

TENNESSEE BOARD OF REGENTS**Quarterly Board Meeting**

Thursday, March 30, 2023 - 9:00 a.m. (Central)

1 Bridgestone Park, Nashville, Tennessee

I. Minutes

- A. December 1, 2022 Quarterly Board Meeting Minutes
- B. Amendment to December 9, 2021 Quarterly Board Meeting Minutes

II. Report of Interim Action**III. Report of the Committees**

- A. Approval of the Minutes from the March 7, 2023 Meeting of the Audit Committee

IV. Report of the Chancellor**V. Unfinished Business****VI. New Business****A. Consent Agenda**

- 1. Revisions to TBR Policy 2.03.01.05 Academic Retention and Readmission at TCATS
- 2. Revisions to TBR Policy 1.03.04.00 Councils
- 3. New TBR Policy 1.08.05.10 Mass Communications

B. Informational Reporting

- 1. Legislative Update (*McCormick*)
- 2. State Budget Update (*Fox*)
- 3. Reimagining the Community College Experience (*Deaton*)
- 4. Policy and Strategy Update (*Deaton*)
 - a. Strategic Plan Update
 - b. Innovations, Research and Data
 - TCAT Dual Enrollment
 - The High School to College Pipeline
 - Accelerated Courses
 - New Data Tools

C. Action Items

- 1. Proposed Program Terminations, Modifications, and New Technical Program Implementations at the Colleges of Applied Technology (*Reed/Hollins*)
- 2. Review and Consider Faculty Emeriti Recommendations (*Reed*)
- 3. Review and Consider Building Naming Request from Nashville State Community College (*Tydings*)
- 4. Review and Consider Building Naming Request from Walters State Community College (*Tydings*)
- 5. Review and Consider Revisions to TBR Policy 5.01.03.00 Retirement (*Lapps*)
- 6. Review and Consider Resolution of Appreciation for former President Roland Rayner
- 7. Review and Consider Resolution of Appreciation for former President Stewart Smith
- 8. Review and Consider Resolution of Appreciation for former President Myra West
- 9. Review and Consider Resolution of Appreciation for former Regent Yolanda Greene

- *This meeting will be live-streamed and archived on the TBR website at <https://www.tbr.edu/board/march-2023-quarterly-board-meeting>.*
- *Persons who want to request to address the Board may follow the process authorized by [TBR Policy 1.02.12.00 – Requests to Address the Board](#).*

TENNESSEE BOARD OF REGENTS
Quarterly Board Meeting
March 30, 2023

EXECUTIVE SUMMARY

I. Minutes

The Board will consider approving minutes from the December 1, 2022 regular quarterly meeting and an amendment to the December 9, 2021 quarterly board meeting minutes.

II. Report of Interim Action

This report serves as a record of business transacted by the Office of the Chancellor since the previous meeting of the Board. A copy of the report is enclosed.

III. Report of the Committees

The Board will consider approving the minutes of the following Committee meetings:

A. Report of the Audit Committee meeting on March 7, 2023

IV. Report of the Chancellor

V. Unfinished Business

There is no unfinished business to come before the Board at this time.

VI. New Business

A. Consent Agenda

1. Revision to TBR Policy 2.03.01.05 – Academic Retention and Readmissions at TCATS

The Tennessee Board of Regents staff recommends approval of the revised Academic Retention and Readmission at Tennessee College of Applied Technology policy.

This policy revision aligns academic standards for the Aviation Management Technology program to prepare and meet FAA (programmatic accreditor) minimum passing score for licensure. The policy revision impacts three TCATs (Memphis, Morristown, and Nashville). These schools have requested immediate action by the appropriate sub-councils and TCAT Presidents Council to align with the programmatic accreditor's minimum grade standard.

Executive Summary – March 2023 Quarterly Meeting

2. Revision to TBR Policy 1.03.01.00 – Councils

Revisions to Policy: 1.03.04.00 Councils focus on the following:

1. Streamlining general language and inclusion of TCATs.
2. Removal of references to universities.
3. Clarification on the selection process and annual notification of community college faculty representatives.
4. Timeline for selecting Chairs of Sub-Councils.
5. Clarification of the number of TCAT faculty representatives.

The policy revision was approved by Academic Affairs Sub-Council on 1/25/2023, Faculty Sub-Council on 1/27/2023, and at the Presidents Quarterly Meeting on 2/22/2023.

3. New TBR Policy 1.08.05.10 – Mass Communications

The Mass Communications policy is a newly proposed policy that requires all colleges to have a process limiting who may send emails and other forms of communication to large groups of people, such as all employees, all faculty, all staff. The policy is designed to preserve the usefulness of mass emails by limiting their use. The term “mass communication” does not include departments within a college, or mailings to subscribers.

Colleges maintain the flexibility to design a policy or process that is suitable for the college. Appropriate mass communications include safety and security notices, information important to college operations, and information deemed important by the President or designees. Inappropriate mass communications are those which are personal in nature, political, solicit for activities not sponsored by the college, or otherwise violate policy.

This proposed policy has been reviewed by the Presidents Council, as well as the HR Officers, and the following sub-councils: Business Affairs, Information Technology, Student Affairs, Academic Affairs, and Faculty.

B. Informational Reporting

1. Legislative Update

Dr. McCormick will provide a status update on key pieces of legislation being tracked by the Government Relations Department this session. The update will include bills that are pending in committee that have the potential to impact the TBR System or higher education in general.

Dr. McCormick will also share a status update on which committees have completed their business for the year and have closed. The Government Relations team is tracking a third of the more than 1,500 bills that have been filed so far during the first session of the 113th General Assembly.

Executive Summary – March 2023 Quarterly Meeting

2. State Budget Update

Vice Chancellor Fox will provide an overview of the Governor's Proposed FY 2023-24 budget including operating, capital, and special initiative recommendations. Additional details are in the materials including the board memo originally sent in early February and the capital project descriptions PDF.

3. Reimagining the Community College Experience

In summer 2022 TBR staff presented a concept paper that builds off the history of Tennessee and TBR reforms, and then rapidly accelerates them in a new direction resulting in a fundamentally different community college experience for students. In this concept, formally referred to as the Reimagining the Community College Experience, students would encounter:

- Extensive and personalized pre-college career exploration, followed by in-depth career advising and soft skills development throughout a student's program of study.
- A workforce-focused certificate in the first semester, drawn from programs that align with the local/regional economy, to expand and enrich entry and exit points for students as they navigate and move between higher education and the labor force.
- An articulated transition into the second semester that extends the workforce-ready skills and/or adds general education courses that have been contextualized to a student's program of study and that injects workforce skills like communication and critical thinking into the student's pathway.
- Reengineered transfer pathways that stack students' skills and courses from the first two semesters into AA/AS/AAS degrees and/or TCAT programs.

In early fall 2022, TBR solicited grant proposals from community colleges to develop and implement the ideas within the Reimagining the Community College Experience concept paper. At the September 2022 Board meeting, Walters, Pellissippi, Jackson and Southwest were announced as the grant winners and have since been working to fully develop and implement a multi-year pilot effort. As their efforts are taking shape, TBR staff will provide a brief update about the colleges' progress. With a fall 2023 implementation, all four colleges will have their final plans ready (and some elements already launched) for a full presentation and discussion at the June 2023 Board meeting.

4. Policy and Strategy Update

a. Strategic Plan Update

At its June 2021 meeting, the Tennessee Board of Regents approved a revised 2015-2025 Strategic Plan that for the first time (since the FOCUS Act of 2016) reflects the mission and profile of an open access community and technical college system. The full plan is an interactive infographic which defines the three pillars (open access, completion, community and workforce development) with four cross cutting themes (strengthening collaboration, harnessing innovation, enhancing institutional and operational capacity, and fulfilling equity). Within this structure are the current efforts, initiatives, pilots, and innovations that TBR is pursuing that

Executive Summary – March 2023 Quarterly Meeting

give life to the plan and reflect the pillars and themes of its structure. As these pursuits are fluid, with new efforts initiated and existing ones refined, TBR staff will present the current iteration of the Strategic Plan interactive infographic, as well as its accompanying public-facing, interactive dashboard that allows Board members, colleges, and members of the public to track the plan's metrics.

b. Innovations, Research, and Data

Over the years, TBR staff have developed a robust research agenda with several long-term projects, the results of which could impact TBR policy and practice for years to come. The many concomitant data tools and resources that TBR has built also allow the Board and any public user to gain insights into policy challenges and student outcomes across TBR.

TBR staff will provide an update on several current policy topics, as well as emerging research efforts, among which will be:

- New insights into TBR dual enrollment with particular emphasis on rapidly growing dual enrollment at TCATs.
- The high school to college pipeline, where TBR has developed a unique data dashboard that illuminates student performance on access, preparation, retention, and success metrics that can be disaggregated by high school and school district.
- With funding from Ascendium Education Group, and in partnership with Stanford University, a mixed methods research project to understand the impact of accelerated courses, which are courses designed and structured to defy the standard 15-week semester cadence.

C. Action Items

1. Proposed Terminations, Modifications, and New Technical Program Implementations at the Tennessee Colleges of Applied Technology

Twenty-six (26) program proposals are being presented for the Board's review and approval. These proposals will allow the Technical Colleges to be more responsive to the needs of students, businesses, and industries.

Sixteen (16) academic actions were submitted by a TCAT institution to the Vice Chancellor for approval based on section C of the TBR Policy: 2:01:02:00, requiring only notification to the Vice Chancellor.

Tennessee Board of Regents approved the implementation of one (1) Pharmacy Technology program at TCAT Shelbyville main campus through interim action.

Executive Summary – March 2023 Quarterly Meeting

2. Review and Consider Faculty Emeriti Recommendations

Five (5) Faculty Emeritus candidates are being recommended to the Board for consideration and approval.

3. Review and Consider Building Naming Request from Nashville State Community College

The Board is authorized to name buildings in honor of individuals who have made significant contributions to society and who otherwise meet the criteria established in TBR Policy 4.02.02.01, Naming Buildings and Facilities & Building Plaques.

For the reasons explained in the attached recommendation from Dr. Shanna Jackson, Nashville State Community College President, Doug and Robbie Odom meet the requirements in TBR policy and are deserving of the honor of having Nashville State's current North Davidson Building named the Doug and Robbie Odom Building. Nashville State convened an appropriate committee to consider and make the recommendation, and its report establishes that:

- (1) In general, individuals and groups for whom buildings are named must have made a significant contribution to the field of education, government, science, or human betterment.
- (2) To preserve the integrity of all buildings named in the System, this honor must be reserved for individuals of recognized accomplishment and character; no building may bear the name of an individual convicted of a felony.
- (3) With respect to the naming of buildings on a particular campus, special consideration shall be given to:
 - a) The historical significance of the contribution of the individual or group to the institution;
 - b) The association of the individual or group with the building to be named.

4. Review and Consider Building Naming Request from Walters State Community College

The Board is authorized to name buildings in honor of individuals who have made significant contributions to society and who otherwise meet the criteria established in TBR Policy 4.02.02.01, Naming Buildings and Facilities & Building Plaques.

For the reasons explained in the attached recommendation from Dr. Tony Miksa, Walters State Community College President, Eleanor E. Yoakum meets the requirements in TBR policy and is deserving of the honor of having Walters State's building on the Claiborne County Campus named the "Eleanor E. Yoakum Building." Walters State convened an appropriate committee to consider and make the recommendation, and its report establishes that:

- (1) In general, individuals and groups for whom buildings are named must have made a significant contribution to the field of education, government, science, or human betterment.
- (2) To preserve the integrity of all buildings named in the System, this honor must be reserved for individuals of recognized accomplishment and character; no building may bear the name of an individual convicted of a felony.

Executive Summary – March 2023 Quarterly Meeting

(3) With respect to the naming of buildings on a particular campus, special consideration shall be given to:

- a) The historical significance of the contribution of the individual or group to the institution;
- b) The association of the individual or group with the building to be named.

5. Review and Consider Revisions to TBR Policy 5.01.03.00 Retirement

The proposed revisions to the Retirement Policy are minor. The proposal is to remove the requirement that a president be at least sixty (60) years old to receive emeritus status. The proposed revisions retain the requirement that an individual serve at least ten (10) years as president of an institution. No current president meets the criteria for monetary payments from the institution upon retirement, and thus the proposed revisions affect only the honorific.

The Chancellor has exercised discretion to submit this proposal directly to the Board.

6. Resolution of Appreciation for former President Roland Rayner

The Board will consider approving a resolution of appreciation for former President Roland Rayner.

7. Resolution of Appreciation for former President Stewart Smith

The Board will consider approving a resolution of appreciation for former President Stewart Smith.

8. Resolution of Appreciation for former President Myra West

The Board will consider approving a resolution of appreciation for former President Myra West.

9. Resolution of Appreciation for former Regent Yolanda Greene

The Board will consider approving a resolution of appreciation for former Regent Yolanda Greene.

MINUTES
TENNESSEE BOARD OF REGENTS
REGULAR SESSION

December 1, 2022

The Tennessee Board of Regents met in regular session on December 1, 2022 at the TBR System Office located at 1 Bridgestone Park, Nashville, Tennessee. Vice Chair Emily Reynolds, presiding, called the meeting to order.

At the instruction of Vice Chair Reynolds, General Counsel Brian Lapps called the roll. In accordance with T.C.A. § 8-44-108(c)(3), respective members who participated electronically by Microsoft Teams were asked to answer two questions when calling the roll. First, could the Regent simultaneously hear and speak with others participating in the meeting? Second, is the Regent alone in the room? The following members were present, and members who participated electronically all responded yes to both questions when the roll was called.

Dr. MaryLou Apple
Mr. Miles Burdine (via Microsoft Teams)
Mr. Mark Gill
Ms. Yolanda Greene
Commissioner Charles Hatcher
Mr. John Lee (via Microsoft Teams)
Mr. John Long
Ms. Nisha Powers
Ms. Emily Reynolds
Ms. Ramona Shelton
Ms. Danni Varlan
Mr. Weston Wamp
Mr. Tom White

A quorum was present. Members not available to attend the meeting were Governor Bill Lee, Regent Emily House, Commissioner Penny Schwinn, and Regent Mark George. Regent Long joined at 9:55 a.m., as he was delayed due to car trouble.

I. MINUTES

Minutes from the September 23, 2022 regularly scheduled Board meeting, and the October 31, 2022 special called session were provided to all members prior to the meeting. Due to the Board's track record of unanimously adopting certain policies and requests, and given the presumed non-controversial and routine nature of the meeting minutes, Vice Chair Reynolds proposed that these minutes be adopted by unanimous consent. Hearing no objection from members, the minutes of the September 23, 2022 and October 31, 2022 meetings were approved.

II. REPORT OF INTERIM ACTION

Vice Chair Reynolds called upon Chancellor Flora Tydings, who presented the Report of Interim Action, reflecting business transacted by the Office of the Chancellor since the previous meeting of the Board. She requested approval of the report. Due to the presumed non-controversial and routine nature of the Interim Action Report, Vice Chair Reynolds proposed that the report be ratified and confirmed by unanimous consent. Hearing no objection from members, the Interim Action Report was adopted. A copy of the Report is attached to the official copy of the Minutes as Appendix A.

III. REPORT OF THE COMMITTEES

The Board considered approval of the November 15, 2022 minutes of the Audit Committee. The Board also considered approval of the November 15, 2022 minutes of the special called meeting of the Personnel and Compensation Committee.

The minutes of the committees are as follows:

AUDIT COMMITTEE

The Committee on Audit met in regular session on November 15, 2022 at 9:50 a.m. via Microsoft Teams. The roll was called by General Counsel Brian Lapps. The roll call confirmed that a quorum consisting of all Committee members was present. In addition to Committee members Regent Miles Burdine, Chair, Regent MaryLou Apple, and Regent Yolanda Greene, Vice Chair Emily Reynolds participated as a voting member due to the small size of the Committee. All voting members confirmed that they could simultaneously hear and speak to other participants and that no other people were present in the room. Also in attendance were other Board members, as well as system office and institutional staff.

The necessity of the electronic meeting was confirmed by unanimous consent due to it being the most economically efficient way to have matters considered that require timely action.

Regent Burdine opened the meeting by thanking everyone and welcoming the audit committee. Mike Batson echoed the thanks before beginning the informational reporting section.

Item I, Informational Reporting, included four topics for discussion.

Item I.a., Highlights of Audit Findings and Recommendations, consisted of Mike Batson discussing the following topic: Comptroller's Office-Financial and Compliance Audits; an external review by the Tennessee Student Assistance Corporation, internal audit reports, and recommendation logs included in the materials. This item was for informational purposes and required no action.

Item I.b., Audit Reports and Reviews, consisted of informing the committee that a summary of the Comptroller's Office Audit Reports, Miscellaneous External Reviews, and the Internal

Audit Reports for the first quarter of fiscal year 2023 are included in the meeting materials. A listing of the Internal Audit Reports is included as Attachment A to these minutes. This item was for informational purposes and required no action.

Item I.c., System-wide Internal Audit Updates, consisted of discussing the following topics: External Quality Assurance Review team members have been determined; Jason Patterson appointed Interim Director of Internal Audit for Pellissippi State Community College; and the Internal Audit Conference held October 19-21, 2022. This item was for informational purposes and required no action.

Item I.d., Review of Annual Audits and Expenses for the Chancellor and Presidents, included a summary of the results from internal audits of offices selected for audit and a summary of the expenses of all offices for the year ended June 30, 2022. Mr. Batson provided a brief background of the requirements for these audits. Audits were performed of the president's expenses for Dyersburg State Community College, Motlow State Community College, Nashville State Community College, Roane State Community College, Volunteer State Community College, and Walters State Community College. There was one recommendation for the Motlow State Audit. There were no findings. This item was for informational purposes and required no action.

Item II, Consent Agenda, included one topic for approval.

Item II.a., Review of Revisions to Fiscal Year 2023 Audit Plans was presented by Mike Batson.

A motion was made by Regent Apple and seconded by Regent Greene to approve the audit plans and internal audit charters. The Committee voted to approve the audit plans and charters as presented. The audit plans are included as Attachment B to these minutes.

Item III., Review of Salaries for the Office of System-wide Internal Audit, included a review of salaries for the Chief Audit Executive, Director of Internal Audit, three auditors, and one Administrative Assistant in the system office. A motion was made by Regent Apple and seconded by Regent Greene to approve the salaries. The Committee voted to approve the salaries in a roll call vote. The salaries are included as Attachment C to these minutes.

Item IV., Review of Salaries and Budgets for System Auditors was presented by Mike Batson. Mr. Batson commented on the salaries of the system and campus audit staff members and budgets by institution. This item was for informational purposes and required no action.

There being no further business to come before the Committee on Audit, the meeting was adjourned.

Respectfully submitted,

Committee on Audit

Regent Burdine moved to adopt the minutes. Regent Apple provided a second. The motion passed by roll call vote. A copy of the internal audit reports issued during the quarter as mentioned in the above minutes, the revised Internal Audit Plans for Fiscal Year ending June 30, 2023, and the salaries and credentials of the personnel in the Office of System-wide Internal Audit are attached to the official copy of the minutes as Appendix B.

PERSONNEL AND COMPENSATION COMMITTEE

The Committee on Personnel and Compensation met electronically on November 15, 2022. At the beginning of the meeting, Regent Greene requested during roll call for members to respond if they could hear and speak with others in the meeting; and also, if they were alone. All members present responded yes to both questions. Roll call was taken, and a quorum was present.

Next, Regent Greene stated that the meeting was being held electronically as it is the most economically efficient way, and the matters to be considered required timely action that was required prior to the regularly scheduled quarterly board meeting. The necessity to meet electronically was adopted by unanimous consent.

For the first item on the agenda, the Committee considered the faculty emeritus requests from two (2) community colleges. Regent Burdine made a motion to accept the recommendation for faculty emeritus as presented. Regent White provided a second. A roll call vote was taken and the motion was passed.

The second item on the agenda was the approval of the Institution Compensation Proposals. There were requests from five (5) community colleges to provide a recurring increase. Two (2) submitted proposals for an across the board increase, and three (3) submitted requests to pay on their compensation plan. Regent White made a motion to accept the recommendations as presented. Regent Varlan provided a second. A roll call vote was taken and the motion was passed.

There being no further business, the Committee on Personnel and Compensation was adjourned.

Respectfully submitted,

Committee on Personnel and Compensation

Regent Greene moved to adopt the minutes. Regent White provided a second. The motion passed by roll call vote. A copy of the faculty emeritus recommendations and the institution compensation proposals mentioned in the above meeting minutes are attached to the official copy of the minutes as Appendix C.

Due to scheduling challenges, New Business- Information Reporting item: Clarksville-Montgomery County Partnerships was presented next.

IV. NEW BUSINESS – INFORMATIONAL REPORTING

Clarksville-Montgomery County Partnerships

Academic Affairs highlighted an innovative dual enrollment partnership with the Clarksville-Montgomery County School System (CMCSS), Nashville State Community College, TCAT Dickson & Clarksville, and Austin Peay State University.

Presenters included Dr. Jean Luna-Vedder, Director of Schools for CMCSS, Dr. Shanna Jackson, President of Nashville State, and Dr. Arrita Summers, President of TCAT Dickson.

V. REPORT OF THE REGENTS AWARD FOR EXCELLENCE IN PHILANTHROPY

Vice Chair Reynolds called on Regent Varlan for the report of the 2022 Regents Award for Excellence in Philanthropy presented to the McMinn Economic Development Agency, City of Athens, and McMinn County Government and to David and Pat Coffey.

The nomination of McMinn Economic Development Agency, City of Athens and McMinn County Government was made by Cleveland State Community College. This award was presented by Regent Tom White at the McMinn County Higher Education Center on November 1, 2022. President Ty Stone provided further comments of appreciation for the McMinn Economic Development Agency, City of Athens, and McMinn County Government.

The nomination for David and Pat Coffey was made by Roane State Community College. The award was presented by Regent Danni Varlan at Roane State's Oak Ridge Campus on November 1, 2022. President Chris Whaley provided further comments of appreciation for David and Pat Coffey.

The Tennessee Board of Regents Award for Excellence in Philanthropy is a unique designation given only to the most deserving and devoted philanthropists who generously support institutions throughout the TBR System.

VI. REPORT OF THE CHANCELLOR

Chancellor Tydings began her report by thanking several staff members for their assistance with the Board meeting in the absence of the Board Secretary.

TN Promise Update

Chancellor Tydings reported that according to THEC, Promise applications this fall are up five percent over two years ago and are back to pre-pandemic levels. The TBR System is working alongside THEC, TSAC, and numerous college access partners across Tennessee to turn those applicants into students at colleges across Tennessee next fall.

TCAT Memphis President Search Update

Chancellor Tydings reported that the search criteria for TCAT Memphis were approved at a special called Board Meeting on October 31, following Dr. Roland Rayner's retirement announcement. Vice Chair Reynolds will serve as the Chair for the Search Committee; Regent George, Regent Lee, and Regent Powers have also agreed to serve on the search committee. The committee will begin the review of applicants after January 1, 2023. A recommendation for the next president of TCAT Memphis is expected by July 1, 2023. Dr. Jeff Sisk will be appointed as Interim President of TCAT Memphis until the search is completed.

TCAT Livingston President Search Update

Chancellor Tydings reported that President Cliff Wightman will be appointed as Interim President of TCAT Livingston until a search can be done.

Chancellor's Commendation for Military Veterans and VETS Campus Announcements

Chancellor Tydings reported on the third annual Chancellor's Commendation for Military Veterans that was held in November. Presidents were asked to submit one nominee from each of their institutions. The criteria for nominees included being a veteran and either serving as a student, alumni, faculty, or staff member. Presidents submitted their rationale for their nominees, and they all met the call that each nominee exemplify characteristics of honor, courage, commitment, integrity, duty, respect, discipline, and sacrifice in their new role as student, alumni, faculty, or staff member. The 39 chosen to receive the challenge coin were recognized at each college's Veterans Day celebration.

Chancellor Tydings also reported that all 13 community colleges are now certified as VETS Campuses. The VETS Campus designation and certification was established by the Tennessee General Assembly as part of the Veterans Education Transition Support (VETS) Act in 2014. The statute sets out a rigorous set of requirements that colleges and universities must meet to earn certification. The Tennessee Higher Education Commission administers the program verifying that the requirements are met and awarding the certifications.

Chancellor Tydings then reported that Regina Watkins has been appointed the new Director of Veterans Enrollment and Benefits at the TBR System Office.

Lastly, Chancellor Tydings presented Dr. Robert Denn, Associate Vice Chancellor in the TBR Office of Academic Affairs with the first Chancellor's Commendation for Military Service to a member of the System Office staff. Dr. Denn is a proud United States Marine and, along with Lynn Drew, set up the Commendation program and has worked with the Presidents on the nomination process over the last three years. Dr. Denn epitomizes the excellence, commitment, and service that the Chancellor's Commendation was designed to recognize and honor.

TBR Oral History Reveal

Chancellor Tydings called on Executive Vice Chancellor Russ Deaton to present on the TBR Oral History Project.

Executive Vice Chancellor Deaton reported that approaching the 50th anniversary, the Board of Regents commissioned Dr. Richard G. Rhoda to create this oral history of the System, centered on a series of recorded conversations and interviews by Dr. Rhoda with leaders spanning the TBR System's first half-century. The archive is intended to be of value to Tennesseans interested in the history of their state and to researchers exploring the substantial achievements and policy developments of Tennessee's public higher education system, including such landmark initiatives as performance-based funding and tuition-free community and technical college programs for new high school students and adults without degrees. The history project will continually grow, with new recordings of current and future leaders and historical materials and information added over time.

VII. UNFINISHED BUSINESS

There was no unfinished business brought before the Board at this meeting.

VIII. NEW BUSINESS – CONSENT AGENDA

A. Proposed Policy Revisions

1. TBR Policy 2.03.01.01- Undergraduate Academic Retention and GPA Standards

TBR Staff recommended approval of the new Undergraduate Academic Retention and GPA Standards Policy. This policy establishes minimum criteria for undergraduate academic retention standards at the community colleges under the governance of the Tennessee Board of Regents. Revision of the policy is to allow for students who are seeking admission or readmission as a certificate-seeking student to be eligible for Academic Fresh Start. The added language can be found in Section IV.G.1.b.

This policy has been previously reviewed and approved by the Academic and Student Affairs Subcouncils at their fall quarterly meeting and the Presidents Council at the November 2, 2022 meeting. This policy was also reviewed by the Board at the November 15, 2022 Committee Chairs meeting.

2. TBR Policy 4.02.10.00- Purchasing Policy

TBR Staff recommended approval of the new Purchasing Policy. This policy revision proposes to change the current purchasing bid thresholds to more accurately reflect the current fiscal climate. Public higher education institutions have followed the State's thresholds related to purchasing but have the authority to set their own reasonable thresholds. When the universities severed as part of the Focus Act in 2016, some established individual thresholds.

In addition to the proposed increased limits, a revised written step will be added for the informal bid threshold which will strengthen the process, with Purchasing having a written record for each procurement that can demonstrate fairness and open competition.

The policy has been previously reviewed and approved by the Business Affairs Subcouncil and the Presidents Council, as well as reviewed at the Committee Chairs meeting held on November 15, 2022.

B. Chattanooga State Community College Strategic Plan

To meet TBR and SACSCOC expectations, each community college periodically brings its Strategic Plan and mission statement to the Board for review and approval. Now that the Board has approved the TBR Strategic Plan at the June 2021 meeting, it functions as a guide and a foundational document for individual college strategic plans. No college is required to emulate its precise structure or the specific pillars and themes, though each college plan should establish clear linkages with relevant elements of the TBR Strategic Plan. Further, it is expected that college strategic plans should extend the ideas set forth in the TBR Strategic Plan to be more specific and actionable as colleges see fit in the course of pursuing their local and regional mission. Colleges can identify additional ideas and pursuits as foundational to its mission, as long as they are philosophically consistent with the TBR Strategic Plan.

Chattanooga State Community College has structured its Strategic Plan around a Vision 2027 goal as “5,000 Chattanooga State students of every race and income-level will earn a credential that creates a pathway to family-sustaining wages.” The Plan’s foundation includes five strategic themes of (1) Holistic Student Support, (2) Teaching Excellence, (3) Program Innovation, (4) Organizational Culture & Inclusive Practice, and (5) Fiscal Stewardship. These themes are derived from extensive campus and community engagement and are philosophically consistent with the pillars of TBR’s Strategic Plan of Open Access, Completion, and Community & Workforce Development. President Rebecca Ashford presented the plan recently to Chancellor Tydings and staff for a discussion, and TBR staff recommend it for approval. Chattanooga State Community College also brings forth a revised mission statement that can be found in the supporting documents.

The strategic plan has been previously reviewed at the Committee Chairs meeting held on November 15, 2022.

Regent Varlan moved approval of the Consent Agenda. Regent White provided a second. The motion carried by roll call vote. A copy of TBR Policy 2.03.01.01 is attached to the official copy of the Minutes as Appendix D. A copy of TBR Policy 4.02.10.00 is attached to the official copy of the Minutes as Appendix E. A copy of the Chattanooga State Community College Strategic Plan and Mission Statement is attached to the official copy of the Minutes as Appendix F.

IX. NEW BUSINESS – INFORMATIONAL REPORTING

A. Financial Report Overview

Vice Chancellor Alisha Fox provided information regarding the consolidated financial report, including management's discussion and analysis for FY 2021-22. The state requires that our consolidated financial report include the financial information from the six locally governed institutions (LGIs). Therefore, the LGIs information is included in this report. Additionally, information was provided about the FY 2021-22 financial performance results by sector. A copy of the observations for the system is attached to the official copy of the Minutes as Appendix G.

B. External Affairs Update

Executive Vice Chancellor Kim McCormick called on Assistant Vice Chancellor Cris Perkins to share highlights of the annual financial report for the Foundation for the College System of Tennessee. A copy of the report is attached to the official copy of the Minutes as Appendix H.

At the conclusion of the update, Executive Vice Chancellor McCormick then called on John Williams, TBR's Assistant Vice Chancellor for Government Relations. Mr. Williams presented a recap of the 2023 Legislative Priorities that were provided by TBR System leadership and TBR Presidents. The Department of Government Relations in the Office of External Affairs will advocate on behalf of TBR to the members of the Tennessee General Assembly. Mr. Williams also gave an overview of the 2022 Midterm Election results in Tennessee, including the 20 new members elected to the Tennessee General Assembly. Finally, Mr. Williams discussed legislation filed to date for the 113th General Assembly.

C. Board Assessment Report

Vice Chair Emily Reynolds presented the 2022 Board Assessment report.

The Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) requires governing boards for member institutions to "define and regularly evaluate their responsibilities and expectations." As part of the SACSCOC accreditation process, community colleges must provide evidence that the Tennessee Board of Regents conducts a self-assessment every two years.

The 2022 Board Assessment was completed by members of the Tennessee Board of Regents in October 2022. The assessment included questions about the Board's work, the structure and content of Board meetings, the Board's committees, and the orientation process.

The next assessment will be conducted in 2024. A copy of the report is attached to the official copy of the Minutes as Appendix I.

D. Board Assessment Follow-up – Process for Removal of a Board Member

As a follow-up to the Board Assessment, General Counsel Lapps reminded the Board of the procedures for removal of a Board Member as an informational item.

The 2022 Board Self-Assessment asked whether the Board has an appropriate and fair process for the dismissal of a Board member. This presentation provided a reminder of that process.

The bases and procedures for removal of a Board member are set out in the Code of Ethics for Members of Tennessee Board of Regents: 1.02.03.20 and the Conflict of Interest Policy for Regents: 1.02.03.30. In summary, a Board member may be removed for a material violation of the Code of Ethics, which requires, among other things, adherence to the Conflict of Interest Policy for Regents. Examples of conduct that might result in removal include allowing personal interests to diverge from a regent's obligations to TBR, being financially interested in a transaction involving a TBR institution, or using the office of regent to obtain a personal financial benefit.

The Board decides whether a violation of the Code of Ethics took place, whether any such violation was material, and whether removal from office is the appropriate remedy. Any deliberations must take place in compliance with the Open Meetings Act, and the vote follows a due process hearing held pursuant to the contested case provisions of the Tennessee Uniform Administrative Procedures Act. A vote of two-thirds of the Board membership is necessary to remove a regent.

E. Blue Oval City Construction Update

Executive Director Dick Tracy gave an update on the Blue Oval City construction project.

X. NEW BUSINESS – ACTION ITEMS

A. FY 2022-23 October Revised Budget

Vice Chancellor Alisha Fox presented the October revised budget for fiscal year 2022-23 for the Board's review and approval. In June 2022, the Board approved the Proposed Budget, providing the System with initial budgetary operating authority for the 2022-23 fiscal year. The Revised Budget addresses factors such as enrollment changes, final state budget adjustments, carryover funds from the 2021-22 fiscal year, and it also updates other budget estimates based on more current information.

Regent Varlan moved approval of the FY 2022-2023 October Revised Budget. Regent White provided a second. The motion carried by roll call vote. A copy of the revised budget is attached to the official copy of the Minutes as Appendix J.

B. Dyersburg State Community College Strategic Plan

To meet TBR and SACSCOC expectations, each community college periodically brings its Strategic Plan and mission statement to the Board for review and approval. Now that the Board has approved the TBR Strategic Plan at the June 2021 meeting, it functions as a guide and a foundational document for individual college strategic plans. No college is required to emulate its precise structure or the specific pillars and themes, though each college plan should establish clear linkages with relevant elements of the TBR Strategic Plan. Further, it is expected that college strategic plans should extend the ideas set forth in the TBR Strategic Plan to be more specific and actionable as colleges see fit in the course of pursuing their local and regional mission. Colleges can identify additional ideas and pursuits as foundational to its mission, as long as they are philosophically consistent with the TBR Strategic Plan.

Executive Vice Chancellor Russ Deaton introduced President Scott Cook of Dyersburg State Community College, who presented a revised 2022-2025 Strategic Plan titled “DSCC, The College of Choice: Impact 2025.” The core of the plan is structured around five strategic priorities: (1) Support Student Success, (2) Promote Academic Excellence, (3) Cultivate Community and Workforce Development, (4) Strengthen Campus Culture, and (5) Prioritize Access and Equity. Each priority has related targets, goals, or tactics for how the priority would be manifested and measured. President Scott Cook presented the plan recently to Chancellor Tydings and staff for a discussion, and TBR staff recommend it for approval. Dyersburg State Community College also brings forth a revised mission statement that can be found in the supporting documents.

C. Roane State Community College Strategic Plan

To meet TBR and SACSCOC expectations, each community college periodically brings its Strategic Plan and mission statement to the Board for review and approval. Now that the Board has approved the TBR Strategic Plan at the June 2021 meeting, it functions as a guide and a foundational document for individual college strategic plans. No college is required to emulate its precise structure or the specific pillars and themes, though each college plan should establish clear linkages with relevant elements of the TBR Strategic Plan. Further, it is expected that college strategic plans should extend the ideas set forth in the TBR Strategic Plan to be more specific and actionable as colleges see fit in the course of pursuing their local and regional mission. Colleges can identify additional ideas and pursuits as foundational to its mission, as long as they are philosophically consistent with the TBR Strategic Plan.

Executive Vice Chancellor Russ Deaton introduced President Chris Whaley of Roane State Community College who presented a revised 2022-2025 Strategic Plan that is

focused on four key goals: (1) Postsecondary Participation, (2) Student Persistence and Success, (3) Quality Learning and Working Environment, and (4) Community Vitality and Workforce Development. As these goals indicate, the RSCC plan is well aligned with the pillars and themes of the TBR Strategic Plan. Each RSCC goal is then linked to a series of objectives and metrics that describe how RSCC plans to pursue the goal and how it will measure progress. President Chris Whaley presented the plan recently to Chancellor Tydings and staff for a discussion, and TBR staff recommend it for approval. Roane State Community College also brings forth a revised mission statement that can be found in the supporting documents.

D. Jackson State Community College Strategic Plan

To meet TBR and SACSCOC expectations, each community college periodically brings its Strategic Plan and mission statement to the Board for review and approval. Now that the Board has approved the TBR Strategic Plan at the June 2021 meeting, it functions as a guide and a foundational document for individual college strategic plans. No college is required to emulate its precise structure or the specific pillars and themes, though each college plan should establish clear linkages with relevant elements of the TBR Strategic Plan. Further, it is expected that college strategic plans should extend the ideas set forth in the TBR Strategic Plan to be more specific and actionable as colleges see fit in the course of pursuing their local and regional mission. Colleges can identify additional ideas and pursuits as foundational to its mission, as long as they are philosophically consistent with the TBR Strategic Plan.

Executive Vice Chancellor Russ Deaton introduced Vice President Jennifer Lopes of Jackson State Community College, who presented a revised 2022-2025 Strategic Plan with a structure that mirrors the TBR Strategic Plan and its three pillars of (1) Open Access, (2) Completion, and (3) Community and Workforce Development. Within each of these three pillars are several long-range goals that are then accompanied by a series of tactics to help fulfill the goal, with baseline data and a 2025 target. President George Pimentel presented the plan recently to Chancellor Tydings and staff for a discussion, and TBR staff recommend it for approval. Jackson State Community College also brings forth a revised mission statement that can be found in the supporting documents.

Regent White moved approval of the three strategic plans and mission statements, and Regent Shelton provided a second. The motion passed by roll call vote. Copies of the plans and mission statements are attached to the official copy of the Minutes as Appendix K (Dyersburg), Appendix L (Roane), and Appendix M (Jackson).

E. TCAT Paris Name Change

Executive Vice Chancellor Russ Deaton presented a recommendation to rename TCAT Paris to TCAT Henry/Carroll.

In 2018, the General Assembly enacted Public Chapter 877, which granted TBR the authority to "... to establish additional state colleges of applied technology or to combine existing state colleges of applied technology as needed to improve operational and administrative efficiencies," (T.C.A. § 49-8-101(a)(3)(A)).

At its December 2021 quarterly meeting, the Board gave initial approval for staff to begin the merger process for TCAT Paris and TCAT McKenzie with a targeted implementation date of fall 2024. As a reminder, all existing teaching locations would maintain operations and would continue to serve students and industry in that region. As a next step in that process, staff recommended that TCAT Paris change its name to TCAT Henry/Carroll, effective May 3, 2023, to coincide with the start of the summer trimester. This step is necessary in preparation of the merger, at which point TCAT McKenzie will merge into TCAT Henry/Carroll, which will be the name of the newly merged institution.

System and college staff will pursue all necessary steps to effectuate the merger, including working on approvals from both the College's accreditor, the Council on Occupational Education (COE), as well as the U.S. Department of Education.

Regent Apple moved approval of the name change, and Regent Greene provided a second. The motion passed by roll call vote.

F. Approval of Proposed Program Terminations, Modifications, and New Technical Program Implementations for the Tennessee Colleges of Applied Technology (TCATs)

Vice Chancellor Jothany Reed introduced Assistant Vice Chancellor Tachaka Hollins, who presented the following program proposals and expansions for review and approval:

1. Implementation of a Certified Medical Assistant to practical Nursing Bridge program at the TCAT Jackson Whiteville Branch campus (2S).
2. Replicate the existing Patient Care Technology/Medical Assisting program at TCAT Jackson's Lexington Extension Campus (J3).
3. Relocate the existing Machine Tool Technology program from the TCAT Knoxville-Anderson County Higher Education Extension Campus (3A) to the Ruth and Steve West Workforce Extension Campus (3B).
4. Duplicate the existing Welding Technology program and offering in the evening at the TCAT Knoxville-Ruth and Steve Extension Campus (3B).
5. Replicate the existing Practical Nursing program from the TCAT McMinnville main campus to the Unity Hospital Instructional Service Center (pending THEC site code approval).

6. Implementation of a Farming Operations Technology program at TCAT Northwest-Bells Instructional Service Center (2E).

7. Implementation of a part-time evening and weekend Truck Driving program at the TCAT Oneida/Huntsville-Oneida campus (2B).

Assistant Vice Chancellor Hollins further shared the following 17 academic actions or program modifications for the Board's review and approval:

College	Summary of Proposal	New Costs/Funding Source	Approval/ Implementation Date
TCAT Athens	TCAT Athens proposes to terminate the Electro-Mechanical Technology program offered at the Cleveland High School Instructional Service Center (2A). TCAT Athens will close the Cleveland High School ISC location.	None	Spring 2023
TCAT Chattanooga	TCAT Chattanooga proposes to terminate the Surgical Technology program once the final cohort graduates in July 2024. This proposal is in response to the ARC/STSA accrediting body's new guidance that all Surgical Tech programs result in at least an AAS.	None	Summer 2024
TCAT Dickson	TCAT Dickson proposes to reduce the Heating, Ventilation, Air Conditioning & Refrigeration program from 1728 to 1296 clock hours to align with the statewide approved curriculum.	None	Summer 2023

TCAT Dickson	TCAT Dickson proposes to terminate the Administrative Office Technology program at the main campus and the Clarksville Extension Campus (AA) due to low enrollment and interest.	None	Fall 2023
TCAT Dickson	TCAT Dickson proposes to terminate the Digital Graphic Design program at the Clarksville Extension Campus (AA) due to low enrollment and interest.	None	Fall 2023
TCAT Jackson	TCAT Jackson proposes to terminate the evening Welding Technology program due to low enrollment and interest.	None	Spring 2023
TCAT Knoxville	TCAT Knoxville proposes to terminate the Emergency Medical Technology program to correct the academic program inventory, as this program has never been active at the college.	None	Fall 2023
TCAT Knoxville	TCAT Knoxville proposes to terminate the Medical Assisting program due to declining enrollment.	None	Fall 2023
TCAT McKenzie	TCAT McKenzie proposes to terminate the Major Appliance Repair Technology program due to declined enrollment.	None	Spring 2023
TCAT McMinnville	TCAT McMinnville proposes to terminate the Electronics Technology program to correct the academic program inventory, as this program has been inactive for several years with no enrollment.	None	Spring 2023

TCAT McMinnville	TCAT McMinnville proposes to terminate the Customer Service Representative program to correct the academic program inventory, as this program has been inactive for several years with no enrollment.	None	Spring 2023
TCAT McMinnville	TCAT McMinnville proposes to terminate the Global Logistics and Supply Chain Technology program to correct the academic program inventory, as this program has been inactive for several years with no enrollment.	None	Spring 2023
TCAT McMinnville	TCAT McMinnville proposes to terminate the Heating, Ventilation, Air Conditioning & Refrigeration program to correctly update the Academic Program Inventory, as this program has been inactive for several years with no enrollment.	None	Spring 2023
TCAT Memphis	TCAT Memphis proposes to terminate the Computer Information Technology program to transition to the Information Technology and Infrastructure Management program to align with local industry demands.	None	Fall 2022
TCAT Morristown	TCAT Morristown proposes to terminate the Collision Repair Technology program at the Greene Technology Center (2A) due to declined enrollment.	None	Spring 2023

TCAT Oneida	TCAT Oneida proposes to terminate the Administrative Office Technology program low enrollment and declining interest.	None	Spring 2023
TCAT Shelbyville	TCAT Shelbyville proposes to terminate the Farming Operations Technology program at the Lincoln Central Academy Extension Campus (2P) due to low enrollment.	None	Spring 2023

On October 24, Tennessee Board of Regents approved the following programs through interim action:

1. Implementation of a Criminal Justice: Correctional Officer certificate program at TCAT Chattanooga- main campus. The program length is 900 clock hours, and the CIP code is 27.43.0102.00.
2. Implementation of a Nursing Aide certificate program at TCAT Jacksboro- main campus.
The program length is 120 clock hours, and the CIP code is 31.51.3902.00.

