	37.5	37.5	0.0	0%		31.8	5.8		In Progress
SS	S	DoD MOU Compliance	3.7	Apr 2018	37.5	0.0	-37.5	-100%	2		0.0		Scheduled
	C	General Requests	3.6	Aug 2017	37.5	37.5	0.0	0%		36.9	0.6		In Progress
AT	C	Title IX - Self Assessment	3.6	Oct 2017	112.5	112.5	0.0	0%		2.0	110.5		Scheduled
AT	A	Eligibility and Financial Aid	3.6	Jan 2018	112.5	0.0	-112.5	-100%			0.0		Removed
IS	C	Awareness Education	3.1	Aug 2017	37.5	37.5	0.0	0%		7.8	29.8		In Progress
IS	R	IIA Quality Assurance Self-assessment	3.1	Jan 2018	37.5	112.5	75.0	200%	1	32.0	80.5		In Progress
IS	P	Develop Continuous Audit_Argos Training and Data Block Development Data Analytics	3.1	Sep 2017	46.9	0.0	-46.9	-100%	2		0.0		Removed
PP	A	Emergency Plan Compliance Review	3.0	Feb 2018	112.5	0.0	-112.5	-100%	1		0.0		Removed
FM	R	State Audit Year-End Work	3.0	May 2018	45.0	45.0	0.0	0%			45.0		Scheduled
IS	M	Annual Departmental Budget Briefings	2.9	Jul 2017	30.0	30.0	0.0	0%		24.0	6.0	July	Completed
IS	A	Policy Compliance Reviews	2.9	Aug 2017	75.0	75.0	0.0	0%		0.8	74.3		Scheduled
IS	F	Engagement Follow-up Review	2.9	Continuous	47.3	47.3	0.0	0%		20.5	26.8		In Progress
FM	R	State Audit Year-End Work	3.0	Prior Year	0.0	60.0	60.0			59.8	0.2	December	Completed
IA	I	CoSCC 18-01		Dec 2017	0.0	18.8	18.8			2.5	16.3	December	Completed
Total Planned Audit Hours:					1114.1	1114.5	0.4	0%		594.2	520.3		
Estimated Available Audit Hours =													
Functional Areas:			Audit Types:						Status:				
AD - Advancement			R - Required						Scheduled				
AT - Athletics			A - Risk-Based (Assessed)						In Progress				
AX - Auxiliary			S - Special Request						Completed				
FM - Financial Management			I - Investigation						Removed				
IA - Instruction & Academic Support			P - Project (Ongoing or Recurring)										
IS - Institutional Support			M - Management's Risk Assessment										
IT - Information Technology			C - Consultation										
MC - Marketing and Campus Activities			F - Follow-up Review										
PP - Physical Plant			O - Other										
RS - Research													
SS - Student Services													
1 Hours moved to IIA Self-Assessment in support of External QAR													
2 Work around financial aid staff transitions and State Auditor													

Dyersburg State Community College
Internal Audit Plan
Fiscal Year Ending June 30, 2018
Revised April 2018

Area	Type	Audit	Risk Factor	Estimated Audit Start Date	Original Hours Planned	Revised Plan	Revised to Original		FN	Planned to Actual		Completion Date	Current Status
							Change in Hours	Change in Percentage		Actual Hours	Variance		
IS	I	Unscheduled Investigations	5	Jul-17	65.0	30.0	-35.0	-54%			30.0		Scheduled
IS	C	CON - General Consultation	5	Jul-17	50.0	50.0	0.0	0%		64.0	-14.0		In Progress
IS	C	CON - PII Review	5	Jul-17	120.0	105.0	-15.0	-13%		86.5	18.5		In Progress
FM	F	IAR-FU to State Audit 2017	5	Jan-18	25.0	25.0	0.0	0%		43.0	-18.0	Jan-18	Completed
IS	I	INV 18-01	5	Sep-17	0.0	15.0	15.0	N/A		12.0	3.0	Sep-17	Completed
IS	I	INV 18-02	5	Sep-17	0.0	15.0	15.0	N/A		23.5	-8.5	Oct-17	Completed
IS	M	RA-Resourcefulness & Efficiency	5	Oct-17	130.5	130.5	0.0	0%		156.5	-26.0	Oct-17	Completed
IA	R	IAR Enrollment/Retention/Graduation Rates	4.3	Apr-18	180.0	180.0	0.0	0%			180.0		Scheduled
FM	R	Year End Bank Confirmations - Cash Counts 2	3.7	Jun-18	30.0	30.0	0.0	0%		13.0	17.0		Scheduled
FM	A	Records Management and Retention 2017	3	Dec-17	90.0	0.0	-90.0	-100%	FN 2		0.0		Removed
AT	A	IAR-Athletics Eligibility	3.9	Jan-18	72.0	72.0	0.0	0%			72.0		Scheduled
AT	A	IAR-Athletics Camps, Clinics, Fundraising	4	Mar-18	75.0	75.0	0.0	0%			75.0		Scheduled
SS	A	IAR-Advising Services	4.3	May-18	65.0	0.0	-65.0	-100%	FN 1		0.0		Removed
IS	A	IAR-Human Resources	3.5	Feb-18	120.0	0.0	-120.0	-100%	FN 1		0.0		Removed
FM	S	IAR - Faculty Sick Leave	5	Jul-17	20.0	20.0	0.0	0%		50.0	-30.0		In Progress
FM	S	IAR-Cash Handling Procedures	3.7	Nov-17	120.0	120.0	0.0	0%		83.5	36.5		In Progress
SS	S	Federal Work Study Program	4.1	Jul-17	30.0	30.0	0.0	0%		59.0	-29.0		In Progress
IS	P	QAR Subcommittee Project	5	Oct-17	0.0	40.0	40.0	N/A		44.5	-4.5		In Progress
IS	R	IAR-QAR 2018 External Review	5	Nov-17	0.0	130.0	130.0	N/A		122.0	8.0		In Progress
IT	F	IAR -FU IT Disaster Recovery	5	Nov-17	0.0	18.8	18.8	N/A		19.0	-0.3	Nov-17	Completed
PP	F	IAR- FU Building Security & Key Control	5	Feb-18	0.0	20.0	20.0	N/A		30.0	-10.0	Mar-18	Completed
Total Planned Audit Hours:					1192.6	1106.3	-86.3			806.5	299.8		

Estimated Available Audit Hours = 1192.50

Functional Areas: Audit Types: Status:

AD - Advancement R - Required Scheduled
AT - Athletics A - Risk-Based (Assessed) In Progress
AX - Auxiliary S - Special Request Completed
FM - Financial Management I - Investigation Removed
IA - Instruction & Academic Support P - Project (Ongoing or Recurring)
IS - Institutional Support M - Management's Risk Assessment
IT - Information Technology C - Consultation
MC - Marketing and Campus Activities F - Follow-up Review
PP - Physical Plant O - Other
RS - Research
SS - Student Services

FN 1 - Removed due to the addition of the QAR Subcommittee Project work, the QAR 2018 External Review, the IT Disaster Recovery Follow-up Audit, and the Building Security and Key
FN 2 - Removed due to additional time spent on other audits.

**Jackson State Community College
Internal Audit Plan
Fiscal Year Ending June 30, 2018
Revised April 2018**

							Revised to Original		FN	Planned to Actual			
Area	Type	Audit	Risk Factor	Estimated Audit Start Date	Original Hours Planned	Revised Plan	Change in Hours	Change in Percentage		Actual Hours	Variance	Completion Date	Current Status
AD	A	JSCC Foundation	5.0	Dec 2017	150.0	150.0	0.0	0%			150.0		Scheduled
FM	F	Payroll Follow up	5.0	Nov 2017	90.0	90.0	0.0	0%			90.0		Scheduled
FM	F	Access and Diversity Follow up	5.0	Jul 2017	135.0	135.0	0.0	0%		95.5	39.5	Dec 2017	Completed
FM	A	JSCC - Year-end Procedures	5.0	Jun 2018	37.5	37.5	0.0	0%		5.5	32.0		In Progress
IA	F	Study Abroad Follow up	5.0	Jul 2017	135.0	165.0	30.0	22%		67.5	97.5		In Progress
IA	M	JSCC Risk Assessment	5.0	Sep 2017	112.5	112.5	0.0	0%			112.5		Scheduled
IS	C	General Consultation	5.0	Jul 2017	60.0	60.0	0.0	0%		212.8	-152.8		In Progress
IS	I	Unscheduled Investigations	5.0	Jul 2017	75.0	0.0	-75.0	-100%	FN1		0.0		Removed
IS	P	IIA Quality Assurance Review	5.0	Jan 2018	187.5	187.5	0.0	0%		5.0	182.5		In Progress
IS	F	Emergency Preparedness Follow up	5.0	Mar 2018	60.0	60.0	0.0	0%			60.0		Scheduled
IS	M	JSCC Risk Assessment	5.0	Sep 2017	112.5	112.5	0.0	0%		81.0	31.5		In Progress
SS	A	CCTA Funding Formula End of Term	5.0	Jan 2018	187.5	0.0	-187.5	-100%	FN2		0.0		Removed
IS	M	TCAT Risk Assessment	5.0	Jan 2018	97.5	112.5	15.0	15%			112.5		Scheduled
IS	A	Financial Aid	4.1	Apr 2018	172.5	0.0	-172.5	-100%	FN2		0.0		Removed
IA	I	INV 18-01	5.0	Jan 2018	0.0	187.5	187.5	NA		108.8	78.8		In Progress
IS	I	INV 18-02	5.0	Apr 2018	0.0	75.0	75.0	NA		17.5	57.5		In Progress
Total Planned Audit Hours:					1612.5	1485.0	-127.5			593.5	891.5		

Estimated Available Audit Hours = 1,612.5

Functional Areas: Audit Types:

AD - Advancement R - Required
AT - Athletics A - Risk-Based (Assessed)
AX - Auxiliary S - Special Request
FM - Financial Management I - Investigation
IA - Instruction & Academic Support P - Project (Ongoing or Recurring)
IS - Institutional Support M - Management's Risk Assessment
IT - Information Technology C - Consultation
MC - Marketing and Campus Activities F - Follow-up Review
PP - Physical Plant O - Other
RS - Research
SS - Student Services

FN1 = Removed Unscheduled Hours due to use of hours in current investigations.
FN2 = Removed two audits due to time required for investigations.

Status:

Scheduled
In Progress
Completed
Removed

Motlow State Community College
Internal Audit Plan
Fiscal Year Ending June 30,
2018 Revised April 2018

Estimated Available Audit Hours = 1,070		Status:
Functional Areas: Audit Types:		Scheduled
AD - Advancement R - Required		In Progress
AT - Athletics A - Risk-Based (Assessed)		Completed
AX - Auxiliary S - Special Request		Removed
FM - Financial Management I - Investigation		
IA - Instruction & Academic Support P - Project (Ongoing or Recurring)		
IS - Institutional Support M - Management's Risk Assessment		
IT - Information Technology C - Consultation		
MC - Marketing and Campus Activities F - Follow-up Review		
PP - Physical Plant O - Other		
RS - Research		
SS - Student Services		
FN 1 - Some planned audits were removed due to time budget adjustments for an increase in investigations.		

<p>Nashville State Community College Internal Audit Plan Fiscal Year Ending June 30, 2018 Revised April 2018</p>
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							Revised to Original		FN	Planned to Actual			
Area	Type	Audit	Risk Factor	Estimated Audit Start Date	Original Hours Planned	Revised Plan	Change in Hours	Change in Percentage		Actual Hours	Variance	Completion Date	Current Status
IS	I	NaSCC-INV-Unscheduled Investigations	5.0	Jul 2017	112.5	0.0	-112.5	-100%	FN1		0.0		Removed
IS	M	NaSCC-IA Letter MRA	5.0	Aug 2017	90.0	90.0	0.0	0%		67.5	22.5		In Progress
IS	M	TCATD-IA Letter MRA	5.0	Feb 2018	22.5	22.5	0.0	0%		5.5	17.0		In Progress
IS	M	TCATN-IA Letter MRA	5.0	Feb 2018	22.5	22.5	0.0	0%		5.5	17.0		In Progress
IS	P	NaSCC-IA Audit Software	5.0	Jul 2017	45.0	45.0	0.0	0%		27.0	18.0		In Progress
FM	R	NaSCC-IA Year-End Work	5.0	Jun 2018	37.5	37.5	0.0	0%		7.5	30.0		In Progress
IT	A	Disaster Recovery	4.2	Mar 2018	112.5	37.5	-75.0	-67%			37.5		Scheduled
IT	A	PII (and PHI) Data Security	4.0	Nov 2017	37.5	37.5	0.0	0%			37.5		Scheduled
FM	R	JSCC President Exp Audit 2016-2017	4.0	Aug 2017	90.0	105.0	15.0	17%		108.5	-3.5	Nov 2017	Completed
FM	A	NaSCC-IAR PP&E Accounting	4.0	Nov 2017	37.5	21.8	-15.8	-42%			21.8		Scheduled
IS	I	NaSCC Assisting SWIA-INV 17-01	4.0	Jul 2017	37.5	37.5	0.0	0%		12.0	25.5		In Progress
FM	F	NaSCC-State Audit	3.7	Sep 2017	45.0	75.0	30.0	67%		76.0	-1.0		In Progress
FM	A	Account Reconciliation Procedures	3.7	Oct 2017	37.5	28.5	-9.0	-24%			28.5		Scheduled
FM	A	Contracts compliance	3.5	Dec 2017	37.5	21.8	-15.8	-42%			21.8		Scheduled
PP	A	Security - Clery Act	3.4	May 2018	37.5	12.8	-24.8	-66%			12.8		Scheduled
IS	F	NaSCC-IA Follow-Up	2.8	Apr 2018	52.5	13.5	-39.0	-74%			13.5		Scheduled
SS	I	NaSCC INV 18-01	2.7	Jul 2017	22.5	45.0	22.5	100%		38.5	6.5		In Progress
SS	A	NaSCC Federal Work Study Program	2.7	Jan 2018	37.5	37.5	0.0	0%			37.5		Scheduled
IS	C	NaSCC-IA General Consultation	2.5	Jul 2017	75.0	150.0	75.0	100%		133.5	16.5		In Progress
IS	I	NaSCC INV 18-02	5.0	Sep 2017	0.0	187.5	187.5	N/A		173.0	14.5		In Progress
Total Planned Audit Hours:					990.0	1028.3	38.3			654.5	373.8		

Estimated Available Audit Hours = 1028

AD - Advancement
AT - Athletics
AX - Auxiliary
FM - Financial Management
IA - Instruction & Academic Support
IS - Institutional Support
IT - Information Technology
MC - Marketing and Campus Activities
PP - Physical Plant
RS - Research
SS - Student Services

R - Required
A - Risk-Based (Assessed)
S - Special Request
I - Investigation
P - Project (Ongoing or Recurring)
M - Management's Risk Assessment
C - Consultation
F - Follow-up Review
O - Other

Scheduled
In Progress
Completed
Removed

FN1 - Removed due to time adjustments required for other audits.

**Pellissippi State Community College
Internal Audit Plan
Fiscal Year Ending June 30, 2018
Revised April 2018**

							Revised to Original			Planned to Actual			
Area	Type	Audit	Risk Factor	Estimated Audit Start Date	Original Hours Planned	Revised Plan	Change in Hours	Change in Percentage	FN	Actual Hours	Variance	Completion Date	Current Status
FM	S	PSCC - NACHA	5.0	Oct-17	75.0	82.5	7.5	10%		84.0	-1.5	Dec 2017	Completed
IS	P	PSCC - Review of Higher Ed Compliance Matrix	5.0	Feb-18	45.0	7.5	-37.5	-83%	FN4	6.5	1.0		Removed
IT	P	PSCC - IT Security Consulting, Etc.	5.0	Jul-17	37.5	22.5	-15.0	-40%		15.5	7.0		In Progress
FM	P	PSCC - MKInsight Software	5.0	Jul-17	60.0	52.5	-7.5	-13%		29.8	22.8		In Progress
IS	P	PSCC - Consulting/Special Request/MAS	5.0	Jul-17	97.5	105.0	7.5	8%		89.5	15.5		In Progress
IS	M	PSCC - TCAT Knoxville Risk Assessment	5.0	Jan-18	7.5	7.5	0.0	0%		2.0	5.5		Scheduled
IS	M	PSCC - Enterprise Wide Risk Assessment	5.0	Sep-17	37.5	22.5	-15.0	-40%		18.5	4.0	Oct 2017	Completed
FM	F	PSCC - Audit Follow Ups	5.0	Jul-17	60.0	52.5	-7.5	-13%		31.5	21.0		In Progress
FM	P	PSCC - Review of RFP's, cafe prices, & other purchasing issues	5.0	Jul-17	45.0	22.5	-22.5	-50%		14.8	7.8		In Progress
IS	P	PSCC - Quality Assurance Review	5.0	Mar-18	0.0	187.5	187.5	100%	FN2	63.5	124.0		In Progress
IS	P	PSCC - Review of French Exchange Program	5.0	Apr-18	52.5	30.0	-22.5	-43%		2.0	28.0		Scheduled
IA	C	PSCC - Review of Compliance Assist	5.0	Dec-17	30.0	37.5	7.5	25%		35.3	2.3	Mar 2018	Completed
IA	S	PSCC-Faculty Credentials	5.0	Nov-17	105.0	105.0	0.0	0%		98.0	7.0	Feb 2018	Completed
AD	P	PSCC - Consulting/Special Request/MAS	5.0	Jul-17	37.5	37.5	0.0	0%		29.5	8.0		In Progress
IS	A	PSCC - Clery Act Review	3.8	Aug-17	75.0	165.0	90.0	120%	FN1	164.5	0.5	Dec 2017	Completed
FM	A	PSCC - Bank Reconciliations	3.5	Sep-17	90.0	75.0	-15.0	-17%		67.0	8.0	Oct 2017	Completed
SS	A	PSCC-CCTA (Funding Formula)	3.4	May-18	97.5	0.0	-97.5	-100%	FN5	0.0	0.0		Removed
FM	A	PSCC - Accounts Receivable	2.7	May-16	52.5	45.0	-7.5	-14%	FN3	41.0	4.0	Jul 2017	Completed

Total Planned Audit Hours:

1005.0

1057.5

52.5

792.8

264.8

Estimated Available Audit Hours = 1,050

Functional Areas: Audit Types: Status:

AD - Advancement R - Required Scheduled
 AT - Athletics A - Risk-Based (Assessed) In Progress
 AX - Auxiliary S - Special Request Completed
 FM - Financial Management I - Investigation Removed
 IA - Instruction & Academic Support P - Project (Ongoing or Recurring)
 IS - Institutional Support M - Management's Risk Assessment
 IT - Information Technology C - Consultation
 MC - Marketing and Campus Activities F - Follow-up Review
 PP - Physical Plant O - Other
 RS - Research
 SS - Student Services

FN1 - Audit hours for Clery Audit were increased based upon actual time spent on this audit. This audit required extensive research of federal regulations which increased audit hours.

FN2 - A Quality Assurance Review Self-Assessment was not included in the original plan. Additionally the hours recorded here include hours to be the team lead on QAR External Assessment of Tennessee Tech University.

FN3 - Audit was started in prior fiscal year and completed in current fiscal year.

FN4 - This was a review being done at the request of the president. Limited time had been spent on this project in FY18. In a meeting with Dr. Wise on February 20, 2018, a decision was made to discontinue this project.

FN5 - Because additional time was spent on the Clery Audit and a Quality Assurance Review Self-Assessment was added to the audit plan this item was removed.

**Roane State Community College
Internal Audit Plan
Fiscal Year Ending June 30,
2018 Revised April 2018**

							Revised to Original			Planned to Actual			
Area	Type	Audit	Risk Factor	Estimated Audit Start Date	Original Hours Planned	Revised Plan	Change in Hours	Change in Percentage	FN	Actual Hours	Variance	Completion Date	Current Status
IS	M	Enterprise Risk Assessment	5.0	Jul 2017	60.0	52.5	-7.5	-13%		7.5	45.0		In Progress
IS	C	General Consultation	5.0	Jul 2017	90.0	120.0	30.0	33%	FN1	108.0	12.0		In Progress
FM	S	IAR-Access & Diversity FY2016	5.0	Sep 2017	22.5	22.5	0.0	0%			22.5		In Progress
IS	M	IAR-TCAT Crossville RA	5.0	Dec 2017	15.0	15.0	0.0	0%			15.0		Not Started
IS	M	IAR-TCAT Harriman RA	5.0	Dec 2017	15.0	15.0	0.0	0%			15.0		Not Started
IS	M	IAR-TCAT Jacksboro RA	5.0	Dec 2017	15.0	15.0	0.0	0%			15.0		Not Started
IS	M	IAR-TCAT Oneida RA	5.0	Dec 2017	15.0	15.0	0.0	0%			15.0		Not Started
FM	R	IAR-Year End Cash Counts	5.0	May 2018	37.5	30.0	-7.5	-20%		4.0	26.0		Not Started
IS	P	MKI Implementation	5.0	Jul 2017	22.5	22.5	0.0	0%		14.3	8.2		In Progress
FM	S	ACA Reporting	4.0	Sep 2017	75.0	75.0	0.0	0%		16.5	58.5		In Progress
FM	F	Follow-Up Reviews	4.0	Jul 2017	37.5	37.5	0.0	0%		12.0	25.5		In Progress
AX	S	Foundation	4.0	Nov 2017	112.5	15.0	-97.5	-87%	FN2	5.8	9.3		In Progress
PP	I	INV1701	4.0	Jul 2017	7.5	7.5	0.0	0%			7.5	Oct 2017	Completed
FM	I	INV1702	4.0	Jul 2017	105.0	105.0	0.0	0%		77.3	27.7		In Progress
IS	S	SACS - COC Audit	4.0	Nov 2017	112.5	112.5	0.0	0%		6.0	106.5		In Progress
FM	F	State Audit Follow-Up	4.0	Jul 2017	75.0	90.0	15.0	20%		86.0	4.0		In Progress
FM	I	Unscheduled Investigations	4.0	Jul 2017	75.0	60.0	-15.0	-20%			60.0		In Progress
FM	R	WSCC - President's Expense Audit FY17	4.0	Jul 2017	90.0	75.0	-15.0	-17%		63.3	11.7		In Progress
IS	R	RSCC Quality Assurance Review	5.0	Jan 2017	0.0	97.5	97.5	N/A	FN3		97.5		In Progress

Total Planned Audit Hours:

982.5

982.5

0.0

400.7

581.9

Estimated Available Audit Hours =

Functional Areas: Audit Types: Status:

AD - Advancement R - Required Scheduled
AT - Athletics A - Risk-Based (Assessed) In Progress
AX - Auxiliary S - Special Request Completed
FM - Financial Management I - Investigation Removed
IA - Instruction & Academic Support P - Project (Ongoing or Recurring)
IS - Institutional Support M - Management's Risk Assessment
IT - Information Technology C - Consultation
MC - Marketing and Campus Activities F - Follow-up Review
PP - Physical Plant O - Other
RS - Research
SS - Student Services

FN1 - There have been more ad hoc requests for guidance than originally anticipated.

FN2 - RSCC hired a new Foundation Executive Director whose start date was February 1, 2018. The previous director left June 30, 2018. State Audit is on campus this year & including the Foundation in its audit.

Internal Audit Time would be better spent after new director has had a chance to be here for a few months & to audit material other than State Audit's scope.

FN3 - There is a significant amount of preparation work to be done for the upcoming system-wide QAR which was not recognized in the original audit plan.

Southwest Tennessee State Community College
Internal Audit Plan
Fiscal Year Ending June 30, 2018
Revised April 2018

							Revised to Original			Planned to Actual			
Area	Type	Audit	Risk Factor	Estimated Audit Start Date	Original Hours Planned	Revised Plan	Change in Hours	Change in Percentage	FN	Actual Hours	Variance	Completion Date	Current Status
IS	P	Audit Software	4.0	Jul 2017	90.0	90.0	0.0	0%		45.0	45.0		In Progress
FM	F	FU-Access and Diversity Fund	4.0	Oct 2017	30.0	30.0	0.0	0%		11.0	19.0		In Progress
FM	F	FU-Federal Audit Follow up	5.0	Oct 2017	22.5	15.0	-7.5	-33%			15.0		Scheduled
FM	F	FU-Federal Work Study	4.0	Jan 2018	105.0	105.0	0.0	0%		75.5	29.5	Jan 2018	Completed
FM	F	FU-Follow Up Credit Card	4.0	Aug 2017	15.0	22.5	7.5	50%		6.5	16.0		In Progress
FM	F	FU-Follow Up Tuition Statements	4.0	Aug 2017	15.0	15.0	0.0	0%		2.0	13.0		In Progress
FM	F	FU-Industrial Readiness	4.0	Aug 2017	22.5	22.5	0.0	0%		73.0	-50.5		In Progress
IS	F	FU-Internal Audit Follow Up	5.0	Jul 2017	37.5	22.5	-15.0	-40%			22.5		In Progress
FM	F	FU-Off Campus International Education	4.0	Aug 2017	22.5	22.5	0.0	0%		15.0	7.5	Mar 2018	Completed
FM	F	FU-State Audit Follow UP	5.0	Nov 2017	105.0	127.5	22.5	21%		168.0	-40.5	Dec 2017	Completed
FM	S	IAR-Cash Count	2.7	Jul 2017	30.0	30.0	0.0	0%		5.0	25.0	Jul 2017	Completed
IS	C	IAR-General Consultation	2.6	Jul 2017	105.0	105.0	0.0	0%		92.5	12.5		In Progress
SS	S	IAR-Out of State Tuition	4.0	Mar 2018	60.0	60.0	0.0	0%			60.0		Scheduled
IS	A	IAR-Risk Management 2016-2017		Jan 2018	30.0	30.0	0.0	0%		38.5	-8.5		In Progress
IS	A	IAR-Risk Management TCAT	5.0	Sep 2017	22.5	22.5	0.0	0%			22.5		Scheduled
FM	A	IAR-Technology Access Fee	4.0	Apr 2018	60.0	120.0	60.0	100%		173.5	-53.5		In Progress
SS	I	INV 18-01	4.0	Jul 2017	0.0	75.0	75.0	N/A		50.5	24.5	Jan 2018	Completed
SS	I	INV 16-02	4.0	Aug 2017	30.0	30.0	0.0	0%		3.5	26.5		In Progress
FM	I	INV 16-04	4.0	Jan 2018	37.5	15.0	-22.5	-60%		9.5	5.5	Nov 2017	Completed
FM	I	INV 16-08	4.0	Aug 2017	22.5	22.5	0.0	0%		38.0	-15.5	Feb 2018	Completed
FM	I	INV 17-01	4.0	Aug 2017	30.0	15.0	-15.0	-50%		14.5	0.5	Aug 2017	Completed
FM	I	INV 17-04	4.0	Jul 2017	22.5	22.5	0.0	0%		37.5	-15.0	Mar 2018	Completed
PP	I	INV 17-05	4.0	Jul 2017	30.0	7.5	-22.5	-75%		2.0	5.5	Jul 2017	Completed
SS	I	INV 17-07	4.0	Aug 2017	37.5	37.5	0.0	0%		51.0	-13.5	Jan 2017	Completed
IS	P	QAR	5.0	Mar 2018	0.0	37.5	37.5	N/A		17.5	20.0		In Progress
IS	A	Review of Security	4.0	Feb 2018	45.0	45.0	0.0	0%		4.0	41.0		In Progress
IS	I	Unscheduled Investigations	2.6	Jul 2017	82.5	45.0	-37.5	-45%			45.0		Scheduled
					1110.0	1192.5	82.5			933.5	175.5		

Estimated Available Hours For Audits = 1185

Functional Areas:

AD - Advancement
AT - Athletics
AX - Auxiliary
FM - Financial Management
IA - Instruction & Academic Support
IS - Institutional Support
IT - Information Technology
MC - Marketing and Campus Activities
PP - Physical Plant
RS - Research
SS - Student Services

Audit Types:

R - Required
A - Risk-Based (Assessed)
S - Special Request
I - Investigation
P - Project (Ongoing or Recurring)
M - Management's Risk Assessment
C - Consultation
F - Follow-up Review
O - Other

Status:

Scheduled
In Progress
Completed
Removed

Volunteer State Community College
Internal Audit Plan
Fiscal Year Ending June 30, 2018
Revised April 2018

						Revised to Original			Planned to Actual				
Area	Type	Audit	Risk Factor	Estimated Audit Start Date	Original Hours Planned	Revised Plan	Change in Hours	Change in Percentage	FN	Actual Hours	Variance	Completion Date	Current Status
IS	I	Unscheduled Investigations	5.0	Jul 2017	37.5	37.5	0.0	0%			37.5		Scheduled
FM	S	State Audit Year-End Procedures	5.0	May 2018	37.5	37.5	0.0	0%			37.5		Scheduled
FM	F	State Audit Follow-Up FY15, FY16		Nov 2017	0.0	225.0	225.0	N/A		102.5	122.5		In Progress
IS	P	QAIP Self Assessment		Jan 2018	0.0	112.5	112.5	N/A			112.5		Scheduled
IS	M	VSCC Mgmt Risk Assessment	5.0	Aug 2017	75.0	75.0	0.0	0%		78.5	-3.5	Nov 2017	Completed
IS	C	General Consultation	5.0	Jul 2017	112.5	75.0	-37.5	-33%		28.0	47.0		In Progress
IS	F	Follow-Up Activities	5.0	Jul 2017	75.0	45.0	-30.0	-40%		29.0	16.0		In Progress
IS	M	TCAT Livingston Mgmt Risk Assmt	5.0	Jan 2018	37.5	15.0	-22.5	-60%			15.0		Scheduled
IS	M	TCAT Hartsville Mgmt Risk Assmt	5.0	Jan 2018	37.5	15.0	-22.5	-60%			15.0		Scheduled
FM	R	President's Expense Audit	5.0	Aug 2017	150.0	172.5	22.5	15%		171.0	1.5	Nov 2017	Completed
IS	S	Business Division Grants	3.0	Aug 2017	0.0	225.0	225.0	N/A		120.5	104.5		In Progress
AT	S	Athletic Work Study		Jul 2017	187.5	0.0	-187.5	-100%	FN 1		0.0		Removed
SS	S	Student Campus Activities		Dec 2017	187.5	0.0	-187.5	-100%	FN 1		0.0		Removed
SS	A	Work Study Program		Mar 2018	150.0	0.0	-150.0	-100%	FN 1		0.0		Removed
Total Planned Audit Hours:					1087.5	1035.0	-52.5			529.5	505.5		

Estimated Available Audit Hours = 1,035

Functional Areas: Audit Types:

AD - Advancement R - Required
AT - Athletics A - Risk-Based (Assessed)
AX - Auxiliary S - Special Request
FM - Financial Management I - Investigation
IA - Instruction & Academic Support P - Project (Ongoing or Recurring)
IS - Institutional Support M - Management's Risk Assessment
IT - Information Technology C - Consultation
MC - Marketing and Campus Activities F - Follow-up Review
PP - Physical Plant O - Other
RS - Research
SS - Student Services

Status:

Scheduled
In Progress
Completed
Removed

FN 1 - Removed due to addition of OAIP project, special review of Business Division grants, and State Audit follow-up.

**Walters State Community College
Internal Audit Plan
Fiscal Year Ending June 30, 2018
Revised April 2018**

Area	Type	Audit	Risk Factor	Estimated Audit Start Date	Original Hours Planned	Revised to Original			FN	Planned to Actual		Completion Date	Current Status
						Revised Plan	Change in Hours	Change in Percentage		Actual Hours	Variance		
SS	R	FY 18 WSCC CCTA FF - Wkfree Trng	4	Sep-17	37.5	75.0	37.5	100%		45.0	30.0		In Progress
IS	M	FY 18 WSCC Resourcefulness RA	4	Aug-17	75.0	75.0	0.0	0%		120.0	-45.0	Oct 2017	Completed
IT	A	FY16 WSCC IT Governance	5	Jul-17	30.0	30.0	0.0	0%			30.0		In Progress
FM	R	FY17 WSCC Procedures - State Audit	5	Jul-17	30.0	30.0	0.0	0%		22.5	7.5	Jul 2017	Completed
IS	C	FY17 WSCC IS Consulting	5	Jul-17	52.5	90.0	37.5	71%		80.0	10.0		In Progress
150	R	FY17 WSCC PCI-DSS	5	Jan-17	225.0	150.0	-75.0	-33%		37.5	112.5		In Progress
IS	I	FY17 WSCC Unsched Investigations	5	Jul-17	60.0	60.0	0.0	0%		7.5	52.5		In Progress
IS	M	FY18 TCATM Enterprise-wide RA	4	May-18	15.0	15.0	0.0	0%			15.0		Scheduled
FM	A	FY18 WSCC Accts Receivable Audit	5	Apr-18	187.5	187.5	0.0	0%			187.5		Scheduled
IT	A	FY18 WSCC Cloud Computing Audit	5	Jul-17	30.0	30.0	0.0	0%			30.0		Scheduled
FM	A	FY18 WSCC Contracts Audit	5	May-18	75.0	0.0	-75.0	-100%			0.0		Scheduled
FM	R	FY18 WSCC Procedures - State Audit	4	Jun-17	52.5	52.5	0.0	0%		1.0	51.5		In Progress
IS	C	FY18 WSCC IS Consultation	4	Sep-17	112.5	225.0	112.5	100%		119.5	105.5		In Progress
FM	S	FY18 WSCC NACHA Compliance	4	Oct-17	150.0	112.5	-37.5	-25%		106.5	6.0	Mar 2017	Completed
FM	S	FY18 WSCC President's Exp Audit	4	Aug-17	30.0	30.0	0.0	0%		37.5	-7.5	Sep 2017	Completed
IS	I	FY18 WSCC Unsched Investigations	4	Jul-17	60.0	60.0	0.0	0%			60.0		Scheduled

Total Planned Audit Hours:

1222.5 1222.5

0.0

577.0

645.5

Estimated Available Audit Hours = 1,222.5

Functional Areas:

AD - Advancement
AT - Athletics
AX - Auxiliary
FM - Financial Management
IA - Instruction & Academic Support
IS - Institutional Support
IT - Information Technology
MC - Marketing and Campus Activities
PP - Physical Plant
RS - Research
SS - Student Services

Audit Types:

R - Required
A - Risk-Based (Assessed)
S - Special Request
I - Investigation
P - Project (Ongoing or Recurring)
M - Management's Risk Assessment
C - Consultation
F - Follow-up Review
O - Other

Status:

Scheduled
In Progress
Completed
Removed

Tennessee Board of Regents - Investigations
Internal Audit Plan
Fiscal Year Ending June 30, 2018
Revised April 2018

							Revised to Original			Planned to Actual			
Area	Type	Audit	Risk Factor	Estimated Audit Start Date	Original Hours Planned	Revised Plan	Change in Hours	Change in Percentage	FN	Actual Hours	Variance	Completion Date	Current Status
IS	C	Consultation with Campus Auditors	5.0	Jul 2017	337.5	337.5	0.0	0%		304.0	33.5		In Progress
IS	P	Investigation Management	5.0	Jul 2017	337.5	337.5	0.0	0%		286.5	51.0		In Progress
FM	R	MSCC President's Expenses FY 2017	4.0	Jul 2017	0.0	105.0	105.0	N/A	FN1	110.0	-5.0	Oct 2017	Completed
FM	I	TBR 15-04	4.0	Jul 2017	15.0	0.0	-15.0	-100%			0.0	Jul 2017	Completed
IS	I	TBR 16-02	4.0	Jul 2017	90.0	90.0	0.0	0%		90.0	0.0	Sep 2017	Completed
IA	I	TBR 16-08	4.0	Jul 2017	15.0	0.0	-15.0	-100%			0.0	Jul 2017	Completed
SS	I	TBR 16-10	4.0	Jul 2017	15.0	15.0	0.0	0%		2.0	13.0	Nov 2017	Completed
FM	I	TBR 16-13	4.0	Jul 2017	22.5	22.5	0.0	0%		2.0	20.5	Nov 2017	Completed
FM	I	TBR 16-17	4.0	Jul 2017	15.0	15.0	0.0	0%		2.0	13.0	Sep 2017	Completed
IS	I	TBR 17-01	4.0	Jul 2017	30.0	30.0	0.0	0%			30.0		Scheduled
FM	I	TBR 17-02	4.0	Jul 2017	37.5	37.5	0.0	0%		5.0	32.5	Nov 2017	Completed
IS	I	TBR 18-01	4.0	Nov 2017	0.0	3.8	3.8	N/A		4.0	-0.3	Nov 2017	Completed
IA	I	TBR 18-03	4.0	Nov 2017	0.0	37.5	37.5	N/A		5.0	32.5		In Progress
IA	I	TBR 18-04	4.0	Nov 2017	0.0	37.5	37.5	N/A		1.0	36.5		In Progress
IS	I	TBR 18-06	4.0	Jan 2018	0.0	150.0	150.0	N/A		232.0	-82.0		In Progress
IS	I	TBR 18-07	4.0	Apr 2018	0.0	37.5	37.5	N/A			37.5		Scheduled
IS	I	TBR 18-08	4.0	Apr 2018	0.0	37.5	37.5	N/A			37.5		Scheduled
IS	I	TBR 18-09	4.0	Apr 2018	0.0	37.5	37.5	N/A			37.5		Scheduled
FM	I	Unscheduled Investigations	4.0	Jul 2017	375.0	37.5	-337.5	-90%			37.5		In Progress
Total Planned Audit Hours:					1290.0	1368.8	78.8			1043.5	325.3		

Estimated Available Audit Hours = 1290

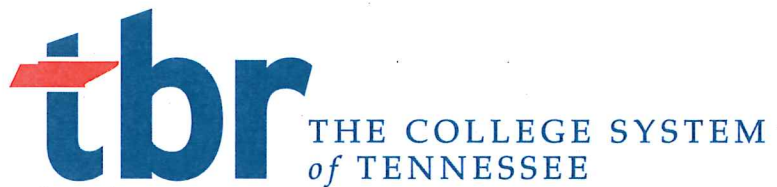
Functional Areas: Audit Types:

AD - Advancement R - Required
AT - Athletics A - Risk-Based (Assessed)
AX - Auxiliary S - Special Request
FM - Financial Management I - Investigation
IA - Instruction & Academic Support P - Project (Ongoing or Recurring)
IS - Institutional Support M - Management's Risk Assessment
IT - Information Technology C - Consultation
MC - Marketing and Campus Activities F - Follow-up Review
PP - Physical Plant O - Other
RS - Research
SS - Student Services

FN1 - Audit added to Investigative Auditor schedule due to unavailable Director's position.

Status:

Scheduled
In Progress
Completed
Removed



BOARD TRANSMITTAL

MEETING:	Quarterly Board Meeting
SUBJECT:	Regents Award Presentation
DATE:	June 22, 2018
PRESENTER:	Regent Fran Marcum
PRESENTATION REQUIREMENTS:	15 minutes with discussion
ACTION REQUIRED:	Information Purposes Only
STAFF'S RECOMMENDATION:	Not Applicable

Recipients of the Regents award for Excellence in Philanthropy are selected based on their generous giving of their time, resources, influence on volunteers to become involved in fundraising, active promotion of higher education, leadership in philanthropy, exceptional civic responsibility, and integrity.

DENSO Manufacturing Athens Tennessee will accept the prestigious Regents Award for Excellence in Philanthropy as nominated by Cleveland State Community College and Tennessee Colleges of Applied Technology Athens.



Tennessee Board of Regents
Committee on Economic and Community Development
June 21, 2018

AGENDA

1. UPDATE ON TBR AND ECD PROJECTS (*Vice Chancellor Carol Puryear*)

An overview of the current state ECD projects will be presented including Van Hool, paraprofessional project, meat processing project, forestry project, Project Lobo, and others. We will discuss the steps and timeline for state projects. There will also be a brief update on Community Development Block Grants.

2. TNTRAINED GRADUATION AND UPDATE (*Vice Chancellor Carol Puryear*)

A graduation ceremony for the inaugural class of TNTrained was held on April 9, 2018. TBR ECD continues to develop tools to support these workforce professionals, and we are pleased to launch our new TNTrained web portal this summer.

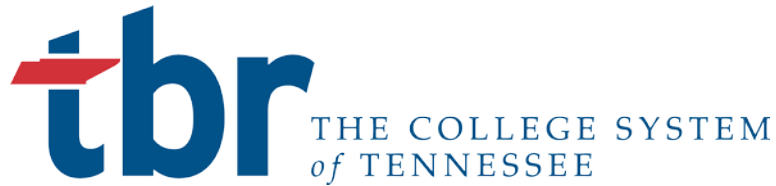
The next TNTrained cohort will begin its training in August 2018.

3. 2018 THEC WORKFORCE ACTIVITIES REPORT FROM THE COLLEGES
(*Deanna Morris-Stacey, Director of ECD Projects and Initiatives*)

The ECD Department, in conjunction with the Tennessee Higher Education Commission, has revised the yearly workforce activities report. This presentation will review the revisions and discuss the collection procedure for all 40 institutions. The report includes contract courses and open classes in areas such as: headcount, training hours, and the top workforce courses offered.

4. ECD DEPARTMENT'S MOVE TO TCAT MURFREESBORO/SMYRNA SITE
(*Vice Chancellor Carol Puryear*)

The TBR ECD department has moved to the TCAT-Murfreesboro facility in Smyrna. The 162,000 square-foot technical training center and meeting space is an ideal setting for showcasing educational opportunities that are closely aligned to current workforce needs in the region.



BOARD TRANSMITTAL

MEETING: June 2018 Quarterly Board Meeting

SUBJECT: Update on TBR and ECD Projects

DATE: June 21, 2018

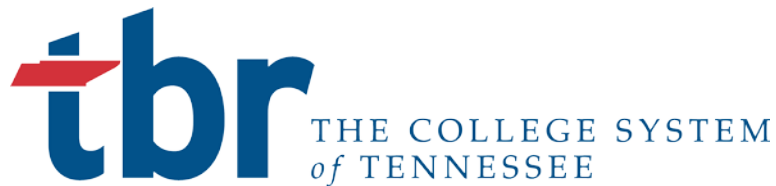
PRESENTER: Vice Chancellor Carol G. Puryear

PRESENTATION REQUIREMENTS: 8 minutes

ACTION REQUIRED: None; Information Only

STAFF'S RECOMMENDATION: N/A

Vice Chancellor Puryear will give an update on current and recently-landed State Economic and Community Development programs. Projects vary from large to small; however, each project is important to Tennessee's workforce. The projects highlighted during this presentation include: Van Hool, paraprofessional project, meat processing project, forestry project, Project Lobo, and others. There will also be an update on Community Development Block Grants.



BOARD TRANSMITTAL

MEETING: June 2018 Quarterly Board Meeting

SUBJECT: TNTrained Graduation and Update

DATE: June 21, 2018

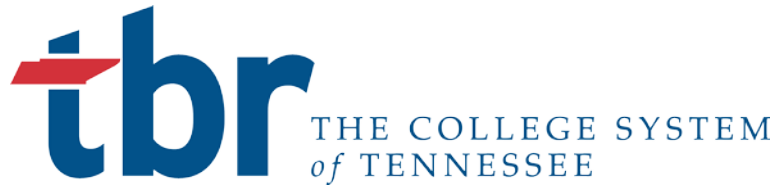
PRESENTER: Vice Chancellor Carol G. Puryear

PRESENTATION REQUIREMENTS: 3 minutes

ACTION REQUIRED: None; Information Only

STAFF'S RECOMMENDATION: N/A

The inaugural class of TNTrained graduated April 9, 2018. TBR ECD continues to develop tools to support these workforce professionals, and we are pleased to launch our new TNTrained web portal this summer. The next TNTrained cohort will begin its training in August 2018.



BOARD TRANSMITTAL

MEETING: June 2018 Quarterly Board Meeting

SUBJECT: 2018 THEC Workforce Activities Report
from the Colleges

DATE: June 21, 2018

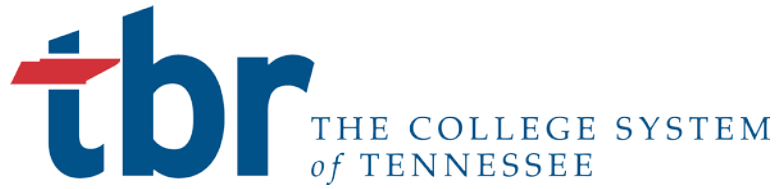
PRESENTER: Deanna Morris-Stacey
Director of ECD Programs and Initiatives

PRESENTATION REQUIREMENTS: 4 minutes

ACTION REQUIRED: None; Information Only

STAFF'S RECOMMENDATION: N/A

The ECD Department, in conjunction with the Tennessee Higher Education Commission has revised the yearly workforce activities report to include all forty campuses. We will highlight the revisions and discuss the collection procedure.



BOARD TRANSMITTAL

MEETING: June 2018 Quarterly Board Meeting

SUBJECT: ECD Move to TCAT Murfreesboro/Smyrna Site

DATE: June 21, 2018

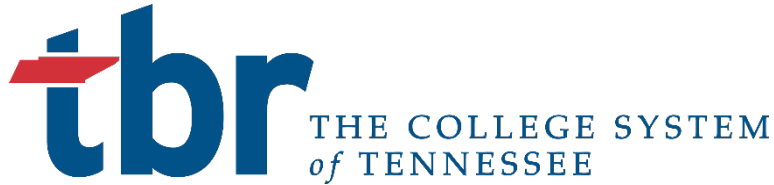
PRESENTER: Vice Chancellor Carol G. Puryear

PRESENTATION REQUIREMENTS: 3 minutes

ACTION REQUIRED: None; Information Only

STAFF'S RECOMMENDATION: N/A

ECD recently moved from the Nashville TBR office to the TCAT Murfreesboro/Smyrna office. We will discuss the positive effects of being centrally located and the importance of showcasing educational opportunities that are closely aligned to current workforce needs in the region.



Tennessee Board of Regents
Committee on Finance and Business Operations
June 21, 2018

AGENDA

- 1. Approval of the Minutes from the April 30, May 18, and May 30, 2018 Special Called Meetings of the Finance and Business Operations Committee Regarding Maintenance Fees and Tuition** (Vice Chancellor Danny Gibbs)

The Committee will consider approval of the minutes from the April 30, May 18, and May 30, 2018 special called meetings of the Finance and Business Operations Committee regarding maintenance fees and tuition.

- 2. Recommended Revisions to Policy 4:01:03:00 – Payment of Student Fees and Enrollment** (Vice Chancellor Danny Gibbs)

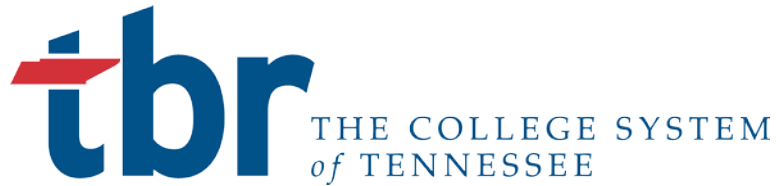
The Committee will consider for approval recommended revisions to Policy 4:01:03:00 – Payment of Student Fees and Enrollment. The recommended revisions to this policy are made in compliance with passage of legislation numbered SB 2174 – HB 2434 related to student debt.

- 3. Consideration of Funding for Operations for the 2018-2019 Fiscal Year and approval of the finalized (estimated) budgets for the 2017-2018 Fiscal Year** (Vice Chancellor Danny Gibbs)

The Committee will consider approval of funding for operations for the 2018-2019 fiscal year consisting of state appropriations for operating and capital funding.

- 4. Capital Budget Requests for the 2019-20 Fiscal Year** (Vice Chancellor Danny Gibbs)

The Committee will consider approval of the capital budget requests for the 2019-2020 fiscal year.



BOARD TRANSMITTAL

MEETING: Committee on Finance and Business Operations

SUBJECT: Approval of the Minutes from the April 30, and May 18, and May 30, 2018 Special Called Meetings of the Finance and Business Operations Committee Regarding Maintenance Fees and Tuition

DATE: June 21, 2018

PRESENTER: Vice Chancellor Danny Gibbs

ACTION REQUIRED: Voice Vote

STAFF'S
RECOMMENDATION: Approve

The Committee will consider approval of the minutes from the April 30, May 18, and May 30, 2018, special called meetings of the Finance and Business Operations Committee regarding maintenance fees/tuition and mandatory fees.

**REPORT OF THE
COMMITTEE ON FINANCE AND BUSINESS OPERATIONS
SPECIAL CALLED MEETING**

April 30, 2018

The Committee on Finance and Business Operations met in a special called session by teleconference on April 30, 2018, at 9:00 a.m. Central Daylight Time.

Sonja Mason was asked to call the roll. A quorum was not present at the time of the meeting; however, the committee was assembled and was called to order by Chairman Duckett.

Chairman Duckett stated this was the first of three meetings planned to discuss maintenance fee and tuition proposals for fiscal year 2018-19 prior to the June 22, 2018, Board meeting. This meeting was for informational purposes only, therefore, no action was required.

Chancellor Tydings thanked members of the Committee for their participation and for their consideration in keeping tuition and maintenance fees in a reasonable framework for our students as we plan for fiscal year 2018-19.

The only item on the agenda was a presentation by Vice Chancellor Danny Gibbs regarding the framework for consideration of maintenance fee proposals which, if approved, would become effective Fall 2018 for Fiscal Year 2018-19. The Committee reviewed information previously distributed by Vice Chancellor Gibbs which included (1) preliminary meeting schedule, (2) goals, (3) background information, (4) framework for consideration of maintenance fee proposals, (5) review of indicated student revenue increases, and (6) next steps.

Vice Chancellor Gibbs will reach out to the Committee Members for any initial questions, requests for additional information, or feedback. Additionally, TBR Staff will solicit information from the institutions and will review the information that they provide to discuss at the next meeting.

The next special called meeting of the Committee on Finance and Business Operations is scheduled for May 18, 2018, at 9:30 a.m. Central Daylight Time. At that time the Committee will review additional information on maintenance fee and tuition proposals.

There being no further business to come before the Committee,
the meeting adjourned.

Respectfully submitted,

COMMITTEE ON FINANCE
AND BUSINESS OPERATIONS

Gregory Duckett, Chair

**REPORT OF THE
COMMITTEE ON FINANCE AND BUSINESS OPERATIONS
SPECIAL CALLED MEETING**

May 18, 2018

The Committee on Finance and Business Operations met in a special called session on May 18, 2018, at 9:30 a.m. Central Daylight Time.

A quorum was present and the meeting was called to order.

This was the second meeting planned to discuss tuition recommendations and mandatory fees that would become effective beginning Fall 2018. This meeting was for informational purposes only, therefore, no action was required.

Discussion of three mandatory fee requests and a review of indicated student revenue increases were the only agenda items. Chairman Duckett also requested that Vice Chancellor Gibbs provide a brief overview of the discussion that took place at the Tennessee Higher Education Commission meeting that met on May 17, 2018.

Vice Chancellor Gibbs provided an overview of the Tennessee Higher Education Commission meeting stating that the Commission acted and passed binding tuition and mandatory fee ranges of 0-3%. They also sent forward the \$55,000,000 request to fund the outcomes based funding formula. They considered these items together and the budget that the Legislature passed included this request.

Material discussed included:

- One Mandatory Fee Requests from Columbia State Community College, and two requests from Motlow State Community College.
- Indicated student revenue increase levels by institution
- Binding.

Vice Chancellor Gibbs asked that the Committee and Board members provide feedback or questions regarding any of the information discussed today to either him or Associate Vice Chancellor Stewart. Board Staff will reach out again and have further discussions with institutional staff. will continue to

work on. As indicated on student revenue and increases and hope to have a recommendation developed by the next meeting scheduled for May 30, 2018.

There being no further business to come before the Committee, the meeting adjourned.

Respectfully submitted,

COMMITTEE ON FINANCE
AND BUSINESS OPERATIONS

Gregory Duckett, Chair

**REPORT OF THE
COMMITTEE ON FINANCE AND BUSINESS OPERATIONS
SPECIAL CALLED MEETING**

May 30, 2018

The Committee on Finance and Business Operations met in a special called session on May 30, 2018, at 12:45 p.m. Central Daylight Time at the Tennessee Board of Regents system office.

A quorum was present and the meeting was called to order by Chairman Gregory Duckett.

Chairman Duckett stated this was the last of three meetings to discuss tuition recommendations for fiscal year 2018-19 prior to the June quarterly Board meeting.

Chancellor Tydings expressed her appreciation to the Committee for the seriousness with which they have taken their duties as they relate to tuition and maintenance fee increases.

Chairman Duckett welcomed participants and expressed his appreciation to Committee members for the time they have spent in reviewing the materials for the three meetings.

Vice Chancellor Gibbs presented an overview of the material which was previously provided to Committee members regarding increases in tuition and maintenance fees and mandatory fees for fiscal year 2018-19. Vice Chancellor Gibbs presented the pricing structure that would result if the requested fee increases were approved. This included pricing for in-state, out-of-state, and TCAT school students.

