

TENNESSEE BOARD OF REGENTS
Quarterly Board Meeting
Friday, June 16, 2023 – 9:30 a.m. (Eastern)
Agenda

- I. **Minutes**
 - A. March 30, 2023 Quarterly Board Meeting
 - B. April 27, 2023 Special Called Meeting of the Board
 - II. **Report of Interim Action**
 - III. **Report of the Committees**
 - A. Report of the Academic Policies and Programs/Student Life Committee Meeting on June 15, 2023
 - B. Report of the External Affairs Committee Meeting on June 15, 2023
 - C. Report of the Workforce Development Committee Meeting on June 15, 2023
 - D. Report of the Finance and Business Operations Committee Meeting on June 15, 2023, that includes Tuition and Fee Recommendations, FY23 Estimated Budgets and FY24 Proposed Budgets, Capital Budget Request for 2024-25, and a policy revision.
 - E. Report of the Personnel and Compensation Committee Meeting on June 15, 2023, that includes Faculty Promotion Increases, System Compensation Plan Recommendations, President Emeritus Contracts, Chancellor’s Evaluation, New and Revised Personnel Policies, and the Report of the Special Called Meeting of the Personnel and Compensation Committee held on May 31, 2023 that includes Compensation Strategies.
 - F. Report of the Audit Committee Meeting on May 31, 2023
 - IV. **Report of the Regents Award for Excellence in Philanthropy**
 - V. **Report of the Chancellor**
 - Organizational Effectiveness Update
 - TCAT Master Plan Capital Projects Update
 - Blue Oval City Update
 - VI. **Unfinished Business**
 - VII. **New Business**
 - A. Review and Consider Recommendation for the President of TCAT Jackson
 - B. Review and Consider Criteria for the Next President of TCAT Shelbyville
 - C. Building Naming Request from Roane State Community College
 - D. Resolution of Appreciation for Faculty Regent Ramona Shelton
 - E. Resolution of Appreciation for Student Regent John Long
 - F. Election of the Vice Chair for 2023-2024
- *This meeting will be live-streamed and archived on the TBR website at <https://www.tbr.edu/board/june-2023-quarterly-board-meeting>.*
 - *Persons who want to request to address the Board may follow the process authorized by [TBR Policy 1.02.12.00 – Requests to Address the Board](#).*

**Tennessee Board of Regents Quarterly Board Meeting
Chattanooga State Community College
4501 Amnicola Hwy., Chattanooga, TN 37406**

Thursday, June 15 – Friday June 16, 2023

SCHEDULE OF EVENTS
(Eastern Time Zone)

Thursday, June 15

Reserved parking will be available in the [P1 parking lot](#). Information packets will be available in the lobby of the Albright Omniplex (OMN) building.

- 9:00 a.m. Optional Tour of the [Construction Career Center](#)
2225 Roanoke Ave, Chattanooga, TN 37406
Transportation to tour facility available upon request
- 10:00 a.m. Welcome Desk
OMN Lobby
- 10:00 a.m. Optional Campus Tours
- Chattanooga State TCAT
 - Gerald McCormick Center for Engineering, Technology, Arts & Sciences
 - Erlanger Health Science Center
- 12:00 Noon Lunch
Faculty and Staff Dining Room, OMN 124-126
- 1:00 – 4:30 p.m. TBR Committee Meetings
Bond Humanities (HUM) Auditorium
Transportation to hotel after meetings conclude available upon request
- 4:00 - 6:15 p.m. Hospitality Suite Available at the [Courtyard by Marriott Downtown](#)
- 5:45—6:30 p.m. Transportation to Tennessee Aquarium available upon request
- 6:00 p.m. Reception at the [Tennessee Aquarium](#)
River Journey Building
1 Broad Street
Chattanooga, TN 37402
- 7:00 – 9:00 p.m. Dinner at the [Tennessee Aquarium](#)
River Journey Room
Transportation to the hotel after dinner concludes available upon request
- 9:30 – 10:30 p.m. Hospitality Suite Available at the [Courtyard by Marriott Downtown](#)

Chattanooga State Building & Parking Map



Chattanooga State is a smoke-free, tobacco-free campus.

- Academic and Administrative Buildings
- P# Parking Lots: Students Faculty/Staff Handicapped Visitor
- One-way Traffic
- Cafeterias/Grills



- | | |
|---|---|
| <ul style="list-style-type: none"> 1 Starnes Student Center (S) 2 Amphitheater (AMP) 3 Albright OmniPlex Building (OMN) 4 Health & Fitness Center (HPF) 5 Branch Center for Advanced Technology (CAT) 6 Business (OMN-B-Wing) 7 Instructional Materials Center, Kolwyck Library (IMC/KLIC) 8 Media Technology Center & WAWL Radio (MTC); Campus Police 9 Bond Humanities Building (HUM) 10 Applied Arts 11 Energy Plant 12 Maintenance 13 Grounds | <ul style="list-style-type: none"> 14 Central Storage, Shipping & Receiving 15 Tennessee College of Applied Technology (TCAT) 16 Center for Engineering, Technology, Arts & Sciences and WACKER Institute (GETAS) 17 Center for Business, Industry & Health (CBIH) 18 Erlanger Health Science Center (HSC) Allied Health – 2nd Floor 19 Athletic Field House (AFH) 20 Child Development Center (CDC) 21 Sculpture Studio/Engineering Lab 22 Common Ground Garden 23 Horticulture Complex (under construction) |
|---|---|



4501 Amnicola Highway | Chattanooga, Tennessee 37406 | 423.697.4400 | ChattanoogaState.edu

11-70-404002-591-6/18/jp • PDF • Chattanooga State Community College does not discriminate against students, employees, or applicants for admission or employment on the basis of race, color, religion, creed, national origin, sex, sexual orientation, gender identity/expression, disability, age, status as a protected veteran, genetic information, or any other legally protected class with respect to all employment, programs and activities sponsored by Chattanooga State.

The following person has been designated to handle inquiries regarding the non-discrimination policies: Director, Human Resources, 4501 Amnicola Highway, Chattanooga, TN 37406, 423.697.2417.

**TENNESSEE BOARD OF REGENTS
Quarterly Board Meeting
June 15 and 16, 2023**

EXECUTIVE SUMMARY

Thursday, June 15, 2023

I. COMMITTEE ON EXTERNAL AFFAIRS

1. LEGISLATIVE UPDATE

Executive Vice Chancellor for External Affairs Kim McCormick and Assistant Vice Chancellor John Williams will share an overview of the Legislative Session and provide an update of bills that we have tracked with an overview of legislation that impacted the TBR and higher education. This report highlights significant pieces of legislation that were relevant to the Board of Regents from this past legislative session.

2. MARKETING UPDATE

Executive Vice Chancellor for External Affairs Kim McCormick and Associate Vice Chancellor Matthew Gann will provide an update regarding the Be Pro Be Proud partnership, TSSAA partnership, and the Trucking Tennessee campaign.

II. COMMITTEE ON WORKFORCE DEVELOPMENT

Executive Vice Chancellor for External Affairs Dr. Kim McCormick and TBR's Center for Workforce Development Executive Director Dr. Jeff Sisk will share informational updates on:

- 1. STATEWIDE TRUCK DRIVING PROGRAMS**
- 2. BLUE OVAL CITY**
- 3. EV STATEWIDE INITIATIVES**
- 4. HIGHLIGHTS FROM TBR COLLEGES' WORKFORCE OFFICES**

III. COMMITTEE ON FINANCE AND BUSINESS OPERATIONS

1. CONSENT AGENDA

A. Proposed Revisions to TBR Policy 7.01.00.00, Firearms and Other Weapons

The proposed revisions to this policy are to comply with Public Chapter 149, effective July 1, 2023. The act permits a part-time employee who is a retired law enforcement officer in good standing with at least 20 years of service to carry a handgun under the same terms and conditions as full-time employees.

Executive Summary – June 2023 Quarterly Meeting

2. CONSIDERATION FOR APPROVAL OF TUITION AND FEE RECOMMENDATIONS FOR ACADEMIC YEAR 2023-2024

TBR staff will present the recommendations for maintenance fees, tuition, mandatory fees, and non-mandatory fees for academic year 2023-24.

3. CONSIDERATION FOR APPROVAL OF FY23 ESTIMATED BUDGETS AND FY24 PROPOSED BUDGETS

Under Board policy, the original budget for each fiscal year is known as the *Proposed Budget* and is prepared in the spring of each year. This budget is based on the level of state funds recommended in the Governor’s proposed budget as well as early estimates of factors such as enrollment growth, and availability of federal funds. The *Proposed Budget* is normally submitted to the Board for approval at the June Board meeting.

The final budget submitted for each fiscal year is the *Estimated Budget*. It includes final adjustments to the current year budget and is the budget against which final year-end actual amounts are compared. It is prepared, submitted, and considered by the Board at the same time as the *Proposed Budget* for the upcoming fiscal year.

Regarding the LGI’s budgets, the FOCUS Act requires that to ensure the ability to satisfy both contractual obligations to the Tennessee State School Bond Authority and obligations to that authority’s bondholders, the Tennessee Board of Regents shall have authority over, and shall give final approval to, the operating budget of each LGI.

The purpose of this agenda item is to consider for approval both the recommended *Estimated Budgets* for FY 2022-23 and the recommended *Proposed Budgets* for FY 2023-24. As part of approval of the Proposed Budgets for FY 2023-24, staff recommends that the Board authorize the Chancellor to take actions necessary to implement the approved budgets.

4. CONSIDERATION FOR APPROVAL OF THE CAPITAL BUDGET REQUEST FOR THE 2024-25 FY

The Committee will consider approval of the Capital Budget Request for fiscal year 2024-25.

IV. COMMITTEE ON ACADEMIC POLICIES AND PROGRAMS AND STUDENT LIFE

1. CONSENT AGENDA

A. Proposed TBR Policy 2.03.01.03, Ethical Recruitment of Prospective Students and Military Affiliated Individuals

To be compliant with the requirements of federal law and Executive Order 13607, the Tennessee Board of Regents (TBR) must establish consistent policies and practices at TBR institutions for the recruitment of prospective students, including military affiliated individuals (such as service members, reservists, veterans, spouses and other eligible family members).

Executive Summary – June 2023 Quarterly Meeting

B. Proposed TBR Policy 2.03.01.04, Admissions, Enrollment, and Readmission of Service Members

To be compliant with the requirements of federal law and Executive Order 13607, the Tennessee Board of Regents (TBR) must establish consistent policies and practices at TBR institutions applicable to eligible service members, veterans, reservists, and others covered by the Post 9/11 GI Bill and the Department of Defense Tuition Assistance Program (collectively, “service members”) for the admission, enrollment, and readmission of those returning from periods of active service.

C. Proposed TBR Policy 2.03.02.04, Micro-credentials and Learner Record

This policy sets out the principles and procedures for quality assurance of the TBR institutions’ micro-credentials that are included on the System’s comprehensive learner record. The principles and procedures include, but are not limited to design, approval, delivery, monitoring, and review.

2. NEW ACADEMIC PROGRAMS

A. Chattanooga State’s Electric Vehicle Engineering Technology A.A.S.

Chattanooga State Community College proposes the establishment of a new Associate of Applied Science (A.A.S.) in Electric Vehicle Engineering Technology (EVET).

Chattanooga’s industry partner Volkswagen Group of America is transitioning to producing electric vehicles, with the expectation of phasing out combustion engine automobiles by 2035. VW predicts a greater need in the near future, for Electric Vehicle Technicians. This program will prepare students with the education and skills needed to meet industry workforce demands to manufacture, diagnose, service, and repair electric vehicles.

VW has requested to use the A.A.S Electrical Vehicle Engineering Technology degree as the educational portion of the apprenticeship. They will also provide space, electric vehicles, subject matter experts, and job placement for graduates.

The A.A.S. in Electric Vehicle Engineering Technology degree will be initially offered through the Volkswagen Electric Vehicle apprenticeship starting August 2023 and is expected to expand to the Amnicola campus by 2025. The EVET degree is comprised of stackable credentials which allows for multiple entry (TCAT and dual enrollment) and exit (technical certificates) points. The program components can also be used in non-credit workforce training.

B. Northeast State’s Automotive Technology A.A.S.

Northeast State Community College proposes the establishment of a new Associate of Applied Science (A.A.S.) in Automotive Technology with a Concentration in Automotive Specialist.

The 60-credit hour proposed program would realign the automotive-related programs (Automotive Service, Automotive Body/Collision, Motor Sports) into a new degree with a concentration in Automotive Specialist. The program and concentration will offer students the ability to pursue coursework, training, and skills in three different pathways: Automotive Service, Automotive Body/Collision, and Motor Sports.

Executive Summary – June 2023 Quarterly Meeting

These areas represent the needs of regional workforce partners and afford the students a tailored set of unique skills specific to their area of interest. This also ensures an Associate of Applied Science degree that is more easily identified by industry and students will develop competencies applicable to the current and emerging needs of the automotive industry.

The program will be the first A.A.S in Automotive Technology in the TBR system so is considered a new program to the state, although the program uses the same courses that are already taught at Northeast State.

3. PROPOSED PROGRAM TERMINATIONS, MODIFICATIONS, AND NEW TECHNICAL PROGRAM IMPLEMENTATIONS FOR TCATS

Thirty-five (35) program proposals are being presented for the Committee's review and approval. These proposals will allow the Technical Colleges to be more responsive to the needs of students, businesses, and industries.

Sixty-eight (68) academic actions were submitted by a TCAT institution to the Vice-Chancellor for approval based on section C of the TBR Policy: 2:01:02:00, requiring only notification to the Vice-Chancellor.

4. REIMAGINING THE COMMUNITY COLLEGE EXPERIENCE

In summer 2022 TBR staff presented a concept paper that builds off the history of Tennessee and TBR reforms, and then rapidly accelerates them in a new direction resulting in a fundamentally different community college experience for students. In this concept, formally referred to as the Reimagining the Community College Experience, students would encounter:

- Extensive and personalized pre-college career exploration, followed by in-depth career advising and soft skills development throughout a student's program of study.
- A workforce-focused certificate in the first semester, drawn from programs that align with the local/regional economy, to expand and enrich entry and exit points for students as they navigate and move between higher education and the labor force.
- An articulated transition into the second semester that extends the workforce-ready skills and/or adds general education courses that have been contextualized to a student's program of study and that injects workforce skills like communication and critical thinking into the student's pathway.
- Reengineered transfer pathways that stack students' skills and courses from the first two semesters into AA/AS/AAS degrees and/or TCAT programs.

In early fall 2022, TBR solicited grant proposals from community colleges to develop and implement the ideas within the Reimagining the Community College Experience concept paper. At the September 2022 Board meeting, Walters, Pellissippi, Jackson and Southwest were announced as the grant winners and have since been working to fully develop and implement a multi-year pilot effort. As their efforts are taking shape, TBR staff will provide an overview of the colleges' plans as they prepare for fall 2023 implementation.

Executive Summary – June 2023 Quarterly Meeting

5. TENNESSEE COACHING PROJECT

In 2022, two community colleges launched a new project to support students who are underprepared for college, known as the *Tennessee Coaching Project*. Through this project, Northeast State Community College and Jackson State Community College embedded success coaches into students' first year of college. Coaches help students navigate coursework, connect with resources, and explore careers. In 2023, the project expanded to provide coaching to adult learners who are reconnecting with college after some time away.

The Tennessee Coaching Project includes a coaching model designed by TBR staff in partnership with advising leaders at the pilot colleges. This work is supported by \$2.9 million in grant funds to TBR from the U.S. Department of Education Institute of Education Sciences and Ascendium Education Group.

Early results suggest that coaching has promoted student success during the first year of this project. Students at both pilot colleges have engaged with coaching at high rates. Additionally, preliminary data indicates that students who engaged with their coach persisted at higher rates than other students. Early outcomes also suggest gains in math course success for students who engaged with their coach.

The TBR staff will provide an overview of this project and early outcomes. The presentation will describe the coaching model and present preliminary data from the first year of this project. The presentation will also highlight the contributions of advising staff at Jackson State and Northeast State to this project.

6. ACCREDITATION REPORT

The Annual Accreditation Report and Overview summarizes all activity for the academic year 2021-2022 on regional and program accreditation. The report also provides information on all non-accreditable programs that go through either the Program Review or the Academic Audit process. A summary of all activity is provided along with a more detailed accounting of all accreditation and quality assurance activity.