Due to the presumed non-controversial and routine nature of the request for proposed program terminations, modifications, and new technical program implementations for TCATs, Vice Chair Reynolds proposed that these be adopted by unanimous consent. Hearing no objection from members, the proposed program terminations, modifications, and new technical program implementations were approved. A copy of the approved program proposals is attached to the official copy of the Minutes as Appendix N.

G. Naming Request – Dr. Carl Christian Andersen Hall at Dyersburg State Community College

Chancellor Flora Tydings presented a recommendation from Dr. Scott Cook, Dyersburg State Community College President, to rename the Dyersburg State Campus Activities Building. Dr. Carl Christian Andersen meets the requirements in TBR Policy 4.02.02.01, Naming Buildings and Facilities & Building Plaques and is deserving of the honor of having the building renamed Dr. Carl Christian Andersen Hall. Dyersburg State convened an appropriate committee to consider and make the recommendation, and its report establishes that:

- (1) In general, individuals and groups for whom buildings are named must have made a significant contribution to the field of education, government, science, or human betterment.
- (2) To preserve the integrity of all buildings named in the System, this honor must be reserved for individuals of recognized accomplishment and character; no building may bear the name of an individual convicted of a felony.
- (3) With respect to the naming of buildings on a particular campus, special consideration shall be given to:
 - a) The historical significance of the contribution of the individual or group to the institution;
 - b) The association of the individual or group with the building to be named.

President Scott Cook provided further comments regarding the request.

H. Naming Request – Gerald McCormick Center for Engineering, Technology, Arts, and Science at Chattanooga State Community College

Chancellor Flora Tydings presented a recommendation from Dr. Rebecca Ashford, Chattanooga State Community College President, to rename the Chattanooga State Campus Center for Engineering, Technology, Arts, and Science (CETAS). Gerald McCormick meets the requirements in TBR Policy 4.02.02.01, Naming Buildings and Facilities & Building Plaques and is deserving of the honor of having the building renamed the Gerald McCormick Center for Engineering, Technology, Arts, and Science. Chattanooga State convened an appropriate committee to consider and make the recommendation, and its report establishes that:

- (1) In general, individuals and groups for whom buildings are named must have made a significant contribution to the field of education, government, science, or human betterment.
- (2) To preserve the integrity of all buildings named in the System, this honor must be reserved for individuals of recognized accomplishment and character; no building may bear the name of an individual convicted of a felony.
- (3) With respect to the naming of buildings on a particular campus, special consideration shall be given to:
 - a) The historical significance of the contribution of the individual or group to the institution;
 - b) The association of the individual or group with the building to be named.

Vice President Tammy Swenson provided further comments regarding the request.

Regent Varlan moved approval of the two proposed naming requests, and Regent Gill provided a second. The motion passed by roll call vote. A copy of the request by Dyersburg State Community College is attached to the official copy of the Minutes as Appendix O. A copy of the request by Chattanooga State Community College is attached to the official copy of the Minutes as Appendix P.

I. Recommendation of TCAT Athens President

Chancellor Flora Tydings recommended Ms. Susan Hatto as the next president of TCAT Athens.

The Board approved the search criteria and recruitment for the next president at TCAT Athens on August 8, 2022. The 17-member search committee was comprised of faculty, staff, alumni, students, and community members, as well as Board Members.

The committee met for the first time on September 16 and reviewed 19 applicants with experiences all across the country. Virtual interviews took place on October 11. Two candidates participated in on-campus and open forum interviews on November 17.

Regent Varlan moved approval of the recommendation, and Regent White provided a second. The motion passed by roll call vote. A copy of the chosen applicant's resume is attached to the official copy of the Minutes as Appendix Q.

J. Recommendation of TCAT Murfreesboro President

Chancellor Flora Tydings recommended Mr. Patrick Wade as the next president of TCAT Murfreesboro.

The Board approved the search criteria and recruitment for the next president at TCAT Murfreesboro on August 8, 2022. The 16-member search committee was comprised of faculty, staff, alumni, students, and community members, as well as Board Members.

The committee met for the first time on September 15 and reviewed 27 applicants with experiences all across the country. Virtual interviews took place on October 6. Two candidates participated in on-campus and open forum interviews on November 10.

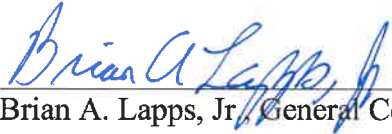
Regent Greene moved approval of the recommendation, and Regent Apple provided a second. The motion passed by roll call vote. A copy of the chosen applicant's resume is attached to the official copy of the Minutes as Appendix R.

In closing, Chancellor Tydings reminded board members that the next meeting will be held on Thursday, March 30, 2023 in Nashville, Tennessee at the TBR System Office. The meeting will occur following the SOAR awards being held March 28-29 at the Sheraton Grand in Downtown Nashville. Additionally, Chancellor Tydings reminded board members to complete their 2023 annual disclosure form, which is due to the TBR General Counsel by January 31, 2023.

XI. ADJOURNMENT OF THE MEETING

There being no further business to come before the Board, the meeting was adjourned.

Respectfully submitted,



Brian A. Lapps, Jr., General Counsel

Flora W. Tydings, Chancellor

Emily J. Reynolds, Vice Chair

BOARD TRANSMITTAL

MEETING:	Quarterly Board Meeting
SUBJECT:	Amendment to December 9, 2021 Meeting Minutes
DATE:	March 30, 2023
PRESENTER:	Vice Chair Emily Reynolds/Board Secretary Mariah Perry
PRESENTATION REQUIREMENTS:	3 minutes
ACTION REQUIRED:	Voice Vote
STAFF RECOMMENDATION:	Recommend Approval

The Board Secretary revealed that there was a typo in the December 9, 2021 meeting minutes that were previously approved on March 31, 2022.

On page 2, section 3, the minutes note that “the Board approved the December 9, 2021 minutes of the Audit Committee”, when the correct date of the Audit Committee meeting was “November 16, 2021.” This request is to amend the minutes with this change.

MINUTES
TENNESSEE BOARD OF REGENTS
REGULAR SESSION

December 9, 2021

The Tennessee Board of Regents met in regular session on December 9, 2021 at the TBR System Office located at 1 Bridgestone Park, Nashville, Tennessee. Vice Chair Emily Reynolds, presiding, called the meeting to order.

At the instruction of Vice Chair Reynolds, Board Secretary Mariah Perry called the roll. In accordance with T.C.A. § 8-44-108(c)(3), respective members who participated electronically by Microsoft Teams were asked to answer two questions when calling the roll. First, could the Regent simultaneously hear and speak with others participating in the meeting? Second, is the Regent alone in the room? The following members were present, and members who participated electronically all responded yes to both questions when the roll was called.

Dr. MaryLou Apple (via Microsoft Teams)
Mr. Miles Burdine
Mr. Greg Duckett
Mr. Mark George
Mr. Mark Gill
Ms. Yolanda Greene
Mr. Joey Hatch (via Microsoft Teams)
Dr. Emily House (via Microsoft Teams)
Ms. Nisha Powers
Ms. Wanda Reid
Ms. Emily Reynolds
Ms. Ramona Shelton (via Microsoft Teams)
Mr. Clifford Thompson
Ms. Danni Varlan
Mr. Weston Wamp

A quorum was present. Members not available to attend the meeting were Governor Bill Lee, Commissioner Charles Hatcher, Commissioner Penny Schwinn, and Regent Tom White.

I. MINUTES

Minutes from the September 24, 2021 regularly scheduled Board meeting, and the November 16, 2021 special called session were provided to all members prior to the meeting. Due to the Board's track record of unanimously adopting certain policies and requests, and given the presumed non-controversial and routine nature of the meeting minutes, Vice Chair Reynolds proposed that these

minutes be adopted by unanimous consent. Hearing no objection from members, the minutes of the September 24, 2021 and November 16, 2021 meetings were approved.

II. REPORT OF INTERIM ACTION

Vice Chair Reynolds called upon Chancellor Flora Tydings who presented the Report of Interim Action, reflecting business transacted by the Office of the Chancellor since the previous meeting of the Board. She requested approval of the report. Due to the presumed non-controversial and routine nature of the Interim Action Report, Vice Chair Reynolds proposed that the report be ratified and confirmed by unanimous consent. Hearing no objection from members, the Interim Action Report was adopted. A copy of the Report is attached to the official copy of the Minutes as Appendix A.

III. REPORT OF THE COMMITTEES

The Board considered approval of the ~~December 9~~November 16, 2021 minutes of the Audit Committee. Regent Hatch moved to adopt the minutes. Regent Duckett provided a second. The motion passed by roll call vote. A copy of the minutes from the Audit Committee and background materials are attached to the official copy of the minutes as Appendix B.

IV. REPORT OF THE REGENTS AWARD FOR EXCELLENCE IN PHILANTHROPY

Vice Chair Reynolds called on Regent Varlan for the report of the 2020 Regents' Award for Excellence in Philanthropy presented to the Lannom family. The Lannom family was nominated by President Karen Bowyer at Dyersburg State Community College. This award was presented to John and Martha Lannom on November 18, 2021 during Dyersburg State Community College's Foundation Annual Meeting.

The Tennessee Board of Regents Award for Excellence in Philanthropy is a unique designation given only to the most deserving and devoted philanthropists who generously support institutions throughout the TBR System.

The Lannom Family are dedicated advocates of higher education, and their contributions reflect their commitment to educating the workforce and building local communities. The family has been central to the success of the Dyersburg State Community College Annual Fund and the Foundation.

In 1985, Dyersburg State Community College began its first Annual Fund campaign under the leadership of Mr. E.H. "Ed" Lannom, Jr. The goal of the campaign was to raise \$66,000 in matching funds for a Center of Emphasis in Manufacturing Systems Technology. Ed worked tirelessly with college staff in developing a structure for the campaign and a prospect list. He recruited, motivated, and encouraged campaign workers to become fund raisers. When the campaign concluded, Dyersburg State Community College had raised \$145,323. The additional funds enabled the College to increase substantially the number of scholarships available. The new Center of Emphasis quickly became a magnet for industrial growth and development. A number of industries, including Bekaert

Steel Wire Corporation, Clorox, and Jimmy Dean publicly acknowledged that the Center of Emphasis was a deciding factor in locating their facilities in Dyer County in the late 1980s and early 1990s.

Not only did Mr. Lannom serve as the first Annual Fund Chair, but he also continued to work on the Dyersburg State Annual Fund campaign steering committee every year, serving as each new chairperson's greatest cheerleader and the campaign's most enthusiastic motivator. Between 1985- 86 and the present day, DSCC and its friends have successfully employed the fund-raising structure that Mr. Ed Lannom developed.

Thirty-four million, five hundred fifty thousand, nine hundred seventeen dollars (\$34,550,917) has been contributed to the Annual Fund since its beginning in 1985.

In 1988, Dyersburg State began the process of chartering the Dyersburg State Community College Foundation. Mr. Lannom accepted the role of being the first Chair of the Foundation. He served as Chair of the Foundation from 1988 to the time of his death in 1999. The Foundation began its first major gifts campaign in 1997 with a goal of having pledges totaling five million dollars by the year 2000. Under Mr. Lannom's leadership this goal was achieved a year early.

At the time of his death, the endowment fund of the Foundation had pledges totaling \$5.9 million dollars, and today the Foundation has investments equaling \$11.3 million dollars. The Lannom family is the single largest donor in the history of Dyersburg State Community College. Gifts and pledges over the years have totaled over \$1,009,309.

Mr. Lannom's wife, June, continued to support the College financially until her death in 2013. Their son, John Lannom, is a Dyersburg attorney and serves on the DSCC Foundation Board as an Executive Committee Member. Both John Lannom and his wife, Martha Lannom, are active in college events. They continue to support the college financially and in service.

The Lannom family's relationships with the college is long and continues today. The Lannom family company, Forcum Lannom Associates, constructed the Dyersburg State campus in 1967-69. E.H. Lannom III, son of Ed and June Lannom, taught art at DSCC from 1977 to 1986.

President Bowyer provided further comments of appreciation for the Lannom family and thanked them for their generous support over the years.

V. REPORT OF THE CHANCELLOR

Ford Blue Oval City Update

Chancellor Tydings provided an update on Ford Blue Oval City. She noted that on September 28, 2021, Governor Lee and Ford Motor Company announced the Blue Oval City project on 3,600 acres at the Memphis Regional Megasite in Haywood County – a project that will involve a new \$5.6 billion Ford plant to build Electric Vehicles. The project will create an estimated 5,800 new jobs. A key component of the state's partnership in the project is the construction and operation of a new

Tennessee College of Applied Technology (TCAT) on the megasite. The new TCAT was funded in the special legislative session in October in which legislators approved the state's overall incentives package for the project.

In addition to serving as an onsite workforce training center for all aspects of the plant, the TCAT will be open for any Tennessean who wants to attend – regardless of whether they plan to go to work at Ford. It is envisioned that the new TCAT will be part of TCAT Jackson and then later transition into its own college.

Construction is expected to begin next summer, and the final academic program plan is expected to come to the Board for action at the June 2022 meeting. Ford anticipates launching production in late 2024, and TBR has targeted the new TCAT to be open and operating and providing instruction in early to mid-2024 – with training beginning earlier through TCATs Jackson, Memphis, Covington, Ripley and Newbern.

TCAT Waitlist Initiative

Chancellor Tydings reported that the TCATs worked this fall to start new academic programs to add additional capacity. The work started in late summer and will continue for the next couple of years. The funding provided during the Governor's last budget to increase TCAT capacity and reduce wait lists is historic and will profoundly change these colleges over time.

These historic investments are currently being deployed to:

- o Hire additional faculty
- o Purchase state of the art equipment
- o Renovate facilities to meet modern workforce needs

Given that the TCATs have an overall completion rate of 79%, licensure pass rates by field of study of 95.3%, and a job placement rate of 85%, the return on investment to the State of Tennessee will be substantial.

Specifically, as of fall 2021, TCAT capacity has expanded:

- o To serve students across 33 programs
- o By adding 42 new full-time faculty and 12 part time faculty
- o Overall TCAT enrollment has increased approximately 14%
- o With approximately 90 programs projected to begin over the next couple of years
- o There are 18 renovation or expansion projects completed or in progress to be finished in the next year

Chancellor Tydings will keep the Board posted on these TCAT capacity expansion efforts.

Chancellor's Commendation for Military Veterans

Chancellor Tydings reported on the second annual Chancellor's Commendation for Military Veterans that was held in November. Presidents were asked to submit one nominee from each of their institutions. The criteria for nominees included being a veteran and either serving as a student, alumni, faculty or staff member. Presidents submitted their rationale for their nominees, and they all met the call that each nominee exemplify characteristics of honor, courage, commitment, integrity, duty, respect, discipline, and sacrifice in their new role as student, alumni, faculty or staff member. Those chosen to receive the challenge coin were recognized at each colleges' Veterans Day celebration.

Chancellor Tydings further recognized Dr. Robert Denn, Associate Vice Chancellor in the TBR Office of Academic Affairs, and his staff for their efforts in coordinating TBR System-Level Veteran's Services.

Update on TCAT Nashville Search

Chancellor Tydings reported that TCAT Nashville President Mark Lenz passed away unexpectedly in September. Vice President Jerry King was appointed as interim president. At the September 2021 board meeting, the criteria for the new president of TCAT Nashville was approved. The search committee comprises 17 members. Regent Joey Hatch, Committee Chair, Vice Chair Emily Reynolds, and Regent Wanda Reid serve on the committee. In addition to Regent representation on the committee, TCAT faculty, staff, students, alumni, industry and Chamber, and a current community college president are represented.

The committee met on October 11 for an orientation meeting. After a review of applicants, the pool was reduced to three finalists who will participate in on-campus interviews on December 13 with the goal of having a new president in place in January 2022.

Nashville State 50th Anniversary

Chancellor Tydings reported that Nashville State celebrated 50 years of serving students and Nashville and surrounding communities in late September. President Shanna Jackson and staff hosted a virtual celebration. The college opened its doors in 1970 with 5 associate degree programs and 398 students. Today, Nashville State has grown to offer 80 programs serving over 8,000 students annually. Chancellor Tydings shared that as we move into the next 50 years, she knows that Nashville State is prepared to continue to build upon its foundation of success.

TBR's 50th Anniversary

Chancellor Tydings reported that the Tennessee Board of Regents will celebrate its 50th anniversary on July 1st, 2022. Plans for the celebration are in the early stages of planning, and TBR staff will update the Board on the plans for the celebration in the months ahead.

VI. UNFINISHED BUSINESS

There was no unfinished business brought before the Board at this meeting.

VII. NEW BUSINESS – INFORMATIONAL REPORTING

A. Workforce Development Update

President Carol Puryear provided a workforce development update to the Board. She first summarized workforce contact hour reporting for 2020-2021 for our 40 colleges. These numbers are part of the state's funding formula for community colleges.

Next, President Puryear spotlighted workforce success by sharing a construction project executed through a collaborative effort by TBR staff, TCAT Elizabethton, the Kingsport Chamber, and community partners to address East Tennessee workforce needs. This partnership was completed within nine months from the first call to the first class. This project highlighted the power of education and the workforce working together to meet the skill needs of Tennessee.

B. Financial Report Overview

Vice Chancellor Danny Gibbs provided information regarding the consolidated financial report, including management's discussion and analysis for FY 2020-21. The state requires that our consolidated financial report include the financial information from the six locally governed institutions (LGIs). Therefore, the LGIs information is included in this report. Additionally, information was provided about the FY 2020-21 financial performance results by sector. A copy of the observations for the system is attached to the official copy of the Minutes as Appendix C.

Due to technical issues in the TBR System Office boardroom, Vice Chair Reynolds proposed a 5-minute recess for staff to address the issues. The Board recessed at 11:18 a.m. and returned to the meeting at 11:25 a.m.

C. Relational Advising Three Year Review

Vice Chancellor Heidi Leming gave an update on the relational advising three-year review. She shared that with reoccurring funds made available from the Governor's Office, the Tennessee Board of Regents (TBR) has been able to increase the number of relational advisors and peer mentoring programs at each of the 13 community colleges.

She further mentioned that in accordance with legislative requirements for receiving funds, the TBR System must conduct a three-year review to ensure institutions are meeting the intent of the relational advising program. She noted that a copy of the three-year review conducted in fall 2021 and a summary of major components of TBR's relational advising

program was included in the board materials provided prior to the meeting. A copy of the report is attached to the official copy of the Minutes as Appendix D.

D. External Affairs Update

Executive Vice Chancellor Kim McCormick called on Assistant Vice Chancellor Cris Perkins to share highlights of the annual financial report for the Foundation for the College System of Tennessee. A copy of the report is attached to the official copy of the Minutes as Appendix E.

At the conclusion of the update, Executive Vice Chancellor McCormick then introduced John Williams, TBR's new Assistant Vice Chancellor for Government Relations. Mr. Williams is an attorney and joined TBR from the state legislature, where he worked in Legal Services and served both the House and Senate Education Committees.

E. Student Access and Success Data

Executive Vice Chancellor Russ Deaton shared data with the Board on fall 2021 enrollment and success at TCATs and community colleges, as well as the number of TCAT graduates in the 2020-21 academic year. His presentation also described new data and research tools that are available on the TBR website.

VII. NEW BUSINESS – ACTION ITEMS

A. Review and Consider Criteria for the President of Cleveland State Community College

Chancellor Tydings reported that Cleveland State Community College President Bill Seymour will be retiring effective June 30, 2022. She presented search criteria for the President of Cleveland State Community College for the Board's consideration and approval. Regent Greene moved approval of the criteria, and Regent Varlan provided a second. The motion passed by roll call vote. A copy of the criteria is attached to the official copy of the Minutes as Appendix F.

B. Review and Consider the Cleveland State Community College Strategic Plan

Executive Vice Chancellor Russ Deaton introduced President Bill Seymour who presented the Cleveland State Community College Strategic Plan, titled "Vision 2025," and Mission Statement. Regent Duckett moved approval of the strategic plan, and Regent Burdine provided a second. The motion carried by roll call vote. A copy of the strategic plan is attached to the official copy of the Minutes as Appendix G.

C. Consider Approval of the Minutes from the December 7, 2021 Special Called Meeting of the Personnel and Compensation Committee

The Board considered approval of the December 7, 2021 minutes of the Personnel and Compensation Committee that included approval of institution compensation proposals and a faculty emeritus recommendation. Regent Greene moved adoption of the minutes, and Regent Danni Varlan provided a second. The motion was approved by roll call vote. A copy of the minutes of the Personnel and Compensation Committee and background materials are attached to the official copy of the Minutes as Appendix H.

D. FY 2021-22 October Revised Budget

Executive Vice Chancellor Danny Gibbs presented the October revised budget for fiscal year 2021-22 for the Board's review and approval. In June 2021, the Board approved the Proposed Budget, providing the System with initial budgetary operating authority for the 2021-22 fiscal year. The Revised Budget addresses factors such as enrollment changes, final state budget adjustments, carryover funds from the 2020-21 fiscal year, as well as updates other budget estimates based on more current information.

Regent Burdine moved approval of the October Revised Budget. Regent Duckett provided a second. The motion carried by roll call vote. A copy of the revised budget is attached to the official copy of the Minutes as Appendix I.

E. Approval of TCATs Covington, Ripley, and Newbern Merger

Executive Vice Chancellor Russ Deaton presented a recommendation to merge TCATs Covington, Ripley, and Newbern into a single institution called TCAT Northwest to more efficiently address the needs of students in the western area of the state. Regent Varlan moved to approve the merger, and Regent Greene provided a second. The motion carried by roll call vote.

F. Approval of TCATs Paris and McKenzie Merger

Executive Vice Chancellor Deaton further presented a recommendation to merge TCATs Paris and McKenzie into a single institution to further efficiently address the needs of students in the western area of the state. Regent Gill moved to approve the merger, and Regent Powers provided a second. The motion carried by roll call vote.

G. Approval of Proposed Program Terminations, Modifications, and New Technical Program Implementations for the Tennessee Colleges of Applied Technology (TCATs)

Vice Chancellor Jothany Blackwood introduced Assistant Vice Chancellor Tachaka Hollins who presented the following program proposals and expansions for review and approval:

1. Duplicate the existing Welding Technology program at the TCAT Dickson-Clarksville Extension Campus (AA). The program will expand from part-time evening to full-time evening.
2. Replicate the existing Building Construction Technology program at the TCAT Harriman- Lenoir City Instructional Service Center for adults (evenings) and dual enrollment students (pending THEC site code approval).
3. Replicate the existing Residential/Commercial/Industrial Electricity program at the TCAT Harriman- Loudon County Instructional Service Center (2H).
4. Relocate the existing evening Practical Nursing program from the TCAT Hohenwald-Wayne Medical Instructional Service Center (2F) to the TCAT Hohenwald- Bevis Educational Instructional Service Center (2T).
5. Implementation of a Pipefitting and Plumbing Technology program at TCAT Jackson main campus.
6. Relocate the existing Heating, Ventilation, Air Conditioning and Refrigeration program from the TCAT Knoxville-Pellissippi State Community College Strawberry Plains (2G) to the TCAT Knoxville- Anderson County Higher Education Center Extension Campus (3A).
7. Implementation of an Injection Molding Technology program at TCAT Livingston-Cookeville High Education Center (2F).
8. Relocate the existing Diesel Technology program from the TCAT Livingston-Fitzgerald Collision and Repair Instructional Service Center (2G) to the main campus. The College will close the Fitzgerald Collision and Repair Instructional Service Center (2G) once the program is relocated.
9. Replicate the existing Power Line Construction Maintenance Technology program at the TCAT Livingston main campus.
10. Replicate the existing Welding Technology program at the TCAT McMinnville-Warren County Jail Instructional Service Center (pending THEC site code approval).
11. Implementation of an Advanced Manufacturing Education program at TCAT Morristown main campus.
12. Replicate the existing Cosmetology program at the TCAT Morristown-Hawkins County Extension Campus (PC).

13. Implementation of a Computer-Aided Design Technology program at TCAT Murfreesboro main campus.

14. Implementation of a Truck Driving program at the TCAT Nashville Extension Campus (PA).

Assistant Vice Chancellor Hollins further shared the following 6 academic actions or program modifications for the Board's review and approval:

College	Summary of Proposal	New Costs/Funding Source	Approval/Implementation Date
TCAT Crump	TCAT Crump proposes to add the Financial Services Diploma exit point to the existing Administrative Office Technology program at the main campus. This additional exit point does not impact the program length.	None	Summer 2022
TCAT Crump	TCAT Crump proposes to add the Industrial Electrician Diploma exit point to the existing Industrial Electricity program at the main campus. This additional exit point does not impact the program length.	None	Summer 2022
TCAT Jackson	TCAT Jackson proposes to inactivate the Industrial Maintenance Integrated Automation Technology Apprenticeship program as it has not been implemented within the 180-day window stipulated by COE due to lack of enrollment.	None	Spring 2022
TCAT Livingston	TCAT Livingston proposes to reduce the Industrial Maintenance program length from 2160 to 1728 clock hours to better align with workforce needs.	None	Spring 2022
TCAT Livingston	TCAT Livingston proposes to pilot an accelerated curriculum for the Emergency Medical Technology program, which would reduce the program length from 772 to 600 clock hours. This accelerated program will be both an evening adult and dual enrollment offering.	None	Summer 2022
TCAT Murfreesboro	TCAT Murfreesboro proposes to terminate the online Computer Aided Design Technology program to meet the US Department of Education and Veteran's Affairs clock hours requirement for online delivery. The school submitted a proposal to convert this program from online to traditional (in-person).	None	Spring 2022

Due to the presumed non-controversial and routine nature of the request for proposed program terminations, modifications, and new technical program implementations for TCATs, Vice Chair Reynolds proposed that these be adopted by unanimous consent. There was no objection, and the proposed program terminations, modifications, and new technical program implementations were adopted. A copy of the approved program proposals is attached to the official copy of the Minutes as Appendix J.

H. Approval for New A.A.S. in Aviation Operations Technology at Southwest Tennessee Community College

Vice Chancellor Jothany Blackwood presented a proposal for the establishment of a new Associates of Applied Science (A.A.S.) at Southwest Tennessee Community College in Aviation Operations Technology with three concentrations: 1) Aviation Administration, 2) Flight Dispatcher, and 3) Professional Pilot to be delivered at the Maxine Smith Center in Memphis. The proposed program start date is January 2022, pending approval from the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) and the flight partner insurance. If these approvals are not obtained by January, the program will start in fall 2022. Vice Chancellor Blackwood introduced Executive Vice Chancellor Danny Gibbs who highlighted the financial projections of the program.

Regent Duckett strongly encouraged the appropriate outreach is performed around this program to ensure the maximum degree of diversity in the program, as it is a tremendous opportunity for students to take advantage of aviation. He further recommended that once the program is started, a report is provided back to the Board regarding its diversity makeup.

Regent Duckett moved approval of the new program - subject to reporting back to the Board regarding its diversity makeup once the program has started, and Regent George provided a second. The motion carried by roll call vote. A copy of the program proposal is attached to the official copy of the Minutes as Appendix K.

I. Proposed Policy Revisions

Brian Lapps presented three policy revisions for approval:

- Revised Policy 1.02.10.00 - Annual Reports
- Revised Policy 1.03.02.00 - Duties of the Institutional Presidents
- Revised Policy 2.01.00.05 - Early Postsecondary Opportunities

Given the Board's track record of unanimously adopting policies, and the presumed non-controversial nature of the three policies, Vice Chair Reynolds proposed that they be adopted by unanimous consent. There were no objections, and the three policy revisions were adopted. A copy of the revised policies are attached to the official copy of the Minutes as follows:

- Revised Policy 1.02.10.00 - Annual Reports (Appendix L)
- Revised Policy 1.03.02.00 - Duties of the Institutional Presidents (Appendix M)
- Revised Policy 2.01.00.05 - Early Postsecondary Opportunities (Appendix N)

J. Resolution of Appreciation for President Karen Bowyer

Regent Duckett presented the resolution of appreciation for President Karen Bowyer. Upon reading the resolution, he moved to adopt the resolution, with a second provided by Regent Nisha Powers. The motion carried unanimously by roll call vote. Vice Chair Reynolds, Regent Duckett, Regent Hatch, and Regent Varlan provided further comments of appreciation for President Bowyer's service to higher education and Dyersburg State Community College. President Bowyer thanked the Board for the recognition and the opportunity to serve students during her career with TBR.

A copy of the resolution is attached to the official copy of the Minutes as Appendix O.

In closing, the Chancellor reminded board members that the next meeting will be held on Thursday, March 31, 2022 in Nashville, Tennessee at the TBR System Office. The meeting will occur following the SOAR awards being held March 29-30 at the Doubletree Hotel in Downtown Nashville. Additionally, Vice Chair Reynolds reminded board members to complete their 2022 annual disclosure form, which is due to the TBR General Counsel by January 31, 2022.

VII. ADJOURNMENT OF THE MEETING

There being no further business to come before the Board, the meeting was adjourned.

Respectfully submitted,

Mariah H. Perry, Board Secretary

Flora W. Tydings, Chancellor

Emily J. Reynolds, Vice Chair

MINUTES
TENNESSEE BOARD OF REGENTS
REGULAR SESSION

December 9, 2021

The Tennessee Board of Regents met in regular session on December 9, 2021 at the TBR System Office located at 1 Bridgestone Park, Nashville, Tennessee. Vice Chair Emily Reynolds, presiding, called the meeting to order.

At the instruction of Vice Chair Reynolds, Board Secretary Mariah Perry called the roll. In accordance with T.C.A. § 8-44-108(c)(3), respective members who participated electronically by Microsoft Teams were asked to answer two questions when calling the roll. First, could the Regent simultaneously hear and speak with others participating in the meeting? Second, is the Regent alone in the room? The following members were present, and members who participated electronically all responded yes to both questions when the roll was called.

Dr. MaryLou Apple (via Microsoft Teams)
Mr. Miles Burdine
Mr. Greg Duckett
Mr. Mark George
Mr. Mark Gill
Ms. Yolanda Greene
Mr. Joey Hatch (via Microsoft Teams)
Dr. Emily House (via Microsoft Teams)
Ms. Nisha Powers
Ms. Wanda Reid
Ms. Emily Reynolds
Ms. Ramona Shelton (via Microsoft Teams)
Mr. Clifford Thompson
Ms. Danni Varlan
Mr. Weston Wamp

A quorum was present. Members not available to attend the meeting were Governor Bill Lee, Commissioner Charles Hatcher, Commissioner Penny Schwinn, and Regent Tom White.

I. MINUTES

Minutes from the September 24, 2021 regularly scheduled Board meeting, and the November 16, 2021 special called session were provided to all members prior to the meeting. Due to the Board's track record of unanimously adopting certain policies and requests, and given the presumed non-controversial and routine nature of the meeting minutes, Vice Chair Reynolds proposed that these

minutes be adopted by unanimous consent. Hearing no objection from members, the minutes of the September 24, 2021 and November 16, 2021 meetings were approved.

II. REPORT OF INTERIM ACTION

Vice Chair Reynolds called upon Chancellor Flora Tydings who presented the Report of Interim Action, reflecting business transacted by the Office of the Chancellor since the previous meeting of the Board. She requested approval of the report. Due to the presumed non-controversial and routine nature of the Interim Action Report, Vice Chair Reynolds proposed that the report be ratified and confirmed by unanimous consent. Hearing no objection from members, the Interim Action Report was adopted. A copy of the Report is attached to the official copy of the Minutes as Appendix A.

III. REPORT OF THE COMMITTEES

The Board considered approval of the November 16, 2021 minutes of the Audit Committee. Regent Hatch moved to adopt the minutes. Regent Duckett provided a second. The motion passed by roll call vote. A copy of the minutes from the Audit Committee and background materials are attached to the official copy of the minutes as Appendix B.

IV. REPORT OF THE REGENTS AWARD FOR EXCELLENCE IN PHILANTHROPY

Vice Chair Reynolds called on Regent Varlan for the report of the 2020 Regents' Award for Excellence in Philanthropy presented to the Lannom family. The Lannom family was nominated by President Karen Bowyer at Dyersburg State Community College. This award was presented to John and Martha Lannom on November 18, 2021 during Dyersburg State Community College's Foundation Annual Meeting.

The Tennessee Board of Regents Award for Excellence in Philanthropy is a unique designation given only to the most deserving and devoted philanthropists who generously support institutions throughout the TBR System.

The Lannom Family are dedicated advocates of higher education, and their contributions reflect their commitment to educating the workforce and building local communities. The family has been central to the success of the Dyersburg State Community College Annual Fund and the Foundation.

In 1985, Dyersburg State Community College began its first Annual Fund campaign under the leadership of Mr. E.H. "Ed" Lannom, Jr. The goal of the campaign was to raise \$66,000 in matching funds for a Center of Emphasis in Manufacturing Systems Technology. Ed worked tirelessly with college staff in developing a structure for the campaign and a prospect list. He recruited, motivated, and encouraged campaign workers to become fund raisers. When the campaign concluded, Dyersburg State Community College had raised \$145,323. The additional funds enabled the College to increase substantially the number of scholarships available. The new Center of Emphasis quickly became a magnet for industrial growth and development. A number of industries, including Bekaert

Steel Wire Corporation, Clorox, and Jimmy Dean publicly acknowledged that the Center of Emphasis was a deciding factor in locating their facilities in Dyer County in the late 1980s and early 1990s.

Not only did Mr. Lannom serve as the first Annual Fund Chair, but he also continued to work on the Dyersburg State Annual Fund campaign steering committee every year, serving as each new chairperson's greatest cheerleader and the campaign's most enthusiastic motivator. Between 1985- 86 and the present day, DSCC and its friends have successfully employed the fund-raising structure that Mr. Ed Lannom developed.

Thirty-four million, five hundred fifty thousand, nine hundred seventeen dollars (\$34,550,917) has been contributed to the Annual Fund since its beginning in 1985.

In 1988, Dyersburg State began the process of chartering the Dyersburg State Community College Foundation. Mr. Lannom accepted the role of being the first Chair of the Foundation. He served as Chair of the Foundation from 1988 to the time of his death in 1999. The Foundation began its first major gifts campaign in 1997 with a goal of having pledges totaling five million dollars by the year 2000. Under Mr. Lannom's leadership this goal was achieved a year early.

At the time of his death, the endowment fund of the Foundation had pledges totaling \$5.9 million dollars, and today the Foundation has investments equaling \$11.3 million dollars. The Lannom family is the single largest donor in the history of Dyersburg State Community College. Gifts and pledges over the years have totaled over \$1,009,309.

Mr. Lannom's wife, June, continued to support the College financially until her death in 2013. Their son, John Lannom, is a Dyersburg attorney and serves on the DSCC Foundation Board as an Executive Committee Member. Both John Lannom and his wife, Martha Lannom, are active in college events. They continue to support the college financially and in service.

The Lannom family's relationships with the college is long and continues today. The Lannom family company, Forcum Lannom Associates, constructed the Dyersburg State campus in 1967-69. E.H. Lannom III, son of Ed and June Lannom, taught art at DSCC from 1977 to 1986.

President Bowyer provided further comments of appreciation for the Lannom family and thanked them for their generous support over the years.

V. REPORT OF THE CHANCELLOR

Ford Blue Oval City Update

Chancellor Tydings provided an update on Ford Blue Oval City. She noted that on September 28, 2021, Governor Lee and Ford Motor Company announced the Blue Oval City project on 3,600 acres at the Memphis Regional Megasite in Haywood County – a project that will involve a new \$5.6 billion Ford plant to build Electric Vehicles. The project will create an estimated 5,800 new jobs. A key component of the state's partnership in the project is the construction and operation of a new

Tennessee College of Applied Technology (TCAT) on the megasite. The new TCAT was funded in the special legislative session in October in which legislators approved the state's overall incentives package for the project.

In addition to serving as an onsite workforce training center for all aspects of the plant, the TCAT will be open for any Tennessean who wants to attend – regardless of whether they plan to go to work at Ford. It is envisioned that the new TCAT will be part of TCAT Jackson and then later transition into its own college.

Construction is expected to begin next summer, and the final academic program plan is expected to come to the Board for action at the June 2022 meeting. Ford anticipates launching production in late 2024, and TBR has targeted the new TCAT to be open and operating and providing instruction in early to mid-2024 – with training beginning earlier through TCATs Jackson, Memphis, Covington, Ripley and Newbern.

TCAT Waitlist Initiative

Chancellor Tydings reported that the TCATs worked this fall to start new academic programs to add additional capacity. The work started in late summer and will continue for the next couple of years. The funding provided during the Governor's last budget to increase TCAT capacity and reduce wait lists is historic and will profoundly change these colleges over time.

These historic investments are currently being deployed to:

- o Hire additional faculty
- o Purchase state of the art equipment
- o Renovate facilities to meet modern workforce needs

Given that the TCATs have an overall completion rate of 79%, licensure pass rates by field of study of 95.3%, and a job placement rate of 85%, the return on investment to the State of Tennessee will be substantial.

Specifically, as of fall 2021, TCAT capacity has expanded:

- o To serve students across 33 programs
- o By adding 42 new full-time faculty and 12 part time faculty
- o Overall TCAT enrollment has increased approximately 14%
- o With approximately 90 programs projected to begin over the next couple of years
- o There are 18 renovation or expansion projects completed or in progress to be finished in the next year

Chancellor Tydings will keep the Board posted on these TCAT capacity expansion efforts.

Chancellor's Commendation for Military Veterans

Chancellor Tydings reported on the second annual Chancellor's Commendation for Military Veterans that was held in November. Presidents were asked to submit one nominee from each of their institutions. The criteria for nominees included being a veteran and either serving as a student, alumni, faculty or staff member. Presidents submitted their rationale for their nominees, and they all met the call that each nominee exemplify characteristics of honor, courage, commitment, integrity, duty, respect, discipline, and sacrifice in their new role as student, alumni, faculty or staff member. Those chosen to receive the challenge coin were recognized at each colleges' Veterans Day celebration.

Chancellor Tydings further recognized Dr. Robert Denn, Associate Vice Chancellor in the TBR Office of Academic Affairs, and his staff for their efforts in coordinating TBR System-Level Veteran's Services.

Update on TCAT Nashville Search

Chancellor Tydings reported that TCAT Nashville President Mark Lenz passed away unexpectedly in September. Vice President Jerry King was appointed as interim president. At the September 2021 board meeting, the criteria for the new president of TCAT Nashville was approved. The search committee comprises 17 members. Regent Joey Hatch, Committee Chair, Vice Chair Emily Reynolds, and Regent Wanda Reid serve on the committee. In addition to Regent representation on the committee, TCAT faculty, staff, students, alumni, industry and Chamber, and a current community college president are represented.

The committee met on October 11 for an orientation meeting. After a review of applicants, the pool was reduced to three finalists who will participate in on-campus interviews on December 13 with the goal of having a new president in place in January 2022.

Nashville State 50th Anniversary

Chancellor Tydings reported that Nashville State celebrated 50 years of serving students and Nashville and surrounding communities in late September. President Shanna Jackson and staff hosted a virtual celebration. The college opened its doors in 1970 with 5 associate degree programs and 398 students. Today, Nashville State has grown to offer 80 programs serving over 8,000 students annually. Chancellor Tydings shared that as we move into the next 50 years, she knows that Nashville State is prepared to continue to build upon its foundation of success.

TBR's 50th Anniversary

Chancellor Tydings reported that the Tennessee Board of Regents will celebrate its 50th anniversary on July 1st, 2022. Plans for the celebration are in the early stages of planning, and TBR staff will update the Board on the plans for the celebration in the months ahead.

VI. UNFINISHED BUSINESS

There was no unfinished business brought before the Board at this meeting.

VII. NEW BUSINESS – INFORMATIONAL REPORTING

A. Workforce Development Update

President Carol Puryear provided a workforce development update to the Board. She first summarized workforce contact hour reporting for 2020-2021 for our 40 colleges. These numbers are part of the state's funding formula for community colleges.

Next, President Puryear spotlighted workforce success by sharing a construction project executed through a collaborative effort by TBR staff, TCAT Elizabethton, the Kingsport Chamber, and community partners to address East Tennessee workforce needs. This partnership was completed within nine months from the first call to the first class. This project highlighted the power of education and the workforce working together to meet the skill needs of Tennessee.

B. Financial Report Overview

Vice Chancellor Danny Gibbs provided information regarding the consolidated financial report, including management's discussion and analysis for FY 2020-21. The state requires that our consolidated financial report include the financial information from the six locally governed institutions (LGIs). Therefore, the LGIs information is included in this report. Additionally, information was provided about the FY 2020-21 financial performance results by sector. A copy of the observations for the system is attached to the official copy of the Minutes as Appendix C.

Due to technical issues in the TBR System Office boardroom, Vice Chair Reynolds proposed a 5-minute recess for staff to address the issues. The Board recessed at 11:18 a.m. and returned to the meeting at 11:25 a.m.

C. Relational Advising Three Year Review

Vice Chancellor Heidi Leming gave an update on the relational advising three-year review. She shared that with reoccurring funds made available from the Governor's Office, the Tennessee Board of Regents (TBR) has been able to increase the number of relational advisors and peer mentoring programs at each of the 13 community colleges.

She further mentioned that in accordance with legislative requirements for receiving funds, the TBR System must conduct a three-year review to ensure institutions are meeting the intent of the relational advising program. She noted that a copy of the three-year review conducted in fall 2021 and a summary of major components of TBR's relational advising

program was included in the board materials provided prior to the meeting. A copy of the report is attached to the official copy of the Minutes as Appendix D.

D. External Affairs Update

Executive Vice Chancellor Kim McCormick called on Assistant Vice Chancellor Cris Perkins to share highlights of the annual financial report for the Foundation for the College System of Tennessee. A copy of the report is attached to the official copy of the Minutes as Appendix E.

At the conclusion of the update, Executive Vice Chancellor McCormick then introduced John Williams, TBR's new Assistant Vice Chancellor for Government Relations. Mr. Williams is an attorney and joined TBR from the state legislature, where he worked in Legal Services and served both the House and Senate Education Committees.

E. Student Access and Success Data

Executive Vice Chancellor Russ Deaton shared data with the Board on fall 2021 enrollment and success at TCATs and community colleges, as well as the number of TCAT graduates in the 2020-21 academic year. His presentation also described new data and research tools that are available on the TBR website.