After discussion, a motion was made by Regent Tom Griscom and seconded by Regent Barbara Prescott to recommend all staff maintenance fee and tuition recommendations and mandatory fee recommendations to the full Board for approval at the June meeting. The motion carried unanimously by roll call vote. Discussion materials for this item are included as an attachment to the official copy of this report.

There being no further business to come before the Committee,
the meeting adjourned.

Respectfully submitted,

COMMITTEE ON FINANCE
AND BUSINESS OPERATIONS

Gregory Duckett, Chair

BOARD TRANSMITTAL

MEETING: Committee on Finance and Business Operations

SUBJECT: Recommended Revisions to Policy 4:01:03:00
– Payment of Student Fees & Enrollment

DATE: June 21, 2018

PRESENTER: Vice Chancellor Danny Gibbs

ACTION REQUIRED: Roll Call Vote

STAFF'S
RECOMMENDATION: Approve

The recent passage of Public Chapter 739 of the Public Acts of the State of Tennessee authorizes College System of Tennessee schools to issue certificate of credit or official transcript for a student seeking admission to any college in our system if the student has entered into a written agreement to satisfy any outstanding debt or obligation owed to the college issuing the certificate of credit or official transcript. Additionally, the schools are authorized to issue diplomas, certificates of credit, or official transcripts if the debt outstanding is less than one hundred dollars (\$100.00).

The legislative intent for the new law is to allow students with prior debt a pathway to return to school, participate in TN Reconnect, and ultimately graduate. To comply with the law and legislative intent, TBR Policy 4:01:03:00 needed to be revised. The proposed revisions support the law and legislative intent.

Highlights of the revisions include:

- Students will be able to have their transcript sent to another College System of Tennessee school and register for classes even if they have prior outstanding debt provided they sign the designated repayment agreement.
- Although the student can enroll and progress toward completion and the degree will be conferred when earned, the diploma will not be granted until the prior debt is paid.
- Students participating in the agreement must remain continuously enrolled (fall and spring). This mirrors requirements of the TN Reconnect and TN Promise programs.
- Schools are authorized to allow students to register, issue diplomas, certificates of credit, or official transcripts if the debt outstanding is less than one hundred dollars (\$100.00).
- Students owing less than \$100 will not be purged from classes for non-payment.

Payment of Student Fees & Enrollment:

4:01:03:00

Policy Area

Business and Finance Policies

Applicable Divisions

TCATs, Community Colleges, ~~Universities~~

Purpose

The purpose of this policy is the establishment of Tennessee Board of Regents policy regarding the payment of student fees and enrollment of students.

Policy

- I. Student Fees and Enrollment
 - A. All assessed fees by an institution governed by the Tennessee Board of Regents are due and payable at the time of registration.
 1. An institution may implement deferred payment plans as may be allowed under a TBR guideline and as authorized for the student.
 - B. ~~An applicant for admission to a TBR institution~~ An individual will be considered enrolled and counted as a student at a TBR institution when:
 1. all assessed fees have been paid (unless otherwise noted in policy) ~~in cash~~; or
 2. ~~all assessed fees have been paid by a personal check or credit card~~; the initial minimum payment due under any deferred payment plans has been paid; or
 3. an acceptable commitment from an agency or organization approved by the institution has been received by the institution.

DC. An ~~applicant individual~~ shall possess an acceptable commitment when an application(s) for financial aid has been timely submitted with the reasonable probability of receiving such.

1. Agencies or organizations which may be approved by the institution for purposes of making acceptable commitments for applicants shall be limited to agencies of the federal or state governments authorized to provide financial aid, established financial institutions within the state, established in-state and out-of-state corporations which employ the applicant, foreign embassies and foreign corporations, and other organizations within the state which have previously demonstrated the ability to pay the commitment.
2. An acceptable commitment from an agency or organization shall be limited to a commitment which identifies the applicant and promises to pay all unpaid assessed fees for such applicant.
3. No commitments from individuals will be accepted on behalf of applicants.

D. Notwithstanding any other requirements in policy, there will be no record holds, enrollment holds, or purging of students for non-payment if the debt owed, whether current debt or prior debt, is less than \$100.

E. All outstanding debts and obligations of \$100 or greater not evidenced by an acknowledgement of debt/promise to pay agreement (see Section IV) or a current semester deferred payment agreement must be fully satisfied by the 14th day purge of the semester.

GF. An ~~applicant individual~~ will not be considered for admission/readmission as a student until all past due debts and obligations of \$100 or greater to the institution incurred in prior academic terms, of whatever nature, have been paid or the student, if allowable, has entered into an acceptable acknowledgement of debt/promise to pay agreement (see Section IV) with the institution for the past due debts and obligations.

- ~~1. Institutions have the discretion to allow enrollment when the outstanding obligation is \$200 or less.~~
- ~~2. Institutions will continue to withhold diplomas, transcripts, certificates of credit or grade reports until the student involved has satisfied all debts or obligations or the debts or obligations meet the criteria~~

~~established in T.C.A. § 49-9-108. See TBR Guideline B-010, Collection of Accounts Receivable.~~

- ~~3. All outstanding debts and obligations must be fully satisfied by the 14th day purge of the semester in which enrollment with outstanding debt was allowed.~~

~~D. An applicant shall possess an acceptable commitment when an application(s) for financial aid has been timely submitted with the reasonable probability of receiving such.~~

- ~~1. All state financial aid granted to a student shall be applied to pay maintenance fees or tuition, student dormitory or residence hall rental, board, and other assessed fees before any excess may be distributed to the student.~~

~~E. Agencies or organizations which may be approved by the institution for purposes of making acceptable commitments for applicants shall be limited to agencies of the federal or state governments authorized to provide financial aid, established financial institutions within the state, established in-state and out-of-state corporations which employ the applicant, foreign embassies and foreign corporations, and other organizations within the state which have previously demonstrated the ability to pay the commitment.~~

- ~~1. An acceptable commitment from an agency or organization shall be limited to a commitment which identifies the applicant and promises to pay all unpaid assessed fees for such applicant.~~
- ~~2. No commitments from individuals will be accepted on behalf of applicants.~~

FG. When an **applicant individual** tenders payment of fees by means of a personal check or credit card, the **applicant individual** may be considered and counted as a

student. If the payment is subsequently dishonored by the financial institution, and the payment is not redeemed in cash, the institution has the option to not consider that student as enrolled for the term.

1. At the discretion of the institution, the student may be considered enrolled and will be assessed the applicable returned payment fee, the applicable late registration fee, and ~~will be denied grade reports, transcripts and future registration privileges until such dishonored payment is redeemed normal collection procedures as prescribed in TBR Guideline B-010 (Collection of Accounts Receivable) will be followed.~~
2. ~~Pursuant to T.C.A. § 49-9-108, diplomas, transcripts, certificates of credit, and grade reports cannot be withheld for debts that are both less than \$25 and more than 10 years in age.~~ Institutions may deny future check writing privileges to students that have paid registration fees with checks that are subsequently dishonored.
3. While institutions have discretion in how these situations will be handled, all students must be treated the same at that institution.
4. ~~Institutions have the discretion to allow enrollment in the following semester when the outstanding obligation is \$200 or less.~~
5. ~~Institutions will continue to withhold diplomas, transcripts, certificates of credit or grade reports until the student involved has satisfied all debts or obligations or such meet the criteria established in T.C.A. § 49-9-108.~~
6. ~~All outstanding debts must be fully satisfied by the 14th day purge of the semester in which enrollment with outstanding debt was allowed.~~
4. The institutions are authorized, subject to approval by the Board, to establish charges for late registration and/or payments which are returned dishonored, and such charges shall become assessed fees for purposes of admission.

II. Records Holds

A. Except as provided in sub-section II. B. hereof, institutions shall not issue diplomas, transcripts, certificates of credit or grade reports until the student involved has satisfied all debts or obligations of \$100 or greater or the debts or obligations are evidenced by notes or other written contracts providing for future payment, such as, but not, limited to, loans authorized under federal or state education or student assistance acts. This does not prohibit the conferring of the degree. Diplomas, transcripts, certificates of credit, and grade reports shall not be withheld for debts that are less than \$100.

B. The colleges in the college system of Tennessee shall issue a certificate of credit or official transcript for a student seeking admission to any college in the college system of Tennessee if the student has entered a written agreement (acknowledgement of debt/promise to pay) to satisfy the outstanding debt or obligation owed to the college issuing the certificate of credit or official transcript in the form of Exhibit 1 hereto.

1. Any credit or official transcript issued under this subsection shall indicate that it is subject to an outstanding debt to the issuing college.

2. The college receiving the certificate of credit or official transcript issued shall not subsequently issue a diploma, certificate of credit or official transcript to that student until it receives proof that the student has satisfied the outstanding debt to the college that issued the certificate of credit or official transcript. This does not prohibit the conferring of the degree.

III. Enrollment Holds

A. A student must pay any past due debts and obligations owed to the institution incurred in prior academic terms before being permitted to register at the institution unless the debt is \$100 or less or an acknowledgement of debt/promise to pay agreement (see section IV) for the prior debt or obligation has been executed.

B. Institutions shall allow enrollment when the outstanding obligation is less than \$100.

1. Additionally, all known debts and obligations to the institution incurred during the current term of \$100 or greater must be satisfied prior to a student being allowed to pre-register for any future terms.

C. An amount owed under the institution's deferred payment plan for enrollment fees which is not yet due shall not cause an enrollment hold to be applied.

D. A student that is currently assigned to a collection agency will be allowed to register if the student signs an acknowledgement of debt/promise to pay agreement in the form of Exhibit 1 hereto that acknowledges they will not receive a diploma, certificate of credit or official transcript (except as provided in II. A and B Above) until the debt is paid in full. This does not prohibit the conferring of the degree. The student account will not be recalled from the collection agency.

IV. Acknowledgement of Debt/Promise to Pay Agreement for Prior Debt and Obligations

A. A student who has prior outstanding debt of \$100 or more and was not enrolled in the preceding semester (excluding summer semester) may

execute an acknowledgement of debt/promise to pay agreement with the institution.

1. The acknowledgement of debt/promise to pay agreement will require that the debt be fully satisfied before a diploma or degree will be issued. However, this does not prohibit the conferring of the degree.

2. The acknowledgement of debt/promise to pay agreement will require continuous enrollment.

a. If continuous enrollment is not maintained the debt the institution may continue with immediate collection efforts as prescribed in TBR Guideline B-010 (Collection of Accounts Receivable) or pursuant to the terms of any previously executed repayment agreement.

3. A student may only ever execute one such agreement with the institution.

4. "Continuous enrollment" means a student is enrolled in the fall and spring semesters of a single academic year unless granted a medical or personal leave of absence. Allowable medical or personal reasons may include illness of the student; illness or death of an immediate family member; extreme financial hardship of the student or student's immediate family; fulfillment of a religious commitment encouraged of members of that faith; fulfillment of required initial active duty for training as a National Guard or Reserve member or for National Guard or Reserve mobilization.

V. Applicability of Fees

A. In accordance with **this policy** ~~these guidelines~~, the president of an institution has the authority to determine the applicability of certain fees (as defined in Guideline B-060 Fees, Charges, Refunds and Fee Adjustments), fines, charges, and refunds, and to approve exceptions in instances of unusual circumstances. ~~The Vice for Colleges of Applied Technology shall have this authority for the Tennessee Colleges of Applied Technology.~~ All such actions should be properly documented for auditing purposes.

VI. Exceptions

A. The Chancellor or designee may approve exceptions to the requirements of this policy in appropriate circumstances.

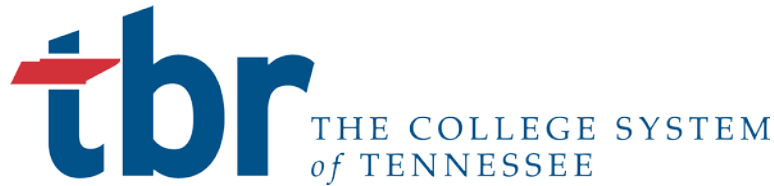
B. Requests for exceptions must be signed by the President and include sufficient justification documentation.

Sources Authority:

T.C.A. § 49-8-203; Public Chapter 739 of the Public Acts of the State of Tennessee, 2018.

History:

TBR Meetings, June 20, 1975; September 30, 1983; June 24, 1988; June 29, 1990; June 21, 1996; December 8, 2006; December 4, 2008; June 21, 2013; March 30, 2016.



BOARD TRANSMITTAL

MEETING: Committee on Finance and Business Operations

SUBJECT: Approval of Funding for Operations for the
2018-2019 Fiscal Year

DATE: June 21, 2018

PRESENTER: Vice Chancellor Danny Gibbs

ACTION REQUIRED: Roll Call Vote

STAFF'S
RECOMMENDATION: Approve

Board Policy 4:01:00:00 (***Budget Control***) recognizes budgeting as the process whereby the plans of an institution are translated into an itemized, authorized, and systematic plan of operation, expressed in dollars, for a given period. This policy also recognizes that a budget is a plan and that circumstances may necessitate revisions or changes to the original plan from time to time. In view of this, institutions submit detailed budgets for approval three times for each fiscal year.

Under Board policy, the original budget for each fiscal year is known as the ***Proposed Budget*** and is prepared in the spring of each year. This budget is based on the level of state funds recommended in the Governor's proposed budget as well as early estimates of factors such as enrollment growth, research activities, and availability of federal funds. The ***Proposed Budget*** is normally submitted to the Board for approval at the June Board meeting.

The final budget submitted for each fiscal year is the ***Estimated Budget***. It includes final adjustments to the current year budget and is the budget against which final year-end actual amounts are compared. It is prepared, submitted, and considered by the Board at the same time as the ***Proposed Budget*** for the upcoming fiscal year.

Regarding the LGI's budgets, the FOCUS Act requires that to ensure the ability to satisfy both contractual obligations to the Tennessee State School Bond Authority and obligations to that authority's bondholders, the Tennessee Board of Regents shall have authority over, and shall give final approval to, the operating budget of each LGI.

The purpose of this agenda item is to consider for approval both the recommended ***Estimated Budgets*** for FY 2017-18 and the recommended ***Proposed Budgets*** for FY 2018-19. As part of approval of the Proposed Budgets for FY 2018-19, staff recommends that the Board authorize the Chancellor to take actions necessary to implement the approved budgets.

Tennessee Board of Regents
Summary of Unrestricted and Restricted Current Funds

Institutions	Beginning Fund Balance	Unrestricted Revenues	Unrestricted Expenditures and Transfers	Ending Fund Balance	Restricted Revenues	Restricted Expenditures and Transfers	Total Revenues	Total Expenditures and Transfers
CHSCC	8,743,000	65,597,400	65,516,500	8,823,900	27,028,400	27,028,400	92,625,800	92,544,900
CLSCC	3,060,600	22,161,300	22,161,500	3,060,400	13,054,400	13,042,000	35,215,700	35,203,500
COSCC	3,595,000	36,307,300	36,229,800	3,672,500	22,058,500	22,543,400	58,365,800	58,773,200
DSCC	1,810,900	19,649,000	19,635,900	1,824,000	11,604,800	11,147,000	31,253,800	30,782,900
JSCC	1,495,000	29,762,300	29,300,800	1,956,500	15,039,400	15,039,300	44,801,700	44,340,100
MSCC	8,310,600	37,343,400	37,383,400	8,270,600	19,766,900	19,766,900	57,110,300	57,150,300
NASCC	9,728,500	48,329,700	50,718,800	7,339,400	23,825,100	23,817,500	72,154,800	74,536,300
NESCC	1,043,700	39,598,200	37,848,400	2,793,500	24,871,700	24,869,300	64,469,900	62,717,700
PSCC	6,921,000	75,110,000	73,444,400	8,586,600	30,884,700	30,884,700	105,994,700	104,329,100
RSCC	3,136,300	43,668,600	43,669,000	3,135,900	19,610,600	19,584,800	63,279,200	63,253,800
STCC	11,983,700	61,535,200	63,904,000	9,614,900	33,007,000	32,455,000	94,542,200	96,359,000
VSCC	10,282,000	56,136,500	56,451,800	9,966,700	25,161,500	24,663,000	81,298,000	81,114,800
WSCC	8,016,900	48,668,600	48,677,200	8,008,300	18,120,100	24,910,800	66,788,700	73,588,000
Subtotal	78,127,200	583,867,500	584,941,500	77,053,200	284,033,100	289,752,100	867,900,600	874,693,600
Athens	704,600	2,900,900	2,788,500	817,000	2,569,600	2,569,600	5,470,500	5,358,100
Chattanooga	733,100	7,036,000	7,036,000	733,100	19,500	19,500	7,055,500	7,055,500
Covington	479,900	2,226,600	2,225,900	480,600	1,050,000	1,050,000	3,276,600	3,275,900
Crossville	726,400	3,947,700	3,910,900	763,200	2,072,300	2,050,300	6,020,000	5,961,200
Crump	1,048,300	2,665,900	2,600,300	1,113,900	1,315,000	1,315,000	3,980,900	3,915,300
Dickson	806,100	6,214,500	6,132,200	888,400	5,077,600	3,082,600	11,292,100	9,214,800
Elizabethton	1,008,000	4,853,800	4,714,300	1,147,500	2,201,200	2,201,200	7,055,000	6,915,500
Harriman	429,300	2,738,500	2,658,600	509,200	1,442,000	1,442,000	4,180,500	4,100,600
Hartsville	356,600	4,065,900	4,032,100	390,400	2,470,000	2,470,000	6,535,900	6,502,100
Hohenwald	457,400	3,255,700	3,255,700	457,400	1,510,000	1,478,000	4,765,700	4,733,700
Jacksboro	76,700	2,093,400	2,079,700	90,400	1,614,000	974,500	3,707,400	3,054,200
Jackson	1,156,700	5,589,300	5,671,800	1,074,200	1,992,300	1,992,300	7,581,600	7,664,100
Knoxville	528,200	7,320,800	7,214,900	634,100	5,533,200	5,533,200	12,854,000	12,748,100
Livingston	849,300	4,142,400	4,142,400	849,300	1,952,000	1,952,000	6,094,400	6,094,400

Tennessee Board of Regents
Summary of Unrestricted and Restricted Current Funds

Institutions	Beginning Fund Balance	Unrestricted Revenues	Unrestricted Expenditures and Transfers	Ending Fund Balance	Restricted Revenues	Restricted Expenditures and Transfers	Total Revenues	Total Expenditures and Transfers
McKenzie	935,500	2,164,400	2,163,000	936,900	829,000	829,000	2,993,400	2,992,000
McMinnville	347,600	2,245,100	2,245,100	347,600	984,000	984,000	3,229,100	3,229,100
Memphis	2,090,500	8,265,200	8,691,300	1,664,400	5,175,000	5,175,000	13,440,200	13,866,300
Morristown	1,134,400	6,611,100	6,746,400	999,100	3,015,000	3,015,000	9,626,100	9,761,400
Murfreesboro	1,635,600	6,388,100	6,732,300	1,291,400	2,080,700	2,080,700	8,468,800	8,813,000
Nashville	1,260,500	7,844,800	7,850,700	1,254,600	4,025,500	4,020,500	11,870,300	11,871,200
Newbern	440,100	3,617,000	3,547,000	510,100	1,845,900	1,845,900	5,462,900	5,392,900
Oneida	152,800	2,367,000	2,342,000	177,800	1,006,000	880,000	3,373,000	3,222,000
Paris	743,700	3,020,700	3,020,700	743,700	1,347,200	1,347,200	4,367,900	4,367,900
Pulaski	484,000	3,865,400	3,865,400	484,000	1,180,000	1,555,500	5,045,400	5,420,900
Ripley	907,500	1,802,900	1,772,900	937,500	1,035,000	1,035,000	2,837,900	2,807,900
Shelbyville	708,800	4,556,200	4,269,100	995,900	2,575,000	2,575,000	7,131,200	6,844,100
Whiteville	466,400	2,124,100	2,031,100	559,400	890,000	890,000	3,014,100	2,921,100
Subtotal	20,668,000	113,923,400	113,740,300	20,851,100	56,807,000	54,363,000	170,730,400	168,103,300
TBR	7,435,600	30,403,800	30,987,600	6,851,800	12,136,300	12,136,300	42,540,100	43,123,900
Total System	106,230,800	728,194,700	729,669,400	104,756,100	352,976,400	356,251,400	1,081,171,100	1,085,920,800

Tennessee Board of Regents
Summary of Revenues and Expenditures Budget

	ChSCC	CISCC	CoSCC	DSCC	JSCC	MSCC	NASCC
Revenues							
State Appropriations	31,654,800	11,032,500	15,596,700	9,607,400	14,040,800	14,862,600	22,068,700
Tuition and Fees	31,565,000	10,387,700	20,304,500	9,666,400	15,039,500	21,993,000	25,132,200
Sales/Services/Other	852,600	542,100	175,100	275,200	537,000	305,800	773,600
Sub-total E&G	64,072,400	21,962,300	36,076,300	19,549,000	29,617,300	37,161,400	47,974,500
Auxiliary	1,525,000	199,000	231,000	100,000	145,000	182,000	355,200
Restricted	27,028,400	13,054,400	22,058,500	11,604,800	15,039,400	19,766,900	23,825,100
Total Revenues	92,625,800	35,215,700	58,365,800	31,253,800	44,801,700	57,110,300	72,154,800
Expenditures and Transfers							
Instruction	34,387,700	10,899,900	17,192,600	9,902,800	13,367,100	18,187,000	24,643,800
Research	-	-	-	-	-	-	-
Public Service	57,300	202,800	137,900	51,700	63,200	304,100	-
Academic Support	6,274,000	1,317,600	1,874,100	685,500	3,979,200	3,272,300	5,676,300
Student Services	7,092,900	2,834,400	4,421,000	2,422,100	2,945,000	4,720,500	5,237,500
Institutional Support	7,486,400	3,892,800	5,066,200	3,410,700	4,829,300	5,133,400	7,047,200
Operation & Maintenance of Plant	6,291,800	2,310,900	3,916,300	2,213,600	3,008,500	3,974,000	6,794,900
Scholarships and Fellowships	2,030,700	615,700	869,700	819,500	1,108,500	1,279,300	1,227,400
Total E&G Expenditures	63,620,800	22,074,100	33,477,800	19,505,900	29,300,800	36,870,600	50,627,100
Auxiliary	1,483,200	36,900	71,000	-	-	12,800	6,800
Restricted	27,028,400	13,042,000	22,543,400	11,147,000	15,039,300	19,766,900	23,817,500
Total Expenditures	92,132,400	35,153,000	56,092,200	30,652,900	44,340,100	56,650,300	74,451,400
Transfer to (from) Other Funds							
E&G	376,200	41,000	2,521,000	30,000	(145,000)	500,000	67,100
Auxiliary	36,300	9,500	160,000	100,000	145,000	-	17,800
Sub-total Expenditures & Transfers	92,544,900	35,203,500	58,773,200	30,782,900	44,340,100	57,150,300	74,536,300
Addition (Reductions) to Fund Balance							
E&G	75,400	(152,800)	77,500	13,100	461,500	(209,200)	(2,719,700)
Restricted	-	12,400	(484,900)	457,800	100	-	7,600
Auxiliary	5,500	152,600	-	-	-	169,200	330,600
Sub-total	80,900	12,200	(407,400)	470,900	461,600	(40,000)	(2,381,500)
Total	92,625,800	35,215,700	58,365,800	31,253,800	44,801,700	57,110,300	72,154,800
Expenditures and Transfers							
E&G	64,072,400	21,962,300	36,076,300	19,549,000	29,617,300	37,161,400	47,974,500
Auxiliary	1,525,000	199,000	231,000	100,000	145,000	182,000	355,200
Restricted	27,028,400	13,054,400	22,058,500	11,604,800	15,039,400	19,766,900	23,825,100
Total	92,625,800	35,215,700	58,365,800	31,253,800	44,801,700	57,110,300	72,154,800

Tennessee Board of Regents
Summary of Revenues and Expenditures Budget

	NESCC	PSCC	RSCC	STCC	VSCC	WSCC	Total Comm Colleges
Revenues							
State Appropriations	19,538,300	32,556,300	22,064,500	28,026,700	23,300,400	24,180,000	268,529,700
Tuition and Fees	19,193,100	39,513,000	20,482,900	31,138,000	31,846,900	23,553,900	299,816,100
Sales/Services/Other	682,300	2,580,700	838,200	1,640,500	589,200	742,400	10,534,700
Sub-total E&G	39,413,700	74,650,000	43,385,600	60,805,200	55,736,500	48,476,300	578,880,500
Auxiliary	184,500	460,000	283,000	730,000	400,000	192,300	4,987,000
Restricted	24,871,700	30,884,700	19,610,600	33,007,000	25,161,500	18,120,100	284,033,100
Total Revenues	64,469,900	105,994,700	63,279,200	94,542,200	81,298,000	66,788,700	867,900,600
Expenditures and Transfers							
Instruction	18,214,500	38,061,500	23,376,400	25,955,800	31,786,600	25,820,200	291,795,900
Research	-	-	-	-	-	-	-
Public Service	229,700	639,300	473,900	35,500	410,700	556,000	3,162,100
Academic Support	3,880,700	7,511,800	1,836,600	5,909,900	3,914,000	2,566,500	48,698,500
Student Services	4,503,800	7,656,500	6,175,200	7,721,600	5,251,800	5,982,300	66,964,600
Institutional Support	5,399,000	8,556,400	5,499,300	11,745,600	7,472,100	5,004,800	80,543,200
Operation & Maintenance of Plant	5,109,700	7,386,900	5,293,600	7,553,500	5,828,500	6,948,700	66,630,900
Scholarships and Fellowships	196,600	2,309,000	805,700	2,296,200	1,403,100	1,237,300	16,198,700
Total E&G Expenditures	37,534,000	72,121,400	43,460,700	61,218,100	56,066,800	48,115,800	573,993,900
Auxiliary	-	200,000	39,100	677,900	83,000	26,500	2,637,200
Restricted	24,869,300	30,884,700	19,584,800	32,455,000	24,663,000	24,910,800	289,752,100
Total Expenditures	62,403,300	103,206,100	63,084,600	94,351,000	80,812,800	73,053,100	866,383,200
Transfer to (from) Other Funds							
E&G	305,200	600,000	(95,000)	2,008,000	-	360,300	6,568,800
Auxiliary	9,200	523,000	264,200	-	302,000	174,600	1,741,600
Sub-total Expenditures & Transfers	62,717,700	104,329,100	63,253,800	96,359,000	81,114,800	73,588,000	874,693,600
Addition (Reductions) to Fund Balance							
E&G	1,574,500	1,928,600	19,900	(2,420,900)	(330,300)	200	(1,682,200)
Restricted	2,400	-	25,800	552,000	498,500	(6,790,700)	(5,719,000)
Auxiliary	175,300	(263,000)	(20,300)	52,100	15,000	(8,800)	608,200
Sub-total	1,752,200	1,665,600	25,400	(1,816,800)	183,200	(6,799,300)	(6,793,000)
Total	64,469,900	105,994,700	63,279,200	94,542,200	81,298,000	66,788,700	867,900,600
Expenditures and Transfers							
E&G	39,413,700	74,650,000	43,385,600	60,805,200	55,736,500	48,476,300	578,880,500
Auxiliary	184,500	460,000	283,000	730,000	400,000	192,300	4,987,000
Restricted	24,871,700	30,884,700	19,610,600	33,007,000	25,161,500	18,120,100	284,033,100
Total	64,469,900	105,994,700	63,279,200	94,542,200	81,298,000	66,788,700	867,900,600

Tennessee Board of Regents
Summary of Revenues and Expenditures Budget

	Athens	Chattanooga	Covington	Crossville	Crump	Dickson	Elizabethton
Revenues							
State Appropriations	1,591,200	4,522,000	1,254,800	2,378,400	1,606,200	3,359,500	2,641,000
Tuition and Fees	1,026,700	2,410,000	797,800	1,308,700	882,800	2,030,600	1,533,600
Sales/Services/Other	105,000	104,000	4,000	105,600	22,900	274,400	127,200
Sub-total E&G	2,722,900	7,036,000	2,056,600	3,792,700	2,511,900	5,664,500	4,301,800
Auxiliary	178,000	-	170,000	155,000	154,000	550,000	552,000
Restricted	2,569,600	19,500	1,050,000	2,072,300	1,315,000	5,077,600	2,201,200
Total Revenues	5,470,500	7,055,500	3,276,600	6,020,000	3,980,900	11,292,100	7,055,000
Expenditures and Transfers							
Instruction	1,557,500	4,818,500	931,200	2,235,900	1,478,100	3,232,100	2,286,100
Research	-	-	-	-	-	-	-
Public Service	-	-	-	-	-	-	-
Academic Support	-	-	-	-	-	-	-
Student Services	240,400	822,700	252,600	384,000	253,800	829,300	508,500
Institutional Support	563,700	492,000	330,200	736,000	496,200	822,200	932,000
Operation & Maintenance of Plant	265,900	500,700	228,600	354,700	236,600	787,100	390,700
Scholarships and Fellowships	2,000	20,000	2,900	55,300	12,400	11,500	45,000
Total E&G Expenditures	2,629,500	6,653,900	1,745,500	3,765,900	2,477,100	5,682,200	4,162,300
Auxiliary	159,000	-	170,000	145,000	123,200	450,000	552,000
Restricted	2,569,600	19,500	1,050,000	2,050,300	1,315,000	3,082,600	2,201,200
Total Expenditures	5,358,100	6,673,400	2,965,500	5,961,200	3,915,300	9,214,800	6,915,500
Transfer to (from) Other Funds							
E&G	-	382,100	310,400	-	-	-	-
Auxiliary	-	-	-	-	-	-	-
Sub-total Expenditures & Transfers	5,358,100	7,055,500	3,275,900	5,961,200	3,915,300	9,214,800	6,915,500
Addition (Reductions) to Fund Balance							
E&G	93,400	-	700	26,800	34,800	(17,700)	139,500
Restricted	-	-	-	22,000	-	1,995,000	-
Auxiliary	19,000	-	-	10,000	30,800	100,000	-
Sub-total	112,400	-	700	58,800	65,600	2,077,300	139,500
Total	5,470,500	7,055,500	3,276,600	6,020,000	3,980,900	11,292,100	7,055,000
Expenditures and Transfers							
E&G	2,722,900	7,036,000	2,056,600	3,792,700	2,511,900	5,664,500	4,301,800
Auxiliary	178,000	-	170,000	155,000	154,000	550,000	552,000
Restricted	2,569,600	19,500	1,050,000	2,072,300	1,315,000	5,077,600	2,201,200
Total	5,470,500	7,055,500	3,276,600	6,020,000	3,980,900	11,292,100	7,055,000

Tennessee Board of Regents
Summary of Revenues and Expenditures Budget

	Harriman	Hartsville	Hohenwald	Jacksboro	Jackson	Knoxville	Livingston
Revenues							
State Appropriations	1,647,200	2,132,600	2,004,600	1,414,500	3,413,000	3,806,000	2,499,400
Tuition and Fees	926,100	1,100,000	1,040,000	559,000	1,545,700	3,118,300	1,318,800
Sales/Services/Other	19,200	557,300	36,100	24,900	292,600	286,500	224,200
Sub-total E&G	2,592,500	3,789,900	3,080,700	1,998,400	5,251,300	7,210,800	4,042,400
Auxiliary	146,000	276,000	175,000	95,000	338,000	110,000	100,000
Restricted	1,442,000	2,470,000	1,510,000	1,614,000	1,992,300	5,533,200	1,952,000
Total Revenues	4,180,500	6,535,900	4,765,700	3,707,400	7,581,600	12,854,000	6,094,400
Expenditures and Transfers							
Instruction	1,408,800	2,139,300	1,787,900	1,121,200	3,079,400	4,340,900	2,530,100
Research	-	-	-	-	-	-	-
Public Service	-	-	-	58,000	-	-	-
Academic Support	-	103,500	-	-	-	-	-
Student Services	197,700	169,300	419,400	270,600	686,100	579,600	344,900
Institutional Support	584,900	825,600	529,300	318,700	893,100	961,600	748,000
Operation & Maintenance of Plant	222,800	528,100	286,600	209,800	623,800	848,000	367,400
Scholarships and Fellowships	19,400	23,500	37,500	8,400	83,400	54,800	52,000
Total E&G Expenditures	2,433,600	3,789,300	3,060,700	1,986,700	5,365,800	6,784,900	4,042,400
Auxiliary	125,000	242,800	170,000	93,000	306,000	-	100,000
Restricted	1,442,000	2,470,000	1,478,000	974,500	1,992,300	5,533,200	1,952,000
Total Expenditures	4,000,600	6,502,100	4,708,700	3,054,200	7,664,100	12,318,100	6,094,400
Transfer to (from) Other Funds							
E&G	100,000	-	25,000	-	-	430,000	-
Auxiliary	-	-	-	-	-	-	-
Sub-total Expenditures & Transfers	4,100,600	6,502,100	4,733,700	3,054,200	7,664,100	12,748,100	6,094,400
Addition (Reductions) to Fund Balance							
E&G	58,900	600	(5,000)	11,700	(114,500)	(4,100)	-
Restricted	-	-	32,000	639,500	-	-	-
Auxiliary	21,000	33,200	5,000	2,000	32,000	110,000	-
Sub-total	79,900	33,800	32,000	653,200	(82,500)	105,900	-
Total	4,180,500	6,535,900	4,765,700	3,707,400	7,581,600	12,854,000	6,094,400
Expenditures and Transfers							
E&G	2,592,500	3,789,900	3,080,700	1,998,400	5,251,300	7,210,800	4,042,400
Auxiliary	146,000	276,000	175,000	95,000	338,000	110,000	100,000
Restricted	1,442,000	2,470,000	1,510,000	1,614,000	1,992,300	5,533,200	1,952,000
Total	4,180,500	6,535,900	4,765,700	3,707,400	7,581,600	12,854,000	6,094,400

Tennessee Board of Regents
Summary of Revenues and Expenditures Budget

	McKenzie	McMinnville	Memphis	Morristown	Murfreesboro	Nashville	Newbern
Revenues							
State Appropriations	1,433,700	1,534,000	4,876,900	3,963,000	3,267,500	4,543,900	1,842,300
Tuition and Fees	573,100	676,800	3,222,000	2,282,100	1,821,000	2,725,500	1,401,200
Sales/Services/Other	24,300	34,300	114,500	76,000	1,034,600	275,400	43,500
Sub-total E&G	2,031,100	2,245,100	8,213,400	6,321,100	6,123,100	7,544,800	3,287,000
Auxiliary	133,300	-	51,800	290,000	265,000	300,000	330,000
Restricted	829,000	984,000	5,175,000	3,015,000	2,080,700	4,025,500	1,845,900
Total Revenues	2,993,400	3,229,100	13,440,200	9,626,100	8,468,800	11,870,300	5,462,900
Expenditures and Transfers							
Instruction	1,035,300	1,196,900	4,967,200	4,155,100	4,540,600	4,479,900	1,764,600
Research	-	-	-	-	-	-	-
Public Service	-	-	-	-	-	-	-
Academic Support	-	-	-	-	-	-	-
Student Services	336,500	351,600	1,205,200	677,200	457,500	660,200	454,300
Institutional Support	369,900	449,200	1,319,800	928,100	533,700	1,222,000	388,100
Operation & Maintenance of Plant	221,400	235,500	1,099,100	731,000	937,700	1,063,600	318,900
Scholarships and Fellowships	14,000	11,900	100,000	15,000	32,800	40,000	21,100
Total E&G Expenditures	1,977,100	2,245,100	8,691,300	6,506,400	6,502,300	7,465,700	2,947,000
Auxiliary	110,900	-	-	240,000	230,000	285,000	260,000
Restricted	829,000	984,000	5,175,000	3,015,000	2,080,700	4,020,500	1,845,900
Total Expenditures	2,917,000	3,229,100	13,866,300	9,761,400	8,813,000	11,771,200	5,052,900
Transfer to (from) Other Funds							
E&G	75,000	-	-	-	-	100,000	340,000
Auxiliary	-	-	-	-	-	-	-
Sub-total Expenditures & Transfers	2,992,000	3,229,100	13,866,300	9,761,400	6,732,300	11,871,200	5,392,900
Addition (Reductions) to Fund Balance							
E&G	(21,000)	-	(477,900)	(185,300)	(379,200)	(20,900)	-
Restricted	-	-	-	-	-	5,000	-
Auxiliary	22,400	-	51,800	50,000	35,000	15,000	70,000
Sub-total	1,400	-	(426,100)	(135,300)	(344,200)	(900)	70,000
Total	2,993,400	3,229,100	13,440,200	9,626,100	6,388,100	11,870,300	5,462,900
Expenditures and Transfers							
E&G	2,031,100	2,245,100	8,213,400	6,321,100	6,123,100	7,544,800	3,287,000
Auxiliary	133,300	-	51,800	290,000	265,000	300,000	330,000
Restricted	829,000	984,000	5,175,000	3,015,000	2,080,700	4,025,500	1,845,900
Total	2,993,400	3,229,100	13,440,200	9,626,100	8,468,800	11,870,300	5,462,900

Tennessee Board of Regents
Summary of Revenues and Expenditures Budget

	Oneida	Paris	Pulaski	Ripley	Shelbyville	Whiteville	Total TCATs
Revenues							
State Appropriations	1,564,000	1,920,500	2,404,400	1,173,500	2,739,500	1,398,200	66,931,800
Tuition and Fees	650,800	870,400	1,162,300	454,300	1,704,500	600,000	37,742,100
Sales/Services/Other	52,200	69,000	98,700	25,100	112,200	10,900	4,154,600
Sub-total E&G	2,267,000	2,859,900	3,665,400	1,652,900	4,556,200	2,009,100	108,828,500
Auxiliary	100,000	160,800	200,000	150,000	-	115,000	5,094,900
Restricted	1,006,000	1,347,200	1,180,000	1,035,000	2,575,000	890,000	56,807,000
Total Revenues	3,373,000	4,367,900	5,045,400	2,837,900	7,131,200	3,014,100	170,730,400
Expenditures and Transfers							
Instruction	1,274,900	1,801,900	1,971,900	785,400	2,699,600	951,100	64,571,400
Research	-	-	-	-	-	-	-
Public Service	-	-	-	-	-	-	58,000
Academic Support	-	-	8,000	-	-	-	111,500
Student Services	233,600	274,100	603,200	186,600	551,400	271,400	12,221,700
Institutional Support	432,800	450,600	584,500	330,900	555,500	398,700	17,197,300
Operation & Maintenance of Plant	315,100	246,800	362,800	200,900	414,100	279,400	12,277,100
Scholarships and Fellowships	10,600	9,000	165,000	3,000	48,500	17,500	916,500
Total E&G Expenditures	2,267,000	2,782,400	3,695,400	1,506,800	4,269,100	1,918,100	107,353,500
Auxiliary	75,000	138,300	170,000	120,000	-	113,000	4,378,200
Restricted	880,000	1,347,200	1,555,500	1,035,000	2,575,000	890,000	54,363,000
Total Expenditures	3,222,000	4,267,900	5,420,900	2,661,800	6,844,100	2,921,100	166,094,700
Transfer to (from) Other Funds							
E&G	-	100,000	-	146,100	-	-	2,008,600
Auxiliary	-	-	-	-	-	-	-
Sub-total Expenditures & Transfers	3,222,000	4,367,900	5,420,900	2,807,900	6,844,100	2,921,100	168,103,300
Addition (Reductions) to Fund Balance							
E&G	-	(22,500)	(30,000)	-	287,100	91,000	(533,600)
Restricted	126,000	-	(375,500)	-	-	-	2,444,000
Auxiliary	25,000	22,500	30,000	30,000	-	2,000	716,700
Sub-total	151,000	-	(375,500)	30,000	287,100	93,000	2,627,100
Total	3,373,000	4,367,900	5,045,400	2,837,900	7,131,200	3,014,100	170,730,400
Expenditures and Transfers							
E&G	2,267,000	2,859,900	3,665,400	1,652,900	4,556,200	2,009,100	108,828,500
Auxiliary	100,000	160,800	200,000	150,000	-	115,000	5,094,900
Restricted	1,006,000	1,347,200	1,180,000	1,035,000	2,575,000	890,000	56,807,000
Total	3,373,000	4,367,900	5,045,400	2,837,900	7,131,200	3,014,100	170,730,400

Tennessee Board of Regents
Summary of Revenues and Expenditures Budget

	TBR	Total System	
Revenues			
State Appropriations	12,718,900	348,180,400	
Tuition and Fees	-	337,558,200	
Sales/Services/Other	17,684,900	32,374,200	
Sub-total E&G	30,403,800	718,112,800	
Auxiliary	-	10,081,900	
Restricted	12,136,300	352,976,400	
Total Revenues	42,540,100	1,081,171,100	
Expenditures and Transfers			
Instruction	-	356,367,300	
Research	-	-	
Public Service	-	3,220,100	
Academic Support	-	48,810,000	
Student Services	-	79,186,300	
Institutional Support	32,022,900	129,763,400	
Operation & Maintenance of Plant	726,100	79,634,100	
Scholarships and Fellowships	10,000	17,125,200	
Total E&G Expenditures	32,759,000	714,106,400	
Auxiliary	-	7,015,400	
Restricted	12,136,300	356,251,400	
Total Expenditures	44,895,300	1,077,373,200	
Transfer to (from) Other Funds			
E&G	(1,771,400)	6,806,000	
Auxiliary	-	1,741,600	
Sub-total Expenditures & Transfers	43,123,900	1,085,920,800	-
Addition (Reductions) to Fund Balance			
E&G	(583,800)	(2,799,600)	
Restricted	-	(3,275,000)	
Auxiliary	-	1,324,900	
Sub-total	(583,800)	(4,749,700)	
Total	42,540,100	1,081,171,100	
Expenditures and Transfers			
E&G	30,403,800	718,112,800	
Auxiliary	-	10,081,900	
Restricted	12,136,300	352,976,400	
Total	42,540,100	1,081,171,100	

Tennessee Board of Regents
Summary of Unrestricted E&G Revenue Dollars and Percent by Budget Category

	ChSCC	CISCC	CoSCC	DSCC	JSCC	MSCC	NASCC
Tuition & Fees							
Dollar	31,565,000	10,387,700	20,304,500	9,666,400	15,039,500	21,993,000	25,132,200
Percent	49.26%	47.30%	56.28%	49.45%	50.78%	59.18%	52.39%
State Appropriation							
Dollar	31,654,800	11,032,500	15,596,700	9,607,400	14,040,800	14,862,600	22,068,700
Percent	49.40%	50.23%	43.23%	49.15%	47.41%	39.99%	46.00%
Sales & Service of Educational Activities							
Dollar	305,000	6,800	18,400	6,500	120,600	59,700	4,000
Percent	0.48%	0.03%	0.05%	0.03%	0.41%	0.16%	0.01%
Other Sources							
Dollar	547,600	535,300	156,700	268,700	416,400	246,100	769,600
Percent	0.85%	2.44%	0.43%	1.37%	1.41%	0.66%	1.60%
Total Education & General							
Dollar	64,072,400	21,962,300	36,076,300	19,549,000	29,617,300	37,161,400	47,974,500
Percent	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%
Auxiliaries							
Dollar	1,525,000	199,000	231,000	100,000	145,000	182,000	355,200
Total Unrestricted							
Dollar	65,597,400	22,161,300	36,307,300	19,649,000	29,762,300	37,343,400	48,329,700

Tennessee Board of Regents
Summary of Unrestricted E&G Revenue Dollars and Percent by Budget Category

	NESCC	PSCC	RSCC	STCC	VSCC	WSCC	Total Comm Colleges
Tuition & Fees							
Dollar	19,193,100	39,513,000	20,482,900	31,138,000	31,846,900	23,553,900	299,816,100
Percent	48.70%	52.93%	47.21%	51.21%	57.14%	48.59%	51.79%
State Appropriation							
Dollar	19,538,300	32,556,300	22,064,500	28,026,700	23,300,400	24,180,000	268,529,700
Percent	49.57%	43.61%	50.86%	46.09%	41.80%	49.88%	46.39%
Sales & Service of Educational Activities							
Dollar	32,100	25,000	43,400	124,900	39,100	90,700	876,200
Percent	0.08%	0.03%	0.10%	0.21%	0.07%	0.19%	0.15%
Other Sources							
Dollar	650,200	2,555,700	794,800	1,515,600	550,100	651,700	9,658,500
Percent	1.65%	3.42%	1.83%	2.49%	0.99%	1.34%	1.67%
Total Education & General							
Dollar	39,413,700	74,650,000	43,385,600	60,805,200	55,736,500	48,476,300	578,880,500
Percent	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%
Auxiliaries							
Dollar	184,500	460,000	283,000	730,000	400,000	192,300	4,987,000
Total Unrestricted							
Dollar	39,598,200	75,110,000	43,668,600	61,535,200	56,136,500	48,668,600	583,867,500

Tennessee Board of Regents
Summary of Unrestricted E&G Revenue Dollars and Percent by Budget Category

	Athens	Chattanooga	Covington	Crossville	Crump	Dickson	Elizabethton
Tuition & Fees							
Dollar	1,026,700	2,410,000	797,800	1,308,700	882,800	2,030,600	1,533,600
Percent	37.71%	34.25%	38.79%	34.51%	35.14%	35.85%	35.65%
State Appropriation							
Dollar	1,591,200	4,522,000	1,254,800	2,378,400	1,606,200	3,359,500	2,641,000
Percent	58.44%	64.27%	61.01%	62.71%	63.94%	59.31%	61.39%
Sales & Service of Educational Activities							
Dollar	4,500	15,000	-	11,500	100	68,000	34,700
Percent	0.17%	0.21%	0.00%	0.30%	0.00%	1.20%	0.81%
Other Sources							
Dollar	100,500	89,000	4,000	94,100	22,800	206,400	92,500
Percent	3.69%	1.26%	0.19%	2.48%	0.91%	3.64%	2.15%
Total Education & General							
Dollar	2,722,900	7,036,000	2,056,600	3,792,700	2,511,900	5,664,500	4,301,800
Percent	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%
Auxiliaries							
Dollar	178,000	-	170,000	155,000	154,000	550,000	552,000
Total Unrestricted							
Dollar	2,900,900	7,036,000	2,226,600	3,947,700	2,665,900	6,214,500	4,853,800

Tennessee Board of Regents
Summary of Unrestricted E&G Revenue Dollars and Percent by Budget Category

	Harriman	Hartsville	Hohenwald	Jacksboro	Jackson	Knoxville	Livingston
Tuition & Fees							
Dollar	926,100	1,100,000	1,040,000	559,000	1,545,700	3,118,300	1,318,800
Percent	35.72%	29.02%	33.76%	27.97%	29.43%	43.24%	32.62%
State Appropriation							
Dollar	1,647,200	2,132,600	2,004,600	1,414,500	3,413,000	3,806,000	2,499,400
Percent	63.54%	56.27%	65.07%	70.78%	64.99%	52.78%	61.83%
Sales & Service of Educational Activities							
Dollar	12,200	19,000	20,000	22,400	40,000	86,600	28,000
Percent	0.47%	0.50%	0.65%	1.12%	0.76%	1.20%	0.69%
Other Sources							
Dollar	7,000	538,300	16,100	2,500	252,600	199,900	196,200
Percent	0.27%	14.20%	0.52%	0.13%	4.81%	2.77%	4.85%
Total Education & General							
Dollar	2,592,500	3,789,900	3,080,700	1,998,400	5,251,300	7,210,800	4,042,400
Percent	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%
Auxiliaries							
Dollar	146,000	276,000	175,000	95,000	338,000	110,000	100,000
Total Unrestricted							
Dollar	2,738,500	4,065,900	3,255,700	2,093,400	5,589,300	7,320,800	4,142,400

Tennessee Board of Regents
Summary of Unrestricted E&G Revenue Dollars and Percent by Budget Category

	McKenzie	McMinnville	Memphis	Morristown	Murfreesboro	Nashville	Newbern
Tuition & Fees							
Dollar	573,100	676,800	3,222,000	2,282,100	1,821,000	2,725,500	1,401,200
Percent	28.22%	30.15%	39.23%	36.10%	29.74%	36.12%	42.63%
State Appropriation							
Dollar	1,433,700	1,534,000	4,876,900	3,963,000	3,267,500	4,543,900	1,842,300
Percent	70.59%	68.33%	59.38%	62.69%	53.36%	60.23%	56.05%
Sales & Service of Educational Activities							
Dollar	500	4,100	84,500	25,500	16,600	77,500	35,500
Percent	0.02%	0.18%	1.03%	0.40%	0.27%	1.03%	1.08%
Other Sources							
Dollar	23,800	30,200	30,000	50,500	1,018,000	197,900	8,000
Percent	1.17%	1.35%	0.37%	0.80%	16.63%	2.62%	0.24%
Total Education & General							
Dollar	2,031,100	2,245,100	8,213,400	6,321,100	6,123,100	7,544,800	3,287,000
Percent	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%
Auxiliaries							
Dollar	133,300	-	51,800	290,000	265,000	300,000	330,000
Total Unrestricted							
Dollar	2,164,400	2,245,100	8,265,200	6,611,100	6,388,100	7,844,800	3,617,000

Tennessee Board of Regents
Summary of Unrestricted E&G Revenue Dollars and Percent by Budget Category

	Oneida	Paris	Pulaski	Ripley	Shelbyville	Whiteville	Total TCATs
Tuition & Fees							
Dollar	650,800	870,400	1,162,300	454,300	1,704,500	600,000	37,742,100
Percent	28.71%	30.43%	31.71%	27.49%	37.41%	29.86%	34.68%
State Appropriation							
Dollar	1,564,000	1,920,500	2,404,400	1,173,500	2,739,500	1,398,200	66,931,800
Percent	68.99%	67.15%	65.60%	71.00%	60.13%	69.59%	61.50%
Sales & Service of Educational Activities							
Dollar	26,400	35,000	35,000	2,100	5,100	4,600	714,400
Percent	1.16%	1.22%	0.95%	0.13%	0.11%	0.23%	0.66%
Other Sources							
Dollar	25,800	34,000	63,700	23,000	107,100	6,300	3,440,200
Percent	1.14%	1.19%	1.74%	1.39%	2.35%	0.31%	3.16%
Total Education & General							
Dollar	2,267,000	2,859,900	3,665,400	1,652,900	4,556,200	2,009,100	108,828,500
Percent	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%
Auxiliaries							
Dollar	100,000	160,800	200,000	150,000	-	115,000	5,094,900
Total Unrestricted							
Dollar	2,367,000	3,020,700	3,865,400	1,802,900	4,556,200	2,124,100	113,923,400

Tennessee Board of Regents
Summary of Unrestricted E&G Revenue Dollars and Percent by Budget Category

	TBR	Total System
Tuition & Fees		
Dollar	-	337,558,200
Percent	0.00%	47.01%
State Appropriation		
Dollar	12,718,900	348,180,400
Percent	41.83%	48.49%
Sales & Service of Educational Activities		
Dollar	-	1,590,600
Percent	0.00%	0.22%
Other Sources		
Dollar	17,684,900	30,783,600
Percent	58.17%	4.29%
Total Education & General		
Dollar	30,403,800	718,112,800
Percent	100.00%	100.00%
Auxiliaries		
Dollar	-	10,081,900
Total Unrestricted		
Dollar	30,403,800	728,194,700