V. COMMITTEE ON PERSONNEL AND COMPENSATION

1. CONSENT AGENDA

A. Proposed TBR Policy 6.04.00.00, Pregnancy, Childbirth, and Related Conditions (Employees)

This new, proposed policy is designed to implement two amended federal statutes. The Pregnant Workers Fairness Act amends Title VII of the Civil Rights Act of 1964 and requires that institutions provide reasonable accommodations for pregnancy, childbirth, and medical conditions related to pregnancy and/or childbirth. The reasonable accommodation requirements and process are similar to the Americans with Disabilities Act accommodation process, but with a few notable exceptions as explained in policy.

Executive Summary – June 2023 Quarterly Meeting

The Providing Urgent Maternal Protections for Nursing Mothers Act (PUMP Act), amends the Fair Labor Standards Act. This law requires that nursing mothers be given time and a private place to express breast milk.

The U.S. Department of Education's June 2022 Notice of Proposed Rulemaking (NPRM) contains many similar protections for students, but with some important differences. The Department, which has been evaluating comments to the NPRM, is expected to issue a final rule in the near future, at which time the System Office will likely be proposing a new policy to comply with the regulations.

B. Proposed Revisions to TBR Policy 5.01.01.07, Parental Leave

Effective July 1, 2023, State of Tennessee employees will be able to take six weeks of paid parental leave for the birth of a child or placement of a child for adoption. (After expiration of six weeks paid leave, employees may use a combination of sick, annual, and unpaid leave for a total of four months parental leave.) This new paid parental leave is in addition to sick and annual leave. Proposed revisions to the Parental Leave policy implement such paid leave at TBR institutions.

C. Proposed Revisions to TBR Policy 5.01.01.14, Family, Medical, and Service Member Leave

The proposed revisions consist of a new section (II.A.2.c.) explaining that six weeks of paid parental leave is available upon the birth or placement of a child and that the details may be found in TBR Policy 5.01.01.07, Parental Leave. The revisions to the FML policy follow the new state law providing state employees with six weeks of paid parental leave and TBR's implementation process.

2. APPROVAL OF THE MAY 31, 2023 SPECIAL CALLED MEETING OF THE PERSONNEL AND COMPENSATION COMMITTEE MINUTES THAT INCLUDES ACTION TAKEN ON COMPENSATION STRATEGIES

The Committee will consider approval of the minutes from the May 31, 2023 special called meeting of the Personnel and Compensation Committee that includes action taken on the system wide compensation strategies.

3. REVIEW AND APPROVAL OF PRESIDENT EMERITUS CONTRACTS

Per requirements to be compensated as President Emeritus (T.C.A. § 8-36-714) and TBR Policy 5.01.03.00 Retirement, those serving as President Emeritus must file a report for the previous year's work (approved by the sitting President), and a copy of the contract for the next fiscal year's work, for approval by the board. **Renewal of contracts is subject to availability of institutional funding.** Attached are the certification of work forms for 2022-2023 and work contracts for 2023-2024 submitted for your review and approval for the following:

Dr. Karen Bowyer – Dyersburg State Community College
Dr. Jack Campbell – Walters State Community College
Dr. Nathan Essex – Southwest Tennessee Community College
Dr. Frank Glass – Motlow State Community College
Dr. Rebecca Hawkins – Columbia State Community College
Dr. William Locke – Northeast State Community College

Executive Summary – June 2023 Quarterly Meeting

4. REVIEW AND APPROVAL OF FACULTY EMERITI

The following faculty emeritus candidates are being recommended to the Board for consideration and approval:

Candidate	Rank/Discipline	Service Dates	College
Edward Nichols	Professor of Mathematics	1993-2023	Chattanooga State CC
Steve Smotherman	Associate Professor of Mathematics	1983-2023	Motlow State CC
Marylou Tate	Assistant Professor of Culinary Arts	2009-2023	Nashville State CC

Presidential nominations are appended.

5. PROMOTION AND TENURE RECOMMENDATIONS AT TENNESSEE COLLEGES OF APPLIED TECHNOLOGY

The Committee will be asked to act on recommendations for granting promotion and tenure to eligible faculty members. A list of the faculty being recommended for promotion and tenure is shown as Attachment A-1 and B-1 respectively.

The recommendations and supporting documents were submitted by the TCAT directors and were certified by them as having been processed through the approved institutional procedures. They have been reviewed by the Board's staff and are endorsed for favorable consideration by the Personnel Committee.

A summary of the tabulations regarding promotion and tenure recommendations for each center has been prepared by the staff. The thirty-two (32) faculty receiving promotions represent 5% of the TCAT instructional staff. There are no faculty members receiving tenure recommendations for this cycle. Tabulation tables for promotion and tenure are shown as Attachments A-2 and B-2. Other observations of interest are listed below.

PROMOTIONS:

The thirty-two promotions are divided into these categories: twenty (20) to Instructor (second rank); nine (9) to Senior Instructor (third rank); and three (3) to Master Instructor (fourth rank).

6. PROMOTION AND TENURE RECOMMENDATIONS AT COMMUNITY COLLEGES

The Committee will be asked to approve recommendations for promotion and tenure of faculty serving at the community colleges. Sixty-six (66) faculty members are recommended for tenure. This is a decrease from the previous year of seventy (70) recommendations for tenure.

One hundred fifty-six (156) faculty members are recommended for promotion. The number of promotions decreased by twenty (20) from 2022-23.

Executive Summary – June 2023 Quarterly Meeting

7. FACULTY PROMOTION INCREASES

A total of one-hundred-fifty-six (156) faculty members, including one by exception from Pellissippi State, are recommended for promotion at the community colleges. Of those, one hundred and fifty-five (155) are recommended for an increase due to promotion. At the TCATs, thirty-two (32) faculty members are recommended for promotion and increase. The recommendations are made within the requirements of TBR policies on tenure and promotion.

The recommendation and supporting documents were submitted to the Board by the community colleges and TCATs, and were certified by them as having been processed through the approved institutional procedures. TBR staff has verified the proposed ranks of the individuals submitted for promotion by the institutions and ensured a corresponding increase for those that were eligible was submitted, or an exception noted.

8. EXECUTIVE INCENTIVE PAYMENTS

The Executive Performance Incentive Plan was approved at the Board's June 2013 Meeting. The incentive does not add to the base salary for the position and will be recalculated each year.

Participants in the plan include the presidents of the community colleges and Tennessee Colleges of Applied Technology (TCATs) and the Chancellor.

The incentive amount is equal to ten percent (10%) of the market average salary for comparable positions and is divided into two components: the metric-based allowance equal to 85% of total incentive amount and a discretionary allowance equal to 15% of the total incentive amount. The primary incentive measurement for Community College Presidents is the change in weighted formula outcomes at each institution. The change in total weighted outcomes for the system is calculated in a similar manner and used to calculate the weighted outcome growth allowance amount for the Chancellor. The incentive measurement amount for the TCAT Presidents is based on five (5) outcomes, weighted equally: program completion rate; job placement rate; private giving; expanded offerings, and expanded enrollment.

RECOMMENDATION

Pursuant to the Plan, recommendations for incentive pay are brought before the Committee for review and approval. The Plan requires an individual to be employed in one of the eligible positions at the time the payments are approved and have satisfactory performance to be eligible to receive incentive pay.

The Council of Education (COE) provides the data needed to calculate the TCAT presidents' incentive pay. COE has notified us they have had a change in their timing and will be issuing the data later in the summer. Therefore, we will bring the TCAT incentive data to the Personnel & Compensation Committee for approval at a later meeting.

It is recommended the Committee take the following action:

- a) Consider for approval the Executive Performance Incentive Pay for the community college presidents and Chancellor, as presented in the attachment.

Executive Summary – June 2023 Quarterly Meeting

9. INSTITUTIONAL AMENDMENTS OR NEW COMPENSATION PLANS

In accordance with TBR Guideline P-043 Compensation, the following proposed compensation plans methodology are submitted for review:

Institution:

Nashville State Community College
Northeast State Community College
Volunteer State Community College

Summary of Changes:

Amendment to the existing compensation plans to include changes to Nashville State Community College raising their minimum starting pay to \$30,000/yr. or \$15.38/hr., as well as adding more faculty pay ranges based on discipline taught; Northeast State is adjusting their target salaries based on the salary market and adjusting the adjunct faculty rates; and Volunteer State is implementing language into their compensation plan that allows them to index it each year based on best practices.

The new or revised compensation plans were reviewed within the System Office by a committee of five (5) individuals from the following offices: Finance, Academic Affairs, Policy & Strategy and two (2) individuals from Human Resources. The Committee reviewed the proposed plan for methodology, market data being used, equity, consistency, completeness, and clarity. After review of the proposed plans, the Committee respectively recommends Board approval of the proposed revisions of the compensation plans.

10. INSTITUTIONAL REQUESTS FOR PAYMENTS FROM THE STATE SALARY POOL

At the May 31, 2023 special called meeting, the Personnel and Compensation Board Committee authorized a compensation strategy that included using 3% of the state provided 5% salary pool funding for an across-the-board increase and the remaining 2% salary pool to be used for employee increases effective July 1, 2023. The increases could be for additional across-the board increases, to assist in funding the college compensation plan, or faculty promotions, or some combination of the three.

For those colleges providing the full amount as an across-the-board increase, nothing further was required. For those colleges wanting to use some or all of the state funding for their compensation plans or faculty promotions, they have submitted a proposal for review and approval.

Staff has received and evaluated compensation salary increase proposals from three (3) institutions as outlined in the materials.

Staff is recommending the Board's approval of these compensation increases as outlined.

11. EVALUATION OF THE CHANCELLOR

Pursuant to Board policy, a performance review of the Chancellor is required every two years. The evaluation is to be conducted by a committee of at least four members appointed by the Vice Chair. Vice Chair Reynolds requested the Personnel and Compensation Committee review the feedback and make a recommendation to the Board.

The purpose of this agenda item will be consideration by the Committee of the Chancellor's performance review.

Executive Summary – June 2023 Quarterly Meeting

12. REQUESTS FOR CHANCELLOR COMPENSATION PLAN PAYMENT

In accordance with the Board approved compensation plan at the 2022 March Board meeting that included the Chancellor's salary, the following increase is recommended for the Chancellor. The decision was made last year to provide 50% of the amount recommended by the market study completed by the compensation consultant.

This increase will assist in keeping the pay for the Chancellor competitive and be effective July 1, 2023. It will be provided prior to any across the board increase that is approved.

FRIDAY, JUNE 16, 2023

I. MINUTES

The Board will consider approving minutes from the March 30, 2023 regular quarterly meeting and the April 27, 2023 special called meeting.

II. REPORT OF INTERIM ACTION

This report serves as a record of business transacted by the Office of the Chancellor since the previous meeting of the Board. A copy of the report is enclosed.

III. REPORT OF THE COMMITTEES

The Board will consider approving the minutes of the following committee meetings:

- A. Report of the Academic Policies and Programs/Student Life Committee Meeting on June 15, 2023
- B. Report of the External Affairs Committee Meeting on June 15, 2023
- C. Report of the Workforce Development Committee Meeting on June 15, 2023
- D. Report of the Finance and Business Operations Committee Meeting on June 15, 2023, that includes Tuition and Fee Recommendations, FY23 Estimated Budgets and FY24 Proposed Budgets, Capital Budget Request for 2024-25, and a policy revision.
- E. Report of the Personnel and Compensation Committee Meeting on June 15, 2023, that includes Faculty Promotion Increases, System Compensation Plan Recommendations, President Emeritus Contracts, Chancellor's Evaluation, New and Revised Personnel Policies, and the Report of the Special Called Meeting of the Personnel and Compensation Committee held on May 31, 2023 that includes Compensation Strategies.
- F. Report of the Audit Committee Meeting on May 31, 2023

IV. REPORT OF THE REGENTS AWARD FOR EXCELLENCE IN PHILANTHROPY

Recipients of the Regents award for Excellence in Philanthropy are selected based on their generous giving of their time, resources, influence on volunteers to become involved in fundraising, active promotion of higher education, leadership in philanthropy, exceptional civic responsibility, and integrity. The Board will receive a report on the following award presented on November 17, 2022:

Executive Summary – June 2023 Quarterly Meeting

Tipton County Legislature

Representatives from the Tipton County Legislature accepted the 2022 Regents Award for Excellence in Philanthropy as nominated by Dyersburg State Community College. The award was presented by Regent Nisha Powers at the Dyersburg State Community College campus on November 17, 2022.

V. REPORT OF THE CHANCELLOR

- Organizational Effectiveness Update
- TCAT Master Plan Capital Projects Update
- Blue Oval City Update

VI. UNFINISHED BUSINESS

VII. NEW BUSINESS

A. REVIEW AND CONSIDER RECOMMENDATION FOR THE PRESIDENT OF TCAT JACKSON

The search criteria and process for the next President of TCAT Jackson was approved by the Board at a Special Called Meeting on April 27, 2023. In accordance with TBR Policy 1.03.03.00 on Selection and Retention of Presidents, due to the finding of exceptional circumstances, Mr. Heath McMillian was selected as the sole finalist. An open forum interview took place on Monday, May 22.

After careful consideration of the feedback received, Chancellor Tydings will recommend the next president of TCAT Jackson.

B. REVIEW AND CONSIDER CRITERIA FOR THE NEXT PRESIDENT OF TCAT SHELBYVILLE

Due to the retirement of Laura Monks as president of TCAT Shelbyville effective September 1, 2023, search criteria is attached for your approval to recruit for a new president. Upon approval, the position will be posted, and the recruitment process will begin to find the next president of TCAT Shelbyville.

C. REVIEW AND CONSIDER BUILDING NAMING REQUEST FROM ROANE STATE COMMUNITY COLLEGE

The Board is authorized to name buildings, facilities, grounds, and organizational units in honor of individuals who have made significant contributions to society and who otherwise meet the criteria established in TBR Policy 4.02.02.01, Naming Buildings and Facilities & Building Plaques.

For the reasons explained in the attached recommendation from Chris Whaley, Roane State Community College President, Covenant Health meets the requirements in TBR policy and is deserving of the honor of having Roane State's Knox County Campus named the COVENANT HEALTH CAMPUS. Roane State convened a committee to consider and make the recommendation, and its attached report establishes that Covenant Health:

Executive Summary – June 2023 Quarterly Meeting

(1) has made a significant contribution to the fields of education, science, and human betterment.

(2) has demonstrated appropriate commitment to the community through its business and philanthropic efforts; and

(3) has provided significant support to Roane State students and has made a substantial donation to Roane State of the land on which the campus will be located.

D. RESOLUTION OF APPRECIATION FOR FACULTY REGENT RAMONA SHELTON

The Board will consider approving a resolution of appreciation for Faculty Regent Ramona Shelton for her service to the Tennessee Board of Regents.

E. RESOLUTION OF APPRECIATION FOR STUDENT REGENT JOHN LONG

The Board will consider approving a resolution of appreciation for Student Regent John Long for his service to the Tennessee Board of Regents.

F. ELECTION OF VICE CHAIR FOR 2023-2024

The Board will receive nominations and elect the Vice Chair for 2023-2024.

MINUTES
TENNESSEE BOARD OF REGENTS
REGULAR SESSION

March 30, 2023

The Tennessee Board of Regents met in regular session on March 30, 2023 at the TBR System Office located at 1 Bridgestone Park, Nashville, Tennessee. Due to network issues, the meeting was unable to be live-streamed, and was recorded and uploaded to the website immediately following the meeting. Vice Chair Emily Reynolds, presiding, called the meeting to order. In her opening remarks, she requested a moment of silence to honor the memory two former Regents, Buddy Bowers and Keith McCord, and the six precious lives lost as a result of the tragic shootings at Covenant School.

At the instruction of Vice Chair Reynolds, Board Secretary Mariah Perry called the roll. The following members were present in person:

Dr. MaryLou Apple
Mr. Miles Burdine
Mr. Mark George
Mr. Mark Gill
Commissioner Charles Hatcher (joined the meeting later)
Mr. Shane Hooper
Mr. Todd Kaestner
Ms. Nisha Powers
Ms. Emily Reynolds
Ms. Ramona Shelton
Mr. Bob Smith
Mr. Kyle Spurgeon
Ms. Danni Varlan
Mr. Weston Wamp
Mr. Tom White

A quorum was present. Members not available to attend the meeting were Governor Bill Lee, Regent John Long, and Commissioner Penny Schwinn.