VII. NEW BUSINESS – ACTION ITEMS

A. Review and Consider Criteria for the President of Cleveland State Community College

Chancellor Tydings reported that Cleveland State Community College President Bill Seymour will be retiring effective June 30, 2022. She presented search criteria for the President of Cleveland State Community College for the Board's consideration and approval. Regent Greene moved approval of the criteria, and Regent Varlan provided a second. The motion passed by roll call vote. A copy of the criteria is attached to the official copy of the Minutes as Appendix F.

B. Review and Consider the Cleveland State Community College Strategic Plan

Executive Vice Chancellor Russ Deaton introduced President Bill Seymour who presented the Cleveland State Community College Strategic Plan, titled "Vision 2025," and Mission Statement. Regent Duckett moved approval of the strategic plan, and Regent Burdine provided a second. The motion carried by roll call vote. A copy of the strategic plan is attached to the official copy of the Minutes as Appendix G.

C. Consider Approval of the Minutes from the December 7, 2021 Special Called Meeting of the Personnel and Compensation Committee

The Board considered approval of the December 7, 2021 minutes of the Personnel and Compensation Committee that included approval of institution compensation proposals and a faculty emeritus recommendation. Regent Greene moved adoption of the minutes, and Regent Danni Varlan provided a second. The motion was approved by roll call vote. A copy of the minutes of the Personnel and Compensation Committee and background materials are attached to the official copy of the Minutes as Appendix H.

D. FY 2021-22 October Revised Budget

Executive Vice Chancellor Danny Gibbs presented the October revised budget for fiscal year 2021-22 for the Board's review and approval. In June 2021, the Board approved the Proposed Budget, providing the System with initial budgetary operating authority for the 2021-22 fiscal year. The Revised Budget addresses factors such as enrollment changes, final state budget adjustments, carryover funds from the 2020-21 fiscal year, as well as updates other budget estimates based on more current information.

Regent Burdine moved approval of the October Revised Budget. Regent Duckett provided a second. The motion carried by roll call vote. A copy of the revised budget is attached to the official copy of the Minutes as Appendix I.

E. Approval of TCATs Covington, Ripley, and Newbern Merger

Executive Vice Chancellor Russ Deaton presented a recommendation to merge TCATs Covington, Ripley, and Newbern into a single institution called TCAT Northwest to more efficiently address the needs of students in the western area of the state. Regent Varlan moved to approve the merger, and Regent Greene provided a second. The motion carried by roll call vote.

F. Approval of TCATs Paris and McKenzie Merger

Executive Vice Chancellor Deaton further presented a recommendation to merge TCATs Paris and McKenzie into a single institution to further efficiently address the needs of students in the western area of the state. Regent Gill moved to approve the merger, and Regent Powers provided a second. The motion carried by roll call vote.

G. Approval of Proposed Program Terminations, Modifications, and New Technical Program Implementations for the Tennessee Colleges of Applied Technology (TCATs)

Vice Chancellor Jothany Blackwood introduced Assistant Vice Chancellor Tachaka Hollins who presented the following program proposals and expansions for review and approval:

1. Duplicate the existing Welding Technology program at the TCAT Dickson-Clarksville Extension Campus (AA). The program will expand from part-time evening to full-time evening.
2. Replicate the existing Building Construction Technology program at the TCAT Harriman- Lenoir City Instructional Service Center for adults (evenings) and dual enrollment students (pending THEC site code approval).
3. Replicate the existing Residential/Commercial/Industrial Electricity program at the TCAT Harriman- Loudon County Instructional Service Center (2H).
4. Relocate the existing evening Practical Nursing program from the TCAT Hohenwald-Wayne Medical Instructional Service Center (2F) to the TCAT Hohenwald- Bevis Educational Instructional Service Center (2T).
5. Implementation of a Pipefitting and Plumbing Technology program at TCAT Jackson main campus.
6. Relocate the existing Heating, Ventilation, Air Conditioning and Refrigeration program from the TCAT Knoxville-Pellissippi State Community College Strawberry Plains (2G) to the TCAT Knoxville- Anderson County Higher Education Center Extension Campus (3A).
7. Implementation of an Injection Molding Technology program at TCAT Livingston-Cookeville High Education Center (2F).
8. Relocate the existing Diesel Technology program from the TCAT Livingston-Fitzgerald Collision and Repair Instructional Service Center (2G) to the main campus. The College will close the Fitzgerald Collision and Repair Instructional Service Center (2G) once the program is relocated.
9. Replicate the existing Power Line Construction Maintenance Technology program at the TCAT Livingston main campus.
10. Replicate the existing Welding Technology program at the TCAT McMinnville-Warren County Jail Instructional Service Center (pending THEC site code approval).
11. Implementation of an Advanced Manufacturing Education program at TCAT Morristown main campus.
12. Replicate the existing Cosmetology program at the TCAT Morristown-Hawkins County Extension Campus (PC).

13. Implementation of a Computer-Aided Design Technology program at TCAT Murfreesboro main campus.

14. Implementation of a Truck Driving program at the TCAT Nashville Extension Campus (PA).

Assistant Vice Chancellor Hollins further shared the following 6 academic actions or program modifications for the Board's review and approval:

College	Summary of Proposal	New Costs/Funding Source	Approval/ Implementation Date
TCAT Crump	TCAT Crump proposes to add the Financial Services Diploma exit point to the existing Administrative Office Technology program at the main campus. This additional exit point does not impact the program length.	None	Summer 2022
TCAT Crump	TCAT Crump proposes to add the Industrial Electrician Diploma exit point to the existing Industrial Electricity program at the main campus. This additional exit point does not impact the program length.	None	Summer 2022
TCAT Jackson	TCAT Jackson proposes to inactivate the Industrial Maintenance Integrated Automation Technology Apprenticeship program as it has not been implemented within the 180-day window stipulated by COE due to lack of enrollment.	None	Spring 2022
TCAT Livingston	TCAT Livingston proposes to reduce the Industrial Maintenance program length from 2160 to 1728 clock hours to better align with workforce needs.	None	Spring 2022
TCAT Livingston	TCAT Livingston proposes to pilot an accelerated curriculum for the Emergency Medical Technology program, which would reduce the program length from 772 to 600 clock hours. This accelerated program will be both an evening adult and dual enrollment offering.	None	Summer 2022
TCAT Murfreesboro	TCAT Murfreesboro proposes to terminate the online Computer Aided Design Technology program to meet the US Department of Education and Veteran's Affairs clock hours requirement for online delivery. The school submitted a proposal to convert this program from online to traditional (in-person).	None	Spring 2022

Due to the presumed non-controversial and routine nature of the request for proposed program terminations, modifications, and new technical program implementations for TCATs, Vice Chair Reynolds proposed that these be adopted by unanimous consent. There was no objection, and the proposed program terminations, modifications, and new technical program implementations were adopted. A copy of the approved program proposals is attached to the official copy of the Minutes as Appendix J.

H. Approval for New A.A.S. in Aviation Operations Technology at Southwest Tennessee Community College

Vice Chancellor Jothany Blackwood presented a proposal for the establishment of a new Associates of Applied Science (A.A.S.) at Southwest Tennessee Community College in Aviation Operations Technology with three concentrations: 1) Aviation Administration, 2) Flight Dispatcher, and 3) Professional Pilot to be delivered at the Maxine Smith Center in Memphis. The proposed program start date is January 2022, pending approval from the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) and the flight partner insurance. If these approvals are not obtained by January, the program will start in fall 2022. Vice Chancellor Blackwood introduced Executive Vice Chancellor Danny Gibbs who highlighted the financial projections of the program.

Regent Duckett strongly encouraged the appropriate outreach is performed around this program to ensure the maximum degree of diversity in the program, as it is a tremendous opportunity for students to take advantage of aviation. He further recommended that once the program is started, a report is provided back to the Board regarding its diversity makeup.

Regent Duckett moved approval of the new program - subject to reporting back to the Board regarding its diversity makeup once the program has started, and Regent George provided a second. The motion carried by roll call vote. A copy of the program proposal is attached to the official copy of the Minutes as Appendix K.

I. Proposed Policy Revisions

Brian Lapps presented three policy revisions for approval:

- Revised Policy 1.02.10.00 - Annual Reports
- Revised Policy 1.03.02.00 - Duties of the Institutional Presidents
- Revised Policy 2.01.00.05 - Early Postsecondary Opportunities

Given the Board's track record of unanimously adopting policies, and the presumed non-controversial nature of the three policies, Vice Chair Reynolds proposed that they be adopted by unanimous consent. There were no objections, and the three policy revisions were adopted. A copy of the revised policies are attached to the official copy of the Minutes as follows:

- Revised Policy 1.02.10.00 - Annual Reports (Appendix L)
- Revised Policy 1.03.02.00 - Duties of the Institutional Presidents (Appendix M)
- Revised Policy 2.01.00.05 - Early Postsecondary Opportunities (Appendix N)

J. Resolution of Appreciation for President Karen Bowyer

Regent Duckett presented the resolution of appreciation for President Karen Bowyer. Upon reading the resolution, he moved to adopt the resolution, with a second provided by Regent Nisha Powers. The motion carried unanimously by roll call vote. Vice Chair Reynolds, Regent Duckett, Regent Hatch, and Regent Varlan provided further comments of appreciation for President Bowyer's service to higher education and Dyersburg State Community College. President Bowyer thanked the Board for the recognition and the opportunity to serve students during her career with TBR.

A copy of the resolution is attached to the official copy of the Minutes as Appendix O.

In closing, the Chancellor reminded board members that the next meeting will be held on Thursday, March 31, 2022 in Nashville, Tennessee at the TBR System Office. The meeting will occur following the SOAR awards being held March 29-30 at the Doubletree Hotel in Downtown Nashville. Additionally, Vice Chair Reynolds reminded board members to complete their 2022 annual disclosure form, which is due to the TBR General Counsel by January 31, 2022.

VII. ADJOURNMENT OF THE MEETING

There being no further business to come before the Board, the meeting was adjourned.

Respectfully submitted,


Mariah H. Perry, Board Secretary

Flora W. Tydings, Chancellor

Emily J. Reynolds, Vice Chair



Office of the Chancellor

1 Bridgestone Park, Third Floor

Nashville, TN 37214

615-366-4403 OFFICE 615-366-3922 FAX

tbr.edu

TO: Members of the Tennessee Board of Regents

FROM: Flora W. Tydings 

DATE: March 30, 2023

SUBJECT: Interim Action Report – First Quarter

The following constitutes a record of business transacted by the Office of the Chancellor since the previous regular quarterly meeting of the Board of Regents under the authority of Article IV.G(13) of the Bylaws and also TBR Policy 1.04.01.00, Section I.G., which grants to the Chancellor interim authority to act on behalf of the Board. Pending any questions, the actions are recommended for Board consideration and confirmation.

PERSONNEL ACTIONS – Tennessee Board of Regents Staff

Appointments:

- Angela Scott, Director of Capital TSSBA Budget, Facilities, Effective 12/1/2022;
- Alicia Gillespie, Assistant Director of Fiscal Services, Finance Services, Effective 1/20/2023;
- Jeffrey Holmes, Director of Planning & Programming, Facilities, Effective 1/30/2023;
- Derravia Rich, Program Specialist, Academic Affairs, Effective 1/30/2023;
- Tracy Kortuem, Coord. of Operations, External Affairs, Effective 2/1/2023;
- Yolanda Vaughn, Sr. Coordinator, Academic Affairs, Effective 2/15/2023;
- Thomas Causey, Director of Contracts, Procurement, Contracts, and Payment Services, Effective 3/6/2023;
- Rachel Satterfield, Contracts & Reporting Associate, Procurement, Contracts, and Payment Services, Effective 3/9/2023;
- Nicole Fleming, Contracts & Reporting Associate, Procurement, Contracts, and Payment Services, Effective 3/9/2023;
- Yolanda Williams, Student Associate, Shared Services, Effective 4/3/2023;
- Dawn Winton, Accountant, Finance, Effective 4/3/23;
- (Jacob) Brooks Young, Curriculum & Workforce Strategist, Academic Affairs, Effective 3/22/23.

Interim Action Report

Page 2

Reclassifications:

- Tammy Ray, Real Estate Coordinator to Real Estate Manager, Facilities, Effective 1/1/2023
- Crystal Rozenbaum, Contracts & Reporting Associate to Contracts & Reporting Coordinator, Shared Services, Effective 3/1/2023

Promotions: None

Degree Attainment:

- Tiffany Steward, PhD, Assistant Vice Chancellor Enrollment Retention, Student Success

Certified Admin. Prof: None

Retirement:

- Alan Gosart, Facilities Systems Developer, Facilities, Effective 1/5/2023

Separations:

- Christine Mayer, Executive Director of TN eCampus, Academic Affairs, Effective 1/3/2023;
- Tyler Wilson, Financial Aid Associate, Shared Services, Effective 1/25/2023;
- Casey Carrigan, Director Contracts & Reporting, Shared Services, Effective 1/31/2023.
- Brooks Young, Curriculum Strategist, Academic Affairs, Effective 2/15/2023.

Appointments: Vice President and Other Executives Appointments: Attachment A
Vice President and Other Executives Increases: Attachment B

II. ACCEPTANCE OF GIFTS AND GRANTS

III. CONSTRUCTION PROJECTS:

- State Building Commission Activities: Attachment C
- Summary of Construction Contracts: Attachment D

IV. APPROVAL OF CONTRACTS AND AGREEMENTS: Attachment E

V. TCAT ACADEMIC ACTIONS – INTERIM APPROVALS: Attachment F

TBR System-wide
Vice Presidents and Executive Level Appointments

Institution	Name	Position	Salary	Effective Date
CISCC	Corey Campbell	Vice President for Academic Affairs	132,470	1/1/2023
TCAT Elizabethton	Richard Church	Vice President for Instruction and Student Services	95,000	10/1/2022
TCAT Jackson	Britney Ward	Vice President for Student Services	95,198	1/16/2023

TBR System-wide
Vice Presidents and Executive Level Increases

Institution	Name	Position	Previous Salary	New Salary	Effective Date
Motlow State	Brelinda Johnson	Executive Vice President	\$107,000	\$127,500	3/1/2023
Motlow State	Meagan McManus	Interim Vice President	\$93,600	\$107,000	3/1/2023
TCAT Livingston	Jeffery Slagle	Vice President	\$78,635	\$90,000	2/1/2023
TCAT Paris	Lorie Goodgine	Vice President	\$84,805	\$87,805	10/16/2022

Tennessee Board of Regents
Summary of State Building Commission Actions
December 12, 2022 - February 9, 2023

Date	SBC Number	Institution	Project	Value	SBC Action
12/12/2022					
	166/001-07-2019	TSU	McMinnville Ag Ctr Multiple Bldg Repairs	-32,557	Rec'd report C.O. #8 @ -9.87%
	166/021-02-2022	MSCC	Sundquist Building Roof Replacement	250,000	Approved project utilizing a Consultant for design (Richard C. Rinks & Associates)
1/12/2023					
	166/080-01-2022	TCAT Pulaski	Campus Renovation and Addition	29,902,500	Approved a revision in project scope
	166/000-03-2017	Statewide	Statewide Consultants	2,496,194	Approved awarding new contracts to previously selected consultants and to select one additional consultant
	166/032-01-2021	PSCC	Strawberry Plains Roof Replacement	2,480,000	Approved a revision in project budget and funding to award a contract (Genesis Roofing Company)
2/9/2023					
					Chancellor Flora Tydings introduced General Jeff Holmes with Tennessee Board of Regents. General Holmes gave the presentation. Speaker Sexton stated that the Governor proposed this in the budget and asked how long this will take from start to finish. General Holmes stated that it would be hard to predict. The projects will range from simple additions to a brand-new campus. Some will go faster, and some will be more complex. Ninety percent of the new locations have been identified and the land is being procured. Speaker Sexton stated that they appropriate capital projects for higher education and there are a lot of things in the pipeline. He would like to get a handle on it'll be a decade, two decades, or five years because materials and workers are in short supply. General Holmes replied that TBR's goal is 2025 to increase student enrollment by 10,000 for training of the workforce across the State of Tennessee. That may not be all the facilities completed by then, since the work is expected to have some phasing. Speaker Sexton asked if the money in the budget includes the funding for equipment. General Holmes replied that it does. Each individual project has an equipment line item for those purchases. Representative Ed Butler asked if there would be an opportunity to use the design/build process to expedite some projects quicker. General Holmes replied that the CM/GC form of delivery brings the contractor State Building Commission – February 9, 2023 Page 7 of 37 on with the designer. The contractor can provide preconstruction services which gets into the phasing and costs and allows them to start as soon as the documents are finished. The CM/GC method is the preferred method. The Commission approved an update to the Master Plan as presented by TBR. Referred to ESC with authority to act. Referred to ESC with authority to act. Rec'd report C.O. #2 @ 7.627%
	166/000-04-2011	Statewide	TCAT Master Plan	650,000	Approved the cancellation of the project
	166/001-02-2021	TSU	Love Learning Resource Center Bldg Env	1,175,000	Approved a revision in project funding (move funds from Administration & Miscellaneous to award a contract)
	166/027-01-2021	RSCC	Cumberland County Science Lab	1,760,000	
	166/000-01-2020	TCAT Crump	TCAT MEP Updates	42,905	
	166-074-01-2021	TCAT Murfreesboro	Lobby & Student Lounge Improvements	100,000	
	166/017-01-2022	DSCC	Surgical Technician Renovation	610,000	
	166/011-01-2022	TTU	New Tucker Stadium West	29,900,000	Approved a revision in project budget and funding to award a contract (Universal Contractors)
	166/021-01-2017	MSCC	Advanced Robotics Training Center	11,675,000	Approved a revision in project budget and funding

Tennessee Board of Regents
Summary of State Building Commission Executive Subcommittee
December 15, 2022 - October 24, 2022

December 15, 2022 Executive Subcommittee Meeting

TCAT Knoxville SBC #166/060-01-2021	Revision in project budget and funding to award	Approved a revision in project budget and funding to award a contract (Pannell Construction, LLC) (increases by \$42,000.00)	OFD/Campus to coordinate transaction
--	---	--	--------------------------------------

January 23, 2023 Executive Subcommittee Meeting

WSSC SBC #166/023-02-2018	Revision in budget and funding	Approved a revision in project funding (reallocating \$49,000 from Administration & Miscellaneous to increase contingency	OFD/Campus to coordinate transaction
------------------------------	--------------------------------	---	--------------------------------------

February 27, 2023 Executive Subcommittee Meeting

NaSCC SBC #166/001-02-2022	Revision in budget and funding	Approved a revision in project budget, scope, and funding (increases budget by \$283,000)	OFD/Campus to coordinate transaction
-------------------------------	--------------------------------	---	--------------------------------------

ChSCC SBC #166/012-04-2022	Designer Selection	Approved selection of March Adams & Associates as designer for the project	OFD prepares Designer Agreement and continues with project
-------------------------------	--------------------	--	--

CISCC SBC #166/013-01-2022	Designer Selection	Approved selection of Hefferlin + Kronenberg Architects, PLLC as designer for the project	OFD prepares Designer Agreement and continues with project
-------------------------------	--------------------	---	--

Statewide SBC #166/000-03-2017	Designer Selection	Approved selection of Bauer Askew Architecture, PLLC as designer for the project	OFD prepares Designer Agreement and continues with project
TCAT Crossville Transaction No. 22-12-012	Acquisition	Approved acquisition in fee	OFD prepares and STREAM continues with project

CONSTRUCTION CONTRACTS AWARDED 11/15/2022 - 03/15/2023
Contracts totaling \$19,714,552.72

<u>Designer</u>	<u>Contractor</u>	<u>Contract Sum</u>	<u>Awarded</u>	<u>Project Number</u>	<u>Institution/ Project Name</u>
Hart Freeland Roberts, Inc.	Tinsley Asphalt, LLC	261,600.00	11/15/2022	166/000-03-2021M5	TCAT McMinnville Parking & Paving Updates
archimania, P.C.	Montgomery Martin Contractors, LLC (Memphis)	3,051,679.91	11/30/2022	166/000-04-2021CM	Statewide Early Equipment
Hurst-Rosche, Inc.	Tibbetts Electrical Services, Inc.	326,806.71	12/08/2022	166/000-01-2022M1	TCAT Nashville Welding Lab
Braganza Associates, P.C.	Barger Construction Company	2,931,594.00	01/01/2023	166/000-04-2013Y1	TCAT Crump MP2 Automotive Building
The Architecture Collaborative, LLC	Pannell Construction, LLC	242,288.80	01/10/2023	166/060-01-2021	TCAT Knoxville Interior Updates
ANF Architects, Inc.	Wagner General Contractors, Inc.	434,800.00	01/19/2023	166/017-01-2022	Dyersburg SCC Surgical Technician Suite Renovation
West Welch Reed Engineers, Inc.	Interstate Mechanical Contractors, Inc.	547,500.00	01/30/2023	166/027-02-2019A	Roane SCC HVAC Corrections Ph 2
OGB, Inc.	Barnes & Brower, Inc.	2,334,405.00	02/06/2023	166/033-01-2020	Southwest Tn CC Central Plant Updates
Fulghum, Machdow, & Associates, Inc.	Nicholas R. Overbay DBA East Tennessee Turf a	1,249,000.00	02/09/2023	166/023-02-2018	Walters SCC Infrastructure Repairs Phase 1
Kurzynske & Associates	S. M. Lawrence Company, Inc.	2,298,000.00	02/09/2023	166/001-05-2018A	TSU Kean/Campus Center/Gentry Center HVAC Repairs
I.C. Thomasson Associates, Inc.	S. M. Lawrence Company, Inc.	257,397.00	02/09/2023	166/015-02-2021	Columbia SCC Clement HVAC Updates
McFarlin Huitt Panvini, Inc.	Beech Construction Services, Inc.	457,939.59	02/14/2023	166/000-02-2021M4	TCAT Hartsville TCAT Maintenance Repairs
Braganza Associates, P.C.	Wagner General Contractors, Inc.	290,000.00	02/14/2023	166/000-02-2021W5	TCAT Ripley Maintenance Repairs
Burr and Cole Consulting Engineers, Inc.	SDT Contractors, Inc.	214,100.00	02/16/2023	166/000-03-2021W3	TCAT Ripley Parking & Paving Repairs
West Welch Reed Engineers, Inc.	Engert, LLC	1,230,700.00	02/24/2023	166/027-03-2021	Roane SCC Oakridge/Anderson County HVAC Updates
Design Innovation Architects, Inc.	Genesis Roofing Company, Inc.	2,180,000.00	02/28/2023	166/032-01-2021	Pellissippi SCC Strawberry Plains Roof Replacement
McFarlin Huitt Panvini, Inc.	Grace Contracting, LLC	179,961.71	03/01/2023	166/000-02-2021M2	TCAT Nashville TCAT Maintenance Repairs
McFarlin Huitt Panvini, Inc.	Grace Contracting, LLC	272,780.00	03/01/2023	166/000-02-2021M1	TCAT Dickson TCAT Maintenance Repairs
Architects Weeks Ambrose McDonald, Inc.	Fuel Tank Maintenance Co	954,000.00	03/02/2023	166/027-01-2018	Roane SCC Building Envelope Repairs



BOARD TRANSMITTAL

MEETING: Quarterly Board Meeting

SUBJECT: Interim Action Contracts Report

DATE: March 30, 2023

PRESENTER: N/A (Interim Action Report)

PRESENTATION
REQUIREMENTS: None

ACTION REQUIRED: Informational Purposes

STAFF
RECOMMENDATION: Not Applicable

The Interim Action Contracts Report provides a listing of the contracts approved beginning November 10, 2022, and ending February 28, 2023. In addition to the contract listing, a summary of the approved contracts for this reporting period is also provided.

During the reporting period, a total of 263 contracts were approved at the System Office. An overview is provided below:

Contract Amendments	Clinical Affiliations	Dual Services	Professional Services	Service Agreements	Other
50	57	20	15	11	110

111461	Clinical Affiliation	Hermitage Nursing Home	TCAAT Elizabethton	Clinical Experience	0.00	2/1/2023	1/31/2028
111462	Clinical Affiliation	Lakebridge, A Waters Community	TCAAT Elizabethton	Clinical Experience	0.00	2/1/2023	1/31/2028
111463	Clinical Affiliation	NHC Healthcare, Johnson City	TCAAT Elizabethton	Clinical Experience	0.00	2/1/2023	1/31/2028
111464	Clinical Affiliation	Haywood County Community Hospital	TCAAT Jackson	Clinical Experience	0.00	2/1/2023	1/31/2028
111465	Clinical Affiliation	Hillview Health and Rehabilitation Center	TCAAT Elizabethton	Clinical Experience	0.00	2/1/2023	1/31/2028
111466	Clinical Affiliation	Center on Aging and Health	TCAAT Elizabethton	Clinical Experience	0.00	2/1/2023	1/31/2028
111481	Clinical Affiliation	State of Franklin Healthcare Associates	TCAAT Morristown	Clinical Experience	\$0.00	1/17/2023	1/16/2028
111485	Clinical Affiliation	The Waters of Johnson City	TCAAT Elizabethton	Clinical Experience	\$0.00	2/1/2023	1/31/2028
111492	Clinical Affiliation	Campbell County HMA, LLC (TN)	TCAAT Jacksboro	Clinical Experience	\$0.00	2/1/2023	1/31/2024
111494	Clinical Affiliation	Premier Foot and Ankle Care	TCAAT Hohenwald	Clinical Experience	\$0.00	1/13/2023	1/12/2028
111507	Clinical Affiliation	Morning Pointe of Powell	TCAAT Jacksboro	Clinical Experience	\$0.00	2/1/2023	1/31/2024
111528	Clinical Affiliation	The Lantern at Morning Pointe Powell	TCAAT Jacksboro	Clinical Experience	\$0.00	2/1/2023	1/31/2024
111537	Clinical Affiliation	Shamrock Community Hospital dba Houston County Com	TCAAT Dickson	Clinical Experience	\$0.00	2/20/2023	2/19/2028
111540	Clinical Affiliation	Jennie Stuart Health	TCAAT Dickson	Clinical Experience	\$0.00	1/5/2023	1/4/2028
111549	Clinical Affiliation	Medical Care, LLC	TCAAT Elizabethton	Clinical Experience	\$0.00	2/1/2023	1/31/2028
111556	Clinical Affiliation	Morning Pointe of Athens	TCAAT Athens	Clinical Experience	\$0.00	3/1/2023	2/28/2028
111568	Clinical Affiliation	Cookeville Regional Medical Center	TCAAT Crossville	Clinical Experience	\$0.00	2/20/2023	2/19/2024
111570	Clinical Affiliation	Hardin County EMS	TCAAT Crump	Clinical Experience	\$0.00	5/1/2023	4/30/2024
111573	Clinical Affiliation	Ambulance Services of Lexington dba Henderson Coun	TCAAT Crump	Clinical Experience	\$0.00	5/1/2023	4/30/2024
111586	Clinical Affiliation	Young Pharmacy	TCAAT Livingston	Clinical Experience	\$0.00	2/17/2023	2/16/2028
111604	Clinical Affiliation	Hardin County EMS	TCAAT Hohenwald	Clinical Experience	\$0.00	2/22/2023	2/21/2028
111430	Professional Service	PerformancePoint, LLC	HR	Compensation/Market Analysis Services	\$700,000.00	1/1/2023	12/31/2027
108596	Amendment to Existing Contract	Insight Public Sector, Inc.	TBR	Computer Hardware and Peripherals	\$5,500,000.00	5/1/2020	10/31/2023
100958	Amendment to Existing Contract	Ellician Company, LP (SunGard Higher Education)	IT	Software License	\$8,000,000.00	yes	yes
107095	Amendment to Existing Contract	Turnitin LLC	TNeCampus	Software License	\$402,406.36	yes	yes
107381	Amendment to Existing Contract	Next Gen Web Solutions, LLC	TBR	Software License	\$55,000.00	yes	yes
108292	Amendment to Existing Contract	Kuall Inc.	IT	Software License	\$223,790.00	yes	yes
109227	Amendment to Existing Contract	Digital Architecture, Inc.	Academics	Software License	\$29,753.00	yes	yes
110186	Amendment to Existing Contract	Online ADA, Inc.	Student Success	Software License	\$200,000.00	1/20/2022	1/19/2024
111563	Software License Agreement	EBSCO Publishing	Academics	Software License	\$35,000.00	4/1/2023	5/31/2024
111337	Software License Agreement	CDW	Student Success	Software License	\$26,000.00	yes	yes
111352	Software License Agreement	ReadSpeaker	Academics	Software License	\$1,740.00	12/16/2022	6/30/2023
110167	Amendment to Existing Contract	BocaVox, LLC	TNeCampus	Software License	\$321,780.00	1/1/2022	12/31/2023
110314	Amendment to Existing Contract	Technolutions, Inc	Student Success	Software License	\$125,000.00	3/1/2022	2/28/2027
110590	Software License Agreement	EBSCO Publishing	TBR	Software License	\$111,000.00	1/1/2023	12/31/2023
111354	Software License Agreement	UDT Data Technologies, Inc.	IT	Software License	\$192,000.00	yes	yes
111441	Dual Service	Northeast State Community College	TNeCampus	Consulting	5,828.85	7/31/2023	7/31/2023
111451	Dual Services Extra Compensation	Northeast State Community College	TNeCampus	Consulting	3,328.26	6/30/2023	6/30/2023
111288	Professional Service	Kentucky Center for Statistics	Policy and Strategy	Consulting	\$0.00	11/21/2022	9/15/2024
111267	Service Agreement	Achieving the Dream	OE	Consulting	\$390,116.00	7/1/2022	6/30/2023
111518	Academic Agreement	Hurst Review Services, Inc.	TCAAT Knoxville	Cooperative Educational Offerings	\$25,060.00	10/21/2022	10/20/2025
111210	Academic Articulation Agreement	Nashville General Hospital	VSCC	Cooperative Educational Offerings	\$0.00	10/20/2022	6/30/2025
111351	Academic Articulation Agreement	Herzing University	VSCC	Cooperative Educational Offerings	\$0.00	12/9/2022	5/31/2025
111364	Academic Articulation Agreement	University of Tennessee - Martin	VSCC	Cooperative Educational Offerings	\$0.00	12/19/2022	5/31/2025
111365	Academic Articulation Agreement	Tennessee Wesleyan University	CLSCC	Cooperative Educational Offerings	\$0.00	1/15/2023	1/14/2026
111377	Academic Articulation Agreement	University of Tennessee at Chattanooga	CLSCC	Cooperative Educational Offerings	\$0.00	1/1/2023	12/31/2026
111436	Academic Articulation Agreement	Herzing University	NSCC	Cooperative Educational Offerings	\$0.00	1/3/2023	5/31/2025
111516	Academic Articulation Agreement	Herzing University	PSCC	Cooperative Educational Offerings	\$0.00	1/30/2023	5/31/2025
111517	Academic Articulation Agreement	TCAT Pulaski	ETSU	Cooperative Educational Offerings	\$0.00	12/31/2022	12/31/2023
111545	Academic Articulation Agreement	LeMoyn-Owen College	JSCC	Cooperative Educational Offerings	\$0.00	3/1/2023	2/28/2026
111567	Academic Articulation Agreement	Bryan College	CLSCC	Cooperative Educational Offerings	\$0.00	3/1/2023	2/28/2026
107279	Amendment to Existing Contract	Tennessee Department of Safety	TCATS	Cooperative Educational Offerings	\$5,000.00	4/1/2019	3/31/2024
108012	Amendment to Existing Contract	Civitas Learning, Inc	TBR	Cooperative Educational Offerings	\$312,000.00	11/1/2019	10/31/2023
110976	Amendment to Existing Contract	Cleveland City Schools	CLSCC	Cooperative Educational Offerings	\$0.00	8/1/2022	7/31/2023
111298	Cooperative Agreement	Associated General Contractors, Middle Tennessee	TCAT Northwest	Cooperative Educational Offerings	\$1,000.00	11/9/2022	11/8/2023
111318	Cooperative Education Offerings	Henry Pratt Co, LLC and Marion County Board of Education	CSCC	Cooperative Educational Offerings	\$0.00	11/18/2022	11/17/2032

110898	Dual Credit Agreement	Knox County Schools	PSCC	Cooperative Educational Offerings	7/1/2022	6/30/2023
111275	Dual Credit Agreement	Huntland High School	MSCC	Cooperative Educational Offerings	8/1/2022	6/1/2023
111455	Dual Credit Agreement	Sullivan County Schools	WSCC	Cooperative Educational Offerings	1/1/2023	6/30/2023
111574	Memorandum of Understanding	Trevecca Nazarene University	MSCC	Cooperative Educational Offerings	7/1/2022	6/30/2023
111576	Memorandum of Understanding	Trevecca Nazarene University	MSCC	Cooperative Educational Offerings	7/1/2022	6/30/2023
111285	Professional Service	ABM Industries, LLC	TCAT Murfreesboro	Custodial Services	11/3/2022	11/2/2023
110682	Amendment to Existing Contract	Knox County Schools	TCAT Knoxville	Dual Enrollment Agreement	7/1/2022	6/30/2023
110776	Amendment to Existing Contract	Memphis Shelby County Schools	TCAT Memphis	Dual Enrollment Agreement	8/1/2022	5/30/2023
110824	Amendment to Existing Contract	Dickson County School District	TCAT Dickson	Dual Enrollment Agreement	7/1/2022	6/30/2023
110831	Amendment to Existing Contract	Metropolitan Board of Public Education	NSCC	Dual Enrollment Agreement	7/1/2022	6/30/2024
110910	Amendment to Existing Contract	Rutherford County Schools	TCAT Murfreesboro	Dual Enrollment Agreement	7/1/2022	6/30/2023
111151	Dual Enrollment Agreement	Alcoa City Schools	TCAT Knoxville	Dual Enrollment Agreement	7/1/2022	6/30/2023
111190	Dual Enrollment Agreement	Unicoi County Schools	TCAT Elizabethton	Dual Enrollment Agreement	7/1/2022	7/31/2023
111227	Dual Enrollment Agreement	Union County Schools	RSCC	Dual Enrollment Agreement	10/1/2022	9/30/2027
111230	Dual Enrollment Agreement	Oak Ridge City Schools	RSCC	Dual Enrollment Agreement	10/1/2022	9/30/2027
111235	Dual Enrollment Agreement	Knox County Schools	RSCC	Dual Enrollment Agreement	10/1/2022	9/30/2027
111293	Dual Enrollment Agreement	The Excel Center	TCAT Memphis	Dual Enrollment Agreement	1/4/2023	6/30/2023
111299	Dual Enrollment Agreement	Clarksville-Montgomery County School System	TCAT Dickson	Dual Enrollment Agreement	8/1/2022	7/31/2023
111390	Dual Enrollment Agreement	Memphis Rise Academy	TCAT Memphis	Dual Enrollment Agreement	1/4/2023	6/30/2023
111426	Dual Enrollment Agreement	Milan Special School District	TCAT McKenzie	Dual Enrollment Agreement	1/3/2023	5/30/2023
111469	Dual Enrollment Agreement	Loudon County Schools	RSCC	Dual Enrollment Agreement	10/1/2022	9/30/2027
111470	Dual Enrollment Agreement	Campbell County Schools	DSCC	Dual Enrollment Agreement	10/1/2022	9/30/2027
111486	Dual Enrollment Agreement	Hamilton County Schools	CSCC	Dual Enrollment Agreement	8/1/2022	6/30/2027
111510	Dual Enrollment Agreement	Perry County Virtual High School	RSCC	Dual Enrollment Agreement	1/1/2023	5/30/2023
111582	Dual Enrollment Agreement	Oneida Special School District	CSCC	Dual Enrollment Agreement	10/1/2022	9/30/2027
111591	Dual Enrollment Agreement	Lisa Pattison on behalf of Buffalo Street Academy	TBR	E-Learning Products	7/1/2023	6/30/2024
111357	Professional Service	Technical Training Aids	External Affairs	Entertainment	3/28/2023	12/31/2025
111558	Service Agreement	Blindfold Entertainment	TCAT Oneida	Environmental Services	10/4/2022	10/3/2023
111173	Service Agreement	Clean Management Group, Inc.				
109969	Amendment to Existing Contract	Cintas Corporation	TBR	Facilities Management Products and Solutions	3/1/2021	10/31/2023
109271	Amendment to Existing Contract	ABM Educational Division	COSCC	Facility Maintenance, Groundskeeping and		
111456	Use of Facilities	Mosaic Church	TCAT Dickson	Custodial Services	3/15/2021	2/14/2024
111547	Use of Facilities	TCAT Jackson	JSCC	Facility Use	4/13/2023	4/13/2023
109749	Amendment to Existing Contract	Action Security Systems	TCAT Dickson	Facility Use	3/10/2023	3/10/2023
109176	Amendment to Existing Contract	Classic Cleaning	TCAT Shelbyville	Fire Alarm Service	7/1/2021	6/30/2024
108184	Amendment to Existing Contract	Tennessee Higher Education Commission	COSCC	Floor Maintenance Services	1/1/2021	12/31/2023
110098	Amendment to Existing Contract	Tennessee Higher Education Commission	COSCC	Grant	2/28/2020	3/15/2023
111248	Grant Agreement	Pickett County School System	TCAT Livingston	Grant	12/15/2021	6/14/2024
111265	Grant Agreement	Jackson County School System	TCAT Livingston	Grant	1/1/2023	6/14/2024
111355	Grant Agreement	Overton County School System	TCAT Livingston	Grant	1/1/2023	6/14/2024
111358	Grant Agreement	Ascendium Education Group, Inc.	TCAT Livingston	Grant	1/1/2023	6/14/2024
111363	Grant Agreement	National Association for Comm College Entrepreneur	Policy and Strategy	Grant	12/1/2022	11/30/2024
111380	Grant Agreement	Metropolitan Government of Nashville & Davidson County	TCAT Knoxville	Grant	10/15/2022	9/30/2023
111394	Grant Agreement	Middle Tennessee State University (TSBDC)	NSCC	Grant	11/2/2022	10/31/2024
111422	Grant Agreement	Williamson County Schools	JSCC	Grant	1/1/2023	12/30/2023
111473	Grant Agreement	TN Department of Labor and Workforce Development	COSCC	Grant	7/1/2022	3/15/2023
111479	Grant Agreement	Nashville Chamber Benefit Foundation	Academics	Grant	1/16/2023	6/30/2023
111487	Grant Agreement	Rural Health Association of Tennessee	NSCC	Grant	1/26/2022	9/30/2025
111577	Grant Agreement	TCAT Murfreesboro	JSCC	Grant	9/1/2022	6/30/2026
111263	Interagency Agreement	Tennessee Higher Education Commission	TTU	Grant	8/1/2022	10/31/2023
111251	Grant Agreement	Hancock County Board of Education	Student Success	Grant	12/15/2022	2/28/2025
111295	Grant Agreement	Baptist Memorial Hospital - Union City	TCAT Morristown	Grant Subcontract	7/1/2022	6/14/2024
111386	Grant Agreement	Walters State Community College- Kamal Malik	JSCC	Grant Subcontract	11/10/2022	11/9/2023
111529	Grant Agreement	Ben Castleman-University of Virginia	Academics	Grant Subcontract	1/10/2023	6/30/2023
					2/1/2023	6/30/2026