Tennessee Board of Regents
Summary of Dollar Allocation Unrestricted Revenues

		Tuition & Fees	%	State Appropriation	%	Sales & Services	%	Other E&G Sources	%	Total E&G	%	Auxiliaries	Total Unrestricted
CHSCC	6/30/2017	31,328,442	50.55%	29,395,813	47.43%	317,424	0.51%	931,248	1.50%	61,972,927	100.00%	1,591,790	63,564,717
	6/30/2018	31,063,000	49.11%	31,118,200	49.20%	305,000	0.48%	761,000	1.20%	63,247,200	100.00%	1,525,000	64,772,200
	7/1/2019	31,565,000	49.26%	31,654,800	49.40%	305,000	0.48%	547,600	0.85%	64,072,400	100.00%	1,525,000	65,597,400
CLSCC	6/30/2017	10,518,896	50.67%	9,798,800	47.20%	-	0.00%	443,841	2.14%	20,761,537	100.00%	190,199	20,951,736
	6/30/2018	9,968,400	46.46%	10,988,200	51.21%	-	0.00%	500,100	2.33%	21,456,700	100.00%	167,600	21,624,300
	7/1/2019	10,387,700	47.30%	11,032,500	50.23%	6,800	0.03%	535,300	2.44%	21,962,300	100.00%	199,000	22,161,300
COSCC	6/30/2017	18,128,436	55.87%	13,956,963	43.01%	27,140	0.08%	336,539	1.04%	32,449,078	100.00%	268,217	32,717,295
	6/30/2018	19,948,600	56.72%	14,953,700	42.52%	18,400	0.05%	247,800	0.70%	35,168,500	100.00%	206,000	35,374,500
	7/1/2019	20,304,500	56.28%	15,596,700	43.23%	18,400	0.05%	156,700	0.43%	36,076,300	100.00%	231,000	36,307,300
DSCC	6/30/2017	8,907,577	49.74%	8,660,388	48.36%	8,008	0.04%	331,102	1.85%	17,907,075	100.00%	97,891	18,004,966
	6/30/2018	9,505,800	49.44%	9,388,600	48.83%	8,200	0.04%	324,100	1.69%	19,226,700	100.00%	100,000	19,326,700
	7/1/2019	9,666,400	49.45%	9,607,400	49.15%	6,500	0.03%	268,700	1.37%	19,549,000	100.00%	100,000	19,649,000
JSCC	6/30/2017	14,933,638	53.09%	12,446,913	44.25%	165,188	0.59%	584,600	2.08%	28,130,339	100.00%	228,600	28,358,939
	6/30/2018	14,935,100	51.02%	13,561,500	46.33%	118,700	0.41%	657,500	2.25%	29,272,800	100.00%	225,000	29,497,800
	7/1/2019	15,039,500	50.78%	14,040,800	47.41%	120,600	0.41%	416,400	1.41%	29,617,300	100.00%	145,000	29,762,300
MSCC	6/30/2017	19,976,905	62.33%	11,769,600	36.72%	44,317	0.14%	259,593	0.81%	32,050,415	100.00%	212,986	32,263,401
	6/30/2018	21,567,000	61.09%	13,292,500	37.65%	64,000	0.18%	379,700	1.08%	35,303,200	100.00%	197,000	35,500,200
	7/1/2019	21,993,000	59.18%	14,862,600	39.99%	59,700	0.16%	246,100	0.66%	37,161,400	100.00%	182,000	37,343,400
NASCC	6/30/2017	27,769,958	59.31%	17,822,338	38.06%	5,309	0.01%	1,227,404	2.62%	46,825,009	100.00%	437,092	47,262,101
	6/30/2018	25,822,100	54.70%	20,259,300	42.91%	4,000	0.01%	1,125,300	2.38%	47,210,700	100.00%	385,600	47,596,300
	7/1/2019	25,132,200	52.39%	22,068,700	46.00%	4,000	0.01%	769,600	1.60%	47,974,500	100.00%	355,200	48,329,700
NESCC	6/30/2017	18,447,354	52.56%	16,099,375	45.87%	24,108	0.07%	526,307	1.50%	35,097,144	100.00%	184,642	35,281,786
	6/30/2018	18,579,800	49.58%	18,137,200	48.40%	34,400	0.09%	722,000	1.93%	37,473,400	100.00%	184,500	37,657,900
	7/1/2019	19,193,100	48.70%	19,538,300	49.57%	32,100	0.08%	650,200	1.65%	39,413,700	100.00%	184,500	39,598,200
PSCC	6/30/2017	34,804,520	53.72%	27,387,100	42.27%	36,196	0.06%	2,564,639	3.96%	64,792,455	100.00%	468,594	65,261,049
	6/30/2018	38,818,000	53.95%	30,477,800	42.36%	25,000	0.03%	2,629,200	3.65%	71,950,000	100.00%	460,000	72,410,000
	7/1/2019	39,513,000	52.93%	32,556,300	43.61%	25,000	0.03%	2,555,700	3.42%	74,650,000	100.00%	460,000	75,110,000

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Summary of Dollar Allocation Unrestricted Revenues

		Tuition & Fees	%	State Appropriation	%	Sales & Services	%	Other E&G Sources	%	Total E&G	%	Auxiliaries	Total Unrestricted
RSCC													
	6/30/2017	19,932,828	50.14%	19,012,375	47.83%	47,028	0.12%	758,683	1.91%	39,750,914	100.00%	277,009	40,027,923
	6/30/2018	20,057,800	47.80%	20,937,900	49.90%	43,400	0.10%	921,400	2.20%	41,960,500	100.00%	259,300	42,219,800
	7/1/2019	20,482,900	47.21%	22,064,500	50.86%	43,400	0.10%	794,800	1.83%	43,385,600	100.00%	283,000	43,668,600
STCC													
	6/30/2017	29,790,762	51.52%	26,228,238	45.36%	164,502	0.28%	1,644,206	2.84%	57,827,708	100.00%	649,962	58,477,670
	6/30/2018	31,045,800	51.89%	27,147,100	45.37%	125,400	0.21%	1,510,800	2.53%	59,829,100	100.00%	700,000	60,529,100
	7/1/2019	31,138,000	51.21%	28,026,700	46.09%	124,900	0.21%	1,515,600	2.49%	60,805,200	100.00%	730,000	61,535,200
VSCC													
	6/30/2017	30,386,942	61.11%	18,781,975	37.77%	33,946	0.07%	525,457	1.06%	49,728,320	100.00%	391,603	50,119,923
	6/30/2018	30,918,900	59.01%	20,809,700	39.72%	39,100	0.07%	626,700	1.20%	52,394,400	100.00%	400,000	52,794,400
	7/1/2019	31,846,900	57.14%	23,300,400	41.80%	39,100	0.07%	550,100	0.99%	55,736,500	100.00%	400,000	56,136,500
WSCC													
	6/30/2017	22,326,756	49.10%	21,995,013	48.37%	120,162	0.26%	1,026,490	2.26%	45,468,421	100.00%	269,152	45,737,573
	6/30/2018	22,774,900	48.22%	23,469,700	49.69%	93,000	0.20%	890,800	1.89%	47,228,400	100.00%	248,300	47,476,700
	7/1/2019	23,553,900	48.59%	24,180,000	49.88%	90,700	0.19%	651,700	1.34%	48,476,300	100.00%	192,300	48,668,600
Total Comm Colleges													
	6/30/2017	287,253,014	53.92%	233,354,891	43.80%	993,328	0.19%	11,160,109	2.09%	532,761,342	100.00%	5,267,737	538,029,079
	6/30/2018	295,005,200	52.52%	254,541,400	45.31%	878,600	0.16%	11,296,400	2.01%	561,721,600	100.00%	5,058,300	566,779,900
	7/1/2019	299,816,100	51.79%	268,529,700	46.39%	876,200	0.15%	9,658,500	1.67%	578,880,500	100.00%	4,987,000	583,867,500
Athens													
	6/30/2017	861,844	35.89%	1,334,463	55.57%	7,435	0.31%	197,779	8.24%	2,401,521	100.00%	195,817	2,597,338
	6/30/2018	1,018,900	39.26%	1,467,600	56.54%	4,500	0.17%	104,500	4.03%	2,595,500	100.00%	178,500	2,774,000
	7/1/2019	1,026,700	37.71%	1,591,200	58.44%	4,500	0.17%	100,500	3.69%	2,722,900	100.00%	178,000	2,900,900
Chattanooga													
	6/30/2017	2,578,412	38.60%	3,965,413	59.36%	20,595	0.31%	116,153	1.74%	6,680,573	100.00%	-	6,680,573
	6/30/2018	2,350,000	34.93%	4,266,900	63.43%	15,000	0.22%	95,000	1.41%	6,726,900	100.00%	-	6,726,900
	7/1/2019	2,410,000	34.25%	4,522,000	64.27%	15,000	0.21%	89,000	1.26%	7,036,000	100.00%	-	7,036,000
Covington													
	6/30/2017	740,956	39.54%	1,122,500	59.90%	230	0.01%	10,157	0.54%	1,873,843	100.00%	196,585	2,070,428
	6/30/2018	772,300	38.53%	1,220,700	60.90%	-	0.00%	11,400	0.57%	2,004,400	100.00%	170,000	2,174,400
	7/1/2019	797,800	38.79%	1,254,800	61.01%	-	0.00%	4,000	0.19%	2,056,600	100.00%	170,000	2,226,600
Crossville													
	6/30/2017	1,197,502	34.32%	2,148,175	61.56%	74,960	2.15%	68,709	1.97%	3,489,346	100.00%	214,979	3,704,325
	6/30/2018	1,178,000	32.47%	2,309,300	63.66%	15,900	0.44%	124,300	3.43%	3,627,500	100.00%	155,000	3,782,500
	7/1/2019	1,308,700	34.51%	2,378,400	62.71%	11,500	0.30%	94,100	2.48%	3,792,700	100.00%	155,000	3,947,700

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		Tuition & Fees	%	State Appropriation	%	Sales & Services	%	Other E&G Sources	%	Total E&G	%	Auxiliaries	Total Unrestricted
Crump	6/30/2017	797,458	35.46%	1,433,950	63.76%	125	0.01%	17,515	0.78%	2,249,048	100.00%	146,526	2,395,574
	6/30/2018	747,900	30.53%	1,552,800	63.38%	-	0.00%	149,300	6.09%	2,450,000	100.00%	147,000	2,597,000
	7/1/2019	882,800	35.14%	1,606,200	63.94%	100	0.00%	22,800	0.91%	2,511,900	100.00%	154,000	2,665,900
Dickson	6/30/2017	1,943,139	36.95%	2,943,400	55.97%	62,300	1.18%	310,382	5.90%	5,259,221	100.00%	508,503	5,767,724
	6/30/2018	2,030,600	36.02%	3,175,100	56.32%	60,000	1.06%	372,200	6.60%	5,637,900	100.00%	525,000	6,162,900
	7/1/2019	2,030,600	35.85%	3,359,500	59.31%	68,000	1.20%	206,400	3.64%	5,664,500	100.00%	550,000	6,214,500
Elizabethton	6/30/2017	1,636,899	42.64%	2,173,000	56.61%	19,065	0.50%	9,510	0.25%	3,838,474	100.00%	386,443	4,224,917
	6/30/2018	1,547,600	37.19%	2,482,400	59.66%	25,700	0.62%	105,400	2.53%	4,161,100	100.00%	530,000	4,691,100
	7/1/2019	1,533,600	35.65%	2,641,000	61.39%	34,700	0.81%	92,500	2.15%	4,301,800	100.00%	552,000	4,853,800
Harriman	6/30/2017	902,725	38.60%	1,407,500	60.18%	19,315	0.83%	9,312	0.40%	2,338,852	100.00%	169,258	2,508,110
	6/30/2018	908,500	35.85%	1,541,700	60.83%	12,200	0.48%	72,000	2.84%	2,534,400	100.00%	146,000	2,680,400
	7/1/2019	926,100	35.72%	1,647,200	63.54%	12,200	0.47%	7,000	0.27%	2,592,500	100.00%	146,000	2,738,500
Hartsville	6/30/2017	1,009,418	29.68%	1,862,975	54.78%	945	0.03%	527,608	15.51%	3,400,946	100.00%	242,223	3,643,169
	6/30/2018	1,099,300	30.35%	2,017,500	55.69%	10,500	0.29%	495,300	13.67%	3,622,600	100.00%	266,000	3,888,600
	7/1/2019	1,100,000	29.02%	2,132,600	56.27%	19,000	0.50%	538,300	14.20%	3,789,900	100.00%	276,000	4,065,900
Hohenwald	6/30/2017	1,010,918	34.45%	1,805,100	61.51%	27,449	0.94%	91,163	3.11%	2,934,630	100.00%	171,384	3,106,014
	6/30/2018	1,056,500	34.70%	1,946,900	63.94%	17,700	0.58%	23,600	0.78%	3,044,700	100.00%	175,000	3,219,700
	7/1/2019	1,040,000	33.76%	2,004,600	65.07%	20,000	0.65%	16,100	0.52%	3,080,700	100.00%	175,000	3,255,700
Jacksboro	6/30/2017	624,577	31.82%	1,268,800	64.64%	35,750	1.82%	33,696	1.72%	1,962,823	100.00%	117,200	2,080,023
	6/30/2018	577,300	29.25%	1,371,500	69.49%	22,400	1.13%	2,500	0.13%	1,973,700	100.00%	98,000	2,071,700
	7/1/2019	559,000	27.97%	1,414,500	70.78%	22,400	1.12%	2,500	0.13%	1,998,400	100.00%	95,000	2,093,400
Jackson	6/30/2017	1,457,263	30.86%	3,064,750	64.90%	49,875	1.06%	150,447	3.19%	4,722,335	100.00%	327,663	5,049,998
	6/30/2018	1,522,600	29.84%	3,279,000	64.27%	36,000	0.71%	264,100	5.18%	5,101,700	100.00%	338,000	5,439,700
	7/1/2019	1,545,700	29.43%	3,413,000	64.99%	40,000	0.76%	252,600	4.81%	5,251,300	100.00%	338,000	5,589,300
Knoxville	6/30/2017	2,550,206	42.54%	2,991,400	49.90%	136,298	2.27%	317,215	5.29%	5,995,119	100.00%	59,440	6,054,559
	6/30/2018	2,827,500	43.88%	3,411,700	52.95%	86,600	1.34%	117,800	1.83%	6,443,600	100.00%	60,000	6,503,600
	7/1/2019	3,118,300	43.24%	3,806,000	52.78%	86,600	1.20%	199,900	2.77%	7,210,800	100.00%	110,000	7,320,800

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		Tuition & Fees	%	State Appropriation	%	Sales & Services	%	Other E&G Sources	%	Total E&G	%	Auxiliaries	Total Unrestricted
Livingston													
	6/30/2017	1,352,325	35.16%	2,017,350	52.46%	41,772	1.09%	434,350	11.29%	3,845,797	100.00%	170,471	4,016,268
	6/30/2018	1,180,600	32.15%	2,173,600	59.20%	30,000	0.82%	287,700	7.84%	3,671,900	100.00%	100,000	3,771,900
	7/1/2019	1,318,800	32.62%	2,499,400	61.83%	28,000	0.69%	196,200	4.85%	4,042,400	100.00%	100,000	4,142,400
McKenzie													
	6/30/2017	542,863	29.69%	1,270,450	69.49%	455	0.02%	14,450	0.79%	1,828,218	100.00%	133,242	1,961,460
	6/30/2018	566,800	28.81%	1,372,200	69.75%	500	0.03%	27,800	1.41%	1,967,300	100.00%	133,300	2,100,600
	7/1/2019	573,100	28.22%	1,433,700	70.59%	500	0.02%	23,800	1.17%	2,031,100	100.00%	133,300	2,164,400
McMinnville													
	6/30/2017	606,661	30.59%	1,353,100	68.23%	6,788	0.34%	16,480	0.83%	1,983,029	100.00%	-	1,983,029
	6/30/2018	613,900	24.43%	1,466,300	58.35%	2,500	0.10%	430,200	17.12%	2,512,900	100.00%	-	2,512,900
	7/1/2019	676,800	30.15%	1,534,000	68.33%	4,100	0.18%	30,200	1.35%	2,245,100	100.00%	-	2,245,100
Memphis													
	6/30/2017	3,141,534	42.92%	4,065,375	55.54%	77,462	1.06%	35,866	0.49%	7,320,237	100.00%	58,075	7,378,312
	6/30/2018	3,163,700	40.37%	4,559,600	58.18%	84,000	1.07%	30,000	0.38%	7,837,300	100.00%	51,800	7,889,100
	7/1/2019	3,222,000	39.23%	4,876,900	59.38%	84,500	1.03%	30,000	0.37%	8,213,400	100.00%	51,800	8,265,200
Morristown													
	6/30/2017	1,843,120	33.26%	3,578,225	64.57%	32,068	0.58%	88,433	1.60%	5,541,846	100.00%	274,438	5,816,284
	6/30/2018	2,183,100	35.53%	3,809,700	62.01%	25,500	0.42%	125,500	2.04%	6,143,800	100.00%	290,000	6,433,800
	7/1/2019	2,282,100	36.10%	3,963,000	62.69%	25,500	0.40%	50,500	0.80%	6,321,100	100.00%	290,000	6,611,100
Murfreesboro													
	6/30/2017	1,612,291	29.38%	2,178,800	39.70%	12,750	0.23%	1,683,922	30.69%	5,487,763	100.00%	264,299	5,752,062
	6/30/2018	1,750,700	30.96%	2,851,500	50.43%	16,000	0.28%	1,036,400	18.33%	5,654,600	100.00%	250,000	5,904,600
	7/1/2019	1,821,000	29.74%	3,267,500	53.36%	16,600	0.27%	1,018,000	16.63%	6,123,100	100.00%	265,000	6,388,100
Nashville													
	6/30/2017	2,637,106	38.72%	3,742,713	54.95%	87,853	1.29%	343,424	5.04%	6,811,096	100.00%	274,128	7,085,224
	6/30/2018	2,519,900	34.79%	4,198,600	57.96%	77,500	1.07%	447,400	6.18%	7,243,400	100.00%	283,000	7,526,400
	7/1/2019	2,725,500	36.12%	4,543,900	60.23%	77,500	1.03%	197,900	2.62%	7,544,800	100.00%	300,000	7,844,800
Newbern													
	6/30/2017	1,140,838	41.22%	1,585,650	57.29%	33,197	1.20%	8,205	0.30%	2,767,890	100.00%	337,642	3,105,532
	6/30/2018	1,374,800	43.60%	1,728,500	54.81%	35,100	1.11%	15,100	0.48%	3,153,500	100.00%	302,000	3,455,500
	7/1/2019	1,401,200	42.63%	1,842,300	56.05%	35,500	1.08%	8,000	0.24%	3,287,000	100.00%	330,000	3,617,000
Oneida													
	6/30/2017	575,557	28.04%	1,403,900	68.39%	19,237	0.94%	54,224	2.64%	2,052,918	100.00%	105,198	2,158,116
	6/30/2018	610,000	27.95%	1,519,900	69.65%	26,400	1.21%	25,800	1.18%	2,182,100	100.00%	100,000	2,282,100
	7/1/2019	650,800	28.71%	1,564,000	68.99%	26,400	1.16%	25,800	1.14%	2,267,000	100.00%	100,000	2,367,000

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		Tuition & Fees	%	State Appropriation	%	Sales & Services	%	Other E&G Sources	%	Total E&G	%	Auxiliaries	Total Unrestricted
Paris	6/30/2017	884,053	33.36%	1,708,200	64.46%	35,935	1.36%	21,893	0.83%	2,650,081	100.00%	160,757	2,810,838
	6/30/2018	857,600	30.74%	1,860,100	66.68%	35,000	1.25%	37,000	1.33%	2,789,700	100.00%	160,800	2,950,500
	7/1/2019	870,400	30.43%	1,920,500	67.15%	35,000	1.22%	34,000	1.19%	2,859,900	100.00%	160,800	3,020,700
Pulaski	6/30/2017	1,035,425	34.80%	1,837,800	61.77%	57,058	1.92%	44,809	1.51%	2,975,092	100.00%	189,844	3,164,936
	6/30/2018	1,041,700	30.88%	2,234,500	66.24%	34,500	1.02%	62,700	1.86%	3,373,400	100.00%	200,000	3,573,400
	7/1/2019	1,162,300	31.71%	2,404,400	65.60%	35,000	0.95%	63,700	1.74%	3,665,400	100.00%	200,000	3,865,400
Ripley	6/30/2017	407,080	21.30%	1,044,400	54.64%	2,054	0.11%	458,004	23.96%	1,911,538	100.00%	167,491	2,079,029
	6/30/2018	454,300	28.22%	1,130,600	70.22%	2,100	0.13%	23,100	1.43%	1,610,100	100.00%	150,000	1,760,100
	7/1/2019	454,300	27.49%	1,173,500	71.00%	2,100	0.13%	23,000	1.39%	1,652,900	100.00%	150,000	1,802,900
Shelbyville	6/30/2017	1,766,049	43.16%	2,265,100	55.35%	32,872	0.80%	28,073	0.69%	4,092,094	100.00%	-	4,092,094
	6/30/2018	1,674,300	39.37%	2,480,100	58.31%	5,100	0.12%	93,600	2.20%	4,253,100	100.00%	-	4,253,100
	7/1/2019	1,704,500	37.41%	2,739,500	60.13%	5,100	0.11%	107,100	2.35%	4,556,200	100.00%	-	4,556,200
Whiteville	6/30/2017	643,707	33.70%	1,244,800	65.18%	9,866	0.52%	11,536	0.60%	1,909,909	100.00%	116,998	2,026,907
	6/30/2018	531,700	27.56%	1,353,300	70.14%	13,100	0.68%	31,200	1.62%	1,929,300	100.00%	115,000	2,044,300
	7/1/2019	600,000	29.86%	1,398,200	69.59%	4,600	0.23%	6,300	0.31%	2,009,100	100.00%	115,000	2,124,100
Total TCATs	6/30/2017	35,499,926	36.10%	56,817,289	57.79%	903,709	0.92%	5,103,315	5.19%	98,324,239	100.00%	4,988,604	103,312,843
	6/30/2018	36,160,100	34.69%	62,781,600	60.22%	693,800	0.67%	4,610,900	4.42%	104,246,400	100.00%	4,924,400	109,170,800
	7/1/2019	37,742,100	34.68%	66,931,800	61.50%	714,400	0.66%	3,440,200	3.16%	108,828,500	100.00%	5,094,900	113,923,400
TBR	6/30/2017	-	0.00%	38,581,713	65.52%	-	0.00%	20,307,835	34.48%	58,889,548	100.00%	-	58,889,548
	6/30/2018	-	0.00%	12,030,100	41.77%	-	0.00%	16,773,500	58.23%	28,803,600	100.00%	-	28,803,600
	7/1/2019	-	0.00%	12,718,900	41.83%	-	0.00%	17,684,900	58.17%	30,403,800	100.00%	-	30,403,800
Total System	6/30/2017	322,752,940	55.23%	328,753,893	35.95%	1,897,037	1.12%	36,571,259	7.70%	689,975,129	100.00%	10,256,341	700,231,470
	6/30/2018	331,165,300	54.63%	329,353,100	36.57%	1,572,400	1.51%	32,680,800	7.30%	694,771,600	100.00%	9,982,700	704,754,300
	7/1/2019	337,558,200	53.91%	348,180,400	37.61%	1,590,600	1.44%	30,783,600	7.04%	718,112,800	100.00%	10,081,900	728,194,700

Tennessee Board of Regents
Summary of Educational and General Expenditures by Function

	ChSCC	CISCC	CoSCC	DSCC	JSCC	MSCC	NASCC
Instruction							
Dollar	34,387,700	10,899,900	17,192,600	9,902,800	13,367,100	18,187,000	24,643,800
Percent	54.05	49.38	51.36	50.77	45.62	49.33	48.68
Research							
Dollar	-	-	-	-	-	-	-
Percent	-	-	-	-	-	-	-
Public Service							
Dollar	57,300	202,800	137,900	51,700	63,200	304,100	-
Percent	0.09	0.92	0.41	0.27	0.22	0.82	-
Academic Support							
Dollar	6,274,000	1,317,600	1,874,100	685,500	3,979,200	3,272,300	5,676,300
Percent	9.86	5.97	5.60	3.51	13.58	8.88	11.21
Subtotal							
Dollar	40,719,000	12,420,300	19,204,600	10,640,000	17,409,500	21,763,400	30,320,100
Percent	64.00	56.27	57.37	54.55	59.42	59.03	59.89
Student Services							
Dollar	7,092,900	2,834,400	4,421,000	2,422,100	2,945,000	4,720,500	5,237,500
Percent	11.15	12.84	13.21	12.42	10.05	12.80	10.35
Institutional Support							
Dollar	7,486,400	3,892,800	5,066,200	3,410,700	4,829,300	5,133,400	7,047,200
Percent	11.77	17.64	15.13	17.49	16.48	13.92	13.92
Operation & Maintenance							
Dollar	6,291,800	2,310,900	3,916,300	2,213,600	3,008,500	3,974,000	6,794,900
Percent	9.89	10.47	11.70	11.35	10.27	10.78	13.42
Scholarships & Fellowships							
Dollar	2,030,700	615,700	869,700	819,500	1,108,500	1,279,300	1,227,400
Percent	3.19	2.79	2.60	4.20	3.78	3.47	2.42
Total Educational & General							
Dollar	63,620,800	22,074,100	33,477,800	19,505,900	29,300,800	36,870,600	50,627,100
Percent	100.00	100.00	100.00	100.00	100.00	100.00	100.00
Transfers							
Dollar	412,500	50,500	2,681,000	130,000	-	500,000	84,900
Auxiliaries							
Dollar	1,483,200	36,900	71,000	-	-	12,800	6,800
Total Unrestricted							
Dollar	65,516,500	22,161,500	36,229,800	19,635,900	29,300,800	37,383,400	50,718,800

Tennessee Board of Regents
Summary of Educational and General Expenditures by Function

	NESCC	PSCC	RSCC	STCC	VSCC	WSCC	Total Comm Colleges
Instruction							
Dollar	18,214,500	38,061,500	23,376,400	25,955,800	31,786,600	25,820,200	291,795,900
Percent	48.53	52.77	53.79	42.40	56.69	53.66	50.84
Research							
Dollar	-	-	-	-	-	-	-
Percent	-	-	-	-	-	-	-
Public Service							
Dollar	229,700	639,300	473,900	35,500	410,700	556,000	3,162,100
Percent	0.61	0.89	1.09	0.06	0.73	1.16	0.55
Academic Support							
Dollar	3,880,700	7,511,800	1,836,600	5,909,900	3,914,000	2,566,500	48,698,500
Percent	10.34	10.42	4.23	9.65	6.98	5.33	8.48
Subtotal							
Dollar	22,324,900	46,212,600	25,686,900	31,901,200	36,111,300	28,942,700	343,656,500
Percent	59.48	64.08	59.10	52.11	64.41	60.15	59.87
Student Services							
Dollar	4,503,800	7,656,500	6,175,200	7,721,600	5,251,800	5,982,300	66,964,600
Percent	12.00	10.62	14.21	12.61	9.37	12.43	11.67
Institutional Support							
Dollar	5,399,000	8,556,400	5,499,300	11,745,600	7,472,100	5,004,800	80,543,200
Percent	14.38	11.86	12.65	19.19	13.33	10.40	14.03
Operation & Maintenance							
Dollar	5,109,700	7,386,900	5,293,600	7,553,500	5,828,500	6,948,700	66,630,900
Percent	13.61	10.24	12.18	12.34	10.40	14.44	11.61
Scholarships & Fellowships							
Dollar	196,600	2,309,000	805,700	2,296,200	1,403,100	1,237,300	16,198,700
Percent	0.52	3.20	1.85	3.75	2.50	2.57	2.82
Total Educational & General							
Dollar	37,534,000	72,121,400	43,460,700	61,218,100	56,066,800	48,115,800	573,993,900
Percent	100.00	100.00	100.00	100.00	100.00	100.00	100.00
Transfers							
Dollar	314,400	1,123,000	169,200	2,008,000	302,000	534,900	8,310,400
Auxiliaries							
Dollar	-	200,000	39,100	677,900	83,000	26,500	2,637,200
Total Unrestricted							
Dollar	37,848,400	73,444,400	43,669,000	63,904,000	56,451,800	48,677,200	584,941,500

Tennessee Board of Regents
Summary of Educational and General Expenditures by Function

	Athens	Chattanooga	Covington	Crossville	Crump	Dickson	Elizabethton
Instruction							
Dollar	1,557,500	4,818,500	931,200	2,235,900	1,478,100	3,232,100	2,286,100
Percent	59.23	72.42	53.35	59.37	59.67	56.88	54.92
Research							
Dollar	-	-	-	-	-	-	-
Percent	-	-	-	-	-	-	-
Public Service							
Dollar	-	-	-	-	-	-	-
Percent	-	-	-	-	-	-	-
Academic Support							
Dollar	-	-	-	-	-	-	-
Percent	-	-	-	-	-	-	-
Subtotal							
Dollar	1,557,500	4,818,500	931,200	2,235,900	1,478,100	3,232,100	2,286,100
Percent	59.23	72.42	53.35	59.37	59.67	56.88	54.92
Student Services							
Dollar	240,400	822,700	252,600	384,000	253,800	829,300	508,500
Percent	9.14	12.36	14.47	10.20	10.25	14.59	12.22
Institutional Support							
Dollar	563,700	492,000	330,200	736,000	496,200	822,200	932,000
Percent	21.44	7.39	18.92	19.54	20.03	14.47	22.39
Operation & Maintenance							
Dollar	265,900	500,700	228,600	354,700	236,600	787,100	390,700
Percent	10.11	7.52	13.10	9.42	9.55	13.85	9.39
Scholarships & Fellowships							
Dollar	2,000	20,000	2,900	55,300	12,400	11,500	45,000
Percent	0.08	0.30	0.17	1.47	0.50	0.20	1.08
Total Educational & General							
Dollar	2,629,500	6,653,900	1,745,500	3,765,900	2,477,100	5,682,200	4,162,300
Percent	100.00	100.00	100.00	100.00	100.00	100.00	100.00
Transfers							
Dollar	-	382,100	310,400	-	-	-	-
Auxiliaries							
Dollar	159,000	-	170,000	145,000	123,200	450,000	552,000
Total Unrestricted							
Dollar	2,788,500	7,036,000	2,225,900	3,910,900	2,600,300	6,132,200	4,714,300

Tennessee Board of Regents
Summary of Educational and General Expenditures by Function

	Harriman	Hartsville	Hohenwald	Jacksboro	Jackson	Knoxville	Livingston
Instruction							
Dollar	1,408,800	2,139,300	1,787,900	1,121,200	3,079,400	4,340,900	2,530,100
Percent	57.89	56.46	58.41	56.44	57.39	63.98	62.59
Research							
Dollar	-	-	-	-	-	-	-
Percent	-	-	-	-	-	-	-
Public Service							
Dollar	-	-	-	58,000	-	-	-
Percent	-	-	-	2.92	-	-	-
Academic Support							
Dollar	-	103,500	-	-	-	-	-
Percent	-	2.73	-	-	-	-	-
Subtotal							
Dollar	1,408,800	2,242,800	1,787,900	1,179,200	3,079,400	4,340,900	2,530,100
Percent	57.89	59.19	58.41	59.35	57.39	63.98	62.59
Student Services							
Dollar	197,700	169,300	419,400	270,600	686,100	579,600	344,900
Percent	8.12	4.47	13.70	13.62	12.79	8.54	8.53
Institutional Support							
Dollar	584,900	825,600	529,300	318,700	893,100	961,600	748,000
Percent	24.03	21.79	17.29	16.04	16.64	14.17	18.50
Operation & Maintenance							
Dollar	222,800	528,100	286,600	209,800	623,800	848,000	367,400
Percent	9.16	13.94	9.36	10.56	11.63	12.50	9.09
Scholarships & Fellowships							
Dollar	19,400	23,500	37,500	8,400	83,400	54,800	52,000
Percent	0.80	0.62	1.23	0.42	1.55	0.81	1.29
Total Educational & General							
Dollar	2,433,600	3,789,300	3,060,700	1,986,700	5,365,800	6,784,900	4,042,400
Percent	100.00	100.00	100.00	100.00	100.00	100.00	100.00
Transfers							
Dollar	100,000	-	25,000	-	-	430,000	-
Auxiliaries							
Dollar	125,000	242,800	170,000	93,000	306,000	-	100,000
Total Unrestricted							
Dollar	2,658,600	4,032,100	3,255,700	2,079,700	5,671,800	7,214,900	4,142,400

Tennessee Board of Regents
Summary of Educational and General Expenditures by Function

	McKenzie	McMinnville	Memphis	Morristown	Murfreesboro	Nashville	Newbern
Instruction							
Dollar	1,035,300	1,196,900	4,967,200	4,155,100	4,540,600	4,479,900	1,764,600
Percent	52.36	53.31	57.15	63.86	69.83	60.01	59.88
Research							
Dollar	-	-	-	-	-	-	-
Percent	-	-	-	-	-	-	-
Public Service							
Dollar	-	-	-	-	-	-	-
Percent	-	-	-	-	-	-	-
Academic Support							
Dollar	-	-	-	-	-	-	-
Percent	-	-	-	-	-	-	-
Subtotal							
Dollar	1,035,300	1,196,900	4,967,200	4,155,100	4,540,600	4,479,900	1,764,600
Percent	52.36	53.31	57.15	63.86	69.83	60.01	59.88
Student Services							
Dollar	336,500	351,600	1,205,200	677,200	457,500	660,200	454,300
Percent	17.02	15.66	13.87	10.41	7.04	8.84	15.42
Institutional Support							
Dollar	369,900	449,200	1,319,800	928,100	533,700	1,222,000	388,100
Percent	18.71	20.01	15.19	14.26	8.21	16.37	13.17
Operation & Maintenance							
Dollar	221,400	235,500	1,099,100	731,000	937,700	1,063,600	318,900
Percent	11.20	10.49	12.65	11.24	14.42	14.25	10.82
Scholarships & Fellowships							
Dollar	14,000	11,900	100,000	15,000	32,800	40,000	21,100
Percent	0.71	0.53	1.15	0.23	0.50	0.54	0.72
Total Educational & General							
Dollar	1,977,100	2,245,100	8,691,300	6,506,400	6,502,300	7,465,700	2,947,000
Percent	100.00	100.00	100.00	100.00	100.00	100.00	100.00
Transfers							
Dollar	75,000	-	-	-	-	100,000	340,000
Auxiliaries							
Dollar	110,900	-	-	240,000	230,000	285,000	260,000
Total Unrestricted							
Dollar	2,163,000	2,245,100	8,691,300	6,746,400	6,732,300	7,850,700	3,547,000

Tennessee Board of Regents
Summary of Educational and General Expenditures by Function

	Oneida	Paris	Pulaski	Ripley	Shelbyville	Whiteville	Total TCATs
Instruction							
Dollar	1,274,900	1,801,900	1,971,900	785,400	2,699,600	951,100	64,571,400
Percent	56.24	64.76	53.36	52.12	63.24	49.59	60.15
Research							
Dollar	-	-	-	-	-	-	-
Percent	-	-	-	-	-	-	-
Public Service							
Dollar	-	-	-	-	-	-	58,000
Percent	-	-	-	-	-	-	0.05
Academic Support							
Dollar	-	-	8,000	-	-	-	111,500
Percent	-	-	0.22	-	-	-	0.10
Subtotal							
Dollar	1,274,900	1,801,900	1,979,900	785,400	2,699,600	951,100	64,740,900
Percent	56.24	64.76	53.58	52.12	63.24	49.59	60.31
Student Services							
Dollar	233,600	274,100	603,200	186,600	551,400	271,400	12,221,700
Percent	10.30	9.85	16.32	12.38	12.92	14.15	11.38
Institutional Support							
Dollar	432,800	450,600	584,500	330,900	555,500	398,700	17,197,300
Percent	19.09	16.19	15.82	21.96	13.01	20.79	16.02
Operation & Maintenance							
Dollar	315,100	246,800	362,800	200,900	414,100	279,400	12,277,100
Percent	13.90	8.87	9.82	13.33	9.70	14.57	11.44
Scholarships & Fellowships							
Dollar	10,600	9,000	165,000	3,000	48,500	17,500	916,500
Percent	0.47	0.32	4.47	0.20	1.14	0.91	0.85
Total Educational & General							
Dollar	2,267,000	2,782,400	3,695,400	1,506,800	4,269,100	1,918,100	107,353,500
Percent	100.00	100.00	100.00	100.00	100.00	100.00	100.00
Transfers							
Dollar	-	100,000	-	146,100	-	-	2,008,600
Auxiliaries							
Dollar	75,000	138,300	170,000	120,000	-	113,000	4,378,200
Total Unrestricted							
Dollar	2,342,000	3,020,700	3,865,400	1,772,900	4,269,100	2,031,100	113,740,300

Tennessee Board of Regents
Summary of Educational and General Expenditures by Function

	TBR	Total System
Instruction		
Dollar	-	356,367,300
Percent	-	49.90
Research		
Dollar	-	-
Percent	-	-
Public Service		
Dollar	-	3,220,100
Percent	-	0.45
Academic Support		
Dollar	-	48,810,000
Percent	-	6.84
Subtotal		
Dollar	-	408,397,400
Percent	-	57.19
Student Services		
Dollar	-	79,186,300
Percent	-	11.09
Institutional Support		
Dollar	32,022,900	129,763,400
Percent	97.75	18.17
Operation & Maintenance		
Dollar	726,100	79,634,100
Percent	2.22	11.15
Scholarships & Fellowships		
Dollar	10,000	17,125,200
Percent	0.03	2.40
Total Educational & General		
Dollar	32,759,000	714,106,400
Percent	100.00	100.00
Transfers		
Dollar	(1,771,400)	8,547,600
Auxiliaries		
Dollar	-	7,015,400
Total Unrestricted		
Dollar	30,987,600	729,669,400

Tennessee Board of Regents
Summary of Percent Unrestricted Educational and General Expenditures by Function by Institution

	ChSCC	%	CISCC	%	CoSCC	%	DSCC	%	JSCC	%	MSCC	%	NASCC	%
Instruction														
6/30/2017	31,758,663	54.15%	10,094,691	48.04%	15,477,577	53.98%	8,947,102	52.27%	11,827,561	45.86%	13,907,496	50.55%	18,553,563	49.24%
6/30/2018	33,631,900	54.10%	10,289,300	49.17%	16,660,800	50.88%	9,572,100	50.34%	13,675,000	48.69%	16,805,800	49.71%	20,112,400	47.17%
7/1/2019	34,387,700	54.05%	10,899,900	49.38%	17,192,600	51.36%	9,902,800	50.77%	13,367,100	45.62%	18,187,000	49.33%	24,643,800	48.68%
Research														
6/30/2017	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%
6/30/2018	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%
7/1/2019	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%
Public Service														
6/30/2017	87,500	0.15%	232,544	1.11%	124,476	0.43%	29,059	0.17%	63,630	0.25%	129,048	0.47%	214,895	0.57%
6/30/2018	69,800	0.11%	198,400	0.95%	181,400	0.55%	51,100	0.27%	60,400	0.22%	185,600	0.55%	183,600	0.43%
7/1/2019	57,300	0.09%	202,800	0.92%	137,900	0.41%	51,700	0.27%	63,200	0.22%	304,100	0.82%	-	0.00%
Academic Support														
6/30/2017	5,247,315	8.95%	1,250,623	5.95%	1,415,061	4.94%	599,705	3.50%	2,674,812	10.37%	2,348,501	8.54%	4,507,716	11.96%
6/30/2018	5,822,100	9.36%	1,343,500	6.42%	2,014,300	6.15%	664,500	3.49%	2,934,000	10.45%	2,887,400	8.54%	5,349,500	12.55%
7/1/2019	6,274,000	9.86%	1,317,600	5.97%	1,874,100	5.60%	685,500	3.51%	3,979,200	13.58%	3,272,300	8.88%	5,676,300	11.21%
Subtotal														
6/30/2017	37,093,478	63.25%	11,577,858	55.10%	17,017,114	59.35%	9,575,866	55.94%	14,566,003	56.48%	16,385,045	59.55%	23,276,174	61.78%
6/30/2018	39,523,800	63.57%	11,831,200	56.54%	18,856,500	57.58%	10,287,700	54.11%	16,669,400	59.36%	19,878,800	58.80%	25,645,500	60.15%
7/1/2019	40,719,000	64.00%	12,420,300	56.27%	19,204,600	57.37%	10,640,000	54.55%	17,409,500	59.42%	21,763,400	59.03%	30,320,100	59.89%
Student Services														
6/30/2017	7,274,350	12.40%	2,785,459	13.26%	3,842,599	13.40%	2,155,800	12.59%	2,994,002	11.61%	3,576,380	13.00%	3,602,200	9.56%
6/30/2018	6,779,000	10.90%	2,624,900	12.54%	4,265,100	13.02%	2,354,600	12.38%	2,757,400	9.82%	4,461,300	13.20%	4,463,100	10.47%
7/1/2019	7,092,900	11.15%	2,834,400	12.84%	4,421,000	13.21%	2,422,100	12.42%	2,945,000	10.05%	4,720,500	12.80%	5,237,500	10.35%
Institutional Support														
6/30/2017	7,428,915	12.67%	3,790,697	18.04%	3,928,866	13.70%	2,921,958	17.07%	4,737,316	18.37%	3,683,264	13.39%	4,551,439	12.08%
6/30/2018	7,584,500	12.20%	3,704,700	17.70%	4,546,900	13.89%	3,327,500	17.50%	4,672,100	16.64%	4,682,500	13.85%	5,345,500	12.54%
7/1/2019	7,486,400	11.77%	3,892,800	17.64%	5,066,200	15.13%	3,410,700	17.49%	4,829,300	16.48%	5,133,400	13.92%	7,047,200	13.92%
Operation & Maintenance														
6/30/2017	5,815,106	9.92%	2,253,779	10.73%	3,579,517	12.48%	2,003,143	11.70%	2,615,701	10.14%	3,241,369	11.78%	5,217,597	13.85%
6/30/2018	6,262,900	10.07%	2,275,600	10.87%	4,168,400	12.73%	2,154,500	11.33%	2,886,200	10.28%	3,650,300	10.80%	6,047,000	14.18%
7/1/2019	6,291,800	9.89%	2,310,900	10.47%	3,916,300	11.70%	2,213,600	11.35%	3,008,500	10.27%	3,974,000	10.78%	6,794,900	13.42%
Scholarships & Fellowships														
6/30/2017	1,034,882	1.76%	603,918	2.87%	305,483	1.07%	460,669	2.69%	876,692	3.40%	627,161	2.28%	1,028,799	2.73%
6/30/2018	2,019,900	3.25%	489,300	2.34%	909,200	2.78%	889,900	4.68%	1,098,500	3.91%	1,134,300	3.36%	1,134,000	2.66%
7/1/2019	2,030,700	3.19%	615,700	2.79%	869,700	2.60%	819,500	4.20%	1,108,500	3.78%	1,279,300	3.47%	1,227,400	2.42%
Total E&G Expenditures														
6/30/2017	58,646,731	100.00%	21,011,711	100.00%	28,673,579	100.00%	17,117,436	100.00%	25,789,714	100.00%	27,513,219	100.00%	37,676,209	100.00%
6/30/2018	62,170,100	100.00%	20,925,700	100.00%	32,746,100	100.00%	19,014,200	100.00%	28,083,600	100.00%	33,807,200	100.00%	42,635,100	100.00%
7/1/2019	63,620,800	100.00%	22,074,100	100.00%	33,477,800	100.00%	19,505,900	100.00%	29,300,800	100.00%	36,870,600	100.00%	50,627,100	100.00%
Transfers														
6/30/2017	1,847,777		53,352		3,591,856		738,905		300,000		4,124,730		5,534,774	
6/30/2018	3,612,500		312,800		6,870,000		250,000		11,028,000		1,851,000		24,765,400	
7/1/2019	412,500		50,500		2,681,000		130,000		-		500,000		84,900	
Auxiliaries														
6/30/2017	1,506,535		27,473		50,362		-		-		11,142		4,840	
6/30/2018	1,446,000		36,900		71,000		-		-		12,800		6,800	
7/1/2019	1,483,200		36,900		71,000		-		-		12,800		6,800	
Total E&G Expenditures														
6/30/2017	62,001,043		21,092,536		32,315,797		17,856,341		26,089,714		31,649,091		43,215,823	
6/30/2018	67,228,600		21,275,400		39,687,100		19,264,200		39,111,600		35,671,000		67,407,300	
7/1/2019	65,516,500		22,161,500		36,229,800		19,635,900		29,300,800		37,383,400		50,718,800	

Tennessee Board of Regents
Summary of Percent Unrestricted Educational and General Expenditures by Function by Institution

	NESCC	%	PSCC	%	RSCC	%	STCC	%	VSCC	%	WSCC	%	Total Community Colleges	%
Instruction														
6/30/2017	17,767,100	46.50%	32,814,258	54.71%	20,649,237	54.09%	-	0.00%	27,222,168	58.54%	23,736,951	55.49%	232,756,367	52.65%
6/30/2018	17,318,900	48.78%	36,405,900	49.86%	23,987,100	51.46%	22,562,500	41.24%	29,479,400	55.50%	26,054,700	53.98%	276,555,800	50.23%
7/1/2019	18,214,500	48.53%	38,061,500	52.77%	23,376,400	53.79%	25,955,800	42.40%	31,786,600	56.69%	25,820,200	53.66%	291,795,900	50.84%
Research														
6/30/2017	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%
6/30/2018	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%
7/1/2019	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%
Public Service														
6/30/2017	169,768	0.44%	349,877	0.58%	458,938	1.20%	-	0.00%	391,615	0.84%	482,208	1.13%	2,733,558	0.62%
6/30/2018	219,000	0.62%	634,100	0.87%	638,500	1.37%	31,500	0.06%	414,800	0.78%	568,800	1.18%	3,437,000	0.62%
7/1/2019	229,700	0.61%	639,300	0.89%	473,900	1.09%	35,500	0.06%	410,700	0.73%	556,000	1.16%	3,162,100	0.55%
Academic Support														
6/30/2017	4,510,212	11.80%	5,715,610	9.53%	1,775,218	4.65%	-	0.00%	2,499,365	5.37%	2,323,267	5.43%	34,867,405	7.89%
6/30/2018	3,558,100	10.02%	7,274,000	9.96%	2,242,300	4.81%	6,097,500	11.14%	3,703,000	6.97%	2,510,500	5.20%	46,400,700	8.43%
7/1/2019	3,880,700	10.34%	7,511,800	10.42%	1,836,600	4.23%	5,909,900	9.65%	3,914,000	6.98%	2,566,500	5.33%	48,698,500	8.48%
Subtotal														
6/30/2017	22,447,080	58.75%	38,879,745	64.82%	22,883,393	59.94%	-	0.00%	30,113,148	64.76%	26,542,426	62.04%	270,357,330	61.16%
6/30/2018	21,096,000	59.41%	44,314,000	60.69%	26,867,900	57.64%	28,691,500	52.44%	33,597,200	63.26%	29,134,000	60.36%	326,393,500	59.28%
7/1/2019	22,324,900	59.48%	46,212,600	64.08%	25,686,900	59.10%	31,901,200	52.11%	36,111,300	64.41%	28,942,700	60.15%	343,656,500	59.87%
Student Services														
6/30/2017	4,370,511	11.44%	6,911,863	11.52%	5,590,262	14.64%	-	0.00%	4,732,512	10.18%	5,302,731	12.40%	53,138,669	12.02%
6/30/2018	4,057,300	11.43%	7,563,500	10.36%	6,671,000	14.31%	7,455,500	13.63%	5,181,800	9.76%	6,010,400	12.45%	64,644,900	11.74%
7/1/2019	4,503,800	12.00%	7,656,500	10.62%	6,175,200	14.21%	7,721,600	12.61%	5,251,800	9.37%	5,982,300	12.43%	66,964,600	11.67%
Institutional Support														
6/30/2017	5,686,015	14.88%	7,253,739	12.09%	4,608,575	12.07%	-	0.00%	5,703,401	12.27%	4,299,191	10.05%	58,593,376	13.25%
6/30/2018	5,140,200	14.48%	7,947,200	10.88%	6,220,800	13.34%	8,481,500	15.50%	7,045,400	13.27%	4,864,400	10.08%	73,563,200	13.36%
7/1/2019	5,399,000	14.38%	8,556,400	11.86%	5,499,300	12.65%	11,745,600	19.19%	7,472,100	13.33%	5,004,800	10.40%	80,543,200	14.03%
Operation & Maintenance														
6/30/2017	5,522,961	14.46%	5,737,867	9.57%	4,609,676	12.07%	-	0.00%	4,852,158	10.43%	5,976,472	13.97%	51,425,346	11.63%
6/30/2018	5,018,700	14.13%	7,336,000	10.05%	6,100,500	13.09%	8,092,600	14.79%	5,884,500	11.08%	7,108,700	14.73%	66,985,900	12.17%
7/1/2019	5,109,700	13.61%	7,386,900	10.24%	5,293,600	12.18%	7,553,500	12.34%	5,828,500	10.40%	6,948,700	14.44%	66,630,900	11.61%
Scholarships & Fellowships														
6/30/2017	179,473	0.47%	1,194,024	1.99%	487,283	1.28%	-	0.00%	1,098,813	2.36%	659,300	1.54%	8,556,497	1.94%
6/30/2018	195,000	0.55%	5,853,000	8.02%	756,700	1.62%	1,990,300	3.64%	1,403,100	2.64%	1,148,400	2.38%	19,021,600	3.45%
7/1/2019	196,600	0.52%	2,309,000	3.20%	805,700	1.85%	2,296,200	3.75%	1,403,100	2.50%	1,237,300	2.57%	16,198,700	2.82%
Total E&G Expenditures														
6/30/2017	38,206,040	100.00%	59,977,238	100.00%	38,179,189	100.00%	-	0.00%	46,500,032	100.00%	42,780,120	100.00%	442,071,218	100.00%
6/30/2018	35,507,200	100.00%	73,013,700	100.00%	46,616,900	100.00%	54,711,400	100.00%	53,112,000	100.00%	48,265,900	100.00%	550,609,100	100.00%
7/1/2019	37,534,000	100.00%	72,121,400	100.00%	43,460,700	100.00%	61,218,100	100.00%	56,066,800	100.00%	48,115,800	100.00%	573,993,900	100.00%
Transfers														
6/30/2017	(340,861)		4,289,952		2,168,850		1,295,403		732,674		2,112,289		26,449,701	
6/30/2018	383,700		2,823,000		2,168,000		4,997,900		102,000		1,531,400		60,695,700	
7/1/2019	314,400		1,123,000		169,200		2,008,000		302,000		534,900		8,310,400	
Auxiliaries														
6/30/2017	-		214,645		40,569		-		92,471		24,687		1,972,724	
6/30/2018	-		200,000		33,700		574,400		83,000		27,900		2,492,500	
7/1/2019	-		200,000		39,100		677,900		83,000		26,500		2,637,200	
Total E&G Expenditures														
6/30/2017	37,865,179		64,481,835		40,388,608		1,295,403		47,325,177		44,917,096		470,493,643	
6/30/2018	35,890,900		76,036,700		48,818,600		60,283,700		53,297,000		49,825,200		613,797,300	
7/1/2019	37,848,400		73,444,400		43,669,000		63,904,000		56,451,800		48,677,200		584,941,500	

Tennessee Board of Regents
Summary of Percent Unrestricted Educational and General Expenditures by Function by Institution

	Athens	%	Chattanooga	%	Covington	%	Crossville	%	Crump	%	Dickson	%	Elizabethton	%
Instruction														
6/30/2017	1,389,436	60.34%	4,363,612	76.02%	844,984	54.08%	1,945,362	60.50%	1,138,154	52.16%	3,063,002	59.13%	2,281,169	60.25%
6/30/2018	1,703,600	63.11%	4,634,200	74.40%	948,000	54.10%	2,429,400	56.19%	1,261,500	55.78%	3,395,400	57.98%	2,172,500	56.09%
7/1/2019	1,557,500	59.23%	4,818,500	72.42%	931,200	53.35%	2,235,900	59.37%	1,478,100	59.67%	3,232,100	56.88%	2,286,100	54.92%
Research														
6/30/2017	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%
6/30/2018	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%
7/1/2019	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%
Public Service														
6/30/2017	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%
6/30/2018	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%
7/1/2019	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%
Academic Support														
6/30/2017	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%
6/30/2018	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%
7/1/2019	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%
Subtotal														
6/30/2017	1,389,436	60.34%	4,363,612	76.02%	844,984	54.08%	1,945,362	60.50%	1,138,154	52.16%	3,063,002	59.13%	2,281,169	60.25%
6/30/2018	1,703,600	63.11%	4,634,200	74.40%	948,000	54.10%	2,429,400	56.19%	1,261,500	55.78%	3,395,400	57.98%	2,172,500	56.09%
7/1/2019	1,557,500	59.23%	4,818,500	72.42%	931,200	53.35%	2,235,900	59.37%	1,478,100	59.67%	3,232,100	56.88%	2,286,100	54.92%
Student Services														
6/30/2017	264,736	11.50%	583,191	10.16%	204,902	13.11%	338,332	10.52%	255,008	11.69%	762,194	14.71%	369,183	9.75%
6/30/2018	205,900	7.63%	684,300	10.99%	248,100	14.16%	439,300	10.16%	252,000	11.14%	911,100	15.56%	467,900	12.08%
7/1/2019	240,400	9.14%	822,700	12.36%	252,600	14.47%	384,000	10.20%	253,800	10.25%	829,300	14.59%	508,500	12.22%
Institutional Support														
6/30/2017	410,508	17.83%	347,905	6.06%	286,651	18.35%	598,149	18.60%	523,411	23.99%	685,368	13.23%	774,811	20.46%
6/30/2018	516,500	19.13%	409,300	6.57%	325,300	18.57%	795,900	18.41%	504,000	22.29%	704,300	12.03%	793,900	20.50%
7/1/2019	563,700	21.44%	492,000	7.39%	330,200	18.92%	736,000	19.54%	496,200	20.03%	822,200	14.47%	932,000	22.39%
Operation & Maintenance														
6/30/2017	236,071	10.25%	443,179	7.72%	223,358	14.30%	300,797	9.35%	234,121	10.73%	663,980	12.82%	338,554	8.94%
6/30/2018	270,500	10.02%	480,700	7.72%	227,900	13.01%	567,300	13.12%	232,000	10.26%	829,100	14.16%	375,700	9.70%
7/1/2019	265,900	10.11%	500,700	7.52%	228,600	13.10%	354,700	9.42%	236,600	9.55%	787,100	13.85%	390,700	9.39%
Scholarships & Fellowships														
6/30/2017	1,950	0.08%	2,526	0.04%	2,557	0.16%	32,762	1.02%	31,360	1.44%	5,953	0.11%	22,385	0.59%
6/30/2018	3,000	0.11%	20,000	0.32%	2,900	0.17%	91,300	2.11%	11,900	0.53%	16,300	0.28%	63,500	1.64%
7/1/2019	2,000	0.08%	20,000	0.30%	2,900	0.17%	55,300	1.47%	12,400	0.50%	11,500	0.20%	45,000	1.08%
Total E&G Expenditures														
6/30/2017	2,302,701	100.00%	5,740,413	100.00%	1,562,452	100.00%	3,215,402	100.00%	2,182,054	100.00%	5,180,497	100.00%	3,786,102	100.00%
6/30/2018	2,699,500	100.00%	6,228,500	100.00%	1,752,200	100.00%	4,323,200	100.00%	2,261,400	100.00%	5,856,200	100.00%	3,873,500	100.00%
7/1/2019	2,629,500	100.00%	6,653,900	100.00%	1,745,500	100.00%	3,765,900	100.00%	2,477,100	100.00%	5,682,200	100.00%	4,162,300	100.00%
Transfers														
6/30/2017	-		908,700		342,999		-		200,000		-		-	
6/30/2018	-		1,035,700		251,900		-		-		300,000		650,300	
7/1/2019	-		382,100		310,400		-		-		-		-	
Auxiliaries														
6/30/2017	155,455		-		172,051		167,858		122,470		396,840		413,274	
6/30/2018	159,000		-		170,000		145,000		117,600		450,000		522,000	
7/1/2019	159,000		-		170,000		145,000		123,200		450,000		552,000	
Total E&G Expenditures														
6/30/2017	2,458,156		6,649,113		2,077,502		3,383,260		2,504,524		5,577,337		4,199,376	
6/30/2018	2,858,500		7,264,200		2,174,100		4,468,200		2,379,000		6,606,200		5,045,800	
7/1/2019	2,788,500		7,036,000		2,225,900		3,910,900		2,600,300		6,132,200		4,714,300	