Next, Vice Chair Reynolds welcomed the newest Board members: Regent Hooper, Regent Kaestner, Regent Spurgeon, and ex-officio member Regent Smith, Interim Executive Director of the Tennessee Higher Education Commission. She further congratulated Regent White on his reappointment as the At-Large East Representative.

Vice Chair Reynolds then recognized Chancellor Tydings for being honored as the Tennessee Woman of the Year by USA Today, and her team for producing the SOAR celebration the night before. She then called on Chancellor Tydings who expressed her thanks to the team, for producing the SOAR awards, and the event sponsors.

I. MINUTES

Minutes of the December 1, 2022 quarterly Board meeting and an amendment to the December 9, 2021 minutes were provided to all Board members for review prior to the quarterly meeting. Regent Varlan moved to adopt the minutes. Regent Apple provided a second. The motion passed by voice vote. A copy of the revised December 9, 2021 minutes are attached to the official copy of the Minutes as Appendix A.

II. REPORT OF INTERIM ACTION

Vice Chair Reynolds called upon Chancellor Flora Tydings, who presented the Report of Interim Action, reflecting business transacted by the Office of the Chancellor since the previous meeting of the Board. She requested approval of the report. Regent White moved to accept the report. Regent Varlan provided a second to the motion. The motion passed by voice vote. A copy of the Report is attached to the official copy of the Minutes as Appendix B.

III. REPORT OF THE COMMITTEES

The Board considered approval of the March 7, 2023 minutes of the Audit Committee. Regent Burdine moved to adopt the minutes. Regent Kaestner provided a second. The motion passed by voice vote. A copy of the minutes from the Audit Committee and background materials are attached to the official copy of the minutes as Appendix C.

IV. REPORT OF THE CHANCELLOR

PRESIDENTIAL SEARCHES

Chancellor Tydings provided an update on the ongoing search for the president of TCAT Memphis. She shared that Dr. Roland Rayner retired as President on February 28 and Dr. Jeff Sisk, former President of TCAT Jackson and current Executive Director of the TBR Center for Workforce Development, is serving as the Interim President. The search committee had its orientation meeting in November. Due to the holidays, the search was extended. The search committee met in February to consider applications received, and virtual interviews were recently conducted. On-campus interviews with two finalists are scheduled for April 4. It is projected that the new president will start by July 1.

Chancellor Tydings also announced that Dr. George Pimentel, President of Jackson State Community College, shared his intent to retire effective June 30, 2023. She reported that her office will begin the process for a search for the next President of Jackson State and will keep the Board informed of the timeline.

GOVERNOR'S BUDGET AND CAPITAL PROJECTS

The Governor included a one-billion-dollar investment in the proposed state budget for capital projects for TBR. These projects were detailed in the TCAT Master Plan, which had been developed over the last five years. Chancellor Tydings called on Dick Tracy, Executive Director of Facilities Development, to discuss how we plan to manage the funds once approved. Executive Director Tracy provided a general overview related to construction, schedules, and ongoing dialogue with designers and the construction community. He shared that there are approximately nine projects per grand division, and it may take between 18 to 30 months to execute. He then called on Jeff Holmes, Director of Planning and Programming, who provided additional details on the planning process, and Angela Scott, Director of Capital and TSSBA, who discussed flexibility and how the funding for projects will occur.

FORD BLUE OVAL CITY EVENT

Chancellor Tydings shared that Ford hosted an event last week at the Blue Oval City industrial complex to show guests the construction progress of what will deliver Ford's next all-new electric truck and batteries. She then requested Vice Chancellor Jothany Reed, Interim President Heath McMillan, and Executive Director Jeff Sisk to share details on the ongoing efforts with Ford on developing training and curriculum. Vice Chancellor Reed started by sharing highlights from the workforce development strategic plan for the TCAT Blue Oval City Campus, including goals related to the pillars of open access, completion, and community and workforce development. Interim President McMillan and Executive Director Sisk then shared information on the planning timeline, communications, and opportunities with Ford.

V. UNFINISHED BUSINESS

There was no unfinished business brought before the Board at this meeting.

VI. NEW BUSINESS

A. CONSENT AGENDA

The following items were presented for review and approval on the consent agenda:

1. Revisions to TBR Policy 2.03.01.05 Academic Retention and Readmission at TCATS
2. Revisions to TBR Policy 1.03.04.00 Councils
3. New TBR Policy 1.08.05.10 Mass Communications

Regent Burdine moved to approve the consent agenda. Regent Hooper provided a second. The motion passed by voice vote. A copy of the revised TBR Policy 2.03.01.05 is attached is the official copy of the Minutes as Appendix D.

A copy of the revised TBR Policy 1.03.04.00 is attached to the official copy of the Minutes as Appendix E. A copy of the new TBR Policy 1.08.05.10 is attached to the official copy of the Minutes as Appendix F.

B. INFORMATIONAL REPORTING

1. Legislative Update

Executive Vice Chancellor Kim McCormick first thanked the External Affairs team and other staff for their work with the SOAR events. She then provided a status update on key pieces of legislation being tracked by TBR Government Relations with an overview of legislation that could potentially impact TBR and higher education.

2. State Budget Update

Vice Chancellor Alisha Fox provided an overview of the status of the State Budget recommendations for the Tennessee Board of Regents for FY2023-2024, including operating, capital, and special initiative recommendations. These recommendations were also detailed in a memorandum to the Board in early February. The memorandum and supporting documentation are attached to the official copy of the Minutes as Appendix G.

3. Reimagining the Community College Experience

Executive Vice Chancellor Russ Deaton shared an update on Reimagining the Community College Experience. The Board was presented with a concept paper in June 2022, and in fall 2022, TBR solicited grant proposals from the community colleges to develop and implement the ideas within the concept paper. In September 2022, four community colleges (Jackson, Pellissippi, Southwest, and Walters) were announced as the grant winners and have been working to fully develop and implement a multi-year pilot effort. With a fall 2023 implementation, all four colleges will have their final plans ready (and some elements already launched) for a full presentation and discussion at the June 2023 Board meeting.

4. Policy and Strategy Update

a. Strategic Plan Update

Executive Vice Chancellor Deaton presented the current iteration of the strategic plan interactive infographic, as well as its accompanying public-facing, interactive dashboard that allows Board members, colleges, and members of the public to track the plan's metrics.

b. Innovations, Research and Data

Next, Executive Vice Chancellor Deaton introduced Assistant Vice Chancellor Amy Moreland, who began by presenting on dual enrollment.

TCAT dual enrollment has grown rapidly and, from 2015 to 2022, has more than tripled. From fall 2021 to 2022, dual enrollment at TCATs grew 50% and, in West TN, rose 70%. Further, at ten TCATs, dual enrollment doubled or tripled from 2019 to 2022. In-demand fields, like welding technology, health care, and farming operations technology, have driven this growth.

At community colleges, from fall 2021 to 2022, dual enrollment grew 12% and eleven colleges saw increases in dual enrollment. Dual enrollment at community colleges grew while other types of enrollments fell. Notably, this past fall, the TBR system reached a milestone that dual enrollment students outnumbered incoming freshmen by approximately 1,000 students.

Assistant Vice Chancellor Moreland then announced a new data tool that illuminates student performance on access, preparation, retention, and success metrics that can be disaggregated by high school and school district, and that TBR, in partnership with Stanford University, is launching a new effort to understand accelerated courses with funding from Ascendium Education Group.

C. ACTION ITEMS

1. Review and Consider Resolution of Appreciation for former Regent Yolanda Greene

Vice Chair Reynolds called on Regent Apple to present the resolution of appreciation for the service of former Regent Yolanda Greene.

Regent Apple moved adoption of the resolution, and Regent Varlan provided a second. The motion passed unanimously by voice vote. Ms. Greene thanked the Board for the opportunity to serve as Regent. A copy of the resolution is attached to the official copy of the Minutes as Appendix H.

2. Proposed Program Terminations, Modifications, and New Technical Program Implementations at the Colleges of Applied Technology

Vice Chancellor Jothany Reed and Assistant Vice Chancellor Tachaka Hollins presented twenty-six (26) program proposals and seventeen (17) program modifications for review and approval. A motion to approve was made by Regent Apple with a second provided by Regent Varlan. The motion carried by voice vote. A copy of the proposed new technical program implementations and modifications for the TCATs is attached to the official copy of the Minutes as Appendix I.

3. Review and Consider Faculty Emeriti Recommendations

Vice Chancellor Jothany Reed presented a request for the Board to consider and approve five (5) faculty emeritus requests for the following:

Professor	Rank/Discipline	Service Dates	College
Judith Fethe	Assoc. Prof. of Mathematics	1986-2022	Pellissippi State
Donald Coleman	Assoc. Prof. of Beh/Soc Sciences	1985-2022	Northeast State
Stella Gomezdelcampo	Assoc. Prof. of History	1989-2022	Roane State
Lesha Hill	Assoc. Prof. of Respiratory Therapy	1997-2021	Roane State
James Doyle	Professor of Psychology	1978-2023	Roane State

Regent Varlan moved approval and Regent Burdine provided a second. The motion carried by voice vote.

4. Review and Consider Building Naming Request from Nashville State Community College

Vice Chair Reynolds then called on Chancellor Tydings for a building naming request from Nashville State (NaSCC). The request was to name the College's current North Davidson Building as "Doug and Robbie Odom Building." NaSCC convened an appropriate committee to consider and make the recommendation.

Doug and Robbie Odom were longtime residents of Madison, Tennessee, where they were married for 74 years and parents of Larry, Teresa, and Debbie. Continuing the family business, Doug took over the operations of Tennessee Pride Sausage Company. They were exemplary role models in their community. While neither had a formal higher education degree, they were passionate about providing pathways for their children, employees, and members of their community to achieve their educational dreams. Their work supported and established multiple scholarships at universities and high schools in the middle Tennessee area. Through the generosity of Doug and Robbie Odom's children, the Nashville State Community College Foundation received its largest individual pledge in its history of \$1.25 million that will be donated to the college over five years, with a significant contribution having already been received. To honor their parents, the children wanted to especially impact the community where it all began - in Madison. The Chancellor then called on President Shanna Jackson who addressed the Board in support of the naming.

Regent Burdine moved approval of the building naming request and Regent Hooper seconded the motion. The motion passed by voice vote. A copy of the request by NaSCC is attached to the official copy of the Minutes as Appendix J.

5. Review and Consider Building Naming Request from Walters State Community College

Chancellor Tydings then presented a building naming request from Walters State (WSCC). The request was to name the College's building on the Claiborne County Campus the "Eleanor E. Yoakum Building." WSCC convened an appropriate committee to consider and make the recommendation.

Ms. Yoakum was president of the Walters State Foundation from 2010 to 2011 and she is a donor to the college. She was instrumental in assisting the college in securing the old Claiborne County High School Building and converting it into a Walters State campus. She has served on the Tennessee Arts Commission, and she was appointed by former President Bush to serve on the United States Federal Advisory Board on Tobacco. She was also appointed to the Tennessee Board for Economic Growth by former Governor Don Sundquist and she also served six years as a Tennessee Higher Education Commission Board Member and is currently serving on the Tennessee State Museum Commission. On the county level, she has served on the Claiborne County Election Commission, the Claiborne County Hospital Board, and the Claiborne County Industrial Board. Ms. Yoakum truly believes in serving others. The Chancellor then called on President Tony Miksa who addressed the Board in support of the naming.

Regent Apple moved approval of the building naming request and Regent Varlan seconded the motion. The motion passed by voice vote. A copy of the request by WSCC is attached to the official copy of the Minutes as Appendix K.

6. Review and Consider Revisions to TBR Policy 5.01.03.00 Retirement

General Counsel Brian Lapps presented proposed revisions to TBR Policy 5.01.03.00 Retirement. He reported that the revisions entail removing the requirement that a president be at least sixty (60) years old to receive honorary emeritus status, and the policy retains the requirement that an individual serve at least ten (10) years as president of an institution.

Regent Powers moved approval and Regent Apple provided a second. The motion carried by voice vote. A copy of the revised policy is attached to the official copy of the Minutes as Appendix L.

7. Review and Consider Resolution of Appreciation for former President Roland Rayner

Vice Chair Reynolds called on Regent Powers to present the resolution of appreciation for the service of former President Roland Rayner. Regent Powers moved adoption of the resolution, and Regent George provided a second. The motion passed unanimously by voice vote. Dr. Rayner thanked the Board for the opportunity to serve as President; the students, faculty, and staff of TCAT Memphis; mentors, TBR staff, elected officials, institution advisory members, and industry partners. A copy of the resolution is attached to the official copy of the Minutes as Appendix M.

8. Review and Consider Resolution of Appreciation for former President Paul Stewart Smith

Vice Chair Reynolds called on Regent Varlan to present the resolution of appreciation for the service of former President Paul Stewart Smith. Regent Varlan moved adoption of the resolution, and Regent White provided a second. The motion passed unanimously by voice vote. Mr. Smith thanked the Board for the opportunity to serve as President of TCAT Athens for thirty years. A copy of the resolution is attached to the official copy of the Minutes as Appendix N.

9. Review and Consider Resolution of Appreciation for former President Myra West

Vice Chair Reynolds called on Regent Gill to present the resolution of appreciation for the service of former President Myra West. Regent Gill moved adoption of the resolution, and Regent Apple provided a second. The motion passed unanimously by voice vote. Dr. West expressed her thanks to the Board for the opportunity to serve as President of TCAT Livingston, as well as the students and supporters during her tenure. A copy of the resolution is attached to the official copy of the Minutes as Appendix O.

VII. ADJOURNMENT OF THE MEETING

In closing, Vice Chair Reynolds called on Chancellor Tydings, who specially recognized new Presidents Susan Hatto and Patrick Wade. Vice Chair Reynolds reminded board members of future steps related to the Chancellor's evaluation, as well as the next quarterly meeting scheduled on Thursday and Friday, June 15 and 16, 2023 at Chattanooga State Community College. She further congratulated Walters State Community College and TCAT Morristown for being named Colleges of the Year.

There being no further business to come before the Board, the meeting was adjourned.

Respectfully submitted,


Mariah H. Perry, Board Secretary

Flora W. Tydings, Chancellor

Emily J. Reynolds, Vice Chair

MINUTES
TENNESSEE BOARD OF REGENTS
SPECIAL CALLED SESSION

April 27, 2023

The Board met virtually in a special called session on Thursday, April 27, 2023 at 2:30 p.m. central time. The purpose of the meeting was to review and consider the criteria for the next President of Jackson State Community College, the Chancellor's recommendation for the next President at TCAT Memphis, a proposed policy revision, and the search criteria and process for President of TCAT Jackson.

Vice Chair Emily Reynolds welcomed everyone and thanked them for participating in this special called meeting.

She then asked Board Secretary Mariah Perry to call the roll. Since this was an electronic meeting, members answered two questions when calling the roll. First, could the Regent simultaneously hear and speak with others participating in the meeting? Second, is the Regent alone in the room? The following members were present, and all responded yes to both questions when the roll was called.

Dr. MaryLou Apple
Mr. Miles Burdine
Mr. Mark George
Commissioner Charles Hatcher
Mr. Shane Hooper
Mr. Todd Kaestner
Ms. Nisha Powers
Ms. Emily Reynolds
Ms. Ramona Shelton
Mr. Kyle Spurgeon (left the meeting early)
Ms. Danni Varlan
Mr. Weston Wamp
Mr. Tom White

A quorum was present. Members not available to participate were Governor Bill Lee, Regent Mark Gill, Regent John Long, Commissioner Penny Schwinn, and Regent Bob Smith.

Vice Chair Reynolds stated that the Board was asked to meet electronically as it is the most economically efficient way, and the matters to be considered require timely action and review by the Board. Given that the necessity to meet electronically is a presumed non-controversial and routine item, Vice Chair Reynolds proposed that the necessity be adopted by unanimous consent. Hearing no objection from members, the necessity was adopted.

Vice Chair Reynolds called on Chancellor Tydings to present the draft criteria for the next president of Jackson State Community College for the Board's consideration and approval. Regent George moved approval of the criteria, and Regent Hooper provided a second. The motion passed by roll call vote. A copy of the criteria is attached to the official copy of the Minutes as Appendix A.