111585	Professional Service	Joseph Cline dba Outlaw Graphics	TCAT Shelbyville	Graphics for CDL Truck Driving Equipment	\$36,000.00	2/21/2023	4/13/2023	yes
111379	Purchase Agreement	The Sully Corp. dba Signworks	TCAT Northwest	Graphics for CDL Truck Driving Equipment	\$20,650.00	12/15/2022	6/30/2023	yes
108356	Amendment to Existing Contract	Nexair, LLC	TBR	Industrial Gas Supply	\$300,000.00	yes	1/1/2020 12/31/2023	yes
108525	Amendment to Existing Contract	Holston Gases, Inc	TBR	Industrial Gas Supply	\$300,000.00	yes	1/1/2020 12/31/2023	yes
108551	Amendment to Existing Contract	A-I Compressed Gases, INC.	TBR	Industrial Gas Supply	\$300,000.00	yes	1/1/2020 12/31/2023	yes
108662	Amendment to Existing Contract	AIRGAS USA, LLC	TBR	Industrial Gas Supply	\$300,000.00		1/1/2020 12/31/2023	
111259	Service Agreement	Comcast Business	TCAT Knoxville	Internet Service	\$239.40	10/22/2022	6/30/2023	
111310	Service Agreement	Comcast Business	TCAT Morristown	Internet Service	\$2,398.15	11/17/2022	11/16/2023	
109337	Amendment to Existing Contract	Unbelievably Clean, Inc.	TCAT Morristown	Janitorial Services	\$62,459.45	4/1/2021	3/31/2024	
110037	Amendment to Existing Contract	TMA Services, LLC	TCAT Murfreesboro	Janitorial Services	\$31,181.25	11/22/2021	11/21/2023	yes
109864	Amendment to Existing Contract	The Burmax Company	TBR	Landscaping Services	\$300,000.00	7/1/2021	6/30/2023	
111078	Lease Agreement	City of Dickson, Tennessee	NSCC	Lease Agreement	\$60,000.00	11/1/2022	12/31/2025	
111266	Lease Agreement	Airxcel, Inc	Facilities	Lease of Space	\$1.00	1/1/2023	12/31/2025	
111359	Lease Agreement	Tibbals Industrial Properties	Facilities	Lease of Space	\$12,000.00	3/1/2023	2/28/2028	
111360	Lease Agreement	The City of Kingsport	TCAT Elizabethton	Lease of Space	\$1.00	11/1/2022	10/31/2027	
111015	Amendment to Existing Contract	Embassy Suites by Hilton Nashville SE-Murfreesboro	Student Success	Lodging	\$35,000.00	3/1/2023	3/3/2023	
111594	Hotel/Lodging Agreement	Double Tree by Hilton Hotel Chattanooga Downtown	Student Success	Lodging	\$20,000.00	4/4/2023	4/6/2023	
111602	Hotel/Lodging Agreement	Residence Inn Murfreesboro	Student Success	Lodging	\$2,000.00	3/2/2023	3/3/2023	
111603	Hotel/Lodging Agreement	Courtyard by Marriott Nashville SE/Murfreesboro	Student Success	Lodging	\$8,000.00	3/2/2023	3/3/2023	
110794	Amendment to Existing Contract	Sheraton Grand Nashville Downtown	External Affairs	Lodging and Meeting Space	\$159,000.00	3/28/2023	3/30/2023	yes
111532	Hotel/Lodging Agreement	Fall Creek Falls State Park	Academics	Lodging and Meeting Space	\$10,001.32	7/17/2023	7/19/2023	
111488	Professional Service	Lowe's Home Centers, LLC	TBR	Maintenance Repair and Operating Supplies and Equipment	\$300,000.00	1/1/2023	12/31/2023	yes
108976	Amendment to Existing Contract	Trane U.S., Inc.	TBR	Maintenance Repair and Operating Supplies	\$250,000.00	7/1/2020	8/31/2024	yes
109865	Amendment to Existing Contract	VisionPoint Marketing, LLC	External Affairs	Marketing	\$2,000,000.00	8/15/2021	8/14/2023	yes
107094	Amendment to Existing Contract	National Coalition of Certification Centers	Student Success	Memo of Understanding	\$37,000.00	yes	12/17/2018 12/16/2023	
			Economic and Community Development					
108992	Amendment to Existing Contract	Dyersburg State Community College	NSCC	Memo of Understanding	\$863,500.00	7/1/2020	7/31/2023	
111192	Memorandum of Understanding	Tennessee Higher Education Initiative, Inc.	NSCC	Memo of Understanding	\$0.00	8/1/2022	7/31/2025	
111279	Memorandum of Understanding	Northeast State Community College	JSCC	Memo of Understanding	\$1,000.00	7/1/2022	6/30/2023	
111309	Memorandum of Understanding	Volunteer State Community College	JSCC	Memo of Understanding	\$1,000.00	7/1/2022	6/30/2023	
111336	Memorandum of Understanding	Collaborative Composite Solutions Corporation	TCAT Knoxville	Memo of Understanding	\$6,000.00	10/1/2022	12/31/2023	
111361	Memorandum of Understanding	Valmont Industries & Sequatchie County Schools	CSCC	Memo of Understanding	\$0.00	12/9/2022	12/8/2032	
111381	Memorandum of Understanding	TCAT Athens	CLSCC	Memo of Understanding	\$58,600.00	1/1/2023	6/30/2023	
111382	Memorandum of Understanding	TCATs Northwest, Paris, McKenzie	DSCC	Memo of Understanding	\$256,200.00	1/1/2023	6/30/2023	
111383	Memorandum of Understanding	Dyersburg State Community College	TCAT Paris	Memo of Understanding	\$256,200.00	1/1/2023	6/30/2023	
111384	Memorandum of Understanding	TCAT Elizabethton	NESCC	Memo of Understanding	\$34,000.00	1/1/2023	6/30/2023	
111391	Memorandum of Understanding	The University of Memphis	JSCC	Memo of Understanding	\$1,000.00	7/1/2022	6/30/2023	
111402	Memorandum of Understanding	The Ayers Foundation	Student Success	Memo of Understanding	\$0.00	12/30/2022	12/29/2027	
111403	Memorandum of Understanding	tnAchieves	Student Success	Memo of Understanding	\$0.00	12/30/2022	12/29/2027	
111404	Memorandum of Understanding	TCAT Morristown	WSCC	Memo of Understanding	\$58,600.00	1/1/2023	6/30/2023	
111415	Memorandum of Understanding	TCAT Shelbyville, Murfreesboro, McMinnville	MSCC	Memo of Understanding	\$178,000.00	1/1/2023	6/30/2023	
111416	Memorandum of Understanding	TCAT Hartsville & Livingston	VSCC	Memo of Understanding	\$119,000.00	1/1/2023	6/30/2023	
111417	Memorandum of Understanding	TCAT Dickson & Nashville	NSCC	Memo of Understanding	\$200,500.00	1/1/2023	6/30/2023	
111421	Memorandum of Understanding	TCAT Chattanooga	CSCC	Memo of Understanding	\$66,500.00	1/1/2023	6/30/2023	
111423	Memorandum of Understanding	TCAT Jackson and Crump	JSCC	Memo of Understanding	\$119,200.00	1/1/2023	6/30/2023	
111424	Memorandum of Understanding	TCAT Hohenwald & Pulaski	COSCC	Memo of Understanding	\$148,000.00	1/1/2023	6/30/2023	
111425	Memorandum of Understanding	TCAT Memphis	SWCC	Memo of Understanding	\$124,000.00	1/1/2023	6/30/2023	
111440	Memorandum of Understanding	The Niswonger Foundation	Student Success	Memo of Understanding	0.00	1/16/2023	1/16/2028	
111502	Memorandum of Understanding	Covenant Health	RSCC	Memo of Understanding	\$2,634,298.01	1/20/2023	5/30/2023	
111515	Memorandum of Understanding	Cumberland University	VSCC	Memo of Understanding	\$0.00	1/26/2023	1/25/2028	
111544	Memorandum of Understanding	Middle Tennessee State University	WSCC	Memo of Understanding	\$0.00	2/1/2023	1/31/2028	
111546	Memorandum of Understanding	Volkswagen Group of America Chattanooga Operations	CSCC	Memo of Understanding	\$0.00	1/1/2023	12/31/2024	

109194	Amendment to Existing Contract	Proctorio, Inc.	PSSC	Online Proctoring Services	1/19/2021	1/18/2024	
111338	Service Agreement	Pathways of Tennessee, Inc.	JSCC	On-site Counselling Services	8/22/2022	5/4/2023	yes
110795	Amendment to Existing Contract	Tennessee Board of Regents - Valerie Greenwood	VSCC	Personnel	7/1/2022	3/31/2023	
111060	Amendment to Existing Contract	Tennessee Board of Regents - Angela Gregory Flynn	VSCC	Personnel	7/1/2022	3/31/2023	
111368	Dual Service	Jackson State Community College - Carrie Walker	Academics	Personnel	12/1/2022	6/30/2023	
111397	Dual Service	Motlow State Community College - Houston Austin	TCAT McMinnville	Personnel	1/4/2023	4/24/2023	
111398	Dual Service	Chattanooga State Comm College - Adrian Ricketts	Student Success	Personnel	1/1/2023	6/30/2023	
111448	Dual Service	TCAT Crump - Angelique Kendall	JSCC	Personnel	1/17/2023	5/5/2023	
111467	Dual Service	Cleveland State Community College- Susie Fries	Student Success	Personnel	1/10/2023	6/30/2023	
111471	Dual Service	Jackson State Community College- Anna Esquivel	Student Success	Personnel	1/10/2023	6/30/2023	
111472	Dual Service	Motlow State Community College- Andrea Green/Charles Whiting	Academics	Personnel	1/10/2023	6/30/2023	
111474	Dual Service	Nashville State Community College- Jessica Rabb	Student Success	Personnel	1/10/2023	6/30/2023	
111475	Dual Service	Northeast State Community College-Tarah Guinn	Student Success	Personnel	1/10/2023	6/30/2023	
		Pellissippi State Community College- Amanda Carr-					
111476	Dual Service	Wilcoxon/Lauren Jordan/Oakley Atterson	Student Success	Personnel	1/10/2023	6/30/2023	
111477	Dual Service	Southwest Tennessee Community College- Raquel Adams	Student Success	Personnel	1/10/2023	6/30/2023	
111478	Dual Service	TCAT Jackson- Erica Pepper	Student Success	Personnel	1/10/2023	12/31/2023	
111480	Dual Service	Tennessee Board of Regents - Colbe Wilson	UOM	Personnel	1/17/2023	5/5/2023	
111503	Dual Service	Volunteer State Community College- Girija Shinde	Student Success	Personnel	1/10/2023	6/30/2023	
111504	Dual Service	Walters State Community College- Elkins, Rossie	Student Success	Personnel	1/10/2023	6/30/2023	
111514	Dual Service	Roane State Community College- Nancy Hamilton	Student Success	Personnel	1/10/2023	6/30/2023	
111522	Dual Service	Tennessee Board of Regents - Tracy Kortuem	NSCC	Personnel	2/1/2023	4/30/2023	
111559	Dual Service	Tennessee Board of Regents - Robin Marek	JSCC	Personnel	1/17/2023	5/4/2023	
111587	Dual Service	TCAT Elizabethton - Joe Harrah	NESCC	Personnel	1/17/2023	5/5/2023	
		Pitney Bowes	TCAT Jacksboro	Postage Service	11/1/2022	10/31/2027	yes
108291	Amendment to Existing Contract	Examity, Inc.	TNeCampus	Remote Online Test Proctoring	1/1/2020	12/31/2023	yes
111370	Professional Service	Zirkops Security and Training, LLC	Business and Finance	Security Guard Services	1/1/2023	12/31/2023	yes
111566	Professional Service	Blue Ridge Environmental	TCAT Elizabethton	Shredding Services	1/30/2023	1/29/2024	yes
111496	Software License Agreement	Tebra Technologies, Inc (f/k/a Kareo, Inc.)	JSCC	Software	9/1/2022	9/30/2023	
111420	Software License Agreement	Maxient LLC	VSCC	Software License	1/1/2023	12/31/2025	yes
111443	Software License Agreement	Mongoose Research, Inc.	JSCC	Software License	12/15/2022	12/14/2023	yes
111316	Software License Agreement	WorkHands Inc	TCAT Dickson	Software License	4/1/2023	3/31/2024	
111322	Software License Agreement	Examsoft Worldwide LLC	VSCC	Software License	11/18/2022	11/17/2024	
111564	Software License Agreement	Submittable Holdings, LLC	OE	Software License	2/1/2023	12/31/2023	yes
109038	Amendment to Existing Contract	Snap-On Industrial	TBR	Software/Hardware Supplies	9/21/2020	4/13/2024	yes
111429	Professional Service	Stanley Andrisse	Academics	Speaker	5/16/2023	5/20/2023	
111490	Professional Service	Tanaine Jenkins	Academics	Speaker	5/17/2023	5/19/2023	
111520	Service Agreement	NACADA- Leticia Wilson	Student Success	Speaker	3/3/2023	3/4/2023	
111530	Service Agreement	Jonikka Charlton	Student Success	Speaker	3/2/2023	3/4/2023	
111555	Service Agreement	Amanda Propst Cuevas	Student Success	Speaker	3/1/2023	3/4/2023	
111569	Service Agreement	Heartspace Wellness Studio, LLC	Student Success	Speaker	3/2/2023	3/4/2023	
106963	Amendment to Existing Contract	ATI Assessment Technology Institute	TBR	Testing Services	10/16/2018	10/15/2023	yes
111513	Interagency Agreement	State of Tennessee- TENNCARE	TNeCampus	Training	2/15/2023	2/14/2024	
111387	Professional Service	SAL Interactive, Inc.	Academics	Training	12/22/2022	12/21/2027	
111313	Special Industry Agreement	Industrial Development Board	TCAT Dickson	Training	8/29/2022	9/3/2023	
111395	Special Industry Agreement	The University of Tennessee	TCAT Knoxville	Training	1/1/2023	12/31/2027	
111438	Special Industry Agreement	Frazier Industrial Company	TCAT Northwest	Training	1/5/2023	3/31/2023	
111399	Training	American Job Center - Greater Memphis Region	TCAT Covington	Training	9/1/2022	6/30/2023	
111599	Professional Service	Five Star Food Service, Inc.	TCAT McMinnville	Vending Machine Services	2/23/2023	2/22/2024	
111389	Software License Agreement	TRANSFR, Inc.	TBR	Virtual Headsets and Curriculum Software	12/23/2022	12/22/2023	
109155	Amendment to Existing Contract	Chem-Aqua	TCAT Northwest	Water Treatment Program	12/1/2020	11/30/2023	
109713	Amendment to Existing Contract	Nexair, LLC	TCATS	Welding Supplies	4/1/2021	3/31/2024	
109714	Amendment to Existing Contract	Holston Gases	TCATS	Welding Supplies	4/1/2021	3/31/2024	
109715	Amendment to Existing Contract	Volunteer Welding Supply	TCATS	Welding Supplies	4/1/2021	3/31/2024	



MEMORANDUM

TO: Members of the Tennessee Board of Regents

FROM: Jothany Reed, Vice Chancellor of Academic Affairs

DATE: December 6, 2022

RE: Tennessee Colleges of Applied Technology- 14 Day Process

Dr. Jothany Reed
Digitally signed by
Dr. Jothany Reed
Date: 2022.12.06
14:18:28 -06'00'

Attached you will find a proposed academic action submitted by a Tennessee College of Applied Technology. The proposal has been reviewed and approval is recommended. In accordance with TBR *Policy: 2:01:02:00, Vocational Program Review and Approval*, this information is provided for your consideration.

To respond rapidly to the training needs, a resolution delegating authority to the Chancellor to approve Tennessee College of Applied Technology programs was proposed and approved during the March 2009 Board Meeting. This resolution allows for new program proposals and modifications to be forwarded to the Board for review for 14 days.

Once reviewed, the Board delegates authority to the Chancellor to approve the proposals submitted unless objections are voiced by the Board. Letters will be sent to the appropriate institution to authorize the implementation of the proposed action. The approved programs will be reported to the Board in the quarterly interim action reports.

Attached is a program proposal submitted by the Tennessee College of Applied Technology Shelbyville in response to local workforce needs.

If you have questions or concerns that would require this proposal to go before the full Board at the next quarterly meeting, please contact Dr. Tachaka Hollins by email at tachaka.hollins@tbr.edu. The proposed academic action will be approved through delegated authority by the Chancellor unless a concern is identified within this 14-day period. If no concerns are identified, the institution's President will receive a letter of notification of Board approval to implement the approved action as proposed.

C: Dr. Flora Tydings, Chancellor, TBR

Attachment: Summary of Proposed Actions

One (1) program proposal is being presented for the Committee's review and approval. This proposal will allow the Technical College to be more responsive to the needs of students, businesses, and industries. Please see the corresponding implementation proposal for the program below:

1. Implementation of a Pharmacy Technology program at TCAT Shelbyville- main campus.

PROGRAM IMPLEMENTATION PROPOSAL – 1

INSTITUTION: Tennessee College of Applied Technology
Shelbyville

PROPOSED PROGRAM TITLE: Pharmacy Technology

PROPOSAL: Tennessee College of Applied Technology
Shelbyville is proposing to implement the Pharmacy
Technology program at the main campus. The
program length is 1296 clock hour program and
awards a Pharmacy Technology Diploma.

PROGRAM ACCREDITATOR: N/A

EFFECTIVE DATE: Spring 2023

NEED: Using Jobs4TN labor data, a search for "Pharmacy
Technician" near and around the middle of southern
Tennessee revealed 169 job openings,
demonstrating a high demand for skilled workers in
the TCAT Shelbyville service area.

PROJECTED ENROLLMENT:

YEAR	ENROLLMENT	COMPLETERS
1	20	20
2	30	30
3	30	30

PROJECTED COSTS:

YEAR	COST
1st Year:	\$5,000
2nd Year:	\$5,000
3rd Year:	\$5,000

NEW FACULTY NEEDED:

YEAR	NUMBER	COST
1st Year:	1	\$70,000
2nd Year:	0	\$70,000
3rd Year:	0	\$75,000

FISCAL RESOURCES: Much of the costs associated with the program will
be supported through industry donations of time and
equipment. TCAT Shelbyville is responsible for
maintaining the classroom and lab space.

FACILITIES:

Facilities will be provided at the TCAT Shelbyville main campus.

ACTION REQUIRED:

Staff recommends approval

BOARD TRANSMITTAL

MEETING:	Quarterly Board Meeting
SUBJECT:	Report of the Committee on Audit
DATE:	March 30, 2023
PRESENTER:	Regent Miles Burdine
PRESENTATION REQUIREMENTS:	2 minutes
ACTION REQUIRED:	Voice Vote
STAFF RECOMMENDATION:	Recommend Approval

The Board will consider approval of the minutes from the March 7, 2023, meeting of the Committee on Audit.

REPORT OF THE COMMITTEE ON AUDIT

March 7, 2023

The Committee on Audit met in regular session on March 7, 2023, at 9:35 a.m. via Microsoft Teams. The roll was called by Secretary Mariah Perry. The roll call confirmed that a quorum was present; all Committee members in attendance and the Board's Vice Chair confirmed that they could simultaneously hear and speak to other participants; and that no other people were present in the room with each Regent. In attendance were system office and institutional staff; the Board's Vice Chair, Regent Emily Reynolds; and other Board members, including the following Audit Committee members:

Regent Miles Burdine, Audit Committee Chair
Regent MaryLou Apple
Regent Todd Kaestner
Regent Tom White

The necessity of the electronic meeting was confirmed by unanimous consent due to it being the most economically efficient way to have matters considered that require timely action.

Regent Burdine opened the meeting by thanking everyone and welcoming the audit committee and new Board members. Mike Batson echoed the thanks and welcomed new Committee members, Regents White and Kaestner before beginning the informational reporting section.

Item I, Informational Reporting, included four topics for discussion. Item I.a., Highlights of Audit Findings and Recommendations, consisted of Mike Batson discussing the following topic: External Miscellaneous Reviews, Federal Audits, Comptroller's Office-Financial and Compliance Audits; Internal Audit Reports, and recommendation logs included in the materials. Mr. Batson covered recommendations from the following: Volunteer State's National Association of Financial Aid Administrator's financial aid peer review; TCAT Murfreesboro's financial aid review by the Tennessee Student Assistance Corporation; Northeast State's internal audit report on HEERF I distributions; and Comptroller's Office audits for Northeast State Community College and Roane State Community College. This item was for informational purposes and required no action.

Item I.b., Audit Reports and Reviews, consisted of informing the committee that a summary of the Miscellaneous External Reviews, Comptroller's Office Audit Reports, Federal Audit Reports, and the Internal Audit Reports for the second quarter of fiscal year 2023 are included in the meeting materials. A listing of the Internal Audit Reports is included as Attachment A to these minutes. This item was for informational purposes and required no action.

Item I.c., System-wide Internal Audit Updates, consisted of discussing the following topics: Motlow State Community College's Internal Auditor upcoming vacancy; plans for the on-site External Quality Assurance Review scheduled for this summer, including the selected review team members; and assignment and scheduling of TCAT Veterans Affairs audits. This item was for informational purposes and required no action.

Item I.d., University Updates, consisted of Mike Batson providing information on the following item: Comptroller's Office Financial and Compliance Audit Report performed at Tennessee State University with three findings and the Tennessee State University Special Report. Mr. Batson also

explained the basis for reporting Comptroller's Office audits of the locally governed universities. This item was for informational purposes and required no action.

Item II, Consent Agenda, included two topics for approval. Item II.a., Review of Revised Internal Audit Plans for Fiscal Year 2023 was presented to the Committee.

Item II.b., Review of Internal Audit Charters, was presented to the Committee. The one new internal audit charter was required due to the new President at Northeast State Community College.

A motion was made by Regent Apple and seconded by Regent White to approve the revised audit plans and internal audit charter. The Committee voted to approve the audit plans and charter as presented. The audit plans are included as Attachment B to these minutes and the internal audit charter is included as Attachment C to these minutes.

Item III., Review of Internal Quality Assurance Self-Assessment, was presented by Mike Batson and included a discussion of the summary results of recent self-assessments to determine compliance with the Institute of

Internal Auditors (IIA) *International Standards of the Professional Practice of Internal Auditing* (the *Standards*), the IIA *Definition of Internal Auditing* and the IIA *Code of Ethics* (mandatory guidance). The overall opinion is that the TBR internal audit activity “Generally Conforms”. The results from each institutional review were presented as a system summary which includes opportunities with the highest potential to improve the program. This item was for informational purposes and required no action.

There being no further business to come before the Committee on Audit, the meeting was adjourned.

Respectfully submitted,

Committee on Audit

Miles Burdine, Committee Chair

BOARD TRANSMITTAL

MEETING:	Quarterly Board Meeting
SUBJECT:	Revisions to Policy: 2.03.01.05, Academic Retention and Readmission at Tennessee Colleges of Applied Technology
DATE:	March 30, 2023
PRESENTER:	Assistant Vice Chancellor Tachaka Hollins
PRESENTATION REQUIREMENTS:	10 minutes
ACTION REQUIRED:	Voice Vote
STAFF RECOMMENDATION:	Recommend Approval

Summary:

The Tennessee Board of Regents staff recommends approval of the revised Academic Retention and Readmission at Tennessee College of Applied Technology policy.

This policy revision aligns academic standards for the Aviation Management Technology program to prepare and meet FAA (programmatic accreditor) minimum passing score for licensure. The policy revision impacts three TCATs (Memphis, Morristown, and Nashville). These schools have requested immediate action by the appropriate sub-councils and TCAT Presidents Council to align with the programmatic accreditor's minimum grade standard.

Academic Retention and Readmission at the Tennessee Colleges of Applied Technology : 2.03.01.05

Policy/Guideline Area

Academic Policies

Applicable Divisions

TCATs

Purpose

Students at the Tennessee Colleges of Applied Technology are expected to maintain satisfactory attendance and to progress in an appropriate manner toward their training objectives. This policy provides minimum criteria for evaluating student achievement relating to identified occupational competencies and defines retention standards for the colleges.

Definitions

Absence: a student is considered to be absent if he or she is not present in the classroom, lab or assigned work-based learning activity and not actively engaged in his or her program course curriculum.

Clock Hour: A period of time consisting of—

- A 50- to 60-minute class, lecture, or recitation in a 60-minute period;
- A 50- to 60-minute faculty-supervised laboratory, shop training, or internship in a 60-minute period; or
- Sixty minutes of preparation in a correspondence course.
- In distance education, 50 to 60 minutes in a 60-minute period of attendance in:
 - A synchronous or asynchronous class, lecture, or recitation where there is opportunity for direct interaction between the instructor and student: or
 - An asynchronous learning activity involving academic engagement in which the student interacts with technology that can monitor and document the amount of time that the student participates in the activity

Competency: A combination of observable and measurable knowledge, skills, and abilities required to successfully perform “critical work functions” or tasks in a defined work setting.

Customary Clock Hours: Total clock hours associated with a course that are customarily required for a student to gain competency of a topic.

Full Time: Enrollment and attendance in a minimum of 30 hours per week.

Part Time: Enrollment and attendance in less than 30 hours per week.

Suspension: Temporary removal of a student from enrollment at the institution due to violation of school policies or academic requirements.

Tardy: Any instance in which a student is not in class at the designated start time.

Transfer Credit: Course credit given through assessment of prior learning/transfer credit. Credit is provided as grades of 'TP' or 'TC' that are not factored into grade point average (GPA).

- TP Grade: Transfer--Full Course Credit, course is not available for attendance/absence posting or grading.
- TC Grade: Transfer--Partial Course Credit, course is available for attendance/absence posting and grading.

Policy/Guideline

I. Student Attendance

- A. The nature of the programs at the Tennessee Colleges of Applied Technology is such that it is necessary for every student to attend regularly. Excessive interruptions due to absences will have an adverse effect on student progress.
 1. A full-time student enrolled for a full term (432 hours) and that has been absent for more than 5.5% (24 hours) of the scheduled hours enrolled will receive written communication alerting the student to the number of hours remaining prior to suspension. Available community and institutional resources will be shared to assist students with attendance issues. The number of hours of absence triggering notification must be prorated for all part-time students and full-time students enrolled for less than a full term.
 2. When a full-time student enrolls for a full term (432 hours) and has absences exceeding 9.7% (42 hours) of the scheduled hours enrolled, that student will be suspended. A student suspended for attendance may appeal the suspension in writing to the president within three (3) days of receiving notification of the suspension. A student appealing suspension of attendance may remain in class until the suspension has been reviewed. The number of hours triggering suspension must be prorated for all part-time and full-time students enrolled for less than a full term.
 3. A student is considered tardy if not in the classroom at the designated time for class to start. Multiple tardies will result in the following discipline:
 - a. Five (5) tardies - Student will be given a written warning by instructor.
 - b. Six (6) tardies - Student will be placed on probation by the president or the president's designee.
 - c. Seven (7) tardies - Student will be referred to the president, and may be suspended.
 4. An attendance record for each student shall be maintained in the student information system.
- B. When a student misses three (3) consecutive days without contacting the college, that student may be presumed to have withdrawn from the college.

II. Exceptions for Suspension due to Student Attendance

- A. In individual cases of extenuating circumstances, the president may make exceptions to the requirement of suspension or presumed withdrawal due to absences. The circumstances warranting such exceptions should be fully documented.

III. Student Progress

- A. Evaluations of student achievement toward a program's identified occupational competencies are recorded for each student at the end of 432 hours of instruction that comprise a term. Those evaluations shall be based on the following scale of progress:

1. A = 90 – 100
2. B = 80 – 89
3. C = 70 – 79
4. D = 60 – 69
5. F = 0 - 59
6. P = Pass
7. Cont = Continuing/Incomplete
8. W = Withdrew

- B. Grades for courses will be determined as described in course syllabi. Students will be graded in the following categories:

1. Skill Proficiency
2. Theory/Related Information

IV. Prior Learning Assessment/Transfer Credit

- A. Each TCAT will establish a process for prospective students to submit prior learning or transfer credit for review by an instructor in the student's selected program of study. The process will be advertised to all students and will be outlined in the student handbook.
- B. Transfer credit for previous training from other institutions or prior learning experience may be given credit toward program completion requirements upon demonstration of common competencies. Students requesting credit for prior education/training or experiences may do so through two sources of prior credit that can be reviewed by instructors for recommendation for the student to receive credit towards a course in a TCAT program of study.
 1. Credit from a sister TCAT institution.
 2. Credit from all other institutions, work experiences, certifications, etc.

- C. For the purpose of GPA, the prior learning or transfer credit will appear on the student's transcript. A grade of 'TP' for Transfer--Full Course Credit or 'TC' for Transfer—Partial Course Credit will be assigned and will not be included in the GPA calculation.
- D. Transfer credit provisions are set by each technical college in keeping with best practice guidelines. As such, transfer of prior credit is limited in a number of areas. For example,
 - 1. the number of hours that may be transferred,
 - 2. in equivalency of requirements,
 - 3. the procedures for acceptance of transfer credits, including GPA requirements,
 - 4. the period in which courses may be taken and time limits on work varies by institution,
 - 5. department and academic program.

V. Grade Point System

- A. The following grade point system is to be used in grade point average (GPA):
 - 1. A: 4 points per customary clock hour
 - 2. B: 3 points per customary clock hour
 - 3. C: 2 points per customary clock hour
 - 4. D: 1 points per customary clock hour
 - 5. F: 0 points per customary clock hour
- B. The grade point average is determined by dividing the total number of grade points earned by the total number of customary clock hours for the courses which the student attempted. Customary clock hours in courses from which the student withdraws or in which the student receives grades such as pass/fail, are not considered when determining the GPA.
- C. Finally, a single student transcript will include term and cumulative GPA calculations. The cumulative calculation will be used in determining the required GPA for graduation, honors, and financial aid eligibility. The term calculation will be used when determining suspension.
- D. For the purpose of increasing mastery in a course when such is necessary for program progression or for the purpose of increasing the GPA, institutions may permit students to repeat courses in which their final grades are C or lower. Allied Health programs may outline specific repeat course guidelines in their respective Allied Health student handbook.
- E. In computing the GPA, the question of how to count repeat courses must be specifically addressed in the Student Handbook of each institution. In the event a student repeats a course, the repeat course grade is calculated into, and the original grade is excluded

from the GPA. If courses are repeated more than twice (three attempts), GPA is calculated using the third attempt and all subsequent attempts.

VI. Retention Standard

A. GPA TCATs

1. A student who fails during any term to attain a cumulative GPA at or above the level indicated below for the customary clock hours attempted or the average grade per course, will be placed on suspension at the end of the term.
 - a. Standards:
 1. A student must earn a "D" (60) or better per course for each term and an overall 2.0 GPA or better per term.
 2. Nursing Programs require a "B" (80) or better per course for each term.
 3. Truck Driving programs require a "B" (80) or better per course.
 4. Aviation Maintenance Technology programs require a "C" (73) or better per course for each term.
2. Additional retention standards for specific programs may be established by the college based on accreditation or licensing requirements applicable to a program.

VII. Readmission from Suspension for Grades or Attendance

- A. The president may consider for readmission the applicant who has been suspended.
- B. Criteria that the president will consider in assessing candidacy for readmission are as follows:
 1. Assessment of the candidate's willingness to address those deficiencies that contributed to the prior suspension, and
 2. Assessment of the likelihood that the readmitted student may succeed in pursuing their training objective.

Academic Retention and Readmission at the Tennessee Colleges of Applied Technology : 2.03.01.05

Policy/Guideline Area

Academic Policies

Applicable Divisions

TCATs

Purpose

Students at the Tennessee Colleges of Applied Technology are expected to maintain satisfactory attendance and to progress in an appropriate manner toward their training objectives. This policy provides minimum criteria for evaluating student achievement relating to identified occupational competencies and defines retention standards for the colleges.

Definitions

Absence: a student is considered to be absent if he or she is not present in the classroom, lab or assigned work-based learning activity and not actively engaged in his or her program course curriculum.

Clock Hour: A period of time consisting of—

- A 50- to 60-minute class, lecture, or recitation in a 60-minute period;
- A 50- to 60-minute faculty-supervised laboratory, shop training, or internship in a 60-minute period; or
- Sixty minutes of preparation in a correspondence course.
- In distance education, 50 to 60 minutes in a 60-minute period of attendance in:
 - A synchronous or asynchronous class, lecture, or recitation where there is opportunity for direct interaction between the instructor and student: or
 - An asynchronous learning activity involving academic engagement in which the student interacts with technology that can monitor and document the amount of time that the student participates in the activity

Competency: A combination of observable and measurable knowledge, skills, and abilities required to successfully perform “critical work functions” or tasks in a defined work setting.

Customary Clock Hours: Total clock hours associated with a course that are customarily required for a student to gain competency of a topic.

Full Time: Enrollment and attendance in a minimum of 30 hours per week.

Part Time: Enrollment and attendance in less than 30 hours per week.

Suspension: Temporary removal of a student from enrollment at the institution due to violation of school policies or academic requirements.

Tardy: Any instance in which a student is not in class at the designated start time.

Transfer Credit: Course credit given through assessment of prior learning/transfer credit. Credit is provided as grades of 'TP' or 'TC' that are not factored into grade point average (GPA).

- TP Grade: Transfer--Full Course Credit, course is not available for attendance/absence posting or grading.
- TC Grade: Transfer--Partial Course Credit, course is available for attendance/absence posting and grading.

Policy/Guideline

I. Student Attendance

- A. The nature of the programs at the Tennessee Colleges of Applied Technology is such that it is necessary for every student to attend regularly. Excessive interruptions due to absences will have an adverse effect on student progress.
1. A full-time student enrolled for a full term (432 hours) and that has been absent for more than 5.5% (24 hours) of the scheduled hours enrolled will receive written communication alerting the student to the number of hours remaining prior to suspension. Available community and institutional resources will be shared to assist students with attendance issues. The number of hours of absence triggering notification must be prorated for all part-time students and full-time students enrolled for less than a full term.
 2. When a full-time student enrolls for a full term (432 hours) and has absences exceeding 9.7% (42 hours) of the scheduled hours enrolled, that student will be suspended. A student suspended for attendance may appeal the suspension in writing to the president within three (3) days of receiving notification of the suspension. A student appealing suspension of attendance may remain in class until the suspension has been reviewed. The number of hours triggering suspension must be prorated for all part-time and full-time students enrolled for less than a full term.
 3. A student is considered tardy if not in the classroom at the designated time for class to start. Multiple tardies will result in the following discipline:
 - a. Five (5) tardies - Student will be given a written warning by instructor.
 - b. Six (6) tardies - Student will be placed on probation by the president or the president's designee.
 - c. Seven (7) tardies - Student will be referred to the president, and may be suspended.
 4. An attendance record for each student shall be maintained in the student information system.
- B. When a student misses three (3) consecutive days without contacting the college, that student may be presumed to have withdrawn from the college.

II. Exceptions for Suspension due to Student Attendance

- A. In individual cases of extenuating circumstances, the president may make exceptions to the requirement of suspension or presumed withdrawal due to absences. The circumstances warranting such exceptions should be fully documented.

III. Student Progress

- A. Evaluations of student achievement toward a program's identified occupational competencies are recorded for each student at the end of 432 hours of instruction that comprise a term. Those evaluations shall be based on the following scale of progress:

1. A = 90 – 100
2. B = 80 – 89
3. C = 70 – 79
4. D = 60 – 69
5. F = 0 - 59
6. P = Pass
7. Cont = Continuing/Incomplete
8. W = Withdrew

- B. Grades for courses will be determined as described in course syllabi. Students will be graded in the following categories:

1. Skill Proficiency
2. Theory/Related Information

IV. Prior Learning Assessment/Transfer Credit

- A. Each TCAT will establish a process for prospective students to submit prior learning or transfer credit for review by an instructor in the student's selected program of study. The process will be advertised to all students and will be outlined in the student handbook.
- B. Transfer credit for previous training from other institutions or prior learning experience may be given credit toward program completion requirements upon demonstration of common competencies. Students requesting credit for prior education/training or experiences may do so through two sources of prior credit that can be reviewed by instructors for recommendation for the student to receive credit towards a course in a TCAT program of study.
 1. Credit from a sister TCAT institution.
 2. Credit from all other institutions, work experiences, certifications, etc.

- C. For the purpose of GPA, the prior learning or transfer credit will appear on the student's transcript. A grade of 'TP' for Transfer--Full Course Credit or 'TC' for Transfer—Partial Course Credit will be assigned and will not be included in the GPA calculation.
- D. Transfer credit provisions are set by each technical college in keeping with best practice guidelines. As such, transfer of prior credit is limited in a number of areas. For example,
 - 1. the number of hours that may be transferred,
 - 2. in equivalency of requirements,
 - 3. the procedures for acceptance of transfer credits, including GPA requirements,
 - 4. the period in which courses may be taken and time limits on work varies by institution,
 - 5. department and academic program.

V. Grade Point System

- A. The following grade point system is to be used in grade point average (GPA):
 - 1. A: 4 points per customary clock hour
 - 2. B: 3 points per customary clock hour
 - 3. C: 2 points per customary clock hour
 - 4. D: 1 points per customary clock hour
 - 5. F: 0 points per customary clock hour
- B. The grade point average is determined by dividing the total number of grade points earned by the total number of customary clock hours for the courses which the student attempted. Customary clock hours in courses from which the student withdraws or in which the student receives grades such as pass/fail, are not considered when determining the GPA.
- C. Finally, a single student transcript will include term and cumulative GPA calculations. The cumulative calculation will be used in determining the required GPA for graduation, honors, and financial aid eligibility. The term calculation will be used when determining suspension.
- D. For the purpose of increasing mastery in a course when such is necessary for program progression or for the purpose of increasing the GPA, institutions may permit students to repeat courses in which their final grades are C or lower. Allied Health programs may outline specific repeat course guidelines in their respective Allied Health student handbook.
- E. In computing the GPA, the question of how to count repeat courses must be specifically addressed in the Student Handbook of each institution. In the event a student repeats a course, the repeat course grade is calculated into, and the original grade is excluded

from the GPA. If courses are repeated more than twice (three attempts), GPA is calculated using the third attempt and all subsequent attempts.

VI. Retention Standard

A. GPA TCATs

1. A student who fails during any term to attain a cumulative GPA at or above the level indicated below for the customary clock hours attempted or the average grade per course, will be placed on suspension at the end of the term.
 - a. Standards:
 1. A student must earn a "D" (60) or better per course for each term and an overall 2.0 GPA or better per term.
 2. Nursing Programs require a "B" (80) or better per course for each term.
 3. Truck Driving programs require a "B" (80) or better per course.
 4. Aviation Maintenance Technology programs require a "C" (73) or better per course for each term.
2. Additional retention standards for specific programs may be established by the college based on accreditation or licensing requirements applicable to a program.

VII. Readmission from Suspension for Grades or Attendance

- A. The president may consider for readmission the applicant who has been suspended.
- B. Criteria that the president will consider in assessing candidacy for readmission are as follows:
 1. Assessment of the candidate's willingness to address those deficiencies that contributed to the prior suspension, and
 2. Assessment of the likelihood that the readmitted student may succeed in pursuing their training objective.

BOARD TRANSMITTAL

MEETING:	Quarterly Board Meeting
SUBJECT:	Revisions to Policy: 1.03.04.00 Councils
DATE:	March 30, 2023
PRESENTER:	Vice Chancellor Jothany Reed
PRESENTATION REQUIREMENTS:	10 minutes
ACTION REQUIRED:	Voice Vote
STAFF RECOMMENDATION:	Recommend Approval

Summary:

Revisions to Policy: 1.03.04.00 Councils focus on the following:

1. Streamlining general language and inclusion of TCATs.
2. Removal of references to universities.
3. Clarification on the selection process and annual notification of community college faculty representatives.
4. Timeline for selecting Chairs of Sub-Councils.
5. Clarification of the number of TCAT faculty representatives.

The policy revision was approved by Academic Affairs Sub-Council on 1/25/2023, Faculty Sub-Council on 1/27/2023, and at the Presidents Quarterly Meeting on 2/22/2023.

Councils: 1.03.04.00

Policy/Guideline Area

Governance, Organization, and General Policies Applicable Divisions

TCATs, Community Colleges, System Office

Purpose

Presidents' councils and sub-councils are established ~~for the purpose of providing means through which to provide~~ campus administrators with a formal structure to may formally assemble to communicate on matters of common ~~channels interest in the System~~ to the Board of Regents.

Policy/Guideline

I. Presidents' Councils

- A. The president of each institution shall be a member of the Joint Presidents' Council.
- B. The Joint Presidents' Council shall have the opportunity to present reports and recommendations to the Board.
- C. The Chancellor shall be an ex-officio member of the Council.
- D. ~~Presidents of the universities may form a University Presidents' Council,~~ and Presidents of the community colleges and TCATs may form a Community College and TCAT Presidents' Council, and each may present reports and recommendations to the Board^[RD1].
- E. The Chancellor shall be an ex-officio member of the Councils.^[RD2]

II. Sub-Councils

- A. There shall be five sub-councils to the Joint Presidents' Council.
- B. These shall be the Academic Affairs, Business Affairs, Student Affairs, College of Applied Technology, and Faculty Sub-Councils.
- C. The chief administrative officers of Academics, Business, and Student Affairs of each ~~university,~~ and community college shall be members of the respective sub-councils for these defined areas.
- D. Representatives from the colleges of applied technology may be added by

the sub-councils as desired.

~~E. The director of each college of applied technology shall be a member of the College of Applied Technology Sub-Council.~~

~~F. It is recommended that the Faculty Sub-Council members be the president or chairman of the recognized faculty organization at each university, and community college; however, a representative may be selected annually by the faculty organization to serve as the Faculty Sub-Council member.~~

E. Each community college will identify a faculty representative to serve as a member based on their college's established faculty governance processes for electing or identifying representatives. Even when representatives are selected for multi-year terms per their college's governance process, colleges must provide an annual notification to the Vice Chancellor for Academic Affairs.

F. The Chair will be elected from among its current Sub-Council members during the regular July meeting.

G. The Faculty Sub Council will have six TCAT representatives according to its processes for identifying representatives.

~~F.~~ H. These sub-councils shall have the opportunity to present reports and recommendations to the Chancellor through the Joint Presidents' Council.

~~H.~~ I. All presidents shall be ex-officio (non-voting) members of each sub-council.

III. Ad Hoc Councils

A. The Joint Presidents Council, with the Chancellor's approval, may form other sub-councils on an ad hoc basis as the need may arise.

B. The above stated provisions for ex-officio sub-council members shall also apply to all ad hoc sub-councils

IV. Operating Procedures

A. Each of the councils formed under the authority granted above shall elect a chairperson on an annual basis, who shall speak for the council for the purpose of presenting reports and recommendations.

B. The chair of the respective councils should rotate annually among the institutions. Further, the councils shall maintain minutes of their meetings, and these minutes shall be submitted to the Chancellor and be available for Board review.

C. Ex-officio members of the respective councils shall be invited to attend all council meetings.

Councils: 1.03.04.00

Policy/Guideline Area

Governance, Organization, and General Policies Applicable Divisions

TCATs, Community Colleges, System Office

Purpose

Presidents' councils and sub-councils are established to provide campus administrators with a formal structure to communicate on matters of common interest to the Board of Regents.

Policy/Guideline

I. Presidents' Councils

- A. The president of each institution shall be a member of the Joint Presidents' Council.
- B. The Joint Presidents' Council shall have the opportunity to present reports and recommendations to the Board.
- C. The Chancellor shall be an ex-officio member of the Council.
- D. Presidents of the community colleges and TCATs may form a Community College and TCAT Presidents' Council, and each may present reports and recommendations to the Board.
- E. The Chancellor shall be an ex-officio member of the Councils.

II. Sub-Councils

- A. There shall be five sub-councils to the Joint Presidents' Council.
- B. These shall be the Academic Affairs, Business Affairs, Student Affairs, College of Applied Technology, and Faculty Sub-Councils.
- C. The chief administrative officers of Academics, Business, and Student Affairs of each community college shall be members of the respective sub-councils for these defined areas.
- D. Representatives from the colleges of applied technology may be added by the sub-councils as desired.

- E. Each community college will identify a faculty representative to serve as a member based on their college's established faculty governance processes for electing or identifying representatives. Even when representatives are selected for multi-year terms per their college's governance process, colleges must provide an annual notification to the Vice Chancellor for Academic Affairs.
 - F. The Chair will be elected from among its current Sub-Council members during the regular July meeting.
 - G. The Faculty Sub Council will have six TCAT representatives according to its processes for identifying representatives.
 - H. These sub-councils shall have the opportunity to present reports and recommendations to the Chancellor through the Joint Presidents' Council.
 - I. All presidents shall be ex-officio (non-voting) members of each sub-council.
 - III. Ad Hoc Councils
 - A. The Joint Presidents Council, with the Chancellor's approval, may form other sub-councils on an ad hoc basis as the need may arise.
 - B. The above stated provisions for ex-officio sub-council members shall also apply to all ad hoc sub-councils
 - IV. Operating Procedures
 - A. Each of the councils formed under the authority granted above shall elect a chairperson on an annual basis, who shall speak for the council for the purpose of presenting reports and recommendations.
 - B. The chair of the respective councils should rotate annually among the institutions. Further, the councils shall maintain minutes of their meetings, and these minutes shall be submitted to the Chancellor and be available for Board review.
 - C. Ex-officio members of the respective councils shall be invited to attend all council meetings.
-

BOARD TRANSMITTAL

MEETING:	Quarterly Board Meeting
SUBJECT:	Mass Communications, TBR Policy 1.08.05.10 (New Policy)
DATE:	March 30, 2023
PRESENTER:	Brian Lapps
PRESENTATION REQUIREMENTS:	5 minutes
ACTION REQUIRED:	Voice Vote
STAFF RECOMMENDATION:	Recommend Approval

The Mass Communications policy is a newly proposed policy that requires all colleges to have a process limiting who may send emails and other forms of communication to large groups of people, such as all employees, all faculty, all staff. The policy is designed to preserve the usefulness of mass emails by limiting their use. The term “mass communication” does not include departments within a college, or mailings to subscribers.

Colleges maintain the flexibility to design a policy or process that is suitable for the college. Appropriate mass communications include safety and security notices, information important to college operations, and information deemed important by the President or designees. Inappropriate mass communications are those which are personal in nature, political, solicit for activities not sponsored by the college, or otherwise violate policy.