Tennessee Board of Regents
Summary of Percent Unrestricted Educational and General Expenditures by Function by Institution

	Harriman	%	Hartsville	%	Hohenwald	%	Jacksboro	%	Jackson	%	Knoxville	%	Livingston	%
Instruction														
6/30/2017	1,634,185	61.50%	1,819,036	55.96%	1,356,265	56.77%	1,145,949	56.14%	2,936,292	58.09%	4,028,176	65.06%	2,118,371	63.89%
6/30/2018	1,594,200	60.45%	2,077,500	57.35%	1,627,600	57.38%	1,208,400	54.59%	2,948,300	57.77%	4,601,400	64.52%	3,108,300	67.20%
7/1/2019	1,408,800	57.89%	2,139,300	56.46%	1,787,900	58.41%	1,121,200	56.44%	3,079,400	57.39%	4,340,900	63.98%	2,530,100	62.59%
Research														
6/30/2017	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%
6/30/2018	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%
7/1/2019	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%
Public Service														
6/30/2017	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%
6/30/2018	-	0.00%	-	0.00%	-	0.00%	64,600	2.92%	-	0.00%	-	0.00%	-	0.00%
7/1/2019	-	0.00%	-	0.00%	-	0.00%	58,000	2.92%	-	0.00%	-	0.00%	-	0.00%
Academic Support														
6/30/2017	-	0.00%	97,127	2.99%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%
6/30/2018	-	0.00%	99,500	2.75%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%
7/1/2019	-	0.00%	103,500	2.73%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%
Subtotal														
6/30/2017	1,634,185	61.50%	1,916,163	58.95%	1,356,265	56.77%	1,145,949	56.14%	2,936,292	58.09%	4,028,176	65.06%	2,118,371	63.89%
6/30/2018	1,594,200	60.45%	2,177,000	60.10%	1,627,600	57.38%	1,273,000	57.51%	2,948,300	57.77%	4,601,400	64.52%	3,108,300	67.20%
7/1/2019	1,408,800	57.89%	2,242,800	59.19%	1,787,900	58.41%	1,179,200	59.35%	3,079,400	57.39%	4,340,900	63.98%	2,530,100	62.59%
Student Services														
6/30/2017	261,050	9.82%	173,316	5.33%	317,331	13.28%	310,621	15.22%	626,001	12.39%	487,472	7.87%	296,718	8.95%
6/30/2018	226,000	8.57%	198,400	5.48%	355,400	12.53%	286,300	12.93%	598,700	11.73%	534,300	7.49%	314,600	6.80%
7/1/2019	197,700	8.12%	169,300	4.47%	419,400	13.70%	270,600	13.62%	686,100	12.79%	579,600	8.54%	344,900	8.53%
Institutional Support														
6/30/2017	522,849	19.68%	683,262	21.02%	446,750	18.70%	349,987	17.15%	820,768	16.24%	823,211	13.30%	577,966	17.43%
6/30/2018	575,000	21.80%	770,600	21.27%	527,300	18.59%	402,800	18.20%	867,500	17.00%	953,900	13.37%	786,800	17.01%
7/1/2019	584,900	24.03%	825,600	21.79%	529,300	17.29%	318,700	16.04%	893,100	16.64%	961,600	14.17%	748,000	18.50%
Operation & Maintenance														
6/30/2017	220,495	8.30%	470,433	14.47%	227,905	9.54%	209,680	10.27%	657,312	13.00%	825,855	13.34%	298,252	9.00%
6/30/2018	222,800	8.45%	458,400	12.65%	282,100	9.95%	232,700	10.51%	602,600	11.81%	987,800	13.85%	363,800	7.87%
7/1/2019	222,800	9.16%	528,100	13.94%	286,600	9.36%	209,800	10.56%	623,800	11.63%	848,000	12.50%	367,400	9.09%
Scholarships & Fellowships														
6/30/2017	18,558	0.70%	7,222	0.22%	40,610	1.70%	25,061	1.23%	13,968	0.28%	26,896	0.43%	24,117	0.73%
6/30/2018	19,400	0.74%	18,100	0.50%	44,000	1.55%	18,800	0.85%	86,000	1.69%	54,800	0.77%	52,000	1.12%
7/1/2019	19,400	0.80%	23,500	0.62%	37,500	1.23%	8,400	0.42%	83,400	1.55%	54,800	0.81%	52,000	1.29%
Total E&G Expenditures														
6/30/2017	2,657,137	100.00%	3,250,396	100.00%	2,388,861	100.00%	2,041,298	100.00%	5,054,341	100.00%	6,191,610	100.00%	3,315,424	100.00%
6/30/2018	2,637,400	100.00%	3,622,500	100.00%	2,836,400	100.00%	2,213,600	100.00%	5,103,100	100.00%	7,132,200	100.00%	4,625,500	100.00%
7/1/2019	2,433,600	100.00%	3,789,300	100.00%	3,060,700	100.00%	1,986,700	100.00%	5,365,800	100.00%	6,784,900	100.00%	4,042,400	100.00%
Transfers														
6/30/2017	(77,900)		128,000		500,000		-		-		-		100,000	
6/30/2018	-		-		600,000		-		-		(550,000)		-	
7/1/2019	100,000		-		25,000		-		-		430,000		-	
Auxiliaries														
6/30/2017	142,528		233,598		141,649		106,596		298,744		-		143,323	
6/30/2018	125,000		241,500		175,000		95,000		304,000		-		100,000	
7/1/2019	125,000		242,800		170,000		93,000		306,000		-		100,000	
Total E&G Expenditures														
6/30/2017	2,721,765		3,611,994		3,030,510		2,147,894		5,353,085		6,191,610		3,558,747	
6/30/2018	2,762,400		3,864,000		3,611,400		2,308,600		5,407,100		6,582,200		4,725,500	
7/1/2019	2,658,600		4,032,100		3,255,700		2,079,700		5,671,800		7,214,900		4,142,400	

Tennessee Board of Regents
Summary of Percent Unrestricted Educational and General Expenditures by Function by Institution

	McKenzie	%	McMinnville	%	Memphis	%	Morristown	%	Murfreesboro	%	Nashville	%	Newbern	%
Instruction														
6/30/2017	871,987	51.07%	1,061,926	52.13%	3,619,641	55.47%	3,564,403	63.93%	3,042,274	67.33%	4,151,577	61.49%	1,583,869	55.05%
6/30/2018	996,400	51.53%	1,494,400	59.47%	4,865,400	57.05%	4,035,200	64.56%	4,068,700	66.47%	4,454,800	60.19%	1,761,900	60.08%
7/1/2019	1,035,300	52.36%	1,196,900	53.31%	4,967,200	57.15%	4,155,100	63.86%	4,540,600	69.83%	4,479,900	60.01%	1,764,600	59.88%
Research														
6/30/2017	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%
6/30/2018	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%
7/1/2019	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%
Public Service														
6/30/2017	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%
6/30/2018	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%
7/1/2019	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%
Academic Support														
6/30/2017	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%
6/30/2018	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%
7/1/2019	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%
Subtotal														
6/30/2017	871,987	51.07%	1,061,926	52.13%	3,619,641	55.47%	3,564,403	63.93%	3,042,274	67.33%	4,151,577	61.49%	1,583,869	55.05%
6/30/2018	996,400	51.53%	1,494,400	59.47%	4,865,400	57.05%	4,035,200	64.56%	4,068,700	66.47%	4,454,800	60.19%	1,761,900	60.08%
7/1/2019	1,035,300	52.36%	1,196,900	53.31%	4,967,200	57.15%	4,155,100	63.86%	4,540,600	69.83%	4,479,900	60.01%	1,764,600	59.88%
Student Services														
6/30/2017	303,134	17.75%	334,188	16.41%	868,262	13.31%	663,969	11.91%	388,324	8.59%	606,090	8.98%	529,322	18.40%
6/30/2018	326,100	16.86%	331,400	13.19%	1,200,400	14.08%	650,400	10.41%	434,500	7.10%	608,500	8.22%	440,900	15.03%
7/1/2019	336,500	17.02%	351,600	15.66%	1,205,200	13.87%	677,200	10.41%	457,500	7.04%	660,200	8.84%	454,300	15.42%
Institutional Support														
6/30/2017	323,648	18.95%	423,421	20.79%	1,089,742	16.70%	672,331	12.06%	455,924	10.09%	1,017,222	15.07%	415,819	14.45%
6/30/2018	376,900	19.49%	440,700	17.54%	1,274,700	14.95%	879,800	14.08%	550,400	8.99%	1,172,200	15.84%	391,900	13.36%
7/1/2019	369,900	18.71%	449,200	20.01%	1,319,800	15.19%	928,100	14.26%	533,700	8.21%	1,222,000	16.37%	388,100	13.17%
Operation & Maintenance														
6/30/2017	199,325	11.67%	209,958	10.31%	892,872	13.68%	628,483	11.27%	615,151	13.61%	950,432	14.08%	325,859	11.33%
6/30/2018	216,400	11.19%	234,500	9.33%	1,088,000	12.76%	669,900	10.72%	1,038,600	16.97%	1,122,900	15.17%	316,700	10.80%
7/1/2019	221,400	11.20%	235,500	10.49%	1,099,100	12.65%	731,000	11.24%	937,700	14.42%	1,063,600	14.25%	318,900	10.82%
Scholarships & Fellowships														
6/30/2017	9,491	0.56%	7,598	0.37%	54,521	0.84%	46,280	0.83%	16,575	0.37%	26,032	0.39%	22,234	0.77%
6/30/2018	18,000	0.93%	11,900	0.47%	100,000	1.17%	15,000	0.24%	28,900	0.47%	42,700	0.58%	21,100	0.72%
7/1/2019	14,000	0.71%	11,900	0.53%	100,000	1.15%	15,000	0.23%	32,800	0.50%	40,000	0.54%	21,100	0.72%
Total E&G Expenditures														
6/30/2017	1,707,585	100.00%	2,037,091	100.00%	6,525,038	100.00%	5,575,466	100.00%	4,518,248	100.00%	6,751,353	100.00%	2,877,103	100.00%
6/30/2018	1,933,800	100.00%	2,512,900	100.00%	8,528,500	100.00%	6,250,300	100.00%	6,121,100	100.00%	7,401,100	100.00%	2,932,500	100.00%
7/1/2019	1,977,100	100.00%	2,245,100	100.00%	8,691,300	100.00%	6,506,400	100.00%	6,502,300	100.00%	7,465,700	100.00%	2,947,000	100.00%
Transfers														
6/30/2017	-		-		-		6,545		1,965		50,000		(96,035)	
6/30/2018	175,000		-		250,000		-		100,000		100,000		743,400	
7/1/2019	75,000		-		-		-		-		100,000		340,000	
Auxiliaries														
6/30/2017	110,876		-		-		219,937		225,008		214,934		278,697	
6/30/2018	110,900		-		-		240,000		220,000		273,000		251,500	
7/1/2019	110,900		-		-		240,000		230,000		285,000		260,000	
Total E&G Expenditures														
6/30/2017	1,818,461		2,037,091		6,525,038		5,801,948		4,745,221		7,016,287		3,059,765	
6/30/2018	2,219,700		2,512,900		8,778,500		6,490,300		6,441,100		7,774,100		3,927,400	
7/1/2019	2,163,000		2,245,100		8,691,300		6,746,400		6,732,300		7,850,700		3,547,000	

Tennessee Board of Regents
Summary of Percent Unrestricted Educational and General Expenditures by Function by Institution

	Oneida	%	Paris	%	Pulaski	%	Ripley	%	Shelbyville	%	Whiteville	%	Total TCATs	%
Instruction														
6/30/2017	1,220,083	57.30%	1,649,600	63.86%	1,456,241	51.83%	641,224	49.52%	2,607,986	66.00%	972,311	48.90%	56,507,115	60.36%
6/30/2018	1,401,800	56.48%	1,824,500	65.48%	1,848,800	49.61%	704,500	49.71%	2,721,000	63.73%	1,020,000	50.95%	64,907,700	60.36%
7/1/2019	1,274,900	56.24%	1,801,900	64.76%	1,971,900	53.36%	785,400	52.12%	2,699,600	63.24%	951,100	49.59%	64,571,400	60.15%
Research														
6/30/2017	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%
6/30/2018	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%
7/1/2019	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%
Public Service														
6/30/2017	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%
6/30/2018	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	64,600	0.06%
7/1/2019	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	58,000	0.05%
Academic Support														
6/30/2017	-	0.00%	-	0.00%	7,947	0.28%	-	0.00%	-	0.00%	-	0.00%	105,074	0.11%
6/30/2018	-	0.00%	-	0.00%	12,800	0.34%	-	0.00%	-	0.00%	-	0.00%	112,300	0.10%
7/1/2019	-	0.00%	-	0.00%	8,000	0.22%	-	0.00%	-	0.00%	-	0.00%	111,500	0.10%
Subtotal														
6/30/2017	1,220,083	57.30%	1,649,600	63.86%	1,464,188	52.12%	641,224	49.52%	2,607,986	66.00%	972,311	48.90%	56,612,189	60.47%
6/30/2018	1,401,800	56.48%	1,824,500	65.48%	1,861,600	49.95%	704,500	49.71%	2,721,000	63.73%	1,020,000	50.95%	65,084,600	60.53%
7/1/2019	1,274,900	56.24%	1,801,900	64.76%	1,979,900	53.58%	785,400	52.12%	2,699,600	63.24%	951,100	49.59%	64,740,900	60.31%
Student Services														
6/30/2017	230,276	10.81%	370,303	14.33%	544,415	19.38%	172,664	13.33%	407,836	10.32%	298,444	15.01%	10,967,282	11.71%
6/30/2018	273,800	11.03%	308,700	11.08%	646,800	17.35%	183,500	12.95%	512,100	11.99%	283,200	14.15%	11,922,600	11.09%
7/1/2019	233,600	10.30%	274,100	9.85%	603,200	16.32%	186,600	12.38%	551,400	12.92%	271,400	14.15%	12,221,700	11.38%
Institutional Support														
6/30/2017	386,252	18.14%	348,871	13.51%	484,012	17.23%	293,786	22.69%	531,760	13.46%	446,621	22.46%	14,741,005	15.75%
6/30/2018	486,300	19.59%	403,900	14.49%	629,600	16.89%	326,200	23.02%	559,900	13.11%	429,700	21.46%	16,855,300	15.68%
7/1/2019	432,800	19.09%	450,600	16.19%	584,500	15.82%	330,900	21.96%	555,500	13.01%	398,700	20.79%	17,197,300	16.02%
Operation & Maintenance														
6/30/2017	283,151	13.30%	204,870	7.93%	298,746	10.63%	187,132	14.45%	352,570	8.92%	260,052	13.08%	10,758,593	11.49%
6/30/2018	309,600	12.47%	240,400	8.63%	403,900	10.84%	200,100	14.12%	427,800	10.02%	258,100	12.89%	12,660,300	11.77%
7/1/2019	315,100	13.90%	246,800	8.87%	362,800	9.82%	200,900	13.33%	414,100	9.70%	279,400	14.57%	12,277,100	11.44%
Scholarships & Fellowships														
6/30/2017	9,500	0.45%	9,625	0.37%	18,136	0.65%	160	0.01%	51,562	1.30%	10,967	0.55%	538,606	0.58%
6/30/2018	10,600	0.43%	9,000	0.32%	185,000	4.96%	3,000	0.21%	48,500	1.14%	11,100	0.55%	1,006,800	0.94%
7/1/2019	10,600	0.47%	9,000	0.32%	165,000	4.47%	3,000	0.20%	48,500	1.14%	17,500	0.91%	916,500	0.85%
Total E&G Expenditures														
6/30/2017	2,129,262	100.00%	2,583,269	100.00%	2,809,497	100.00%	1,294,966	100.00%	3,951,714	100.00%	1,988,395	100.00%	93,617,675	100.00%
6/30/2018	2,482,100	100.00%	2,786,500	100.00%	3,726,900	100.00%	1,417,300	100.00%	4,269,300	100.00%	2,002,100	100.00%	107,529,600	100.00%
7/1/2019	2,267,000	100.00%	2,782,400	100.00%	3,695,400	100.00%	1,506,800	100.00%	4,269,100	100.00%	1,918,100	100.00%	107,353,500	100.00%
Transfers														
6/30/2017	(73,200)		-		-		193,404		205,400		(75)		2,389,803	
6/30/2018	-		265,400		550,000		292,700		-		-		4,764,400	
7/1/2019	-		100,000		-		146,100		-		-		2,008,600	
Auxiliaries														
6/30/2017	85,515		138,304		155,944		180,369		-		100,980		4,204,950	
6/30/2018	75,000		138,300		160,000		120,000		-		105,000		4,297,800	
7/1/2019	75,000		138,300		170,000		120,000		-		113,000		4,378,200	
Total E&G Expenditures														
6/30/2017	2,141,577		2,721,573		2,965,441		1,668,739		4,157,114		2,089,300		100,212,428	
6/30/2018	2,557,100		3,190,200		4,436,900		1,830,000		4,269,300		2,107,100		116,591,800	
7/1/2019	2,342,000		3,020,700		3,865,400		1,772,900		4,269,100		2,031,100		113,740,300	

Tennessee Board of Regents
Summary of Percent Unrestricted Educational and General Expenditures by Function by Institution

	TBR	%	Total System	%
Instruction				
6/30/2017	-	0.00%	289,263,482	50.90%
6/30/2018	-	0.00%	341,463,500	49.17%
7/1/2019	-	0.00%	356,367,300	49.90%
Research				
6/30/2017	-	0.00%	-	0.00%
6/30/2018	-	0.00%	-	0.00%
7/1/2019	-	0.00%	-	0.00%
Public Service				
6/30/2017	-	0.00%	2,733,558	0.48%
6/30/2018	-	0.00%	3,501,600	0.50%
7/1/2019	-	0.00%	3,220,100	0.45%
Academic Support				
6/30/2017	-	0.00%	34,972,479	6.15%
6/30/2018	-	0.00%	46,513,000	6.70%
7/1/2019	-	0.00%	48,810,000	6.84%
Subtotal				
6/30/2017	-	0.00%	326,969,519	57.54%
6/30/2018	-	0.00%	391,478,100	56.37%
7/1/2019	-	0.00%	408,397,400	57.19%
Student Services				
6/30/2017	-	0.00%	64,105,951	11.28%
6/30/2018	-	0.00%	76,567,500	11.03%
7/1/2019	-	0.00%	79,186,300	11.09%
Institutional Support				
6/30/2017	31,564,842	96.96%	104,899,223	18.46%
6/30/2018	35,581,600	97.97%	126,000,100	18.14%
7/1/2019	32,022,900	97.75%	129,763,400	18.17%
Operation & Maintenance				
6/30/2017	989,507	3.04%	63,173,446	11.12%
6/30/2018	726,100	2.00%	80,372,300	11.57%
7/1/2019	726,100	2.22%	79,634,100	11.15%
Scholarships & Fellowships				
6/30/2017	500	0.00%	9,095,603	1.60%
6/30/2018	10,000	0.03%	20,038,400	2.89%
7/1/2019	10,000	0.03%	17,125,200	2.40%
Total E&G Expenditures				
6/30/2017	32,554,849	100.00%	568,243,742	100.00%
6/30/2018	36,317,700	100.00%	694,456,400	100.00%
7/1/2019	32,759,000	100.00%	714,106,400	100.00%
Transfers				
6/30/2017	23,000,000		51,839,504	
6/30/2018	(1,548,700)		63,911,400	
7/1/2019	(1,771,400)		8,547,600	
Auxiliaries				
6/30/2017	-		6,177,674	
6/30/2018	-		6,790,300	
7/1/2019	-		7,015,400	
Total E&G Expenditures				
6/30/2017	55,554,849		626,260,920	
6/30/2018	34,769,000		765,158,100	
7/1/2019	30,987,600		729,669,400	

Tennessee Board of Regents
Summary of Unrestricted E&G Expenditures by Natural Classification

		Salaries	Employee Benefits	Travel	Operating Expenses	Equipment	Education & General	Transfers	Auxiliaries	Total Unrestricted
CHSCC										
	Dollar	36,567,200	14,372,400	795,500	11,246,500	639,200	63,620,800	412,500	1,483,200	65,516,500
	Percent	57.48%	22.59%	1.25%	17.68%	1.00%	100.00%			
CLSCC										
	Dollar	11,696,300	4,306,800	283,100	5,771,400	16,500	22,074,100	50,500	36,900	22,161,500
	Percent	52.99%	19.51%	1.28%	26.15%	0.07%	100.00%			
COSCC										
	Dollar	18,125,400	7,002,000	366,300	7,921,600	62,500	33,477,800	2,681,000	71,000	36,229,800
	Percent	54.14%	20.92%	1.09%	23.66%	0.19%	100.00%			
DSCC										
	Dollar	10,205,500	4,403,600	297,600	4,475,200	124,000	19,505,900	130,000	-	19,635,900
	Percent	52.32%	22.58%	1.53%	22.94%	0.64%	100.00%			
JSCC										
	Dollar	15,896,800	6,817,300	463,900	6,108,400	14,400	29,300,800	-	-	29,300,800
	Percent	54.25%	23.27%	1.58%	20.85%	0.05%	100.00%			
MSCC										
	Dollar	19,602,900	7,398,500	595,000	9,231,400	42,800	36,870,600	500,000	12,800	37,383,400
	Percent	53.17%	20.07%	1.61%	25.04%	0.12%	100.00%			
NASCC										
	Dollar	26,828,700	9,073,800	202,100	12,923,900	1,598,600	50,627,100	84,900	6,800	50,718,800
	Percent	52.99%	17.92%	0.40%	25.53%	3.16%	100.00%			
NESCC										
	Dollar	20,210,500	8,737,700	417,300	7,930,800	237,700	37,534,000	314,400	-	37,848,400
	Percent	53.85%	23.28%	1.11%	21.13%	0.63%	100.00%			
PSCC										
	Dollar	40,493,300	14,334,600	803,300	16,301,500	188,700	72,121,400	1,123,000	200,000	73,444,400
	Percent	56.15%	19.88%	1.11%	22.60%	0.26%	100.00%			
RSCC										
	Dollar	24,049,200	9,496,800	562,000	9,323,200	29,500	43,460,700	169,200	39,100	43,669,000
	Percent	55.34%	21.85%	1.29%	21.45%	0.07%	100.00%			
STCC										
	Dollar	34,831,900	10,638,600	321,200	14,923,200	503,200	61,218,100	2,008,000	677,900	63,904,000
	Percent	56.90%	17.38%	0.52%	24.38%	0.82%	100.00%			
VSCC										
	Dollar	31,387,600	12,224,400	567,600	11,759,900	127,300	56,066,800	302,000	83,000	56,451,800
	Percent	55.98%	21.80%	1.01%	20.97%	0.23%	100.00%			

Tennessee Board of Regents
Summary of Unrestricted E&G Expenditures by Natural Classification

	Salaries	Employee Benefits	Travel	Operating Expenses	Equipment	Education & General	Transfers	Auxiliaries	Total Unrestricted
WSCC									
Dollar	25,979,400	11,544,200	705,700	9,870,800	15,700	48,115,800	534,900	26,500	48,677,200
Percent	53.99%	23.99%	1.47%	20.51%	0.03%	100.00%			
Total Community Colleges									
Dollar	315,874,700	120,350,700	6,380,600	127,787,800	3,600,100	573,993,900	8,310,400	2,637,200	584,941,500
Percent	55.03%	20.97%	1.11%	22.26%	0.63%	100.00%			
Athens									
Dollar	1,389,700	569,900	13,000	656,900	-	2,629,500	-	159,000	2,788,500
Percent	52.85%	21.67%	0.49%	24.98%	0.00%	100.00%			
Chattanooga									
Dollar	3,420,300	1,455,200	113,000	1,665,400	-	6,653,900	382,100	-	7,036,000
Percent	51.40%	21.87%	1.70%	25.03%	0.00%	100.00%			
Covington									
Dollar	953,900	422,300	18,500	350,800	-	1,745,500	310,400	170,000	2,225,900
Percent	54.65%	24.19%	1.06%	20.10%	0.00%	100.00%			
Crossville									
Dollar	1,723,100	1,009,800	39,700	993,300	-	3,765,900	-	145,000	3,910,900
Percent	45.76%	26.81%	1.05%	26.38%	0.00%	100.00%			
Crump									
Dollar	1,382,400	569,000	17,900	507,800	-	2,477,100	-	123,200	2,600,300
Percent	55.81%	22.97%	0.72%	20.50%	0.00%	100.00%			
Dickson									
Dollar	3,170,600	1,373,600	26,200	1,111,800	-	5,682,200	-	450,000	6,132,200
Percent	55.80%	24.17%	0.46%	19.57%	0.00%	100.00%			
Elizabethton									
Dollar	2,289,500	936,700	58,100	878,000	-	4,162,300	-	552,000	4,714,300
Percent	55.01%	22.50%	1.40%	21.09%	0.00%	100.00%			
Harriman									
Dollar	1,285,500	569,300	29,400	549,400	-	2,433,600	100,000	125,000	2,658,600
Percent	52.82%	23.39%	1.21%	22.58%	0.00%	100.00%			
Hartsville									
Dollar	1,805,800	819,000	49,000	1,083,000	32,500	3,789,300	-	242,800	4,032,100
Percent	47.66%	21.61%	1.29%	28.58%	0.86%	100.00%			
Hohenwald									
Dollar	1,620,900	757,800	37,200	644,800	-	3,060,700	25,000	170,000	3,255,700
Percent	52.96%	24.76%	1.22%	21.07%	0.00%	100.00%			

Tennessee Board of Regents
Summary of Unrestricted E&G Expenditures by Natural Classification

	Salaries	Employee Benefits	Travel	Operating Expenses	Equipment	Education & General	Transfers	Auxiliaries	Total Unrestricted
Jacksboro									
Dollar	1,114,100	495,200	25,400	352,000	-	1,986,700	-	93,000	2,079,700
Percent	56.08%	24.93%	1.28%	17.72%	0.00%	100.00%			
Jackson									
Dollar	2,829,700	1,327,400	59,500	1,149,200	-	5,365,800	-	306,000	5,671,800
Percent	52.74%	24.74%	1.11%	21.42%	0.00%	100.00%			
Knoxville									
Dollar	3,615,600	1,493,100	78,500	1,597,700	-	6,784,900	430,000	-	7,214,900
Percent	53.29%	22.01%	1.16%	23.55%	0.00%	100.00%			
Livingston									
Dollar	2,280,600	1,128,000	12,500	621,300	-	4,042,400	-	100,000	4,142,400
Percent	56.42%	27.90%	0.31%	15.37%	0.00%	100.00%			
McKenzie									
Dollar	1,038,300	457,300	75,200	406,300	-	1,977,100	75,000	110,900	2,163,000
Percent	52.52%	23.13%	3.80%	20.55%	0.00%	100.00%			
McMinnville									
Dollar	1,205,700	489,700	26,300	523,400	-	2,245,100	-	-	2,245,100
Percent	53.70%	21.81%	1.17%	23.31%	0.00%	100.00%			
Memphis									
Dollar	4,075,200	2,116,300	91,300	2,158,500	250,000	8,691,300	-	-	8,691,300
Percent	46.89%	24.35%	1.05%	24.84%	2.88%	100.00%			
Morristown									
Dollar	3,296,100	1,438,900	86,600	1,684,800	-	6,506,400	-	240,000	6,746,400
Percent	50.66%	22.12%	1.33%	25.89%	0.00%	100.00%			
Murfreesboro									
Dollar	3,464,300	1,465,600	118,800	1,428,600	25,000	6,502,300	-	230,000	6,732,300
Percent	53.28%	22.54%	1.83%	21.97%	0.38%	100.00%			
Nashville									
Dollar	4,107,800	1,503,300	84,400	1,770,200	-	7,465,700	100,000	285,000	7,850,700
Percent	55.02%	20.14%	1.13%	23.71%	0.00%	100.00%			
Newbern									
Dollar	1,553,500	786,800	31,000	575,700	-	2,947,000	340,000	260,000	3,547,000
Percent	52.71%	26.70%	1.05%	19.54%	0.00%	100.00%			
Oneida									
Dollar	1,170,000	645,800	25,700	425,500	-	2,267,000	-	75,000	2,342,000
Percent	51.61%	28.49%	1.13%	18.77%	0.00%	100.00%			

Tennessee Board of Regents
Summary of Unrestricted E&G Expenditures by Natural Classification

	Salaries	Employee Benefits	Travel	Operating Expenses	Equipment	Education & General	Transfers	Auxiliaries	Total Unrestricted
Paris									
Dollar	1,547,100	654,300	60,000	521,000	-	2,782,400	100,000	138,300	3,020,700
Percent	55.60%	23.52%	2.16%	18.72%	0.00%	100.00%			
Pulaski									
Dollar	1,893,000	846,300	84,100	872,000	-	3,695,400	-	170,000	3,865,400
Percent	51.23%	22.90%	2.28%	23.60%	0.00%	100.00%			
Ripley									
Dollar	779,300	375,600	20,500	331,400	-	1,506,800	146,100	120,000	1,772,900
Percent	51.72%	24.93%	1.36%	21.99%	0.00%	100.00%			
Shelbyville									
Dollar	2,371,500	1,097,800	24,500	775,300	-	4,269,100	-	-	4,269,100
Percent	55.55%	25.72%	0.57%	18.16%	0.00%	100.00%			
Whiteville									
Dollar	987,400	459,800	30,500	440,400	-	1,918,100	-	113,000	2,031,100
Percent	51.48%	23.97%	1.59%	22.96%	0.00%	100.00%			
Total TCATs									
Dollar	56,370,900	25,263,800	1,336,800	24,074,500	307,500	107,353,500	2,008,600	4,378,200	113,740,300
Percent	52.51%	23.53%	1.25%	22.43%	0.29%	100.00%			
TBR									
Dollar	13,154,800	4,765,300	511,900	14,327,000	-	32,759,000	(1,771,400)	-	30,987,600
Percent	40.16%	14.55%	1.56%	43.73%	0.00%	100.00%			
Total System									
Dollar	385,400,400	150,379,800	8,229,300	166,189,300	3,907,600	714,106,400	8,547,600	7,015,400	729,669,400
Percent	53.97%	21.06%	1.15%	23.27%	0.55%	100.00%			

Tennessee Board of Regents
Summary of Unrestricted Educational and General Expenditures by Budget Category

		ChSCC	%	CISCC	%	CoSCC	%	DSCC	%	JSCC	%	MSCC	%	NASCC	%
Salaries															
	6/30/2017	34,577,739	58.96%	11,221,372	53.41%	16,124,047	56.23%	9,527,647	55.66%	14,293,848	55.42%	15,305,873	55.63%	21,322,822	56.59%
	6/30/2018	35,620,100	57.29%	11,396,800	54.46%	16,846,800	51.45%	9,862,100	51.87%	15,004,700	53.43%	18,048,900	53.39%	22,639,100	53.10%
	7/1/2019	36,567,200	57.48%	11,696,300	52.99%	18,125,400	54.14%	10,205,500	52.32%	15,896,800	54.25%	19,602,900	53.17%	26,828,700	52.99%
Employee Benefits															
	6/30/2017	12,393,339	21.13%	4,438,972	21.13%	4,797,812	16.73%	3,894,929	22.75%	5,758,551	22.33%	5,455,869	19.83%	7,374,185	19.57%
	6/30/2018	13,486,600	21.69%	4,501,000	21.51%	6,600,100	20.16%	4,309,400	22.66%	6,374,900	22.70%	6,859,000	20.29%	8,314,800	19.50%
	7/1/2019	14,372,400	22.59%	4,306,800	19.51%	7,002,000	20.92%	4,403,600	22.58%	6,817,300	23.27%	7,398,500	20.07%	9,073,800	17.92%
Travel															
	6/30/2017	521,217	0.89%	252,312	1.20%	289,577	1.01%	214,430	1.25%	353,042	1.37%	374,588	1.36%	85,832	0.23%
	6/30/2018	781,100	1.26%	290,000	1.39%	386,100	1.18%	294,700	1.55%	532,400	1.90%	460,700	1.36%	191,500	0.45%
	7/1/2019	795,500	1.25%	283,100	1.28%	366,300	1.09%	297,600	1.53%	463,900	1.58%	595,000	1.61%	202,100	0.40%
Operating Expenses															
	6/30/2017	10,832,567	18.47%	5,080,893	24.18%	7,283,296	25.40%	3,462,330	20.23%	5,334,071	20.68%	6,240,986	22.68%	8,648,132	22.95%
	6/30/2018	11,673,000	18.78%	4,721,900	22.57%	8,812,800	26.91%	4,504,200	23.69%	6,107,000	21.75%	8,395,800	24.83%	11,425,200	26.80%
	7/1/2019	11,246,500	17.68%	5,771,400	26.15%	7,921,600	23.66%	4,475,200	22.94%	6,108,400	20.85%	9,231,400	25.04%	12,923,900	25.53%
Capital Outlay															
	6/30/2017	321,869	0.55%	18,162	0.09%	178,847	0.62%	18,100	0.11%	50,202	0.19%	135,903	0.49%	245,238	0.65%
	6/30/2018	609,300	0.98%	16,000	0.08%	100,300	0.31%	43,800	0.23%	64,600	0.23%	42,800	0.13%	64,500	0.15%
	7/1/2019	639,200	1.00%	16,500	0.07%	62,500	0.19%	124,000	0.64%	14,400	0.05%	42,800	0.12%	1,598,600	3.16%
Total Unrestricted E&G															
	6/30/2017	58,646,731	100.00%	21,011,711	100.00%	28,673,579	100.00%	17,117,436	100.00%	25,789,714	100.00%	27,513,219	100.00%	37,676,209	100.00%
	6/30/2018	62,170,100	100.00%	20,925,700	100.00%	32,746,100	100.00%	19,014,200	100.00%	28,083,600	100.00%	33,807,200	100.00%	42,635,100	100.00%
	7/1/2019	63,620,800	100.00%	22,074,100	100.00%	33,477,800	100.00%	19,505,900	100.00%	29,300,800	100.00%	36,870,600	100.00%	50,627,100	100.00%

Tennessee Board of Regents
Summary of Unrestricted Educational and General Expenditures by Budget Category

		NESCC		PSCC		RSCC		STCC		VSCC		WSCC		Total Community Colleges	
			%		%		%		%		%		%		%
Salaries	6/30/2017	21,742,833	56.91%	35,084,699	58.50%	22,063,082	57.79%	-	0.00%	26,496,263	56.98%	23,862,967	55.78%	251,623,192	56.92%
	6/30/2018	19,734,700	55.58%	38,458,900	52.67%	22,796,100	48.90%	29,366,200	53.67%	29,548,500	55.63%	25,787,300	53.43%	295,110,200	53.60%
	7/1/2019	20,210,500	53.85%	40,493,300	56.15%	24,049,200	55.34%	34,831,900	56.90%	31,387,600	55.98%	25,979,400	53.99%	315,874,700	55.03%
Employee Benefits	6/30/2017	8,325,509	21.79%	12,500,402	20.84%	7,817,344	20.48%	-	0.00%	9,868,558	21.22%	9,626,412	22.50%	92,251,882	20.87%
	6/30/2018	7,944,100	22.37%	13,725,600	18.80%	9,187,300	19.71%	9,928,700	18.15%	11,677,900	21.99%	11,258,400	23.33%	114,167,800	20.73%
	7/1/2019	8,737,700	23.28%	14,334,600	19.88%	9,496,800	21.85%	10,638,600	17.38%	12,224,400	21.80%	11,544,200	23.99%	120,350,700	20.97%
Travel	6/30/2017	256,871	0.67%	656,041	1.09%	467,427	1.22%	-	0.00%	445,953	0.96%	543,657	1.27%	4,460,947	1.01%
	6/30/2018	284,400	0.80%	782,400	1.07%	674,700	1.45%	409,600	0.75%	576,500	1.09%	770,300	1.60%	6,434,400	1.17%
	7/1/2019	417,300	1.11%	803,300	1.11%	562,000	1.29%	321,200	0.52%	567,600	1.01%	705,700	1.47%	6,380,600	1.11%
Operating Expenses	6/30/2017	7,667,985	20.07%	11,564,964	19.28%	7,762,995	20.33%	-	0.00%	9,521,956	20.48%	8,612,398	20.13%	92,012,573	20.81%
	6/30/2018	7,224,700	20.35%	19,787,200	27.10%	13,813,800	29.63%	14,524,300	26.55%	11,192,300	21.07%	10,178,500	21.09%	132,360,700	24.04%
	7/1/2019	7,930,800	21.13%	16,301,500	22.60%	9,323,200	21.45%	14,923,200	24.38%	11,759,900	20.97%	9,870,800	20.51%	127,787,800	22.26%
Capital Outlay	6/30/2017	212,842	0.56%	171,132	0.29%	68,341	0.18%	-	0.00%	167,302	0.36%	134,686	0.31%	1,722,624	0.39%
	6/30/2018	319,300	0.90%	259,600	0.36%	145,000	0.31%	482,600	0.88%	116,800	0.22%	271,400	0.56%	2,536,000	0.46%
	7/1/2019	237,700	0.63%	188,700	0.26%	29,500	0.07%	503,200	0.82%	127,300	0.23%	15,700	0.03%	3,600,100	0.63%
Total Unrestricted E&G	6/30/2017	38,206,040	100.00%	59,977,238	100.00%	38,179,189	100.00%	-	0.00%	46,500,032	100.00%	42,780,120	100.00%	442,071,218	100.00%
	6/30/2018	35,507,200	100.00%	73,013,700	100.00%	46,616,900	100.00%	54,711,400	100.00%	53,112,000	100.00%	48,265,900	100.00%	550,609,100	100.00%
	7/1/2019	37,534,000	100.00%	72,121,400	100.00%	43,460,700	100.00%	61,218,100	100.00%	56,066,800	100.00%	48,115,800	100.00%	573,993,900	100.00%

Tennessee Board of Regents
Summary of Unrestricted Educational and General Expenditures by Budget Category

		Athens	%	Chattanooga	%	Covington	%	Crossville	%	Crump	%	Dickson	%	Elizabethton	%
Salaries															
	6/30/2017	1,286,959	55.89%	3,027,909	52.75%	850,244	54.42%	1,642,832	51.09%	1,171,148	53.67%	2,791,724	53.89%	1,937,752	51.18%
	6/30/2018	1,365,400	50.58%	3,174,000	50.96%	956,000	54.56%	1,660,700	38.41%	1,208,500	53.44%	3,047,000	52.03%	2,074,800	53.56%
	7/1/2019	1,389,700	52.85%	3,420,300	51.40%	953,900	54.65%	1,723,100	45.76%	1,382,400	55.81%	3,170,600	55.80%	2,289,500	55.01%
Employee Benefits															
	6/30/2017	503,825	21.88%	1,175,166	20.47%	346,202	22.16%	729,923	22.70%	452,429	20.73%	1,182,769	22.83%	761,655	20.12%
	6/30/2018	571,600	21.17%	1,282,900	20.60%	425,400	24.28%	1,069,700	24.74%	490,700	21.70%	1,396,800	23.85%	865,900	22.35%
	7/1/2019	569,900	21.67%	1,455,200	21.87%	422,300	24.19%	1,009,800	26.81%	569,000	22.97%	1,373,600	24.17%	936,700	22.50%
Travel															
	6/30/2017	24,443	1.06%	96,768	1.69%	20,143	1.29%	33,268	1.03%	40,803	1.87%	32,218	0.62%	55,495	1.47%
	6/30/2018	13,100	0.49%	141,400	2.27%	18,500	1.06%	42,200	0.98%	33,600	1.49%	38,500	0.66%	50,300	1.30%
	7/1/2019	13,000	0.49%	113,000	1.70%	18,500	1.06%	39,700	1.05%	17,900	0.72%	26,200	0.46%	58,100	1.40%
Operating Expenses															
	6/30/2017	481,679	20.92%	1,306,527	22.76%	345,863	22.14%	809,379	25.17%	517,674	23.72%	948,041	18.30%	769,333	20.32%
	6/30/2018	749,400	27.76%	1,601,900	25.72%	352,300	20.11%	1,550,600	35.87%	528,600	23.37%	1,198,900	20.47%	882,500	22.78%
	7/1/2019	656,900	24.98%	1,665,400	25.03%	350,800	20.10%	993,300	26.38%	507,800	20.50%	1,111,800	19.57%	878,000	21.09%
Capital Outlay															
	6/30/2017	5,795	0.25%	134,043	2.34%	-	0.00%	-	0.00%	-	0.00%	225,745	4.36%	261,867	6.92%
	6/30/2018	-	0.00%	28,300	0.45%	-	0.00%	-	0.00%	-	0.00%	175,000	2.99%	-	0.00%
	7/1/2019	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%
Total Unrestricted E&G															
	6/30/2017	2,302,701	100.00%	5,740,413	100.00%	1,562,452	100.00%	3,215,402	100.00%	2,182,054	100.00%	5,180,497	100.00%	3,786,102	100.00%
	6/30/2018	2,699,500	100.00%	6,228,500	100.00%	1,752,200	100.00%	4,323,200	100.00%	2,261,400	100.00%	5,856,200	100.00%	3,873,500	100.00%
	7/1/2019	2,629,500	100.00%	6,653,900	100.00%	1,745,500	100.00%	3,765,900	100.00%	2,477,100	100.00%	5,682,200	100.00%	4,162,300	100.00%

Tennessee Board of Regents
Summary of Unrestricted Educational and General Expenditures by Budget Category

		Harriman	%	Hartsville	%	Hohenwald	%	Jacksboro	%	Jackson	%	Knoxville	%	Livingston	%
Salaries															
	6/30/2017	1,454,581	54.74%	1,573,464	48.41%	1,370,197	57.36%	1,094,572	53.62%	2,661,789	52.66%	3,524,996	56.93%	1,635,641	49.33%
	6/30/2018	1,479,300	56.09%	1,817,400	50.17%	1,411,200	49.75%	1,129,400	51.02%	2,662,200	52.17%	3,718,300	52.13%	2,042,000	44.15%
	7/1/2019	1,285,500	52.82%	1,805,800	47.66%	1,620,900	52.96%	1,114,100	56.08%	2,829,700	52.74%	3,615,600	53.29%	2,280,600	56.42%
Employee Benefits															
	6/30/2017	535,425	20.15%	640,013	19.69%	442,043	18.50%	449,347	22.01%	1,130,304	22.36%	1,248,287	20.16%	640,122	19.31%
	6/30/2018	557,900	21.15%	788,800	21.78%	630,800	22.24%	594,700	26.87%	1,288,400	25.25%	1,460,500	20.48%	1,056,900	22.85%
	7/1/2019	569,300	23.39%	819,000	21.61%	757,800	24.76%	495,200	24.93%	1,327,400	24.74%	1,493,100	22.01%	1,128,000	27.90%
Travel															
	6/30/2017	37,685	1.42%	26,538	0.82%	39,075	1.64%	69,010	3.38%	70,336	1.39%	83,141	1.34%	31,974	0.96%
	6/30/2018	31,600	1.20%	39,500	1.09%	45,000	1.59%	37,000	1.67%	42,600	0.83%	86,000	1.21%	16,500	0.36%
	7/1/2019	29,400	1.21%	49,000	1.29%	37,200	1.22%	25,400	1.28%	59,500	1.11%	78,500	1.16%	12,500	0.31%
Operating Expenses															
	6/30/2017	629,446	23.69%	861,433	26.50%	537,546	22.50%	428,369	20.99%	1,131,418	22.39%	1,290,186	20.84%	805,929	24.31%
	6/30/2018	568,600	21.56%	957,800	26.44%	749,400	26.42%	452,500	20.44%	1,109,900	21.75%	1,867,400	26.18%	995,800	21.53%
	7/1/2019	549,400	22.58%	1,083,000	28.58%	644,800	21.07%	352,000	17.72%	1,149,200	21.42%	1,597,700	23.55%	621,300	15.37%
Capital Outlay															
	6/30/2017	-	0.00%	148,948	4.58%	-	0.00%	-	0.00%	60,494	1.20%	45,000	0.73%	201,758	6.09%
	6/30/2018	-	0.00%	19,000	0.52%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	514,300	11.12%
	7/1/2019	-	0.00%	32,500	0.86%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%
Total Unrestricted E&G															
	6/30/2017	2,657,137	100.00%	3,250,396	100.00%	2,388,861	100.00%	2,041,298	100.00%	5,054,341	100.00%	6,191,610	100.00%	3,315,424	100.00%
	6/30/2018	2,637,400	100.00%	3,622,500	100.00%	2,836,400	100.00%	2,213,600	100.00%	5,103,100	100.00%	7,132,200	100.00%	4,625,500	100.00%
	7/1/2019	2,433,600	100.00%	3,789,300	100.00%	3,060,700	100.00%	1,986,700	100.00%	5,365,800	100.00%	6,784,900	100.00%	4,042,400	100.00%

Tennessee Board of Regents
Summary of Unrestricted Educational and General Expenditures by Budget Category

	McKenzie	%	McMinnville	%	Memphis	%	Morristown	%	Murfreesboro	%	Nashville	%	Newbern	%
Salaries														
6/30/2017	974,925	57.09%	1,183,660	58.11%	3,454,599	52.94%	3,041,535	54.55%	2,552,241	56.49%	3,686,502	54.60%	1,559,242	54.19%
6/30/2018	983,900	50.88%	1,150,200	45.77%	4,032,800	47.29%	3,265,100	52.24%	3,041,400	49.69%	3,874,400	52.35%	1,553,200	52.97%
7/1/2019	1,038,300	52.52%	1,205,700	53.70%	4,075,200	46.89%	3,296,100	50.66%	3,464,300	53.28%	4,107,800	55.02%	1,553,500	52.71%
Employee Benefits														
6/30/2017	378,327	22.16%	406,399	19.95%	1,120,901	17.18%	1,155,253	20.72%	976,222	21.61%	1,301,325	19.28%	612,436	21.29%
6/30/2018	426,900	22.08%	427,500	17.01%	1,989,900	23.33%	1,540,200	24.64%	1,387,700	22.67%	1,498,100	20.24%	783,800	26.73%
7/1/2019	457,300	23.13%	489,700	21.81%	2,116,300	24.35%	1,438,900	22.12%	1,465,600	22.54%	1,503,300	20.14%	786,800	26.70%
Travel														
6/30/2017	43,571	2.55%	15,502	0.76%	117,959	1.81%	79,746	1.43%	75,597	1.67%	116,858	1.73%	59,857	2.08%
6/30/2018	70,500	3.65%	20,300	0.81%	94,500	1.11%	77,600	1.24%	115,100	1.88%	114,200	1.54%	20,900	0.71%
7/1/2019	75,200	3.80%	26,300	1.17%	91,300	1.05%	86,600	1.33%	118,800	1.83%	84,400	1.13%	31,000	1.05%
Operating Expenses														
6/30/2017	310,762	18.20%	410,717	20.16%	1,831,579	28.07%	1,259,189	22.58%	914,188	20.23%	1,582,176	23.43%	589,627	20.49%
6/30/2018	452,500	23.40%	599,300	23.85%	2,261,300	26.51%	1,367,400	21.88%	1,527,900	24.96%	1,914,400	25.87%	574,600	19.59%
7/1/2019	406,300	20.55%	523,400	23.31%	2,158,500	24.84%	1,684,800	25.89%	1,428,600	21.97%	1,770,200	23.71%	575,700	19.54%
Capital Outlay														
6/30/2017	-	0.00%	20,813	1.02%	-	0.00%	39,743	0.71%	-	0.00%	64,492	0.96%	55,941	1.94%
6/30/2018	-	0.00%	315,600	12.56%	150,000	1.76%	-	0.00%	49,000	0.80%	-	0.00%	-	0.00%
7/1/2019	-	0.00%	-	0.00%	250,000	2.88%	-	0.00%	25,000	0.38%	-	0.00%	-	0.00%
Total Unrestricted E&G														
6/30/2017	1,707,585	100.00%	2,037,091	100.00%	6,525,038	100.00%	5,575,466	100.00%	4,518,248	100.00%	6,751,353	100.00%	2,877,103	100.00%
6/30/2018	1,933,800	100.00%	2,512,900	100.00%	8,528,500	100.00%	6,250,300	100.00%	6,121,100	100.00%	7,401,100	100.00%	2,932,500	100.00%
7/1/2019	1,977,100	100.00%	2,245,100	100.00%	8,691,300	100.00%	6,506,400	100.00%	6,502,300	100.00%	7,465,700	100.00%	2,947,000	100.00%

Tennessee Board of Regents
Summary of Unrestricted Educational and General Expenditures by Budget Category

	Oneida	%	Paris	%	Pulaski	%	Ripley	%	Shelbyville	%	Whiteville	%	Total TCATs	%
Salaries														
6/30/2017	1,144,490	53.75%	1,442,168	55.83%	1,595,955	56.81%	701,432	54.17%	2,248,501	56.90%	1,045,132	52.56%	50,654,190	54.11%
6/30/2018	1,174,500	47.32%	1,513,700	54.32%	1,683,400	45.17%	711,900	50.23%	2,345,800	54.95%	1,092,000	54.54%	54,168,500	50.38%
7/1/2019	1,170,000	51.61%	1,547,100	55.60%	1,893,000	51.23%	779,300	51.72%	2,371,500	55.55%	987,400	51.48%	56,370,900	52.51%
Employee Benefits														
6/30/2017	562,671	26.43%	564,954	21.87%	451,167	16.06%	293,397	22.66%	930,839	23.56%	488,297	24.56%	19,479,698	20.81%
6/30/2018	809,500	32.61%	667,000	23.94%	741,700	19.90%	351,900	24.83%	1,088,600	25.50%	474,700	23.71%	24,668,500	22.94%
7/1/2019	645,800	28.49%	654,300	23.52%	846,300	22.90%	375,600	24.93%	1,097,800	25.72%	459,800	23.97%	25,263,800	23.53%
Travel														
6/30/2017	27,817	1.31%	47,303	1.83%	90,635	3.23%	11,236	0.87%	19,214	0.49%	40,234	2.02%	1,406,426	1.50%
6/30/2018	34,600	1.39%	57,200	2.05%	120,700	3.24%	19,800	1.40%	24,500	0.57%	24,500	1.22%	1,430,200	1.33%
7/1/2019	25,700	1.13%	60,000	2.16%	84,100	2.28%	20,500	1.36%	24,500	0.57%	30,500	1.59%	1,336,800	1.25%
Operating Expenses														
6/30/2017	386,284	18.14%	528,844	20.47%	662,294	23.57%	288,901	22.31%	753,160	19.06%	414,732	20.86%	20,795,276	22.21%
6/30/2018	463,500	18.67%	548,600	19.69%	1,171,100	31.42%	333,700	23.54%	810,400	18.98%	410,900	20.52%	26,001,200	24.18%
7/1/2019	425,500	18.77%	521,000	18.72%	872,000	23.60%	331,400	21.99%	775,300	18.16%	440,400	22.96%	24,074,500	22.43%
Capital Outlay														
6/30/2017	8,000	0.38%	-	0.00%	9,446	0.34%	-	0.00%	-	0.00%	-	0.00%	1,282,085	1.37%
6/30/2018	-	0.00%	-	0.00%	10,000	0.27%	-	0.00%	-	0.00%	-	0.00%	1,261,200	1.17%
7/1/2019	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	307,500	0.29%
Total Unrestricted E&G														
6/30/2017	2,129,262	100.00%	2,583,269	100.00%	2,809,497	100.00%	1,294,966	100.00%	3,951,714	100.00%	1,988,395	100.00%	93,617,675	100.00%
6/30/2018	2,482,100	100.00%	2,786,500	100.00%	3,726,900	100.00%	1,417,300	100.00%	4,269,300	100.00%	2,002,100	100.00%	107,529,600	100.00%
7/1/2019	2,267,000	100.00%	2,782,400	100.00%	3,695,400	100.00%	1,506,800	100.00%	4,269,100	100.00%	1,918,100	100.00%	107,353,500	100.00%

Tennessee Board of Regents
Summary of Unrestricted Educational and General Expenditures by Budget Category

		TBR	%	Total System	%
Salaries					
	6/30/2017	10,390,510	31.92%	312,667,892	55.02%
	6/30/2018	11,987,300	33.01%	361,266,000	52.02%
	7/1/2019	13,154,800	40.16%	385,400,400	53.97%
Employee Benefits					
	6/30/2017	1,931,872	5.93%	113,663,452	20.00%
	6/30/2018	4,150,300	11.43%	142,986,600	20.59%
	7/1/2019	4,765,300	14.55%	150,379,800	21.06%
Travel					
	6/30/2017	815,922	2.51%	6,683,295	1.18%
	6/30/2018	485,400	1.34%	8,350,000	1.20%
	7/1/2019	511,900	1.56%	8,229,300	1.15%
Operating Expenses					
	6/30/2017	19,416,545	59.64%	132,224,394	23.27%
	6/30/2018	19,694,700	54.23%	178,056,600	25.64%
	7/1/2019	14,327,000	43.73%	166,189,300	23.27%
Capital Outlay					
	6/30/2017	-	0.00%	3,004,709	0.53%
	6/30/2018	-	0.00%	3,797,200	0.55%
	7/1/2019	-	0.00%	3,907,600	0.55%
Total Unrestricted E&G					
	6/30/2017	32,554,849	100.00%	568,243,742	100.00%
	6/30/2018	36,317,700	100.00%	694,456,400	100.00%
	7/1/2019	32,759,000	100.00%	714,106,400	100.00%



BOARD TRANSMITTAL

MEETING: Finance and Business Operations Committee

SUBJECT: Capital Budget Fiscal year 2019 - 2020

DATE: June 21, 2018

PRESENTER: Dick Tracy, Executive Director

ACTION REQUIRED: ROLL CALL VOTE

STAFF'S
RECOMMENDATION: Approve

The Committee will consider approval of the Capital Budget Request for fiscal year 2019-20. The Capital Budget Request consists of 69 projects for a total of \$218,300,000.