Next, Chancellor Tydings was asked to present her recommendation for the next President at TCAT Memphis for the Board's consideration. The Chancellor reported that the Board approved the search criteria for the next president at TCAT Memphis on October 31, 2022. Vice Chair Reynolds served as chair of the search advisory committee. Regent Powers and Regent George also served as committee members, as well as representatives of the college's faculty, staff, students and alumni, and local civic and industry leaders. Chancellor Tydings thanked them for their commitment and support with this presidential search. She also thanked April Preston, Lauren Sweeton, and Mariah Perry for organizing this presidential search. Chancellor Tydings then announced the recommendation of Dr. Gwen Sutton as the next president of TCAT Memphis.

Dr. Sutton currently serves as the Vice President at TCAT Memphis and has since 2017. She has also served as the Compliance and Curriculum Coordinator, Student Services Coordinator and Financial Aid Coordinator at TCAT Memphis. She received her Doctor of Education at Trevecca Nazarene University, a Master of Business Administration at Bethel University, and a Bachelor of Science at Mississippi State University. She is also a graduate of TCAT Covington, receiving a Computer Information Systems Diploma in 2010.

Next, Vice Chair Reynolds reported details of the search. She reported that Dr. Sutton was one of two (2) finalists chosen by the presidential search advisory committee from 26 applicants with experience from across the country. The search committee met for the first time in November, and reviewed applications at the end of February. Virtual interviews took place in mid-March with five (5) candidates. As a result of the interviews, two (2) candidates participated in on-campus and open forum interviews on April 4. Regent Powers moved to approve Chancellor Tydings' recommendation to hire Dr. Gwen Sutton as the next president of TCAT Memphis. A second was provided by Regent George. A roll call vote was taken, and the motion passed unanimously. Dr. Sutton addressed the Board and expressed her gratitude for the Board's confidence in her to serve as president of TCAT Memphis. Dr. Sutton will start on May 1, 2023. A copy of the chosen applicant's resume is attached to the official copy of the Minutes as Appendix B.

Next, Vice Chair Reynolds called on Chancellor Tydings to present the action item to review and consider the search criteria for the next president of TCAT Jackson. Regent White moved approval of the criteria, and Regent Burdine provided a second. The motion passed by roll call vote. A copy of the criteria is attached to the official copy of the Minutes as Appendix C.

Next, Vice Chair Reynolds called on General Counsel Brian Lapps to present a proposed revision to TBR Policy 1.03.03.00 on Selection and Retention of Presidents. The revision formally establishes that under exceptional circumstances, the Board can vary certain aspects of the presidential search process. A copy of the revised policy was made available to all members prior to the special called meeting. Regent Burdine made a motion to approve the policy revision, and Regent Varlan provided a second. The motion passed by roll call vote. A copy of the revised policy is attached to the Minutes as Appendix D.

Next, Vice Chair Reynolds called on Chancellor Tydings to share her thoughts on the TCAT Jackson presidential search and whether to consider the application of the new policy provision. Chancellor Tydings cited that exceptional circumstances exist while establishing the Blue Oval City (BOC) campus for TCAT Jackson, and simultaneously searching for the next president. She emphasized the need for success and timely establishment of the BOC campus, and its importance to TCAT Jackson, the TBR System, the region, and the State. She further commented on the excellent performance of Heath McMillian, who first started as the Executive Director of TCAT Jackson's BOC campus and was promoted to Interim President of TCAT Jackson in October 2022, as well as his proven knowledge, relationships, and skills to lead. Chancellor Tydings expressed her confidence that she doesn't need a full search to make the decision to recommend Mr. McMillian as president. Regent Burdine made a motion to approve that exceptional circumstances exist, and Regent White provided a second. The motion carried by roll call vote.

Given that exceptional circumstances were approved, Vice Chair Reynolds then called for a motion to select Heath McMillian as the sole finalist for the President of TCAT Jackson, with a goal of having a board vote by June 16, 2023. Regent Apple provided a motion, and Regent Burdine provided a second. The motion carried by roll call vote. Mr. McMillian's resume is attached to the Minutes as Appendix E.

Vice Chair Reynolds thanked everyone for participating in the meeting and reminded board members to complete the Chancellor's evaluation form, as well as provided a reminder of the virtual Committee Chairs and Audit Committee meetings scheduled for May 31, 2023.

There was no further business brought before the Board and the meeting was adjourned.

Respectfully submitted,



Mariah H. Perry, Secretary


Flora W. Tydings, Chancellor

Emily J. Reynolds, Vice Chair



Office of the Chancellor
1 Bridgestone Park, Third Floor
Nashville, TN 37214
615-366-4403 OFFICE 615-366-3922 FAX

tbr.edu

TO: Members of the Tennessee Board of Regents
FROM: Flora W. Tydings ^{DS}
DATE: June 16, 2023
SUBJECT: Interim Action Report – Second Quarter

The following constitutes a record of business transacted by the Office of the Chancellor since the previous regular quarterly meeting of the Board of Regents under the authority of Article IV.G(13) of the Bylaws and also TBR Policy 1.04.01.00, Section I.G., which grants to the Chancellor interim authority to act on behalf of the Board. Pending any questions, the actions are recommended for Board consideration and confirmation.

I. PERSONNEL ACTIONS – Tennessee Board of Regents Staff

Appointments:

- Sarah Mullins, Financial Aid Support Associate; Effective 4/6/2023
- Ashley Campbell, Student Associate; Effective 5/15/2023

Reclassifications:

- Vickie Mellons, Regional Director for SAILS to Operations Strategy and Analytics Director for SAILS; Effective 6/15/2023

Promotions:

- Michael Johnson, Student Associate to Coordinator for Training and Compliance; effective 5/1/2023

Degree Attainment:

- Angela Freeman, Bachelor’s Degree; Effective 4/1/2023
- Regina Watkins, Doctorate Degree; Effective 4/1/2023

Certified Admin. Prof: None

Retirement: None

Interim Action Report

Page 2

Separations:

- Theodore “Ted” Chila, Sr. Business Intelligence Engineer; Effective 2/20/23
- Ravalika Thuti, Enterprise Application Developer; Effective 4/28/2023
- Andrew Stevens, Coordinator Training and Compliance; Effective 5/17/2023
- Terrell Bell, Accountant; Effective 5/31/2023
- Louis Gus Glueck IV, Policy Researcher; Effective 6/30/2023
- Shania Willyard, Director of Experiential Learning; Effective 6/30/2023

Appointments: Vice President and Other Executives Appointments: Attachment A

Vice President and Other Executives Increases: Attachment B

II. ACCEPTANCE OF GIFTS AND GRANTS

III. CONSTRUCTION PROJECTS:

- State Building Commission Activities: Attachment C
- Summary of Construction Contracts: Attachment D

IV. APPROVAL OF CONTRACTS AND AGREEMENTS: Attachment E

V. TCAT ACADEMIC ACTIONS – INTERIM APPROVALS: Attachment F

Attachment A

**TBR System-wide
Vice Presidents and Executive Level Appointments**

Institution	Name	Position	Salary	Effective Date
ChSCC	Davis, Wendolyn	Executive Director, Pathway Align	\$110,000.00	6/29/2023
ChSCC	McCormick, Brad	Vice President for Information Technology	\$132,000.00	6/1/2023
ChSCC	Williams, Traci	Vice President of Institutional Effectiveness, Research, and Planning	\$120,000.00	7/1/2023
NeSCC	Holly Free-Ollard	Vice President for Economic and Workforce Development	\$125,000.00	6/1/2023
WSCC	Ross, Amy	Interim Vice President	\$107,236.00	1/1/2023
TCAT Elizabethton	Fink, Crystal	Vice President of Finance, Facilities, and Instruction	\$90,500.00	5/1/2023
TCAT Knoxville	Smith, Andrew	Vice President of Instruction and Institutional Effectiveness	\$100,637.00	12/2/2022
TCAT Shelbyville	Sanders, Lisa	Vice President of Academics and Compliance	\$90,000.00	6/1/2023

Attachment B

**TBR System-wide
Vice Presidents and Executive Level Increases**

Institution	Name	Position	Previous Salary	New Salary	Effective Date
TCAT Elizabethton	Church, Richard	Vice President	\$100,637.00	\$103,137.00	6/1/2023

Tennessee Board of Regents
 Summary of State Building Commission Actions
 March 9, 2023 - May 11, 2023

Date	SBC Number	Institution	Project	Value	SBC Action
3/9/2023					
	166/027-02-2021	RSCC	Knox County Campus Expansion	75,000,000	Chancellor Tydings recognized Dr. Kelli Chaney, President of TCAT Knoxville and Dr. Chris Whaley, President of Roane State Community College. Chancellor Tydings introduced Chuck Griffin with Barber McMurry Architects. Mr. Griffin stated that the project is in budget and on schedule. The Commission approved EDP as presented by Barber McMurry Architects. Approved awarding a contract to the best evaluated proposer for a CM/GC (The Parent Company) Chancellor Tydings recognized Mr. Alan Thomas, Vice President of Business and Finance with Middle Tennessee State University. Mr. Thomas stated that President McPhee apologized for being unable to attend. Mr. Thomas introduced Mr. Eric Scowden with Goodwyn Mills Cawood, Inc. Mr. Scowden stated that the project is in budget and on schedule to be completed early January 2025. The Commission approved EDP as presented by Goodwyn Mills Cawood, Inc..
	166/009-02-2021	MTSU	Student Athlete Performance Center	66,000,000	Rec'vd report C.O. #3 @ 23.36%
	166/001-10-2018	TSU	Perimeter Road Design & Construction	35,164	Approved project and utilizing Campus Procurement for construction
	166/021-01-2023	MSCC	Nisbett Gym Floor Replacement	285,000	Approved a revision in project budget and funding in order to award a contract to the best evaluated proposer (DLR Group, Inc.)
	166/012-01-2022	ChSCC	Master Plan	150,000	Approved awarding a contract to the best evaluated proposer (Dober Libsky Mathey, Inc.)
	166/038-01-2022	NeSCC	Master Plan	150,000	Approved a revision in scope and utilizing CM/GC alternative delivery method
	166/027-01-2022	RSCC	Fentress County Higher Education Cente	25,000,000	

4/13/2023

Treasurer Lillard asked about a timeline for completing the electrical work. He stated that this work has been underway for some time. Mr. Tracy stated that they have the agreement worked out with NES. TBR will be starting this summer with half of the campus including installing the duct bank, the conduit and the manholes. Then NES will pull the conductors and set the equipment. NES had some extended lead times on some of the equipment they have to install. Treasurer Lillard asked if they have a projected completion date. Mr. Tracy replied that the work for the total project would take about two years to complete. Treasurer Lillard asked what the overall electrical status for the campus would be once the current work is complete. Mr. Tracy stated that it would take care of all the primary issues and allow for NES to take over the operation and maintenance. This project completes the feed from the primary to each of these buildings. This will take care of all the underground electrical feeds to these buildings and upgrade the campus loop. Treasurer Lillard asked if there is further work to be done at the campus and the actual buildings themselves. Mr. Tracy replied "yes". Treasurer Lillard asked where they were in planning for the Source of Funding: Original Change Revised \$1,205,000.00 0.00 \$ 0.00 1,950,000.00 \$1,205,000.00 1,950,000.00 19/20 22/23 CurrFunds-CapMaint CurrFunds-CapImp (A) (A) Original Project Budget: \$1,205,000.00 Change in Funding: \$1,950,000.00 Revised Project Budget: \$3,155,000.00 State Building Commission – April 13, 2023 Page 8 of 41 additional electrical work. Currently, the master planner and their consultants are going through each of the buildings individually confirming the needs across the campus; mechanical, electrical, and building envelope. This work should be complete in the next 60 days. Once complete, TBR will utilize the available funding to start prioritizing needs for renovation of the buildings and replacing systems. Treasurer Lillard stated he appreciated their efforts and knows the urgency in getting all of this done. Commissioner Bryson stated that most of his questions around the master plan and strategic initiative funding were answered. Commissioner Bryson asked if the report they receive in the next 60 days will outline how they will spend the funding on the current facilities.

166/001-03-2019	TSU	Multiple Buildings Electrical Upgrades	3,155,000
-----------------	-----	--	-----------

Mr. Tracy replied that it will help them prioritize. The master planner will be evaluating the complete building. TBR will use that information to evaluate if it is worth renovating the whole building or maybe replacing the whole building. They will need to look at the cost differences and then they would be able to make that evaluation. Commissioner Bryson clarified this would be done after they receive the report. Mr. Tracy replied "yes". Mr. Tracy replied that the priority will be to address deferred maintenance items including building systems, life safety and building envelope needs. Commissioner Bryson asked when they expect to have the master plan finished that outlines the deferred maintenance as well as what will be needed going forward. Mr. Tracy replied that the master plan would probably not be complete until fall. The master planner has been asked to issue information on the deferred maintenance and the need to address that first, and then work on the capital outlay portion. There are two outlay items that are being considered in the initial review for strategic initiative funding including a learning resource center for the campus and additional funding for a new Engineering Building. Last year the campus received \$60 million for a new Engineering Building after programming, looks like it won't be enough to build the engineering building that TSU needs. Those are the only things they have identified to be outlay. Commissioner Bryson asked to keep him up to speed as they go through the process. Mr. Tracy replied that he gets a monthly report from the project managers on all the projects that he can share. Commissioner Bryson stated that he doesn't need it every month but from time to time to make sure he is up to speed on where they are. The Commission approved a revision in project budget and funding.

166/001-01-2023	TSU	Gentry Center Roof Replacement	3,670,000	Approved project and to select a designer
-----------------	-----	--------------------------------	-----------	---

Mr. Tracy stated that TTU has been working with the designer and Construction Manager and they can not get the current scope within the budget. TTU plans to bring forward a future project to address this need after further review of the priorities. Secretary Hargett stated that he appreciates the fact they are willing to do that. A lot of times they see escalation of commitment where you feel like you need to continue to move forward even though you know something is not what you need or want. Mr. Tracy replied that they went through a lot of exercises where they tried this or that and State Building Commission – April 13, 2023 Page 11 of 41 even cutting scope and got to a point where it made sense to go ahead and cancel the project. The Commission approved the cancellation of the project.

