

**TENNESSEE BOARD OF REGENTS**  
**Special Called Meeting of the Board**  
**Tuesday, August 15, 2023 at 10:00 a.m. (CDT)**  
**Agenda**

1. Review and Consider Recommendation for the President of Jackson State Community College (*Tydings*)
2. Review and Consider the Criteria for the Next President of TCAT Dickson (*Tydings*)

- *This meeting will include members of the Tennessee Board of Regents who are participating by electronic means of communication and will be live-streamed and archived on the TBR website at <https://www.tbr.edu/board/august-15-2023-%E2%80%93-special-called-board-meeting>.*
- *Persons who want to request to address the Board may follow the process authorized by [TBR Policy 1.02.12.00 – Requests to Address the Board](#).*

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BOARD TRANSMITTAL

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MEETING: Special Called Meeting of the Board

SUBJECT: Review and Consider Recommendation for the President of Jackson State

DATE: August 15, 2023

PRESENTER: Chancellor Flora W. Tydings

PRESENTATION REQUIREMENTS: 10 minutes

ACTION REQUIRED: Roll Call Vote

STAFF RECOMMENDATION: Recommend Approval

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The Board approved the search criteria and recruitment for the next president at Jackson State Community College on April 27, 2023. The 16-member search committee was comprised of faculty, staff, alum, students, and community members, as well as Board Members.

The committee met for the first time on May 16 to review the search process. Then on June 26, the committee reviewed fifty-six (56) applications from all across the country. The committee narrowed the pool of candidates to ten (10) to be interviewed on July 17 and 18. From that meeting, three (3) candidates were invited to participate in campus interviews on July 27, 28, and 29.

After the interviews and campus visits were conducted and in consultation with committee members, Chancellor Tydings expects to make a recommendation to the Board at its special meeting on August 15.

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BOARD TRANSMITTAL

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MEETING: Special Called Meeting of the Board

SUBJECT: Review and Consider the Criteria for the Next President  
of TCAT Dickson

DATE: August 15, 2023

PRESENTER: Chancellor Flora W. Tydings

PRESENTATION  
REQUIREMENTS: 5 minutes

ACTION REQUIRED: Roll Call Vote

STAFF  
RECOMMENDATION: Recommend Approval

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Due to the retirement of Arrita Summers as president of TCAT Dickson effective December 1, 2023, search criteria is attached for your approval to recruit for a new president. Upon approval, the position will be posted, and the recruitment process will begin to find the next president of TCAT Dickson.

## **President**

### **Tennessee College of Applied Technology – Dickson**

The Tennessee Board of Regents invites applications and nominations for the position of President of the Tennessee College of Applied Technology (TCAT) – Dickson. The Tennessee College of Applied Technology – Dickson is one of the 24 Tennessee’s post-secondary technical colleges and institutions of the College System of Tennessee, governed by the Tennessee Board of Regents. The President is the chief executive officer of the College and reports to the Tennessee Board of Regents through the Chancellor.

The President exercises broad delegated authority with responsibility for all aspects of campus administration. The successful candidate will be a dynamic, innovative, and energetic leader with the experience, vision, skills and integrity required to guide this quality college to higher levels of achievement.

TCAT - Dickson served over 1279 students in the 2021-2022 academic year. TCAT - Dickson has 16 distinct program offerings over all campuses including: Automotive Technology; Building Construction Technology; Computer Information Technology; Computer Aided Design Technology; Cosmetology; Criminal Justice: Correctional Officer; Dental Assisting; Diesel Powered Equipment Technology; Digital Graphic Design; Heating, Air Conditioning/Refrigeration; Industrial Electrical Maintenance/Mechatronics; Machine Tool Technology; Mechatronics; Pharmacy Technology; Practical Nursing; and Welding Technology.

Dickson employs 75 full-time employees and has an annual operating budget of approximately \$8.5 million. TCAT - Dickson is accredited by the Council on Occupational Education. Additional information about the college can be found at <https://tcatDickson.edu/>.

Required criteria for selection include the following:

- A master’s degree from an accredited institution.

Preferred criteria for selection include, but are not limited to, the following:

- A distinguished record of teaching experience in public higher education or technical education program planning experience.
- A minimum of five years of successful leadership and management experience at the executive level with significant decision-making responsibility for supervision/management, budgets, personnel, and/or programs in a post-secondary and/or technical educational environment.
- A distinguished record of extensive senior level administrative experience in a complex business, industry, or government enterprise.
- Experience in the planning, facilitating, opening and operating new higher education sites.

Expected criteria for selection to include:

- A demonstrated commitment to serving students, faculty and staff of a post-secondary technical college;
- A demonstration of experience with engaging various constituencies and building partnerships;
- Capable of establishing strong community college and K-12 partnerships and relationships;
- A commitment to attracting traditional and non-traditional students into workforce programs (certificates /diplomas) and promoting approaches to enhance their opportunity for success;
- An understanding of and commitment to enhancing student success through focused efforts on retention, persistence and completion;
- A demonstrated commitment to diversity and inclusion as core values that enhance the educational process;
- A demonstrated commitment to affirmative action and equal opportunity;

- A demonstrated strength in human relations and communication, planning, financial management, budgeting and organizational skills to lead and inspire internal and external constituencies of the college;
- A demonstrated background and understanding of and commitment to private fundraising;
- Demonstrated ability to lead an institution that is comprised of multiple campuses that meet specific needs in the communities served;
- A demonstrated understanding of institutional accreditation processes;
- An understanding of regional workforce education and training needs and how to strategically position TCAT-Dickson in a highly competitive post-secondary education marketplace; and
- An understanding of and commitment to the role of TCAT-Dickson as part of a higher education system.

The Tennessee Board of Regents is committed to building and sustaining an inclusive and diverse educational environment and encourages applications from interested candidates who can contribute to promote, and enhance this effort.

The College System of Tennessee is an Equal Opportunity/Affirmative Action employer. Under state law, applicants may request that their application and related materials be confidential and not open for public inspection until such time the candidate is selected as a finalist for the position. The Tennessee Open Meetings Act requires meetings of the Board of Regents to be open to the public.

Please submit application materials by September 18, 2023 and limit application materials to 20 pages. It is anticipated that the President will be selected prior to December 1, 2023.

Resume/vita and cover letter should be submitted through the TBR Applicant Tracking System at <https://www.tbr.edu/hr/executivesearches>. The cover letter should include at a minimum the following:

- Largest budget you have managed;
- Largest number of full-time and part-time direct report employees;
- Largest donation that you personally cultivated, solicited, and made “the ask”; and
- Description of three major accomplishments of which you are most proud.