The Capital Budget includes \$175,480,000 in Capital Outlay and \$42,820,000 in Capital Maintenance for the total request of \$218,300,000. Also, included is the Project Disclosure list in the amount of \$9,450,000. Detailed information will be distributed to Committee members in advance of the meeting.

The Committee will also be presented with information on match plans for capital outlay projects being recommended.

Summary of Capital Budget Request 2019 - 2020

of the

Tennessee Board of Regents



June 21, 2018

Summary of the Capital Budget Request for Fiscal Year 2019-2020
for the Finance and Business Operations Committee of the Tennessee Board of Regents.

The Capital Budget Request includes recommendations for a combined list of community college, and colleges of applied technology projects in three (3) classifications as follow:

A. Capital Outlay Projects

Projects for which the primary objective is expansion of plant by adding new construction and renovations involving extensive changes in functional use.

B. Capital Maintenance Projects

Projects for which the primary objective is correction of identified deficiencies in existing facilities. This classification includes building codes, safety, roof and envelope replacements, building system and sub-system improvements, and energy conservation projects.

Project Disclosures (utilizing School Bonds and other funding sources)

Includes projects for which no state capital appropriations are requested. These projects identify funding from campus funds, grants, gifts, donations, Tennessee State School Bond Authority financing (school bonds), etc.

Classification A: Capital Outlay

\$175,480,000 (last year: \$195,000,000) is recommended for the fiscal year 2019-2020, which is comprised of nine (9) prioritized projects. TBR intends to recommend a minimum of \$75,000,000 for prioritized Capital Outlay projects each year. One plus a partial project of the nine (9) projects were funded from the FY 18/19 Capital Outlay priority list. The five-year average of Capital Outlay funding is \$66,007,800 which includes special appropriations outside our Capital Outlay request.

Capital Outlay Projects: The recommendation for **\$175,480,000** is for full funding of nine (9) projects shown on Page 5. After the match, the state request is for \$164,009,450. The THEC Capital Outlay Prioritization Criteria is on Page 4; and program principles are on Page 6. Recommended projects not funded in the FY19/20 Capital Outlay budget would need to be resubmitted in the next year's budget cycle to be considered in the next fiscal year budget. Any projects not recommended for funding by THEC in this request, as well as the un-ranked projects submitted and disclosed on Page 14, are considered as potential candidates for the un-ranked balance of a five-year estimate.

Capital Outlay Prioritization

Projects will compete and be scored for capital outlay funding consideration annually. The unranked priorities listed as Potential Out-Year Projects may be identified in the Capital Budget Request.

THEC Prioritization Criteria	CC	TCAT
State Goals & the Drive to 55	25	25
Campus Master Plan & Strategic Plan	25	25
Project Description and Impact on Campus	21	25
Space Needs *	21	25
External Funding	8	0
Total	100	100

* Space Needs include current facilities assessment and the general condition of any existing building that will be impacted by this project, including demolitions and migration plans. Also includes the condition of any major systems that will be identified and addressed by the project.

Projects were reviewed and evaluated by TBR Central Office Committee utilizing the THEC prioritization criteria.

Capital Outlay Projects

		Institution	Project	Activity	FY 19/20 Request	State Request
Band 1	1	CoSCC	Williamson County Technology Building	Plan and construct	\$18,800,000	\$18,424,000
	2	RSCC	Knox County Campus Replacement	Plan and construct	\$24,300,000	\$22,728,400
	3	TCAT- Athens/CISCC	McMinn County Higher Edu. and Training Facility	Plan and construct	\$17,750,000	\$14,231,250
Band 2	4	MSCC	Rutherford Teaching Site Addition Building 4	Plan and construct	\$23,500,000	\$21,200,000
	5	TCAT Chattanooga	Technical Education Building	Plan and construct	\$17,400,000	\$17,400,000
	6	VSCC	Wilson County Campus	Plan and construct	\$12,500,000	\$11,516,800
Band 3	7	S. Central Reg. Center	Center for Health Sciences and Industrial Technologies	Plan and construct	\$42,820,000	\$41,715,000
	8	JSCC	Library Renovations	Plan and construct	\$4,500,000	\$4,275,000
	9	NaSCC	Clarksville Expansion	Plan and construct	\$13,910,000	\$12,519,000
Capital Outlay Total Request:					\$175,480,000	\$164,009,450

THEC Instructions for Governing Board Priorities

Governing boards must report projects in descending priority order. Priority orders will not be altered. Governing boards that serve multiple institutions (Tennessee Board of Regents and the University of Tennessee System), however, may identify a band of their top projects (up to three) so that, in the event that the third-ranked project within the band scores higher than the second-ranked project within that same band, the third-ranked project may be prioritized by THEC above the second-ranked project. TBR and UT may create subsequent bands—banding up to three projects in each—for projects prioritized after the initial band.

Capital Outlay Match

Projects submitted by Community Colleges must meet a minimum match requirement to be evaluated. The minimum match requirement differs by project type, as detailed below. There are no match requirements for TCATs. The external funding component of the rubric will be based upon a ratio of the project's minimum match requirement to the project's maximum scorable match. Match funds may include private gifts, grants, student fees, and institutional funds. No more than 1/3 of the total pledge shall consist of Tennessee State School Bond Authority financing, the term of which shall not exceed five (5) years. Each Community College will be required to submit a plan outlining the type and timeline for match funds when the project is submitted for consideration.

Project Type	Minimum	Maximum
Major Renovation, no gift minimum	0%	5%
New Construction, including a gift minimum	2%	10%
New Construction Gift Minimum	30% of 2%	30% of 10%

Proposed Match Plan

	Institution	Project	FY 19/20 Request	State Request	Match	Match %	Gifts	Gift %	Additional Funding
Band 1	1 CoSCC	Williamson County Technology Bldg.	18,800,000	18,424,960	375,040	2.0%	112,512	30.0%	Plant funds
	2 RSCC	Knox County Campus Replacement	24,300,000	22,728,400	1,571,600	6.5%	71,600	4.6%	Land proceeds
	3 TCAT Athens/CISCC ¹	McMinn County HE Training Facility	17,750,000	14,231,250	3,518,750	19.8%	3,518,750	100.0%	
Band 2	4 MSCC	Rutherford Teaching Site Addition Bldg. 4	23,500,000	21,200,000	2,300,000	9.8%	700,000	30.4%	Plant funds
	5 TCAT Chattanooga	Technical Education Building	17,400,000	17,400,000	0	0.0%	0		
	6 VSCC	Wilson County Campus	12,500,000	11,516,800	983,200	7.9%	491,600	50.0%	Plant funds
Band 3	7 S. Central Reg Cntr ²	Center for Health Sciences & Industrial Tech.	42,820,000	41,715,000	1,105,000	2.6%	1,105,000	100.0%	
	8 JSCC	Library Renovations	4,500,000	4,275,000	225,000	5.0%	0	0.0%	Plant funds
	9 NaSCC	Clarksville Expansion	13,910,000	12,519,000	1,391,000	10.0%	0	0.0%	Plant funds

1 CISCC space utilization is approximately 50% of NSF for the facility

2 CoSCC space utilization is approximately 35% of NSF for the facility

Classification B: Capital Maintenance Annual Renewal Projects

This recommendation is a part of an ongoing effort to improve the Capital Maintenance funding for the Tennessee Board of Regents institutions to maintain the safety, structural integrity, functionality, and quality of aging facilities.

Annual Renewal: This year's request, **\$42,820,000** (last year: \$41,010,000), reflects TBR's system-wide annual maintenance target. THEC's annual target, for TBR is \$23,850,000, which is a pro-rated amount of their total appropriation for all institutions. The FY 19/20 annual request is recommended to address sixty (60) Capital Maintenance annual renewal priorities at thirty-one (31) Tennessee Board of Regents institutions, including all thirteen (13) community colleges, and eighteen (18) colleges of applied technology. Most TCAT campuses are grouped together into "Statewide" projects. The list of projects begins on Page 9, after the Annual Renewal Target Funding Formula on Page 8.

Notes are provided to the right of the line items, indicating if the request is for an ongoing project, is a phased project already requested higher on the list, is a first phase of many, and so forth. No subsequent phases are guaranteed for multiple-phase projects, as such out-year requests are subject to determination in their normal annual cycle.

Five-Year Estimate: The Administration requires a five-year estimate of Annual Renewal, subject to change, and does not require individual projects beyond the first year. The estimates for the second through fifth years are based on a general escalation of this year's Target and are shown on Page 13.

Unmet Needs: **\$2,450,000** in Unmet Maintenance Needs are also identified. After prioritizing the requests to serve the Capital Maintenance Annual Renewal Request, these projects were beyond the annual renewal target, and many of them can be expected to appear in future years. If additional appropriations become available in excess of Annual Request, the listing and back-up for these projects in the unmet needs category are available upon request.

Capital Maintenance Annual Target Funding Formula

2018 System Statistics

13 Community Colleges, and 27 Colleges of Applied Technology

	Education & General gross square footage E&G GSF	Average Age of Buildings	Median Age of Buildings	Building Replacement Cost
	square feet	years	years	dollars
Colleges	8,021,720	34.0	36.0	1,993,733,250
TCATs	2,260,150	36.6	39.0	499,843,740
Total	10,281,870			2,493,576,990

Formula for Annual Target Funding

Source - FM Data Monthly, August 1997

$$\frac{2}{3} (\text{Building Replacement Cost}) \times (\text{Building Age} / 1275)$$

2019-2020 Target Funding for Capital Maintenance \$ 42,297,723

Prioritization Methodology

The formula is run for each institution, setting an institution Target. Each institution's requested projects, in the institution's priority order, are included to approximately the Target. Projects are given priority for addressing the five types of need listed at right. Projects are distributed through the list to achieve proportionate equality among institutions.

- 1) Building Codes & Safety
- 2) Roofs
- 3) Mechanical & Infrastructure
- 4) Building Envelope
- 5) Interiors and Finishes

FY 19/20 Capital Maintenance Annual Renewal Request

Pri	Institution	Project	2019-2020	Notes
1	Statewide	TCAT Building System Updates A	1,050,000	First of 3 phases
2	Statewide	TCAT Roof Repairs/Replacements A	1,160,000	
3	CISCC	Technology Building Roof Replacement	250,000	
4	STCC	Roof Replacement and Envelope Repairs	610,000	
5	CoSCC	Several Buildings Roof Replacements	470,000	Second phase
6	PSCC	Exterior Lighting Upgrades	390,000	First of 3 phases
7	WSCC	Sevier County Mechanical Upgrades	800,000	
8	Statewide	MPE and Infrastructure Updates A	1,050,000	
9	DSCC	Multi-building Boiler System Updates	440,000	
10	NaSCC	Interior Lighting Updates	750,000	First of two phases
11	MSCC	Fayetteville Campus HVAC Modernization	680,000	
12	ChSCC	CETAS Building Modernization	1,890,000	
13	RSCC	HVAC Corrections	1,100,000	
14	JSCC	McWherter HVAC Updates Phase 1	910,000	First of 3 phases
15	NeSCC	Network and Communication Modernization	1,000,000	
16	VSCC	Cookeville Higher Education Parking Expansion	360,000	
17	ChSCC	Gym Roof System Replacement	660,000	
18	VSCC	Chiller Replacement	380,000	Third phase
19	PSCC	Alarm System Upgrades	700,000	
20	TCAT Jacksboro	Door and Window Replacements	140,000	
21	Statewide	TCAT Parking and Paving Repairs A	730,000	
22	STCC	Exterior Safety Repairs and Updates	1,550,000	Third phase
23	Statewide	TCAT Maintenance Repairs	580,000	
24	WSCC	Sevier County Campus Reroof	1,000,000	
25	JSCC	Maintenance Building Roof Replacement	340,000	
26	TCAT Crossville	Interior and Exterior Updates	250,000	Third phase
27	CoSCC	Powerhouse System Repairs	320,000	

FY 19/20 Capital Maintenance Annual Renewal Request *continued*

Pri	Institution	Project	2019-2020	Notes
28	PSCC	Boiler and Cooling Tower Replacement	850,000	
29	ChSCC	Elevator Modernizations	880,000	
30	TCAT Paris	Exterior Repairs	280,000	
31	DSCC	Campus Paving and Repairs	200,000	
32	ClSCC	Hardscape Revitalization	900,000	
33	VSCC	Warf Roof Replacement	450,000	
34	VSCC	Wallace North Roof Replacement	380,000	THEC target \$23,850,000
35	RSCC	Cumberland and Scott Campus HVAC Updates	420,000	Total 1 -35 - \$23,950,000
36	PSCC	Air Handling Unit Replacements	620,000	
37	WSCC	Infrastructure Repairs	900,000	
38	DSCC	Eller Administration Building Generator	400,000	
39	ClSCC	Data Infrastructure Modernization	750,000	
40	CoSCC	Exterior Lighting Updates	130,000	
41	VSCC	Campus Exterior Repairs	290,000	
42	PSCC	Window Replacements	380,000	
43	ChSCC	CAT Building Modernization	1,530,000	
44	Statewide	TCAT Building System Updates B	280,000	Second of 3 phases
45	TCAT Hartsville	Wilson Campus Roof Replacement	490,000	
46	VSCC	Campus Boiler Replacements	300,000	
47	STCC	Mechanical System Updates	1,550,000	Second phase
48	CoSCC	Plumbing and Drainage Repairs	860,000	
49	MSCC	McMinnville Campus HVAC Modernization	890,000	
50	RSCC	Oakridge and Anderson County HVAC Updates	1,300,000	
51	JSCC	McWherter HVAC Updates Phase 2	920,000	Second of two phases
52	NeSCC	Powers Building Foundation Stabilization	250,000	
53	PSCC	Campus Paving and Repairs	620,000	
54	Statewide	TCAT Building System Updates C	890,000	Third of 3 phases

FY 19/20 Capital Maintenance Annual Renewal Request *continued*

Pri	Institution	Project	2019-2020	Notes
55	TCAT Elizabethton	Arney Street Infrastructure and Interior Updates	180,000	
56	Statewide	MPE and Infrastructure Updates B	650,000	Second of 3 phases
57	Statewide	TCAT Parking and Paving Repairs C	610,000	Second of 3 phases
58	Statewide	TCAT Parking and Paving Repairs B	1,860,000	Third of 3 phases
59	Statewide	MPE and Infrastructure Updates C	1,670,000	Third of 3 phases
60	VSCC	Campus Parking Lot Expansion	580,000	
Annual Maintenance Request			\$42,820,000	

TBR institutions submitted 4 additional projects at \$2,450,000 of unmet maintenance needs for a total request of \$45,270,000. Listing and back-up for these projects are available upon request.

Classification C: Project Disclosures (utilizing School Bonds and other funding sources)

Eleven (11) projects are listed below, which have been identified by four (4) community colleges to utilize funding from plant funds, student fees, grants, and gifts. These projects do not have a priority order. Projects disclosed in the budget can be brought forward for 2 years.

Projects listed with funding from student fees may be dependent upon increases that will require approval at a future Board meeting. Listing such projects acknowledges the institution's intent but does not imply that the Board will approve the requisite fee increase.

FY19/20 Disclosed Projects

Institution	Project	Value	Source of Funds
NeSCC	Amphitheater Plaza and Stage	\$500,000	Plant Funds
PSCC	Division Street Renovations	\$1,500,000	Plant Funds
PSCC	Hardin Valley Parking Expansion	\$900,000	Student Fees
PSCC	Magnolia Print Shop Renovation	\$150,000	Plant Funds
PSCC	Strawberry Plains Campus Build-out	\$2,000,000	Plant Funds
PSCC	Strawberry Plains Roadway	\$320,000	Student Fees
PSCC	Strawberry Plains Fitness Trail	\$470,000	Student Fees
PSCC	Strawberry Plains Parking Expansion	\$1,000,000	Local grant
PSCC	Student Recreation Center Flooring	\$100,000	Student Fees
RSCC	Cumberland County Science Lab	\$1,530,000	Gifts & Plant Funds
VSCC	Wood Building Dining and Kitchen Remodel	\$980,000	Plant Funds
Disclosure Total		\$9,450,000	

FY19/20 Capital Budget Five-Year Plan

Institution		Project	Activity	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
Community College and TCAT Capital Outlay Projects								
1	CoSCC	Williamson County Technology Building	Plan & Construct	18,800,000				
2	RSCC	Knox County Campus Replacement	Plan & Construct	22,300,000				
3	TCAT Athens/CISCC	McMinn County Higher Education Training Facility.....	Plan & Construct	17,750,000				
4	MSCC	Rutherford Teaching Site Addition Building 4	Plan & Construct	23,500,000				
5	TCAT Chattanooga	Technical Education Building	Plan & Construct	17,400,000				
6	VSCC	Wilson County Campus	Plan & Construct	12,500,000				
7	S. Central Regional Cntr	Center for Health Sciences and Industrial Technologies.....	Plan & Construct	42,820,000				
8	JSCC	Library Renovations.....	Plan & Construct	4,500,000				
9	NaSCC	Clarksville Addition	Plan & Construct	13,910,000				
Capital Outlay Total				175,480,000				
Un-prioritized projects				Plan & Construct	0	75,000,000	75,000,000	75,000,000
(see Page 14 for institutional priorities								
that may appear in future requests)				Capital Outlay Total:	175,480,000	75,000,000	75,000,000	75,000,000
Capital Maintenance Annual Renewal Total:				42,820,000	44,100,000	45,430,000	46,790,000	48,200,000
Capital Total:				218,300,000	119,100,000	120,430,000	121,790,000	123,200,000

FY19/20 Capital Outlay Potential Out-Year Projects

Institution	Project	Activity	2019-2020
WSCC	Health Professions and Physical Activity Center	plan and construct	45,000,000
NeSCC	Elizabethton Science Lab Renovation	plan and construct	490,000
DSCC	Arts and Sciences Building	plan and construct	<u>38,000,000</u>
Total Potential Capital Outlay			83,490,000

Summary of the Capital Request

This capital budget request for fiscal year 2019-2020 is presented to the Finance and Business Operations Committee of the Tennessee Board of Regents for consideration.

	This Request (including match request)
A ♦ Capital Outlay	
Standard Projects	175,480,000
B ♦ Capital Maintenance	
Annual Renewal	42,820,000
Total Request Outlay + Maintenance	218,300,000



Tennessee Board of Regents
Committee on Personnel and Compensation
June 21, 2018

AGENDA

1. TENURE AND PROMOTION RECOMMENDATIONS AT COMMUNITY COLLEGES

The community colleges request approval to grant tenure to fifty-six (56) faculty members. Additionally, the community colleges request approval to grant promotion to one hundred seventy-four (174) faculty members, including one (1) exception at Volunteer State Community College (justifications included).

2. TENURE AND PROMOTION RECOMMENDATIONS AT TENNESSEE COLLEGES OF APPLIED TECHNOLOGY

The Tennessee Colleges of Applied Technology request approval to grant tenure to four (4) faculty members. Additionally, the Tennessee Colleges of Applied Technology request approval to grant promotion to forty-five (45) faculty members, including one (1) exception at TCAT – Harriman.

3. FACULTY PROMOTIONAL INCREASES

The community colleges request approval to grant faculty promotional increases to one hundred seventy-four faculty members and the Tennessee Colleges of Applied request approval to grant faculty promotional increases to forty-five faculty members.

4. INSTITUTIONAL REQUESTS FOR AMENDED COMPENSATION PLANS

Walters State Community College requests approval of a new compensation plan to address market changes.

5. REVIEW AND APPROVAL OF SYSTEM-WIDE COMPENSATION STRATEGY

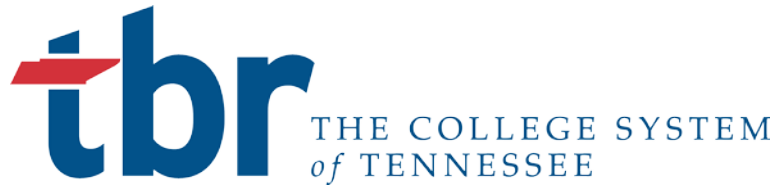
The Tennessee Board of Regents staff recommends a salary pool be created of at least 2.5% of salaries of all regular, full and part-time benefit eligible employees, restricted and unrestricted, on the payroll as of June 30, 2018. All increases from the 2.5% salary pool would be retroactively effective July 1, 2018. From the pool, at least 1.5% would be a cost of living adjustment, effective July 1.

6. REVIEW AND APPROVAL OF EXECUTIVE INCENTIVE COMPENSATION PLAN PAYMENTS

The Tennessee Board of Regents system office staff requests approval of Executive Performance Incentive Pay (one-time payment) for eight (8) community college Presidents and twenty (20) Tennessee Colleges of Applied Technology Presidents, as well as the Chancellor.

7. APPROVAL OF PRESIDENT EMERITUS CONTRACTS

The community colleges request the review and approval of seven (7) individuals to be appointed President Emeritus for the fiscal year 2018 – 2019.



BOARD TRANSMITTAL

MEETING: June 2018 Quarterly Board Meeting

SUBJECT: Review and Approve 2018 - 19 Tenure and Promotion Recommendations for Community College Faculty

DATE: May 30, 2018

PRESENTER: Dr. Greg Sedrick, Associate Vice Chancellor for Academic Affairs & TN eCampus

PRESENTATION REQUIREMENT: 15 minutes with discussion

ACTION REQUIRED: Voice Vote

STAFF'S RECOMMENDATION: Approve

The Board will be asked to approve recommendations for promotion and tenure of faculty serving at the community colleges.

The following materials are respectfully submitted for consideration.

2018-2019 Community College

Tenure and Promotion Recommendations

The Committee on Personnel is asked to act on recommendations for the granting of tenure and promotion to eligible faculty members at the community colleges. The recommendations are made within the requirements of TBR policies on tenure and promotion.

The community college presidents have submitted these recommendations with supporting materials and have certified that approved campus policies and procedures were followed in each case. TBR staff review indicates that the institutions have been consistent in their application of Board and institutional personnel policies pertinent in these decisions. There are no unusual increases or decreases in percentages of promotion or tenure recommendations over the past four years. The TBR Academic Affairs staff recommends approval of the single recommendation for promotion by exception by Volunteer State Community College. Summary tables, lists of faculty members recommended for promotion and/or tenure, and justifications for

promotions by exception immediately follow a brief staff observation of the recommendations.

Tenure

Table 1 summarizes the impact of tenure recommendations at each community college. Observations summarizing the information in the tables include the following:

- (1) Fifty six (56) faculty members are recommended for tenure. This is an increase from the previous year of fifty one (51) recommendations for tenure. This does not represent a trend or exceptional change over a four year period.
- (2) The percentage of tenured faculty in 2018-19 will range from 22.6% at Nashville State to 68.0 % at Pellissippi State Roane State. This represents a 3.3 % decrease than the previous four year rolling average at Nashville State, and no change at Pellissippi State. The percentage of tenured faculty increases at four community colleges, decreases at eight and remains the same for one, over a four year moving average. No unusual deviations are noted by staff analysis.

(3) No tenure by exceptions are recommended at this time.

Promotion

Table 2 provides the following summary data:

- (1) One hundred seventy four (174) faculty members are recommended for promotion in 2018-19. The number of promotions increases by fifteen (15) from 2017-18. This increase is within statistical control limits over an eight year period and no deviations from normal is noted by staff analysis.
- (2) The percentage of total community college faculty recommended for promotion in 2018-19 ranges from 4.0% at Roane State and 13.6% at Northeast State. The range is normal to this process.
- (3) Recommended promotions includes one exception at Volunteer State Community College. Justifications are found at the end of this report to support this recommendation.

Table 1: State Community Colleges Number and Percentage of Tenure Recommendations								
State Community College	Number of Recommendations				Percent of Total Faculty Tenured			
	2015	2016	2017	2018	2015	2016	2017	2018
Chattanooga	7	12	8	7	55.0	44.0	57.0	53.0
Cleveland	9	1	3	4	60.5	57.9	62.7	55.3
Columbia	4	6	4	4	59.0	58.3	57.7	58.0
Dyersburg	3	3	1	3	58.0	54.0	52.0	56.0
Jackson	8	4	2	0	66.0	64.0	61.0	55.0
Motlow	3	0	4	6	64.3	52.0	53.3	45.5
Nashville	0	0	1	0	28.3	25.6	27.0	22.6
Northeast	5	7	5	5	44.0	49.2	44.0	49.6
Pellissippi	15	23	13	11	65.0	69.0	70.0	68.0
Roane	7	3	4	6	70.0	70.0	66.0	66.0
Southwest Tennessee	2	4	1	0	50.5	46.6	52.4	52.4
Volunteer	6	6	4	8	55.5	47.4	52.4	48.9
Walters	3	3	1	2	42.5	40.6	35.1	34.3
Total	72	72	51	56				

State Community College	2017		2018		Percentage Distribution by Rank							
	Number Faculty Recommended for Promotion	Percentage of Total Faculty Recommended for Promotion	Number Faculty Recommended for Promotion	Percentage of Total Faculty Recommended for Promotion	Instructor		Assistant Professor		Associate Professor		Professor	
					2017	2018	2017	2018	2017	2018	2017	2018
Chattanooga	17	8.0	23	9.0	25.0	18.0	24.0	28.0	38.0	40.0	13.0	14.0
Cleveland	10	13.3	7	9.6	22.0	27.6	20.0	17.1	51.0	48.7	7.0	6.6
Columbia	6	5.4	10	8.9	23.5	19.7	28.0	29.5	34.0	37.5	14.5	13.4
Dyersburg	4	7.0	7	12.3	29.0	31.6	17.0	10.5	45.0	49.1	9.0	8.8
Jackson	8	8.0	7	7.0	7.0	8.0	20.0	21.0	59.0	58.0	14.0	13.0
Motlow	9	9.0	6	5.4	35.2	46.3	17.1	12.4	39.0	33.9	8.6	7.4
Nashville	6	4.0	14	8.8	44.0	44.0	21.0	20.8	31.0	32.1	4.0	3.2
Northeast	13	10.0	17	13.6	28.0	20.8	20.0	18.4	41.0	49.6	11.0	11.2
Pellissippi	30	12.0	32	13.0	15.0	11.0	16.0	16.0	51.0	57.0	17.0	16.0
Roane	7	5.0	6	4.0	4.0	4.0	35.0	35.0	43.0	43.0	18.0	18.0
Southwest Tennessee	13	6.9	12	6.0	27.6	25.0	29.7	29.0	32.3	36.0	10.4	10.0
Volunteer	18	10.7	22	12.4	22.0	23.6	22.6	21.9	44.6	42.1	10.7	12.4
Walters	18	10.9	11	6.6	19.9	17.5	17.5	18.0	46.2	48.2	16.4	16.3
Total	159		174									

FACULTY PROMOTION RECOMMENDATIONS FOR 2018-19
Chattanooga State Community College

	Name	Department/Division	Proposed Rank	Current Rank
1	Beck, Ian	Math & Sciences	Assistant Professor	Instructor
2	Brigner, Jonathan	Nursing & Allied Health	Assistant Professor	Instructor
3	Breetzke, Terri	Math & Sciences	Assistant Professor	Instructor
4	Carter, Stacey	Nursing & Allied Health	Assistant Professor	Instructor
5	Fosse, Randal	Humanities & Fine Arts	Assistant Professor	Instructor
6	Griffin, Mindy	Humanities & Fine Arts	Assistant Professor	Instructor
7	Hartline, Nicholas	Humanities & Fine Arts	Assistant Professor	Instructor
8	Holcomb, Jason	Math & Sciences	Assistant Professor	Instructor
9	Hutton, Kristen	Humanities & Fine Arts	Assistant Professor	Instructor
10	Jarrett, Wesley	Humanities & Fine Arts	Associate Professor	Assistant Professor
11	Johnson, Joshua	Humanities & Fine Arts	Assistant Professor	Instructor
12	Jones, Yonna	Nursing & Allied Health	Assistant Professor	Instructor
13	McCarthy, Michele	Nursing & Allied Health	Assistant Professor	Instructor
14	Miller, Tami Lisa	Engineering & Info Tech	Associate Professor	Assistant Professor
15	Page, Sarah	Humanities & Fine Arts	Associate Professor	Assistant Professor
16	Pitts, Natalie	Humanities & Fine Arts	Assistant Professor	Instructor
17	Pugh, Michael	Math & Sciences	Professor	Associate Professor
18	Roberts, Jeff	Nursing & Allied Health	Associate Professor	Assistant Professor
19	Rogers, Caroline	Nursing & Allied Health	Associate Professor	Assistant Professor
20	Schurr, Nancy	Social & Beh. Sciences	Associate Professor	Assistant Professor
21	Steele, Dawn	Nursing & Allied Health	Associate Professor	Assistant Professor
22	Tumlin, Clomeisha	Business	Assistant Professor	Instructor
23	Zhang, Jianfeng	Math & Sciences	Professor	Associate Professor

FACULTY PROMOTION RECOMMENDATIONS FOR 2018-19
Cleveland State Community College

	Name	Department/Division	Proposed Rank	Current Rank
1	Baksh-Griffin, Maureen	Nursing	Associate Professor	Assistant Professor
2	Eble, Jennifer	Communications	Associate Professor	Assistant Professor
3	Hays, Stephen	Natural Science	Professor	Associate Professor
4	Oakley, Darrell	Math/Engineering	Assistant Professor	Instructor
5	Patterson, Candice	Business	Associate Professor	Assistant Professor
6	Riggs, Rebecca	Natural Science	Associate Professor	Assistant Professor
7	Wilson, Timothy	Technology	Assistant Professor	Instructor

FACULTY PROMOTION RECOMMENDATIONS FOR 2018-19
Columbia State Community College

	Name	Department/Division	Proposed Rank	Current Rank
1	Cobb, Herbert (Herby)	Art	Professor	Associate Professor
2	Giles, Lori	Mathematics	Assistant Professor	Instructor
3	Hall, Shane	English	Assistant Professor	Instructor
4	Krichbaum, Peri	Health and Physical Education	Associate Professor	Assistant Professor
5	Massey-Holt, Virginia (Ginny)	Nursing	Associate Professor	Assistant Professor
6	McCoy-Craw, Meredith	Mathematics	Assistant Professor	Instructor
7	Miller Toothaker, Deborah	Geography	Associate Professor	Assistant Professor
8	Richardson, Brandon	Mathematics	Assistant Professor	Instructor
9	Stenson, LaTasha	English	Associate Professor	Assistant Professor
10	Wright, Andrew	Mathematics	Associate Professor	Assistant Professor

FACULTY PROMOTION RECOMMENDATIONS FOR 2018-19
Dyersburg State Community College

	Name	Department/Division	Proposed Rank	Current Rank
1	Hamilton, Christy	Nursing	Associate Professor	Assistant Professor
2	Hamm, Christie	Nursing	Associate Professor	Assistant Professor
3	Hines, Tammy	Nursing	Associate Professor	Assistant Professor
4	Maasho, Aklilu	Physics	Associate Professor	Assistant Professor
5	Martin, Angela	History	Assistant Professor	Instructor
6	Pope, Emily	Agriculture	Assistant Professor	Instructor
7	Williams, Deanne	Math	Associate Professor	Assistant Professor

FACULTY PROMOTION RECOMMENDATIONS FOR 2018-19
Jackson State Community College

	Name	Department/Division	Proposed Rank	Current Rank
1	Bezold, Julie	OTA/Health Sciences and CITC	Associate Professor	Assistant Professor
2	Cooley, Dama	Nursing	Associate Professor	Assistant Professor
3	Holland, Kim	Nursing	Professor	Associate Professor
4	Lawrence, Benjamin	Business and Industry	Assistant Professor	Instructor
5	Luckey, Amy	Nursing	Associate Professor	Assistant Professor
6	Prater, Tammy	Social and Behavioral Sciences	Associate Professor	Assistant Professor
7	Roberson, Cynthia	Nursing	Associate Professor	Assistant Professor

FACULTY PROMOTION RECOMMENDATIONS FOR 2018-19
Motlow State Community College

	Name	Department/Division	Proposed Rank	Current Rank
1	Bethea, David	Humanities	Associate Professor	Assistant Professor
2	Claunch, Eric	Humanities	Assistant Professor	Instructor
3	Craig, Lucy	Social Sciences	Professor	Associate Professor
4	McShea, Dan	Mathematics	Associate Professor	Assistant Professor
5	Mitchell, Brian	Mathematics	Associate Professor	Assistant Professor
6	Tantawi, Omar	Career Readiness	Assistant Professor	Instructor

FACULTY PROMOTION RECOMMENDATIONS FOR 2018-19
Nashville State Community College

	Name	Department/Division	Proposed Rank	Current Rank
1	Bataille, Rene	History & Geography/Social, Behavioral and Applied Sciences	Associate Professor	Assistant Professor
2	Baxter, Wesley	Mathematics/STEM	Assistant Professor	Instructor
3	Burridge, Laura	ESOL/English, Humanities, Arts & Languages	Associate Professor	Assistant Professor
4	Edgington, David	Music/English, Humanities, Arts & Languages	Associate Professor	Assistant Professor
5	Keller, Ayesha	Social Work/Social, Behavioral and Applied Sciences	Assistant Professor	Instructor
6	King, Gracie Andrews	Biology/STEM	Assistant Professor	Instructor
7	Matthews, Connie	ESOL/English, Humanities, Arts & Languages	Associate Professor	Assistant Professor
8	Messersmith, Gena	English/English, Humanities, Arts & Languages	Assistant Professor	Instructor
9	Needham, James	Mathematics/STEM	Associate Professor	Assistant Professor
10	Paulk, Jennifer	History/Social & Behavioral Sciences	Assistant Professor	Instructor
11	Slade, Elizabeth D.	Biology/STEM	Assistant Professor	Instructor
12	Stein, Ruth Elizabeth	ESOL/English, Humanities, Arts & Languages	Assistant Professor	Instructor
13	Wietlauf, Carl	Biology/STEM	Assistant Professor	Instructor
14	Wilson-Patton, Mary Elizabeth	ESOL/English, Humanities, Arts & Languages	Associate Professor	Assistant Professor

FACULTY PROMOTION RECOMMENDATIONS FOR 2018-19
Northeast State Community College

	Name	Department/Division	Proposed Rank	Current Rank
1	Blair, David	Computer & Information Services/Business Technologies	Assistant Professor	Instructor
2	Blevins, Richard	Aviation/Advanced Technologies	Assistant Professor	Instructor
3	Buchanan, Lisa	English/Humanities	Associate Professor	Assistant Professor
4	Davison, John	Psychology/Behavioral & Social Sciences	Associate Professor	Assistant Professor
5	Dobbs, Teresa	College & Lifelong Learning/Behavioral & Social Sciences	Assistant Professor	Instructor
6	East, Judith	Nursing/Health Professions	Assistant Professor	Instructor
7	Gardner, Teresa	Mathematics	Assistant Professor	Instructor
8	Garman, Tabettha	History/Humanities	Associate Professor	Assistant Professor
9	Glass, Michele	Biology/Science	Associate Professor	Assistant Professor
10	Honeycutt, Jane	Women's Studies/ Behavioral & Social Sciences	Professor	Associate Professor
11	Hooker, Sandra	Nursing/Health Professions	Assistant Professor	Instructor
12	Ledford, Dale	Biology/Science	Associate Professor	Assistant Professor
13	Lockhart, Brent	Biology/Science	Professor	Associate Professor
14	Pagel, Michael	English/Humanities	Associate Professor	Assistant Professor
15	Peters, Audrey	English/Humanities	Associate Professor	Assistant Professor
16	Slone, Angela	Cardiovascular/Health Professions	Assistant Professor	Instructor
17	Stufflestreet, Brad	Machine Tool/Advanced Technologies	Assistant Professor	Instructor

FACULTY PROMOTION RECOMMENDATIONS FOR 2018-19
Pellissippi State Community College

	Name	Department/Division	Proposed Rank	Current Rank
1	Armour, Greg	Sustainable Design Technology/Engineering & Media Technologies	Assistant Professor	Instructor
2	Bagwell, Lora	Reading/English	Associate Professor	Assistant Professor
3	Bejnood, Morvarid	Biology/Natural & Behavioral Sciences	Associate Professor	Assistant Professor
4	Carr-Wilcoxson, Amanda	History/Liberal Arts	Assistant Professor	Instructor
5	Elliott, Christina	Mathematics	Assistant Professor	Instructor
6	Eslick, Kurt	Photography/Engineering & Media Technologies	Professor	Associate Professor
7	Gillespie, Stephanie	Library Services	Assistant Professor	Instructor
8	Glatt, April	Biology/Natural & Behavioral Sciences	Associate Professor	Assistant Professor
9	Glazener, Rachel	Chemistry/Natural & Behavioral Sciences	Associate Professor	Assistant Professor
10	Goldman, Mischa	Video Production Technology/Engineering & Media Technologies	Assistant Professor	Instructor
11	Holmes, Curtis	Electrical Engineering Technology/Engineering & Media Technologies	Assistant Professor	Instructor
12	Horn, Jennifer	English	Assistant Professor	Instructor
13	Jansen, Margaret	Mathematics	Associate Professor	Assistant Professor
14	Klett, Lynn	Mechanical Engineering Technology/Engineering & Media Technologies	Associate Professor	Assistant Professor
15	Knowling, Holly	Hospitality/Business & Computer Technology	Associate Professor	Assistant Professor
16	Lambert, Casey	English	Associate Professor	Assistant Professor

FACULTY PROMOTION RECOMMENDATIONS FOR 2018-19				
Pellissippi State Community College continued				
17	Leach, Mary	Electrical Engineering Technology/Engineering & Media Technologies	Assistant Professor	Instructor
18	Martel, Susan	Library Services	Assistant Professor	Instructor
19	Mincy, Grant	Biology/Natural & Behavioral Sciences	Assistant Professor	Instructor
20	Mzik, Kellie	Speech/Liberal Arts	Associate Professor	Assistant Professor
21	Pavalko, Nathan	History/Liberal Arts	Assistant Professor	Instructor
22	Pino, Janine	Library Services	Assistant Professor	Instructor
23	Puretskiy, Andrey	Computer Information Technology/Business & Computer Technology	Associate Professor	Assistant Professor
24	Rees, Tracy	Psychology/Natural & Behavioral Sciences	Assistant Professor	Instructor
25	Russell, Jeffrey	English	Associate Professor	Assistant Professor
26	Sawyer, Paula	Mathematics	Assistant Professor	Instructor
27	Schroeder, Heather	English	Associate Professor	Assistant Professor
28	Shelby, Paul	Agriculture/Biology/ Natural & Behavioral Sciences	Assistant Professor	Instructor
29	Sichler, Judith	Anthropology/Natural & Behavioral Sciences	Associate Professor	Assistant Professor
30	Speck, Heidi	Philosophy/Liberal Arts	Associate Professor	Assistant Professor
31	Stein, Allison	History/Liberal Arts	Associate Professor	Assistant Professor
32	Wingerter, Grechen	Theatre/Liberal Arts	Associate Professor	Assistant Professor

FACULTY PROMOTION RECOMMENDATIONS FOR 2018-19
Roane State Community College

	Name	Department/Division	Proposed Rank	Current Rank
1	Cummings, Claudia	Math Science	Associate Professor	Assistant Professor
2	Delozier, Emily	Allied Health Sciences	Associate Professor	Assistant Professor
3	Hannon, Tammy	Nursing	Associate Professor	Assistant Professor
4	Insko, April	Allied Health Sciences	Associate Professor	Assistant Professor
5	Villarreal, Cody	Social Science, Bus. & Edu	Associate Professor	Assistant Professor
6	Waters, Matt	Humanities	Associate Professor	Assistant Professor

FACULTY PROMOTION RECOMMENDATIONS FOR 2018-19
Southwest Tennessee Community College

	Name	Department/Division	Proposed Rank	Current Rank
1	Chism, Shantell	Mathematics/Humanities, Mathematics and Social Sciences	Assistant Professor	Instructor
2	Elliott, Cynthia	Business and Legal Studies/Business and Technology	Associate Professor	Assistant Professor
3	Ghaffarian, Mahnaz	Business and Legal Studies/Business and Technology	Associate Professor	Assistant Professor
4	Herndon, Natalie	Mathematics/Humanities, Mathematics and Social Sciences	Assistant Professor	Instructor
5	Lester, Julie	Languages and Literature/Humanities, Mathematics and Social Sciences	Associate Professor	Assistant Professor
6	Malloy, Denise	Social and Behavioral Sciences/Humanities, Mathematics and Social Sciences	Associate Professor	Assistant Professor
7	Mattix, Merry	Allied Health/Health and Natural Sciences	Assistant Professor	Instructor
8	Midgley, Thomas	Business and Legal Studies/Business and Technology	Assistant Professor	Instructor
9	Province, Hannah	Mathematics/Humanities, Mathematics and Social Sciences	Associate Professor	Assistant Professor
10	Rothschild, Marjorie	Natural Sciences/Health and Natural Sciences	Assistant Professor	Instructor
11	Thomas-Boland, Delores	Radiologic Technology/Health and Natural Sciences	Associate Professor	Assistant Professor
12	Waits, Juliann	Natural Sciences/Health and Natural Sciences	Professor	Associate Professor

FACULTY PROMOTION RECOMMENDATIONS FOR 2018-19
Volunteer State Community College

	Name	Department/Division	Proposed Rank	Current Rank
1	Catherine Berresheim	English	Assistant Professor	Instructor
2	Steve Bishir	Entertainment Media Industry	Associate Professor	Assistant Professor
3	Erin Bloom	Biology	Assistant Professor	Instructor
4	Regina Brown	Physical Therapist Assistant	Assistant Professor	Instructor
5	Philip Clifford	Biology	Associate Professor	Assistant Professor
6	Terrell Cothran	Mathematics	Assistant Professor	Instructor
7	Jean Gorgie	English	Associate Professor	Assistant Professor
8	Ben Graves	Music	Associate Professor	Assistant Professor
9	Kimberly Hammers	Medical Laboratory Technician	Assistant Professor	Instructor
10	Phil Hearn	Computer Information Technology	Associate Professor	Assistant Professor
11	*Mallory Higginbotham	Respiratory Care	Assistant Professor	Instructor
12	Peter Johnson	History	Associate Professor	Assistant Professor
13	Floyd Lockamy	Physics	Assistant Professor	Instructor
14	Laura McClister	English	Assistant Professor	Instructor
15	Merritt McKinney	History	Associate Professor	Assistant Professor
16	Scott McMillan	Political Science	Professor	Associate Professor
17	Shellie Michael	Communications	Professor	Associate Professor
18	Deborah Moore	English	Associate Professor	Assistant Professor
19	Stella Pierce	History	Assistant Professor	Instructor
20	Jeremy Shipley	Philosophy	Assistant Professor	Instructor
21	Livy Simpson	Librarian	Professor	Associate Professor
22	Stephanie Webb	English	Assistant Professor	Instructor

* Promotion recommendation by exception

FACULTY PROMOTION RECOMMENDATIONS FOR 2018-19
Walters State Community College

	Name	Department/Division	Proposed Rank	Current Rank
1	Craft, Kelly	Nursing	Associate Professor	Assistant Professor
2	Goosie, Marc Shane	Speech	Assistant Professor	Instructor
3	Lawson, Matthew	Speech	Associate Professor	Assistant Professor
4	Long, Kimberly Lee	Nursing	Associate Professor	Assistant Professor
5	McMahan, Jay	English	Assistant Professor	Instructor
6	Moore, Kelly	Natural Science	Assistant Professor	Instructor
7	Nimick, Marcella	Speech	Associate Professor	Assistant Professor
8	Pratt, Robert	Speech	Assistant Professor	Instructor
9	Turner, Paul Roger	Philosophy	Assistant Professor	Instructor
10	Van der Laan, Jessie	Art	Assistant Professor	Instructor
11	Williams, Sheila	Nursing	Associate Professor	Assistant Professor

FACULTY TENURE RECOMMENDATIONS FOR 2018-19
Chattanooga State Community College

	Name	Department/Division	Academic Rank
1	Fortin, Philip	Business	Instructor
2	Lamb, Caroline	Humanities & Fine Arts	Associate Professor
3	Matney, Mark	Nursing & Allied Health	Assistant Professor
4	McCamish, Michael	Social & Beh. Sciences	Associate Professor
5	Nicodemi, Ann	Humanities & Fine Arts	Assistant Professor
6	Weiss, Stanley	Humanities & Fine Arts	Assistant Professor
7	Wilson, Jennifer	Humanities & Fine Arts	Associate Professor

FACULTY TENURE RECOMMENDATIONS FOR 2018-19
Cleveland State Community College

	Name	Department/Division	Academic Rank
1	Baksh-Griffin, Maureen	Nursing	Assistant Professor
2	Eble, Jennifer	Communications	Assistant Professor
3	Patterson, Candice	Business	Assistant Professor
4	Riggs, Rebecca	Natural Science	Assistant Professor

FACULTY TENURE RECOMMENDATIONS FOR 2018-19
Columbia State Community College

	Name	Department/Division	Academic Rank
1	Hobbs, Curtis Dale	Mathematics	Assistant Professor
2	Janakiraman, Deepa	Computer Information Systems	Assistant Professor
3	Kelley, Daniel	English	Associate Professor
4	Massey-Holt, Virginia (Ginny)	Nursing	Assistant Professor

FACULTY TENURE RECOMMENDATIONS FOR 2018-19
Dyersburg State Community College

	Name	Department/Division	Academic Rank
1	Hines, Tammy	Nursing	Assistant Professor
2	Richardson, Trena	Nursing	Associate Professor
3	Williams, Deanne	Math	Assistant Professor

FACULTY TENURE RECOMMENDATIONS FOR 2018-19
Jackson State Community College

No recommendations for 2018-19

FACULTY TENURE RECOMMENDATIONS FOR 2018-19
Motlow State Community College

	Name	Department/Division	Academic Rank
1	Bethea, David	Humanities	Assistant Professor
2	Flatt, Larry	Career Readiness	Assistant Professor
3	Harris, Pamela	Social Sciences	Assistant Professor
4	McShea, Dan	Mathematics	Assistant Professor
5	Sand, Paul	Career Readiness	Assistant Professor
6	Tantawi, Khalid	Career Readiness	Assistant Professor

FACULTY TENURE RECOMMENDATIONS FOR 2018-19
Nashville State Community College

No recommendations for 2018-19

FACULTY TENURE RECOMMENDATIONS FOR 2018-19
Northeast State Community College

	Name	Department/Division	Academic Rank
1	Bragg, Johnny	Speech/Behavioral & Social Sciences	Associate Professor
2	Loving, Wayne	Economics/Behavioral & Social Sciences	Associate Professor
3	Sloan, Elizabeth	Theatre/Humanities	Associate Professor
4	Teague, Tawana	Music/Humanities	Associate Professor
5	Zimmerman, Mike	Biology/Science	Associate Professor

FACULTY TENURE RECOMMENDATIONS FOR 2018-19
Pellissippi State Community College

	Name	Department/Division	Academic Rank
1	Adamczyk, Leslie	Chemistry/Natural & Behavioral Sciences	Assistant Professor
2	Caponetti, Amy	Management/Business & Computer Technology	Assistant Professor
3	Denny, Hope	Early Childhood Education/Natural & Behavioral Sciences	Assistant Professor
4	Ireland, Patricia	English	Assistant Professor
5	Morris, Katie	Sociology/Liberal Arts	Assistant Professor
6	Mosteller, Susan	Mathematics	Assistant Professor
7	Partelow, Angela	Mathematics	Assistant Professor
8	Russell, Toby	Biology/Natural & Behavioral Sciences	Assistant Professor
9	Sayne, Holly	Paralegal Studies/Business & Computer Technology	Associate Professor
10	Smith, Shanna	Psychology/Natural & Behavioral Sciences	Assistant Professor
11	Withington, Keri	English	Assistant Professor

FACULTY TENURE RECOMMENDATIONS FOR 2018-19
Roane State Community College

	Name	Department/Division	Academic Rank
1	Cummings, Claudia	Math Science	Assistant Professor
2	Delozier, Emily	Allied Health Sciences	Assistant Professor
3	Hannon, Tammy	Nursing	Assistant Professor
4	Insko, April	Allied Health Sciences	Assistant Professor
5	Villarreal, Cody	Social Science, Bus & Edu	Assistant Professor
6	Waters, Matt	Humanities	Assistant Professor

FACULTY TENURE RECOMMENDATIONS FOR 2018-19
Southwest Tennessee Community College

No recommendations for 2018-19

FACULTY TENURE RECOMMENDATIONS FOR 2018-19
Volunteer State Community College

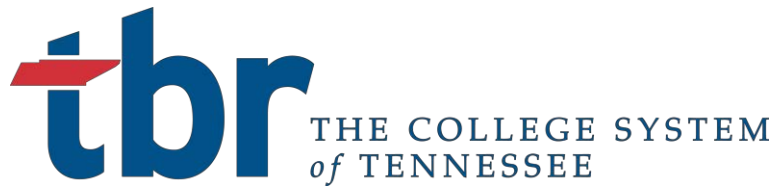
	Name	Department/Division	Academic Rank
1	Steve Bishir	Entertainment Media Industry	Assistant Professor
2	Philip Clifford	Biology	Assistant Professor
3	Jean Gorgie	English	Assistant Professor
4	Ben Graves	Music	Assistant Professor
5	Betty Mandeville	English	Associate Professor
6	Merritt McKinney	History	Assistant Professor
7	Deborah Moore	English	Assistant Professor
8	Sheri Waltz	Communication	Associate Professor

FACULTY TENURE RECOMMENDATIONS FOR 2018-19
Walters State Community College

	Name	Department/Division	Academic Rank
1	Holder, Timothy	History	Professor
2	Jacobs, Sherri	English	Associate Professor

Promotion by Exception

President Faulkner of Volunteer State Community State has recommended that Instructor Mallory Higginbotham, Director of Clinical Education, be promoted by exception to Assistant Professor. This exception to policy based upon minimum rank is justified based upon her qualifications to teach in the discipline as defined by respiratory care accrediting agency. Additionally there is documented evidence of effective and productive teaching, service to the College and community, professional development activities, and research and creative activities. The Volunteer State College Committee on Promotion and Tenure recommend promotion by exception which in turn was also recommended by President Faulkner. The TBR Central Office of Academic Affairs Staff reviewed materials supporting the exception and recommends approval of the promotion.