166/11-01-2020	TTU	Innovation Center Residence Hall	50,190,000	
166/001-05-2019	TSU	Power Plant Eq. & Lighting Upgrade	39,621	Rec'vd report C.O. #1 @ 14.82%
166/001-05-2019	TSU	Power Plant Eq. & Lighting Upgrade	5,930	Rec'vd report C.O. #3 @ 2.22%
166/001-01-2020	TSU	Tornado Repairs and Replacement	11,675,000	Approved a revision in project budget and funding

5/11/2023

166/001-12-2018	TSU	Agriculture Food Science Research FacilityTC	10,850,000	Approved a revision in project budget and funding
166/001-02-2023	TSU	Agriculture Food and Animal Science Facility	32,250,000	Approved project, designer selection, and utilizing a CM/GC delivery method.
166/001-03-2023	TSU	Agriculture Environmental Science Facility	28,000,000	Approved project, designer selection, and utilizing a CM/GC delivery method.
166/001-10-2019	TSU	Updates to Gentry Center	578	Rec'vd report C.O. #13 @ .15%
166/012-01-2021	ChSCC	CAT Building Renovations	44,327	Rec'vd report C.O. #8 @ 3.31%
166/034-02-2021	NaSCC	Emergency Chiller Repair	52,419	Rec'vd report C.O. #3 @ 13.87%
166/027-01-2022	RSCC	Fentress County Higher Education Center	25,000,000	Approved a revision in scope and utilizing CM/GC alternative delivery method

Tennessee Board of Regents
 Summary of State Building Commission Executive Subcommittee
 March 20, 2023 - May 22, 2023

March 20, 2023 Executive Subcommittee Meeting

TSU SBC #166/001-01-2022	Revision in project budget and funding	Approved a revision in project budget and funding (increase budget by \$90,000)	OFD/Campus to coordinate transaction
-----------------------------	---	--	--------------------------------------

April 24, 2023 Executive Subcommittee Meeting

CoSCC SBC #166/015-01-2021	Revision in project budget and funding	Approved a revision in project budget and funding (increased by \$40,000.00)	OFD/Campus to coordinate transaction
-------------------------------	---	---	--------------------------------------

TCAT Hartsville SBC #166/050-01-2021	Revision in project funding	Approved a revision in project funding (move funds from Administration & Miscellaneous to award a contract)	OFD/Campus to coordinate transaction
---	--------------------------------	---	--------------------------------------

VSCC Transaction No. 23-03-907	Disposal by lease	Approved disposal by lease with waiver of advertisement	OFD prepares and campus continues with project
-----------------------------------	-------------------	--	---

May 24, 2023 Executive Subcommittee Meeting

TSU SBC #166/001-02-2022	Revision in budget and funding to award	Approved a revision in project budget and funding to award a contract (Thrash Construction Services, LLC) (increase of \$50,000.00)	OFD/Campus to coordinate transaction
-----------------------------	--	---	--------------------------------------

TSU
SBC #166/001-04-2023

Approve a project and
select a designer

Approved project and to select a designer

OFD/Campus to coordinate transaction

SWCC
SBC #166/033-01-2022

Revision in project
funding

Approved a revision in project funding (moving
money from Administrative & Miscellaneous to
restore contingency)

OFD/Campus to coordinate transaction

CONSTRUCTION CONTRACTS AWARDED 03/01/2023 - 05/31/2023
Contracts totaling \$16,605,275.71

<u>Designer</u>	<u>Contractor</u>	<u>Contract Sum</u>	<u>Awarded</u>	<u>Project Number</u>	<u>Institution/ Project Name</u>
McFarlin Huitt Panvini, Inc.	Grace Contracting, LLC	272,780.00	03/01/2023	166/000-02-2021M1	TCAT Dickson TCAT Maintenance Repairs
McFarlin Huitt Panvini, Inc.	Grace Contracting, LLC	179,961.71	03/01/2023	166/000-02-2021M2	TCAT Nashville TCAT Maintenance Repairs
Architects Weeks Ambrose McDonald, Inc.	Fuel Tank Maintenance Co., LLC dba FTM Contr	954,000.00	03/02/2023	166/027-01-2018	Roane SCC Building Envelope Repairs
Burr and Cole Consulting Engineers, Inc.	Martin Paving Company, Inc.	350,265.00	03/09/2023	166/000-03-2021W1	TCAT Crump Parking & Paving Repairs
Richard C. Rinks and Associates, Inc.	Eskola, LLC	495,000.00	03/09/2023	166/076-01-2022	TCAT Newbern Storm Repairs and Replacement
Allen & Hoshall, Inc.	Universal Contractors, LLC	1,217,069.00	03/09/2023	166/017-01-2021	Dyersburg SCC Naifeh Building Renovations
Clark + Associates Architects	Jaycon Development Corporation	624,600.00	03/09/2023	166/000-01-2022W1	TCAT Covington Welding and Machine Tool Addition
S&ME, Inc. - Knoxville	PRI of East Tennessee, Inc.	340,950.00	03/13/2023	166/000-03-2021E4	TCAT Jacksboro TCAT Parking and Paving Updates
S&ME, Inc. - Knoxville	PRI of East Tennessee, Inc.	187,500.00	03/13/2023	166/000-03-2021E5	TCAT Morristown Hawkins TCAT Parking and Paving Updates
S&ME, Inc. - Knoxville	Miller and Sons, Inc.	202,000.00	03/16/2023	166/000-03-2021E1	TCAT Oneida Huntsville TCAT Parking and Paving Updates
Clark + Associates Architects	ViktorHall Construction, LLC	143,000.00	03/22/2023	166/000-01-2022W3	TCAT Memphis Industrial Maintenance Renovation
Upland Design Group, Inc.	Evans-Ailey Construction, Inc.	1,987,000.00	03/30/2023	166/027-01-2021	Roane SCC Cumberland County Science Lab
American Structurepoint, Inc.	J. E. Stevens Construction Group, LLC	1,204,800.00	04/12/2023	166/001-02-2021	TSU Love Learning Resource Center Building Envelope
Melvin Gill and Associates	Tandem Construction, LLC	463,000.00	04/14/2023	166/001-01-2017B	TSU Stair Replacements
Reedy & Sykes Architecture and Design	Complete Demolition Services, LLC	271,000.00	04/20/2023	166/052-01-2022C	TCAT - Elizabethton Boones Creek Extension Campus
Adkisson Associates Architects, Inc.	Maxwell Roofing & Sheet Metal, Inc.	328,190.00	05/01/2023	166/000-02-2017N4	TCAT Hartsville Roof Replacements
Gresham Smith	The Comfort Group, Inc.	268,160.00	05/16/2023	166/025-03-2022B	Volunteer SCC Controls Upgrade
HNA Engineering, PLLC	Billy Rogers Plumbing Heating & A/C Inc.	216,000.00	05/19/2023	166/066-01-2021	TCAT McKenzie Plumbing Repairs
Reedy & Sykes Architecture and Design	Goins Rash Cain, Inc.	6,900,000.00	05/24/2023	166/052-01-2022A	TCAT - Elizabethton Boones Creek Extension Campus



BOARD TRANSMITTAL

MEETING: Quarterly Board Meeting

SUBJECT: Interim Action Contracts Report

DATE: June 16, 2023

PRESENTER: N/A (Interim Action Report)

PRESENTATION REQUIREMENTS: None

ACTION REQUIRED: Informational Purposes

STAFF RECOMMENDATION: Not Applicable

The Interim Action Contracts Report provides a listing of the contracts approved beginning March 1, 2023, and ending May 18, 2023. In addition to the contract listing, a summary of the approved contracts for this reporting period is also provided.

During the reporting period, a total of 281 contracts were approved at the System Office. An overview is provided below:

Contract Amendments	Clinical Affiliations	Dual Services	Professional Services	Service Agreements	Other
36	52	37	13	15	128

Tennessee Board of Regents
Contracts Approved March 1, 2023 thru May 18, 2023

<u>Contract number</u>	<u>Contract Type</u>	<u>Contractor</u>	<u>Department/Institution</u>	<u>Commodity</u>	<u>Yearly Amount</u>	<u>System</u>			
						<u>Wide</u>	<u>Start Date</u>	<u>End Date</u>	<u>Competitive</u>
106566	Amendment to Existing Contract	ACT, Inc.	Academics	Software License	58,800.00	x	4/1/2018	6/30/2023	x
106595	Amendment to Existing Contract	Pantheon	External Affairs	Software License	59,451.60		4/1/2018	9/30/2023	x
107094	Amendment to Existing Contract	National Coalition of Certification Centers	Student Success	NC3 Membership	37,000.00	x	12/17/2018	12/16/2023	
107605	Amendment to Existing Contract	Fast Pace Clinic	TCATS	Clinical Experience	0.00		8/14/2019	8/13/2024	x
107654	Amendment to Existing Contract	Watermark Insights, LLC	TNeCampus	Software License	12,500.00	x	6/28/2019	6/27/2024	x
107655	Amendment to Existing Contract	EBSCO Industries Inc. PsyARTICLES	TBR	Library Subscription	254,000.00	x	7/1/2019	6/30/2024	x
107656	Amendment to Existing Contract	Automated Collection Services	TBR	Collection Services	400,000.00	x	7/1/2021	6/30/2024	x
107657	Amendment to Existing Contract	Reliant Capital Solutions	TBR	Collection Services	400,000.00	x	7/1/2019	6/30/2024	
108556	Amendment to Existing Contract	National Institute for Metalworking Skills (NIMS)	Academics	NIMS Credentialing Services	40,000.00		7/1/2020	6/30/2024	
108992	Amendment to Existing Contract	Dyersburg State Community College	Economic & Community Development	Educational Opportunities for incarcerated students	863,500.00		7/1/2020	7/31/2023	
109440	Amendment to Existing Contract	Academic Search, Inc.	Chancellor's Office	Executive Search Services	130,000.00		5/24/2021	5/23/2024	x
109441	Amendment to Existing Contract	Carwile Mechanical Contractors, Inc.	TCAT Crossville	Preventative Maintenance	2,500.00		5/7/2021	5/6/2024	
109504	Amendment to Existing Contract	Tennessee Health Management	TCAT Jackson	Clinical Experience	0.00		5/6/2021	4/30/2024	
109524	Amendment to Existing Contract	Proctorio, Inc.	TBR	Online Proctoring Services	500,000.00	x	5/11/2021	5/10/2024	x
109573	Amendment to Existing Contract	Alternative Communication Services	Student Success	Transcription Services	25,000.00	x	4/21/2021	4/20/2024	x
109602	Amendment to Existing Contract	Bridges for the Deaf and Hard of Hearing	TCAT Nashville	Sign Language Interpreting Services	40,000.00		6/1/2021	5/31/2024	x
109633	Amendment to Existing Contract	TMA Services, LLC	TCAT Hartsville	Custodial Services	87,845.00		6/1/2021	5/31/2024	x
109674	Amendment to Existing Contract	Education To Go	TCAT Knoxville	Online Courses	0.00		7/1/2021	6/30/2024	
109704	Amendment to Existing Contract	First Horizon Bank	CSCC	Banking Services	59,236.00		7/1/2021	6/30/2024	x
109785	Amendment to Existing Contract	PSI Services, Inc.	TBR	Online Proctoring Services	500,000.00	x	7/1/2021	6/30/2024	x
109818	Amendment to Existing Contract	D2L Ltd.	TBR	License for LMS	2,004,939.01	x	1/1/2022	12/31/2024	
109884	Amendment to Existing Contract	Chattanooga State Community College	Economic & Community Development	Educational Opportunities for incarcerated students	149,333.34		7/1/2021	6/30/2024	x
109887	Amendment to Existing Contract	Hair We Are, LLC.	TCATS	Cosmetology, barbering and aesthetics supplies	5,000.00		7/1/2021	6/30/2024	x
109969	Amendment to Existing Contract	Cintas Corporation	TBR	Facilities Management Products and Solutions	100,000.00	x	3/1/2021	10/31/2023	
110158	Amendment to Existing Contract	Jackson State Community College	TCAT Jackson	Grant Subcontract	10,000.00		12/15/2021	6/14/2024	
110376	Amendment to Existing Contract	Spectra Environmental Group, Inc.	TCAT Knoxville	Disposal/Recycling Services of non-hazardous substances	9,100.00		4/5/2022	4/4/2024	
110434	Amendment to Existing Contract	Fresh Cut Lawn & Outdoor Services	TCAT Crump	Landscaping	9,000.00		5/1/2022	4/30/2024	x
		South Central TN Workforce Alliance/Maury and Giles County Sheriff's							
110468	Amendment to Existing Contract	Departments	TCAT Pulaski	Training	61,533.00		3/1/2022	11/30/2023	
110614	Amendment to Existing Contract	Hamilton County Schools	CSCC	Cooperative Educational Offerrings	0.00		7/1/2022	6/30/2023	
110671	Amendment to Existing Contract	Dyersburg State Community College	Academics	Educational Opportunities for incarcerated students	108,333.33		7/1/2022	6/30/2025	
110759	Amendment to Existing Contract	PageUp People Limited	HR	Talent Management Solution	387,200.00	x	7/1/2022	6/30/2024	x
110930	Amendment to Existing Contract	American Paper & Twine Company	TBR	Janitorial Supplies	2,000,000.00	x	8/1/2022	7/31/2024	x
110939	Amendment to Existing Contract	Meigs County Schools	CLSCC	Cooperative Educational Offerrings	0.00		8/1/2022	7/31/2023	
110940	Amendment to Existing Contract	Polk County Schools	CLSCC	Cooperative Educational Offerrings	0.00		8/1/2022	7/31/2023	
111060	Amendment to Existing Contract	Tennessee Board of Regents - Angela Gregory Flynn	VSCC	Personnel	18,000.00		7/1/2022	6/30/2023	
111102	Amendment to Existing Contract	Morning Pointe of Spring Hill	TCAT Hohenwald	Clinical Experience	0.00		9/9/2022	9/8/2027	x
111388	Clinical Affiliation	Campbell County EMS	TCAT Jacksboro	Clinical Experience	0.00		1/1/2023	12/31/2024	x
111491	Clinical Affiliation	Bethany Health and Rehabilitation	TCAT Nashville	Clinical Experience	0.00		2/1/2023	1/31/2025	
111526	Clinical Affiliation	Abundant Christian Living Community Rehabilitation Center	TCAT Elizabethton	Clinical Experience	0.00		2/21/2023	2/20/2028	
111553	Special Industry Agreement	Columbia State Community College	TCAT Murfreesboro	Training	(2,500.00)		3/1/2023	2/28/2024	
111557	Training	Yamaha Motor Corporation, USA	TCAT Paris	Training	0.00		1/1/2023	12/31/2023	
111560	Dual Service	TCAT Ripley - Leah Dillion	TCAT Northwest	Personnel	3,498.00		1/6/2023	6/21/2023	
111561	Clinical Affiliation	Jordan River Health Campus	TCAT Memphis	Clinical Experience	0.00		10/1/2022	9/30/2027	x
111565	Academic Articulation Agreement	Herzing University	CLSCC	Cooperative Educational Offerrings	0.00		3/1/2023	2/28/2026	
111575	Grant Agreement	Syracuse University	Student Success	Grant Subcontract	148,743.00		11/15/2022	12/31/2024	
111583	Clinical Affiliation	Leisure Village Health Care	TCAT Elizabethton	Clinical Experience	0.00		2/16/2023	2/15/2028	
111584	Clinical Affiliation	Gibson County EMS	JSCC	Clinical Experience	0.00		3/1/2023	2/28/2024	
111589	Professional Service	NCCEER	TCAT Jackson	Accreditation for Pipefitting & Plumbing Programs	600.00		2/3/2023	2/2/2024	x
111590	Professional Service	Math Star, Inc.	TCAT Jackson	Tutoring Services	35,000.00		10/1/2022	9/30/2023	x
111595	Dual Credit Agreement	Bedford County Schools	MSSC	Cooperative Educational Offerrings	0.00		8/1/2022	6/1/2023	
111597	Service Agreement	Comcast Cable Communications Management, LLC	TCAT Jacksboro	Internet Services	2,039.40		3/1/2023	2/28/2025	
111598	Service Agreement	Comcast Cable Communications Management, LLC	TCAT Jacksboro	Internet Services	2,759.40		3/1/2023	2/28/2025	
111600	Service Agreement	Tulahoma Utilities Authority	MSSC	Wastewater Treatment Services	0.00		2/16/2023	2/15/2024	
111601	Academic Articulation Agreement	Lee University	CLSCC	Cooperative Educational Offerrings	0.00		3/1/2023	2/28/2026	x
111605	Clinical Affiliation	AHC Crestview	TCAT Jackson	Clinical Experience	0.00		3/1/2023	2/28/2028	x
111606	Clinical Affiliation	Hohenwald Medical Center	TCAT Hohenwald	Clinical Experience	0.00		1/12/2023	1/11/2027	x
111612	Academic Articulation Agreement	Bethel University/National Resource Management Corp.	TCAT McKenzie	Training	0.00		3/1/2023	2/28/2028	
111614	Special Industry Agreement	University of Tennessee, Knoxville, Facility Services	TCAT Knoxville	Training	(15,000.00)		3/1/2023	6/30/2024	
111615	Special Industry Agreement	North Knoxville CDJR, LLC	TCAT Knoxville	Training	(24,000.00)		6/5/2023	12/31/2025	