This proposed policy has been reviewed by the Presidents Council, as well as the HR Officers, and the following sub-councils: Business Affairs, Information Technology, Student Affairs, Academic Affairs, and Faculty.

Attachment

Mass Communications: 1.08.05.10

Policy/Guideline Area

Governance, Organization, and General Policies

Applicable Divisions

Community Colleges, TCATs, System Office

Purpose

Digital communications are an institution's primary means of communicating information to the campus community. The objective of this policy is to establish and maintain standards for sending mass email and other mass communications to students, faculty, staff, and other constituencies utilizing institutional email, software, systems, media, and other resources.

Policy/Guideline

I. Introduction

- A. A "mass communication" is any communication sent on, over, or using college computing, email, social media, and/or other college-owned or operated communications systems to an entire college, to a large subset of a college, or to another large group of individuals, particularly those whose contact information is in possession of the college. Examples of such groups include, but are not limited to, all students, all faculty, all staff, all adjunct instructors, all employees on a specific campus, all alumni, and all prospective students. Mass communications include not only email and text messages, but also other forms of communication utilizing institutional resources.
 - 1. "Mass communication" does not include a communication: to a unit within a college (e.g., a single department or business unit), to a list of subscribers who have elected to receive information, or to periodic announcements or other communications whose content has been reviewed and approved by the college regarding non-urgent matters of general interest to large segments of the college, such as periodic campus announcements.
 - 2. Although colleges must have processes in place to ensure that only college-approved information is disseminated through institutional websites, social media, advertising, and marketing platforms, information on those platforms does not fall within the definition of mass communications under this policy.
- B. In order to preserve the effectiveness of mass communication and to avoid its improper use, each college shall implement a mass communication policy, procedure, or process consistent with this policy.
- C. Mass communications may be sent only by individuals authorized to communicate on behalf of the college and only for information that furthers a

college's mission, applies to a majority of the recipients, and is either very important or time sensitive. Appropriate subjects for mass communication include, but are not limited to:

1. Safety and security notices and alerts;
2. Information essential to college operations;
3. Notification of changes to policies and procedures; and
4. Information considered sufficiently important by the president, chief academic officer, police chief, chief marketing/communications officer(s), human resources, information technology, or other senior administrators.

D. Inappropriate uses for mass communication, include, but are not limited to:

1. Messages that are personal in nature, including those that express personal opinions;
2. Messages sent by an individual that are not directly related to that individual's job duties;
3. Messages that are commercial in nature, with the exception of those messages in support of college operations or business;
4. Messages that are political in nature, including those in support of or against any candidate, party, or position or that otherwise violate state law regarding political activity (T.C.A. § 2-19-201 *et seq.*);
5. Solicitations for contributions or participation in activities not sponsored by the college; and
6. Messages that are discriminatory or in violation of any college policy, including, but not limited to information technology and human resources policies.

E. Nothing in this policy shall be interpreted as contrary to the policy on [Freedom of Speech and Expression : 1.03.02.60 | policies.tbr.edu](#)

II. Consent

- A. Any individual using text messaging to send a mass communication is responsible for ensuring that consent has been obtained as required by the Telephone Consumer Protection Act.

III. Approval Process

- A. The president is responsible for determining a limited group of administrators who have authority to approve mass communications.
- B. The chief information officer is responsible for implementing processes that permit only authorized administrators to use mass email and other mass

communication distribution lists, for disabling the “reply to all” function for mass email.

- C. During an emergency or time of crisis, the President or designee may temporarily suspend applicable requirements of this policy.

BOARD TRANSMITTAL

MEETING:	Quarterly Board Meeting
SUBJECT:	Legislative Update
DATE:	March 30, 2023
PRESENTER:	Executive Vice Chancellor Kim McCormick
PRESENTATION REQUIREMENTS:	10 minutes with discussion
ACTION REQUIRED:	Informational Purposes
STAFF RECOMMENDATION:	Not Applicable

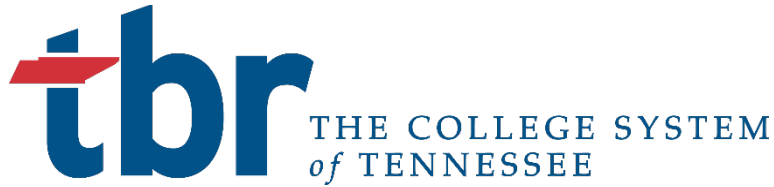
Dr. McCormick will provide a status update on key pieces of legislation being tracked by the Government Relations Department this session. The update will include bills that are pending in committee that have the potential to impact the TBR System or higher education in general.

Dr. McCormick will also share a status update on which committees have completed their business for the year and have closed. The Government Relations team is tracking a third of the more than 1,500 bills that have been filed so far during the first session of the 113th General Assembly.

BOARD TRANSMITTAL

MEETING:	Quarterly Board Meeting
SUBJECT:	FY23-24 Governor's Budget Overview
DATE:	March 30, 2023
PRESENTER:	Alisha Fox, Vice Chancellor for Business and Finance
PRESENTATION REQUIREMENTS:	5 minutes
ACTION REQUIRED:	Informational Purposes
STAFF RECOMMENDATION:	Not Applicable

Vice Chancellor Fox will provide an overview of the Governor's Proposed FY2023-24 budget including operating, capital, and special initiative recommendations. Additional details are in the attachments including the board memo originally sent in early February and the capital project descriptions PDF. No action is required.



MEMORANDUM

TO: Members of the Tennessee Board of Regents
FROM: Flora W. Tydings, Chancellor
DATE: February 7, 2023

Last night, Governor Bill Lee presented his 2023-24 budget request at what was his fifth State of the State address. Regarding higher education, the budget proposal includes investments across a range of areas and initiatives, including capital and operating funds. Please note that the General Assembly will begin budget hearings next week for THEC, TBR, UT and LGIs. At this point, we have been asked to appear before the following committees:

- House Finance: Wednesday, February 15 at 8:00.
- Senate Education: Wednesday, February 22 at 1:00.

All hearings will be livestreamed and archived at the General Assembly's website.

2023-24 Governor's Budget Summary

Operating

The 2023-24 budget proposal includes \$111,700,000 total in new operating funds including \$47,900,000 to fully fund the growth outcomes at the community colleges and universities as well as growth in enrollment at the colleges of applied technology. In addition, \$63,800,000 is recommended for the universities and colleges for salary increases which is intended to fund a portion of a 5% salary pool.

Of these totals, TBR colleges are to receive a total of \$16,283,000 for operating (\$13,296,100 for community colleges and \$2,986,900 for TCATs) and \$17,560,000 for partial funding of a 5% salary pool (\$13,989,000 for community colleges and \$3,571,000 for TCATs). Additionally, the system office will receive \$1,210,500 to fund a 5% salary pool.

Capital

The budget includes \$945,900,000 to fully fund the TCAT Master Plan initiatives. Highlights of these projects include:

- **Update** outdated facilities in seven TCAT campuses state-wide
- **Invest** in new buildings, expansions and improvements to sixteen current TCAT campuses
- **Build** six new TCATs to better serve more students across Tennessee

Regarding capital maintenance, the budget includes a total of \$111,200,000 for maintenance projects across the state. Of that total, \$50,606,000 is included for 39 TBR projects (15 community college projects at 13 colleges and 24 TCAT projects at 14 TCATs). Also included in this number is \$7,000,000 for current TCAT projects adjusted due to inflationary increases.

Other budget initiatives

- Blue Oval City – To provide funding for the purchase of equipment for the new campus: \$9,500,000 non-recurring
- Correctional Education Investment Supports Growth – To provide funding to the TBR for increased enrollment in the Correctional Education Investment initiative: \$1,140,000 (\$350,000 recurring and \$790,000 non-recurring)

Summary

The 2023-24 budget makes significant investments in higher education in a time when many other states are facing severe economic hardships. We are appreciative of Governor Lee's emphasis on higher education, and we look forward to working with the General Assembly on the budget and other legislative issues, as we continue to focus on student success and workforce development.

For additional details regarding higher education in general, I am attaching a copy of a memorandum from THEC's Interim Executive Director, Bob Smith that summarizes the budget recommendations for all higher education.

Budget Overview
Fiscal Year 2023-2024

Tennessee Colleges of Applied Technology (TCATs)
Statewide Master Plan for Capital Outlay
Non-Recurring State Appropriations

	<u>Appropriation</u>
I. Replacement Campuses	
1. TCAT Covington	\$ 58,750,000
2. TCAT Knoxville	77,000,000
3. TCAT Lexington	29,750,000
4. TCAT McMinnville	46,000,000
5. TCAT Memphis	89,000,000
6. TCAT Nashville	12,250,000
7. TCAT Paris	58,000,000
Subtotal Replacement Campuses	\$ 370,750,000
II. New Buildings, Additions, and Improvements	
8. Statewide	\$ 28,000,000
9. TCAT Athens	9,750,000
10. TCAT Chattanooga	15,000,000
11. TCAT Crossville	14,750,000
12. TCAT Crump	15,500,000
13. TCAT Dickson	42,625,000
14. TCAT Hartsville	38,750,000
15. TCAT Hohenwald	6,750,000
16. TCAT Jacksboro	55,500,000
17. TCAT Jackson	7,800,000
18. TCAT Jackson / Jackson State Community College	34,600,000
19. TCAT Livingston	17,000,000
20. TCAT McKenzie	11,400,000
21. TCAT Nashville	55,500,000
22. TCAT Newbern	10,500,000
23. TCAT Oneida	9,250,000
24. TCAT Ripley	13,500,000
Subtotal New Buildings, Additions, and Improvements	\$ 386,175,000
III. New Campus Locations	
25. TCAT Athens	\$ 17,000,000
26. TCAT Chattanooga	20,000,000
27. TCAT Crossville	10,500,000
28. TCAT Dickson	35,000,000
29. TCAT Elizabethton	40,000,000
30. TCAT McMinnville	25,000,000
Subtotal New Campus Locations	\$ 147,500,000
IV. Statewide Capital Funding Adjustments (Cost Escalations)	
31. Capital Improvements	\$ 41,500,000
32. Capital Maintenance	7,000,000
Subtotal Statewide Capital Funding Adjustments (Cost Escalations)	\$ 48,500,000
V. Total TCAT Statewide Master Plan	<u>\$ 952,925,000</u>

Capital Maintenance Project Descriptions

Fiscal Year 2023-2024

	Total Project Cost
Multiple Buildings Elevator Upgrades Phase One Funds are provided for upgrade or replacement of 31 elevators on campus and all related work.	\$ 870,000
Roaden University Center HVAC Upgrades Funds are provided for replacement of air handlers one, three, and the air handler serving Which Wich; cleaning of the coils and ductwork on air handler two; and all related work.	1,150,000
Sub-Total Tennessee Tech University	\$ 6,525,000
University of Memphis	
Multiple Building Elevator and Fire Alarms Funds are provided for upgrades to life safety systems, including fire alarms, emergency generators, elevators, emergency lighting, fire walls, exiting requirements, and all related work.	\$ 5,340,000
Sub-Total Locally Governed Higher Education Institutions	\$ 29,665,000
Tennessee Board of Regents	
ChSCC Central Plant Modernization Phase One Funds are provided for modernization of the central plant, including replacement of boilers, chillers, pumps, and piping; lighting, electrical, and controls updates; and all related work.	\$ 1,075,000
CISCC Library Modernization Phase One Funds are provided for modernization of the library building, including building code updates; replacement of windows, fixtures, and finishes throughout; modernization of existing IT and electrical infrastructure; and all related work.	1,050,000
CoSCC Accessibility and Security Upgrades Phase Two Funds are provided for updates to campus doors, windows, exterior lighting, building access, and ADA issues to improve security, safety, and accessibility across campus. Project includes all related work.	1,370,000
DSCC Campus Paving and Resurfacing Funds are provided for repair of existing parking areas; update of curbs, sidewalks, and signage for ADA compliance; and all related work.	1,125,000
JSCC Multiple Building HVAC Updates Funds are provided for replacement of 15 rooftop HVAC units on multiple buildings, one 300-ton chiller, associated equipment and controls, and all related work.	915,000
JSCC Multiple Building Roofing Funds are provided for replacement of roof and drainage systems in multiple buildings. Project includes all related work.	895,000
MSCC Backup Power and Utilities Upgrades Phase One Funds are provided for installation of backup power and utilities to support core operational systems in Marcum IT department, Ingram Administration Building, and power plant operations building. Project includes all related work.	1,050,000
NaSCC HVAC and Cooling Tower Repairs Phase Two Funds are provided for repairs to the HVAC system, including cooling tower repairs and replacement of rooftop and heat pump units. Project includes all related work.	1,000,000
NeSCC Maintenance Building Exterior Updates Funds are provided for exterior updates to the existing maintenance building, repair and replacement of exterior materials and masonry; replacement of windows and doors, gutters and downspouts, parking and drives; and all related work.	800,000
PSCC HVAC and Electrical Updates and Repairs Phase Three Funds are provided for updates to the primary electrical distribution for the Hardin Valley Campus. Work includes switch gear, breakers, panels, and all related work.	990,000

Capital Maintenance Project Descriptions

Fiscal Year 2023-2024

	Total Project Cost
RSCC Multiple Building HVAC Corrections Phase Two Funds are provided for replacement of HVAC system components serving multiple buildings on the main campus, including outdated components, system control software, actuators, cooling towers, and all related work.	\$ 1,200,000
Statewide TCAT Capital Funding Adjustment Additional funds are provided for completion of previously funded capital maintenance projects due to escalation of labor and materials costs.	7,000,000
STCC Mechanical Systems and Infrastructure Updates Phase One Funds are provided for replacement of mechanical systems, deteriorated ductwork, piping, lines, and insulation; installation or replacement of control systems and temperature sensors on VAV boxes; and all related work.	1,500,000
TCAT Chattanooga Buildings 1 and 2 Updates Phases One, Two, and Three Funds are provided for renovation of select areas of TCAT buildings 1 and 2 with movable equipment, improvement of ADA access and breezeway between the buildings, installation of student seating, upgrade of MEP systems, improvement of paint and finishes, and all related work.	10,125,000
TCAT Chattanooga Interior Updates Funds are provided for upgrades to interior finishes, including fixtures, lighting, ceiling tiles, flooring, painting, ADA signage, and all related work.	337,000
TCAT Covington Maintenance Repairs Funds are provided for updates and replacements of interior finishes, including doors, hardware, flooring, painting, and all related work.	800,000
TCAT Crump Fire and Security Installation Funds are provided for installation of a fire alarm system, emergency notification system, and security system, including secure access and video surveillance for the entire campus. Project includes all related work.	345,000
TCAT Crump Plumbing and Life Safety Updates Funds are provided for replacement of failing sewage system and all related work at the Main Campus.	800,000
TCAT Dickson Pump Station and Sewer Line Replacement Funds are provided for replacement of lift station, earthwork to repair depressions in and around site, and all related work.	1,100,000
TCAT Hartsville Maintenance Repairs Funds are provided for interior updates of existing buildings on the campus, including replacement of the floor finishes, base, and ceiling tiles; repainting, update of ADA signage throughout the buildings, and all related work.	310,000
TCAT Hartsville Wilson County MEP Updates Funds are provided for updates and replacements of MEP systems and all related work.	860,000
TCAT Jacksboro Door and Window Replacements Funds are provided for replacement of existing doors and windows throughout the campus. Project includes all related work.	450,000
TCAT Livingston Comprehensive Building Plumbing Corrections Funds are provided for upgrades to the plumbing, drains, sanitation systems, and all related work in the Comprehensive Building.	835,000
TCAT Livingston Exterior and Interior Lighting Updates Funds are provided for replacement of light fixtures with LED equivalents in the Nursing Building and part of the Comprehensive Building, addition of exterior lighting fixtures, and all related work.	325,000

Capital Maintenance Project Descriptions

Fiscal Year 2023-2024

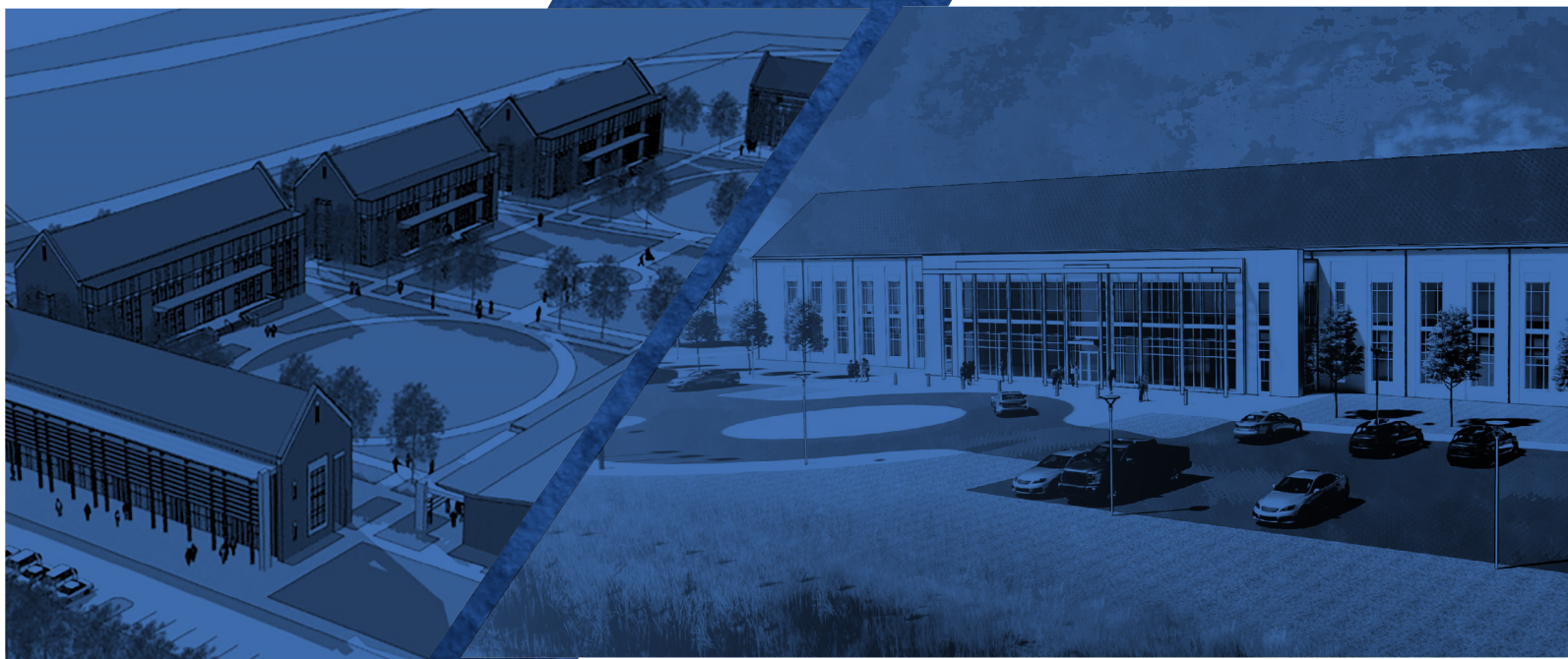
	Total Project Cost
TCAT Livingston Exterior Door and Window Replacements Funds are provided for replacement of exterior doors, windows, and all related work.	\$ 425,000
TCAT Livingston HVAC Replacement Funds are provided for replacement of individual HVAC units and all related work.	425,000
TCAT Livingston Parking Lot and Drainage Improvements Funds are provided for upgrades to existing parking, including resurfacing and re-striping; curbs, drainage, sidewalks, and lighting improvements; construction of additional parking; and all related work.	512,000
TCAT Livingston Storm Water Drainage Updates Funds are provided for updates to the storm water drainage system and all related work.	325,000
TCAT Memphis Building and Elevator Upgrades Phases One and Two Funds are provided for renovations to the former Automotive Technology and Welding Technology training areas, including a new HVAC system, finish upgrades; modernization of existing elevators one and two in the Education Building and the wheelchair lift in the Administration Building; and all related work.	1,787,000
TCAT Morristown Buildings 102 and 103 Updates Phases One and Two Funds are provided for updates to buildings 102 and 103 on the main campus, including upgraded lighting, finishes, and hardware; demolition and reconfiguration of interior walls; addition of overhead doors, interior windows, and paint booth; and all related work.	2,573,000
TCAT Murfreesboro HVAC and Security System Updates Funds are provided for updates to security and fire alarm systems inside the Murfreesboro Campus buildings; installation of HVAC system in Electrical, Plumbing, and Welding program areas; and all related work.	875,000
TCAT Newbern Maintenance Repairs Funds are provided for updates and replacements of interior finishes, including doors, hardware, flooring, and painting throughout the campus. Project includes all related work.	660,000
TCAT Oneida/Huntsville Parking Expansion, Repaving, and Lighting Funds are provided for construction of additional parking spaces, installation of drainage and curbing in the existing parking lots at the Oneida Campus, installation of outside security lighting, and all related work.	525,000
TCAT Pulaski East and West Shop and Breezeway Roof Funds are provided for roof replacement and all related work on the east and west shop wings of the breezeway.	832,000
TCAT Pulaski Exterior Door and Window Replacements Funds are provided for replacement of exterior doors, windows, and all related work.	125,000
TCAT Pulaski Lighting, HVAC, and Plumbing Updates Funds are provided for replacement of two rooftop HVAC units, replacement of lighting with LED fixtures, plumbing updates, and all related work.	845,000
TCAT Ripley Maintenance Repairs Funds are provided for updates and replacements of interior finishes, including doors, hardware, flooring, and painting throughout the campus. Project includes all related work.	775,000
VSCC Cookeville Higher Education Center (CHEC) Science Lab Updates Funds are provided for updates to the Science Lab at the Don Sunquist Building at the CHEC, including ADA-accessible counters, finish upgrades, new bases, and laboratory grade countertops; addition of a second door, repair of the flooring, and all related work.	950,000

Capital Maintenance Project Descriptions Fiscal Year 2023-2024

	Total Project Cost
VSCC Domestic Water Improvements Phase One	\$ 1,250,000
Funds are provided for replacement of all domestic underground water lines entering structures, some degraded lines within buildings, and all related work.	
WSCC Building System Upgrades	1,465,000
Funds are provided for updates to fire alarm systems, exterior lighting, and exterior entrances at multiple campuses. Project includes all related work.	
Sub-Total Tennessee Board of Regents	\$ 50,606,000
University of Tennessee	
UTC Building Envelope Repairs Phases One and Two	\$ 7,350,000
Funds are provided for repair and maintenance of exterior building components for façades, roofing systems of multiple buildings, and all related work.	
UTIA CVM Building Envelope Repairs	3,610,000
Funds are provided for replacement of all exterior windows, repair of the exterior building façade and roofing system, and all related work.	
UTK Second Creek Repair and Storm Sewer Replacement	2,880,000
Funds are provided for repairs and improvements to the streambank to stop deterioration, replacement of the storm sewer, and all related work.	
UTK Steam Plant Improvements	3,600,000
Funds are provided for the improvement of safety, including upgrades to existing equipment systems, repair and replacement of equipment access areas, fencing and electronic security upgrades, and all related work.	
UTM Elam Center Exterior Wall Repairs	4,000,000
Funds are provided for repairs to the masonry and structural components at the south and north walls of the Elam Center, replacement of overhead and service doors, repair of exposed structural components and related finishes in natatorium area, and all related work.	
UTS Building Envelope Repair	2,000,000
Funds are provided for repairs and upgrades of exterior building components for façades and roofing systems of multiple buildings. Project includes all related work.	
UTHSC General Education Building (GEB) Systems Upgrades	7,480,000
Funds are provided for upgrades to building systems and all related work in the GEB.	
Sub-Total University of Tennessee	\$ 30,920,000
Grand Total Capital Maintenance	\$ 225,751,000

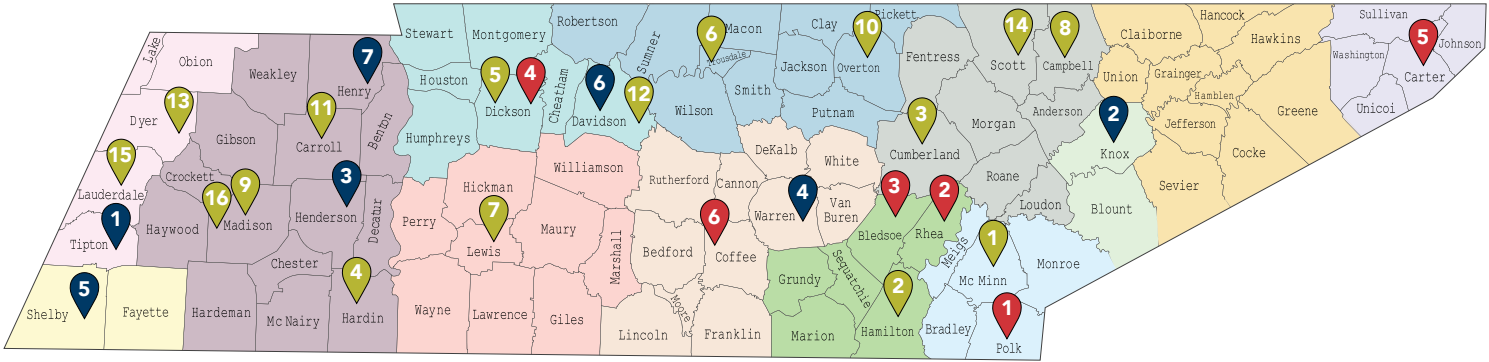


A GENERATIONAL INVESTMENT IN TECHNICAL EDUCATION



2023 Capital Budget Request

CAPITAL PROJECTS



TCAT NEW CAMPUS LOCATIONS

- 1. Athens (Polk Co.)
- 2. Chattanooga (Rhea Co.)
- 3. Crossville (Bledsoe Co.)
- 4. Dickson (Dickson Co.)
- 5. Elizabethton (Carter Co.)
- 6. McMinnville (Coffee Co.)

TCAT REPLACEMENT CAMPUSES

- 1. Covington
- 2. Knoxville
- 3. Lexington
- 4. McMinnville
- 5. Memphis
- 6. Nashville Airport
- 7. Paris

TCAT NEW BUILDINGS, ADDITIONS & IMPROVEMENTS

- | | | | |
|----------------|---------------|----------------|----------------------------|
| 1. Athens | 5. Dickson | 9. Jackson | 13. Newbern |
| 2. Chattanooga | 6. Hartsville | 10. Livingston | 14. Oneida |
| 3. Crossville | 7. Hohenwald | 11. McKenzie | 15. Ripley |
| 4. Crump | 8. Jacksboro | 12. Nashville | 16. Jackson Workforce Dev. |



2 CAPITAL PROJECTS

4 INTRODUCTION & OVERVIEW

7 FACILITIES NEEDS SUMMARY

8 REPLACEMENT CAMPUSES

14 NEW BUILDINGS, ADDITIONS & IMPROVEMENTS

26 NEW CAMPUS LOCATIONS

32 STATEWIDE CAPITAL FUNDING ADJUSTMENT



INTRODUCTION & OVERVIEW

OUR MISSION

TBR’s mission is “Student Success and Workforce Development” and the System’s TCATs are a critical factor in that effort. An important element in fulfilling our mission is appropriate facilities to house the proper equipment and meet student demand. TCATs supply Tennessee’s welders, mechanics, nurses, truck drivers and more. These jobs form the backbone of the economy across many regions of the state. Modern facilities and equipment are crucial ingredients in helping the TCATs serve their workforce development mission.

A STRONG FOUNDATION

Each semester, about 15,000 students attend one of the 24 TCATs in fields designed to connect directly to the Tennessee economy. Annually, more than 7,000 students graduate with diplomas and certificates, with an overall completion rate of 82 percent, licensure pass rates by field of study of 80-100 percent, and a job placement rate of 89 percent. To date, TBR’s technical program warranty program has had zero claims from more than 46,000 warranties issued. With this strong foundation, TCATs’ capacity to serve students and meet workforce needs is bounded by several factors, one of which being the state of current facilities.

STATE OF TCAT CAMPUS FACILITIES

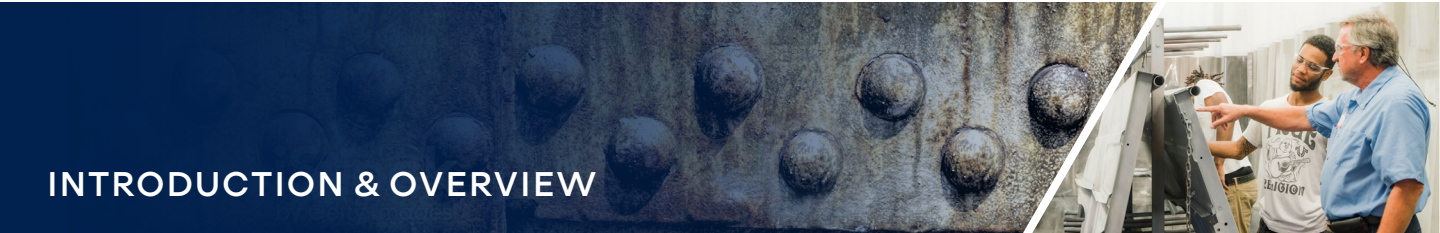
Significant needs currently exist on many TCAT campuses. In evaluating their facilities, TBR recommends investing in state-owned campuses with the poorest facility conditions and those needing the most space based on higher education space guidelines. Despite sizable investments in recent decades, more than half of the square footage on state-owned TCAT campuses is more than 50 years old, with building types that are not designed to last beyond this timeframe, and which do not accommodate modern equipment and contemporary technical education. In summary:

- The building construction type is not intended to last more than 50-60 years.
- Many building systems (roofs, HVAC, electrical, plumbing, etc.) are reaching the end of their useful lives.
- Spaces are not designed for modern equipment and teaching methods and are inflexible.
- Facilities lack modern amenities in many cases, including air conditioning, accessible restrooms and modern finishes.

Research on the TCAT facilities included a walk-through of each campus to conduct an analysis, documentation of existing conditions, and a series of interviews and meetings, as shown below. Conversations with the Regional Advisory Boards provided context to supplement labor market data and perceptions of the TCAT campus in the community.

- Comprehensive campus walk-through and space audit.
- Needs and priorities discussion with each president.
- One-on-one interviews with representative faculty.
- Focus group with each Regional Advisory Board.

Several campuses are recommended to be demolished and replaced, either on-site or at a new location. In some locations, newer buildings can be preserved, but in others, all buildings will need to be replaced.



INTRODUCTION & OVERVIEW

OTHER CHALLENGES

Tennessee’s challenge is to establish TCAT capacity sufficient to meet both workforce and student demands. Current demand exceeds the TCATs’ ability to meet it, resulting in frequent student waitlists. While the wait list includes students at several stages of program interest, many students are ready to begin a program immediately but cannot due to a lack of TCAT capacity. To address the gap between demand and current TCAT capacity, Governor Lee and the General Assembly have made major investments to significantly expand capacity across in-demand fields to meet the needs of Tennesseans and the state’s economy. These investments will expand existing programs and create new ones with the goal of doubling the skilled workforce in Tennessee by the year 2026.

To reach this ambitious goal, TBR will expand programs across the TCAT sector over the next two years to meet immediate needs. Although doubling the skilled workforce will need investments for years into the future, TBR will begin the first phase by expanding capacity where there are existing wait lists in high-demand programs. TCATs and TBR will work closely with ECD and Labor to ensure that when existing or potential business and industry partners are recruited to the state, there is certainty that Tennessee and higher education are ready to supply the necessary skilled workforce. TBR’s intent is to enable the Governor and the General Assembly to be able to guarantee business and industry that Tennessee will produce the skilled workforce to meet their current and future needs.

LOOKING AHEAD

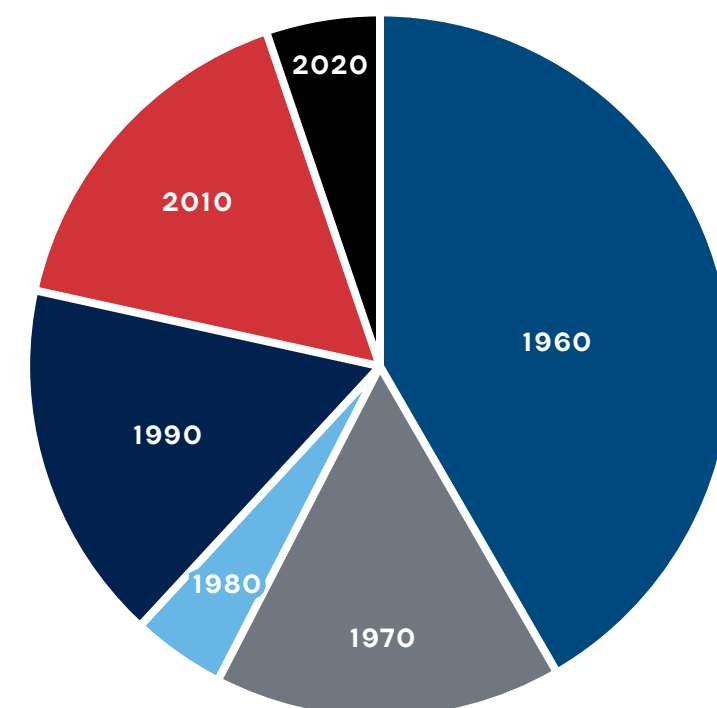
TBR envisions the opportunity to radically modernize the TCAT sector by focusing on a multi-year effort to transform TCAT facilities and training opportunities. Such an effort could include replacing obsolete TCAT campuses at existing colleges, establishing industry-specific technical training centers in key locations, such as the West Tennessee Megasite or a Transportation and Logistics Center in southeast Tennessee, and dramatically enhancing TCAT and K-12 partnerships by expanding technical dual enrollment opportunities.



FACILITIES NEEDS SUMMARY

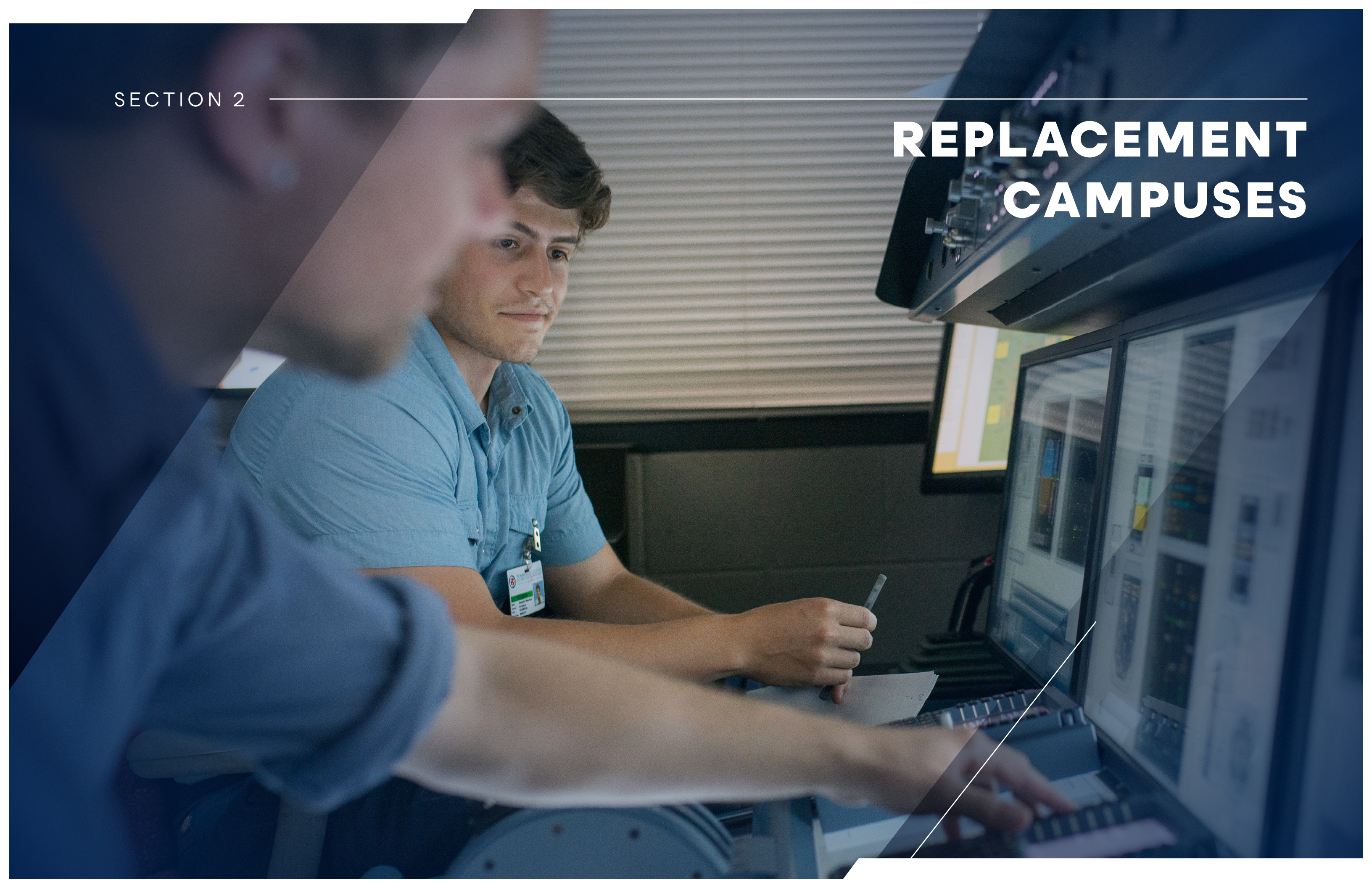
- MANY FACILITIES HAVE REACHED THE END OF THEIR USEFUL LIVES
- MAJORITY OF SQUARE FOOTAGE IS MORE THAN 50 YEARS OLD
- MUCH HAS CHANGED IN TECHNICAL EDUCATION FACILITIES AND TECHNOLOGY
- CONSTRUCTION TYPE DIFFICULT TO REPURPOSE
- "MAKE DO" ATTITUDE

SQUARE FOOTAGE BY DECADE CONSTRUCTED



SECTION 2

REPLACEMENT CAMPUSES



REPLACEMENT CAMPUSES



PARIS



SUMMARY

Construct a replacement campus to include new buildings, parking and site improvements on land donated by Henry County. The new campus will allow for the expansion of programs, enrollment of more students and upgrades to modern equipment. The current TCAT Paris campus belongs to the Henry County Board of Education. The 50-year lease has expired and the county does not wish to renew the lease as they plan to use the existing facility for educational purposes.

FUNDING REQUEST \$58,000,000

COVINGTON

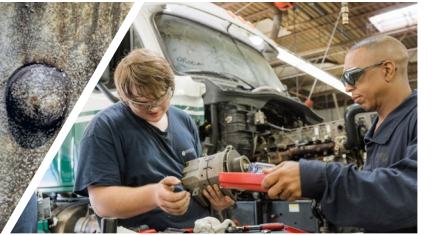


SUMMARY

Construct a replacement campus to include new academic buildings, demolition of existing buildings and expansion of parking lots. Project includes expansion and renovation of the healthcare building, construction of additions for the welding and machine tool programs, and improvements to site, infrastructure and parking. New buildings and expansions will include classrooms, labs, meeting space, offices and administrative and support space.

FUNDING REQUEST \$58,750,000

REPLACEMENT CAMPUSES



KNOXVILLE



SUMMARY

Construct a replacement campus to include new academic buildings, demolition of existing buildings and expansion of parking lots. Project includes improvements to site, infrastructure and parking. New buildings will include classrooms, labs, meeting space, offices and administrative and support space.

FUNDING REQUEST \$77,000,000

LEXINGTON



SUMMARY

Construct a replacement campus to include a new academic building and demolition of existing building. Project includes improvements to site, infrastructure and parking. New building will include classrooms, labs, meeting space, offices, and administrative and support space.

FUNDING REQUEST \$29,750,000

REPLACEMENT CAMPUSES



McMINNVILLE



SUMMARY

Construct a replacement campus to include new academic buildings, demolition of existing buildings and expansion of parking lots. Project includes improvements to site, infrastructure and parking. New buildings will include classrooms, labs, meeting space, offices, and administrative and support space.

FUNDING REQUEST \$46,000,000

MEMPHIS



SUMMARY

Construct a replacement campus to include new academic buildings and demolition of existing buildings. Project includes renovations to existing buildings, land acquisition and improvements to site, infrastructure and parking. New buildings will include classrooms, labs, meeting space, offices, and administrative and support space.

FUNDING REQUEST \$89,000,000

REPLACEMENT CAMPUSES



NASHVILLE AIRPORT



SUMMARY

Construct a replacement campus to include a new hanger and academic building, demolition of existing building and adjoining structures and expansion of parking lots. Project includes improvements to site, infrastructure and parking. New building will include classrooms, labs, meeting space, offices, and administrative and support space.

FUNDING REQUEST \$12,250,000



SECTION 3

NEW BUILDINGS, ADDITIONS AND IMPROVEMENTS



NEW BUILDINGS, ADDITIONS AND IMPROVEMENTS



JACKSON — WORKFORCE DEVELOPMENT NEW BUILDING



SUMMARY

Construct a new Regional Workforce Training Center on the Jackson State Community College campus to include a mix of classrooms, instructional labs and high-bay training space for Jackson State and TCAT Jackson. The Center will provide space available for high-demand requested industry programs and will be prepared to serve an additional 2,424 students in credit and non-credit programs over three years to support both existing and new industries moving to the area.

FUNDING REQUEST \$34,600,000

ATHENS | NEW BUILDING



SUMMARY

Construct new academic building, renovate and repurpose existing spaces and expand parking lots. Project includes improvements to site, infrastructure and parking. New building will include classrooms, labs, meeting space, offices, and administrative and support space.

FUNDING REQUEST \$9,750,000

NEW BUILDINGS, ADDITIONS AND IMPROVEMENTS



CHATTANOOGA | NEW BUILDING



SUMMARY

Construct new academic building, demo existing building and expand parking lots. Project includes improvements to site, infrastructure and parking. New building will include classrooms, labs, meeting space, offices, and administrative and support spaces.

FUNDING REQUEST \$15,000,000

CROSSVILLE | NEW BUILDING

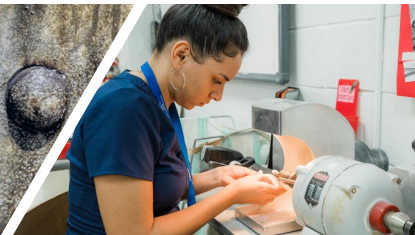


SUMMARY

Construct a new academic building and a new truck driving training facility, renovate and repurpose existing spaces and expand parking lots. Project includes improvements to site, infrastructure and parking. New buildings will include classrooms, labs, meeting space, offices, and administrative and support space.

FUNDING REQUEST \$14,750,000

NEW BUILDINGS, ADDITIONS AND IMPROVEMENTS



CRUMP | NEW BUILDING



SUMMARY

Construct a new farm operations building to include campus facilities space; expand and renovate Floyd Technology Building to include multipurpose space and frontage enhancements; and renovate and repurpose existing spaces. Project includes improvements to site, infrastructure, landscaping and lighting.