BOARD TRANSMITTAL

MEETING: June 2018 Quarterly Board Meeting

SUBJECT: Promotion and Tenure at the Tennessee Colleges of Applied Technology

DATE: June 22, 2018

PRESENTER: Associate Vice Chancellor Dr. Greg Sedrick

ACTION REQUIRED: Voice Vote

STAFF'S
RECOMMENDATION: Approval

The Committee will be asked to act on recommendations for granting promotion and tenure to eligible faculty members. A list of the faculty being recommended for promotion and tenure is shown as Attachment A-1 and B-1 respectively.

The recommendations and supporting documents were submitted by the TCAT presidents and were certified by them as having been processed through the approved institutional procedures. They have been reviewed by the Board's staff and are endorsed for favorable consideration by the Personnel Committee.

A summary of the tabulations regarding promotion and tenure recommendations for each center has been prepared by the staff. The forty-five (45) faculty receiving promotions represent 8.2% of the TCAT instructional staff. The four (4) faculty receiving tenure represents .7% of the TCAT instructional staff. Tabulation tables for promotion and tenure are shown as Attachments A-2 and B-2. Other observations of interest are listed below.

PROMOTIONS:

The forty-five (45) promotions are divided into these categories: twenty-six (26) to Instructor (second rank); eleven (11) to Senior Instructor (third rank); three (3) to Master Instructor (fourth rank); and five (5) to Master Instructor II (highest rank).

TENURE:

With approval of these instructional staff, the total tenured faculty for the TCATs is 16%.

**TENNESSEE COLLEGES OF APPLIED TECHNOLOGY
PROMOTION RECOMMENDATIONS
2018-2019**

<u>College</u>	<u>Name</u>	<u>Proposed Rank</u>
Athens	Robert Martin	Instructor
	Melinda Parker	Instructor
Chattanooga	Nancy Draper	Senior Instructor
	Diane Jackson	Instructor
	Cynthia Rutledge	Instructor
	Rebecca Stewart	Instructor
	Jill Wentworth	Master Instructor II
Covington	Curtis McLemore	Senior Instructor
Crossville	Bobby Wyatt	Master Instructor
	Wanda Reid	Instructor
Crump	Aubrey Harris	Instructor
	Paul Nolan	Senior Instructor
Dickson	Deana Friddle	Instructor
	Brandon Rives	Instructor
	Steven Sabinash	Instructor
	Katherine Sugg	Senior Instructor
Elizabethton	Lisa Blackburn	Master Instructor
	Phillip Peters	Instructor
*Harriman	Larry Weatherby	Master Instructor
Hartsville	Sheila Anderson	Senior Instructor
	David Malmin	Instructor
	Earl Scruggs	Instructor
Hohenwald	Kim Atkinson	Instructor
Jacksboro	Tony Hamblin	Instructor
	Connie Hubbard	Instructor
	Teresa Nelson	Instructor
Jackson	Lori Akins	Master Instructor II
	Gary Carter	Instructor
	Meredith Cooper	Senior Instructor
	Wendy Hopper	Master Instructor II
	Regina Horner	Master Instructor II
Livingston	James Cantrell	Instructor

**TENNESSEE COLLEGES OF APPLIED TECHNOLOGY
PROMOTION RECOMMENDATIONS
2018-2019**

<u>College</u>	<u>Name</u>	<u>Proposed Rank</u>
Memphis	Beulah Armstrong	Instructor
	Rose Fries	Senior Instructor
	Jesse Johnson	Instructor
	Lynn Rimes	Instructor
	Tarunda Williams	Instructor
Murfreesboro	Shirley Netschytalo	Instructor
Nashville	Joyce Smith	Senior Instructor
	Adam Wills	Master Instructor II
Pulaski	Dino Owen	Senior Instructor
Shelbyville	Kimberly Rymer	Instructor
Whiteville	Terry Anderson	Senior Instructor
	Norine Covington	Instructor
	Joshua Mobley	Senior Instructor

* Promotion by Exception

Tennessee Colleges of Applied Technology 2018-2019 PROMOTION SUMMARY DATA						
COLLEGE	NUMBER RECOMMENDED	INSTRUCTOR 2017-2018	SENIOR INSTRUCTOR 2017-2018	MASTER INSTRUCTOR 2017-2018	MASTER INSTRUCTOR II 2017-2018	TOTAL FACULTY 2017-2018
ELIZABETHTON	2	1	0	1	0	2
HARRIMAN	1	0	0	1	0	1
HARTSVILLE	3	2	1	0	0	3
HOHENWALD	1	1	0	0	0	1
JACKSBORO	3	3	0	0	0	3
JACKSON	5	1	1	0	3	5
KNOXVILLE	0	0	0	0	0	0
LIVINGSTON	1	1	0	0	0	1
MCKENZIE	0	0	0	0	0	0
MCMINNVILLE	0	0	0	0	0	0
MEMPHIS	5	4	1	0	0	5
MORRISTOWN	0	0	0	0	0	0
MURFREESBORO	1	1	0	0	0	1
NASHVILLE	2	0	1	0	1	2
NEWBERN	0	0	0	0	0	0
ONEIDA	0	0	0	0	0	0
PARIS	0	0	0	0	0	0
PULASKI	1	0	1	0	0	1
RIPLEY	0	0	0	0	0	0
SHELBYVILLE	1	1	0	0	0	1
WHITEVILLE	3	1	2	0	0	3
TOTAL	45	26	11	3	5	45
TOTAL FACULTY SYSTEMWIDE -		552				
% OF TOTAL FACULTY PROMOTED SYSTEMWIDE		8.2%				

**TENNESSEE COLLEGES OF APPLIED TECHNOLOGY
TENURE RECOMMENDATIONS
2018-2019**

<u>COLLEGE</u>	<u>NAME</u>	<u>PROGRAM</u>	<u>PRESENT RANK</u>
Chattanooga	Edward Grun	Motorcycle and ATV Repair	Senior Instructor
Chattanooga	Michael Harris	Diesel Powered Equipment Technology	Senior Instructor
Crosville	Troy Hayes	Machine Tool Technology	Instructor
Morristown	Darren Aldred	Computer Aided Design Technology	Senior Instructor

**TENNESSEE COLLEGES OF APPLIED TECHNOLOGY
TENURE SUMMARY DATA**

2018-2019

COLLEGE	TOTAL FACULTY	NUMBER RECOMMENDED	TENURED FACULTY	PERCENT OF TENURED FACULTY
ATHENS	12	0	2	17%
CHATTANOOGA	39	2	6	15%
COVINGTON	10	0	2	20%
CROSSVILLE	18	1	6	33%
CRUMP	12	0	2	17%
DICKSON	32	0	0	0%
ELIZABETHTON	20	0	0	0%
HARRIMAN	12	0	2	17%
HARTSVILLE	23	0	1	4%
HOHENWALD	19	0	0	0%
JACKSBORO	11	0	3	27%
JACKSON	28	0	11	39%
KNOXVILLE	29	0	5	17%
LIVINGSTON	18	0	5	28%
MCKENZIE	9	0	2	22%
MCMINNVILLE	8	0	1	13%
MEMPHIS	36	0	6	17%
MORRISTOWN	32	1	14	44%
MURFREESBORO	32	0	1	3%
NASHVILLE	43	0	7	16%
NEWBERN	16	0	2	13%
ONEIDA	12	0	0	0%
PARIS	18	0	1	6%
PULASKI	18	0	5	28%
RIPLEY	8	0	0	0%
SHELBYVILLE	27	0	5	19%
WHITEVILLE	10	0	2	20%
TOTAL	552	4	91	16%
TOTAL FACULTY SYSTEMWIDE	552			
% OF TOTAL FACULTY RECOMMENDED FOR TENURE SYSTEMWIDE	0.7%			



MEETING:	Personnel and Compensation Committee
SUBJECT:	Faculty Promotional Increases
DATE:	June 22, 2018
PRESENTER:	Vice Chancellor Danny Gibbs
ACTION REQUIRED:	Roll Call Vote
STAFF'S RECOMMENDATION:	Approval

BACKGROUND INFORMATION:

A total of 174 faculty members are recommended for promotion at the community colleges. At the TCATs, 45 faculty members are recommended for promotion. The recommendations are made within the requirements of TBR policies on tenure and promotion.

The recommendation and supporting documents were submitted to the Board by the community colleges and TCATs, and were certified by them as having been processed through the approved institutional procedures. TBR staff has verified the proposed ranks of the individuals submitted for promotion by the institutions and ensured a corresponding increase for those that were eligible was submitted, or an exception noted.

INSTITUTION NAME	NAME	BEGINNING SALARY	INCREASE AMOUNT	ENDING SALARY	PERCENT OF INCREASE
ChSCC	Beck, Ian	\$44,332.00	\$1,330.00	\$45,662.00	3%
ChSCC	Bringer, Jonathan	\$57,217.00	\$1,717.00	\$58,934.00	3%
ChSCC	Breetzke, Terri	\$44,859.00	\$1,346.00	\$46,205.00	3%
ChSCC	Carter, Stacey	\$67,620.00	\$2,029.00	\$69,649.00	3%
ChSCC	Fosse, Randal	\$44,845.00	\$1,345.00	\$46,190.00	2%
ChSCC	Griffin, Mindy	\$43,909.00	\$1,317.00	\$45,226.00	2%
ChSCC	Hartline, Nicholas	\$45,152.00	\$1,355.00	\$46,507.00	3%
ChSCC	Holcomb, Jason	\$44,228.00	\$1,327.00	\$45,555.00	3%
ChSCC	Hutton, Kristen	\$45,790.00	\$1,374.00	\$47,164.00	3%
ChSCC	Jarrett, Wesley	\$48,920.00	\$2,346.00	\$51,266.00	4%
ChSCC	Johnson, Joshua	\$43,909.00	\$1,317.00	\$45,226.00	2%
ChSCC	Jones, Yonna	\$47,523.00	\$1,426.00	\$48,949.00	3%
ChSCC	McCarthy, Michele	\$58,941.00	\$1,768.00	\$60,709.00	2%
ChSCC	Miller, Tami	\$50,338.00	\$1,512.00	\$51,850.00	3%
ChSCC	Page, Sarah	\$47,380.00	\$3,886.00	\$51,266.00	8%
ChSCC	Pitts, Natalie	\$45,183.00	\$1,355.00	\$46,538.00	2%
ChSCC	Pugh, Michael	\$55,928.00	\$3,375.00	\$59,303.00	6%
ChSCC	Roberts, Jeff	\$71,676.00	\$2,150.00	\$73,826.00	2%
ChSCC	Rogers, Caroline	\$73,684.00	\$2,211.00	\$75,895.00	3%
ChSCC	Schurr, Nancy	\$53,240.00	\$1,597.00	\$54,837.00	2%
ChSCC	Steele, Dawn	\$52,383.00	\$1,571.00	\$53,954.00	2%
ChSCC	Tumlin, Clomeisha	\$46,814.00	\$1,404.00	\$48,218.00	2%
ChSCC	Zhang, Jianfeng	\$57,412.00	\$1,891.00	\$59,303.00	3%
CLSCC	Baksh-Griffin, Maureen	\$46,056.00	\$1,400.00	\$47,456.00	3%
CLSCC	Eble, Jennifer	\$45,036.00	\$2,420.00	\$47,456.00	5%
CLSCC	Hays, Stephen	\$51,672.00	\$1,657.00	\$53,329.00	3%
CLSCC	Oakely, Darrell	\$51,084.00	\$500.00	\$51,584.00	1%
CLSCC	Patterson, Candice	\$45,036.00	\$2,420.00	\$47,456.00	5%
CLSCC	Riggs, Rebecca	\$47,856.00	\$1,000.00	\$48,856.00	2%
CLSCC	Wilson, Timothy	\$68,244.00	\$500.00	\$68,744.00	1%
CoSCC	Cobb, Herbert	\$55,560.00	\$5,010.00	\$60,570.00	9%
CoSCC	Giles, Lori	\$42,280.00	\$1,940.00	\$44,220.00	4%
CoSCC	Hall, Shane	\$52,840.00	\$2,430.00	\$55,270.00	4%

CoSCC	Krichbaum, Peri	\$51,140.00	\$3,050.00	\$54,190.00	5%
CoSCC	Massey-Holt, Virginia	\$50,660.00	\$2,920.00	\$53,580.00	5%
CoSCC	McCoy-McCraw, Meredith	\$50,970.00	\$2,340.00	\$53,310.00	4%
CoSCC	Miller Toothaker, Deborah	\$52,440.00	\$3,030.00	\$55,470.00	5%
CoSCC	Richardson, Brandon	\$42,280.00	\$1,940.00	\$44,220.00	4%
CoSCC	Stenson, Latasha	\$55,260.00	\$3,300.00	\$58,560.00	5%
CoSCC	Wright, Andrew	\$59,690.00	\$3,560.00	\$63,250.00	5%
DSCC	Hamilton, Christine	\$75,461.00	\$3,773.00	\$79,234.00	4%
DSCC	Hamm, Christie	\$59,339.00	\$2,967.00	\$62,306.00	5%
DSCC	Hines, Tammy	\$74,174.00	\$3,709.00	\$77,883.00	5%
DSCC	Maasho, Akliu	\$58,010.00	\$2,901.00	\$60,911.00	5%
DSCC	Martin, Angela	\$47,778.00	\$2,389.00	\$50,167.00	5%
DSCC	Pope, Emily	\$52,790.00	\$2,625.00	\$55,415.00	4%
DSCC	Williams, Deanne	\$51,097.00	\$2,555.00	\$53,652.00	5%
JSCC	Bezold, Julie	\$71,190.00	\$2,543.00	\$73,733.00	3%
JSCC	Cooley, Dama	\$53,393.00	\$3,051.00	\$56,444.00	5%
JSCC	Holland, Kimberly	\$69,022.00	\$2,543.00	\$71,565.00	3%
JSCC	Lawrence, Benjamin	\$40,045.00	\$2,543.00	\$42,588.00	6%
JSCC	Luckey, Amy	\$56,695.00	\$2,543.00	\$59,238.00	4%
JSCC	Prater, Tammy	\$44,565.00	\$2,543.00	\$47,108.00	5%
JSCC	Roberson, Cynthia	\$53,393.00	\$3,051.00	\$56,444.00	5%
MSCC	Bethea, David	\$46,100.00	\$2,305.00	\$48,405.00	5%
MSCC	Claunch, Eric	\$44,220.00	\$2,211.00	\$46,431.00	5%
MSCC	Craig, Lucy	\$52,600.00	\$2,630.00	\$55,230.00	5%
MSCC	McShea, Dan	\$52,220.00	\$2,611.00	\$54,831.00	5%
MSCC	Mitchell, Brian	\$43,780.00	\$2,189.00	\$45,969.00	5%
MSCC	Tantawi, Omar	\$57,970.00	\$2,899.00	\$60,869.00	5%
NaSCC	Bataille, Rene	\$50,680.51	\$1,660.00	\$52,340.51	3%
NaSCC	Baxter, Wesley	\$40,353.00	\$1,357.00	\$41,710.00	3%
NaSCC	Burridge, Laura	\$47,446.93	\$1,660.00	\$49,106.93	3%
NaSCC	Edington, David	\$48,914.00	\$1,660.00	\$50,574.00	3%
NaSCC	Keller, Ayesha	\$45,343.47	\$1,357.00	\$46,700.47	2%
NaSCC	King, Gracie	\$48,235.03	\$1,357.00	\$49,592.03	2%
NaSCC	Matthews, Connie	\$47,780.23	\$1,660.00	\$49,440.23	3%

NaSCC	Messersmith, Gena	\$39,605.67	\$1,357.00	\$40,962.67	3%
NaSCC	Needham, James	\$48,105.81	\$1,660.00	\$49,765.81	3%
NaSCC	Paulk, Jennifer	\$38,898.21	\$1,357.00	\$40,255.21	3%
NaSCC	Slade, Elizabeth	\$40,353.00	\$1,357.00	\$41,710.00	3%
NaSCC	Stein, Ruth	\$43,499.00	\$1,357.00	\$44,856.00	3%
NaSCC	Wietlaur, Carl	\$45,795.00	\$1,357.00	\$47,152.00	2%
NaSCC	Wilson-Patton, Mary	\$49,053.45	\$1,660.00	\$50,713.45	3%
NeSCC	Blair, David	\$55,521.00	\$800.00	\$56,321.00	1%
NeSCC	Blevins, Richard	\$60,087.00	\$800.00	\$60,887.00	1%
NeSCC	Dobbs, Teresa	\$48,470.00	\$800.00	\$49,270.00	1%
NeSCC	East, Judith	\$54,542.00	\$800.00	\$55,342.00	1%
NeSCC	Gardner, Teresa	\$50,474.00	\$800.00	\$51,274.00	1%
NeSCC	Hooker, Sandra	\$45,638.00	\$800.00	\$46,438.00	1%
NeSCC	Slone, Angela	\$54,654.00	\$800.00	\$55,454.00	1%
NeSCC	Stufflestreet, Brad	\$48,070.00	\$800.00	\$48,870.00	1%
NeSCC	Buchanan, Lisa	\$47,596.00	\$1,200.00	\$48,796.00	2%
NeSCC	Davison, John	\$49,975.00	\$1,200.00	\$51,175.00	2%
NeSCC	Garman, Tabetha	\$47,596.00	\$1,200.00	\$48,796.00	2%
NeSCC	Glass, Pamela	\$47,596.00	\$1,200.00	\$48,796.00	2%
NeSCC	Ledford, Dale	\$59,493.00	\$1,200.00	\$60,693.00	2%
NeSCC	Pagel, Michael	\$49,630.00	\$1,200.00	\$50,830.00	2%
NeSCC	Peters, Audrey	\$47,596.00	\$1,200.00	\$48,796.00	2%
NeSCC	Honeycutt, Jane	\$61,789.00	\$1,600.00	\$63,389.00	2%
NeSCC	Lockhart, Brent	\$53,973.00	\$1,600.00	\$55,573.00	2%
PSCC	Armour, Gregory	\$52,800.00	\$2,640.00	\$55,440.00	5%
PSCC	Bagwell, Lora	\$47,830.00	\$2,390.00	\$50,220.00	4%
PSCC	Bejnoon, Morvarid	\$50,850.00	\$2,540.00	\$53,390.00	4%
PSCC	Carr-Wilcoxson, Amanda	\$50,850.00	\$2,340.00	\$53,190.00	4%
PSCC	Elliott, Christina	\$47,720.00	\$2,390.00	\$50,110.00	5%
PSCC	Eslick, Kurt	\$62,780.00	\$3,140.00	\$65,920.00	5%
PSCC	Gillespie, Stephanie	\$49,200.00	\$2,460.00	\$51,660.00	5%
PSCC	Glatt, April	\$50,850.00	\$2,540.00	\$53,390.00	4%
PSCC	Glazener, Rachel	\$50,850.00	\$2,540.00	\$53,390.00	4%
PSCC	Goldman, Mischa	\$52,520.00	\$2,630.00	\$55,150.00	5%

PSCC	Holmes, Curtis	\$52,520.00	\$2,630.00	\$55,150.00	5%
PSCC	Horn, Jennifer	\$47,740.00	\$2,390.00	\$50,130.00	5%
PSCC	Jansen, Margaret	\$50,850.00	\$2,540.00	\$53,390.00	4%
PSCC	Klett, Lynn	\$57,610.00	\$2,880.00	\$60,490.00	4%
PSCC	Knowling, Holly	\$53,660.00	\$2,680.00	\$56,340.00	4%
PSCC	Lambert, Casey	\$47,830.00	\$2,390.00	\$50,220.00	4%
PSCC	Leach, Mary	\$46,830.00	\$2,340.00	\$49,170.00	4%
PSCC	Martel, Susan	\$48,010.00	\$2,400.00	\$50,410.00	4%
PSCC	Mincy, Grant	\$46,220.00	\$2,310.00	\$48,530.00	4%
PSCC	Mzik, Kellie	\$49,660.00	\$2,480.00	\$52,140.00	4%
PSCC	Pavalko, Nathan	\$46,880.00	\$2,340.00	\$49,220.00	4%
PSCC	Pino, Janine	\$48,390.00	\$2,420.00	\$50,810.00	5%
PSCC	Puretskiy, Andrey	\$52,620.00	\$2,630.00	\$55,250.00	4%
PSCC	Rees, Tracy	\$46,870.00	\$2,340.00	\$49,210.00	4%
PSCC	Russell, Jeffrey	\$47,830.00	\$2,390.00	\$50,220.00	4%
PSCC	Sawyer, Paula	\$46,220.00	\$2,310.00	\$48,530.00	4%
PSCC	Schroeder, Heather	\$47,830.00	\$2,390.00	\$50,220.00	4%
PSCC	Shelby, Paulus	\$50,130.00	\$2,510.00	\$52,640.00	5%
PSCC	Sichler, Judith	\$50,850.00	\$2,540.00	\$53,390.00	4%
PSCC	Speck, Heidi	\$48,430.00	\$2,420.00	\$50,850.00	4%
PSCC	Stein, Allison	\$47,830.00	\$2,390.00	\$50,220.00	4%
PSCC	Wingerter, Gretchen	\$48,660.00	\$2,430.00	\$51,090.00	4%
RSCC	Cummings, Claudia	\$53,447.00	\$2,672.00	\$56,119.00	4%
RSCC	Delozier, Emily	\$54,715.00	\$2,735.00	\$57,450.00	4%
RSCC	Hannon, Tammy	\$54,525.00	\$2,726.00	\$57,251.00	4%
RSCC	Insco, April	\$53,447.00	\$2,672.00	\$56,119.00	4%
RSCC	Villarreal, Susanna	\$51,222.00	\$2,561.00	\$53,783.00	4%
RSCC	Waters, Matthew	\$73,488.00	\$3,674.00	\$77,162.00	4%
STCC	Chism, Shantell	\$38,292.00	\$3,578.00	\$41,870.00	9%
STCC	Elliott, Cynthia	\$47,460.00	\$5,578.00	\$53,038.00	11%
STCC	Ghaffarian, Mahnaz	\$47,460.00	\$5,578.00	\$53,038.00	11%
STCC	Herndon, Natalie	\$38,292.00	\$3,578.00	\$41,870.00	9%
STCC	Lester, Julie	\$43,140.00	\$5,076.00	\$48,216.00	12%
STCC	Malloy, Denise	\$45,288.00	\$5,339.00	\$50,627.00	11%

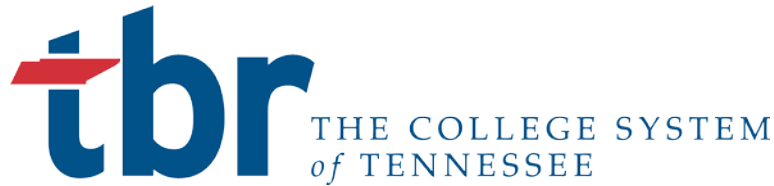
STCC	Mattix, Merry	\$52,692.00	\$0.00	\$52,692.00	0%
STCC	Midgley, Thomas	\$40,908.00	\$5,149.00	\$46,057.00	12%
STCC	Province, Hannah	\$43,140.00	\$5,076.00	\$48,216.00	11%
STCC	Rothchild, Marjorie	\$39,036.00	\$2,834.00	\$41,870.00	7%
STCC	Thomas-Boland, Delores	\$43,140.00	\$5,076.00	\$48,216.00	11%
STCC	Waits, Juliann	\$52,152.00	\$6,717.00	\$58,869.00	12%
VSCC	Berresheim, Catherine	\$39,769.00	\$1,591.00	\$41,360.00	4%
VSCC	Bishir, Steve	\$63,693.00	\$2,548.00	\$66,241.00	4%
VSCC	Bloom, Erin	\$45,434.00	\$1,817.00	\$47,251.00	3%
VSCC	Brown, Regina	\$67,237.00	\$2,689.00	\$69,926.00	3%
VSCC	Clifford, Phillip	\$49,723.00	\$1,989.00	\$51,712.00	4%
VSCC	Cothran, Terrell	\$47,150.00	\$1,886.00	\$49,036.00	4%
VSCC	Gorgie, Jean	\$47,391.00	\$1,896.00	\$49,287.00	4%
VSCC	Graves, Benjamin	\$47,002.00	\$1,880.00	\$48,882.00	3%
VSCC	Hammers, Kimberly	\$57,325.00	\$2,293.00	\$59,618.00	4%
VSCC	Hearn, Phillip	\$52,273.00	\$2,091.00	\$54,364.00	4%
VSCC	Higginbotham, Mallory	\$56,683.00	\$2,267.00	\$58,950.00	3%
VSCC	Johnson, Peter	\$49,586.00	\$1,983.00	\$51,569.00	3%
VSCC	Lockamy, Floyd	\$44,768.00	\$1,791.00	\$46,559.00	4%
VSCC	McClister, Laura	\$39,769.00	\$1,591.00	\$41,360.00	4%
VSCC	McKinney, Justin	\$46,626.00	\$2,034.00	\$48,660.00	4%
VSCC	McMillan, Robert	\$57,755.00	\$2,310.00	\$60,065.00	3%
VSCC	Michael, Shellie	\$56,470.00	\$2,259.00	\$58,729.00	4%
VSCC	Moore, Deborah	\$48,011.00	\$1,920.00	\$49,931.00	3%
VSCC	Pierce, Stella	\$45,162.00	\$1,806.00	\$46,968.00	3%
VSCC	Shiple, Jeremy	\$42,200.00	\$1,688.00	\$43,888.00	4%
VSCC	Simpson, Livy	\$67,185.00	\$2,687.00	\$69,872.00	3%
VSCC	Webb, Stephanie	\$43,063.00	\$1,723.00	\$44,786.00	4%
WSCC	Craft, Kelly	\$56,737.00	\$3,018.00	\$59,755.00	5%
WSCC	Goosie, Marc	\$39,581.00	\$1,979.00	\$41,560.00	4%
WSCC	Lawson, Matthew	\$41,162.00	\$2,470.00	\$43,632.00	6%
WSCC	Long, Kimberley	\$56,737.00	\$3,018.00	\$59,755.00	5%
WSCC	McMahan, Jay	\$39,581.00	\$1,979.00	\$41,560.00	4%
WSCC	Moore, Kelly	\$37,764.00	\$1,888.00	\$39,652.00	4%

WSCC	Nimick, Marcella	\$50,307.00	\$3,018.00	\$53,325.00	5%
WSCC	Pratt, Robert	\$44,765.00	\$2,160.00	\$46,925.00	4%
WSCC	Turner, Paul	\$43,205.00	\$2,160.00	\$45,365.00	4%
WSCC	Vanderlaan-Delaney, Jessie	\$39,581.00	\$1,979.00	\$41,560.00	4%
WSCC	Williams, Sheila	\$58,231.00	\$3,108.00	\$61,339.00	5%

TCATs FACULTY PROMOTION RECOMMENDATIONS

INSTITUTION NAME	NAME	BEGINNING SALARY	INCREASE AMOUNT	ENDING SALARY	PERCENT OF INCREASE
Athens	Martin, Robert	\$46,308.00	\$2,906.00	\$49,214.00	6%
Athens	Parker, Melinda	\$46,308.00	\$2,906.00	\$49,214.00	6%
Chattanooga	Jackson, Diane	\$47,367.00	\$1,421.00	\$48,788.00	3%
Chattanooga	Rutledge, Cynthia	\$46,523.00	\$1,396.00	\$47,919.00	3%
Chattanooga	Stewart, Rebecca	\$47,924.00	\$1,438.00	\$49,362.00	3%
Chattanooga	Bryant-Draper, Nancy	\$50,001.00	\$1,500.00	\$51,501.00	3%
Chattanooga	Wentworth, Jill	\$63,356.00	\$1,901.00	\$65,257.00	3%
Covington	McLemore, Curtis	\$61,800.00	\$6,180.00	\$67,980.00	10%
Crossville	Reid, Wanda	\$46,970.00	\$4,697.00	\$51,667.00	10%
Crossville	Wyatt, Bobby	\$54,764.00	\$5,476.00	\$60,240.00	9%
Crump	Harris, Aubrey	\$51,437.00	\$2,572.00	\$54,009.00	5%
Crump	Nolan, Paul	\$50,051.00	\$4,004.00	\$54,055.00	7%
Dickson	Friddle, Deanna	\$46,300.07	\$3,241.00	\$49,541.07	7%
Dickson	Rives, Brandon	\$46,300.07	\$3,704.01	\$50,004.08	8%
Dickson	Sabinash, Steven	\$46,300.07	\$3,704.01	\$50,004.08	8%
Dickson	Sugg, Katherine	\$50,434.35	\$5,043.44	\$55,477.79	10%
Elizabethton	Peters, Philip	\$46,995.00	\$4,196.00	\$51,191.00	9%
Elizabethton	Blackburn, Lisa	\$56,080.00	\$3,133.00	\$59,213.00	6%
Harriman	Weatherly, Larry	\$54,763.00	\$6,982.00	\$61,745.00	12%
Hartsville	Malmin, David	\$46,300.00	\$4,630.00	\$50,930.00	10%
Hartsville	Scruggs, Earl	\$46,300.00	\$4,630.00	\$50,930.00	10%
Hohenwald	Atkinson, Kimberly	\$46,320.00	\$2,320.00	\$48,640.00	5%
Jacksboro	Hamblin, Tony	\$46,073.01	\$4,607.30	\$50,680.31	10%
Jacksboro	Hubbard, Connie	\$46,073.01	\$4,607.30	\$50,680.31	10%
Jacksboro	Nelson, Teresa	\$46,073.01	\$4,607.30	\$50,680.31	10%
Jackson	Akins, Lori	\$60,554.00	\$6,055.00	\$66,609.00	9%
Jackson	Carter, Gary	\$46,300.00	\$4,165.00	\$50,465.00	8%
Jackson	Cooper, Meredith	\$51,866.00	\$5,186.00	\$57,052.00	9%
Jackson	Hopper, Wendy	\$60,453.00	\$5,440.00	\$65,893.00	8%
Jackson	Horner, Regina	\$63,179.00	\$6,317.00	\$69,496.00	9%
Livingston	Cantrell, James	\$46,300.00	\$2,914.00	\$49,214.00	6%
Memphis	Armstrong, Beulah	\$46,332.00	\$5,916.00	\$52,248.00	10%

Memphis	Fries, Rose	\$50,460.00	\$5,412.00	\$55,872.00	8%
Memphis	Rimes, Lynn	\$47,172.00	\$5,064.00	\$52,236.00	9%
Memphis	Williams, Tarunda	\$48,240.00	\$5,664.00	\$53,904.00	10%
Murfreesboro	Netschytalio, Shirley	\$48,945.94	\$4,894.59	\$53,840.53	10%
Pulaski	Owen, Dino	\$57,350.00	\$5,170.00	\$62,520.00	9%
Shelbyville	Rymer, Kim	\$44,485.00	\$4,000.00	\$48,485.00	9%
Whiteville	Anderson, Terry	\$58,464.00	\$5,846.00	\$64,310.00	9%
Whiteville	Covington, Norine	\$46,829.00	\$3,746.00	\$50,575.00	7%
Whiteville	Mobley, Joshua	\$55,799.00	\$5,580.00	\$61,379.00	10%



BOARD TRANSMITTAL

MEETING: June 2018 Quarterly Board Meeting

SUBJECT: Institution Compensation Plan Proposals

DATE: June 22, 2018

PRESENTER: Vice Chancellor Danny Gibbs

ACTION REQUIRED: Roll Call Vote

STAFF'S
RECOMMENDATION: Approve

In accordance with TBR Guideline P-043 Compensation, the following institution(s) submitted new or revised compensation plan to the System Office for review:

<u>Walters State Community College</u>	New compensation framework for all employee groups to address changes in market. The previous plan was completed and approved in 2010. All positions in the proposed plan are priced at 100% of the market.
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The new or revised compensation plans were reviewed within the System Office by a committee of five (5) individuals from the following offices; Academic Affairs, two (2) individuals from Finance, and two (2) individuals from Human Resources. The Committee reviewed the proposed plans for methodology, market data being used, equity, consistency, completeness, and clarity. After review of the proposed plan, the Committee respectively recommends Board approval of the proposed revisions or new compensation plan.

Institution Compensation Plans – Executive Summary

In accordance with legislative amendment and TBR Guideline P-043 Compensation, the following institutions submitted new or revised compensation plan to the System Office for review:

Institution	Summary of Changes
<u>Walters State Community College</u>	New compensation framework for all employee groups to address changes in market. The previous plan was completed and approved in 2010. All positions in the proposed plan are priced at 100% of the market.

The new or revised compensation plans were reviewed within the System Office by a committee of five (5) individuals from the following offices; Academic Affairs, two (2) individuals from Finance, and two (2) individuals from Human Resources. The Committee reviewed the proposed plans for methodology, market data being used, equity, consistency, completeness, and clarity. After review of the proposed plan, the Committee respectively recommends Board approval of the proposed revisions or new compensation plan.

REVIEW OF INSTITUTION COMPENSATION PLANS

Committee on Personnel and Compensation
June 2018

Walters State Community College

Walters State Community College (WSCC) is proposing a new compensation plan to be implemented in FY2019. The previous plan was completed and approved in 2010. All positions in the proposed plan are priced at 100% of the market. The study included employees in all job classifications: clerical/support; administrative/professional; executives; faculty; and deans.

The following compensation survey resources were used: TBR sister institutions; Kenexa Comp Analyst, a compensation database that allows for matching and scoping of positions based on required experience, location, and nature of business; Economic Research Institute; O'Net Online, a job description database sponsored by the Department of Labor; CUPA-HR reports for Two-Year Community and Technical Colleges; Southern Region Education Board (SREB) faculty reports; and American Association of University Professors (AAUP).

The current salary range structures were collapsed into two structures, exempt and nonexempt, with administrative/professional, executives and deans in the exempt pay structure. The time to midpoint was calculated on time in position rather than total career experience.

The exempt salary structure has a 10% spread between the midpoints and a 50% spread from the minimum of the salary range to the maximum. The proposed salary structure for exempt positions contains seventeen (17) grades, with some overlap of pay grades between administrative/professional and executive jobs. The target pay for exempt positions is based on years in position, with eight (8) years needed to achieve the target salary or the midpoint of the range (at market). The target pay for executive positions will be based on ten (10) years in the position to reach the target salary or the midpoint of the range (at market). Through the analysis conducted by the consultant, it was determined academic deans best fit with the exempt positions, rather than the faculty ranges, and positions have been assigned to the appropriate salary ranges.

The nonexempt pay structure is based on 93.75% of the market to account for the 37.5 hour work week. The nonexempt structure has an 8% differential between midpoints and a 40% spread from the minimum of the pay range to the maximum. There are ten (10) grades, with some overlap with the exempt structure. The target pay for nonexempt position is based on years in position, with six (6) years needed to achieve the target salary or the midpoint of the range (at market).

The faculty pay structure has a 40% spread from the minimum of the salary range to the maximum. The 12-month ranges include a 25% differential. There are eight (8) grades for both the 9-month faculty and the 12-month faculty, including a 10% premium differential for disciplines that command a higher rate of pay in the market. Faculty members would receive promotional increases when moving up to the next rank as

follows: Instructor to Assistant Professor: 5%, Assist. Professor to Assoc. Professor: 6% and Assoc. Professor to Professor: 7%. Faculty would be hired into their pay range based on years in rank, with eight (8) years needed to achieve the target salary or the midpoint of the range (at market).

The first priority will be given to ensure each employee is paid at least at the minimum of the assigned pay range. Thereafter, as funds are available, pay will be increased to close any gaps between actual and target rates of pay.

The proposal would allow the compensation plan to be adjusted using reference resources, such as CUPA-HR and World at Work. This allows the pay ranges to stay competitive and reflect market increases.

BOARD TRANSMITTAL

MEETING: June 2018 Quarterly Board Meeting

SUBJECT: System Wide Compensation Strategies

DATE: June 22, 2018

PRESENTER: Danny Gibbs

PRESENTATION REQUIREMENT: 15 minutes with discussion

ACTION REQUIRED: Roll Call Vote

STAFF'S
RECOMMENDATION: Approve

BACKGROUND INFORMATION:

Page A-35 of *The Budget* notes that funding is recommended to provide the state portion of a 2.5% salary pool for higher education employees.

The Board is granted the discretion to determine how this funding pool is distributed. In years past the Board has acted to permit use of similar funding to provide for cost of living adjustments, equity adjustments, compensation plan adjustments, among other purposes.

The proposed System Compensation Strategy below incorporates feedback received from the institution administrators. It attempts to provide adequate flexibility and address the collective compensation issues identified by the institutions.

- 1. System Wide Salary Adjustments.** A salary pool would be created of at least 2.5% of salaries of all regular, full and part-time benefit eligible employees, restricted and unrestricted, on the payroll as of June 30, 2018. All increases from the 2.5% salary pool would be effective retroactively to July 1, 2018. From this salary pool at least 1.5% would be issued as a cost of living adjustment effective July 1. In addition, the following types of adjustments may be requested:

A. Cost of Living Adjustment (COLA). A COLA salary pool of at least 1.5% would be created of salaries of all regular, full and part-time employees, restricted and unrestricted, on the payroll as of June 30, 2018. Institutions may use the remaining 1.0% salary pool to increase the amount of the COLA, up to or equal to the 2.5% salary pool amount requested.

- i. COLA Level: This proposal allows for a percentage or flat dollar increase.
- ii. Distribution: Each eligible employee would receive a percentage increase based on their June 30, 2018 salary. A minimum flat dollar payment could be established by the institution. The amount would be pro-rated for part-time employees.
- iii. Timing: Institutions will provide at least a 1.5% COLA effective July 1, 2018. That increase may be implemented immediately, effective July 1, 2018, with no further action required by the Board. In addition, those institutions that are providing an additional COLA increase of between the 1.5% increase and up to and including the full 2.5% salary pool may implement it immediately, effective July 1, 2018 with no further action required by the Board.

B. Compensation Plan - Institutions would be authorized to use up to the remaining 1.0% salary pool to provide salary adjustments consistent with their Board approved compensation plans.

a. Compensation Plan-Not Fully Funded.

- i. Compensation Plan Level: Institutions would be authorized to use up to the remaining 1.0% salary pool to fund their compensation plan.
- ii. Distribution: Funds would be distributed to employees in accordance with Board approved compensation plans.
- iii. Timing: Institutions will submit a proposal that includes, but is not limited to, the amount of recurring funds encumbered by the proposed increase, the percentage of the compensation plan funded by group, which groups if any are excluded from the increase, the type of increase (i.e. salary equity, living wage, etc.), and the percentage of the salary pool used for the compensation plan. It is proposed that these adjustments be acted on by the Board during its September meeting and be effective retroactively to July 1, 2018.

b. Compensation Plan-Fully Funded.

- i. Market Adjustment Level: Institutions who have fully funded their compensation plans would adjust the salary ranges to address changes in market salaries, as prescribed in their compensation plan. Institutions would be authorized to use up to the remaining 1.0%

salary pool to fund their compensation plan and provide salary increases.

- ii. Distribution: Funds would be distributed to employees in accordance with Board approved compensation plans.
- iii. Timing: Institutions will submit a proposal that includes, but is not limited to, the amount of recurring funds encumbered by the proposed increase, the percentage of the compensation plan funded by group, which groups if any are excluded from the increase, the type of increase (i.e. salary equity, living wage, etc.), and the percentage of the salary pool used for the compensation plan increase. It is proposed that these adjustments be acted on by the Board during its September meeting and be effective retroactively to July 1, 2018.

c. Compensation Plan – Equity Adjustments

- iv. Equity Level: Utilizing the remaining 1.0% salary pool, institutions would be authorized to provide reclassifications consistent with their compensation plan.
 - i. Distribution: Funds would be distributed to employees in accordance with Board approved compensation plans.
 - ii. Timing: Institutions will submit a proposal that includes, but is not limited to, the amount of recurring funds encumbered by the proposed increase, the percentage of the increase, the type of increase (i.e. salary equity, reclassification, etc.), and the percentage of the salary pool used for the compensation plan increase. It is proposed that these adjustments be acted on by the Board during its September meeting and be effective retroactively to July 1, 2018.

C. Faculty Promotions. All or a portion of the remaining 1.0% salary pool would be created to address funding for faculty promotions, consistent with the institution's approved compensation plan.

- i. Faculty Promotion Level: This proposal envisions a percentage of the salary pool to fund faculty promotions.
- ii. Distribution: Each eligible faculty member would receive the amount due under the approved institution compensation plan for the promotion.
- iii. Timing: Institutions will submit a proposal that includes, but is not limited to, the amount of recurring funds encumbered by the proposed increase, the percentage of the salary pool used for the faculty promotion. It is proposed that these adjustments be acted on by the Board during its September meeting and be effective retroactively to July 1, 2018.

2. Institution or Local Funded Increases. Institutions would be authorized to provide salary adjustments using uncommitted local funds. These increases are not subject to the July 1, 2018 effective date. The institution will submit the effective date of payment with the proposal for review at the September Board Meeting.

A. Consistent with those purposes specified in items 1. A – C above.

- i. Level: Institutions would be authorized to use an amount equal to the Institution's ability to fund using uncommitted local funds.
- ii. Distribution: Funds would be distributed to employees in accordance with Board approved compensation plans.
- iii. Timing: Institutions will submit a proposal that includes, but is not limited to the date of payment, the amount of recurring funds encumbered by the proposed increase, the percentage of the compensation funded by group, which groups if any are excluded from the increase, and whether it is effective retroactively. It is proposed that these adjustments be acted on by the Board during its September meeting.

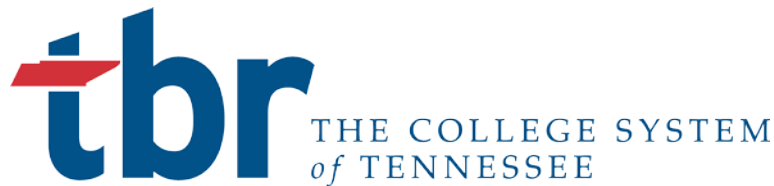
B. One-Time Payment. Institutions would be authorized to use non-recurring funds to provide one-time payments to all regular full-time and part-time employees on payroll as of June 30, 2018.

- i. Level: Institutions would be authorized to pay a one-time bonus not to exceed \$1,000 to all regular, full and part-time employees, paid on restricted and unrestricted funds.
- ii. Distribution: Each full-time eligible employee would receive the same bonus amount. Part-time employees would be pro-rated.
- iii. Timing: Institutions will submit a proposal that includes, but is not limited to the date of payment, the amount of the one-time payment, and the requirements used to determine eligibility. It is proposed that these adjustments be acted on by the Board during its September meeting.

3. Process.

- A. Each institution shall provide a minimum of a 1.5% COLA effective July 1, 2018, to be implemented in the July payroll cycle. For those institutions providing a COLA of up to including the full 2.5% salary pool, it will be effective July 1, 2018 and be implemented in the July payroll cycle. All other increases will be subject to further review and approval at the September Board meeting.

- B. For those institutions providing other increases in addition to the COLA, a summary of the planned implementation of any the items above will be submitted to April Preston no later than **August 15, 2018**.
- C. Proposed plans will include: itemized breakdown of how the salary pool was spent, as well as any local funds; the percentage and dollar amount of the salary pool used for each type of increase; payment dates, including the amount and type of increase to be given; the amount of recurring funds encumbered by the proposed increase; the percentage of the compensation plan funded by group; if applicable, which groups if any are excluded from the increase; the type of increase (i.e. salary equity, living wage, etc.); additional positions funded; as well as justifications for any increases to administrators that exceed an individual employee 10% increase. This information will be provided for Board approval at the September Board meeting.
- D. Institutions will be authorized to implement the proposed plans as approved by the Board.



BOARD TRANSMITTAL

MEETING: June 2018 Quarterly Board Meeting

SUBJECT: Executive Performance Incentive Recommendations

DATE: June 22, 2018

PRESENTER: Danny Gibbs

PRESENTATION REQUIREMENT: 15 minutes with discussion

ACTION REQUIRED: Roll Call Vote

STAFF'S
RECOMMENDATION: Approve

The Executive Performance Incentive Plan was approved at the Board's June 2013 Meeting. It was created at the request of Board Members to address the gap between the average market salaries for the presidents, directors and Chancellor and the current compensation level for these officials. In the current compensation plan the salaries for the Chancellor and institutional leaders are set at 90% of the market average for comparable positions. The Plan provides an opportunity for the leaders to earn up to the market value of their respective position on an annual basis, based on institutional and individual performance. The incentive does not add to the base salary for the position, and will be recalculated each year. This is the fourth year of operation of the Plan.

Participants in the plan include the presidents of the community colleges and Tennessee Colleges of Applied Technology (TCATs) and the Chancellor.

The incentive amount is equal to ten percent (10%) of the market average salary for comparable positions and is divided into two components: the metric based allowance equal to 85% of total incentive amount and a discretionary allowance equal to 15% of the total incentive amount. The primary incentive measurement for Community College Presidents is the change in weighted formula outcomes at each institution. The change in total weighted outcomes for the system is calculated in a similar manner and used to calculate the weighted outcome growth allowance amount for the Chancellor. The incentive measurement amount for the TCAT Presidents is based on five (5) outcomes,

weighted equally: program completion rate; job placement rate; private giving; expanded offerings, and expanded enrollment.

RECOMMENDATION

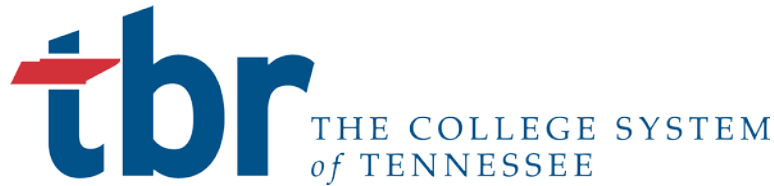
Pursuant to the Plan, recommendations for incentive pay are brought before the Committee for review and approval. Recommendations of the Committee, if any, are presented to the full Board for action. The Plan requires an individual to be employed in one of the eligible positions at the time the payments are approved to be eligible to receive incentive pay and have satisfactory performance.

To assist the Committee, System staff have calculated the total incentive that is possible for each eligible position, and the total incentive payment recommended. These calculations are reflected in the attachment.

It is recommended the Committee take the following action:

- a) Consider for approval the Executive Performance Incentive Pay for the presidents, as presented in the attachment.

Attachment.



BOARD TRANSMITTAL

MEETING: June 2018 Quarterly Board Meeting

SUBJECT: 2018 – 19 Presidents Emeritus Contracts
2017 – 18 Presidents Emeritus Reports

DATE: June 22, 2018

PRESENTER: General Counsel, Mary G. Moody

PRESENTATION REQUIREMENTS: 15 Minutes

ACTION REQUIRED: Roll Call Vote

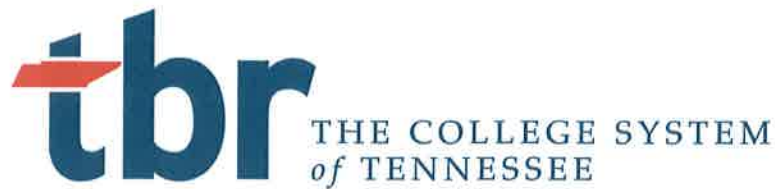
STAFF'S
RECOMMENDATION: Approval

BACKGROUND INFORMATION:

Per requirements to be compensated as President Emeritus (T.C.A. § 8-36-714) and TBR Policy 5:01:03:00 Retirement, persons serving as President Emeritus must file a report for the previous year's work (approved by the sitting President), and a copy of the contract for the next fiscal year's work, for approval by the board. Attached are the reports and contracts for approval for fiscal year 2018-19, for the following individuals:

Dr. Jack Campbell – Walters State Community College
Dr. Nathan Essex – Southwest Tennessee Community College
Dr. Frank Glass – Motlow State Community College
Dr. Rebecca Hawkins – Columbia State Community College
Dr. Walter Nelms – Jackson State Community College
Dr. William Locke – Northeast State Community College (Reinstated)
Dr. Wade Powers – Northeast State and Volunteer State (Reinstated)

Attachment



NOTICE OF PART-TIME EMPLOYMENT AND AGREEMENT FOR
PRESIDENT EMERITUS

TO: Dr. A. Frank Glass
218 Lakewood Drive
Tullahoma, TN 37388

This is to confirm your part-time appointment to a position approved by the Tennessee Board of Regents as President Emeritus of Motlow State Community College for a period beginning July 1, 2018 at a monthly salary of \$ 1,971.90, subject to the terms and conditions hereinafter set forth and our acceptance thereof:

1. This appointment is made subject to the laws of the State of Tennessee, the requirements and policies of the Tennessee Board of Regents and the requirements and policies of this institution/area school.
2. The term of this agreement is July 1, 2018 to June 30, 2019. It may be renewed on an annual basis following review of the emeritus work performed and approval by the Tennessee Board of Regents.
3. The above stated salary is contingent upon your successful completion of service for the full term of this agreement. The salary will accrue and will be payable monthly. In the event of failure to complete the specific terms of the appointment, salary will be prorated in accordance with the policies of the institution/area school.
4. This appointment and the above-stated salary are in consideration of your faithful performance to the best of your ability of the duties and responsibilities assigned to you as a part-time employee of this institution. These duties include:
 - ❖ Provide advice and counsel to the president of MSCC;
 - ❖ Assist with the MSCC foundation fund raising and alumni activities;
 - ❖ Be actively involved in community relations and other activities on behalf of MSCC;
 - ❖ Provide other services and/or support as may be requested by the president of MSCC, the Tennessee Board of Regents, and the Tennessee Higher Education Commission;
 - ❖ Attend professional meetings, such as AACCC, SACS, etc., as requested.
5. As a part-time employee, you are not eligible for employment benefits (retirement credit, state insurance plan, annual or sick leave, holiday pay, or longevity credit).

Notwithstanding, social security will be deducted from your paycheck unless you are a member of a retirement system or are a rehired annuitant as specified in 26 CFR Part 31.

6. This appointment does not include any assurance, obligation, or guarantee of subsequent employment.
7. This agreement may be terminated without prior notice.
8. By acceptance of this appointment, you agree to abide by the terms of the Drug-Free Workplace Act of 1988 as defined in published institution statements and policy. You also agree to notify the Office of Personnel of any criminal drug conviction for a violation occurring in the workplace no later than five (5) days after such conviction.
9. You are required to notify the President should you become employed at another state agency/institution.
10. The following special conditions shall govern this appointment:

The retired employee accepts employment for up to 120 days during a 12-month period. The number of hours actually worked will be provided to the institution upon request and will be no less than 118 hours.

I accept the appointment described above under the terms and conditions set forth.

 5/15/18
APPOINTEE DATE

An Equal Opportunity/Affirmative Action Employer

 5-14-18
PRESIDENT DATE

CHANCELLOR DATE

President Emeritus Report 2017-18

During this fiscal year, I performed the following functions (attached) for

Motlow State Community College Institution(s).

(Please type your report and attach it to this work sheet)

I spent at least 200 hours performing the work but less than 120 days.

A. T. R. S. L. e. n
President Emeritus Date

I have reviewed the work of Dr. Frank Glass for 2016-2017 and
I am satisfied that it was well performed.