111617	Service Agreement	RANDA Solutions	Academics	Transcript Services - CLR Conversion Project	75,000.00	1/2/2023	7/30/2023		
111621	Dual Enrollment Agreement	Williamson County Schools	COSCC	Dual Enrollment Agreement	0.00	7/1/2023	6/30/2028		
111622	Clinical Affiliation	Algood Family Pharmacy	TCAT Livingston	Clinical Experience	0.00	2/28/2023	2/27/2028		
111623	Clinical Affiliation	AHC Lexington	TCAT Jackson	Clinical Experience	0.00	3/1/2023	2/28/2028		
111624	Grant Agreement	Tennessee Department of Health	TCAT Oneida	Grant	(500,000.00)	12/1/2022	7/31/2024		
111625	Clinical Affiliation	Life Care Center of Columbia	TCAT Hohenwald	Clinical Experience	0.00	3/2/2023	3/1/2028		
111626	Clinical Affiliation	Life Care Center of Centerville	TCAT Hohenwald	Clinical Experience	0.00	3/2/2023	3/1/2028		
111627	Grant Agreement	Tennessee Department of Health	TCAT Jacksboro	Grant	(500,000.00)	12/1/2022	7/31/2024		
111630	Dual Enrollment Agreement	Wilson County Schools	TCAT Hartsville	Dual Enrollment Agreement	0.00	7/1/2022	6/30/2023		
111631	Professional Service	Institutional Network Communications, LLC	COSCC	Cable Supplies and Installation	500,000.00	3/13/2023	3/12/2024	x	
111632	Dual Enrollment Agreement	South Greene High School	TCAT Elizabethton	Dual Enrollment Agreement	0.00	8/1/2023	7/31/2024		
111633	Dual Enrollment Agreement	Bristol City Schools	TCAT Elizabethton	Dual Enrollment Agreement	0.00	8/1/2023	7/31/2024		
111636	Volunteer Agreement	Jana Clark	Internal Audit	External Reviewer	3,000.00	3/31/2023	9/1/2023		
111637	Volunteer Agreement	Katrina McNair	Internal Audit	External Reviewer	3,000.00	3/31/2023	9/1/2023		
111638	Volunteer Agreement	Martha Winegar	Internal Audit	External Reviewer	2,000.00	3/31/2023	9/1/2023		
111639	Dual Enrollment Agreement	Elizabethton City Schools	TCAT Elizabethton	Dual Enrollment Agreement	0.00	8/1/2023	7/31/2024		
111641	Dual Enrollment Agreement	Johnson County Board of Education	TCAT Elizabethton	Dual Enrollment Agreement	0.00	8/1/2023	7/31/2024		
111642	Clinical Affiliation	Harbert Hills Academy Nursing Home	TCAT Crump	Clinical Experience	0.00	5/1/2023	4/30/2024		
111643	Clinical Affiliation	Dr. Gigi Davis	TCAT Crump	Clinical Experience	0.00	5/1/2023	4/30/2024	x	
111644	Clinical Affiliation	Savannah Health Care and Rehabilitation Center LLC	TCAT Crump	Clinical Experience	0.00	5/1/2023	4/30/2024		
111645	Clinical Affiliation	Hardin County General Hospital dba Hardin Medical Center	TCAT Crump	Clinical Experience	0.00	5/1/2023	4/30/2024	x	
111646	Dual Service	Tennessee Department of Correction - Daphne Harvey	TCAT Crossville	Personnel	10,000.00	11/1/2022	10/31/2025		
111647	Clinical Affiliation	Henderson County Community Hospital	TCAT Crump	Clinical Experience	0.00	5/1/2023	4/30/2024	x	
111648	Clinical Affiliation	Hardin County Regional Health Center dba Lifespan Health	TCAT Crump	Clinical Experience	0.00	5/1/2023	4/30/2024		
111649	Clinical Affiliation	J. Park & Sons, Inc. dba Hardin Home Nursing Home	TCAT Crump	Clinical Experience	0.00	5/1/2023	4/30/2024		
111650	Clinical Affiliation	Sheltering Tree Ranch, Inc.	TCAT Crump	Clinical Experience	0.00	5/1/2023	4/30/2024		
111652	Hotel/Lodging Agreement	Fall Creek Falls State Park	Business Office	Lodging and Meeting Space	9,900.00	9/25/2023	9/26/2023		
111655	Clinical Affiliation	Knoxville Orthopedic Surgery Center	TCAT Knoxville	Clinical Experience	0.00	3/1/2023	2/28/2028		
111656	Grant Agreement	Tennessee Department of Health	TCAT Knoxville	Grant	(500,000.00)	12/1/2022	7/31/2024		
111657	Clinical Affiliation	Hardin County School System	TCAT Crump	Clinical Experience	0.00	8/1/2023	5/31/2024		
111658	Clinical Affiliation	Decatur County School System	TCAT Crump	Clinical Experience	0.00	8/1/2023	5/31/2024		
111659	Clinical Affiliation	McNairy County School System	TCAT Crump	Clinical Experience	0.00	8/1/2023	5/31/2024		
111660	Grant Agreement	Tennessee Department of Health	TCAT Covington	Grant	(500,000.00)	12/1/2022	7/31/2024		
111661	Grant Agreement	Tennessee Department of Health	TCAT Ripley	Grant	(500,000.00)	12/1/2022	7/31/2024		
111662	Grant Agreement	Tennessee Department of Health	TCAT Memphis	Grant	(500,000.00)	12/1/2022	8/31/2024		
111663	Special Industry Agreement	Aludyne	TCAT Dickson	Training	(65,280.00)	3/14/2023	3/13/2024		
111665	Grant Agreement	Tennessee Department of Health	JSCC	Grant Subcontract	(302,000.00)	12/1/2022	7/31/2024		
111666	Dual Enrollment Agreement	Weakley County Schools	DSCC	Dual Enrollment Agreement	0.00	7/1/2023	6/30/2024		
111667	Dual Enrollment Agreement	Carter County Department of Education	TCAT Elizabethton	Dual Enrollment Agreement	0.00	8/1/2023	7/31/2024		
111668	Dual Enrollment Agreement	Washington County Schools	TCAT Elizabethton	Dual Enrollment Agreement	0.00	8/1/2023	7/31/2024		
111669	Dual Enrollment Agreement	Kingsport City Schools	TCAT Elizabethton	Dual Enrollment Agreement	0.00	8/1/2023	7/31/2024		
111670	Dual Enrollment Agreement	Sullivan County Department of Education	TCAT Elizabethton	Dual Enrollment Agreement	0.00	8/1/2023	7/31/2024		
111671	Dual Enrollment Agreement	Unicoi County Schools	TCAT Elizabethton	Dual Enrollment Agreement	0.00	8/1/2023	7/31/2024		
111672	Grant Agreement	Tennessee Department of Health	TCAT Northwest	Grant	(500,000.00)	12/1/2022	7/31/2024		
111673	Grant Agreement	Tennessee Department of Health	COSCC	Grant	(500,000.00)	12/1/2022	7/31/2024		
111674	Service Agreement	Southeastern Sound, Inc	TCAT Dickson	Fire Alarm Service - Clarksville Campus	2,197.00	1/1/2023	12/31/2023		
111675	Clinical Affiliation	Lafayette Pharmacy	TCAT Livingston	Clinical Experience	0.00	3/13/2023	3/12/2028		
111676	Dual Enrollment Agreement	Johnson City Schools	TCAT Elizabethton	Dual Enrollment Agreement	0.00	8/1/2023	7/31/2024		
111677	Professional Service	Baker Roofing	TCAT Elizabethton	Roof Repairs	3,452.00	3/14/2023	3/14/2024		
111679	Service Agreement	DCI Consulting Group, Inc.	Organizational Effectiveness	Affirmative Action Planning Services	158,555.00	x	3/15/2023	3/14/2026	x
111680	Clinical Affiliation	Starbody Dental	TCAT Murfreesboro	Clinical Experience	0.00	3/8/2023	3/7/2028		
111686	Grant Agreement	Tennessee Department of Health	TCAT Dickson	Grant	(500,000.00)	12/1/2022	7/31/2024		
111687	Clinical Affiliation	Community Clinic of Shelbyville and Bedford County Inc. Dental and Medical Clinics	TCAT Murfreesboro	Clinical Experience	0.00	3/16/2023	3/15/2028		
111688	Special Industry Agreement	Automotive Technician Development Training	TCAT Dickson	Training	(62,640.00)	7/1/2023	6/30/2024		
111689	Use of Facilities	Mosaic Church	TCAT Dickson	Facility Use	500.00	8/15/2023	8/15/2023		
111690	Use of Facilities	Mosaic Church	TCAT Dickson	Facility Use	500.00	12/12/2023	12/12/2023		
111693	Software License	NAVEX Global, Inc	TBR	Software License	31,289.96	x	4/1/2023	3/31/2024	x
111696	Service Agreement	Southeastern Sound, Inc.	TCAT Dickson	Fire Alarm Service-Dickson Campus	2,839.00	1/1/2023	12/31/2023		
111697	Dual Service	Nashville State Community College - Jesmin Akther	TNeCampus	Personnel	3,000.00	3/3/2023	6/30/2023		
111698	Dual Service	Roane State Community College - John Brown	TNeCampus	Personnel	3,000.00	3/1/2023	6/30/2023		
111699	Dual Service	Chattanooga State Community College - Linda Coslet	TNeCampus	Personnel	3,000.00	3/1/2023	6/30/2023		
111700	Dual Service	Pellissippi State Community College - Jesse Cragwa	TNeCampus	Personnel	3,000.00	3/1/2023	6/30/2023		
111702	Dual Service	Walters State Community College - Lisa Eccles	TNeCampus	Personnel	3,000.00	3/1/2023	6/30/2023		
111703	Dual Service	University of Memphis - Scotty Houston	TNeCampus	Personnel	3,000.00	3/1/2023	6/30/2023		
111704	License Agreement	Home Builders Institute	TCAT Jackson	Training	1,000.00	8/1/2022	7/31/2024		

111705	Special Industry Agreement	First Tennessee Development District	TCAT Elizabethton	Training	(10,620.00)	4/3/2023	6/29/2023	
111706	Dual Service	Southwest Tennessee Community College - Cynthia Abadie	TNeCampus	Personnel	3,000.00	3/1/2023	6/30/2023	
111707	Dual Service	Dyersburg State Community College - Daniel Inghram	TNeCampus	Personnel	3,000.00	3/1/2023	6/30/2023	
111708	Dual Service	Dyersburg State Community College - Brandi Leonard	TNeCampus	Personnel	3,000.00	3/1/2023	6/30/2023	
111709	Dual Service	Northeast State Community College - Ruth Livingston	TNeCampus	Personnel	3,000.00	3/1/2023	6/30/2023	
111710	Dual Service	Nashville State Community College - Marla Perry	TNeCampus	Personnel	3,000.00	3/1/2023	6/30/2023	
111711	Dual Service	Roane State Community College - Mary Sexton	TNeCampus	Personnel	3,000.00	3/1/2023	6/30/2023	
111712	Dual Service	Jackson State Community College - Kristi Watson	TNeCampus	Personnel	3,000.00	3/1/2023	6/30/2023	
111713	Dual Service	Columbia State Community College - Judith Westley	TNeCampus	Personnel	3,000.00	3/1/2023	6/30/2023	
111714	Grant Agreement	Tennessee Department of Health	TCAT Nashville	Grant	(500,000.00)	12/1/2022	7/31/2024	
111715	Dual Enrollment Agreement	Cannon County Schools	MSCC	Cooperative Educational Offerrings	0.00	8/1/2022	6/30/2023	
111716	Academic Articulation Agreement	East Tennessee State University	WSCC	Cooperative Educational Offerrings	0.00	4/5/2023	4/4/2028	
111717	Clinical Affiliation	AHC McNairy County	TCAT Crump	Clinical Experience	0.00	5/1/2023	4/30/2024	
111718	Clinical Affiliation	Adamsville Healthcare and Rehabilitation Center	TCAT Crump	Clinical Experience	0.00	5/1/2023	4/30/2024	
111719	Dual Enrollment Agreement	Dekalb County Schools	MSCC	Cooperative Educational Offerrings	0.00	8/1/2022	6/1/2023	
111721	Grant Agreement	Tennessee Board of Regents	NSCC	Grant	(42,000.00)	4/1/2023	11/30/2024	
111722	Clinical Affiliation	Spring City Care and Rehabilitation Center	TCAT Harriman	Clinical Experience	0.00	4/3/2023	4/2/2026	
111723	Professional Service	ABM Industries, LLC	CLSCC	Custodial Services	498,393.60	4/1/2023	2/29/2024	x
111724	Clinical Affiliation	Beech Tree Post-Acute and Rehabilitation Center	TCAT Jacksboro	Clinical Experience	0.00	3/21/2023	2/28/2024	
111725	Grant Agreement	Tennessee Department of Health	NESCC	Grant	(500,000.00)	12/1/2022	7/31/2024	
111726	Professional Service	Tennessee Board of Regents	CLSCC	Shared Services - financial aid services	80,000.00	5/1/2023	4/30/2028	
111727	Clinical Affiliation	NHC Oak Ridge	TCAT Harriman	Clinical Experience	0.00	3/27/2023	3/26/2028	
111728	Special Industry Agreement	J2 Company, LLC	TCAT Northwest	Training	(250.00)	3/27/2023	6/30/2023	
111730	Academic Articulation Agreement	East Tennessee State University	CLSCC	Cooperative Educational Offerrings	0.00	4/10/2023	4/9/2024	
111731	Dual Enrollment Agreement	Bledsoe County Board of Education	TCAT Crossville	Dual Enrollment Agreement	0.00	7/1/2023	6/30/2024	
111732	Dual Enrollment Agreement	Morgan County Board of Education	TCAT Crossville	Dual Enrollment Agreement	0.00	7/1/2023	6/30/2024	
111733	Dual Enrollment Agreement	Cumberland County Board of Education	TCAT Crossville	Dual Enrollment Agreement	0.00	7/1/2023	6/30/2024	
111734	Dual Enrollment Agreement	Christian Academy of the Cumberlandands	TCAT Crossville	Dual Enrollment Agreement	0.00	7/1/2023	6/30/2024	
111736	Membership	West Tennessee Healthcare	JSCC	Membership Agreement	3,000.00	4/1/2023	3/31/2024	
111737	License Agreement	Respondus, Inc.	Academics	Software License	3,333.00	4/1/2023	7/31/2023	
111738	Dual Enrollment Agreement	Bledsoe County Board of Education	TCAT Crossville	Dual Enrollment Agreement	0.00	7/1/2023	6/30/2024	
111740	Dual Enrollment Agreement	Sequatchie County Board of Education	TCAT Crossville	Dual Enrollment Agreement	0.00	7/1/2023	6/30/2024	
111743	Clinical Affiliation	HCA TriStar Division ASD	TBR	Clinical Experience	0.00	2/1/2023	1/31/2025	
111747	Service Agreement	TDS Telecommunications	TCAT Crump	Telecommunications Services	1,787.88	3/1/2023	2/28/2026	
111748	Clinical Affiliation	Tier 1 Orthopedic and Neurosurgical	TCAT Livingston	Clinical Experience	0.00	4/1/2023	3/31/2028	
111749	Academic Articulation Agreement	East Tennessee State University	NESCC	Cooperative Educational Offerrings	0.00	3/2/2023	6/30/2024	
111751	Special Industry Agreement	Hino Motors Manufacturing USA Inc	JSCC	Training in May	(30,976.00)	5/17/2023	5/25/2023	
111753	Special Industry Agreement	Hino Motors Manufacturing USA Inc	JSCC	Training in June	(30,976.00)	6/7/2023	6/15/2023	
111756	Clinical Affiliation	AHAVA Healthcare of Whites Creek	TCAT Elizabethton	Clinical Experience	0.00	4/3/2023	4/2/2028	
111758	Training Services	Deborah Snow	TCAT Northwest	Employee Training	3,486.00	4/4/2023	5/19/2023	
111759	Professional Service	Collegiate Enterprise Solutions, LLC dba The Registry	JSCC	Provide Interim VP of Student Services	149,500.00	4/5/2023	9/30/2023	
111760	Grant Agreement	Tennessee Department of Health	TCAT McMinnville	Grant	(500,000.00)	12/1/2022	7/31/2024	
111761	Clinical Affiliation	Primary Care Bemis, LLC	JSCC	Clinical Experience	0.00	4/3/2023	3/31/2028	
111762	Clinical Affiliation	The Waters of Bristol	TCAT Elizabethton	Clinical Experience	0.00	5/2/2023	5/1/2028	
111763	Clinical Affiliation	Morning Pointe of Tullahoma	TCAT Shelbyville	Clinical Experience	0.00	5/1/2023	4/30/2024	
111764	Special Industry Agreement	Nidec Motor Corporation	JSCC	Training	(22,518.22)	4/11/2023	6/20/2023	
111765	Dual Service	Chattanooga State Community College - Nicholas Hartline	TNeCampus	Personnel	3,000.00	3/1/2023	6/30/2023	
111767	Academic Articulation Agreement	East Tennessee State University	NESCC	Cooperative Educational Offerrings	0.00	3/2/2023	6/30/2024	
111768	Academic Articulation Agreement	East Tennessee State University	NESCC	Cooperative Educational Offerrings	0.00	4/6/2023	6/30/2024	
111769	Academic Articulation Agreement	East Tennessee State University	NESCC	Cooperative Educational Offerrings	0.00	4/6/2023	6/30/2024	
111770	Academic Articulation Agreement	East Tennessee State University	NESCC	Cooperative Educational Offerrings	0.00	4/6/2023	6/1/2023	
111771	Academic Articulation Agreement	East Tennessee State University	NESCC	Cooperative Educational Offerrings	0.00	4/6/2023	6/30/2024	
111772	Academic Articulation Agreement	East Tennessee State University	NESCC	Cooperative Educational Offerrings	0.00	4/6/2023	6/30/2024	
111773	Academic Articulation Agreement	East Tennessee State University	NESCC	Cooperative Educational Offerrings	0.00	4/6/2023	6/30/2024	
111774	Lease Agreement	City of Jackson - Carl Perkins Civic Center	TCAT Jackson	Lease of Space	1,200.00	8/18/2023	8/18/2023	
111775	License Agreement	Family & Children's Services	TCAT Dickson	Memo of Understanding	0.00	4/26/2023	10/31/2023	
111777	Grant Agreement	Cleveland State Community College	Academics	Grant Subcontract	175,000.00	8/1/2022	6/30/2023	
111778	Grant Agreement	Chattanooga State Community College	Academics	Grant Subcontract	42,000.00	4/17/2023	11/30/2024	
111779	Grant Agreement	Dyersburg State Community College	Academics	Grant Subcontract	42,000.00	4/17/2023	11/30/2024	
111780	Academic Articulation Agreement	The University of Tennessee Knoxville	PSCC	Cooperative Educational Offerrings	0.00	4/18/2023	4/17/2024	
111781	Dual Enrollment Agreement	University School - Johnson City	TCAT Elizabethton	Dual Enrollment Agreement	0.00	8/1/2023	7/31/2024	
111782	Dual Service	Motlow State Community College - Houston Austin	TCAT McMinnville	Personnel	3,836.47	5/3/2023	8/25/2023	
111785	Academic Articulation Agreement	East Tennessee State University	NESCC	Cooperative Educational Offerrings	0.00	4/14/2023	4/13/2024	
111786	Service Agreement	Charter Communications Operating, LLC (Spectrum)	JSCC	Phone VOIP Services	8,780.00	4/15/2023	4/14/2026	
111787	Professional Service	Strata Information Group, Inc	JSCC	Consulting	52,740.00	4/13/2023	5/14/2024	