FUNDING REQUEST \$15,500,000

DICKSON | NEW BUILDING



SUMMARY

Construct a new diesel technology building and demo existing building; construct new technical and dental building; renovate health building; and expand parking lots. Project includes improvements to site, infrastructure and parking. New buildings will include classrooms, labs, meeting space, offices, and administrative and support space.

FUNDING REQUEST \$42,625,000

NEW BUILDINGS, ADDITIONS AND IMPROVEMENTS



HARTSVILLE | NEW BUILDING



SUMMARY

Construct new administrative and academic building; construct additions to existing shop buildings; construct new shop and technical building; and expand parking lots. Project includes improvements to site, infrastructure new parking. New buildings will include classrooms, labs, meeting space, offices, and administrative and support space.

FUNDING REQUEST \$38,750,000

HOHENWALD | ADDITIONS



SUMMARY

Construct additions to existing buildings for welding, automotive and multipurpose space. Project includes improvements to site, infrastructure and new parking.

FUNDING REQUEST \$6,750,000

NEW BUILDINGS, ADDITIONS AND IMPROVEMENTS



JACKSBORO | NEW BUILDING



SUMMARY

Construct new administration and healthcare building; demo existing administration building and shop wings; construct new shop building; construct new transportation and logistics building; and expand parking lots. Project includes improvements to site, infrastructure and parking. New buildings will include classrooms, labs, meeting space, offices, and administrative and support space.

FUNDING REQUEST \$55,500,000

JACKSON | NEW BUILDING



SUMMARY

Construct new truck driving building to include classrooms, labs, meeting space, simulator, industry training space, offices, and administrative and support space. Renovate and repurpose existing space for industry training program. Project includes improvements to site, infrastructure and parking.

FUNDING REQUEST \$7,800,000

NEW BUILDINGS, ADDITIONS AND IMPROVEMENTS



LIVINGSTON | NEW BUILDING



SUMMARY

Construct new academic and administration building, demo existing administration building and expand parking lots. Project includes improvements to site, infrastructure, and parking. New building will include classrooms, labs, meeting space, offices, and administrative and support spaces.

FUNDING REQUEST \$17,000,000

McKENZIE | NEW BUILDING



SUMMARY

Construct new academic and administration building, demo existing administration building, construct storage building and expand parking lots. Project includes improvements to site, infrastructure and parking. New academic and administration building will include classrooms, labs, meeting space, offices, and administrative and support spaces.

FUNDING REQUEST \$11,400,000

NEW BUILDINGS, ADDITIONS AND IMPROVEMENTS



NASHVILLE | NEW BUILDING



SUMMARY

Construct new academic buildings, demo existing building and expand parking lots. Project includes improvements to site, infrastructure and parking. New buildings will include classrooms, labs, meeting space, offices, and administrative and support spaces.

FUNDING REQUEST \$55,500,000

NEWBERN | NEW BUILDING



SUMMARY

Construct new academic building and additions to existing transportation and shop buildings. Project includes improvements to site, infrastructure and parking. New building will include classrooms, labs, meeting space, offices, and administrative and support space.

FUNDING REQUEST \$10,500,000

NEW BUILDINGS, ADDITIONS AND IMPROVEMENTS



ONEIDA | NEW BUILDING



SUMMARY

Construct a new automotive and collision repair building and demo existing shop building. Project includes improvements to site, infrastructure and parking. New building will include classrooms, labs, meeting space, offices, and administrative and support space.

FUNDING REQUEST \$9,250,000

RIPLEY | NEW BUILDING



SUMMARY

Construct a new academic building, renovate and repurpose existing spaces and expand parking lots. Project includes improvements to site, infrastructure and parking. New building will include classrooms, labs, meeting space, offices, and administrative and support space.

FUNDING REQUEST \$13,500,000



NEW BUILDINGS, ADDITIONS AND IMPROVEMENTS

STATEWIDE | IMPROVEMENTS



SUMMARY

Upgrade and renovate existing facilities statewide for program migration and expansion. Project includes interior and exterior renovations; construction of an addition at the Smyrna Campus; and site, infrastructure and parking improvements.

FUNDING REQUEST \$28,000,000



SECTION 4

NEW CAMPUS LOCATIONS



NEW CAMPUS LOCATIONS



ELIZABETHTON | CARTER COUNTY



SUMMARY

Construct new Carter County Higher Education Center to serve as a middle college campus and allow for the expansion of programs offered by TCAT Elizabethton and NeSCC. Project includes construction of new buildings along with renovation and demolition of existing buildings. In addition to training adult students in the area, the campus will represent a middle college model where high school students will be trained and prepared to enter the workforce upon high school graduation.

FUNDING REQUEST \$40,000,000

DICKSON | DICKSON COUNTY



SUMMARY

Construct new Dickson County Higher Education Center to include academic buildings and parking lots. Project includes site and infrastructure improvements. New building will include classrooms, labs, meeting space, offices, and administrative and support space.

FUNDING REQUEST \$35,000,000

NEW CAMPUS LOCATIONS



ATHENS | POLK COUNTY



SUMMARY

Construct new Polk County Facility to include academic buildings and parking lots. Project includes site and infrastructure improvements. New buildings will include classrooms, labs, meeting space, offices, and administrative and support space.

FUNDING REQUEST \$17,000,000

CHATTANOOGA | RHEA COUNTY



SUMMARY

Construct new Rhea County Facility to include academic buildings and parking lots. Project includes site and infrastructure improvements. New buildings will include classrooms, labs, meeting space, offices, and administrative and support space.

FUNDING REQUEST \$20,000,000

NEW CAMPUS LOCATIONS



CROSSVILLE | BLEDSOE COUNTY



SUMMARY

Construct new Bledsoe County Facility to include academic buildings and parking lots. Project includes site and infrastructure improvements. New buildings will include classrooms, labs, meeting space, offices, and administrative and support space.

FUNDING REQUEST \$10,500,000

McMINNVILLE | COFFEE COUNTY



SUMMARY

Construct new Coffee County Facility to include academic buildings and parking lots. Project includes site and infrastructure improvements. New buildings will include classrooms, labs, meeting space, offices, and administrative and support space.

FUNDING REQUEST \$25,000,000



SECTION 5

STATEWIDE CAPITAL FUNDING ADJUSTMENTS





STATEWIDE CAPITAL FUNDING ADJUSTMENTS

STATEWIDE

CAPITAL OUTLAY ADJUSTMENTS

SUMMARY

Adjustments to previous funding to complete Capital Outlay Initiatives affected by escalation of labor and materials costs. Provides additional capital to complete previously funded projects that were subject to substantial escalation of materials and labor cost. Funds would be added to ongoing Capital Outlay Projects.

FUNDING REQUEST \$41,500,000

STATEWIDE

CAPITAL MAINTENANCE ADJUSTMENTS

SUMMARY

Adjustments to previous funding to complete Capital Maintenance Initiatives affected by escalation of labor and materials costs. Provides additional capital to complete previously funded projects that were subject to substantial escalation of materials and labor cost. Funds would be added to ongoing Capital Maintenance Projects.

FUNDING REQUEST \$7,000,000





1 Bridgestone Park
Nashville TN 37214

www.tbr.edu

The Tennessee Board of Regents does not discriminate on the basis of race, color, religion, creed, ethnicity or national origin, sex, disability, age status as a protected veteran or any other class protected by Federal or State laws and regulations and by Tennessee Board of Regents policies with respect to employment, programs, and activities. 2023/02/1256

BOARD TRANSMITTAL

MEETING:	Quarterly Board Meeting
SUBJECT:	Reimagining the Community College Experience
DATE:	March 30, 2023
PRESENTER:	Executive Vice Chancellor Russ Deaton
PRESENTATION REQUIREMENTS:	5 minutes with discussion
ACTION REQUIRED:	Informational Purposes
STAFF RECOMMENDATION:	Not Applicable

In summer 2022 TBR staff presented a concept paper that builds off the history of Tennessee and TBR reforms, and then rapidly accelerates them in a new direction resulting in a fundamentally different community college experience for students. In this concept, formally referred to as the Reimagining the Community College Experience, students would encounter:

- Extensive and personalized pre-college career exploration, followed by in-depth career advising and soft skills development throughout a student's program of study.
- A workforce-focused certificate in the first semester, drawn from programs that align with the local/regional economy, to expand and enrich entry and exit points for students as they navigate and move between higher education and the labor force.
- An articulated transition into the second semester that extends the workforce-ready skills and/or adds general education courses that have been contextualized to a student's program of study and that injects workforce skills like communication and critical thinking into the student's pathway.
- Reengineered transfer pathways that stack students' skills and courses from the first two semesters into AA/AS/AAS degrees and/or TCAT programs.

In early fall 2022, TBR solicited grant proposals from community colleges to develop and implement the ideas within the Reimagining the Community College Experience concept paper. At the September 2022 Board meeting, Walters, Pellissippi, Jackson and Southwest were announced as the grant winners and have since been working to fully develop and implement a multi-year pilot effort. As their efforts are taking shape, TBR staff will provide a brief update about the colleges' progress. With a fall 2023 implementation, all four colleges will have their

final plans ready (and some elements already launched) for a full presentation and discussion at the June 2023 Board meeting.

BOARD TRANSMITTAL

MEETING:	Quarterly Board Meeting
SUBJECT:	TBR Strategic Plan
DATE:	March 30, 2023
PRESENTER:	Executive Vice Chancellor Russ Deaton
PRESENTATION REQUIREMENTS:	5 minutes with discussion
ACTION REQUIRED:	Informational Purposes
STAFF RECOMMENDATION:	Not Applicable

At its June 2021 meeting, the Tennessee Board of Regents approved a revised 2015-2025 Strategic Plan that for the first time (since the FOCUS Act of 2016) reflects the mission and profile of an open access community and technical college system. The full plan is an interactive infographic which defines the three pillars (open access, completion, community and workforce development) with four cross cutting themes (strengthening collaboration, harnessing innovation, enhancing institutional and operational capacity, and fulfilling equity). Within this structure are the current efforts, initiatives, pilots, and innovations that TBR is pursuing that give life to the plan and reflect the pillars and themes of its structure. As these pursuits are fluid, with new efforts initiated and existing ones refined, TBR staff will present the current iteration of the Strategic Plan interactive infographic, as well as its accompanying public-facing, interactive dashboard that allows Board members, colleges, and members of the public to track the plan's metrics.

BOARD TRANSMITTAL

MEETING:	Quarterly Board Meeting
SUBJECT:	Innovations, Research and Data
DATE:	March 30, 2023
PRESENTER:	Executive Vice Chancellor Russ Deaton and Assistant Vice Chancellor for Policy & Strategy Amy Moreland
PRESENTATION REQUIREMENTS:	20 minutes with discussion
ACTION REQUIRED:	Informational Purposes
STAFF RECOMMENDATION:	Not Applicable

Over the years, TBR staff have developed a robust research agenda with several long-term projects, the results of which could impact TBR policy and practice for years to come. The many concomitant data tools and resources that TBR has built also allow the Board and any public user to gain insights into policy challenges and student outcomes across TBR.

TBR staff will provide an update on several current policy topics, as well as emerging research efforts, among which will be:

- New insights into TBR dual enrollment with particular emphasis on rapidly growing dual enrollment at TCATs.
- The high school to college pipeline, where TBR has developed a unique data dashboard that illuminates student performance on access, preparation, retention, and success metrics that can be disaggregated by high school and school district.
- With funding from Ascendium Education Group, and in partnership with Stanford University, a mixed methods research project to understand the impact of accelerated courses, which are courses designed and structured to defy the standard 15-week semester cadence.

BOARD TRANSMITTAL

MEETING:	Quarterly Board Meeting
SUBJECT:	Proposed Program Terminations, Modifications, and New Technical Program Implementations
DATE:	March 30, 2023
PRESENTER:	Vice Chancellor Jothany Reed/AVC Tachaka Hollins
PRESENTATION REQUIREMENTS:	10 minutes with discussion
ACTION REQUIRED:	Voice Vote
STAFF RECOMMENDATION:	Recommend Approval

Program Proposals requiring Board approval from TCAT Committee:

Twenty-six (26) program proposals are being presented for the Board's review and approval. These proposals will allow the Technical Colleges to be more responsive to the needs of students, businesses, and industries. Please see corresponding implementation proposals for each program following the list below. The proposals are:

1. Implementation of a Medium Heavy Equipment dual enrollment program offered by TCAT Athens PIE Center (pending THEC site code).
2. Replication of the existing Automotive Technology program at the TCAT Elizabethton Kingsport Instructional Service Center (2F).
3. Replication of the existing Building Construction program at the TCAT Elizabethton Boones Creek Extension Campus (2Q).
4. Replication of the existing Cosmetology program at the TCAT Elizabethton Boones Creek Campus (2Q).
5. Implementation of a Cosmetology Instructor Training program at the TCAT Elizabethton Herman Robinson Campus (2B).

6. Replication of the existing Diesel Powered Equipment Technology at the TCAT Elizabethton Kingsport Instructional Service Center (2F).
7. Replication of the existing Industrial Electricity program at the TCAT Elizabethton Boones Creek Extension Campus (2Q).
8. Implementation of a Meat Processing Technology dual enrollment program at the TCAT Elizabethton Mountain City Extension Campus (2C).
9. Implementation of a Meat Processing Technology program at the TCAT Elizabethton Mountain City Extension Campus (2C).
10. Replication of the existing Practical Nursing program at the TCAT Elizabethton Boones Creek Extension Campus (2Q).
11. Implementation of an Industrial Maintenance program at the TCAT Jacksboro main campus.
12. Replication of the existing Patient Care Technology/Medical Assisting program at the TCAT Jackson Brownsville/Haywood Extension Campus (2T).
13. Replication of the existing Retail, Hospitality, and Tourism Technology program at the TCAT Jackson main campus.
14. Implementation of an Aesthetics Technology program at the TCAT Livingston main campus.
15. Implementation of a Truck Driving program at the TCAT Livingston main campus.
16. Replication of the existing Truck Driving program at the TCAT McMinnville Coffee County Instructional Service Center (2J).
17. Implementation of a Cosmetology Instructor Training program at the TCAT McMinnville main campus.
18. Implementation of an Industrial Maintenance/Mechatronics Program at the TCAT Nashville Portland campus (2C).
19. Implementation of an Industrial Maintenance/Mechatronics Program at the TCAT Nashville Springfield Extension campus (2A).
20. Implementation of a Cosmetology Instructor Training program at the TCAT Northwest main campus.
21. Implementation of a Basic Dental Assisting program and offer part-time/evening at TCAT Pulaski main campus.

22. Duplication of the existing Barbering program and offer a day section at TCAT Ripley main campus.
23. Duplication of the existing Cosmetology program and offer a part-time/evening section at TCAT Ripley main campus.
24. Implementation of a Barbering Instructor Training program at the TCAT Ripley main campus.
25. Implementation of a Cosmetology Instructor Training program at the TCAT Ripley main campus.
26. Implementation of an Industrial Maintenance program at the TCAT Ripley main campus.

Academic Actions for March 2023 Requiring Only Notification to Vice Chancellor

Sixteen (16) academic actions were submitted by a TCAT institution to the Vice Chancellor for approval based on section C of the TBR Policy: 2:01:02:00, requiring only notification to the Vice Chancellor. Appropriate documentation to support the need was provided. The proposals are as follows:

College	Summary of Proposal	New Costs/Funding Source	Approval/ Implementation Date
TCAT Athens	TCAT Athens proposes to terminate the on-line Administrative Office Technology program. This applies only to the on-line section due to low enrollment.	None	Spring 2023
TCAT Athens	TCAT Athens proposes to terminate the Pharmacy Technology program offered at the main campus due to low enrollment.	None	Spring 2023
TCAT Chattanooga	TCAT Chattanooga proposes to add the Nursing Aide embedded certificate for students who successfully complete the first trimester of the Practical Nursing Program	None	Fall 2023
TCAT Chattanooga	TCAT Chattanooga proposes to change the name of the Administrative Office Professional program to Business Office Specialist program to better reflect industry needs.	\$300 for marketing	Spring 2024
TCAT Chattanooga	TCAT Chattanooga proposes to rename the Industrial Maintenance Mechatronics Technician program to Industrial Automation and Robotics as well as the option for a fourth and fifth trimester concentrations. This is to better align with industry needs and the advice of the program's advisory committee. This would	Costs are estimated at \$1,309,258 for new equipment. The school is creating fundraising strategies and grant opportunities.	Spring 2024

	increase the program length from 1290 to 2130 clock hours.		
TCAT Elizabethton	TCAT Elizabethton proposes to terminate the online Administrative Office Technology program. This applies only to the online section due to low enrollment.	None	Summer 2023
TCAT Elizabethton	TCAT Elizabethton proposes to terminate the Automotive Technology program offered at the Bristol Extension Campus (2G) due to low enrollment. Not applicable to programs at other locations.	None	Fall 2023
TCAT Elizabethton	TCAT Elizabethton proposes to terminate the Heating, Ventilation, Air Conditioning and Refrigeration program offered at the Bristol Extension Campus (2G) due to low enrollment.	None	Fall 2023
TCAT Jacksboro	TCAT Jacksboro proposes to terminate the Manufacturing Technology program due to lack of interest.	None	Summer 2023
TCAT Knoxville	TCAT Knoxville proposes to terminate the Machine Tool Technology program at the main campus due to low enrollment and diminishing interest.	None	Fall 2023
TCAT Livingston	TCAT Livingston proposes to terminate the Manicuring program due to low enrollment.	None	Summer 2023
TCAT Livingston	TCAT Livingston proposes to terminate the Transportation, Distribution, and Logistics program due to low enrollment/interest.	None	Spring 2024
TCAT Morristown	TCAT Morristown proposes to terminate the Automotive Technology program at the Greene Technology ISC (2N)	None	Spring 2023

	due to personnel loss. The students are being matriculated into the same program at the main campus		
TCAT Murfreesboro	TCAT Murfreesboro proposes to terminate the Nursing Aide program due to no enrollment.	None	Spring 2023
TCAT Nashville	TCAT Nashville proposes to terminate the Advanced Manufacturing program offered at the Portland Campus (2C) and Springfield Extension Campus (2A). This program will be replaced with the Industrial Maintenance/Mechatronics program.	None	Summer 2024
TCAT Ripley	TCAT Ripley proposes to terminate the Manufacturing Technology program due to low enrollment and interest.	None	Summer 2023

Board Interim Actions

1. Implementation of a Pharmacy Technology program at TCAT Shelbyville main campus.

PROGRAM IMPLEMENTATION PROPOSAL – 1

INSTITUTION:	Tennessee College of Applied Technology Athens
PROPOSED PROGRAM TITLE:	Medium Heavy Equipment
PROPOSAL:	Tennessee College of Applied Technology Athens proposes to implement the Medium Heavy Equipment dual enrollment program at the PIE Center (pending THEC site code) campus. The program is 2160 clock hours and awards a Heavy Equipment Technician Diploma.
PROGRAM ACCREDITOR:	National Automotive Technicians Education Foundation (NATEF)/ASE Education Foundation
EFFECTIVE DATE:	Spring 2023
OBJECTIVE:	The Medium Heavy Equipment program provides practical experience in the repair and maintenance of engines, fuel systems, electrical systems, clutch and transmissions, hydraulics, drivelines and axles, frame and suspension systems, steering systems, brake systems, air systems, foundation brakes, drive train component systems and heating, ventilation, and air conditioning systems. Students receive instruction in diagnosing trouble, system analysis, disassembly, replacing defective parts, reassembling, etc. The program's mission is to provide technical instruction and skill development to enable students to enter employment in truck and other related fields as technicians. By working on actual heavy equipment, students are well prepared to enter the workforce after graduation.
NEED:	The Medium Heavy Equipment program responds to the workforce need in the TCAT Athens service area for medium heavy truck and equipment technicians.

PROJECTED ENROLLMENT:

YEAR	ENROLLMENT	COMPLETERS
1	20	15
2	20	18
3	20	20

PROJECTED COSTS:

YEAR	COST
1	\$100,000
2	\$150,000
3	\$190,000

NEW FACULTY NEEDED:

YEAR	NUMBER	COST
1	1	\$77,000
2	0	\$77,000
3	0	\$77,000

FISCAL RESOURCES:

Current facilities provide adequate space. Medium Heavy Equipment will be provided by Bradley County High School through grant funds. Consumables will be included in the regular annual budget.

FACILITIES:

The program will be offered in an existing space on the TCAT Athens PIE Center.

ACTION REQUIRED:

Staff recommends approval.

PROGRAM IMPLEMENTATION PROPOSAL – 2

INSTITUTION: Tennessee College of Applied Technology
Elizabethton

PROPOSED PROGRAM TITLE: Automotive Technology

PROPOSAL: Tennessee College of Applied Technology
Elizabethton proposes to replicate the existing
Automotive Technology program at the Kingsport
Instructional Service Center (2F). The program is
2160 clock hours and awards an Automotive
Technician Diploma.

PROGRAM ACCREDITOR: National Automotive Technicians Education
Foundation (NATEF)/ASE Education Foundation

EFFECTIVE DATE: Fall 2023

OBJECTIVE: Students will attain the needed knowledge of skills
and theory to obtain entry level job performance as
an Automotive Technician.

NEED: According to Jobs4TN, there are 176 vacant
Automotive Technician positions in the Tri-Cities
region. Additionally, this program was part of the
approved funds from the Governor to reduce the
waitlist.

PROJECTED ENROLLMENT:	YEAR	ENROLLMENT	COMPLETERS
	1	20	15
	2	20	15
	3	20	18

PROJECTED COSTS:	YEAR	COST
	1	\$427,000
	2	\$77,000
	3	\$77,000

NEW FACULTY NEEDED:	YEAR	NUMBER	COST
	1	1	\$77,000
	2	0	\$77,000

3 0 \$77,000

FISCAL RESOURCES:

The Governor's Waitlist Initiative funds will pay for initial startup and instructional costs.

FACILITIES:

Current facilities provide adequate space. Consumables will be included in the regular annual budget.

ACTION REQUIRED:

Staff recommends approval.

PROGRAM IMPLEMENTATION PROPOSAL – 3

INSTITUTION: Tennessee College of Applied Technology
Elizabethton

PROPOSED PROGRAM TITLE: Building Construction Technology

PROPOSAL: Tennessee College of Applied Technology
Elizabethton proposes to replicate the Building
Construction Technology program at the Boones
Creek Extension Campus (2Q). The program is
2160 clock hours and awards a General
Construction Diploma.

PROGRAM ACCREDITOR: NA

EFFECTIVE DATE: Fall 2023

OBJECTIVE: Students will attain the needed knowledge of skills
and theory to obtain entry level job performance in
general construction.

NEED: According to Jobs4TN, there are approximately 85
vacant positions for entry level construction
workers in the northeastern region of the state.
Additionally, this program was part of the approved
funds from the Governor to reduce the waitlist.

PROJECTED ENROLLMENT:	YEAR	ENROLLMENT	COMPLETERS
	1	20	12
	2	20	15
	3	20	18

PROJECTED COSTS:	YEAR	COST
	1	\$1,077,000
	2	\$77,000
	3	\$77,000

NEW FACULTY NEEDED:	YEAR	NUMBER	COST
	1	1	\$77,000
	2	0	\$77,000
	3	0	\$77,000

FISCAL RESOURCES:

The Governor's Waitlist Initiative funds will pay for initial startup and instructional costs.

FACILITIES:

Current facilities provide adequate space.
Consumables will be included in the regular annual budget.

ACTION REQUIRED:

Staff recommends approval.

PROGRAM IMPLEMENTATION PROPOSAL – 4

INSTITUTION:	Tennessee College of Applied Technology Elizabethton		
PROPOSED PROGRAM TITLE:	Cosmetology		
PROPOSAL:	Tennessee College of Applied Technology Elizabethton proposes to replicate the existing Cosmetology program at the Boones Creek Extension Campus (2Q). The program is 1500 clock hours and awards a Cosmetologist Diploma.		
PROGRAM ACCREDITOR:	Tennessee Board of Cosmetology and Barber Examiners		
EFFECTIVE DATE:	Fall 2023		
OBJECTIVE:	Students will attain the needed knowledge of skills and theory to obtain entry level job performance in Cosmetology.		
NEED:	In response to the growing demand and interest in the Cosmetology program, the Governor's Waitlist Initiative allocated funding to replicate this program and meet workforce demands.		
PROJECTED ENROLLMENT:	YEAR	ENROLLMENT	COMPLETERS
	1	20	12
	2	20	15
	3	20	18
PROJECTED COSTS:	YEAR	COST	
	1	\$252,000	
	2	\$77,000	
	3	\$77,000	
NEW FACULTY NEEDED:	YEAR	NUMBER	COST
	1	1	\$77,000
	2	0	\$77,000
	3	0	\$77,000

FISCAL RESOURCES:

The Governor's Waitlist Initiative funds will pay for initial startup and instructional costs.

FACILITIES:

Current facilities provide adequate space.
Consumables will be included in the regular annual budget.

ACTION REQUIRED:

Staff recommends approval

PROGRAM IMPLEMENTATION PROPOSAL – 5

INSTITUTION:	Tennessee College of Applied Technology Elizabethton
PROPOSED PROGRAM TITLE:	Cosmetology Instructor Training
PROPOSAL:	Tennessee College of Applied Technology Elizabethton proposes to implement a Cosmetology Instructor Training program at the TCAT Elizabethton Herman Robinson Extension Campus (2B). The program is 300 clock hours and awards a Cosmetology Instructor certificate.
PROGRAM ACCREDITOR:	Tennessee Board of Cosmetology and Barber Examiners
EFFECTIVE DATE:	Spring 2024
OBJECTIVE:	<p>Upon completion of the course requirements, the determined graduate will:</p> <ul style="list-style-type: none">• Project a positive attitude and a sense of personal integrity and self-confidence.• Practice proper grooming, poise and effective communication skills.• Understand employer/employee relationships and respect the need to deliver worthy service for value received.• Perform the basic skills necessary for teaching including writing lesson plans, performing lectures and demonstrations, directing student projects, using library resources and Audio- visual aids, conducting theory class instruction and measuring student achievement, supervising clinic operations, and maintaining required student records.• Apply the theory, technical information, and related matter to assure sound judgments, decisions, and procedures. <p>To ensure continued career success, the graduate will continue to learn new and current educational practices for career development as a teacher and to</p>

maintain professional proficiency in cosmetology and related fields

NEED:

According to Jobs4TN, there are approximately 91 vacant cosmetologist positions in the northeastern region of the state. To accommodate training of additional students, the area needs more qualified instructors.

PROJECTED ENROLLMENT:

YEAR	ENROLLMENT	COMPLETERS
1	1	1
2	2	2
3	3	3

PROJECTED COSTS:

YEAR	COST
1	\$2,000
2	\$2,000
3	\$2,000

NEW FACULTY NEEDED:

No new faculty needed.

FISCAL RESOURCES:

The costs associated with this program are minimal and will be absorbed by the regular budget.

FACILITIES:

Current facilities provide adequate space. Consumables will be included in the regular annual budget.

ACTION REQUIRED:

Staff recommends approval.

PROGRAM IMPLEMENTATION PROPOSAL – 6

INSTITUTION:	Tennessee College of Applied Technology Elizabethton		
PROPOSED PROGRAM TITLE:	Diesel Powered Equipment Technology		
PROPOSAL:	Tennessee College of Applied Technology Elizabethton proposes to replicate the existing Diesel Powered Equipment program at the Kingsport Instructional Service Center (2F). The program is 2160 clock hours and awards a Diesel Technician Diploma.		
PROGRAM ACCREDITOR:	National Automotive Technicians Education Foundation (NATEF)		
EFFECTIVE DATE:	Fall 2023		
OBJECTIVE:	The Diesel Powered Equipment Technology program provides practical experience in the repair and maintenance of engines, fuel systems, electrical systems, clutch and transmissions, hydraulics, drivelines and axles, frame and suspension systems, steering systems, brake systems, and heating, ventilation, and air conditioning systems. Students receive instruction in diagnosing trouble, system analysis, disassembly, replacing defective parts, reassembling, etc. The program mission is to provide technical instruction and skill development to enable students to enter employment in truck, construction, agricultural equipment, and other related fields as technicians. By working on actual diesel powered equipment, students are well prepared to enter the workforce after graduation.		
NEED:	According to Jobs4TN there are 676 vacant diesel mechanic positions in the state and 33 vacant positions in the Kingsport region. Additionally, this program was part of the approved funds from the Governor to reduce the waitlist.		
PROJECTED ENROLLMENT:	YEAR	ENROLLMENT	COMPLETERS
	1	20	15
	2	20	15

3 20 18

PROJECTED COSTS:	YEAR	COST
	1	\$577,000
	2	\$77,500
	3	\$77,000

NEW FACULTY NEEDED:	YEAR	NUMBER	COST
	1	1	\$77,000
	2	0	\$77,000
	3	0	\$77,000

FISCAL RESOURCES: The Governor's Waitlist Initiative funds will pay for initial startup and instructional costs.

FACILITIES: Current facilities provide adequate space.
Consumables will be included in the regular annual budget.

ACTION REQUIRED: Staff recommends approval.

PROGRAM IMPLEMENTATION PROPOSAL – 7

INSTITUTION: Tennessee College of Applied Technology
Elizabethton

PROPOSED PROGRAM TITLE: Industrial Electricity

PROPOSAL: Tennessee College of Applied Technology
Elizabethton proposes to replicate the existing
Industrial Electricity program at the Boones Creek
Extension Campus (2Q). The program is 1728 clock
hours and awards an Industrial Electronics
Diploma.

PROGRAM ACCREDITOR:

EFFECTIVE DATE: Fall 2023

OBJECTIVE: Students will attain the needed knowledge of skills
and theory to obtain entry level job performance in
Industrial Electricity.

NEED: According to Jobs4TN, there are 239 vacant
positions in this field across the state and 91 vacant
positions in the northeast region of the state.
Additionally, this program was part of the approved
funds from the Governor to reduce the waitlist.

PROJECTED ENROLLMENT:	YEAR	ENROLLMENT	COMPLETERS
	1	20	12
	2	20	15
	3	20	18

PROJECTED COSTS:	YEAR	COST
	1	\$1,692,000
	2	\$77,000
	3	\$77,000

NEW FACULTY NEEDED:	YEAR	NUMBER	COST
	1	1	\$77,000
	2	0	\$77,000

3 0 \$77,000

FISCAL RESOURCES:

The Governor's Waitlist Initiative funds will pay for initial startup and instructional costs.

FACILITIES:

Current facilities provide adequate space.
Consumables will be included in the regular annual budget.

ACTION REQUIRED:

Staff recommends approval.

PROGRAM IMPLEMENTATION PROPOSAL – 8

INSTITUTION:	Tennessee College of Applied Technology Elizabethton
PROPOSED PROGRAM TITLE:	Meat Processing Technology
PROPOSAL:	Tennessee College of Applied Technology Elizabethton proposes to implement a Meat Processing Technology dual enrollment program at the TCAT Elizabethton Mountain City Extension Campus (2C). The program is 864 clock hours and awards a Slaughter Floor Technician Certificate.
PROGRAM ACCREDITOR:	None
EFFECTIVE DATE:	Fall 2023
OBJECTIVE:	The Meat Processing Technology curriculum contains a broad range of courses and competencies to prepare meat cutters, slaughterhouse technicians, meat processors, and meat processing managers to successfully work in commercial or private meat processing facilities. The curriculum is designed in a “backwards scaffold” beginning with training in retail processing and progressing to slaughter and facility management to best meet employer and industry needs. The curriculum includes safety and sanitation, handling, storage and preparation methods, USDA inspection procedures and fabrication of retail cuts, wholesale cuts, slaughter techniques, basic meat grading, animal handling and feeding requirements, and value added meat products. The training program which may be completed over three trimesters provides meat handlers, cutters, technicians, butchers, and processors with the necessary skills to manage a meat processing operation safely and efficiently and acquiring a nationally recognized HACCP certification.
NEED:	According to Jobs4TN, there are approximately 169 vacant meat cutter positions in the northeastern region of the state.

PROJECTED ENROLLMENT:

YEAR	ENROLLMENT	COMPLETERS
1	20	0
2	20	18
3	20	20

PROJECTED COSTS:

YEAR	COST
1	\$0
2	\$7,500
3	\$15,000

NEW FACULTY NEEDED:

Only one adjunct instructor will be required. The cost of faculty compensation will be covered by Johnson County and Johnson County School System for the first two years. Starting in year three (3), TCAT Elizabethton will pick up the adjunct faculty cost which is estimated to be \$30,000

FISCAL RESOURCES:

Johnson County Schools and Johnson County Government are assuming all start-up costs for the program including the instructor salary. TCAT-Elizabethton will build a budget for this through tuition and fees and assume partially funding the instructor salary in Year 3.

FACILITIES:

Current facilities provide adequate space. Consumables will be included in the regular annual budget.

ACTION REQUIRED:

Staff recommends approval.

PROGRAM IMPLEMENTATION PROPOSAL – 9

INSTITUTION:	Tennessee College of Applied Technology Elizabethton
PROPOSED PROGRAM TITLE:	Meat Processing Technology
PROPOSAL:	Tennessee College of Applied Technology Elizabethton proposes to implement a Meat Processing Technology program at the TCAT Elizabethton Mountain City Extension Campus (2C). The program is 864 clock hours and awards a Slaughter Floor Technician Certificate.
PROGRAM ACCREDITOR:	None
EFFECTIVE DATE:	Spring 2024
OBJECTIVE:	The Meat Processing Technician curriculum contains a broad range of courses and competencies to prepare meat cutters, slaughterhouse technicians, meat processors, and meat processing managers to successfully work in commercial or private meat processing facilities. The curriculum is designed in a “backwards scaffold” beginning with training in retail processing and progressing to slaughter and facility management to best meet employer and industry needs. The curriculum includes safety and sanitation, handling, storage and preparation methods, USDA inspection procedures and fabrication of retail cuts, wholesale cuts, slaughter techniques, basic meat grading, animal handling and feeding requirements, and value added meat products. The training program which may be completed over three trimesters provides meat handlers, cutters, technicians, butchers, and processors with the necessary skills to manage a meat processing operation safely and efficiently and acquiring a nationally recognized HACCP certification.
NEED:	According to Jobs4TN, a search for "Meat Cutter/ Meat Processor" near and around Northeast Tennessee revealed 169 job openings, demonstrating a high demand for skilled workers in the TCAT Elizabethton service area.

PROJECTED ENROLLMENT:

YEAR	ENROLLMENT	COMPLETERS
1	20	15
2	20	15
3	20	18

PROJECTED COSTS:

YEAR	COST
1	\$0
2	\$7,500
3	\$30,000

NEW FACULTY NEEDED:

Only one part-time adjunct instructor will be required. The cost of faculty compensation will be covered by Johnson County and Johnson County School System for the first two years. Starting in year three (3), TCAT Elizabethton will pick up the adjunct faculty cost which is estimated to be \$30,000 with the addition of Washington County.

FISCAL RESOURCES:

Johnson County Schools and Johnson County Government are assuming all start-up costs for the program including the instructor salary. TCAT-Elizabethton will build a budget for this through tuition and fees and assume partially funding the instructor salary in Year 3.

FACILITIES:

Current facilities at TCAT Elizabethton Mountain City Extension Campus (Johnson County High School) will be added by the Johnson County School System to accommodate the space and equipment needed for this program.

ACTION REQUIRED:

Staff recommends approval.

PROGRAM IMPLEMENTATION PROPOSAL – 10

INSTITUTION: Tennessee College of Applied Technology
Elizabethton

PROPOSED PROGRAM TITLE: Practical Nursing

PROPOSAL: Tennessee College of Applied Technology
Elizabethton proposes to replicate the Practical
Nursing program at the Boones Creek Extension
Campus (2Q). The program is 1296 clock hours and
awards a Practical Nursing diploma.

PROGRAM ACCREDITOR: Tennessee Board of Nursing

EFFECTIVE DATE: Fall 2023

OBJECTIVE: Students will attain the needed knowledge of skills
and theory to sit for the state licensure exam. Upon
successful completion of the licensure exam, the
graduate will obtain their Practical Nurse license.

NEED: According to Jobs4TN, there are approximately 662
vacant LPN positions in the northeastern region of
the state. Additionally, this program was part of the
approved funds from the Governor to reduce the
waitlist.

PROJECTED ENROLLMENT:

YEAR	ENROLLMENT	COMPLETERS
1	60	45
2	60	50
3	60	52

PROJECTED COSTS:

YEAR	COST
1	\$1,481,000
2	\$231,000
3	\$231,000

NEW FACULTY NEEDED:

YEAR	NUMBER	COST
1	3	\$231,000
2	0	\$231,000
3	0	\$231,000

FISCAL RESOURCES:

The Governor's waitlist initiative approved in FY '23 will pay for the initial renovation, equipment, and instructor salary.

FACILITIES:

Current facilities at TCAT-E Boones Creek Extension Campus are in renovation in expectation for this program.

ACTION REQUIRED:

Staff recommends approval.

PROGRAM IMPLEMENTATION PROPOSAL – 11

INSTITUTION: Tennessee College of Applied Technology
Jacksboro

PROPOSED PROGRAM TITLE: Industrial Maintenance (IMT)

PROPOSAL: Tennessee College of Applied Technology
Jacksboro proposes to implement an Industrial
Maintenance Technology (IMT) program at the
main campus. The program is 1728 clock hours and
awards an Industrial Maintenance Technician
Diploma,

PROGRAM ACCREDITOR: None

EFFECTIVE DATE: Fall 2023

OBJECTIVE: The IMT program will teach students the necessary
skills to meet the need of local and regional
employers in the industrial maintenance field.

NEED: The Jobs4TN site shows that the outlook nationally
for industrial machinery mechanics is bright. In the
East Tennessee Workforce Area, there are currently
7 candidates for every 8 jobs available. The median
wage is \$48,418 annually with experienced
industrial maintenance positions paying
\$61,771. As documented by the employer support
letters, there is a need locally for more industrial
maintenance personnel.

PROJECTED ENROLLMENT:	YEAR	ENROLLMENT	COMPLETERS
	1	10	7
	2	14	10
	3	15	12

PROJECTED COSTS:	YEAR	COST
	1	\$5,000
	2	\$5,000
	3	\$10,000

NEW FACULTY NEEDED:	YEAR	NUMBER	COST
	1	1	\$55,000
	2	0	\$57,000

3 0 \$58,000

FISCAL RESOURCES:

TCAT Jacksboro plans to apply for Perkins Basic funds to fund a portion of the salary/benefits for an instructor. Any additional costs will be built into the campus budget.

FACILITIES:

TCAT Jacksboro will be closing the Manufacturing Technology program due to low enrollments. The equipment purchased for the Manufacturing Technology program will be used in the Industrial Maintenance (IMT) program.

ACTION REQUIRED:

Staff recommends approval.

PROGRAM IMPLEMENTATION PROPOSAL – 12

INSTITUTION: Tennessee College of Applied Technology
Jackson

PROPOSED PROGRAM TITLE: Patient Care Technology/Medical Assisting

PROPOSAL: Tennessee College of Applied Technology Jackson proposes to replicate the Patient Care Technology/Medical Assisting program at the Brownsville/Haywood Extension Campus (2T). The program is 1296 clock hours and awards a Medical Assistant Diploma.

PROGRAM ACCREDITOR: None

EFFECTIVE DATE: Summer 2023

OBJECTIVE: Students will attain the needed knowledge of skills and theory to obtain entry level job performance in Medical Assisting.

NEED: According to Jobs4TN, there are more than 500 vacant positions in the Patient Care/Medical Assisting field. Local healthcare industry employers fully support the program and have agreed to serve in the critical occupational advisor role. They also express high demand for nursing and medical assistants.

PROJECTED ENROLLMENT:

YEAR	ENROLLMENT	COMPLETERS
1	16	10
2	20	12
3	20	12

PROJECTED COSTS:

YEAR	COST
1	\$0
2	\$0
3	\$0

NEW FACULTY NEEDED: No new faculty needed.

FISCAL RESOURCES:

There are no additional fiscal resources necessary to replicate the program. Current instructional space used for the Health Information Management program allows for the replicated program without an increase in facility usage or personnel. The current faculty member teaching the Health Information Management program is qualified and will teach the PCT/MA program.

FACILITIES:

The current instructional space is used for the Health Information Management program. The instructional space allows for the additional program without an increase in facility usage. In addition, the current faculty member teaching the Health Information Management program is qualified and will instruct the PCT/MA program.

ACTION REQUIRED:

Staff recommends approval.

PROGRAM IMPLEMENTATION PROPOSAL – 13

INSTITUTION: Tennessee College of Applied Technology
Jackson

PROPOSED PROGRAM TITLE: Retail, Hospitality, and Tourism Technology

PROPOSAL: Tennessee College of Applied Technology Jackson proposes to replicate the Retail, Hospitality, and Tourism Technology program at the main campus. The program is 1296 clock hours and awards a Retail, Hospitality, and Tourism Professional Diploma.

PROGRAM ACCREDITOR: None

EFFECTIVE DATE: Fall 2023

OBJECTIVE: Students will attain the needed knowledge of skills and theory to obtain entry level job performance in the Retail, Hospitality, and Tourism industry.

NEED: According to Jobs4TN, there are approximately 2,271 vacant positions in the Retail, Hospitality, and Tourism industry across the state. Local industry employers are in full support of the program and have pledged to invest by serving in the critical occupational advisor role. They also express high demand for trained retail and hospitality staff.

PROJECTED ENROLLMENT:

YEAR	ENROLLMENT	COMPLETERS
1	12	8
2	12	8
3	12	8

PROJECTED COSTS:

YEAR	COST
1	\$36,716
2	\$40,387
3	\$44,425

NEW FACULTY NEEDED: No new faculty needed.

FISCAL RESOURCES:

The program will be offered in addition to Administrative Office Technology in the same classroom space with the current faculty member. No additional fiscal resources will be required to accommodate students.

FACILITIES:

Current facilities provide adequate space. Consumables will be included in the regular annual budget.

ACTION REQUIRED:

Staff recommends approval.

PROGRAM IMPLEMENTATION PROPOSAL – 14

INSTITUTION:	Tennessee College of Applied Technology Livingston		
PROPOSED PROGRAM TITLE:	Aesthetics Technology		
PROPOSAL:	Tennessee College of Applied Technology Livingston proposes to implement an Aesthetics Technology program at the main campus. The program is 864 hours and awards an Aesthetician certificate.		
PROGRAM ACCREDITOR:	Tennessee Board of Cosmetology & Barber Examiners		
EFFECTIVE DATE:	Fall 2023		
OBJECTIVE:	To prepare students to perform basic practical skills in the areas of Aesthetics, awareness of biology and physical principles, as well as ability to express themselves. Mastering communication, verbal, nonverbal, oral, informational and/or artistic in hard or soft formats.		
NEED:	According to the Bureau of Labor Statistics, the job outlook for skincare specialists is expected to grow 17% from 2019 to 2029, which is much faster than average. The growing demand for estheticians means there are more career opportunities after pursuing an education in Aesthetics.		
PROJECTED ENROLLMENT:	YEAR	ENROLLMENT	COMPLETERS
	1	5	3
	2	7	5
	3	10	7
PROJECTED COSTS:	YEAR	COST	
	1	\$5,000	
	2	\$5,000	
	3	\$5,000	
NEW FACULTY NEEDED:	YEAR	NUMBER	COST
	1	1	\$48,000
	2	0	\$48,000
	3	0	\$48,000

FISCAL RESOURCES:

Allocations for the cost of startup, equipment, and instruction will be drawn from the regular operating budget of the college.

