

TENNESSEE BOARD OF REGENTS
Special Called Meeting of the Board
Monday, January 31, 2022 at 3:00 p.m. (CDT)
Agenda

1. Review and Consider Criteria for the President of TCAT Elizabethton (*Tydings*)

BOARD TRANSMITTAL

MEETING:	Special Called Meeting of the Board
SUBJECT:	Review and Consider Criteria for the President of TCAT Elizabethton
DATE:	January 31, 2022
PRESENTER:	Chancellor Flora W. Tydings
PRESENTATION REQUIREMENTS:	5 minutes
ACTION REQUIRED:	Roll Call Vote
STAFF RECOMMENDATION:	Recommend Approval

Due to the retirement of Dean Blevins as president of TCAT Elizabethton effective June 24, 2022, search criteria is attached for your approval to recruit for a new president. Upon approval, the position will be posted and the recruitment process will begin to find the next president of TCAT Elizabethton.



President

Tennessee College of Applied Technology – Elizabethton

The Tennessee Board of Regents invites applications and nominations for the position of President of the Tennessee College of Applied Technology (TCAT) – Elizabethton. The Tennessee College of Applied Technology – Elizabethton is one of the 26 Tennessee's post-secondary technical colleges and institutions of the College System of Tennessee, governed by the Tennessee Board of Regents. The President is the chief executive officer of the College and reports to the Tennessee Board of Regents through the Chancellor.

The President exercises broad delegated authority with responsibility for all aspects of campus administration. The successful candidate will be a dynamic, innovative, and energetic leader with the experience, vision, skills, and integrity required to guide this quality college to higher levels of achievement.

TCAT-Elizabethton served almost 755 students in FY 2020-21, ranging from dual enrolled high school students to adults seeking supplemental training. TCAT-Elizabethton has 19 program offerings, including such programs as Administrative Office Technology, Advanced Manufacturing, Automotive Technology, Building Construction Technology, Computer Information Technology, Cosmetology, Dietary Manager, Phlebotomy, Practical Nursing, and Welding.

TCAT Elizabethton employs 44 full-time employees and has an annual operating budget of approximately \$8 million. TCAT Elizabethton is accredited by the Council on Occupational Education. Additional information about the colleges can be found at <https://tcatelizabethton.edu>.

Required criteria for selection include the following:

- A master's degree from an accredited institution.

Preferred criteria for selection include, but are not limited to, the following:

- A distinguished record of teaching experience in public higher education or technical education program planning experience.
- A minimum of five years of successful leadership and management experience at the executive level with significant decision-making responsibility for supervision/management, budgets, personnel, and/or programs in a post-secondary and/or technical educational environment.
- A distinguished record of extensive senior level administrative experience in a complex business, industry, or government enterprise.
- Experience in the planning, facilitating, opening, and operating new higher education sites.

Expected criteria for selection to include:

- A demonstrated commitment to serving students, faculty and staff of a post-secondary technical college;
- A demonstration of experience with engaging various constituencies and building partnerships;
- Capable of establishing strong community college and K-12 partnerships and relationships;
- A commitment to attracting traditional and non-traditional students into workforce programs (certificates /diplomas) and promoting approaches to enhance their opportunity for success;
- An understanding of and commitment to enhancing student success through focused efforts on retention, persistence and completion;
- A demonstrated commitment to diversity and inclusion as core values that enhance the educational process;

- A demonstrated commitment to affirmative action and equal opportunity;
- A demonstrated strength in human relations and communication, planning, financial management, budgeting and organizational skills to lead and inspire internal and external constituencies of the college;
- A demonstrated background and understanding of and commitment to private fundraising;
- Demonstrated ability to lead an institution that is comprised of multiple campuses that meet specific needs in the communities served;
- A demonstrated understanding of institutional accreditation processes;
- An understanding of regional workforce education and training needs and how to strategically position TCAT-Elizabethton in a highly competitive post-secondary education marketplace; and
- An understanding of and commitment to the role of TCAT-Elizabethton as part of a higher education system.

The Tennessee Board of Regents is committed to building and sustaining an inclusive and diverse educational environment and encourages applications from interested candidates who can contribute to promote and enhance this effort.

The College System of Tennessee is an Equal Opportunity/Affirmative Action employer. Under state law, applicants may request that their application and related materials be confidential and not open for public inspection until such time the candidate is selected as a finalist for the position. The Tennessee Open Meetings Act requires meetings of the Board of Regents to be open to the public.

Please submit application materials by March 14, 2022, and limit application materials to 20 pages. It is anticipated that the President will be selected prior to June 1, 2022.

Resume/vita and cover letter should be submitted through the TBR Applicant Tracking System at <https://www.tbr.edu/hr/executivesearches>. The cover letter should include at a minimum the following:

- Largest budget you have managed;
- Largest number of full-time and part-time direct report employees;
- Largest donation that you personally cultivated, solicited, and made “the ask”; and
- Description of three major accomplishments of which you are most proud.