111788	Clinical Affiliation	Columbia TN SNF, LLC dba Magnolia Healthcare & Rehabilitation Center	TCAT Hohenwald	Clinical Experience	0.00	3/29/2023	3/28/2028
111789	Dual Service	Walters State Community College - William Sprout	TNeCampus	Personnel	3,000.00	3/1/2023	6/30/2023
111790	Dual Service	Tennessee Department of Corrections - Jeremy Lewis	TCAT Crossville	Personnel	10,000.00	2/1/2023	1/31/2026
111791	Special Industry Agreement	Columbus Medical Services, LLC dba The Columbus Organization	TNeCampus	Training - Online	(130,000.00)	4/10/2023	9/30/2023
111792	Professional Service	Baker Roofing	TCAT Elizabethton	Roof Repairs	5,891.00	4/13/2023	4/12/2024
111794	Special Industry Agreement	The Ritescreen Company LLC	TCAT Elizabethton	Training	(1,125.00)	5/1/2023	4/30/2024
111796	Professional Service	YMG Enterprises, LLC	Organizational Effectiveness	Consulting	65,000.00	4/15/2023	6/30/2024
111797	Purchase Agreement	Howard Technology Solutions	TCAT Oneida	Sign Installation	67,797.00	3/24/2023	6/30/2023
111798	Professional Service	Fresh Cut Lawn & Outdoor Services	TCAT Crump	Landscaping	12,350.00	4/15/2023	4/14/2024
111799	Clinical Affiliation	Coffee County EMS	TCAT Murfreesboro	Clinical Experience	0.00	5/1/2023	4/30/2028
111802	Grant Agreement	Northern Middle Tennessee Workforce Board	TCAT Dickson	Grant	(35,437.58)	3/16/2023	6/30/2023
111806	Lease Agreement	Cocke County Board of Education Town of Greeneville, Greeneville City Schools, Greene County Board of Education	Facilities	Lease of Space	4,800.00	5/1/2023	4/30/2024
111807	Lease Agreement	Education	Facilities	Lease Agreement	20,700.00	5/1/2023	4/30/2024
111808	Memorandum of Understanding	Tennessee Department of Children's Services	Student Success	Memo of Understanding	0.00	5/17/2023	6/30/2024
111809	Dual Enrollment Agreement	Marion County Schools	CSCC	Dual Enrollment Agreement	0.00	7/1/2023	6/30/2024
111810	Dual Enrollment Agreement	Notre Dame High School	CSCC	Dual Enrollment Agreement	0.00	7/1/2023	6/30/2024
111811	Dual Enrollment Agreement	Rhea County School System	CSCC	Dual Enrollment Agreement	0.00	7/1/2023	6/30/2024
111813	Special Industry Agreement	The Ritescreen Company LLC	TCAT Elizabethton	Training	(675.00)	5/15/2023	12/15/2023
111814	Clinical Affiliation	Sims Orthodontics	TCAT Dickson	Clinical Experience	0.00	5/15/2023	5/14/2028
111815	Training	UT Center for Industrial Services	TCAT Jackson	Training	13,750.00	4/18/2023	4/26/2024
111816	Dual Service	Tennessee Tech University - Jacob Metz	Academics	Personnel	3,529.50	5/1/2023	5/31/2023
111817	Dual Service	UT Southern - Bruninga Ryckman	Academics	Personnel	8,748.75	5/1/2023	5/31/2023
111818	Dual Service	Nashville State Community College - David Markwell	Academics	Personnel	8,823.75	5/1/2023	5/31/2023
111819	Dual Service	Tennessee Tech University- Elizabeth Propes	Academics	Personnel	8,823.75	5/1/2023	5/31/2023
111820	Dual Service	Walters State Community College - Susanna Webb	Academics	Personnel	12,305.35	5/1/2023	5/31/2023
111823	Dual Enrollment Agreement	Sequatchie County School System	CSCC	Cooperative Educational Offerrings	0.00	7/1/2023	6/30/2024
111824	Dual Enrollment Agreement	Grundty County Schools	CSCC	Dual Enrollment Agreement	0.00	7/1/2023	6/30/2024
111826	Special Industry Agreement	Design Team Sign Company, LLC	JSCC	Training	(2,523.00)	6/23/2023	6/23/2023
111827	Professional Service	Joseph Cline dba Outlaw Graphics	TCAT Shelbyville	Truck Driving Equipment Graphics	11,000.00	4/27/2023	6/30/2023
111828	Dual Enrollment Agreement	Bledsoe County School District	CSCC	Dual Enrollment Agreement	0.00	7/1/2023	6/30/2024
111830	Dual Enrollment Agreement	Chester County Schools	JSCC	Dual Enrollment Agreement	0.00	7/1/2023	6/30/2024
111831	Dual Service	Northeast State Community College - James Ramey	Academics	Personnel	9,714.75	5/1/2023	5/31/2023
111832	Dual Service	Northeast State Community College - David Toye	Academics	Personnel	8,823.75	5/1/2023	5/31/2023
111833	Dual Service	Pellissippi State Community College - NathanWidener	Academics	Personnel	11,077.00	5/1/2023	5/31/2023
111834	Dual Service	Pellissippi State Community College - Allison Stein	Academics	Personnel	9,714.75	5/1/2023	5/31/2023
111835	Dual Service	Southwest Tennessee Community College - Thomas King	Academics	Personnel	1,166.00	5/1/2023	5/31/2023
111836	Dual Enrollment Agreement	Gibson County Special School District	JSCC	Dual Enrollment Agreement	0.00	7/1/2023	6/30/2024
111837	Dual Service	Volunteer State Community College - Grady Eades	Academics	Personnel	9,714.75	5/1/2023	5/31/2023
111838	Grant Agreement	South Central Tennessee Development District	TCAT Shelbyville	Grant	(6,225.00)	10/1/2022	6/30/2023
111839	Purchase Agreement	VirTra	TCAT Henry/Carroll	Interactive Coursework and Training	52,222.94	4/21/2023	4/21/2024
111840	Dual Enrollment Agreement	Hardeman County Schools	JSCC	Dual Enrollment Agreement	0.00	7/1/2023	6/30/2024
111841	Dual Enrollment Agreement	Hardin County High School	JSCC	Dual Enrollment Agreement	0.00	7/1/2023	6/30/2024
111842	Dual Enrollment Agreement	Henderson County School District	JSCC	Dual Enrollment Agreement	0.00	7/1/2023	6/30/2024
111844	Professional Service	Turbo Images Corp	TCAT Oneida	Vehicle Graphics Wrap	16,150.00	4/27/2023	5/30/2023
111845	Dual Enrollment Agreement	Trenton Special School District	JSCC	Dual Enrollment Agreement	0.00	7/1/2023	6/30/2024
111846	Dual Enrollment Agreement	South Carroll Special School District	JSCC	Dual Enrollment Agreement	0.00	7/1/2023	6/30/2024
111847	Dual Enrollment Agreement	Milan Special School District	JSCC	Dual Enrollment Agreement	0.00	7/1/2023	6/30/2024
111848	Dual Enrollment Agreement	Jackson-Madison County School System	JSCC	Dual Enrollment Agreement	0.00	7/1/2023	6/30/2024
111849	Dual Enrollment Agreement	HomeLife Academy	JSCC	Dual Enrollment Agreement	0.00	7/1/2023	6/30/2024
111850	Dual Enrollment Agreement	Family Christian School	JSCC	Dual Enrollment Agreement	0.00	7/1/2023	6/30/2024
111852	Dual Enrollment Agreement	Trinity Christian Academy	JSCC	Dual Enrollment Agreement	0.00	7/1/2023	6/30/2024
111853	Dual Enrollment Agreement	McNairy Central High School	JSCC	Dual Enrollment Agreement	0.00	7/1/2023	6/30/2024
111854	Dual Enrollment Agreement	West Carroll Jr/Sr High School	JSCC	Dual Enrollment Agreement	0.00	7/1/2023	6/30/2024
111855	Dual Enrollment Agreement	University School of Jackson	JSCC	Dual Enrollment Agreement	0.00	7/1/2023	6/30/2024
111856	Clinical Affiliation	North Alabama Medical Center dba RCHP	TCAT Hohenwald	Clinical Experience	0.00	5/5/2023	5/4/2028
111857	Memorandum of Understanding	Roane State Community College	TCAT Knoxville	Memo of Understanding	123,400.00	1/5/2023	11/30/2023
111858	Dual Enrollment Agreement	Lawrence County School System	TCAT Pulaski	Dual Enrollment Agreement	0.00	8/1/2022	5/31/2023
111860	Special Industry Agreement	St. Mary's Legacy Clinic, Inc	TCAT Knoxville	Training	(9,000.00)	6/5/2023	6/30/2025
111861	Clinical Affiliation	First Pharmacy Services	TCAT Memphis	Clinical Experience	0.00	5/2/2023	5/1/2028
111862	Service Agreement	First Bank	MSSC	Banking Services	7,698.00	10/1/2019	9/30/2024
111863	Clinical Affiliation	Guardian MidSouth Pharmacy	TCAT Memphis	Clinical Experience	0.00	5/2/2023	5/1/2028
111864	Software License	Interplay Learning, Inc	TCAT Knoxville	Software License	23,750.00	8/1/2023	7/31/2024
111865	Dual Service	East Tennessee State University - Dana Ragle	TCAT Crossville	Personnel	5,000.00	5/15/2023	8/11/2023
111867	Clinical Affiliation	Campbell County HMA, LLC (TN) Tennova LaFollette Medical Center	TCAT Oneida	Clinical Experience	0.00	4/1/2023	3/31/2026

111868	Grant Agreement	tnAchieves	WSSC	Grant	(6,984.00)	6/1/2023	8/15/2023	
111872	Clinical Affiliation	The Heritage Center	TCAT Elizabethton	Clinical Experience	0.00	5/3/2023	5/3/2028	
111874	Service Agreement	Comfort Systems USA	TCAT Pulaski	Maintenance Agreement	4,088.00	5/2/2023	5/1/2024	
111875	Clinical Affiliation	LP Byrdstown, LLC dba Pickett Care & Rehabilitation Center	TCAT Livingston	Clinical Experience	0.00	5/12/2023	5/11/2026	
111876	Clinical Affiliation	LP Cookeville LLD DBA Signature HealthCARE of Putnam County	TCAT Livingston	Clinical Experience	0.00	5/12/2023	5/11/2026	
111878	Dual Enrollment Agreement	Lewis County School District	COSCC	Dual Enrollment Agreement	0.00	7/1/2023	6/30/2028	
111879	Clinical Affiliation	Medical Care, PLLC	TCAT Elizabethton	Clinical Experience	0.00	5/1/2023	4/30/2028	
111880	Grant Agreement	Nashville Area Chamber of Commerce	TCAT Nashville	Grant	(180,000.00)	5/1/2023	3/31/2025	
111881	Service Agreement	Houghton Facility Services	TCAT Murfreesboro	Janitorial Services	41,400.00	5/1/2023	4/29/2024	x
111882	Dual Service	Dyersburg State Community College - Angela Martin	Academics	Personnel	8,745.75	5/1/2023	5/31/2023	
111883	Dual Service	East Tennessee State University - Daryl Carter	Academics	Personnel	9,714.75	5/1/2023	5/31/2023	
111884	Dual Service	East Tennessee State University - Andrew Slap	Academics	Personnel	8,823.75	5/1/2023	5/31/2023	
111885	Dual Service	East Tennessee State University - Constanze Weise	Academics	Personnel	8,745.00	5/1/2023	5/31/2023	
111887	Grant Agreement	Ascendium Education Solutions, Inc	Student Success	Grant	(462,200.00)	6/1/2023	6/30/2023	
111890	Use of Facilities	Tennessee Board of Regents	JSCC	Facility Use	0.00	6/1/2023	6/2/2023	
111895	Clinical Affiliation	North Knoxville Medical Center	PSCC	Clinical Experience	0.00	5/1/2023	4/30/2028	
111901	Dual Enrollment Agreement	Lauderdale County School System	DSCC	Dual Enrollment Agreement	0.00	7/1/2023	6/30/2024	
111902	Dual Enrollment Agreement	Tipton County School System	DSCC	Dual Enrollment Agreement	0.00	7/1/2023	6/30/2024	
111903	Clinical Affiliation	West Nashville Dental PLLC	TCAT Dickson	Clinical Experience	0.00	5/15/2023	5/14/2028	
111904	Dual Service	Cleveland State Community College - Brian Gerber	Academics	Personnel	7,059.00	5/1/2023	5/31/2023	
111905	Use of Facilities	Tennessee Board of Regents	TCAT Elizabethton	Facility Use	0.00	5/11/2023	7/31/2024	
111906	Service Agreement	Comcast Business Communications LLC	TCAT Dickson	Internet Services	22,518.00	5/11/2023	5/10/2026	
111907	Service Agreement	Maxient LLC	CLSCC	Internet Services	11,000.00	6/1/2023	5/31/2026	
111908	Service Agreement	Stroz Friedberg, LLC an Aon Company	IT	Security Consulting	100,000.00	5/15/2023	12/31/2024	
111911	Hotel/Lodging Agreement	Hilton Garden Inn Knoxville Papermill	TCAT Knoxville	Meeting Space	2,500.00	9/17/2023	9/21/2023	
111914	Clinical Affiliation	Murfreesboro Medical Clinic and Surgicenter	TCAT Murfreesboro	Clinical Experience	0.00	5/9/2023	5/8/2028	
111917	Special Industry Agreement	Hirotec Manufacturing America LLC	TCAT Shelbyville	Training	(4,200.00)	5/19/2023	6/30/2023	
111921	Dual Enrollment Agreement	McNairy County Schools	JSCC	Dual Enrollment Agreement	0.00	7/1/2023	6/30/2024	



MEMORANDUM

TO: Members of the Tennessee Board of Regents

FROM: Jothany Reed, Vice Chancellor of Academic Affairs

DATE: May 8, 2023

RE: Tennessee Colleges of Applied Technology- 14 Day Process

Dr. Jothany
Reed

Digitally signed by Dr.
Jothany Reed
Date: 2023.05.08
12:11:25 -05'00'

In order to respond rapidly to the training needs, a resolution delegating authority to the Chancellor to approve Tennessee College of Applied Technology programs was proposed and approved during the March 2009 Board Meeting. This resolution allows for new program proposals and modifications to be forwarded to the Board for review for 14 days. Once reviewed, the Board will delegate authority to the Chancellor to approve the proposals submitted unless objections are voiced by the Board. Letters will be sent to the appropriate institution to authorize the implementation of the proposed action. The approved programs will be reported to the Board in the quarterly interim action reports.