FACILITIES:

Current facilities provide adequate space.

ACTION REQUIRED:

Staff recommends approval.

PROGRAM IMPLEMENTATION PROPOSAL – 15

INSTITUTION: Tennessee College of Applied Technology
Livingston

PROPOSED PROGRAM TITLE: Truck Driving

PROPOSAL: Tennessee College of Applied Technology
Livingston proposes to implement a Truck Driving
program at the main campus. The program is 222
hours and awards a Truck Driving certificate.

PROGRAM ACCREDITOR: Tennessee Department of Safety & Homeland
security: CDL Division

EFFECTIVE DATE: Fall 2023

OBJECTIVE: This program is designed to provide the classroom
work/activities, yard driving, and road experiences
necessary to develop the skills necessary for initial
employment in the commercial trucking industry.
Students learn to drive defensively and to abide by
all local, state, and federal regulations. The
information presented prepares the student to pass
the written and skills portion of the commercial
driver's license (CDL) examination.

NEED: According to the Bureau of Labor Statistics,
employment of heavy and tractor-trailer truck
drivers is projected to grow 4 percent from 2021 to
2031, about as fast as the average for all
occupations.

About 259,900 openings for heavy and tractor-
trailer truck drivers are projected each year, on
average, over the decade. Many of those openings
are expected to result from the need to replace
workers who transfer to different occupations or
exit the labor force, such as to retire.

PROJECTED ENROLLMENT:	YEAR	ENROLLMENT	COMPLETERS
	1	20	17
	2	25	21
	3	30	26

PROJECTED COSTS:

YEAR	COST
1	\$5,000
2	\$5,000
3	\$5,000

NEW FACULTY NEEDED:

YEAR	NUMBER	COST
1	1	\$52,000
2	0	\$52,000
3	0	\$52,000

FISCAL RESOURCES:

Allocations for the cost of startup, equipment, and instruction will be drawn from the regular operating budget of the college.

FACILITIES:

Current facilities provide adequate space.

ACTION REQUIRED:

Staff recommends approval.

PROGRAM IMPLEMENTATION PROPOSAL – 16

INSTITUTION: Tennessee College of Applied Technology
McMinnville

PROPOSED PROGRAM TITLE: Truck Driving

PROPOSAL: Tennessee College of Applied Technology
McMinnville proposes to replicate the Truck
Driving program at the Coffee County Instructional
Service Center (2J). The program is 222 hours and
awards a Truck Driving certificate.

PROGRAM ACCREDITOR: Tennessee Department of Safety & Homeland
security: CDL Division

EFFECTIVE DATE: Fall 2023

OBJECTIVE: This program is designed to provide the classroom
work/activities, yard driving, and road experiences
necessary to develop the skills necessary for initial
employment in the commercial trucking industry.
Students learn to drive defensively and to abide by
all local, state, and federal regulations. The
information presented prepares the student to pass
the written and skills portion of the commercial
driver's license (CDL) examination.

NEED: According to the Bureau of Labor Statistics,
employment of heavy and tractor-trailer truck
drivers is projected to grow 4 percent from 2021 to
2031, about as fast as the average for all
occupations.

About 259,900 openings for heavy and tractor-
trailer truck drivers are projected each year, on
average, over the decade. Many of those openings
are expected to result from the need to replace
workers who transfer to different occupations or
exit the labor force, such as to retire. Additionally,
Jobs4TN show 89 employers near Coffee County
are seeking truck drivers.

PROJECTED ENROLLMENT:

YEAR	ENROLLMENT	COMPLETERS
1	10	8
2	12	10
3	15	12

PROJECTED COSTS:

YEAR	COST
1	\$240,000
2	\$105,000
3	\$105,000

NEW FACULTY NEEDED:

YEAR	NUMBER	COST
1	1	\$77,000
2	0	\$80,000
3	0	\$82,000

FISCAL RESOURCES:

The instructor's salary and equipment are grant funded. The institution will cover the normal operating costs.

FACILITIES:

The facility is adequate as it is currently being used in both day and evening Industrial Maintenance programs. The theory will be taught in a classroom. The facility is successfully being used for another program currently.

ACTION REQUIRED:

Staff recommends approval.

PROGRAM IMPLEMENTATION PROPOSAL – 17

INSTITUTION:	Tennessee College of Applied Technology McMinnville
PROPOSED PROGRAM TITLE:	Cosmetology Instructor Training
PROPOSAL:	Tennessee College of Applied Technology McMinnville proposes to implement a Cosmetology Instructor Training program at the main campus. The program is 300 clock hours and awards a Cosmetology Instructor certificate.
PROGRAM ACCREDITOR:	Tennessee Board of Cosmetology & Barber Examiners
EFFECTIVE DATE:	Fall 2023
OBJECTIVE:	<p>Upon completion of the course requirements, the determined graduate will:</p> <ul style="list-style-type: none">• Project a positive attitude and a sense of personal integrity and self-confidence.• Practice proper grooming, poise and effective communication skills.• Understand employer/employee relationships and respect the need to deliver worthy service for value received.• Perform the basic skills necessary for teaching including writing lesson plans, performing lectures and demonstrations, directing student projects, using library resources and Audio- visual aids, conducting theory class instruction and measuring student achievement, supervising clinic operations, and maintaining required student records.• Apply the theory, technical information, and related matter to assure sound judgments, decisions, and procedures. <p>To ensure continued career success, the graduate will continue to learn new and current educational practices for career development as a teacher and to maintain professional proficiency in cosmetology and related fields.</p>

NEED: Local high schools starting this program need access to credentialed faculty. With no local option for this training, it is difficult to hire qualified individuals. Additionally, our institution has difficulty finding someone credentialed to teach Cosmetology when we have a need.

PROJECTED ENROLLMENT:	YEAR	ENROLLMENT	COMPLETERS
	1	2	2
	2	2	2
	3	2	2

PROJECTED COSTS: No additional cost.

NEW FACULTY NEEDED: No new faculty needed.

FISCAL RESOURCES: This program does not have any additional program costs. The current instructors will teach this program concurrently with the existing Cosmetology licensure program.

FACILITIES: The facility is adequate as it is currently being used in both day and evening Cosmetology programs. All these facilities are currently successfully being used for other programs.

ACTION REQUIRED: Staff recommends approval.

PROGRAM IMPLEMENTATION PROPOSAL – 18

INSTITUTION: Tennessee College of Applied Technology
Nashville

PROPOSED PROGRAM TITLE: Industrial Maintenance/Mechatronics

PROPOSAL: Tennessee College of Applied Technology
Nashville proposes to implement an Industrial
Maintenance Mechatronics program at the Portland
Campus (2C). The program is 2160 clock hours and
offers multiple diploma foci.

PROGRAM ACCREDITOR: None

EFFECTIVE DATE: Fall 2023

OBJECTIVE: The mission of the Industrial Maintenance
Mechatronics program is to provide both technical
and hands-on training for students in the Industrial
Maintenance field. The current TBR approved
curriculum will provide training needed to meet the
industry needs. Upon completion of the program,
students will receive a diploma.

NEED: According to Jobs4TN, there are approximately 187
vacant positions in this industry for the Portland
service area.

PROJECTED ENROLLMENT:

YEAR	ENROLLMENT	COMPLETERS
1	10	5
2	15	10
3	20	15

PROJECTED COSTS: No new costs.

NEW FACULTY NEEDED: No additional faculty needed.

FISCAL RESOURCES: The Portland Campus program will be replacing the
Advanced Manufacturing Technology program
using the same equipment and current instructor
through allocated program funds.

FACILITIES:

Current facilities about TCAT Nashville's Portland campus will be used to teach the program.

ACTION REQUIRED:

Staff recommends approval.

PROGRAM IMPLEMENTATION PROPOSAL – 19

INSTITUTION: Tennessee College of Applied Technology
Nashville

PROPOSED PROGRAM TITLE: Industrial Maintenance/Mechatronics

PROPOSAL: Tennessee College of Applied Technology
Nashville proposes to implement an Industrial
Maintenance/Mechatronics program at the
Springfield Extension (2A) campuses. The program
is 2160 clock hours and offers multiple diploma
foci.

PROGRAM ACCREDITOR: None

EFFECTIVE DATE: Fall 2023

OBJECTIVE: The mission of the Industrial
Maintenance/Mechatronics program is to provide
both technical and hands-on training for students in
the Industrial Maintenance field. The current TBR
approved curriculum will provide training needed to
meet the industry needs. Upon completion of the
program, students will receive a diploma.

NEED: According to Jobs4TN, there are approximately 187
vacant positions in this industry for the Springfield
service area.

PROJECTED ENROLLMENT:

YEAR	ENROLLMENT	COMPLETERS
1	10	5
2	15	10
3	20	15

PROJECTED COSTS: No new costs.

NEW FACULTY NEEDED: No additional faculty needed.

FISCAL RESOURCES: The Springfield Campus program will use GIVE 2.0
funds to purchase equipment and provide salary and
benefits to the instructor.

FACILITIES:

Current facilities about TCAT Nashville's Springfield campus will be used to teach the program.

ACTION REQUIRED:

Staff recommends approval.

PROGRAM IMPLEMENTATION PROPOSAL – 20

INSTITUTION:	Tennessee College of Applied Technology Northwest
PROPOSED PROGRAM TITLE:	Cosmetology Instructor Training
PROPOSAL:	Tennessee College of Applied Technology Northwest proposes to implement a Cosmetology Instructor Training program at the main campus. The program is 300 clock hours and awards a Cosmetology Instructor certificate.
PROGRAM ACCREDITOR:	Tennessee Board of Cosmetology and Barber Examiners
EFFECTIVE DATE:	Summer 2023
OBJECTIVE:	<p>Upon completion of the course requirements, the determined graduate will:</p> <ul style="list-style-type: none">• Project a positive attitude and a sense of personal integrity and self-confidence.• Practice proper grooming, poise and effective communication skills.• Understand employer/employee relationships and respect the need to deliver worthy service for value received.• Perform the basic skills necessary for teaching including writing lesson plans, performing lectures and demonstrations, directing student projects, using library resources and Audio- visual aids, conducting theory class instruction and measuring student achievement, supervising clinic operations, and maintaining required student records.• Apply the theory, technical information, and related matter to assure sound judgments, decisions, and procedures. <p>To ensure continued career success, the graduate will continue to learn new and current educational practices for career development as a teacher and to maintain professional proficiency in cosmetology and related fields.</p>

NEED: There is currently a shortage of qualified Cosmetology instructors in this area. The U.S. Bureau of Labor Statistics (BLS) projected that job opportunities for Cosmetology instructors would increase 3% between 2020 and 2030. Instructors with related work experience and those living in rural areas or regions with higher enrollment rates should face the best employment prospects. As cosmetology programs continue to grow, the need for cosmetology instructors grows as well.

PROJECTED ENROLLMENT:	YEAR	ENROLLMENT	COMPLETERS
	1	6	6
	2	6	6
	3	6	6

PROJECTED COSTS: No new costs.

NEW FACULTY NEEDED: No additional faculty needed.

FISCAL RESOURCES: TCAT Northwest plans to utilize existing faculty and facilities for this program.

FACILITIES: The Tennessee College of Applied Technology Northwest plans to utilize existing instructors and classroom space at the Northwest campus.

ACTION REQUIRED: Staff recommends approval.

PROGRAM IMPLEMENTATION PROPOSAL – 21

INSTITUTION:	Tennessee College of Applied Technology Pulaski
PROPOSED PROGRAM TITLE:	Basic Dental Assisting
PROPOSAL:	Tennessee College of Applied Technology Pulaski proposes to implement a Basic Dental Assisting program and offered part-time/evening at the main campus. The program is 175 clock hours and awards a Basic Dental Assisting certificate.
PROGRAM ACCREDITOR:	Tennessee Board of Dentistry
EFFECTIVE DATE:	Spring 2023
OBJECTIVE:	<p>TCAT Pulaski has offered Dental Assisting as a supplemental program for several years and is now transitioning the program to an adult program to meet COE requirement. The Basic Dental Assisting program prepares students to become members of the dental health care team. The course includes theory with demonstrations and classroom instruction. Students receive supervised experience performing procedures using study models, mannequins, and other simulated methods.</p> <p>Program content includes OSHA standards, CDC guidelines, infection control procedures, anatomy and physiology, radiographs, teaching adults and children oral hygiene and nutrition information, as well as 12 weeks of external rotation in general dentist offices, clinics, and specialty practices.</p>
NEED:	<p>Within our primary service area, no other institution is providing such training. This was derived after reviewing current program offerings at neighboring institutions: TCAT-Hohenwald, TCAT-Shelbyville, Columbia State Community College, and UT Southern.</p> <p>Besides current consistent demand at the TCAT-Pulaski campus, a review of program supply and demand was conducted via a Lightcast Report,</p>

Jobs4TN report, and a survey of local dentistry establishments. The attached results supported the need for this program and the ability to place students in the profession successfully.

PROJECTED ENROLLMENT:

YEAR	ENROLLMENT	COMPLETERS
1	18	12
2	20	14
3	25	20

PROJECTED COSTS:

No new costs

NEW FACULTY NEEDED:

No new faculty

FISCAL RESOURCES:

Expansion of program offerings utilizing existing limited fiscal resources.

FACILITIES:

No additional space is needed as it is a night class. No additional equipment is needed beyond our current Allied Health equipment.

ACTION REQUIRED:

Staff recommends approval.

PROGRAM IMPLEMENTATION PROPOSAL – 22

INSTITUTION:	Tennessee College of Applied Technology Ripley
PROPOSED PROGRAM TITLE:	Barbering
PROPOSAL:	Tennessee College of Applied Technology Ripley proposes to duplicate the existing Barbering program and offer a day section at the main campus. The program is 1500 clock hours and awards a Master Barber Diploma.
PROGRAM ACCREDITOR:	Tennessee Board of Cosmetology and Barber Examiners
EFFECTIVE DATE:	Summer 2023
OBJECTIVE:	<p>The barbering program provides students with the necessary skills needed to pass the Tennessee Board of Cosmetology and Barber's practical and written examinations. Students who are interested in pursuing a career in barbering, will receive instruction in personal and shop safety rules and state regulations, sanitation and sterilization standards, and the proper use of equipment and implements commonly found in a barbershop. Additionally, students receive instruction in the anatomy and physiology of hair and scalp, the psychology of sales and first aid.</p>
NEED:	<p>Due to the demand for a daytime Barbering Program and the increase in absenteeism from evening enrollment, there is a need to move the evening program to days. Overall employment of barbers, hairstylists, and cosmetologists is projected to grow 11 percent from 2021 to 2031, much faster than the average for all occupations.</p> <p>About 93,800 openings for barbers, hairstylists, and cosmetologists are projected each year, on average, over the decade. Many of those openings are expected to result from the need to replace workers who transfer to different occupations or exit the labor force, such as to retire.</p>

PROJECTED ENROLLMENT:

YEAR	ENROLLMENT	COMPLETERS
1	20	15
2	20	15
3	20	15

PROJECTED COSTS:

No new costs.

NEW FACULTY NEEDED:

No additional faculty needed.

FISCAL RESOURCES:

TCAT Ripley will use currently allocated funds for the Barbering instructor. We will continue to utilize a shared salon and classroom with the Cosmetology Program.

FACILITIES:

The Tennessee College of Applied Technology Ripley plans to utilize existing instructors and classroom space at the Ripley campus.

ACTION REQUIRED:

Staff recommends approval.

PROGRAM IMPLEMENTATION PROPOSAL – 23

INSTITUTION:	Tennessee College of Applied Technology Ripley
PROPOSED PROGRAM TITLE:	Cosmetology
PROPOSAL:	Tennessee College of Applied Technology Ripley proposes to duplicate the existing Cosmetology program and offer a part-time/evening section at the main campus. The program is 1500 clock hours and awards a Cosmetologist Diploma.
PROGRAM ACCREDITOR:	Tennessee Board of Cosmetology and Barber Examiners
EFFECTIVE DATE:	Summer 2023
OBJECTIVE:	<p>The Cosmetology program is designed to help the student master all the skills necessary for passing the State Board Examination, selecting the phase or phases of Cosmetology in which to specialize, and entering employment. The program also provides for the upgrading and updating of employed workers. Classroom instruction and practical learning experiences are interwoven into a variety of beauty treatments, including the care and beautification of the hair, complexion, and hands. The course of study includes hands-on and classroom instruction in giving shampoos, rinses, scalp treatments, hair styling, setting, cutting, tinting, decolorizing, chemical texturing services, special effects haircoloring, facials, manicures, hand and arm massages, bacteriology, anatomy, hygiene, sanitation, and salon management. Safety and customer relations are also emphasized throughout the program.</p>
NEED:	<p>The Cosmetology program continues to have a waiting list for enrollment. We have received several notifications and requests for an evening program. Overall employment of barbers, hairstylists, and cosmetologists is projected to grow 11 percent from 2021 to 2031, much faster than the average for all occupations. Approximately 93,800 openings for barbers, hairstylists and cosmetologists</p>

are projected each year, on average, over the decade. Many of those openings are expected to result from the need to replace workers who transfer to different occupations or exit the labor force, such as to retire.

PROJECTED ENROLLMENT:

YEAR	ENROLLMENT	COMPLETERS
1	15	10
2	20	15
3	20	15

PROJECTED COSTS:

YEAR	COST
1	\$5,000
2	\$5,000
3	\$5,000

NEW FACULTY NEEDED:

YEAR	NUMBER	COST
1	1	\$30,000
2	0	\$30,000
3	0	\$30,000

FISCAL RESOURCES:

The Cosmetology classroom and training salon will be utilized for an evening program.

FACILITIES:

TCAT Ripley plans to utilize classroom space at the campus.

ACTION REQUIRED:

Staff recommends approval

PROGRAM IMPLEMENTATION PROPOSAL – 24

INSTITUTION: Tennessee College of Applied Technology
Ripley

PROPOSED PROGRAM TITLE: Barbering Instructor Training

PROPOSAL: Tennessee College of Applied Technology Ripley proposes to implement a Barbering Instructor Training program at the main campus. The program is 300 clock hours and awards a Barbering Instructor certificate.

PROGRAM ACCREDITOR: Tennessee Board of Cosmetology and Barber
Examiners

EFFECTIVE DATE: Summer 2023

OBJECTIVE: The Barbering Instructor Training Program provides students with the necessary skills needed to pass the State Board of Barber Instructors' practical and written examinations. The primary purpose of the instructor course is to train the student in basic teaching skills, educational judgments, proper work habits, and desirable attitudes necessary to pass the state board examination and for competency in job entry level positions as an instructor or related career avenue.

NEED: There is currently a shortage of qualified Barbering instructors in this area. The U.S. Bureau of Labor Statistics (BLS) projected that job opportunities for Barbering instructors would increase 3% between 2020 and 2030. Instructors with related work experience and those living in rural areas or regions with higher enrollment rates should face the best employment prospects. As Barbering programs continue to grow, the need for Barbering instructors grows as well.

PROJECTED ENROLLMENT:	YEAR	ENROLLMENT	COMPLETERS
	1	6	6
	2	6	6
	3	6	6

PROJECTED COSTS:	No new costs.
NEW FACULTY NEEDED:	No additional faculty needed.
FISCAL RESOURCES:	The Tennessee College of Applied Technology Ripley plans to utilize existing Barbering instructors qualified to teach the course.
FACILITIES:	The Tennessee College of Applied Technology Ripley plans to utilize existing instructors and classroom space at the Ripley campus.
ACTION REQUIRED:	Staff recommends approval.

PROGRAM IMPLEMENTATION PROPOSAL – 25

INSTITUTION:	Tennessee College of Applied Technology Ripley
PROPOSED PROGRAM TITLE:	Cosmetology Instructor Training
PROPOSAL:	Tennessee College of Applied Technology Ripley proposes to implement a Cosmetology Instructor Training program at the main campus. The program is 300 clock hours and awards a Cosmetology Instructor certificate.
PROGRAM ACCREDITOR:	Tennessee Board of Cosmetology and Barber Examiners
EFFECTIVE DATE:	Summer 2023
OBJECTIVE:	<p>Upon completion of the course requirements, the determined graduate will:</p> <ul style="list-style-type: none">• Project a positive attitude and a sense of personal integrity and self-confidence.• Practice proper grooming, poise and effective communication skills.• Understand employer/employee relationships and respect the need to deliver worthy service for value received.• Perform the basic skills necessary for teaching including writing lesson plans, performing lectures and demonstrations, directing student projects, using library resources and Audio-visual aids, conducting theory class instruction and measuring student achievement, supervising clinic operations, and maintaining required student records.• Apply the theory, technical information, and related matter to assure sound judgments, decisions, and procedures. <p>To ensure continued career success, the graduate will continue to learn new and current educational practices for career development as a teacher and to maintain professional proficiency in cosmetology and related fields.</p>

NEED: There is currently a shortage of qualified Cosmetology instructors in this area. The U.S. Bureau of Labor Statistics (BLS) projected that job opportunities for Cosmetology instructors would increase 3% between 2020 and 2030. Instructors with related work experience and those living in rural areas or regions with higher enrollment rates should face the best employment prospects. As cosmetology programs continue to grow, the need for cosmetology instructors grows as well.

PROJECTED ENROLLMENT:	YEAR	ENROLLMENT	COMPLETERS
	1	6	6
	2	6	6
	3	6	6

PROJECTED COSTS: No new costs.

NEW FACULTY NEEDED: No additional faculty needed.

FISCAL RESOURCES: The Tennessee College of Applied Technology Ripley plans to utilize existing instructors and classroom space at the Ripley campus.

FACILITIES: The Tennessee College of Applied Technology Ripley plans to utilize existing instructors and classroom space at the Ripley campus.

ACTION REQUIRED: Staff recommends approval.

PROGRAM IMPLEMENTATION PROPOSAL – 26

INSTITUTION:	Tennessee College of Applied Technology Ripley
PROPOSED PROGRAM TITLE:	Industrial Maintenance (IMT)
PROPOSAL:	Tennessee College of Applied Technology Ripley proposes to implement an Industrial Maintenance Technology (IMT) program at the main campus. The program is 1728 clock hours and awards an Industrial Maintenance Technician Diploma,
PROGRAM ACCREDITOR:	None
EFFECTIVE DATE:	Summer 2023
OBJECTIVE:	<p>The Industrial Maintenance Technician program is designed to help meet the identified need for trained and skilled maintenance technicians. Incorporating classroom instruction and shop learning experience utilizing actual equipment and/or related training devices, the IMT program is designed in its entirety for the technology student who is preparing for a career in industry. Students will select two of the four elective programs of study in which they will spend one trimester (432 hours) per elective.</p> <p>After acquiring the Industrial Maintenance Apprentice Certificate, Industrial Maintenance Apprentice II Certificate, and successful completion of two electives, students will earn their Industrial Maintenance Technician Diploma.</p>
NEED:	According to the Bureau of Labor and Statistics (2021), overall employment of industrial machinery mechanics, machinery maintenance workers, and millwrights is projected to grow 19 percent from 2020 to 2030, much faster than the average for all occupations. About 56,300 openings for industrial machinery mechanics, machinery maintenance workers, and millwrights are projected each year, on average, over the decade. Many of those openings are expected to result from the need to replace workers who transfer to different occupations or exit the labor force, such as retiring.

The TN Department of Education published data indicating the steady growth of the Industrial Maintenance and Mechatronics programs of study under the Advanced Manufacturing career sector (TN.gov, 2021). Advanced Manufacturing is a critical sector of Tennessee’s economy. This career cluster contains four programs of study, which includes the Industrial Maintenance Technology program of study, designed to provide students with the knowledge and skills to effectively perform basic industrial maintenance procedures in an advanced manufacturing facility.

Jobs4TN “In Demand Occupations to 2026” indicates maintenance workers, millwrights and industrial machinery mechanics as in-demand jobs with positive job growth for the Northwest Tennessee region of Crockett, Dyer, Gibson, Lake and Obion Counties. Industrial machinery mechanics will also be in demand for the Greater Memphis region of Lauderdale, Tipton and Shelby counties.

PROJECTED ENROLLMENT:

YEAR	ENROLLMENT	COMPLETERS
1	20	0
2	20	15
3	20	15

PROJECTED COSTS:

No new costs.

NEW FACULTY NEEDED:

YEAR	NUMBER	COST
1	1	\$82,000
2	0	\$82,000
3	0	\$82,000

FISCAL RESOURCES:

Funds currently utilized for the Manufacturing Technology program will be reallocated to the Industrial Maintenance program.

FACILITIES:

TCAT Ripley plans to utilize the existing Manufacturing Technology program classroom and shop area for the Industrial Maintenance program.

ACTION REQUIRED:

Staff recommends approval

BOARD TRANSMITTAL

MEETING: Quarterly Board Meeting

SUBJECT: Faculty Emeriti

DATE: March 30, 2023

PRESENTER: Vice Chancellor Jothany Reed

PRESENTATION
REQUIREMENTS: 5 minutes

ACTION REQUIRED: Voice Vote

STAFF
RECOMMENDATION: Recommend Approval

The following faculty emeritus candidates are being recommended to the Board for consideration and approval:

Candidate	Rank/Discipline	Service Dates	College
Judith Fethe	Assoc. Prof. of Mathematics	1986-2022	Pellissippi State CC
Donald Coleman	Assoc. Prof. of Beh/Soc Sciences	1985-2022	Northeast State CC
Stella Gomezdelcampo	Assoc. Prof. of History	1989-2022	Roane State CC
Lesha Hill	Assoc. Prof. of Respiratory Therapy	1997-2021	Roane State CC
James Doyle	Professor of Psychology	1978-2023	Roane State CC

Presidential nominations are appended.

PELLISSIPPI STATE COMMUNITY COLLEGE

OFFICE OF THE PRESIDENT

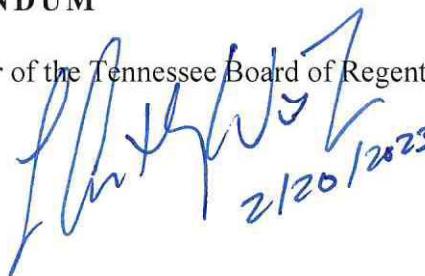
MEMORANDUM

TO: Dr. Flora W. Tydings, Chancellor of the Tennessee Board of Regents

FROM: L. Anthony Wise, Jr., President

SUBJECT: Candidate for Faculty Emeritus

DATE: February 20, 2023



On the positive recommendation of the Vice President of Academic Affairs and the Pellissippi State Faculty Emeritus committee, I request that Ms. Judith (Judy) Hanks Fethe's name be brought to the Tennessee Board of Regents for approval of faculty emeritus status at the Tennessee Board of Regents (TBR) June 2023 Quarterly Meeting.

Ms. Fethe served Pellissippi State as a faculty member in the Mathematics Department from 1986-2022, rising to the rank of associate professor during her thirty-six years. Her impact on her students, colleagues, and the college community at large was substantial. Ms. Fethe was a lead teacher, program coordinator, Assistant Dean, and twice Interim Dean, until her retirement in June 2022. She was always willing to serve in any capacity the College needed to address her department and students' needs.

Ms. Fethe was an outstanding teacher. Incredibly knowledgeable and passionate about her subject, she instilled a love of mathematics with her students and encouraged continual lifelong learning. She constantly adapted her pedagogy to include innovative technology resources to prepare her students for success in future courses. She facilitated students' worldwide vision by teaching Finite Math in Ireland, an international course taught for the Tennessee Consortium for International Studies (TnCIS.)

During her career, Ms. Fethe took a leadership role in the College to promote the College to future scholars by volunteering in various organizations, such as the Girl Scouts, East Tennessee Consortium Colloquium, and Smoky Mountain Math Education Association. She was the funder and chair of the Pellissippi State Mathematics Scholarship, which provided dedicated students funds needed to reach their potential. Likewise, she supported her colleagues by serving on a variety of committees, such as Tennessee Mathematical Association of Two-Year Colleges (TMATYC) that encourages a strong collaboration across Tennessee colleges to foster effective methods to teach mathematics to every student. Because of her work as their Calculus Gateway Chair, Ms. Fethe won the TMATYC Teaching Excellence Award.

For her hard work and dedication to Pellissippi State's mission, Ms. Fethe is a deserving candidate for the title of faculty emeritus. It gives me great pleasure to recommend her.

Faculty Emeritus Recommendation
Judith Fethe

Approved by: *Elizabeth Ross*

Elizabeth Ross, Executive Director
Human Resources

L. Anthony Wise, Jr.

Approved by: [L. Anthony Wise, Jr. \(Feb 27, 2023 07:12 EST\)](#)

L. Anthony Wise, Jr., President

The System Office staff has reviewed the supporting documentation and recommends the Chancellor's approval to move this forth for Board consideration.

DocuSigned by:

Jonathan Blackwood

[487E0506E6FB4A7...](#)

Vice Chancellor for Academic Affairs

2023-02-27 | 3:35 PM CST

DocuSigned by:

Flora Tydings

[7E046D30A13B498...](#)

Chancellor

2023-02-27 | 3:59 PM CST



NORTHEAST STATE

We're here to get you there

MEMORANDUM

TO: Dr. Robert Denn, Associate Vice Chancellor

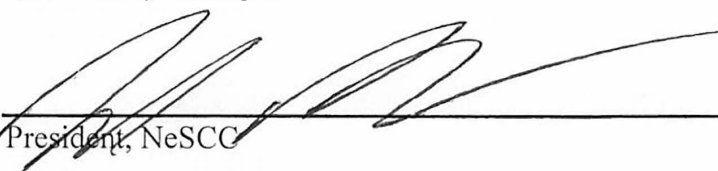
FROM: Dr. Jeff McCord, President of Northeast State Community College

SUBJECT: Faculty Emeritus

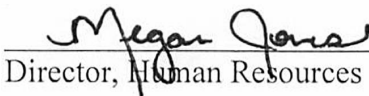
DATE: February 27, 2023

I am writing to recommend Mr. Donald Coleman for Faculty Emeritus status at Northeast State Community College. Mr. Coleman served the institution for over 37 years, holding positions as Instructor/Coordinator of Emergency Medical Technology, Dean of Health Related Professions, and Assistant Vice President of Academic Affairs. Mr. Coleman finished his career as an Associate Professor in the Behavioral and Social Sciences Division. His dates of service range from October 1985-November 2022.

Taking Mr. Coleman's career and dedication to the institution into consideration, I recommend Mr. Donald Coleman for Faculty Emeritus status at Northeast State Community College.



President, NeSCC



Director, Human Resources

The System Office staff has reviewed the supporting documentation and recommends the Chancellor's approval to move this forth for Board consideration.

DocuSigned by:



487E0506E6FB4A7...

Vice Chancellor for Academic Affairs

2023-02-28 | 9:15 AM CST

DocuSigned by:



7E046D30A13B498...

Chancellor

2023-03-01 | 6:00 AM CST



MEMORANDUM

TO: Dr. Jeff McCord, President

FROM: Connie Marshall, Vice President for
Academic Affairs

SUBJECT: Faculty Emeritus Nomination

DATE: February 17, 2023

I am writing to recommend Mr. Donald Coleman for Faculty Emeritus status at Northeast State. The process for Northeast State Policy 05:05:16 has been followed. The Faculty Emeritus Review Committee reviewed the nomination letter for consideration and voted to formally recommend Mr. Coleman. I have attached the original nomination letter.

Prior to his retirement in Fall 2022, Mr. Coleman had served the institution for over 37 years. During that time, he held the following positions: Instructor/Coordinator of Emergency Medical Technology, Dean of Health Related Professions, Assistant Vice President for Academic Affairs and finished his career as an associate Professor in the Behavioral and Social Sciences Division.

Taking Mr. Coleman's career and dedication to the institution into consideration, I recommend Mr. Donald Coleman for Faculty Emeritus status at Northeast State Community College.

February 14, 2023

To Whom It May Concern:

It is an honor to recommend Don Coleman for Faculty Emeritus status at Northeast State.

Due to his faculty and administrative experiences, public service efforts, scholarship work, various awards, and respected relationships with colleagues and students, Don Coleman is the ideal candidate for this award. Prior to his retirement in Fall 2022, Mr. Coleman served our institution for over thirty-seven years, during which time he was promoted through the following ranks: Instructor/ Coordinator of Emergency Medical Technology, Director of Health Related Professions, Dean of Health Related Professions, Assistant Vice President for Academic Affairs, and finished his career full circle as Associate Professor in the Behavioral and Social Sciences Division. While employed at Northeast State, he was directly involved in curriculum development, accreditation work with various programs and SACSCOC, academic advisement initiatives, articulation agreements, and completed grants to begin two new programs, EMT and Nursing. He has also served our community for over forty years. Most importantly though, Mr. Coleman has been a respected mentor and coach to his students and a trusted colleague and friend to his peers at both Northeast State and in the TBR system. The following is a list of the accomplishments mentioned above.

In summation, Don Coleman served as a valued asset to Northeast State. He has inspired and made a difference in many lives, including my own. Thank you for your consideration of this recommendation.

Sincerely,

Trish Crawford

Dean, Behavioral and Social Sciences

List of Accomplishments: Don Coleman

Foundation Endowed Scholarship Work:

Established both the Junior Godsey Memorial Scholarship and the Roy G. Cerone Endowed Scholarship

Committee Involvement at Northeast State:

Academic Advisement

Academic Affairs

Admissions Subcommittee

Calendar Committee

Behavioral Intervention Threat and Assessment Committee

Cultural Activities

Curriculum Subcommittee

Distance Ed Subcommittee

Faculty Senate Member at Large

General Advisory Committee

General Education Committee

Grade Appeal Subcommittee

(Committee Involvement- cont.)

High School Recruitment Committee- Dobyns Bennett	Institutional Honors Committee
Library Subcommittee	Professional Development Committee
Strategic Planning Committee	Student Activity Fee Committee
Student Discipline Committee	Safety and Hazardous Waste Committee
Technology Access Fee Committee	Technology Planning and Oversight Committee
Presidents Committee	Substantive Change Advisory Committee
Website Committee	Served as mascot- JP Bear

Honors:

Nominee for Outstanding Faculty at Northeast State- 2021-22

Northeast State Community College Outstanding Alumni- 2016

Northeast State Nominee for the Harold Love Community Service Scholarship- 2011

Kingsport Police Department 20 Year Volunteer Service Award- 2011

Tennessee Emergency Medical Services Lifetime Achievement Award- 2010

Northeast State Distinguished Administrative/ Professional Staff- 2009

Life Time Member- Kingsport Life Saving Crew, Inc- 1995

Northeast State Outstanding Administrative Staff- 1992

Service to the Community:

Kingsport Life Saving Crew, Inc- Lifetime Member

Bays Mountain Park Association- Board of Directors, Past President and Vice President, and Member (2015- Present)

Bays Mountain Park Commission- Member (2018-19)

Kingsport Police Department- Reserve Officer and SWAT Medic (1990- 2011)

American Heart Association and American Red Cross

Forging Foundations, Inc- Wolcott CT



Office of the President

276 Patton Lane Harriman, TN 37748-5011
(865) 882-4501 Fax (865) 882-4601
www.roanestate.edu

February 28, 2023

Chancellor Flora Tydings
1 Bridgestone Park, Third Floor
Nashville, TN 37214

Dear Dr. Tydings:

I would like to nominate Lesha Hill, Stella Gomezdelcampo for Faculty Emeritus and Dr. James Doyle for Professor Emeritus. Listed below are their service dates and faculty rank upon retirement.

Stella Gomezdelcampo, Associate Professor of History	08/11/1989 – 12/09/2022
Lesha Hill, Associate Professor of Respiratory Therapy	08/12/1997 – 07/29/2021
Dr. James Doyle, Professor of Psychology	09/01/1978 – 01/03/2023

Stella Gomezdelcampo – Faculty Emeritus

Upon the retirement of Stella Gomezdelcampo from Roane State and the completion of a period of post retirement, the faculty within the Division of Social Science, Business and Education voted unanimously to recommend that Stella be approved for status of Faculty Emeritus. Justification of her nomination includes:

30 years of full-time excellent teaching and 3 and a half years in post-retirement
Designed and conducted multiple European Studies Courses that allowed students, faculty and community members to travel to France, England, Belgium, Spain, Greece and Italy
Developed the Seminar: Women in Western Civilization
Assistant Director of first Honors Program at Roane State
Developed and taught a new European Studies course: Italy, its History, Art and Life
Chaired Spanish contests at the Academic Festival
Developed and taught European Studies course in Greek Life and Culture

Arranged multiple college forums including one on the historical, sociological, political and environmental aspects of the U.S. invasion of Iraq
Escorted students to many conferences and workshops on history and culture

Stella served the college with grace and dignity and was widely respected by her peers and students. She is very deserving of the title of Faculty Emeritus.

Lesha Hill – Faculty Emeritus

This email is in support of Lesha Hill for the Emeritus Faculty Status. Lesha served as the Program Director for the Respiratory Care program at Roane State for over 23 years (Fall 1997 to June 2021). After overseeing the most recent reaccreditation self-study and site visit, Ms. Hill decided to retire in 2021. Prior to leaving, Ms. Hill worked to orient the new program director.

Throughout Ms. Hill's tenure at Roane State, she has been involved in curriculum development including implementing the TBR common course library for Respiratory Care Programs, upgrading equipment in the Respiratory Care labs, maintaining programmatic accreditation, promoting the program and much more. In addition, Ms. Hill has served as interim dean on more than one occasion providing steady leadership and stability during the search for a new dean. Through her unfailing efforts, she has worked to enhance the profession of Respiratory Care and to prepare graduates for entry into practice. During Ms. Hill's leadership, the graduates maintained a 100% passing rate for both components of the National Board for Respiratory Care (NBRC) certification exam.

Members of the Health Science Division, the Respiratory Care Clinical Coordinator and adjunct faculty have had the pleasure of working with and learning from Ms. Hill in various capacities. In light of the accomplishments of Leisha Hill and her contributions both to her discipline and the college, her colleagues unanimously recommend Ms. Hill for the status of Faculty Emeritus.

Dr. James Doyle – Professor Emeritus

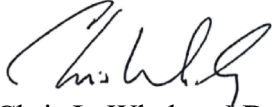
Upon the retirement of James Doyle from Roane State, the faculty within the Division of Social Science, Business and Education voted unanimously to recommend that Jim be approved for status of Professor Emeritus. Justification of the nomination of Dr. Doyle for Professor Emeritus includes: 44 years of instruction in Psychology.

Dr. Doyle was a much sought after instructor.
10 years as Social Science Department Head
Coordinator of Teaching Effectiveness
Co-facilitated Great Smokey Mountain Teachers Conference
Board Member of American Men's Study Association
General Editor of "The Journal of Men's Study"
Developed course: Psychology of Adjustment

Sponsored Roane State Psychology/Sociology Club
Developed and taught some of the first online PSYCH courses at RSCC

Jim was a highly respected and regarded member of the Roane State faculty and was recognized national for his work in the field of Men's Studies. He is well deserving of the honor of Professor Emeritus.

Sincerely,



Chris L. Whaley, J.D.
President



Joyce Marsalis
Interim Director of Human Resources

The System Office staff has reviewed the supporting documentation and recommends the Chancellor's approval to move these forth for Board consideration.

DocuSigned by:



487E0506E6FB4A7...

Vice Chancellor for Academic Affairs

2023-03-01 | 4:48 PM CST

DocuSigned by:



7E040D30A13B498...

Chancellor

2023-03-01 | 5:08 PM CST

Faculty Emeritus 2023

Stella Gomezdelcampo – Faculty Emeritus Associate Professor of History

Upon the retirement of Stella Gomezdelcampo from Roane State and the completion of a period of post retirement, the faculty within the Division of Social Science, Business and Education voted unanimously to recommend that Stella be approved for status of Faculty Emeritus. Justification of her nomination includes:

30 years of full-time excellent teaching and 3 and a half years in post-retirement
Designed and conducted multiple European Studies Courses that allowed students, faculty and community members to travel to France, England, Belgium, Spain, Greece and Italy
Developed the Seminar: Women in Western Civilization
Assistant Director of first Honors Program at Roane State
Developed and taught a new European Studies course: Italy, its History, Art and Life
Chaired Spanish contests at the Academic Festival
Developed and taught European Studies course in Greek Life and Culture
Arranged multiple college forums including one on the historical, sociological, political and environmental aspects of the U.S. invasion of Iraq
Escorted students to many conferences and workshops on history and culture

Stella served the college with grace and dignity and was widely respected by her peers and students. She is very deserving of the title of Faculty Emeritus.

Lesha Hill – Faculty Emeritus Associate Professor of Respiratory Therapy

This email is in support of Lesha Hill for the Emeritus Faculty Status. Lesha served as the Program Director for the Respiratory Care program at Roane State for over 23 years (Fall 1997 to June 2021). After overseeing the most recent reaccreditation self-study and site visit, Ms. Hill decided to retire in 2021. Prior to leaving, Ms. Hill worked to orient the new program director.

Throughout Ms. Hill's tenure at Roane State, she has been involved in curriculum development including implementing the TBR common course library for Respiratory Care Programs, upgrading equipment in the Respiratory Care labs, maintaining programmatic accreditation, promoting the program and much more. In addition, Ms. Hill has served as interim dean on more than one occasion providing steady leadership and stability during the search for a new dean. Through her unfailing efforts, she has worked to enhance the profession of Respiratory Care and to prepare graduates for entry into practice. During Ms. Hill's leadership, the graduates maintained a 100% passing rate for both components of the National Board for Respiratory Care (NBRC) certification exam.

Members of the Health Science Division, the Respiratory Care Clinical Coordinator and adjunct faculty have had the pleasure of working with and learning from Ms. Hill in various capacities. In light of the accomplishments of Leisha Hill and her contributions both to her discipline and the college, her colleagues unanimously recommend Ms. Hill for the status of Faculty Emeritus.

Dr. James Doyle – Professor Emeritus
Professor of Psychology

Upon the retirement of James Doyle from Roane State, the faculty within the Division of Social Science, Business and Education voted unanimously to recommend that Jim be approved for status of Professor Emeritus. Justification of the nomination of Dr. Doyle for Professor Emeritus includes: 44 years of instruction in Psychology.