[Signature]
President Date 5-11-2018

Chancellor Date



MOTLOW STATE


COMMUNITY COLLEGE

President Emeritus

A. Frank Glass
218 Lakewood Drive
Tullahoma, TN 37388
(931) 455-6631

MEMORANDUM

TO: Mary G. Moody
General Counsel

FROM:  Dr. A. Frank Glass
President Emeritus

DATE: 5/9/18

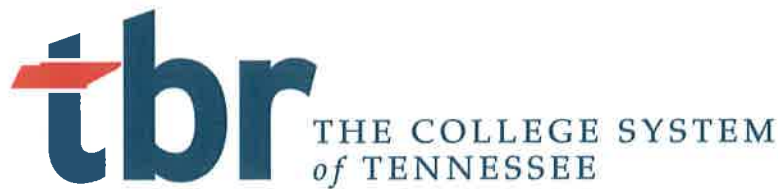
SUBJECT: President Emeritus Work

I am responding with regard to work performed as President Emeritus of Motlow State Community College during 2017-18. The following are some of the highlights during the year:

- Held many discussions with foundation members, community people and Motlow supporters to convey to them that MSCC needed their support, and how important they were to the college regardless of who held the position of Office of the President. This occurred during the time of Dr. Kinkel's resignation, and some foundation members were ready to resign while other constituents wanted to withdraw support. This was a difficult time for our institution.
- Served as a Trustee on the MSCC Foundation and attended foundation events, including meetings and socials
- Met with Interim President Tunstill to discuss my duties as President Emeritus and how I could be of support. We collaborated a list of community members to contact for giving opportunities.
- Joined my friend and former President, Dr. Art Walker, as a speaker at the dedication of the Arthur L. Walker, Jr. building in his honor on the Smyrna campus.
- Attended the legislative breakfast
- Attended the celebration and contributed to Motlow College Foundation's campaign to honor Motlow's first President, Dr. Sam Ingram, on the occasion of his 90th birthday

- Attended and participated in interviews of four presidential candidates.
- Made calls to encourage participation in MSCC Gala and the Foundation's Annual Golf Tournaments. I also participated in these events.
- Served on Citizen Advisory Committee to select the Tullahoma City Administrator
- Organized and participated in Presidential Seminars held twice each year. This group consists of the former MSCC Presidents and current President. We fondly remember "the good ole days", and give sage advice, and discuss current issues with the current President.
- Attended retirement receptions for faculty and staff members of the college
- Continued to serve as a member of the Tullahoma Vision Scholarship Committee. I was involved in reviewing applications, ranking all applicants, and meeting with the committee to select the finalists.
- Continued to speak with parents and students in our area about the benefits of attending Motlow
- Currently serving on the committee to introduce Dr. Torrence to our service area with receptions scheduled in Tullahoma, Fayetteville, McMinnville, and Smyrna

cc Dr. Michael Torrence
Mickey Sheen



NOTICE OF PART-TIME EMPLOYMENT AND AGREEMENT FOR
PRESIDENT EMERITUS

TO: Dr. Jack Campbell
7230 Stagecoach Road
Whitesburg, TN 37891

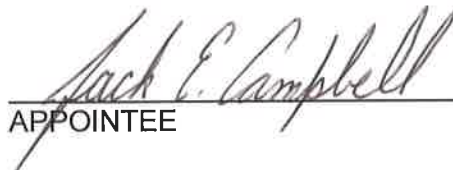
This is to confirm your part-time appointment to a position approved by the Tennessee Board of Regents as President Emeritus of Walters State Community College for a period beginning July 1, 2018 at a monthly salary of \$2,362.17, subject to the terms and conditions hereinafter set forth and our acceptance thereof:

1. This appointment is made subject to the laws of the State of Tennessee, the requirements and policies of the Tennessee Board of Regents and the requirements and policies of this institution/area school.
2. The term of this agreement is July 1, 2018 to June 30, 2019. It may be renewed on an annual basis following review of the emeritus work performed and approval by the Tennessee Board of Regents.
3. The above stated salary is contingent upon your successful completion of service for the full term of this agreement. The salary will accrue and will be payable monthly. In the event of failure to complete the specific terms of the appointment, salary will be prorated in accordance with the policies of the institution/area school.
4. This appointment and the above-stated salary are in consideration of your faithful performance to the best of your ability of the duties and responsibilities assigned to you as a part-time employee of this institution. These duties include:
 - ❖ Provide consultation and special assistance to the Walters State President and TBR Chancellor.
 - ❖ Serve as ambassador for the college on a continuous basis.
 - ❖ Assist college President and staff with campus development, Foundation activity and fundraising.
 - ❖ Provide support in inter-institutional, governmental, legislative, and community relations.
 - ❖ Assist as needed with the completion of selected capital projects.
 - ❖ As requested, represent the President and the college at selected functions and professional meetings.

- ❖ Recruit students and provide advice to prospective students and their parents.
 - ❖ Promote higher education, the TBR, and WSCC on a continuous basis.
5. As a part-time employee, you are not eligible for employment benefits (retirement credit, state insurance plan, annual or sick leave, holiday pay, or longevity credit). Notwithstanding, social security will be deducted from your paycheck unless you are a member of a retirement system or are a rehired annuitant as specified in 26 CFR Part 31.
 6. This appointment does not include any assurance, obligation, or guarantee of subsequent employment.
 7. This agreement may be terminated without prior notice.
 8. By acceptance of this appointment, you agree to abide by the terms of the Drug-Free Workplace Act of 1988 as defined in published institution statements and policy. You also agree to notify the Office of Personnel of any criminal drug conviction for a violation occurring in the workplace no later than five (5) days after such conviction.
 9. You are required to notify the President should you become employed at another state agency/institution.
 10. The following special conditions shall govern this appointment:

The retired employee accepts employment for up to 120 days during a 12-month period. The number of hours actually worked will be provided to the institution upon request and will be no less than 141.7 hours.

I accept the appointment described above under the terms and conditions set forth.

 5-9-18
APPOINTEE DATE

An Equal Opportunity/Affirmative Action Employer

 5/16/18
PRESIDENT DATE

CHANCELLOR DATE

President Emeritus Report 2017-2018

During this fiscal year, I performed the following functions (attached) for

Walters State Community College Institution(s).

(Please type your report and attach it to this work sheet)

I spent at least 141.7 hours performing the work but less than 120 days.

Jack E. Campbell
President Emeritus

5-9-18
Date

I have reviewed the work of Jack E. Campbell for 2017-2018 and
I am satisfied that it was well performed.

Tony Mikesa
President

5/16/18
Date

Chancellor

Date

Walters State Community College
President Emeritus Report
2017-2018
Executive Summary

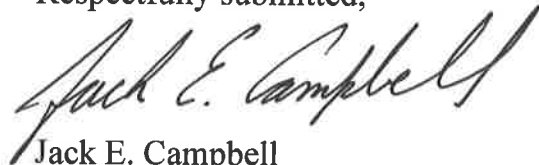
Attached is a detailed listing of the activities and accomplishments which reflect examples of my work as President Emeritus at Walters State for the 2017-2018 year. These activities and accomplishments address specifically and completely the duties reflected in the Notice of Part-time Employment and Agreement for President Emeritus which was executed by Chancellor Tydings, President Miksa and myself. In addition, these activities and accomplishments as documented represent over 200 hours of work which exceeds the contractual requirement of 141.7 hours. Additionally, significant is the fact that countless other unrecorded and undocumented hours were dedicated to the college since, as former president of Walters State who served the college for over 31 years, I am approached almost daily with unscheduled inquiries, questions, and requests for advice and assistance relative to the college. The fact that I'm perceived by the people of East Tennessee as still being associated with Walters State gives me continuous opportunities to serve as ambassador and promote higher education and the college, cultivate prospective donors for the college's Foundation and provide consultation to current and prospective students and their parents. One noteworthy accomplishment during 2017-18 was that we realized our expected closure on the efforts and processes which resulted in Walters State receiving donations totaling \$1 million in support of the matching requirement for a state funded capital project for the college's Sevier County Campus. Also, in the fund raising category, I was pleased to assist a college supporter with her decision to donate a significant tract of land to the college which, as the college staff completes appropriate steps to sell the property, appears to have a value of approximately \$350,000. This type of contribution stems from the fact that I devote special time for the purpose of sustaining strong relationships with a select number of individuals who have indicated to me their intentions of giving to Walters State in the future either through direct donations or by naming the college as a beneficiary in their will. The recorded/documented activities and accomplishments and the unrecorded contributions I realize as President Emeritus are both supported through the office I maintain on campus and my continuous consultation with President Tony Miksa and the staff of the college.

Specifically, this report reflects that I far exceeded the hours required and effectively fulfilled the duties and responsibilities stated in my contract by:

- Providing consultation and special assistance to the Walters State President as requested.
- Serving as ambassador for the college on a continuous basis.
- Assisting the college president and staff with campus development, foundation activities and fundraising.
- Providing support in inter-institutional, governmental, legislative, and community relations.
- Assisting with the completion of selected capital projects.
- Representing the President and the college at selected functions and professional meetings.
- Recruiting, advising, and assisting in various ways with both prospective and current students and their parents.
- Promoting higher education, the TBR, and WSCC on a continuous basis.

Also, in the final analysis, I trust that this report reflects my pleasure in serving as President Emeritus – promoting and enhancing higher education, the TBR system and Walters State while at the same time helping to improve the quality of life of the people of Tennessee.

Respectfully submitted,

A handwritten signature in black ink, reading "Jack E. Campbell". The signature is fluid and cursive, with the first letters of each word being capitalized and prominent.

Jack E. Campbell
President Emeritus
May 18, 2018

Date**2017-2018 Activities/Accomplishments**

5/3/2017	Spoke with Sevier County Mayor Larry Waters about his efforts to secure funding for Sevier County's local matching funds required for Walters State's Sevier County Campus capital project. Followed up with a call to President Miksa to brief the president on Mayor Waters' response.
5/5/2017	Organized a group comprised of two Foundation Trustees, a WSCC distinguished alum and myself to represent the college at a fundraising event for the Morristown-Hamblen County Healthcare System. Interacted with several major supporters of WSCC.
5/22/2017	Spoke with President Miksa about the budget for higher education and the \$1.2 million match requirement for WSCC Sevier County Campus capital project. Discussed strategies for follow-up action with Sevier County officials.
5/23/2017	Stayed in contact with, and offered support, to a Foundation Trustee who was having back surgery and trying to recover; she is a major supporter who has the college in her will for a substantial amount (\$600,000 - \$1,000,000).
5/24/2017	Responded to, and accepted, an invitation from Governor Haslam to attend a signing ceremony for the "Reconnect Bill", which will provide working adults an opportunity to continue their education and receive a college degree. Represented WSCC at the ceremony by speaking to legislative delegates and college supporters.
5/26/2017	Accompanied two plant operations staff members and a former WSCC coach to represent Walters State in an event hosted by a regional electric company which had invited the college to participate.
5/31/2017	Had phone conversations with Mayor Waters and President Miksa concerning strategies for getting the required \$1 million local match for the WSCC Sevier County Campus capital project. Spoke with Dr. Hurst regarding the preferred date to receive the funds (match).
6/01/2017	Telephone discussion with Mayor Waters and text to President Miksa regarding the Mayor's scheduled meeting for today with the three city mayors of Sevierville, Pigeon Forge and Gatlinburg, whereby the need for WSCC's \$1 million capital project match will be discussed.
6/16/2017	Attended, as a board member, the meeting of the Morristown Industrial Board.
6/21/2017	Received a call from Mayor Waters concerning the \$1 million capital project match requirement. Followed up with a call to the three Sevier County City manager/administrators. Followed up with a call to President Miksa to present briefing.
6/27/2017	After a number of texts and phone calls over the last week with Mayor Waters, the three city administrators and President Miksa, I received a call from Mayor Waters informing me that the Sevier County Commission passed a resolution approving \$250,000 for WSCC for the county's portion of the required match for the college's capital project. Reported news to President Miksa. Received and returned calls from two of the city administrators regarding their proposed actions.
6/28/2017	Talked with Cindy Ogle, administrator of the City of Gatlinburg, about WSCC's capital project requirement and our request for Gatlinburg to contribute \$250,000 toward the \$1 million needed; she requested that I write a letter explaining the need; worked on a first draft of the letter.
6/29/2017	Called the city manager of Sevierville and Pigeon Forge and discussed our request. Began drafting letters for the three city administrators of Sevierville, Pigeon Forge and Gatlinburg.

Date**2017-2018 Activities/Accomplishments**

7/03/2017	Took drafts of letters for city administrators to the college to be typed and mailed. (Final copies would be reviewed by Dr. Miksa, Dr. Hurst and Mr. Pectol, before mailing.)
7/05/2017	Mailed letters to city administrators of Sevierville, Pigeon Forge and Gatlinburg to be used as part of the administrators' presentations to their mayors and commissioners/aldermen, informing them about the project and our requests from the governmental bodies of Sevier counties and cities.
7/06/2017	Talked with long-time WSCC supporter in Sevier County providing him with information about WSCC's request for matching funds for the college's capital project and subsequently forwarded a letter with pertinent information. Talked with Mayor of Sevier County about the college's request.
7/13/2017	Talked with several key Sevier County officials about the WSCC Sevier County Campus Capital Project and the required match as the city commission and board of aldermen are meeting during the upcoming week.
7/14/2017	Received a call from city manager of Sevierville concerning our request. Texted Dr. Miksa and Dr. Hurst.
7/17/2017	Received a call from Sevier County official relative to Gatlinburg's response to our request. Talked to Dr. Miksa and Dr. Hurst.
7/18/2017	Talked with City Manager of Pigeon Forge.
7/24/2017	Attended Morristown Industrial Board of Directors Meeting representing WSCC on the board.
7/25/2017	Received email from a former WSCC graduate from Africa who is working on arrangements to send his son to WSCC and asked for my advice and possible assistance; followed up by contacting appropriate officials at the college for clarification and assistance; work still in progress to determine how to best handle/assist with this prospective admission to the college.
7/26/2017	Remained in discussions with Sevier County individuals/officials relative to WSCC request/receipt of matching funds for capital project.
8/04/2017	Received a call from Pigeon Forge City Manager informing me that the commissioners had approved to put the resolution on the agenda of the next official meeting to give WSCC \$250,000; called President Miksa and VP Hurst and briefed them on the call. Received assurance that Gatlinburg was going to give the college \$250,000.
8/10/2017	Spent time serving as an intercessor between Mr. Don Shell, architect and WSCC Foundation Trustee, and Dr. Bill Locke, former President of Northeast State. Mr. Shell requested permission to use Dr. Locke and me as references as he seeks a project at Pellissippi State.
8/12/2017	Joined President Miksa, Vice Presidents Hurst and Cates and all our spouses at the Annual Sevier County Gala, a fundraising event for the hospital and other medical services in the county. Interacted with several leaders of Sevier County and supporters of WSCC.
8/16/2017	Had lengthy telephone conversations with Emily Kile Burchfield, a major supporter and Trustee of the WSCC Foundation, who is recovering from surgery. Talked with Charlie Johnson, another major supporter and Trustee from Sevier County, about our fundraising status relative to the \$1 million matching fund.
8/18/2017	Sent text to President Miksa and members of his administrative team updating them on the status of the \$1 million match being raised in Sevier County. Talked at length with Assistant Vice President Cates about upcoming events which require college/Foundation representation.

Date

2017-2018 Activities/Accomplishments

8/22/2017	Represented WSCC on the Morristown Industrial Board at a called meeting of the Board. Contacted individuals (3) who would join me in representing the college at a charity event in Sevier County for the purpose of raising money for Sevier County High School. Discussed a matter with Dr. Hurst.
8/25/2017	Took two WSCC coaches and a former WSCC student/athlete (currently a pharmacist and member of the Senators Club) to Sevierville to join me in representing WSCC in a charity event to raise money for Sevier County High School. Interacted with several major supporters of the WSCC Sevier County Campus and the college in general.
8/29/2017	Received notification that Gatlinburg's Board of Commissioners approved WSCC's request for \$250,000; with the Sevier County Commission, the Pigeon Forge Commission, and the Sevierville Board of Alderman already committed for \$250,000 each, we now have the \$1.2 million needed for the capital project match. Contacted each of the governmental offices requesting copies of the official resolutions confirming the contributions. Met with President Miksa and staff conveying the news that we have the \$1 million match and discussing follow-up actions. Spoke with a potential major donor and scheduled to meet for dinner.
9/12/2017	Spent time talking with President Miksa's administrative assistant concerning the \$1 million raised in Sevier County. Drafted and sent letters to the four county and city administrators requesting that each mail a \$250,000 check to President Miksa. Provided a WSCC Foundation office staff member with requested information for an upcoming event.
9/14/2017	Received an email from the finance director of Pigeon Forge sending a copy of the resolution passed by the city commission pledging \$250,000 to Walters State. Forwarded a copy to President Miksa and spoke with the president's administrative assistant. Communicated with the college's Assistant Vice President for College Advancement (the college's Foundation), who had requested a meeting with me to discuss my thoughts (philosophy on fundraising, building relationships, etc.)
9/17/2017	Talked with a Foundation Trustee about donating 70 acres of lake front/farm land with an estimated value of approximately \$350,000 to the Walters State Foundation. She agreed with my suggestion and said she would meet with President Miksa and me for lunch to review a map of the property and to discuss the process for making the transfer of property, etc.
9/18/2017	Received a call from Assistant Vice President Chris Cates informing me about the upcoming meeting of the Foundation Executive Committee and requesting, on behalf of President Miksa, that I give a report on the \$1 million raised in Sevier County. Talked with President Miksa's administrative assistant about a letter of confirmation from Sevier County Commission. Called Sevier County Commission office ensuring that a copy of the resolution confirming contribution is being sent. Attended Foundation Executive Committee meeting. Reported on \$1 million donation from Sevier County; informed the group of another \$350,000 the college will be receiving.
9/20/2017	Traveled to Tazewell and joined Vice President Hurst and two other representatives of the college participating in a fundraising event (The Annual Arnold Dwight England Golf Classic) which gives money to various agencies. During the 28 years the event has been conducted, Walters State has received almost \$200,000 from the funds raised.
9/21/2017	Traveled to Greeneville and joined Vice President Hurst and two other WSCC representatives participating in a fundraising event for the Greene County Partnership (Chamber of Commerce). Provided personal assistance to an individual who has the college in her will for a significant gift.

Date

2017-2018 Activities/Accomplishments

9/22/2017	Spoke on the phone with President Miksa's administrative assistant, Vice President Hurst and with Emily Kile Burchfield concerning an upcoming meeting to discuss a gift of property to the WSCC Foundation with an estimated value of \$350,000.
9/26/2017	After talking with Emily Kile Burchfield about a gift of property (70 acres of farmland with some lake frontage) with an estimated value of \$350,000, I organized a meeting with President Miksa and his College Advancement staff on the Sevier County Campus to discuss the gift and receive Ms. Burchfield's official offer. Took a tour of the property and discussed the steps for transfer of ownership to the college and the process for having the property appraised and sold.
9/28/2017	Talked with Charlie Johnson, an attorney and member of the WSCC Foundation's Board of Trustees, to determine if he could handle the transfer of property (deed) from Ms. Burchfield to WSCC. He said he could and I subsequently reported that to Dr. Hurst. Organized a group, traveled to Tazewell and represented WSCC in a fund-raising activity for The Claiborne County Healthcare System.
10/4/2017	Organized and transported Vice President Hurst and two Foundation Trustees to Sevierville to represent WSCC in a major fundraising event for the Boys & Girls Club in Sevier County. WSCC was also represented by other staff who set-up and managed a public relations booth at the event. Interacted with a number of WSCC supporters during the event.
10/5/2017	Organized and traveled to Greeneville with three other WSCC staff and supporter to represent the college in a fundraising event from Tacoma Hospital which supports the WSCC Nursing program. Talked with several college supporters, one of which we discussed with him about making a donation in support of the college's Greeneville Campus.
10/7/2017	Spoke with a trustee of the Foundation who bought a lot at an auction which is needed for the college's Expo Center. The lot will be made available to the college for a year via a \$1 lease and will subsequently be given to the college. Spoke with Vice President Hurst about this and other Foundation matters. Spoke with two perspective students about the college's dual enrollment courses.
10/13/2017	Recruited two federal judges, one retired and one still active, but both who are supporters of WSCC, to join a Foundation trustee and me in representing the college at a fundraising event for the Morristown Area Chamber of Commerce. Planned for both judges to join me and members of the College Advancement staff for a tour of the college's new facility in Greeneville to be followed with a luncheon.
10/17/2017	Talked with attorney/Foundation President Scott Reams, Assistant Vice President Chris Cates and Judge Dennis Inman trying to organize a tour of the Greeneville Campus to be followed by a luncheon to include Judge Ronnie Greer for Friday, October 27 th .
10/30/2017	Attended the Fall Annual Meeting of the WSCC Foundation. Interacted with major college supporters and college staff.
11/01/2017	Joined President Miksa, three staff members and Mr. Ray Bible, Foundation Trustee, in traveling to Knoxville to attend a Professional Fundraisers luncheon whereby individuals, including Mr. Bible, were honored for their philanthropic contributions to various organizations. Mr. Bible had been nominated for what he and his wife had contributed to WSCC.
11/03/2017	Attended the opening tournament for WSCC basketball (men and women) teams. Interacted with college staff, students, supporters of the college and special guests (TJCAA Commissioner), etc.
11/07/2017	Received confirmations and discussed detailed arrangements for an outing of college supporters scheduled for Friday, November 10, 2017 at the college's Greeneville Campus.

Date

2017-2018 Activities/Accomplishments

11/09/2017	Joined several WSCC staff members along with Dr. Miksa in representing WSCC at the annual meeting of the Morristown Area Chamber of Commerce. Seized an opportunity to speak to a community leader about making a major contribution to the college's Foundation and becoming a Foundation Trustee. He indicated a clear interest in helping the college and would be willing to talk with us more in detail.
11/11/2017	Attended WSCC Homecoming and interacted with present and former college administrators, faculty and students and also met with several college supports from the community.
12/12/2017	Made calls to several retired college administrators informing them of the passing of Dr. Jim Ford, retired Vice President for Academic Affairs. Represented the college at the services of Heiskell Winstead, WSCC Foundation Trustee, who passed away. At the request of J.B. Pectol and the Citizen Tribune, wrote on behalf of Walters State, some comments about Dr. Ford.
12/13/2017	Responded to a text from Ann Ford, wife of Dr. James Ford, who said she'd like to talk to me about the passing of her husband Jim; talked with Mrs. Ford for 30-40 minutes and based on her request, shared the information (cause of his death, arrangements for funeral, etc.) with Vice President Pectol for him to share with college staff and faculty.
12/20/2017	Attended funeral for Dr. James Ford, former Vice President for Academic Affairs at Walters State, which was followed by a receiving of Friends by Dr. Ford's family. Presented Dr. Ford's wife, Ann, with a written statement on behalf of the college, which spoke about Dr. Ford's invaluable contributions to the college and the great respect he had engendered among his colleagues.
1/10/2018	Received a call from Vice President Hurst presenting me with an update for selected college projects and requesting my assistance for two of the projects. I readily agreed to provide assistance for both projects.
1/22/2018	Worked toward securing \$250,000 checks from Sevier County and Sevierville relevant to the approved resolution to help fund the \$1,200,000 required local match for the colleges state funded \$12,000,000 capital project. Made phone calls which were followed up with emails, being forwarded as requested by the county mayor.
1/26/2018	Received confirmation and made final arrangements for the Sevierville City Administrator to mail the \$250,000 check from Sevierville to President Tony Miksa. With this check the college will have received checks totaling \$1 million from Sevierville, Pigeon Forge, Gatlinburg and Sevier County.
3/19/2018	Attended and participated in the WSCC Foundation Executive Committee meeting. Spent time talking with Foundation and college staff after the meeting about fundraising strategies.
3/27/2018	Talked with WSCC staff (Dr. Hurst, Chris Cates) about a function in Sevierville scheduled for March 29, 2018, whereby I was to represent WSCC and make arrangements for another guest. Contacted former WSCC Foundation president and retired banker and made arrangements for he and his spouse to accompany my spouse and me to the event.
3/29/2018	Attended event in Sevierville whereby county Mayor Larry Waters was being honored, to join me and my spouse in representing WSCC. I took former Foundation President Anderson Smith and his spouse to the event. Interacted with many friends of the college.
4/04/2018	Spoke with Vice President Hurst regarding WSCC's support of a fundraising event for Morristown's local hospital. Contacted two Foundation Trustees, George McGuffin and David Hayes, and received their agreement to join Dr. Hurst and me in representing the college at the event.

Date**2017-2018 Activities/Accomplishments**

4/10/2018	Throughout the day, worked on Foundation matters; talking with the incoming Foundation President about fundraising strategies with selected individuals and events. Talked with Vice President Hurst about upcoming events and representation of the college at appropriate events. Talked with Assistant Vice President Cates about the same.
4/12/2018	Represented the Morristown Industrial Board and WSCC at a major announcement of a large industry locating in Morristown. Governor Haslam, Board of Regents Chancellor and other state officials participated in the meeting along with Dr. Miksa, staff of WSCC, as well as, many other local officials and citizens.
4/20/2018	At the request of Vice President Hurst, I joined Mr. David Hayes, incoming President of the WSCC Foundation, and the Vice President of Covenant Health and a bank board member at a fundraising event sponsored by the local Rotary Club. Spoke with two individuals asking them to sponsor a table for \$2,000 each at Walters State's concert/dinner scheduled for May 3 rd at the WSCC Sevier County Campus.
4/21/2018	Attended event in Sevier County honoring a WSCC Foundation Trustee, former Foundation president, and continuous major supporter of the college, Mr. Charlie Johnson. Spoke with an individual who is potentially a major donor about his interest in getting involved with the college and received a very encouraging response.
4/30/2018	Attended the annual meeting of the WSCC Foundation and assumed a role on the program by introducing a number of special guests, with my spouse, accompanied a lady trustee and one who has the college in her will for a significant bequest.
5/02/2018	Spoke with a trustee from whom I received a \$41,000 check from the previously closed estate of Clara Ann Short. Ms. Short's total contribution from the donations she made while living, plus what she gave to the college through her estates, approaches \$5 million. Spoke with Dr. Miksa about the \$41,000 check and scheduled a time that I would bring it to him.
5/03/2018	Attended reception at WSCC Foundation trustee's residence prior to a fundraising events. Drove to the WSCC Sevier County Campus and attended a fundraising event sponsored by the college's Foundation (The Rodney Atkins dinner and concert for student scholarships. Rodney Atkins is a country music singer and alumni of WSCC.) Took check for \$41,000 from the Estate of Clara Ann Short for the college and presented it to President Miksa.
5/04/2018	Joined the WSCC Foundation President, along with a former Foundation president and current trustee, and the college's athletic director in representing Walters State in a fundraising event for Morristown-Hamblen Healthcare Center. Spoke with several individuals who are potential supporters for the WSCC Foundation.
5/09/2018	Completed President Emeritus 2017-2018 Report for submission to President Miksa and Chancellor Tydings.



NOTICE OF PART-TIME EMPLOYMENT AND AGREEMENT FOR
PRESIDENT EMERITUS

TO: Dr Nathan Essex
560 Kenrose Street
Collierville, TN 38017

This is to confirm your part-time appointment to a position approved by the Tennessee Board of Regents as President Emeritus of Southwest Tennessee Community College for a period beginning July 1, 2018 at a monthly salary of \$3533.20, subject to the terms and conditions hereinafter set forth and our acceptance thereof:

1. This appointment is made subject to the laws of the State of Tennessee, the requirements and policies of the Tennessee Board of Regents and the requirements and policies of this institution/area school.
2. The term of this agreement is July 1, 2018 to June 30, 2019. It may be renewed on an annual basis following review of the emeritus work performed and approval by the Tennessee Board of Regents.
3. The above stated salary is contingent upon your successful completion of service for the full term of this agreement. The salary will accrue and will be payable monthly. In the event of failure to complete the specific terms of the appointment, salary will be prorated in accordance with the policies of the institution/area school.
4. This appointment and the above-stated salary are in consideration of your faithful performance to the best of your ability of the duties and responsibilities assigned to you as a part-time employee of this institution. These duties include:
 - ❖ Fund raising for Southwest Tennessee Community College;
 - ❖ Consultation with president, as requested;
 - ❖ Consultation for the Tennessee Board of Regents (TBR), as requested;
 - ❖ Provide support in inter-institutional, governmental, legislative, and community relations.
 - ❖ Assist as needed with the completion of selected capital projects.
 - ❖ As requested, represent the President and the college at selected functions and professional meetings.

- ❖ Recruit students and provide advice to prospective students and their parents.
 - ❖ Promote higher education, the TBR, and Southwest Tennessee Community College on a continuous basis.
5. As a part-time employee, you are not eligible for employment benefits (retirement credit, state insurance plan, annual or sick leave, holiday pay, or longevity credit). Notwithstanding, social security will be deducted from your paycheck unless you are a member of a retirement system or are a rehired annuitant as specified in 26 CFR Part 31.
 6. This appointment does not include any assurance, obligation, or guarantee of subsequent employment.
 7. This agreement may be terminated without prior notice.
 8. By acceptance of this appointment, you agree to abide by the terms of the Drug-Free Workplace Act of 1988 as defined in published institution statements and policy. You also agree to notify the Office of Personnel of any criminal drug conviction for a violation occurring in the workplace no later than five (5) days after such conviction.
 9. You are required to notify the President should you become employed at another state agency/institution.
 10. The following special conditions shall govern this appointment:

The retired employee accepts employment for up to 120 days during a 12-month period. The number of hours actually worked will be provided to the institution upon request and will be no less than 212 hours.

I accept the appointment described above under the terms and conditions set forth.

 5-15-18
APPOINTEE DATE

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 5-21-18
PRESIDENT DATE

CHANCELLOR DATE

President Emeritus Report 2017-2018

During this fiscal year, I performed the following functions (attached) for

Southwest Tennessee Community College Institution(s).

(Please type your report and attach it to this work sheet)

I spent at least 555 hours performing the work but less than 120 days.

Nathan L. Essex
President Emeritus

5-15-18
Date

I have reviewed the work of Nathan L. Essex for 2017-2018 and
I am satisfied that it was well performed.

Gary D. Hall
President

5-21-18
Date

Chancellor

Date

5-21

5-21

EMERITUS ACTIVITY REPORT

2017-18

Nathan L. Essex

- **Conducted three-day interviews for prospective Maxine Smith Fellows**
- **Attended and presented during the two-day opening Maxine Smith Fellows Retreat**
- **Attended two additional Maxine Smith Fellows meetings and presented at one; participated in the discussion during the other meeting**
- **Pledged annual contribution to an endowed scholarship for deserving students at Southwest**
- **Mentored (2) former Maxine Smith Fellows**
- **Writing a Comprehensive History on the consolidation of Shelby State and State Tech for the College**
- **Attended Southwest Community College Events**
- **Recruited students through Tennessee Promise and Tennessee Reconnect**
- **Advised and referred parents to appropriate Southwest personnel to assist them with various issues**
- **Promoted Southwest in my church, community and with citizens of Collierville and Memphis**



NOTICE OF PART-TIME EMPLOYMENT AND AGREEMENT FOR
PRESIDENT EMERITUS

TO: Dr. Rebecca Hawkins
1220 Woodland Crossing
Columbia, Tennessee 38401

This is to confirm your part-time appointment to a position approved by the Tennessee Board of Regents as President Emeritus of Columbia State Community College for a period beginning July 1, 2018 at a monthly salary of \$2,532.00, subject to the terms and conditions hereinafter set forth and our acceptance thereof:

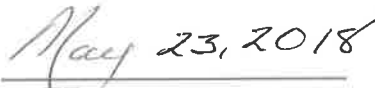
1. This appointment is made subject to the laws of the State of Tennessee, the requirements and policies of the Tennessee Board of Regents and the requirements and policies of this institution/area school.
2. The term of this agreement is July 1, 2018 to June 30, 2019. It may be renewed on an annual basis following review of the emeritus work performed and approval by the Tennessee Board of Regents.
3. The above stated salary is contingent upon your successful completion of service for the full term of this agreement. The salary will accrue and will be payable monthly. In the event of failure to complete the specific terms of the appointment, salary will be prorated in accordance with the policies of the institution/area school.
4. This appointment and the above-stated salary are in consideration of your faithful performance to the best of your ability of the duties and responsibilities assigned to you as a part-time employee of this institution. These duties include:
 - ❖ Attend and participate in college and foundation sponsored functions;
 - ❖ Assist the college foundation with fund raising activities and events;
 - ❖ Provide advice to perspective students and families;
 - ❖ Promote higher education, the TBR, and Colombia State on a continuous basis;
 - ❖ Continue distribution of the "Red Letter Day in the Life of Maury County" documentary video DVD and trailer. Continue seeking invitations to give presentations of the documentary video in various community venues.

- ❖ Assist the college and serve on the college foundation committee to secure local funding and state support for a new Allied Health building on the Columbia Campus that supports South central Middle Tennessee.
- 5. As a part-time employee, you are not eligible for employment benefits (retirement credit, state insurance plan, annual or sick leave, holiday pay, or longevity credit). Notwithstanding, social security will be deducted from your paycheck unless you are a member of a retirement system or are a rehired annuitant as specified in 26 CFR Part 31.
- 6. This appointment does not include any assurance, obligation, or guarantee of subsequent employment.
- 7. This agreement may be terminated without prior notice.
- 8. By acceptance of this appointment, you agree to abide by the terms of the Drug-Free Workplace Act of 1988 as defined in published institution statements and policy. You also agree to notify the Office of Personnel of any criminal drug conviction for a violation occurring in the workplace no later than five (5) days after such conviction.
- 9. You are required to notify the President should you become employed at another state agency/institution.
- 10. The following special conditions shall govern this appointment:

The retired employee accepts employment for up to 120 days during a 12-month period. The number of hours actually worked will be provided to the institution upon request and will be no less than 115 hours.

I accept the appointment described above under the terms and conditions set forth.


APPOINTEE


DATE

An Equal Opportunity/Affirmative Action Employer

PRESIDENT

DATE

CHANCELLOR

DATE

Date _____

O. Rebecca Hawkins

1220 Woodland Crossing Columbia, Tennessee 931.840.6136 rhawkins@charter.net

President Emeritus Report – 2017-2018

Review of Functions Performed:

1. Attend and participate in college and foundation sponsored functions.

Since my report in spring, 2017, I have attended/participated in or will prior to June 30, 2018, the following college and foundation-sponsored functions:

- May 6 – Attended reception honoring commencement speakers and president's leadership graduates.
- May 13 – Wrote letter to support Bill Williams' application for position of Coordinator/Faculty of Film Making Program.
- May 18 – Met with President Janet Smith to assess previous year's President Emeritus duties/activities and set upcoming year's objectives.
- June 7 – Attended artist reception in gallery.
- June 22 – Attended Foundation quarterly board meeting.
- July 19 – Met with Michele Wilkinson regarding upcoming art gallery season.
- August 17 – Hosted guests for a visit to the art gallery and current exhibit.
- September 8 – Attended CSCC Foundation Retreat and co-hosted roundtable discussion with Waymon Hickman on annual and major gifts.
- October 3-4 – Attended visitation and funeral for Dr. Bill Thrasher, retired President of Columbia Academy and professional colleague of myself and CSCC during the years of my presidency.
- October 26 – Attended season opening performance for CSCC Performance Series in Cherry Theater.
- November 15 – Attended STEM Lecture given by Mr. Charles Wasson (related to his engineering textbook) in Ledbetter Auditorium.
- December 6 – Attended CSCC Foundation's quarterly board meeting.
- December 7 – Attended CSCC Performance Series in Cherry Theater.
- December 11 – Met with Michele Wilkinson, art gallery director.
- January 8-9 – Attended visitation and funeral for Lewis E. Moore, III, NASA engineer and son of CS's first history professor, the late Dr. Lewis E. Moore, II.
- January 13 – Attended memorial service for Mrs. Linda Walter, wife of Mr. Bill Walter, retired CEO of Maury Regional Medical Center, former CSCC Foundation board member, friend of the college, and for whom the college's nursing and allied health building is named.

- January 26 – Attended Annual Legislative and Community Leaders Breakfast hosted by CSCC.
- February 8 – Attended CSCC Performance Series in Cherry Theater.
- February 16 – Attended artist reception in Art Gallery.
- March 6 – Attended CSCC Foundation quarterly board meeting.
- March 15 – Attended CSCC Performance Series in Cherry Theater.
- March 28 – Visited with Ken and Romona Cherry at their home prior to their relocation to an assisted living home in Brentwood. Ken was a member of our foundation board for several years and a generous donor. Our Cherry Theater is named in honor of the Cherry's in recognition of their generous gift supporting the Hickman Building construction during our first major gifts campaign.
- March 28 – Attended Performance Series 101 hosted by the Foundation staff.
- March 29 – Attended artist reception in Art Gallery.
- April 12 – Showed documentary film, "Red Letter Day in the Life of Maury County," and shared current student data to the Thursday Literary Club of Maury County. Also informed group and promoted Tennessee Reconnect. The Literary Club is a historic club of Columbia and Maury County.
- April 19 – Attended CSCC Performance Series – "Pippin" performed by our CEN program students.
- May 4 – Attended funeral service for Mr. Sam Kennedy. Sam was publisher and editor of The Daily Herald newspaper for many years. Sam was highly instrumental in the politics of getting the state's first community college located at Columbia along with his wife Betty and her father, Mr. John Finney for whom the college's library is named. Sam was devoted to supporting Columbia State during his lifetime; he served on the college's Foundation board for many years.
- May 5 – Attended reception honoring commencement speakers and President Leadership Society graduates.

1. Assist the college foundation with fund raising activities and events.

- Upon invitation of the Advancement staff, I attended the Foundation Board's retreat in September. Wayman Hickman and I co-hosted three roundtable discussions for board members on annual and planned giving. We illustrated how annual giving lays the base for planned giving and major gifts by donors. We also suggested ways that Board members can participate in encouraging donors to make annual and planned gifts.
- I continued to support the Boosters' Club with an annual membership contribution. I also made gifts to memorial scholarship funds.
- The annual Performance Series remains dear to my heart. I continued to financially support the Series with a platinum level patron gift. I increased my

gift at Christmas in honor of close friends. I have helped several friends arrange to buy performance tickets and then secure season tickets.

2. *Provide advice to perspective students and families.*

- I continue to be actively engaged in civic organizations, community boards and committees, and clubs. In these settings I have the opportunity to visit with community individuals and families. Oftentimes the conversations turn to Columbia State with questions about current student enrollment, and comments and questions about the relatively new Williamson/Franklin campus.
- This spring as the new Tennessee ReConnect program for adults has been promoted statewide and at the local level, I am fielding lots of questions as to what that is all about. The Tennessee Promise program continues to generate interest and questions, as well.

3. *Promote higher education, the TBR, and Columbia State on a continuous basis.*

- As mentioned previously, I continue my active involvement in Columbia and Maury County through community service and volunteerism. I have plenty of opportunities to serve as an ambassador for higher education, the college, and TBR.
- During May, 2017, I engaged and hosted the guest speakers for our Kiwanis Club. I invited guest presenters from The Columbia Arts Council, Mt. Pleasant public schools' STEAM program, Cord Martin, sax player and band director at Whithorne Middle School, to present under the umbrella topic, "The Arts are Alive and Well in Maury County." I later scheduled Molly Cochran, coordinator of the Performance Series at CSCC, to speak in July about the time public sales of Performance Series tickets opened up. Molly created a lot of interest in the Series with a mini-presentation of Performance Series 101 which she does so well.
- Now as an honorary member of the Maury Regional Healthcare Foundation Board, I continue to support their fundraising and community healthcare outreach activities and events. I have financially helped support purchasing and launching the Medical Center's new mobile healthcare unit, purchased by the Foundation and financially operated by the Medical Center. In January I attended the mobile unit's open house for Foundation board members and met the nurse who is providing community medical services from the unit.

I have connected the staff of our MR mobile unit with the staff of the long-operating Health Wagon (mobile unit) that operates in the impoverished, coal mining communities of Southwest Virginia. Our staff has learned much from the experienced staff of the Health Wagon.

- At the time of my meeting last May with President Janet Smith regarding my President Emeritus contract, Dr. Smith provided me with a dozen copies of the college's 50th Anniversary Pictorial History Book along with copies of the 50th Anniversary Annual Report to give to community friends and organizations. That was an enjoyable and easy task. When those books were given into the hands of appreciative friends and supporters of the college, I asked for another ten copies and have enjoyed giving those out, as well. I have enjoyed serving as a college ambassador in this way.

By being involved as above, I continue to help keep the strong relationship between MRMC and CSCC.

4. Continue distribution of the "Red Letter Day in the Life of Maury County" documentary video DVD and trailer. Continue seeking invitations to give presentations of the documentary video in various community venues.

- I have continued to give out copies of the documentary film/DVD to folks and groups that didn't yet have a copy. When I visited with Ken and Romona Cherry in late March prior to their relocation to Heritage Assisted Living Community in Brentwood, I took them a copy of the documentary film and a promised gift of my Hawkins' Pimento Cheese.
- In April, I was guest of the Thursday Literary Club, an historic women's group in Maury County. As their guest, I talked about and showed the documentary film, talked about the college's student enrollment, Tennessee Promise and Tennessee ReConnect. As well, I gave several copies of the 50th Anniversary History Book to members.

5. Assist the college and serve on the college foundation committee to secure local funding and state support for a new Allied Health building on the Columbia Campus that supports South Central Middle Tennessee.

- I have continued to be "on call" as a member of this committee initiated by President Smith and Vice President Bethany Lay. Over the past few months, the new Allied Health/Technology Building seems to be in a "holding pattern," given the current status of TBR and THEC's capital project program schedule.

The committee has not been convened over recent months after the initial push to obtain political and local financial support. I am ready to continue my support at Dr. Smith's and Ms. Lay's request.

O. Rebecca Hawkins
President Emeritus
Columbia State Community College



NOTICE OF PART-TIME EMPLOYMENT AND AGREEMENT FOR
PRESIDENT EMERITUS

TO: Dr. Wade Powers
1287 Dobbins Pike
Gallatin, Tennessee 37066

This is to confirm your part-time appointment to a position approved by the Tennessee Board of Regents as President Emeritus of Northeast State Community College for a period beginning July 1, 2018 at a monthly salary of \$375.00 subject to the terms and conditions hereinafter set forth and our acceptance thereof:

1. This appointment is made subject to the laws of the State of Tennessee, the requirements and policies of the Tennessee Board of Regents and the requirements and policies of this institution/area school.
2. The term of this agreement is July 1, 2018 to June 30, 2019. It may be renewed on an annual basis following review of the emeritus work performed and approval by the Tennessee Board of Regents.
3. The above stated salary is contingent upon your successful completion of service for the full term of this agreement. The salary will accrue and will be payable monthly. In the event of failure to complete the specific terms of the appointment, salary will be prorated in accordance with the policies of the institution/area school.
4. This appointment and the above-stated salary are in consideration of your faithful performance to the best of your ability of the duties and responsibilities assigned to you as a part-time employee of this institution. These duties include:
 - Publicly show support for TBR's appointment of Northeast State's next college president (tentatively set for January 2019). Through newspaper editorials, public speaking engagements, and in social interactions, support the choice of the new president and advocate for the College's ongoing work and fresh start to faculty, staff, and the public at large.
 - At the request of the president, provide guidance on regional relationships, government affairs, partnerships, and workforce development opportunities.
 - At the invitation of the president and as able, attend and support College activities and events.
 - Support initiatives of the Northeast State Foundation.
 - Provide support on special projects during the course of the year.

5. As a part-time employee, you are not eligible for employment benefits (retirement credit, state insurance plan, annual or sick leave, holiday pay, or longevity credit). Notwithstanding, social security will be deducted from your paycheck unless you are a member of a retirement system or are a rehired annuitant as specified in 26 CFR Part 31.
6. This appointment does not include any assurance, obligation, or guarantee of subsequent employment.
7. This agreement may be terminated without prior notice.
8. By acceptance of this appointment, you agree to abide by the terms of the Drug-Free Workplace Act of 1988 as defined in published institution statements and policy. You also agree to notify the Office of Personnel of any criminal drug conviction for a violation occurring in the workplace no later than five (5) days after such conviction.
9. You are required to notify the President should you become employed at another state agency/institution.
10. The following special conditions shall govern this appointment:

The retired employee accepts employment for up to 120 days during a 12-month period. The number of hours actually worked will be provided to the institution upon request and will be no less than 89.8 hours.

I accept the appointment described above under the terms and conditions set forth.

Wade Towers
APPOINTEE

June 13, 2018
DATE

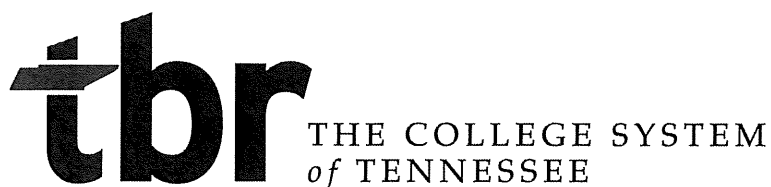
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[Signature]
PRESIDENT

6-14-2018
DATE

CHANCELLOR

DATE



NOTICE OF PART-TIME EMPLOYMENT AND AGREEMENT FOR
PRESIDENT EMERITUS

TO: Dr. Wade Powers
1287 Dobbins Pike
Gallatin, Tennessee 37066

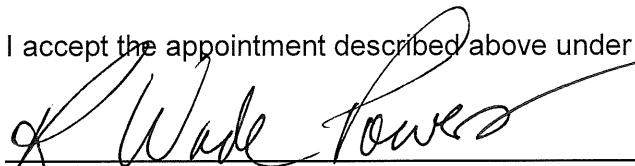
This is to confirm your part-time appointment to a position approved by the Tennessee Board of Regents as President Emeritus at Volunteer State Community College for a period beginning July 1, 2018 at a monthly salary of \$375.00 subject to the terms and conditions hereinafter set forth and our acceptance thereof:


1. This appointment is made subject to the laws of the State of Tennessee, the requirements and policies of the Tennessee Board of Regents and the requirements and policies of this institution/area school.
2. The term of this agreement is July 1, 2018 to June 30, 2019. It may be renewed on an annual basis following review of the emeritus work performed and approval by the Tennessee Board of Regents.
3. The above stated salary is contingent upon your successful completion of service for the full term of this agreement. The salary will accrue and will be payable monthly. In the event of failure to complete the specific terms of the appointment, salary will be prorated in accordance with the policies of the institution/area school.
4. This appointment and the above-stated salary are in consideration of your faithful performance to the best of your ability of the duties and responsibilities assigned to you as a part-time employee of this institution. These duties include:
 - Service on the Volunteer State College Foundation Executive Committee
 - Service as a Trustee for the Volunteer State College Foundation
 - Consultation with the Vice President for Resource Development and CEO of the Foundation on fund raising and alumni relations
 - Consultation with the President of the College
 - Provide support for planning for the 50th anniversary of the College
 - Provide support for VSCC on special projects during the course of the year.
5. As a part-time employee, you are not eligible for employment benefits (retirement credit, state insurance plan, annual or sick leave, holiday pay, or longevity credit). Notwithstanding, social security will be deducted from your paycheck unless you are a member of a retirement system or are a rehired annuitant as specified in 26 CFR Part 31.
6. This appointment does not include any assurance, obligation, or guarantee of subsequent employment.

7. This agreement may be terminated without prior notice.
8. By acceptance of this appointment, you agree to abide by the terms of the Drug-Free Workplace Act of 1988 as defined in published institution statements and policy. You also agree to notify the Office of Personnel of any criminal drug conviction for a violation occurring in the workplace no later than five (5) days after such conviction.
9. You are required to notify the President should you become employed at another state agency/institution.
10. The following special conditions shall govern this appointment:

The retired employee accepts employment for up to 120 days during a 12-month period. The number of hours actually worked will be provided to the institution upon request and will be no less than 89.8 hours.

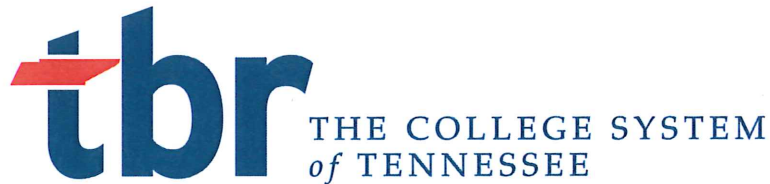
I accept the appointment described above under the terms and conditions set forth.

 5/29/18
APPOINTEE DATE

 5/29/18
PRESIDENT DATE

CHANCELLOR DATE

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NOTICE OF PART-TIME EMPLOYMENT AND AGREEMENT FOR
PRESIDENT EMERITUS

TO: Dr. Walter Nelms
80 Quiet Dale Drive
Jackson, Tennessee 38305

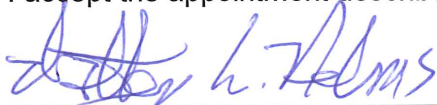
This is to confirm your part-time appointment to a position approved by the Tennessee Board of Regents as President Emeritus of Jackson State Community College for a period beginning July 1, 2018 at a monthly salary of \$1,648.00 subject to the terms and conditions hereinafter set forth and our acceptance thereof:

1. This appointment is made subject to the laws of the State of Tennessee, the requirements and policies of the Tennessee Board of Regents and the requirements and policies of this institution/area school.
2. The term of this agreement is July 1, 2018 to June 30, 2019. It may be renewed on an annual basis following review of the emeritus work performed and approval by the Tennessee Board of Regents.
3. The above stated salary is contingent upon your successful completion of service for the full term of this agreement. The salary will accrue and will be payable monthly. In the event of failure to complete the specific terms of the appointment, salary will be prorated in accordance with the policies of the institution/area school.
4. This appointment and the above-stated salary are in consideration of your faithful performance to the best of your ability of the duties and responsibilities assigned to you as a part-time employee of this institution. These duties include:
 - a. Participate in graduation exercises by attending in academic regalia and being seated on the stage with other invited dignitaries.
 - b. Represent and support JSCC throughout the service area of the college, including but not limited to serving as liaison with civic community and area leaders.
 - c. Accompany the current college President on fund raising calls to community and area leaders.
 - d. Provide advice and counsel to the current college President.
 - e. Represent Jackson State by his presence and participation in other ceremonial functions, including but not limited to receptions, public activities, and academic celebrations as requested.


- f. Act as a college ambassador at college events throughout the year as requested.
 - g. Provide assistance to the Director of Institutional Advancement to support capital and scholarship campaign activities and planned giving events as appropriate.
5. As a part-time employee, you are not eligible for employment benefits (retirement credit, state insurance plan, annual or sick leave, holiday pay, or longevity credit). Notwithstanding, social security will be deducted from your paycheck unless you are a member of a retirement system or are a rehired annuitant as specified in 26 CFR Part 31.
 6. This appointment does not include any assurance, obligation, or guarantee of subsequent employment.
 7. This agreement may be terminated without prior notice.
 8. By acceptance of this appointment, you agree to abide by the terms of the Drug-Free Workplace Act of 1988 as defined in published institution statements and policy. You also agree to notify the Office of Personnel of any criminal drug conviction for a violation occurring in the workplace no later than five (5) days after such conviction.
 9. You are required to notify the President should you become employed at another state agency/institution.
 10. The following special conditions shall govern this appointment:

The retired employee accepts employment for up to 120 days during a 12-month period. The number of hours actually worked will be provided to the institution upon request and will be no less than 98.9 hours.

I accept the appointment described above under the terms and conditions set forth.



APPOINTEE

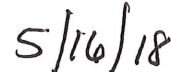


DATE

An Equal Opportunity/Affirmative Action Employer



PRESIDENT



DATE

CHANCELLOR

DATE

President Emeritus Report 2017-2018

During this fiscal year, I performed the following functions (attached) for

Jackson State Community College Institution(s).

(Please type your report and attach it to this work sheet)

I spent at least 100+ hours performing the work but less than 120 days.

Dr. Walter Adams

President Emeritus

5/16/18

Date

I have reviewed the work of Dr. Walter Nelms for 2017-2018 and
I am satisfied that it was well performed.

DeLana Hamilton

President

5/16/18

Date

Chancellor

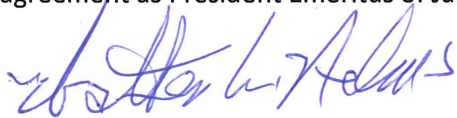
Date

REPORT FOR PRESIDENT EMERITUS ACTIVITIES
FOR 2017-2018

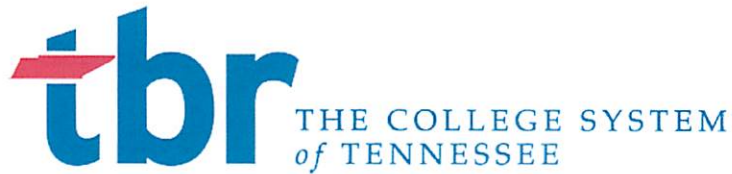
In fulfillment of the agreement for part-time employment as President Emeritus of Jackson State Community College for 2017-2018 year, I have performed the contracted duties in much the same manner as I have in previous years.

- A. I attended the graduation exercises for 2017, but with Dr. Hamilton's agreement, did not actively participate due to physical mobility problems which would have detracted from the exercises. I was publicly recognized.
- B. I represent JSCC at many activities throughout the service area and with several different groups with whom I interact. On a regular basis, I talk with students about the programs of study at JSCC and the advantages of attending the institution. With many other individuals and groups, I have the opportunity to support Tennessee higher education in general and JSCC in particular. I believe one of my primary responsibilities is to support Tennessee higher education in every way I have opportunity.
- C. I serve on the JSCC Foundation Board of Directors, and in that capacity I talk with individuals about financial support. I am always available to assist the President of JSCC in any way.
- D. I have, when asked, provided advice and counsel to the College and members of the College staff. I believe I maintained a healthy and supportive relationship with President Hamilton as well as the members of the college staff.
- E. I attend many College functions during the year.
- F. I have assisted and been supportive of the activities of the Director of Institutional Advancement to support capital and scholarship activities.

I try to be supportive of all aspects of JSCC on campus and throughout the community, and I also make an effort to be available when needed and out of the way when not needed. I believe I have fulfilled my agreement as President Emeritus of Jackson State Community College.



Walter L. Nelms
President Emeritus



NOTICE OF PART-TIME EMPLOYMENT AND AGREEMENT FOR
PRESIDENT EMERITUS

TO: Dr. William Locke
2800 Anderson Bend Road
Russellville, TN 37860

This is to confirm your part-time appointment to a position approved by the Tennessee Board of Regents as President Emeritus of Northeast State Community College for a period beginning July 1, 2018 at a monthly salary of \$1,265.75, subject to the terms and conditions hereinafter set forth and our acceptance thereof:

1. This appointment is made subject to the laws of the State of Tennessee, the requirements and policies of the Tennessee Board of Regents and the requirements and policies of this institution/area school.
2. The term of this agreement is July 1, 2018 to June 30, 2019. It may be renewed on an annual basis following review of the emeritus work performed and approval by the Tennessee Board of Regents.
3. The above stated salary is contingent upon your successful completion of service for the full term of this agreement. The salary will accrue and will be payable monthly. In the event of failure to complete the specific terms of the appointment, salary will be prorated in accordance with the policies of the institution/area school.
4. This appointment and the above-stated salary are in consideration of your faithful performance to the best of your ability of the duties and responsibilities assigned to you as a part-time employee of this institution. These duties include:
 - Publicly show support for TBR's appointment of Northeast State's next college president (tentatively set for January 2019). Through newspaper editorials, public speaking engagements, and in social interactions, support the choice of the new president and advocate for the College's ongoing work and fresh start to faculty, staff, and the public at large.
 - At the request of the president, provide guidance on regional relationships, government affairs, partnerships, and workforce development opportunities.
 - At the invitation of the president and as able, attend and support College activities and events.
 - Support initiatives of the Northeast State Foundation.

- Upon request, serve as a consultant to regional chambers of commerce and economic development entities on matters concerning education and workforce development.
 - Upon request, provide input and expertise to the Kingsport Higher Education Commission.
5. As a part-time employee, you are not eligible for employment benefits (retirement credit, state insurance plan, annual or sick leave, holiday pay, or longevity credit). Notwithstanding, social security will be deducted from your paycheck unless you are a member of a retirement system or are a rehired annuitant as specified in 26 CFR Part 31.
 6. This appointment does not include any assurance, obligation, or guarantee of subsequent employment.
 7. This agreement may be terminated without prior notice.
 8. By acceptance of this appointment, you agree to abide by the terms of the Drug-Free Workplace Act of 1988 as defined in published institution statements and policy. You also agree to notify the Office of Personnel of any criminal drug conviction for a violation occurring in the workplace no later than five (5) days after such conviction.
 9. You are required to notify the President should you become employed at another state agency/institution.
 10. The following special conditions shall govern this appointment:

The retired employee accepts employment for up to 120 days during a 12-month period. The number of hours actually worked will be provided to the institution upon request and will be no less than 152 hours.

I accept the appointment described above under the terms and conditions set forth.

William W. Locke 04-15-18
APPOINTEE DATE

An Equal Opportunity/Affirmative Action Employer

James D. King 06-15-18
PRESIDENT DATE

CHANCELLOR DATE



Tennessee Board of Regents
Committee on Academic Policies and Programs and Student Life
June 22, 2018

AGENDA

**1. PROPOSED TCAT NEW PROGRAM IMPLEMENTATIONS, MODIFICATIONS,
AND TERMINATIONS** *(Vice Chancellor Randy Schulte)*

Tennessee Colleges of Applied Technology

Fifteen (15) program proposals are being presented for the Committee's review and approval. This proposal will allow the Technical Colleges to be more responsive to the needs of students, businesses, and industries.

Ten (10) academic actions were submitted by a TCAT institution to the Vice Chancellor for approval based on section C of the TBR Policy: 2:01:02:00, requiring only notification to the Vice Chancellor. Appropriate documentation to support the need was provided.

BOARD TRANSMITTAL

MEETING: June 2018 Quarterly Board Meeting

SUBJECT: Proposed New Technical Program
Implementations, Modifications, and
Terminations

DATE: June 22, 2018

PRESENTER: Vice Chancellor Randy Schulte

PRESENTATION REQUIREMENTS: 10 minutes with discussion

ACTION REQUIRED: Voice Vote

**STAFF'S
RECOMMENDATION:** Approve

Program Proposals requiring Board approval from TCAT Committee:

Fifteen (15) program proposals are being presented for the Committee's review and approval. This proposal will allow the Technical Colleges to be more responsive to the needs of students, businesses, and industries. The proposals are:

- Implementation of a Health Information Management Technology program at TCAT Crump- Columbia State Community College Clifton Campus (See Implementation Proposal # 1)
- Implementation of a Welding Technology program at TCAT Crump- Wayne County Technology Center (See Implementation Proposal # 2)
- Implementation of a Welding Technology program at TCAT Crump- Chester County High School (See Implementation Proposal # 3)
- Implementation of a Patient Care Technology/Medical Assisting program at TCAT Hartsville (See Implementation Proposal # 4)
- Implementation of a Cosmetology Instructor Training program at TCAT Hohenwald (See Implementation Proposal # 5)

- Implementation of a Manicuring program at TCAT Hohenwald (See Implementation Proposal # 6)
- Implementation of a Patient Care Technology/Medical Assisting program at TCAT Hohenwald (See Implementation Proposal # 7)
- Implementation of a Telecommunications Technology program at TCAT Hohenwald (See Implementation Proposal # 8)
- Implementation of a Residential/Commercial/Industrial Electricity program at TCAT Jacksboro (See Implementation Proposal # 9)
- Implementation of a Retail, Hospitality, and Tourism Technology program at TCAT Jacksboro (See Implementation Proposal # 10)
- Implementation of a Computer Information Technology at TCAT Jacksboro at Cumberland Gap High School (See Implementation Proposal # 11)
- Implementation of a Transportation, Distribution, Warehousing, and Logistics program at TCAT Livingston (See Implementation Proposal # 12)
- Implementation of a Customer Service Representative program at TCAT McMinnville (See Implementation Proposal # 13)
- Implementation of a Global Logistics and Supply Chain Technology program at TCAT McMinnville (See Implementation Proposal # 14)
- Implementation of an Information Technology and Infrastructure Management program at TCAT Murfreesboro (See Implementation Proposal # 15)

Academic Actions for June 2018 Requiring Only Notification to Vice Chancellor:

Ten (10) academic actions were submitted by a TCAT institution to the Vice Chancellor for approval based on section C of the TBR Policy: 2:01:02:00, requiring only notification to the Vice Chancellor. Appropriate documentation to support need was provided. The proposal is as follows:

College	Summary of Proposal	New Costs/Funding Source	Approval/ Implementation Date
Crump	Terminate Electronics Technology due to low enrollment and student interest	None	August 2018
Crump	Terminate CNC Operator-Programmer due to duplication of already existing programs offered at the College	None	August 2018
Crump	Modification to the program length for Computer Information Systems program from 1,296 clock hours to 1,728 clock hours to align with statewide curriculum	None	September 2018
Elizabethton	Modification to the program length for Computer Information Technology from 1,728 clock hours to 2,160 clock hours to align with statewide curriculum	None	September 2018
Hartsville	Modification to Industrial Maintenance-Mechatronics program length from 2,160 clock hours to 1,728 clock hours	None	September 2018
Hohenwald	Modification to program name from Electronics Technology to Electronics Systems to meet business needs	None	September 2018
Jacksboro	Terminate Industrial Electricity due to program change to Residential/Commercial/Industrial Electricity program	None	September 2018
Jackson	Modification to the program length for Computer Information Systems program from 1,296 clock hours to 1,728 clock hours to align with statewide curriculum	None	September 2018
McMinnville	Modification to the program length for Computer Information Technology from 1,728 clock hours to 2,160 clock hours to align with statewide curriculum	None	September 2018
Murfreesboro	Terminate Computer Information Technology due to program change to Information Technology Infrastructure Management program	None	June 2018

Notification of Interim Actions since last Quarterly Board Meeting:

- Implementation of an Information Technology and Infrastructure Management program at TCAT Murfreesboro- Smyrna (14-day approval- effective June 5, 2018)

PROGRAM IMPLEMENTATION PROPOSAL – 1

INSTITUTION: Tennessee College of Applied Technology - Crump

PROPOSED PROGRAM TITLE: Health Information Management Technology

PROPOSAL: This is a program relocation. TCAT Crump was previously approved to offer the Health Information Management Technology program at the Fast Pace Urgent Care Clinic Corporate site in Waynesboro, Tennessee. However, due to space restrictions and growth of the Fast Pace Company the location of the program must be moved to the Columbia State Community College Clifton Campus. The program need and objectives all remain the same as originally proposed. The program length is 1,296 clock hours.

EFFECTIVE DATE: September 2018

OBJECTIVES: Encourage high school students to pursue a career pathway in Health Information Management Technology.

Provide Health Information Management Technology training to the adult population and related healthcare industry in the Wayne County area.

NEED: The Tennessee Department of Labor & Workforce Development projects an employment growth of 1,190 positions for Medical Records and Health Information Technicians through 2024. The Median Annual Wage for Medical Records and Health Information Technicians is \$31,943. There are no other institutions in the Wayne County area offering the Health Information Management Technology program. No local business/industry letters of support were provided.

PROJECTED ENROLLMENT:	YEAR	ENROLLMENT	COMPLETERS
	1	15	12
	2	17	14
	3	20	15

PROJECTED COSTS:

1st Year: \$20,000

2nd Year: \$6,000

3rd Year: \$3,000

NEW FACULTY NEEDED:

1st Year: one new faculty at \$44,512

2nd Year: one new faculty at \$44,512

3rd Year: one new faculty at \$44,512

FISCAL RESOURCES:

TCAT Crump budget and student tuition and fees.

FACILITIES:

TCAT Crump will partner with Columbia State Community College Clifton Campus to offer the program at their facility in Clifton, TN.

ACTION REQUIRED:

Staff recommends approval

PROGRAM IMPLEMENTATION PROPOSAL – 2

INSTITUTION: Tennessee College of Applied Technology - Crump

PROPOSED PROGRAM TITLE: Welding Technology

PROPOSAL: To implement an evening Welding Technology program at the Wayne County Technology Center using existing equipment and facilities. The program length is 1,296 clock hours.

EFFECTIVE DATE: September 2018

OBJECTIVES: To utilize existing TCAT Crump equipment and facilities to offer an evening program so that dual enrollment students can continue and complete their diploma after high school graduation.

NEED: Jobs4TN indicates a strong demand for welders with 270 estimated annual openings and median income of \$37,950. There are no other Welding Technology programs in the county. TCAT Crump currently operates a dual enrollment program in the same facility. No local business/industry letters of support were provided.

PROJECTED ENROLLMENT:

YEAR	ENROLLMENT	COMPLETERS
1	15	12
2	15	12
3	20	15

PROJECTED COSTS:

1st Year: \$15,000

2nd Year: \$15,000

3rd Year: \$15,000

NEW FACULTY NEEDED:

1st Year: one new faculty at \$44,000
2nd Year: one new faculty at \$44,000
3rd Year: one new faculty at \$44,000

FISCAL RESOURCES: TCAT Crump budget and student tuition and fees.

FACILITIES: TCAT Crump will utilize existing equipment and facilities at Wayne County Technology Center

ACTION REQUIRED: Staff recommends approval

PROGRAM IMPLEMENTATION PROPOSAL – 3

INSTITUTION: Tennessee College of Applied Technology - Crump

PROPOSED PROGRAM TITLE: Welding Technology

PROPOSAL: To implement an evening Welding Technology program at the Chester County High School using existing equipment and facilities. The program length is 1,296 clock hours.

EFFECTIVE DATE: September 2018

OBJECTIVES: Expand Welding Technology program opportunities to Chester County by using existing equipment and facilities that are currently only utilized during the day for dual enrollment students.

NEED: According to the Jobs4TN site there are a number of welding jobs available. The median annual wage is \$37,950 an project annual openings are 270. No local business/industry letters of support were provided.

PROJECTED ENROLLMENT:	YEAR	ENROLLMENT	COMPLETERS
	1	15	12
	2	15	12
	3	20	15

PROJECTED COSTS:

1st Year: \$15,000

2nd Year: \$15,000

3rd Year: \$15,000

NEW FACULTY NEEDED:

1st Year: one new faculty at \$44,000

2nd Year: one new faculty at \$44,000

3rd Year: one new faculty at \$44,000

FISCAL RESOURCES: TCAT Crump budget and student tuition and fees.

FACILITIES: TCAT Crump will utilize existing equipment and facilities at Chester County High School

ACTION REQUIRED: Staff recommends approval

PROGRAM IMPLEMENTATION PROPOSAL – 4

INSTITUTION: Tennessee College of Applied Technology - Hartsville

PROPOSED PROGRAM TITLE: Patient Care Technology/Medical Assisting

PROPOSAL: The TCAT Hartsville is hereby proposing to offer a new program in Patient Care Technology/Medical Assisting. The program will be approximately 8 months in length and will prepare multi-skilled patient care associates to work in hospital and clinical settings. The training will include a wide range of clinical, technical and clerical skills such as performing basic diagnostic and lab tests, input patient data, maintaining patient records, and providing patient care under the direction of licensed nursing personnel. The program length is 864 clock hours.

EFFECTIVE DATE: May 2019

OBJECTIVES: To meet the changing employment needs in hospitals and clinical institutions in the TCAT Hartsville service area. To provide a wider variety of skilled training and employment opportunities for those who desire a career in allied health professions.

NEED: The estimated number of Patient Care Technicians/Medical Assistants employed in Tennessee in 2014 was 14,100. It is projected that in 2024 there will be 18,750. This represents an annual average growth rate of 2.90%. Several potential employers in the immediate vicinity were contacted regarding interest in the program and their need for Patient Care Technicians. Respondents expressed interest in the program as well as willingness to hire. Local business/industry letters of support were provided.

PROJECTED ENROLLMENT:	YEAR	ENROLLMENT	COMPLETERS
	1	12	10
	2	15	12
	3	15	12

PROJECTED COSTS:

1st Year: \$80,500

2nd Year: \$80,500

3rd Year: \$80,500

NEW FACULTY NEEDED:

1st Year: one new faculty at \$73,000
2nd Year: one new faculty at \$73,000
3rd Year: one new faculty at \$73,000

FISCAL RESOURCES:

Fiscal resources will be obtained through tuition and fees with additional resources from collaborative partnerships.

FACILITIES:

Existing space at Tennessee College of Applied technology Hartsville at the main campus and Wilson Co. locations will be utilized for the Patient Care technician classroom, clinical, and lab facilities.

ACTION REQUIRED:

Staff recommends approval

PROGRAM IMPLEMENTATION PROPOSAL – 5

INSTITUTION: Tennessee College of Applied Technology - Hohenwald

PROPOSED PROGRAM TITLE: Cosmetology Instructor Training

PROPOSAL: This proposal is for the implementation of a Cosmetology Instructor Training program at TCAT Hohenwald. The program length is 300 clock hours

EFFECTIVE DATE: September 2018

OBJECTIVES:

Upon completion of the course requirements, the determined graduate will:

Project a positive attitude and a sense of personal integrity self-confidence.

Practice proper grooming, poise and effective communication skills.

Understand employer/employee relationships and respect the need to deliver worthy service for value received.

Perform the basic skills necessary for teaching including writing lesson plans, performing lectures and demonstrations, directing student projects, using library resources and audio visual aids, conducting theory class introduction and measuring student achievement, supervising clinic operations, and maintaining required student records.

Apply the theory, technical information and related matter to assure sound judgements, decisions, and procedures.

To ensure continued career success, the graduate will continue to learn new and current educational practices for career development as a teacher and to maintain professional proficiency in cosmetology and related fields.

NEED: There is a demand in Lewis County among the 12,035 residents for Cosmetology Instructor Training. TCAT Hohenwald provides training needs for these residents in the community, as well as the residents in the six counties that surround Lewis County. The residents in Lewis and surrounding counties totals almost 200,000 residents combined. Local business/industry letters of support were provided.

PROJECTED ENROLLMENT:	YEAR	ENROLLMENT	COMPLETERS
	1	3	3
	2	3	3
	3	3	3

PROJECTED COSTS:

1st Year: \$0

2nd Year: \$0

3rd Year: \$0

NEW FACULTY NEEDED:

1st Year: no new faculty needed

2nd Year: no new faculty needed

3rd Year: no new faculty needed

FISCAL RESOURCES:

No additional fiscal resources will be needed as this program will add to the Cosmetology program that is already in place.

FACILITIES:

The facilities involved for the Cosmetology Instructor Training program will be the same facilities used for the Cosmetology program that is already in place.

ACTION REQUIRED:

Staff recommends approval

PROGRAM IMPLEMENTATION PROPOSAL – 6

INSTITUTION: Tennessee College of Applied Technology - Hohenwald

PROPOSED PROGRAM TITLE: Manicuring

PROPOSAL: This proposal is for the implementation of a Manicuring program at TCAT Hohenwald. The program length is 600 clock hours.

EFFECTIVE DATE: September 2018

OBJECTIVES: Completion of the Manicuring Certificate with 600 hours will qualify the successful student to sit for Tennessee State Board Licensure Exam.

NEED: There is a demand in Lewis County among the 12,035 residents for Manicuring. TCAT Hohenwald provides training needs for these residents in the community, as well as the residents in the six counties that surround Lewis County. The residents in Lewis and surrounding counties totals almost 200,000 residents combined. Local business/industry letters of support were provided.

PROJECTED ENROLLMENT:

YEAR	ENROLLMENT	COMPLETERS
1	8	7
2	8	7
3	8	7

PROJECTED COSTS:

1st Year: \$0

2nd Year: \$0

3rd Year: \$0

NEW FACULTY NEEDED:

1st Year: no new faculty needed
2nd Year: no new faculty needed
3rd Year: no new faculty needed

FISCAL RESOURCES: No additional fiscal resources will be needed as this program will add to the Cosmetology program that is already in place.

FACILITIES: The facilities involved for the Manicuring program will be the same facilities used for the Cosmetology program that is already in place.

ACTION REQUIRED: Staff recommends approval

PROGRAM IMPLEMENTATION PROPOSAL – 7

INSTITUTION: Tennessee College of Applied Technology - Hohenwald

PROPOSED PROGRAM TITLE: Patient Care Technology/Medical Assisting

PROPOSAL: This proposal is for the implementation of a Patient Care Technology/Medical Assisting program at TCAT Hohenwald. The program length is 1,296 clock hours.

EFFECTIVE DATE: September 2018

OBJECTIVES: To provide Patient Care Technician training to students and prepare students for the workforce.

NEED: There is a demand in Lewis County among the 12,035 residents for Patient Care Technology/Medical Assisting. TCAT Hohenwald provides training needs for these residents in the community, as well as the residents in the six counties that surround Lewis County. The residents in Lewis and surrounding counties totals almost 200,000 residents combined. Local business/industry letters of support were provided.

PROJECTED ENROLLMENT:	YEAR	ENROLLMENT	COMPLETERS
	1	20	18
	2	20	18
	3	20	18

PROJECTED COSTS:
1st Year: \$75,000

2nd Year: \$65,000

3rd Year: \$65,000

NEW FACULTY NEEDED:
1st Year: one new faculty member at \$45,000
2nd Year: one new faculty member at \$45,000
3rd Year: one new faculty member at \$45,000

FISCAL RESOURCES: The fiscal resources will be provided through the budget of TCAT Hohenwald.

FACILITIES:

Facilities will be provided at the TCAT Hohenwald main campus.

ACTION REQUIRED:

Staff recommends approval

PROGRAM IMPLEMENTATION PROPOSAL – 8

INSTITUTION: Tennessee College of Applied Technology - Hohenwald

PROPOSED PROGRAM TITLE: Telecommunications Technology

PROPOSAL: This proposal is for the implementation of a Telecommunications Technology program at TCAT Hohenwald. The program length is 1,296 clock hours.

EFFECTIVE DATE: September 2018

OBJECTIVES: To prepare student for gainful employment in the Telecommunications field. To provide students with the fundamental theories, principles, experiments, and real world experiences in Telecommunications. Students learn through “hands-on” applications utilizing trainers and real-world projects.

NEED: There is a demand in Lewis County among the 12,035 residents for Telecommunication Technology. TCAT Hohenwald provides training needs for these residents in the community, as well as the residents in the six counties that surround Lewis County. The residents in Lewis and surrounding counties totals almost 200,000 residents combined. Local business/industry letters of support were provided.

PROJECTED ENROLLMENT:	YEAR	ENROLLMENT	COMPLETERS
	1	8	7
	2	8	7
	3	8	7

PROJECTED COSTS:

1st Year: \$0

2nd Year: \$0

3rd Year: \$0

NEW FACULTY NEEDED:

1st Year: no new faculty needed

2nd Year: no new faculty needed

3rd Year: no new faculty needed

FISCAL RESOURCES:

The fiscal resources will be provided through the budget of TCAT Hohenwald

FACILITIES:

Facilities will be provided at the TCAT Hohenwald main campus.

ACTION REQUIRED:

Staff recommends approval

PROGRAM IMPLEMENTATION PROPOSAL – 9

INSTITUTION: Tennessee College of Applied Technology - Jacksboro

PROPOSED PROGRAM TITLE: Residential/Commercial/Industrial Electricity

PROPOSAL: TCAT Jacksboro proposes to implement the Residential/Commercial/Industrial Electricity (RCIE) curriculum. The mission of the RCIE program is to prepare students for the various Industrial Electricity and Residential or Commercial electrician careers. The program length is 1,728 clock hours.

EFFECTIVE DATE: September 2018

OBJECTIVES: The objectives of the RCIE program are as follows:

- Properly plan and install all residential wiring systems including low voltage technology.
- Plan and diagram electrical systems, including the conduits of tubing or pipe often required by local electrical codes.
- Using electrical test meters and ohmmeters,
- Install, services and repairs wiring, conduits, fixtures and other electrical devices and systems in an industrial or commercial setting.
- All work performed by an industrial electrician must meet the regulations of the National Electrical Code.
- Ensure the continuity of wiring to ascertain compatibility and safety of the components.
- Run tests during the installation of a new electrical system, to ensure its proper performance.
- Run tests to locate shorts and system breaks. After locating the source of the problem, the electrician repairs or replaces the wiring and conduits as needed.

NEED: This occupation is a regional high growth industry as well as a national high growth industry. TCAT Jacksboro is located in LWDA 4 and RCIE shows that it is a high demand occupation cluster. Local business/industry letters of support were provided.

PROJECTED ENROLLMENT:	YEAR	ENROLLMENT	COMPLETERS
	1	18	15

2	19	16
3	20	16

PROJECTED COSTS:

1st Year: \$0

2nd Year: \$0

3rd Year: \$0

NEW FACULTY NEEDED:

1st Year: no new faculty

2nd Year: no new faculty

3rd Year: no new faculty

FISCAL RESOURCES:

The costs to operate the program are already defined in the TCAT Jacksboro budget. There will be no additional costs other than those already in place.

FACILITIES:

The program will be taught by Mr. Phillip Lay, Senior Instructor. We are terminating the Industrial Electricity program and implementing the Residential, Commercial/Industrial Electricity program to better align with the needs of our local and regional employers.

ACTION REQUIRED:

Staff recommends approval

PROGRAM IMPLEMENTATION PROPOSAL – 10

INSTITUTION: Tennessee College of Applied Technology - Jacksboro

PROPOSED PROGRAM TITLE: Retail, Hospitality, and Tourism Technology

PROPOSAL: TCAT Jacksboro proposes to implement a Retail, Hospitality, and Tourism Technology program. The program will focus on retail management, hospitality supervisory fundamentals, customer service essentials, and information and communication technologies. The AOT classroom has sufficient space to utilize and accommodate the RHT program. The AOT instructor will teach both programs. Program length is 1,296 clock hours.

EFFECTIVE DATE: January 2019

OBJECTIVES: The main focus will be on developing the student's technical skills via hands-on and problem-based learning in basic retail management, hospitality supervisory fundamentals, customer service essentials, and information and communication technologies.

NEED: On May 7, 2018, there were over 50 jobs available for trained retail management employees and approximately 20 in the hospitality field (<https://www.jobs4tn.gov>). Campbell County is home to over 800 miles of shoreline on Norris Lake with multiple marinas, various ATV trails, and small town shopping. The Retail, Hospitality and Tourism industry is a staple for our local economy. Letters of support show the commitment of our community for TCAT Jacksboro's proposal. Local business/industry letters of support were provided.

PROJECTED ENROLLMENT:	YEAR	ENROLLMENT	COMPLETERS
	1	10	8
	2	12	10
	3	15	13

PROJECTED COSTS:

1st Year: \$3,000

2nd Year: \$0

3rd Year: \$0

NEW FACULTY NEEDED:

1st Year: no new faculty needed
2nd Year: no new faculty needed
3rd Year: no new faculty needed

FISCAL RESOURCES:

The AOT instructor will teach the Retail, Hospitality, and Tourism program so no additional funds for salary or benefits are needed.

FACILITIES:

An initial cost of \$3,000 is estimated to purchase training materials. All other costs are currently in place in the Administrative Office Technology program.

ACTION REQUIRED:

Staff recommends approval

PROGRAM IMPLEMENTATION PROPOSAL – 11

INSTITUTION: Tennessee College of Applied Technology - Jacksboro

PROPOSED PROGRAM TITLE: Computer Information Technology

PROPOSAL: TCAT Jacksboro will implement a Dual Enrollment only Computer Information Technology program at Cumberland Gap High School. The Computer Information Technology program is designed to provide students with first-hand knowledge of the software, hardware, and operations of personal computers used in business and industry. Many aspects of the personal computer including how it works, how data is processed, and how to apply the functions to solutions on the job are explored in the Computer Information Technology Program. The program length is 2,160 clock hours.

EFFECTIVE DATE: September 2018

OBJECTIVES:

- Train Students for entry into the Information Technology career field
- Prepare students to take national level Information Technology Certifications
- To mentor, encourage, and development professional work place skills that will benefit the student in future career endeavors.

NEED: The Computer Information Technology field is a growing occupation with a good growth anticipated in the workforce areas 2 and 4. Claiborne County is in LWDA 2 while neighboring Campbell County is in LWDA 4. As dual enrolled students, the Cumberland Gap students can potentially earn 3-4 nationally recognized credentials if they take classes in the CIT program both junior and senior years. Local business/industry and high school letters of support were provided.

PROJECTED ENROLLMENT:	YEAR	ENROLLMENT	COMPLETERS
	1	20	18
	2	20	18
	3	20	18

PROJECTED COSTS:

1st Year: \$10,000

2nd Year: \$8,000

3rd Year: \$8,000

NEW FACULTY NEEDED:

1st Year: one new faculty member at \$7,500

2nd Year: one new faculty member at \$7,500

3rd Year: one new faculty member at \$7,500

FISCAL RESOURCES:

TCAT Jacksboro is pursuing a small grant to purchase some needed equipment and supplies; however, we can operate the program without the grant if necessary. We have a budget designated to cover the salary of the adjunct instructor to teach the class.

FACILITIES:

The program will be based at the Cumberland Gap High School. TCAT Jacksboro is pursuing a small grant to purchase equipment. Cumberland Gap will provide the classroom/lab space and a class monitor as needed for lab work.

ACTION REQUIRED:

Staff recommends approval

PROGRAM IMPLEMENTATION PROPOSAL – 12

INSTITUTION: Tennessee College of Applied Technology - Livingston

PROPOSED PROGRAM TITLE: Transportation, Distribution, Warehousing, and Logistics

PROPOSAL: To establish a 1296-hour program and provide training in Transportation, Warehousing, and Logistics.

EFFECTIVE DATE: September 2018

OBJECTIVES: To train students in the key aspects of inventory control and material handling, receiving, and storing materials. To develop an understanding of the role transportation plays in society and economy.

Students would earn the following awards/credentials:

Inventory and Warehouse Associate
Certificate 432 Hours

Logistics and Distribution Specialist
Certificate 864 Hours

Transportation and Supply Chain Specialist
Diploma 1296 Hours

NEED: Employment of material recording clerks is projected to grow 3 percent from 2014 to 2024. Job opportunities for material recording clerks should be very good because of the need to replace workers who leave this occupation. No business/industry letter of support were provided.

PROJECTED ENROLLMENT:	YEAR	ENROLLMENT	COMPLETERS
	1	12	9
	2	15	12
	3	20	15

PROJECTED COSTS:

1st Year: \$150,000

2nd Year: \$100,000

3rd Year: \$100,000

NEW FACULTY NEEDED:

1st Year: one new faculty member at \$45,180

2nd Year: one new faculty member at \$45,180

3rd Year: one new faculty member at \$45,180

FISCAL RESOURCES:

Fiscal resources will be provided through grant dollars received from ECD (CDBG grant) for this program.

FACILITIES:

A new building will be constructed utilizing grant dollars received from ECD (CDBG grant) for this program.

ACTION REQUIRED:

Staff recommends approval

PROGRAM IMPLEMENTATION PROPOSAL – 13

INSTITUTION: Tennessee College of Applied Technology - McMinnville

PROPOSED PROGRAM TITLE: Customer Service Representative

PROPOSAL: The purpose of the program is to make opportunity available for persons interested in the office technology, customer service, and public relations work. Also, the needs have been expressed by industry to develop skilled labor in regards to service and public relations. Relates to the mission by skilling a skilled workforce in development. The program length is 600 hours.

EFFECTIVE DATE: January 2019

OBJECTIVES:

- To offer opportunity for interested students
- To supply skilled labor to an interested industry need
- To complete and certify skilled potential employees at a 90% completion rate

Students earn the following awards/credentials:

- Customer Service Representative I Certificate-300 hours
- Customer Service Representative II Diploma-600 hours

NEED: Customer Service Representative has a bright outlook nationally and statewide according to Jobs4TN.gov. This field is projected to increase in demand by 5% between 2016-2026. The median pay for this field was \$15.81 in May 2017 according to U.S. Bureau of Labor Statistics. Local business/industry letters of support were provided.

PROJECTED ENROLLMENT:

YEAR	ENROLLMENT	COMPLETERS
1	45	40
2	54	50
3	60	56

PROJECTED COSTS:

1st Year: \$60,000

2nd Year: \$45,000

3rd Year: \$45,000

NEW FACULTY NEEDED:

1st Year: one new faculty member at \$45,000

2nd Year: one new faculty member at \$45,000

3rd Year: one new faculty member at \$45,000

FISCAL RESOURCES:

Budgeted line items for salary and beginning curriculum resources

FACILITIES:

Program will be delivered at TCAT McMinnville campus.

ACTION REQUIRED:

Staff recommends approval

PROGRAM IMPLEMENTATION PROPOSAL – 14

INSTITUTION: Tennessee College of Applied Technology - McMinnville

PROPOSED PROGRAM TITLE: Global Logistics and Supply Chain Technology

PROPOSAL: Scope of the program is to make opportunity available for persons interested in the office technology, customer service, and public relations work. Also, the needs have been expressed by industry to develop skilled labor in shipping, receiving, and managing transportation of goods. The program length is 864 hours.

EFFECTIVE DATE: January 2019

OBJECTIVES: To offer opportunity for interested students

To supply skilled labor to an interested industry need

To complete and certify skilled potential employees at a 90% completion rate

Students earn the following awards/credentials:

Shipping Clerk Certificate- 432 hours

Global Logistics Technician Diploma- 864 hours

NEED: Logistics Analysts have a bright outlook nationally and listed as a green occupation. Local business/industry letters of support were provided.

PROJECTED ENROLLMENT:	YEAR	ENROLLMENT	COMPLETERS
	1	45	40
	2	54	50
	3	60	56

PROJECTED COSTS: 1st Year: \$70,000

2nd Year: \$50,000

3rd Year: \$50,000

NEW FACULTY NEEDED: 1st Year: one new faculty member at \$50,000

2nd Year: one new faculty member at \$50,000
3rd Year: one new faculty member at \$50,000

FISCAL RESOURCES:

Budgeted line items for salary and beginning curriculum resources

FACILITIES:

Program will be delivered at TCAT McMinnville campus.

ACTION REQUIRED:

Staff recommends approval

PROGRAM IMPLEMENTATION PROPOSAL – 15

INSTITUTION:	Tennessee College of Applied Technology-Murfreesboro
PROPOSED PROGRAM TITLE:	Information Technology and Infrastructure Management
PROPOSAL:	<p>This program is designed to consist of a combination of job simulated and live projects providing the student with real "hands-on" learning experiences. Students will be provided with a first-hand knowledge of the software, hardware, and operation of computers, network devices, wireless and other advanced technology used in industry today. This may include building, repairing, troubleshooting, installing, networking and servicing computers, network devices, firewalls, mobile devices and other advanced IT/IS devices. The instruction also includes an introduction to information management, cybersecurity, workstations, servers, network infrastructure, and other advanced technology including a thorough education in information technology and information systems. Instruction continues with networking, security, communications, multiple operating systems, and culminates with system and network analysis, diagnosis, and advanced troubleshooting.</p> <p>The Information Technology and Infrastructure Management will replace the current Computer Information Technology program offered at the TCAT Murfreesboro main campus. The program length is 2,160 clock hours.</p>
EFFECTIVE DATE:	July 1, 2018
OBJECTIVES:	At the completion of the diploma level, graduates will have satisfied the educational requirements for the ITIM program. Students are prepared for initial employment at small, medium and enterprise level private businesses, medical institutions, logistics, government, manufacturing and educational network and computing environments.
NEED:	Computer systems analysts have a favorable outlook for both the short-term and long-term. Several areas of the state, especially the major metropolitan areas, have fewer candidates than job openings. Computer- based occupations are on the rise due to the constantly evolving nature of the technology industry and how technology enhances business operations. Technologically savvy employees are a necessity for growing businesses and industries. An estimated 350 annual openings are expected with a growth rate of 2.2 percent. Computer support specialists provide

help and advice to people and organizations using computer software or equipment. No local business/industry letters of support were provided.

PROJECTED ENROLLMENT:	YEAR	ENROLLMENT	COMPLETERS
	1	15	13
	2	20	18
	3	20	18

PROJECTED COSTS:

1st Year: \$0

2nd Year: \$0

3rd Year: \$0

NEW FACULTY NEEDED:

1st Year: no new faculty needed

2nd Year: no new faculty needed

3rd Year: no new faculty needed

FISCAL RESOURCES:

Current budget, no new funds needed.

FACILITIES:

No new space will be needed. Using existing classroom.

ACTION REQUIRED:

Staff recommends approval



TENNESSEE BOARD OF REGENTS

Committee on External Affairs

June 21, 2018

AGENDA

1. UPDATE ON EXTERNAL AFFAIRS INITIATIVES (*Coordinator of Government Relations Krysten Velloff*)

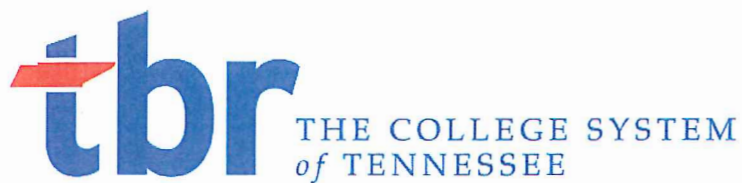
Coordinator of Government Relations Krysten Velloff will provide an update regarding the closing of the 110th General Assembly, with an overview of legislation impacting TBR and higher education. She will also discuss the legislative action blueprint and timeline in preparation for the 111th General Assembly. The blueprint is a deliberate and procedural approach to dealing with legislative matters and individual legislators by TBR leadership.

2. INAUGURAL TBR AWARDS SYMPOSIUM (*Assistant Vice Chancellor Matthew Gann*)

Assistant Vice Chancellor Matthew Gann will provide an update on the search for the new Assistant Vice Chancellor for External Affairs Strategic Advancement. Also he will describe the planning activities for an Inaugural TBR Awards Symposium to be held early in 2019.

3. MARKETING UPDATE (*Assistant Vice Chancellor Matthew Gann*)

Assistant Vice Chancellor Matthew Gann will provide an update on Marketing and Digital Strategy with the TBR Website, Marketing Initiatives, and the Tennessee College Public Relations Association (TCPRA) Awards.



BOARD TRANSMITTAL

MEETING: Committee on External Affairs

SUBJECT: Legislative Update

DATE: June 21, 2018

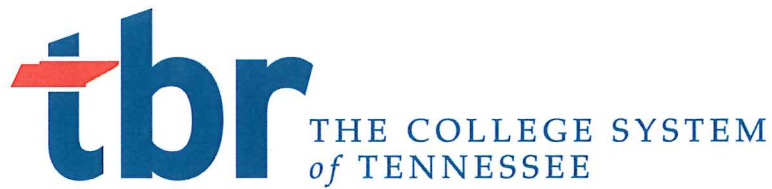
PRESENTER: Coordinator of Government Relations
Krysten Velloff and

PRESENTATION REQUIREMENTS: 15 minutes with discussion

ACTION REQUIRED: Informational Purposes
STAFF'S

RECOMMENDATION: Not Applicable

Coordinator of Government Relations Krysten Velloff will provide an update regarding the closing of the 110th General Assembly. She will give an overview of legislation impacting TBR and higher education. Preparation of the 111th General Assembly will be presented to the Committee.



BOARD TRANSMITTAL

MEETING: Committee on External Affairs

SUBJECT: Inaugural TBR Awards Symposium

DATE: June 21, 2018

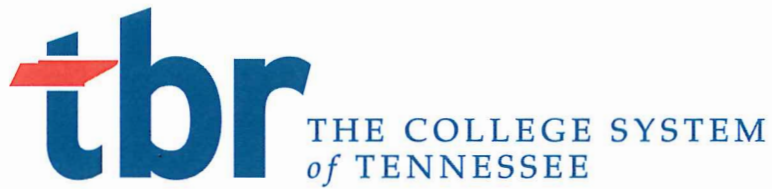
PRESENTER: Assistant Vice Chancellor Matthew Gann

PRESENTATION REQUIREMENTS: 10 minutes with discussion

ACTION REQUIRED: Informational Purposes

STAFF'S RECOMMENDATION: Not Applicable

Assistant Vice Chancellor for Marketing and Digital Strategy Matthew Gann will present the Inaugural TBR Awards Symposium to take place in the spring of 2019. He will also provide an update regarding the website, marketing initiatives, and the Tennessee Colleges Public Relations Association (TCRPA) awards that were bestowed upon the TBR marketing team.



BOARD TRANSMITTAL

MEETING: Committee on External Affairs

SUBJECT: Marketing Update

DATE: June 21, 2018

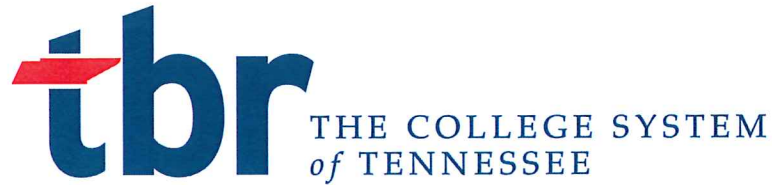
PRESENTER: Assistant Vice Chancellor Matthew Gann

PRESENTATION REQUIREMENTS: 10 minutes with discussion

ACTION REQUIRED: Informational Purposes

STAFF'S RECOMMENDATION: Not Applicable

Assistant Vice Chancellor for Marketing and Digital Strategy Matthew Gann will provide an update regarding the website, marketing initiatives, and the Tennessee Colleges Public Relations Association (TCRPA) awards that were bestowed upon the TBR marketing team.



BOARD TRANSMITTAL

MEETING: June 2018 Quarterly Board Meeting

SUBJECT: Approval of Revisions to Bylaws

DATE: June 22, 2018

PRESENTER: Mary G. Moody, General Counsel

ACTION REQUIRED: Roll Call Vote

STAFF'S RECOMMENDATION: Approval

In accordance with Article VII of the Board's Bylaws, notice was given at the March 2018 quarterly meeting to bring changes to the Bylaws regarding board assessment.

The proposed changes are intended to ensure compliance with the Southern Association of Colleges and Schools Commission on Colleges requirement for governing boards to define and regularly evaluate their responsibilities and expectations.

Staff recommends approval of the proposed changes.

PROPOSED AMENDMENT TO THE BY-LAWS

The By-laws shall be amended by adding the following language as Article IX.:

Article IX. Board Self-Assessment

1. In order to regularly evaluate its responsibilities and expectations, the Board shall conduct a self-assessment every other year, beginning in 2018.
2. In the years that self-assessments are conducted, assessment forms will be provided to the Regents to be completed and returned to the Board Secretary after the September Quarterly Meeting.
3. The Board Secretary will share the completed forms with the Vice Chairman.
4. A Board Assessment Report will be produced by the Vice Chairman and Board Secretary and shared with other members of the Board at its December Quarterly Meeting.

DRAFT
Tennessee Board of Regents
Board Self Assessment
2018

Name: _____

	Yes	Neutral	No	Comments:
Orientation/Onboarding				
Did you receive adequate information prior to joining the Board to understand the TBR mission, structure and time commitment required to serve? If not, what else might have been helpful to you?				
Did you receive a phone call shortly after being appointed providing necessary contact information, future meeting dates and other pertinent information to help you get onboard?				
Were the responsibilities of a Board Member, the policies on Conflict of Interest and Code of Ethics discussed during the orientation?				
Did the orientation meeting provide you with the basic tools to begin your service on the board? If not, what else might have been helpful to you?				
General Questions about the Board				
Does the Board review annually its mission and the mission of its institutions?				
Do I have a clear and reasonable understanding of my role, responsibility and accountability as a Regent				
Along with the Chancellor, does the Board set clear priorities for the TBR system?				
Does the Board ensure a clear and appropriate distinction between the policy-making function and the responsibility of the administration and faculty to administer and implement policy?				
As a Regent, do I understand that I have an open line of communication with the Chancellor and/or senior management including institution presidents?				

(over)

	Yes	Neutral	No	Comments:
Is there ongoing Board education on issues important to the TBR system and higher education in general?				
As a Regent, am I engaged in matters concerning the Board and its function?				
Does the Board have a process to effectively evaluate the chancellor of the System?				
Between quarterly meetings, do Board members receive pertinent information from the System Office to keep informed of matters needing their attention?				
Does the Board have an appropriate and fair process for the dismissal of a Board member?				
Does the Board adhere to a code of ethics and avoid any perception of a potential conflict of interest?				
Does the Board periodically review and evaluate its policies and procedures?				
Board meetings				
Do Board members receive agendas and materials in a timely way to prepare for meetings?				
Are the Board meetings structured around the right priorities and consistent with the TBR strategic plan?				
Does the organizational structure of the Board meetings allow time for meaningful deliberation?				
Do the Board meetings encourage open communication and productive engagement?				

	Yes	Neutral	No	Comments:
When Board meetings are held on TBR campuses, is the time on campus well spent? If not, what suggestions would you make?				
Does the Board engage in risk assessment for the System?				
Does the Board have adequate financial information to make required decisions?				
Does the Board take a strategic view looking into the future for the System?				
Committee Structure				
Does the committee structure reflect the System's priorities?				
Do committees meet frequently enough and have ample time for discussion?				
For those who are Committee Chairs, are you provided an opportunity to discuss the agenda items with TBR staff prior to the committee meetings?				
Are committee materials provided in a timely manner for proper review prior to the meetings?				

Are there topics that you think are important that are currently not covered in Board and/or committee meetings?

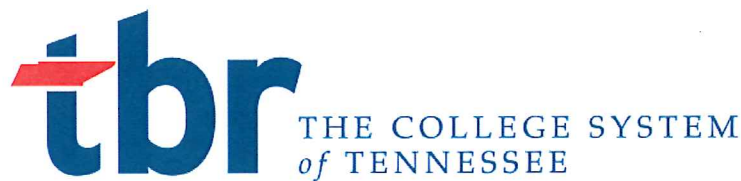
Is there any information that you currently do not receive but would like to see incorporated in materials to Board members?

What are the strengths of the Board?

What are the areas for improvement and how can these be addressed?

Other Comments:

Thank you for your feedback!



BOARD TRANSMITTAL

MEETING: June 2018 Quarterly Board Meeting

SUBJECT: Guideline G-070 Renumber and Revision

DATE: June 22, 2018

PRESENTER: Mary Moody

PRESENTATION REQUIREMENTS: 15 Minutes

ACTION REQUIRED: Voice Vote

STAFF'S
RECOMMENDATION: Approval

BACKGROUND INFORMATION:

As part of the ongoing revisions and consolidations to TBR Policies and Procedures, Guideline G-070 Records Retention and Disposal of Records is now a stand-alone guideline that fits the criteria to change to a Policy. We wish to reassign it to Policy Area Governance, Organization, and General Policies, and number it 1:12:01:00. Revisions are noted in the heading of the attached policy.

Additionally, at its April 25, 2018 Commission meeting, the State of Tennessee, Division of Records Management, after consultation with TBR, the University of Tennessee, and the State Universities, authorized the following new Statewide Records Destruction Authorizations (RDA):

1. SW-U06 Student Information Records (College/University Statewide)
2. SW-U07 College/University Research Records (College/University Statewide)
3. SW-U10 Student Admissions Applications – Denied, Cancelled, Admitted Non-Enrolled
4. SW-U11 Applications for Scholarship Files – Not Selected (College/University Statewide)
5. SW-12 Applications for Scholarship Files – Selected (College/University Statewide)

Section VI. Higher Education Records has been revised to reflect the addition of the new RDAs, and the deletion of TBR RDA 10152 Student Information Records, which has been replaced by SW-U06.

TBR RDA 10152 will be retired at the next scheduled Records Commission meeting.

Attachment

Records Retention and Disposal of Records: ~~G-070~~ 1:12:01:00

Guideline Policy Area

General Guidelines Governance, Organization, and General Policies

Applicable Divisions


TCATs, Community Colleges, System Office

Purpose

This Guideline sets forth the records retention schedule and procedures for disposal of records for the System Office and all institutions governed by the Tennessee Board of Regents.

VI. Higher Education Records

- A. SW-U01: College/University Boards, Commissions, and College/System Chief Executive Documents – Records include but not limited to: documents or records related to meetings of Boards, Commissions, Councils, and Committees. Documents relating to the System/College Chief Executive in the transaction of the official business. Examples: Official correspondence, memorandums, final reports, official policies, current & obsolete directives, minutes/accounts of proceedings, agenda, copies of reports, and announcements.
1. For purposes of this RDA, records include official business of the Chancellor and all institution presidents, or anyone designated as an “Interim” for these positions. **Retention 5 yrs.; End Action: Permanent**
- B. SW-U02: Student Education Record (College/University Statewide) – These files contain the official academic record of students attending State institutions. They include, but are not limited to Academic Records (includes Narrative Evaluations, Competency Assessments), Change of Grade Records; Financial Aid Transcripts (if applicable), Class Lists (original grade sheets or cards), Graduation Lists, transcripts, Permanent Student Cards, Statistical Data (enrollment, grades, racial/ethnic, degree), Commencement Program (1 copy), Student Disciplinary Files resulting in expulsion. **Retention: 0 yrs.; End Action: Permanent**

1. Student FERPA rights and defining Education Records is contained in 20 USC 1232g:  [FERPA Rights](#)
 2. Student Records - The Family Educational rights and Privacy Act of 1974, as amended (FERPA)(~~see Section VI.B.1.~~) specifically requires institutions to maintain records of requests and disclosures of personally identifiable information except for defined “directory information” and requests from students to review their own records.
 - a. The records of disclosures and requests for disclosures are considered part of the students’ educational records; therefore, these records must be retained as long as the education records to which they refer are retained by the institution.
 3. FERPA requires that no record for which there is a pending request to review be destroyed.
- C. [SW-U03](#): Alumni Development Files/Donor Gifts and Contributions/Endowment and Living Trust Agreements (College/University Statewide) – Current and Historical Data Including (1) Alumni Development Files: alumni information, solicitation, pledge and contributions data, and all related documents. (2) Donor Gifts and Contributions: Donor Recognition Committee, Donor Director of Private Giving, Fund Raising Report, Philanthropy Awards, and all related documents. (3) Endowment and Living Trust Agreements, and all related documents. **Retention: 5 yrs.; End Action: Permanent**
- D. [SW-U04](#): Student National Collegiate Athletic Association (NCAA), Patient, and Academic Second Opportunity Records (College/University Statewide) – These records include, but is not limited to Athletic files including NCAA eligibility and related files, student patient files, and Academic second opportunity applications.
1. For purposes of this RDA, NCAA also includes records related to the National Junior College Athletic Association (NJCAA). **Retention: 10 yrs.; End Action: Permanent**

- E. [SW-U05](#): Trademark, Copyright, Patent Records, Printed Materials and Publications (College/University Statewide) – These records include, but are not limited to Trademark, Copyright and Patent records, including correspondence, forms, documents and materials relating to application for and granting of same. Printed Materials and Publications which have permanent administrative, physical, historical or legal value, such as; class schedules (institutional), institution catalogs, brochures, etc. **Retention: 0 yrs.; End Action: Permanent**
- F. [SW-U06](#): **Student Information Records (College/University Statewide) – Records that are not protected as part of the Student Education Record (Statewide RDA SW-U02).** These records include, but are not limited to **individual office or department files, graduation authorizations, accepted applications for admission or readmission, credit by exam forms, placement records, student ledger cards/registration system receipts, tuition and fee charges, athletic department files, campus health clinic records.** **Retention 5 yrs.; End Action Destroy**
- G. [SW-U07](#): **College University Research Records (College/University Statewide) – Records pertaining to research conducted at an academic institution, including records created over the course of a research project, steps taken, and results.** **This series includes, but is not limited to: correspondence, project descriptions, final reports or deliverables, data, and related documentation and correspondence.** **Retention: 10 yrs.; End Action: Destroy**
- H. [SW-U08](#): College/University Real Property Files – Facility files that include: deeds, leases, capital agreements, and other historical property documents. **Retention: 10 yrs.; End Action: Permanent**
- I. [SW-U09](#): College/University Personnel Records – Personnel Records of college employees. Files are comprised of official personnel files for each employee. At a minimum, these files contain documentation of the employee's payroll history with the department. **Retention: 65 yrs.; End Action: Destroy**

J. SW-U10: Student Admissions Applications – Denied, Cancelled, Admitted Non-Enrolled – This records series consists of application records for admission into the University/College undergraduate or graduate degree program. Records include, but are not limited to: documents or records related to student application for Admission. Examples: application, standardized test scores, letters of recommendation, personal statements, medical records, high school and college transcripts, appeals, and other supporting documentation. Application for student who do enroll should be kept permanently as part of SW-U06: Student Information Records. Retention: 1 yr.; End Action: Destroy

K. SW-U11: Applications for Scholarship Files – Not Selected – This record series governs non-selected applications by students for academic or merit based scholarships. Record series includes, but is not limited to: application and supporting documentation, notification letter, type of scholarship requested, amount, appeals, and other specific requirements determined by the scholarship funding agent. This RDA covers non-selected applications only. Retention: 1 yr.; End Action: Destroy

L. SW-U12: Applications for Scholarship Files – Selected – This record series governs selected applications by students for academic and/or merit based scholarships. Record series includes, but is not limited to: application and supporting documentation, notification letter, type of scholarship awarded, amount, appeals, and other specific requirements determined by the scholarship funding agent. This RDA covers selected applications only. Retention: 5 years: End Action: Destroy

M. Student Miscellaneous Records: Records in this category are covered under SW16 Temporary Records. These records include, but are not limited to;

1. All records of applicants who do not enter an institution;

- a. The following records of applicants who enter an institution;
1. Grade Reports (Registrar's copies)
 2. Registration Forms
 3. Social Security Certificates
 4. Teacher Certifications (Institution only)
 5. Transcript Requests (student)
 6. Audit Authorizations
 7. Pass/Fail Requests
 8. Changes of Course (add/drop)
 9. Credit/No Credit Approvals
 10. Enrollment Verifications (logs or lists)
 11. Applications for Graduation
 12. Academic Advisor Files
 13. Class Schedules (student)
 14. Personal Data Information Forms
 15. Letters of Recommendation
 16. Student Disciplinary Files (for matters resulting in a finding of no violations(s) **Retention: 0 yrs.; End Action: Destroy**

2. 10152: Student Information Records:-

- a. ~~Records that are not protected as part of the Student Education record.~~
- ~~1. These records include, but are not limited to individual office or department files, Entrance Examination Reports, Transcripts (high school, other colleges) foreign student forms, graduation authorizations, advance placement records, applications for admission or readmission, credit by exam forms, placement records, transfer credit evaluations, student ledger cards/registration system receipts, tuition and fee charges, AAPP scan sheets and essay booklets, examination papers and answer sheets, athletic~~

~~department files, campus health clinic records. Retention: 5 yrs.; End~~

~~Action: Destroy~~

Exhibits

-  [Exhibit 1 - Executive Order #38](#) (pdf /2.23 MB)

Sources

November 15, 1983 SBR Presidents Meeting; Revised July 1, 1984; Revised July 1, 1985; Revised September 1, 1986; Approved May 14, 1991, Presidents Meeting and implemented August 6, 1993 after approval by State Records Commission; May 5, 1998, Presidents Meeting; May 21, 2002 Presidents Meeting; May 16, 2006 Presidents Meeting; Renamed and revised at Presidents Meeting August 18, 2015. Records Commission RDA approval, June 2016. Revision approved at Presidents Meeting February 21, 2017; Revised at Presidents Meeting May 16, 2017; Revised at Presidents Meeting November 14, 2017.