Dr. Doyle was a much sought after instructor.
10 years as Social Science Department Head
Coordinator of Teaching Effectiveness
Co-facilitated Great Smokey Mountain Teachers Conference
Board Member of American Men's Study Association
General Editor of "The Journal of Men's Study"
Developed course: Psychology of Adjustment
Sponsored Roane State Psychology/Sociology Club
Developed and taught some of the first online PSYCH courses at RSCC

Jim was a highly respected and regarded member of the Roane State faculty and was recognized national for his work in the field of Men's Studies. He is well deserving of the honor of Professor Emeritus.

BOARD TRANSMITTAL

MEETING: Quarterly Board Meeting

SUBJECT: Review and Consider Building Naming Request from
Nashville State Community College

DATE: March 30, 2023

PRESENTER: Chancellor Flora W. Tydings

PRESENTATION
REQUIREMENTS: 3 minutes

ACTION REQUIRED: Voice Vote

STAFF
RECOMMENDATION: Recommend Approval

The Board is authorized to name buildings in honor of individuals who have made significant contributions to society and who otherwise meet the criteria established in TBR Policy 4.02.02.01, Naming Buildings and Facilities & Building Plaques.

For the reasons explained in the attached recommendation from Dr. Shanna Jackson, Nashville State Community College President, Doug and Robbie Odom meet the requirements in TBR policy and are deserving of the honor of having Nashville State's current North Davidson Building named the Doug and Robbie Odom Building. Nashville State convened an appropriate committee to consider and make the recommendation, and its report establishes that:

- (1) In general, individuals and groups for whom buildings are named must have made a significant contribution to the field of education, government, science, or human betterment.
- (2) To preserve the integrity of all buildings named in the System, this honor must be reserved for individuals of recognized accomplishment and character; no building may bear the name of an individual convicted of a felony.
- (3) With respect to the naming of buildings on a particular campus, special consideration shall be given to:
 - a) The historical significance of the contribution of the individual or group to the institution;
 - b) The association of the individual or group with the building to be named.

Nashville State Community College

February 28, 2023

Dear Chancellor Tydings and Members of the Tennessee Board of Regents:

Consistent with TBR Policy 4.02.05.01, the Nashville State Community College Building Naming Committee was charged with considering requests to name the College's current North Davidson Building in honor of Doug and Robbie Odom.

The members of the naming committee were:

Valerie Belew, Associate Professor, English
Cecily Freeman, Executive Director, NSCC Foundation
Brenda Harriford, Office Manager, Facilities
Joey Hatch, Alumnus, NSCC Foundation Board, Chair
Dr. Kimberly Malone-Haddox, Campus Director, North Davidson
Dr. Carol Martin-Osorio, Vice President for Student Affairs and Enrollment
Vijay Naik, Finance and Administration Manager
Luemettrea Williams, North Davidson Student

To honor the memory of Doug and Robbie Odom, Nashville State Community College recommends naming our North Davidson Building as Doug and Robbie Odom Building. The College offers the following justification specific to selected criteria from TBR Policy 4.02.05.01, as follows:

1. In general, individuals and groups for whom buildings are named must have made a significant contribution to the field of education, government, science, or human betterment.
2. To preserve the integrity of all buildings named in the System, this honor must be reserved for individuals of recognized accomplishment and character; no building may bear the name of an individual convicted of a felony.
3. With respect to the naming of buildings on a particular campus, special consideration shall be given to:
 - a. The historical significance of the contribution of the individual or group to the institution;
 - b. The association of the individual or group with the building to be named.

(1) In general, individuals and groups for whom buildings are named must have made a significant contribution to the field of education, government, science, or human betterment.

Doug and Robbie Odom were longtime residents of Madison, TN, where they were married for 74 years and parents of Larry, Teresa and Debbie. Continuing the family business, Doug took over the operation of Tennessee Pride Sausage Company. They were exemplary role models for reading and learning in the state of Tennessee and, in particular, the Madison community, home to Nashville State's North Davidson campus. While neither had a formal higher education degree, they were passionate about providing pathways for others to achieve their educational dreams. Not only did their own children benefit from their daily interaction in their personal education, they were also active participants in the

Office of the President

120 White Bridge Road • Nashville, TN 37209-4515 • 615-353-3236 • 1-800-272-7363 fax • www.nsc.edu
A Tennessee Board of Regents College

Nashville State Community College

community to improve the educational environment for others. Whether committing their time and resources as PTA leaders or fundraising for the signature festival which supported the Madison schools, they remained focused on the advancement of quality education.

Another cause very dear to Doug and Robbie was the King's Daughters Day Home, whose mission it is to provide a daycare based on income. It was established in Madison by a small group of women, of whom Doug's mother Louise was one of the charter members. Louise, Robbie and her children Larry, Teresa and Debbie, became members as well to help cultivate and promote the mission of KDDH. Doug and Robbie, along with Doug's brother Richard, remained strongly supportive with their time and resources during the remainder of their lives. Larry, Teresa, and Debbie remain involved to honor the commitment Doug and Robbie had to this worthy cause. While the KDDH began as a preschool endeavor, it has been renamed King's Daughters Child Development Center to now include newborn through five years of age.

Davidson Academy was also supported by Doug and Robbie from its inception. Doug served as a board member. They were recognized in 1987, along with other members of the Odom family, for their philanthropic contribution to fund the construction of the elementary gym. Their support continued for years to come.

Doug and Robbie were always steadfast proponents of higher education for their family, employees, and others whom they would never meet. They established scholarships at Tennessee Tech, Austin Peay State University, and Hunter's Lane High School. Doug and Robbie would sometimes know the recipients and often received heart-warming letters of gratitude.

(2) To preserve the integrity of all buildings named in the System, this honor must be reserved for individuals of recognized accomplishment and character; no building may bear the name of an individual convicted of a felony.

Doug and Robbie Odom's unyielding dedication to community and education was enhanced by their noble character as noted below by **Rhonda Trumbo, Executive Director of the King's Daughters Child Development Center:**

"The King's Daughters Child Development Center has been in existence since 1966. It is an established nonprofit helping families attain affordable childcare. The Odom family has been involved and supportive of this work from its inception.

Doug and Robbie Odom helped to continue this legacy not only by continually supporting the work financially but also being available for guidance and support whenever needed. They were known for their kindness and care of the children and families of the Madison community. The interaction with this wonderful couple was always one of mutual respect and of concern for others. They were truly humble heroes to hundreds of children and they did not want public recognition for their efforts."

Office of the President

120 White Bridge Road • Nashville, TN 37209-4515 • 615-353-3236 • 1-800-272-7363 fax • www.nsc.edu
A Tennessee Board of Regents College

Nashville State Community College

The Odom's care could be seen across all sectors of the Madison community. **Lori Hodge Sokol, Executive Director, East Alabama Regional Planning and Development Commission** notes the following from her time as Director of the Madison Station Senior Center.

"... [in] 2002, I was appointed as the Director of Madison Station Senior Center in Madison, TN. It was my 3rd job out of college and to this day, I don't know how I got so lucky. The real bonus was that this job introduced me to Doug and Robbie Odom. As a young leader, I needed strong mentors and Doug stepped right up. While he had been extremely supportive of Madison Station since its inception in 1996, Doug had the business knowledge, drive, and commitment to the community that I needed to learn to take Madison Station to the next level. With his strong leadership development skills, we grew Madison Station from 350-800 members in 5 years. As a true partner, Mrs. Robbie was so kind and gentle, helping older adults who were less fortunate supporting the center in fundraising, community involvement, and the occasional new furniture piece we needed.

To know the Odom's is the love them, but most of all to respect them for their support of the community of Madison--their heart and their home."

Perhaps more cannot quantify the Odom's impact on education than their direct support of students. **C. Tiff Rector, Executive Director of Planned Giving at Tennessee Technological University** summarized their impact of TTU:

"Words cannot adequately express just how positive an impact Doug and Robbie Odom have had on Tennessee Tech. When they first approached the University in 1999, they had one goal in mind: to help deserving students obtain their college degrees. They certainly have accomplished this and more, for their five named funds have provided over 400 scholarships. I had the great privilege of working with the Odom's throughout their two-decade relationship with Tech, helping them establish each of their funds. They were two of the kindest and most sincere individuals I have met in my 28 years with the University. Although deeply humble and desiring no recognition for their acts, their generosity has established a lasting tribute here on this campus: a true legacy that will be carried forever by the young men and women they have helped."

(3) With respect to the naming of buildings on a particular campus, special consideration shall be given to: a. The historical significance of the contribution of the individual or group to the institution;

By and through the generosity of Doug and Robbie Odom's children, Larry Odom, Teresa Gann and Debbie Massey, the Nashville State Community College Foundation received its largest individual pledge in the history of the foundation. The pledge of \$1.25 million will be donated to the college over five years. To honor their parents, the children wanted to especially impact the community where it all

Office of the President

120 White Bridge Road • Nashville, TN 37209-4515 • 615-353-3236 • 1-800-272-7363 fax • www.nsc.edu
A Tennessee Board of Regents College

Nashville State Community College

began – Madison. Thus, an endowment in the name of Doug and Robbie has been established and will honor the legacy of these two while providing timely financial assistance to students in need of tuition, textbook and/or other supports. The initial funds donated by the family made an immediate and significant impact on the Spring 2023 students in need. All told, just over 200 Nashville State students will be able to continue their educational journey thanks to the legacy of the Odoms and even more will be assisted in the future. The family has taken a vested interest in the North Davidson campus and have offered their vote of support for future endeavors for the college.

These examples of the Odom's influence and the surviving family's commitment are evidence and support of the committee's unanimous decision to advance our request for naming the Nashville State Community College – North Davidson building in honor of Doug and Robbie Odom for their significant contributions to education in Madison and the Middle Tennessee region. Therefore, it is my privilege to recommend for your consideration that the building located on the North Davidson Campus of Nashville State Community College be named the Doug and Robbie Odom Building.

Sincerely,



Dr. Shanna L. Jackson
President

Office of the President

120 White Bridge Road • Nashville, TN 37209-4515 • 615-353-3236 • 1-800-272-7363 fax • www.nsc.edu
A Tennessee Board of Regents College

BOARD TRANSMITTAL

MEETING: Quarterly Board Meeting

SUBJECT: Review and Consider Building Naming Request from
Walters State Community College

DATE: March 30, 2023

PRESENTER: Chancellor Flora W. Tydings

PRESENTATION
REQUIREMENTS: 3 minutes

ACTION REQUIRED: Voice Vote

STAFF
RECOMMENDATION: Recommend Approval

The Board is authorized to name buildings in honor of individuals who have made significant contributions to society and who otherwise meet the criteria established in TBR Policy 4.02.02.01, Naming Buildings and Facilities & Building Plaques.

For the reasons explained in the attached recommendation from Dr. Tony Miksa, Walters State Community College President, Eleanor E. Yoakum meets the requirements in TBR policy and is deserving of the honor of having Walters State's building on the Claiborne County Campus named the "Eleanor E. Yoakum Building." Walters State convened an appropriate committee to consider and make the recommendation, and its report establishes that:

- (1) In general, individuals and groups for whom buildings are named must have made a significant contribution to the field of education, government, science, or human betterment.
- (2) To preserve the integrity of all buildings named in the System, this honor must be reserved for individuals of recognized accomplishment and character; no building may bear the name of an individual convicted of a felony.
- (3) With respect to the naming of buildings on a particular campus, special consideration shall be given to:
 - a) The historical significance of the contribution of the individual or group to the institution;
 - b) The association of the individual or group with the building to be named.

January 17, 2023

Dr. Flora W. Tydings
Chancellor of the Tennessee Board of Regents
Tennessee Board of Regents
1 Bridgestone Park, Third Floor
Nashville, TN 37214

Dear Chancellor Tydings:

Walters State Community College has four campuses, one of which is located in Claiborne County. The ad hoc Claiborne County Campus Naming Committee met on November 14, 2022 to discuss a potential name recommendation for a building on the campus. The committee met in compliance with TBR Policy No. 4:02:05:01.

The committee was composed of Dr. Kim Bolton, Dean of the Claiborne County Campus and Interim Dean of Workforce Training; Jessie Seals, community member; Herbert Parks, adjunct faculty member; Aaron Young, Information Processing Specialist; Abbie Fultz, student representative; Jammie Mullins, Campus Coordinator; Chris Cates, Assistant Vice President for College Advancement; and Melanie Sheaf, Secretary, Office of College Advancement.

Mr. Herbert Parks made a motion, with a second from Jessie Seals to recommend the building on the Claiborne County Campus be named "Eleanor E. Yoakum Building" in honor of Mrs. Eleanor E. Yoakum. Eleanor is a donor (over \$54,000) to the college, serves as a trustee and was President of the Walters State Foundation from 2010 to 2011, attends numerous college events, is involved in the community on the local and state levels, and enjoys making a difference in the lives of others. She is the embodiment of a servant leader.

Included in this packet are the minutes from the November 14th ad hoc Claiborne County Campus Naming Committee and biographical information for Eleanor E. Yoakum. In addition, I have included minutes from the Vice Presidents' Council meeting on November 17th, which approved the naming committee's recommendation. Please accept this recommendation to honor this wonderful person, Eleanor E. Yoakum.

Sincerely



Tony Miksa
President

Enclosures

OFFICE OF THE PRESIDENT

Short Description of Mrs. Eleanor E. Yoakum for Walters State:

On November 14, 2022, the ad hoc Claiborne County Naming Committee of Walters State made the motion to name the building at the Claiborne County Campus the “Eleanor E. Yoakum Building” in honor of Mrs. Eleanor E. Yoakum. The Vice Presidents’ Council of Walters State approved the motion on November 17, 2022, and made the recommendation for Dr. Miksa to pass the naming on to the Tennessee Board of Regents.

Mrs. Eleanor E. Yoakum is a donor (over \$54,000) to Walters State, she serves as trustee and was President of the Walters State Foundation from 2010 to 2011. She was instrumental in assisting the college in securing the old Claiborne County High School building and converting it into a Walters State campus. She has served on the Tennessee Arts Commission, served as the first woman on the Burley Auction Warehouse Association Board, was appointed by President Bush to serve on the United States Federal Advisory Board on Tobacco, was appointed to Tennessee Board for Economic Growth by Governor Don Sundquist, served six years as a Tennessee Higher Education Commission Board Member, and is currently serving on the Tennessee State Museum Commission. On the county level, she has served on Claiborne County Election Commission, served on the Claiborne County Hospital Board, and served on the Claiborne County Industrial Board. Eleanor truly believes in serving others which is why Walters State is honored to recommend the building on the Claiborne County Campus to be named the “Eleanor E. Yoakum Building.”

Vice Presidents' Council
November 17, 2022
9:00 a.m.

Minutes

7. Claiborne County Naming Request (Dr. Miksa)

The group discussed a proposal from the naming committee to name the building in Claiborne County for Eleanor E. Yoakum. Mark made a motion and John provided the second to name the Eleanor E. Yoakum Building on the Claiborne County Campus. The group discussed that Ms. Yoakum has not only donated to the college, but has also provided support and lead others to giving to the college as well. The group unanimously approved the naming recommendation. This recommendation will go to the TBR for approval at its March board meeting.

WSCC Naming Committee Meeting

Via Zoom

November 14, 2022

In attendance: Kim Bolton, Dean of Claiborne County Campus & Interim Dean of Workforce Training; Jessie Seals, community member; Herbert Parks, adjunct faculty member; Aaron Young, Information Processing Specialist; Abbie Fultz, student representative; Jammie Mullins, Campus Coordinator; Chris Cates, Assistant Vice President for College Advancement; Melanie Sheaf, Secretary, Office of College Advancement.

Mr. Chris Cates called the meeting to order at 12:50 pm.

Chris Cates displayed and read the TBR policy on naming of buildings and grounds (Naming Buildings and Facilities & Building Plaques: 4:02:05:01). This committee will make recommendations to Dr. Miksa and the vice presidents for approval.

Mr. Cates informed the committee that we were charged with the discussion of naming opportunities at the Claiborne County Campus. Once recommendations were made, they would be submitted to Dr. Miksa, president, to review with the vice presidents.

Mr. Cates opened the floor to nominations for namings at the Claiborne County Campus. Jessie Seals nominated Eleanor E. Yoakum for the building at Claiborne County. Proposed wording was Eleanor E. Yoakum Building on the Claiborne County Campus. Mr. Seals stated that Mrs. Yoakum was synonymous with Claiborne County. Kim Bolton stated that Mrs. Yoakum was instrumental in securing the building for the Claiborne County Campus. Mr. Cates then provided a biography of Mrs. Yoakum for the committee. The floor was opened to other nominations. None were made. Herbert Parks made a motion to name the building on the Claiborne County Campus the Eleanor E. Yoakum Building on the Claiborne County Campus and Jessies Seals seconded the motion. The motion carried. The recommendation will be presented to the Vice President's Council.

Meeting adjourned at 1:03 pm

Eleanor E. Yoakum Consolidated Biography

- Serves on Walters State Foundation Board of Trustees- Past President of the Foundation, 2010-2011
- Instrumental in securing the old Claiborne County High School with the help of the Industrial Board and others for Walters State to have a campus in Claiborne County
- She and her bank have given over \$54,000 to the Walters State Foundation
- She was a key player in bringing England Furniture to the table and establishing a scholarship with Walters State
- Served on the ETSU Foundation board
- Serves as Chairman of First Century Bank in Tazewell
- 1999 Outstanding Alumna of East Tennessee State University
- Appointed to the Tennessee Arts Commission by Governor Lamar Alexander, served as Vice Chairman and Chairman
- Served as the first woman on the eight-state Burley Auction Warehouse Association Board
- 1990, Appointed by President George Bush to serve on the United States Federal Advisory Board on Tobacco
- 1995, Appointed to Tennessee Board for Economic Growth by Governor Don Sundquist
- 1996-1999, Served as Commissioner of Personnel for Governor Don Sundquist
- 1996-2002, Served as the Governor's Chief Administrative Officer
- 2001-2007, Tennessee Higher Education Commission Board Member
- 2015, Served as Vice Chair for the Board of Professional Responsibility-selection for the board was by the Tennessee Supreme Court
- Taught at the Fort Lauderdale Oral School, boarding school for the deaf
- Serving on the Tennessee State Museum Commission
- Serving on the Board of Directors of the East Tennessee Historical Society
- Served on Claiborne County Election Commission
- Served on Claiborne County Hospital Board
- Served on Claiborne County Industrial Board
- 2012-2020, Omni Vision Director
- 2016, Portion of U.S. Hwy. 25E named in her honor
- 2021, Good Scout award recipient

From Rob Barger:

Eleanor Yoakum is a lifelong community activist and serves as Chairman of First Century Bank right here in Tazewell. She is a graduate of East Tennessee State University with a degree in Speech and Hearing Therapy. Ms. Yoakum has served on numerous Boards and Commissions including the Claiborne County Election Commission, Claiborne County Hospital Board, Claiborne County Industrial Board, the Tennessee Arts Commission, Chairman 1990; The Tennessee Higher Education Commission; the Board of Professional Responsibility, Vice Chairman, 2015; East Tennessee State Foundation Board and Alumni Boards; Walter State Foundation Board, President, 2010-11; Omni Vision Director 2012-2020; 2006 Graduate of Leadership Knoxville, St. Mary's Hospital Board, and was East Tennessee State University Alumni of the Year in 1999.

Even from her childhood, Ms. Yoakum has been involved with her family business; first managing Yoakum's Banner Warehouse, being elected as President of First Century Bank in 1991, and now serving as Chairman of the Board. As President of First Century Bank, she served as one of only four female bank Presidents in the State.

Ms. Yoakum is presently serving her second term on the Tennessee State Museum Commission and is on the Board of Directors of the East Tennessee Historical Society, and Heritage Christian Academy. She and her husband, Former Economic and Development Commissioner, Bill Dunavant, reside in Tazewell. Ms. Yoakum is the mother of two children: Stephanie Barger Conner and Robert "Rob" Glenn Barger and is the proud grandmother of five Grandchildren.

At First Century Bank, the tradition of community and family continues to grow from the solid roots laid down those many years ago, like the stately oak tree whose symbol has been an integral part of our name since Mr. Yoakum left us this legacy. It is with deep pride and satisfaction that Ms. Yoakum speaks of the third generation of her family that now accepts the solemn responsibility to maintain and further this unique spirit. In 1998, her son, Rob Barger, joined the bank full-time as Business Development Officer at the Emory Road Office and became the bank's President and CEO in 2008.

From Tennessee State Museum

<https://www.tn.gov/museum/information/douglas-henry-state-museum-commission/eleanor-yoakum.html>

Eleanor Yoakum, a native of Claiborne County, is Chairman of First Century Bank with locations in Tazewell, New Tazewell, Harrogate, Maynardville, Sneedville, Maryville and Knox County. She is a graduate of Fairfax Hall and East Tennessee State University, where she was honored as outstanding alumna in 1999. She was appointed to the Tennessee Arts Commission by Governor Lamar Alexander where she served as Vice Chairman and Chairman 1987-1989. From 1996-1999 Yoakum served as Commissioner of Personnel for Governor Don Sundquist and was the Governor's Chief Administrative Officer from 1996-2002.

Always a strong advocate for Education and the Arts, Ms. Yoakum has served for many years on the Walters State Community College Foundation Board serving as President in 2010-2011, as well as the East Tennessee Foundation Board where she serves as Secretary to the Board. After serving on the Tennessee Higher Education Commission from 2002-2006, Ms. Yoakum was appointed to the Board of Professional Responsibility by the Tennessee Supreme Court where she served as Vice Chair in 2015.

Eleanor is the Mother of two children, Stephanie Barger Conner of Nashville, who followed her mother's passion for the arts by serving as Chairman of the Tennessee Arts Commission from 2005-2006, and was reappointed by Governor Haslam and presently serves as Chair. Her son Rob Barger is President and CEO of First Century Bank. She has five grandchildren.

Eleanor resides in Tazewell, Tennessee with her husband William A. Dunavant, Jr.

From ETSU Alumni Association

<https://www.etsualumni.org/s/974/bp18/interior.aspx?sid=974&gid=1&pgid=1437>

Eleanor J. Yoakum '65
1999 Outstanding Alumna

Eleanor Elaine Yoakum, a 1965 graduate of East Tennessee State University, is a native of Tazewell, Tennessee. Her father, Glenn Yoakum, was a State Senator where he served as minority leader when she was a small child, thus beginning her interest in and awareness of the importance of political involvement in state and national government. Her mother, Leo Walker Yoakum, was an educator, former school superintendent, and longtime member of the Claiborne County Board of Education, and the Board of Trustees of Carson-Newman College. She and her two sisters were raised in a nurturing atmosphere where community involvement and public service were ways of life. Her sister, Martha Yoakum, who also attended ETSU, is Public Defender for the 8th district of Tennessee. Yoakum, a speech and hearing therapy graduate, began her career teaching in Fort Lauderdale Oral School, a boarding school for the deaf which emphasizes speech reading and oral communications rather than using sign language. In 1968, her daughter Stephanie was born and she returned to Tazewell where she became involved in her family's businesses, Yoakum's Banner Warehouse and First Claiborne Bank. In 1972, her son Robert Glenn Barger was born and she stayed home to mother her children and was involved in school and community activities. In 1974, Ms. Yoakum became the first woman to serve on the eight-state Burley Auction Warehouse Association Board. In 1990, President George Bush appointed her to the United States Federal Advisory Board on Tobacco.

Yoakum was active in her state and community beginning with her service as District President of Tennessee Federation of Women's Clubs, later serving as state chairman for education and arts. She was also involved in state politics, serving as a state officer for the Tennessee Republican Woman's Club, and 15 years on the Claiborne County Election Commission. In 1985, Governor Lamar Alexander appointed her to the Tennessee Arts Commission, where she served as chairman in 1989-90. In 1991, she was re-appointed to the Commission by Governor Ned McWherter.

Following the death of her father in 1990, Yoakum was elected chairman of First Claiborne Bank, and also served as one of only four female bank presidents in the state. In 1995, Governor Don Sundquist appointed Yoakum to his newly formed Tennessee Board for Economic Growth, a board which helped develop the economic policy for the state.

In June 1996, Governor Sundquist swore in Yoakum as Commissioner of Personnel for the State of Tennessee. During her tenure, she served for three years as the governor's designee on the United Way board, and statewide coordinator for the annual Governor's Prayer Breakfast. In 1998, Senator Howard Baker asked her to chair the fund-raising efforts for the Howard H. Baker, Sr., and Irene Baker Cancer Center. Yoakum was appointed to the ETSU Foundation board in 1991, once more following in her father's footsteps. Yoakum was a charter member of the Foundation board in the 1970s. In 1997, she was an alumni guest speaker for the College of Public and Allied Health. When asked about her experiences at ETSU, Yoakum stated, "The years I spent at ETSU prepared me for the diverse life I have been privileged to enjoy. I am proud to have chosen State in 1961, and I would be just as proud to choose it today. It is an honor and privilege for me to be an advocate for this fine institution."

Yoakum and her husband Bill Dunavant, former Commissioner of Economic and Community Development for Tennessee, share residences between Nashville and their mountain home adjacent to the Big South Fork National Park. Her daughter Stephanie Barger Conner is Deputy to Deputy Governor Justin Wilson. She and her husband Lewis Forrest Conner reside in Nashville. Her son Robert Glenn Barger has joined First Claiborne Bank as the manager of the Powell branch. He is the third generation in the Yoakum family to be involved in banking.

Other Sources:

<https://www.tn.gov/thec/about-thec-tsac/commission-members0/former-commission-members.html>

<https://www.claibornepartnership.com/06/portion-of-25-e-to-be-named-eleanor-yoakum-highway/>

<https://firstcenturybank.com/our-story/>

<https://easttnscouts.org/claibornefos/>

BOARD TRANSMITTAL

MEETING:	Quarterly Board Meeting
SUBJECT:	Retirement, TBR Policy 5.01.03.00 (Proposed Revisions)
DATE:	March 30, 2023
PRESENTER:	Brian Lapps
PRESENTATION REQUIREMENTS:	5 minutes
ACTION REQUIRED:	Voice Vote
STAFF RECOMMENDATION:	Recommend Approval

The proposed revisions to the Retirement Policy are minor. The proposal is to remove the requirement that a president be at least sixty (60) years old to receive emeritus status. The proposed revisions retain the requirement that an individual serve at least ten (10) years as president of an institution. No current president meets the criteria for monetary payments from the institution upon retirement, and thus the proposed revisions affect only the honorific.

The Chancellor has exercised discretion to submit this proposal directly to the Board.

Attachment

Retirement: 5.01.03.00

Policy/Guideline Area

Personnel Policies

Applicable Divisions

TCATs, Community Colleges, System Office

Purpose

The purpose of this policy is to set the standards for a consistent process and treatment of employees regarding retirement across the TBR system.

Policy/Guideline

I. Retirement Policy

- A. Except as otherwise provided herein, all regular full-time employees of the Tennessee Board of Regents and of institutions governed by the Tennessee Board of Regents shall be members of a state-supported retirement system, subject to the eligibility provisions of T.C.A. § 8-35-101 et seq.
- B. Regular part-time employees are eligible to become members of a state-supported retirement system, but such membership is not mandatory.
- C. Pursuant to T.C.A. § 8-35-403 et seq., any individual who is exempt from the Fair Labor Standards Act and who is employed in a state-sponsored institution of higher education may elect either membership in the retirement system or participation in the optional retirement program. Therefore, all regular academic, executive, administrative, and professional employees of the Board and institutions shall have the option of becoming

members of either the Tennessee Consolidated Retirement System (TCRS) or the Optional Retirement Program (ORP).

1. Employees who are members of the TCRS are eligible to retire upon attainment of appropriate age and years of creditable service, or a combination thereof.
2. Employees who are members of the ORP may retire at any time after separation from service, subject to IRS regulations.

D. Any person who has served as the president of an institution under the Board of Regents for a period of not less than ten (10) years ~~and has attained the age of sixty (60) while being employed by the Board~~ may, upon approval of the Board, be retired as President Emeritus of the institution ~~where they served a minimum of ten (10) years.~~

1. For presidents hired after September 1, 2002, this will be an honorary title earned through service with no material benefit other than the honor associated with its granting.
2. Only for presidents hired prior to September 2002, an annual salary of twenty percent (20%) of the last year's salary, exclusive of perquisites, may be paid monthly from institution appropriations subject to the terms and conditions of T.C.A. § 8-36-714.

E. For either retirement system (TCRS or ORP), the annual limit to employer contributions made on behalf of employees hired after July 1, 1996 will be subject to applicable federal and state limits.

F. There is no contribution limit for employees employed before July 1, 1996.

1. Additionally, for employees enrolled in the ORP, there is also an annual aggregate contribution limit for contributions to the ORP and 401(k). This limit is defined on an annual basis.
- G. Temporary Employment. Any retired member of TCRS (except those receiving a disability retirement allowance) or ORP (except those who have never taken a withdrawal or distribution from his/her account) may return to service in a position covered by this system and continue to draw their retirement allowance under the following conditions:
1. The retiree must have a break in service for a minimum of sixty (60) days, unless an exception has been applied for and approved.
 2. Retirees employed as teachers by an institution of higher education are limited to 24 quarter hours or 18 semester credit hours.
 3. The entire compensation payable to the retiree for such work should not be more than 60 percent of the annual full-time salary received by the member in the year immediately prior to retirement. This limit on salary increases by 5 percent for each year since the member's retirement.
- H. When a retiree begins temporary employment, they will be required to complete the appropriate form.
1. TCRS retirees must complete the *Temporary Employment* form and the institutions shall submit the form to the TCRS. The TCRS must be notified by letter when the retiree's temporary employment reaches the

120 day limit and/or when employment is terminated to avoid possible overpayment or suspension of the monthly benefit.

2. ORP retirees must complete the *Optional Retirement Program (ORP) Part-time Reemployment Certification/Waiver* form for the institution's files.
3. New forms for TCRS and ORP retirees must be completed for each 12-month period.

Sources

Authority

T.C.A. §§ 49-8-203, 8-35-101 et seq., 8-35-403 et seq., 8-36-714

History

TBR Meetings, September 24, 1976; September 29, 1978; June 29, 1979; June 26, 1981; March 19, 1982; September 30, 1983; December 14, 1984; March 20, 1987; December 13, 1991; June 25, 1993; September 20, 2002; March 30, 2006; TBR Meeting March 27, 2015.

Note:

(a) The provisions of this policy which constituted amendments or revisions adopted on September 29, 1978, became effective on January 1, 1979.

(b) The provisions of this policy which constituted amendments or revisions adopted on June 26, 1981, became effective on July 1, 1981.

(c) The provisions of this policy under which regular full-time executive, administrative, and professional employees are eligible to participate in the optional retirement program became effective on July 1, 1983.

(d) Regular part-time employees became eligible for retirement system membership on July 1, 1984.

Retirement: 5.01.03.00

Policy/Guideline Area

Personnel Policies

Applicable Divisions

TCATs, Community Colleges, System Office

Purpose

The purpose of this policy is to set the standards for a consistent process and treatment of employees regarding retirement across the TBR system.

Policy/Guideline

I. Retirement Policy

- A. Except as otherwise provided herein, all regular full-time employees of the Tennessee Board of Regents and of institutions governed by the Tennessee Board of Regents shall be members of a state-supported retirement system, subject to the eligibility provisions of T.C.A. § 8-35-101 et seq.
- B. Regular part-time employees are eligible to become members of a state-supported retirement system, but such membership is not mandatory.
- C. Pursuant to T.C.A. § 8-35-403 et seq., any individual who is exempt from the Fair Labor Standards Act and who is employed in a state-sponsored institution of higher education may elect either membership in the retirement system or participation in the optional retirement program. Therefore, all regular academic, executive, administrative, and professional employees of the Board and institutions shall have the option of becoming

members of either the Tennessee Consolidated Retirement System (TCRS) or the Optional Retirement Program (ORP).

1. Employees who are members of the TCRS are eligible to retire upon attainment of appropriate age and years of creditable service, or a combination thereof.
 2. Employees who are members of the ORP may retire at any time after separation from service, subject to IRS regulations.
- D. Any person who has served as the president of an institution under the Board of Regents for a period of not less than ten (10) years may, upon approval of the Board, be retired as President Emeritus of the institution.
1. For presidents hired after September 1, 2002, this will be an honorary title earned through service with no material benefit other than the honor associated with its granting.
 2. Only for presidents hired prior to September 2002, an annual salary of twenty percent (20%) of the last year's salary, exclusive of perquisites, may be paid monthly from institution appropriations subject to the terms and conditions of T.C.A. § 8-36-714.
- E. For either retirement system (TCRS or ORP), the annual limit to employer contributions made on behalf of employees hired after July 1, 1996 will be subject to applicable federal and state limits.
- F. There is no contribution limit for employees employed before July 1, 1996.
1. Additionally, for employees enrolled in the ORP, there is also an annual aggregate contribution limit for

contributions to the ORP and 401(k). This limit is defined on an annual basis.

- G. Temporary Employment. Any retired member of TCRS (except those receiving a disability retirement allowance) or ORP (except those who have never taken a withdrawal or distribution from his/her account) may return to service in a position covered by this system and continue to draw their retirement allowance under the following conditions:
1. The retiree must have a break in service for a minimum of sixty (60) days, unless an exception has been applied for and approved.
 2. Retirees employed as teachers by an institution of higher education are limited to 24 quarter hours or 18 semester credit hours.
 3. The entire compensation payable to the retiree for such work should not be more than 60 percent of the annual full-time salary received by the member in the year immediately prior to retirement. This limit on salary increases by 5 percent for each year since the member's retirement.
- H. When a retiree begins temporary employment, they will be required to complete the appropriate form.
1. TCRS retirees must complete the *Temporary Employment* form and the institutions shall submit the form to the TCRS. The TCRS must be notified by letter when the retiree's temporary employment reaches the 120 day limit and/or when employment is terminated

to avoid possible overpayment or suspension of the monthly benefit.

2. ORP retirees must complete the *Optional Retirement Program (ORP) Part-time Reemployment Certification/Waiver* form for the institution's files.
3. New forms for TCRS and ORP retirees must be completed for each 12-month period.

Sources

Authority

T.C.A. §§ 49-8-203, 8-35-101 et seq., 8-35-403 et seq., 8-36-714

History

TBR Meetings, September 24, 1976; September 29, 1978; June 29, 1979; June 26, 1981; March 19, 1982; September 30, 1983; December 14, 1984; March 20, 1987; December 13, 1991; June 25, 1993; September 20, 2002; March 30, 2006; TBR Meeting March 27, 2015.

Note:

(a) The provisions of this policy which constituted amendments or revisions adopted on September 29, 1978, became effective on January 1, 1979.

(b) The provisions of this policy which constituted amendments or revisions adopted on June 26, 1981, became effective on July 1, 1981.

(c) The provisions of this policy under which regular full-time executive, administrative, and professional employees are eligible to participate in the optional retirement program became effective on July 1, 1983.

(d) Regular part-time employees became eligible for retirement system membership on July 1, 1984.

**A Resolution of Appreciation for the Service of
Dr. Roland Rayner
to the Tennessee Board of Regents**

WHEREAS, Dr. Roland Rayner has thirty-two years of service with the Tennessee Board of Regents (TBR), first with the Tennessee Technology Center at Whiteville as a Job Training Partnership Act Coordinator, Counselor, and Recruiter, and then Student Services and Financial Aid Coordinator. He then joined TCAT Memphis, where he served in many progressive roles prior to his appointment as President. He retired on February 28, 2023 after serving 13 years as President; and

WHEREAS, Dr. Rayner received a Bachelor of Science degree from the University of Tennessee at Martin, a Master of Arts degree from Webster University, and a Doctoral degree from the University of Memphis; and

WHEREAS, he is a graduate of the TBR Leadership Academy and the Regents Academic Leadership Institute, and received the SkillsUSA Administrator of the Year Award; and

WHEREAS, Dr. Rayner increased student enrollment by nearly 28% from 2009-2017 and led efforts that garnered job placement rates for his students of 85% and higher; and

WHEREAS, over his career, Dr. Rayner contributed to local and state workforce development efforts and collaborated with partners such as FedEx, the Gene Haas Foundation, Cummins Diesel, and many others to expand the college's technical education footprint; and

WHEREAS, he served on numerous boards and committees, including the Bartlett Area Chamber of Commerce Board of Directors, the Workforce Investment Network Advisory Board, the PeopleFirst Board, as Chairman of West Tennessee's TCAT sub-council, and as a member of the Chancellor's Search Committee; and

WHEREAS, Dr. Rayner expanded the TCAT Memphis training footprint throughout the Memphis-Shelby County service area by acquiring over \$31 million for capital building, campus improvement, and training equipment upgrades from local, state, and federal entities; and

WHEREAS, he exhibited excellent communication and interpersonal skills serving as the foundation for effective networking, and collaboration required to maintain positive partnerships with local, state, and federal elected officials, labor management, and community leaders; and

WHEREAS, he shall be missed by colleagues, faculty, staff, students, community leaders, and alumni of the Tennessee Board of Regents and its colleges; and

WHEREAS, the Tennessee Board of Regents wishes to grant the title of President Emeritus as an honorary designation;

NOW, THEREFORE, BE IT RESOLVED, that the Tennessee Board of Regents expresses its sincere appreciation to Dr. Roland Rayner for his contributions and leadership to the system and wishes him the very best in his retirement.

**A Resolution of Appreciation for the Service of
Mr. Paul Stewart Smith
to the Tennessee Board of Regents**

WHEREAS, Mr. Paul Stewart Smith has thirty years of service with the Tennessee Board of Regents system, first with the Tennessee College of Applied Technology at Crump as the Admissions Counselor for five years, and

WHEREAS, Mr. Smith joined TCAT Athens as the Assistant Director for 10 years until his appointment as Interim President in 2002, and then President in 2003. He retired on December 31, 2022 after serving over 20 years as President; and

WHEREAS, he was instrumental in the development of the McMinn Higher Education Center, which houses TCAT Athens, Cleveland State Community College, and UT Agricultural Extension; and in creating educational opportunities closely aligned to workforce needs in the region; and

WHEREAS, Mr. Smith served on many Council on Occupational Education Accreditation Teams, and also on the Cleveland State - Athens Campus Advisory committee; and

WHEREAS, he served his community in numerous capacities, including former Chair of the Athens Area Chamber of Commerce where he served on the Small Business Committee, Health Expo Committee, New Year's City Celebration Committee, and Leadership McMinn, Past President of Athens Kiwanis Club, Member of the Athens Parks Foundation Board of Directors, United Way Board of Directors, Grace and Mercy Ministries Board of Directors, Athens Area Council for the Arts Board of Directors, YMCA Board of Directors; and

WHEREAS, he shall be missed by colleagues, faculty, staff, students, community leaders, and alumni of the Tennessee Board of Regents and its colleges; and

WHEREAS, the Tennessee Board of Regents wishes to grant the title of President Emeritus as an honorary designation;

NOW, THEREFORE, BE IT RESOLVED, that the Tennessee Board of Regents expresses its sincere appreciation to Mr. Paul Stewart Smith for his contributions and leadership to the system and wishes him the very best in his retirement.

**A Resolution of Appreciation for the Service of
Dr. Myra West
to the Tennessee Board of Regents**

WHEREAS, Dr. Myra West has over thirty-four years of service with the Tennessee Board of Regents system, and retired as President of Tennessee College of Applied Technology Livingston on December 31, 2022 after serving over nine years; and

WHEREAS, Dr. West began her TBR career at TCAT Livingston starting as an Instructor in the Business Systems Technology Program, and then becoming the Student Services Coordinator. She then briefly served as the Interim Director at TCAT Hartsville prior to transitioning back to TCAT Livingston as the Assistant Director and then President; and

WHEREAS, during this time, she also taught in the Tennessee eCampus, the Tennessee Technological University Leadership Graduate Program, and in the Tennessee State University Classroom Management and Teachers as Agents of Change program in which she developed, taught, and facilitated learning through assessment; and

WHEREAS, as President, Dr. West opened and received Council on Occupational Education (COE) and Department of Education accreditation for two instructional service centers and one extension campus, obtained several grants, led new initiatives, provided vision and leadership in statewide curriculum development, oversaw expansion projects, and secured additional dual enrollment opportunities; and

WHEREAS, she served as a COE member since 2012, and has been affiliated with the Southern Association of Colleges and Schools and COE since 1992 where she served on numerous accreditation team visits as a Team Leader, Assistant Team Leader, and Team Member; and on the COE Committee on Accreditation Standards and Conditions and its Committee on Nominations; and

WHEREAS, during Dr. West's tenure, she held and maintained several membership affiliations with the Association of Supervision and Curriculum Development and the Honor Society of Phi Kappa Phi; and

WHEREAS, she has been a prolific mentor of faculty, staff, students, and community members across the state, and has encouraged growth of excellence in countless individuals whose lives she has touched; and

WHEREAS, she shall be missed by colleagues, faculty, staff, students, community leaders, and alumni of the Tennessee Board of Regents and its colleges; and

WHEREAS, the Tennessee Board of Regents wishes to grant the title of President Emeritus as an honorary designation; and

NOW, THEREFORE, BE IT RESOLVED, that the Tennessee Board of Regents expresses its sincere appreciation to Dr. Myra West for her outstanding contributions and leadership to the system and wishes her the very best in her retirement.

**A Resolution of Appreciation for the Service of
Regent Yolanda Greene
to the Tennessee Board of Regents**

WHEREAS, Regent Yolanda Greene was appointed on May 23, 2017 by Governor Bill Haslam to serve on the Tennessee Board of Regents to represent the Fourth Congressional District, and has served with distinction, integrity, and merit; and

WHEREAS, Regent Greene earned her Bachelor of Science degree in Biology with a minor in Chemistry and a Master of Business Administration degree from Tennessee State University; and

WHEREAS, she is a leader in the banking industry. She serves as the Rutherford County Market President for First Horizon Bank, and has served in many banking capacities; and

WHEREAS, Regent Greene's expertise and experience enables her to provide leadership to her local community through her service with many organizations including her time as Chair of the Rutherford County Chamber of Commerce; and

WHEREAS, she faithfully dedicated herself to the community and technical college system by serving on the Presidential Search Advisory Committees for Motlow State Community College, TCAT Murfreesboro, and TCAT Pulaski; and

WHEREAS, her dedicated service on the Board of Regents has also included countless hours of support and valuable advice to the System, its institutions, faculty, and students, including speaking at innumerable commencement ceremonies, convocations, groundbreakings, building dedications, and other celebrations; and

WHEREAS, she participated in Board deliberations and contributed greatly to the governance of the System by serving as Chair of the Personnel and Compensation Committee, and as a member of the Audit, External Affairs, and Finance and Business Operations Committees; and

WHEREAS, she is an individual of high integrity and wisdom with a sincere interest in the welfare of the Tennessee Board of Regents System and Tennessee higher education; and

NOW, THEREFORE, BE IT RESOLVED, that the Tennessee Board of Regents expresses its sincere appreciation to Regent Yolanda Greene for her years of service rendered and leadership afforded to the Tennessee Board of Regents System.