Attached you will find a program proposal submitted by the Tennessee Colleges of Applied Technology in response to the Blue Oval City and SK Innovations manufacturing and workforce needs. The TBR staff members and I have reviewed these proposals and recommend approval. In accordance with TBR *Policy: 2:01:02:00, Vocational Program Review and Approval*, this information is provided for your consideration.

If you have questions or concerns that would require this proposal to go before the full Board at the next quarterly meeting, please contact Dr. Tachaka Hollins by email at tachaka.hollins@tbr.edu. The proposed academic actions will be approved through delegated authority by the Chancellor unless a concern is identified within this 14-day period.

Thank you for your continued support and commitment to the Tennessee Colleges of Applied Technology.

Four (4) program proposals are being presented for the Committee's review and approval. These proposals will allow the Technical Colleges to be more responsive to the needs of students, businesses, and industries. Please see corresponding implementation proposals for each program following the list below. The proposals are:

1. Implementation of an Electric Vehicle Production Technician dual enrollment program at TCAT Jackson main campus.
2. Implementation of an Electric Vehicle Production Technician dual enrollment program at TCAT Jackson- Bolivar Central High School (2G) campus.
3. Implementation of an Electric Vehicle Production Technician dual enrollment program at TCAT Jackson- Haywood High School (2B) campus.
4. Implementation of an Electric Vehicle Production Technician program at TCAT Northwest main campus.

PROGRAM IMPLEMENTATION PROPOSAL – 1

INSTITUTION: Tennessee College of Applied Technology Jackson

PROPOSED PROGRAM TITLE: Electric Vehicle Production Technician

PROPOSAL: Tennessee College of Applied Technology Jackson is proposing to implement the Electric Vehicle Production Technician program at the main campus. The program length is 864 clock hour program and awards an Advanced Electric Vehicle Production Technician certificate.

EFFECTIVE DATE: Fall 2023

NEED: The local job opportunity is strong. Ford estimates it will need over 5,000 production technicians for the new Blue Oval City assembly plant and SK Innovations manufacturing plant. This program will provide a workforce pathway for high school students.

OBJECTIVES: This program will train adult students to meet the manufacturing needs of Ford's Blue Oval City electric truck assembly plant.

PROJECTED ENROLLMENT:

YEAR	ENROLLMENT	COMPLETERS
1	20	16
2	25	20
3	30	24

PROJECTED COSTS:

YEAR	COST
1st Year:	\$75,000
2nd Year:	\$10,000
3rd Year:	\$12,000

NEW FACULTY NEEDED: No new faculty needed.

FISCAL RESOURCES: The program start-up and implementation will be funded out of the school's annual budget.

FACILITIES:

TCAT Jackson has existing space for the program.

ACTION REQUIRED:

Staff recommends approval

PROGRAM IMPLEMENTATION PROPOSAL – 2

INSTITUTION: Tennessee College of Applied Technology Jackson

PROPOSED PROGRAM TITLE: Electric Vehicle Production Technician

PROPOSAL: Tennessee College of Applied Technology Jackson is proposing to implement the Electric Vehicle Production Technician dual enrollment program at the Bolivar Central High School (2G) campus. The program length is 864 clock hour program and awards an Advanced Electric Vehicle Production Technician certificate.

EFFECTIVE DATE: Fall 2023

NEED: The local job opportunity is strong. Ford estimates it will need over 5,000 production technicians for the new Blue Oval City assembly plant and SK Innovations manufacturing plant. This program will provide a workforce pathway for high school students.

OBJECTIVES: This program will train adult and high school students to meet the manufacturing needs of Ford's Blue Oval City electric truck assembly plant.

PROJECTED ENROLLMENT:	YEAR	ENROLLMENT	COMPLETERS
	1	20	16
	2	25	20
	3	30	24

PROJECTED COSTS:	YEAR	COST
	1st Year:	\$75,000
	2nd Year:	\$10,000
	3rd Year:	\$12,000

NEW FACULTY NEEDED: No new faculty needed.

FISCAL RESOURCES: The high school will provide adequate space for the program. Consumables will be included in the annual budget.

FACILITIES:

The high school will provide adequate space for the program.

ACTION REQUIRED:

Staff recommends approval

PROGRAM IMPLEMENTATION PROPOSAL – 3

INSTITUTION: Tennessee College of Applied Technology Jackson

PROPOSED PROGRAM TITLE: Electric Vehicle Production Technician

PROPOSAL: Tennessee College of Applied Technology Jackson is proposing to implement the Electric Vehicle Production Technician dual enrollment program at the Haywood High School (2B) campus. The program length is 864 clock hour program and awards an Advanced Electric Vehicle Production Technician certificate.

EFFECTIVE DATE: Fall 2023

NEED: The local job opportunity is strong. Ford estimates it will need over 5,000 production technicians for the new Blue Oval City assembly plant and SK Innovations manufacturing plant. This program will provide a workforce pathway for high school students.

OBJECTIVES: This program will train adult and high school students to meet the manufacturing needs of Ford's Blue Oval City electric truck assembly plant.

PROJECTED ENROLLMENT:	YEAR	ENROLLMENT	COMPLETERS
	1	20	16
	2	25	20
	3	30	24

PROJECTED COSTS:	YEAR	COST
	1st Year:	\$75,000
	2nd Year:	\$10,000
	3rd Year:	\$12,000

NEW FACULTY NEEDED: No new faculty needed.

FISCAL RESOURCES: The high school will provide adequate space for the program. Consumables will be included in the annual budget.

FACILITIES:

The high school will provide adequate space for the program.

ACTION REQUIRED:

Staff recommends approval

PROGRAM IMPLEMENTATION PROPOSAL – 4

INSTITUTION: Tennessee College of Applied Technology
Northwest

PROPOSED PROGRAM TITLE: Electric Vehicle Production Technician

PROPOSAL: The Tennessee College of Applied Technology Northwest proposes to implement the Electric Vehicle Production Technology Program in Fall 2023. The Electric Vehicle Production Technician program at the main campus. The program is designed as a pathway for students to be prepared for careers in electric vehicle production facilities. This program meets the electric vehicle manufacturers' entry-level production technician needs. Graduates will complete lectures and hands-on instructional activities that equip them with the knowledge, skills, and abilities of advanced manufacturing processes and procedures related to Electric Vehicle (EV) manufacturing. In addition, the Manufacturing Skills Standards Council's (MSSC) Certified Production Technician (ver. 4.0) is integrated into the program. The program length is 864 clock hour program and awards an Advanced Electric Vehicle Production Technician certificate.

PROGRAM ACCREDITATOR: N/A

EFFECTIVE DATE: Fall 2023

OBJECTIVES: The objectives of the Electric Vehicle Production Technology Program are to:

- Expand students' opportunities to earn technical college credit and industry-recognized stackable credentials within their current school setting.
- Equips students with a valuable set of skills that will allow them to earn a living wage immediately after high school graduation.
- Expand economic development activity by increasing the number of residents with technical college certificates and industry credentials.

NEED:

The Electric Vehicle Production Technology Program is a newly implemented program. TCAT Jackson is the nearest technical college that has requested the implementation of this program. The implementation of this program will meet the needs of the service delivery area in support of the Blue Oval City project.

According to the Bureau of Labor Statistics (2023), the market for electric vehicles (EVs) has grown rapidly in recent years and is expected to continue to grow at a fast pace over the coming decade. Electric car sales in the United States increased from a mere 0.2 percent of total car sales in 2011 to 4.6 percent in 2021. Although forecasts for the rate of EV adoption over the next decade vary widely given rapid changes in both government policies and the auto manufacturing industry in recent years—many forecasts expect a strong acceleration in EV adoption. S&P Global Mobility forecasts electric vehicle sales in the United States could reach 40 percent of total passenger car sales by 2030, and more optimistic projections foresee electric vehicle sales surpassing 50 percent by 2030.

The Tennessee College of Applied Technology Northwest plans to implement programs that support Blue Oval City, a \$5.6 billion project that is designed to produce electric trucks and electric vehicle batteries at a 4,100-acre site in Stanton, TN. The project is expected to create about 5,800 jobs.

Blue Oval City is designed to be Ford’s first carbon-neutral vehicle manufacturing and battery campus. Blue Oval City also is a key part of Ford’s plan to scale EV production and make them more accessible to customers. Ford is targeting a production run rate of 2 million EVs annually across the globe by late 2026.

PROJECTED ENROLLMENT:

YEAR	ENROLLMENT	COMPLETERS
1	20	15
2	20	15

3

20

15

PROJECTED COSTS:

YEAR	COST
1st Year:	\$50,000
2nd Year:	\$10,000
3rd Year:	\$10,000

NEW FACULTY NEEDED:

YEAR	NUMBER	COST
1st Year:	1	\$82,000
2nd Year:	0	\$82,000
3rd Year:	0	\$82,000

FISCAL RESOURCES:

Startup funds will be requested to offset the program costs and instructor salary.

FACILITIES:

The Tennessee College of Applied Technology Northwest plans to utilize existing classroom space for the Electric Vehicle Production Technology Program.

ACTION REQUIRED:

Staff recommends approval

BOARD TRANSMITTAL

MEETING: Quarterly Board Meeting

SUBJECT: Report of the Committee on Academic Policies and Programs/Student Life

DATE: June 16, 2023

PRESENTER: Regent Emily Reynolds

PRESENTATION REQUIREMENTS: N/A

ACTION REQUIRED: Voice Vote

STAFF RECOMMENDATION: Recommend Approval

The Board will consider approval of the minutes from the June 15, 2023 meeting of the Committee on Academic Policies and Programs/Student Life.

**REPORT OF THE
COMMITTEE ON ACADEMIC POLICIES AND PROGRAMS AND
STUDENT LIFE**

June 15, 2023

The Committee on Academic Policies and Programs and Student Life met in regular session on June 15, 2023, at Chattanooga State Community College. A quorum was present, and the meeting was called to order by Board Vice Chair Emily Reynolds (in the absence of Chair MaryLou Apple).

As the first item of business, the Committee considered the following items for approval on the Consent Agenda.

A. TBR Policy 2.03.01.03, Ethical Recruitment of Prospective Students and Military Affiliated Individuals

B. TBR Policy 2.03.01.04, Admission, Enrollment, and Readmission of Service Members

C. TBR Policy 2.03.02.04, Micro-Credentials and Learner Record

Regent Burdine made a motion to approve, and Regent Shelton provided a second. A voice vote was taken and the motion passed. A copy of the policies listed is attached to the Minutes as Attachment A.

As the next item of business, the Committee received a recommendation for the approval of two new degree programs new to the TBR System, Associate of Applied Science (A.A.S.) in Electric Vehicle Engineering Technology at Chattanooga State Community College and an A.A.S. in Automotive Technology with a Concentration in Automotive Specialist at Northeast State Community College. Regent Varlan made a motion to approve, and Regent Burdine provided a second. The Committee approved the proposed programs by voice vote. A copy of the program proposals is attached to Minutes as Attachment B.

The Committee considered approval of thirty-five new programs, none of which is new to the TBR System, and sixty-eight academic actions.

Following a presentation by Vice Chancellor Jothany Reed, Regent Varlan provided a motion to approve the new and modified programs. Regent Burdine provided a second. A voice vote was taken, and the motion passed. The programs approved included: implementation of a Criminal Justice-Correctional Officer program at TCAT Athens main campus; implementation of an Electric Vehicle Production Technology program at TCAT Crump, Henderson Instructional Service Center (2B); implementation

of a Retail, Hospitality, and Tourism Technology dual enrollment program at TCAT Crump, Chester County High School (2F); duplication of the existing Truck Driving program and add an evening/weekend section at TCAT Crump, Parsons Extension Campus (2P); implantation of an Aesthetics Technology program at TCAT Dickson main campus; implementation of a Cosmetology Instructor Training program at TCAT Dickson main campus; implementation of a Cosmetology Instructor Training program at TCAT Dickon, Clarksville Extension Campus (AA); implementation of a Heating, Air Conditioning, and Refrigeration program at TCAT Dickson main campus; implementation of a Heating, Air Conditioning, and Refrigeration program at TCAT Dickson, Clarksville Extension Campus (AA); implementation of a Patient Care Technology/Medical Assisting program at TCAT Dickson main campus; implementation of a Patient Care Technology/Medical Assisting program at TCAT Dickson, Clarksville Extension Campus (AA); implementation of an Electrical and Plumbing Construction Technology program at TCAT Hartsville, Wilson County Campus (ZM); relocation of the existing Building Construction Technology program from the TCAT Hohenwald, Columbia Central High School to

Lewis County High School (pending THEC site code approval); replication of the existing Building Construction Technology program at the TCAT Hohenwald main campus; replication of the existing Forestry and Ag Technology program at TCAT Hohenwald, Wayne County Schools Extended Learning Facility (pending THEC site code approval); replicate the existing Practical Nursing program at TCAT Hohenwald, Wayne Medical Instructional Service Center (2F); replication of the existing Truck Driving program at TCAT Hohenwald, Wayne County Schools Extended Learning Facility (pending THEC site code approval); replication of the existing Truck Driving program at TCAT Hohenwald, Lawrence County Instructional Service Center (2C); duplication of the existing Automotive Technology program at TCAT Knoxville main campus; duplication of the existing Computer Information Technology program and add an additional day section at TCAT Knoxville main campus; duplication of the existing Cosmetology program and add an additional day section at TCAT Knoxville main campus; duplication of the existing Heating, Ventilation, Air Conditioning, and Refrigeration program and add an additional day section at TCAT Knoxville main campus; implementation of a Computer Information

Technology program at TCAT Livingston main campus; relocation of the existing Heating, Ventilation, Air Conditioning, and Refrigeration program from TCAT Livingston, Jackson Instructional Service Center (2D) to the main campus; duplication of the existing Practical Nursing program and add an evening section at the TCAT Livingston main campus; implementation of a Residential/Commercial/Industrial Electricity program at TCAT McMinnville main campus; duplication of the existing Criminal Justice-Correctional Officer program and add an evening section at TCAT McMinnville, Coffee County Instructional Service Center (2J); implementation of a Pre-Practical Nursing dual enrollment program at TCAT Memphis, Collierville High School (2D); duplication of the existing Automotive Technology program and add an evening section at TCAT Memphis main campus; duplication of the existing Heating, Ventilation, Air Conditioning, and Refrigeration program and add an evening section at TCAT Memphis, Bartlett Extension Campus (2S); duplication of the existing Welding Technology program and add an evening section at the TCAT Memphis main campus; duplication of the existing Welding Technology program and add an evening section at the TCAT Memphis, Bartlett

Extension Campus (2S); implementation of an Electric Vehicle Production Technology program at TCAT Memphis main campus; implementation of an Electric Vehicle Production Technology program at TCAT Memphis, Bartlett Extension Campus (2S); implementation of a Residential/Commercial/Industrial Electricity program at TCAT Nashville main campus.

The following items are for the Committee's information: reduce program length for Automotive Technology at TCAT Athens; curriculum realignment for the Administrative Office Technology program at TCAT Athens; reduce program length for Automotive Technology at TCAT Crossville; termination of the Emergency Medical Technology program and adoption of the Accelerated EMT program at TCAT Crump; curriculum realignment for the Administrative Office Technology program at TCAT Crump; termination of the Information Technology and Infrastructure Management program at the TCAT Crump; addition of an exit point after the first trimester of the Pharmacy Technology program at TCAT Dickson; reduce program length for Dental Assisting at TCAT Dickson; curriculum realignment for the Automotive Technology program at TCAT Dickson;

rename the Mechatronics program to Mechatronics Multicraft Tech at TCAT Dickson; terminate the Heating, Ventilation, Air Conditioning, and Refrigeration program at TCAT Dickson; terminate the Heating, Ventilation, Air Conditioning, and refrigeration program at TCAT Dickson, Clarksville Extension Campus (AA); curriculum realignment to the Automotive Technology program at TCAT Elizabethton; curriculum realignment to the Automotive Technology program at TCAT Harriman; curriculum realignment to the Automotive Technology program at TCAT Hartsville; modify the Administrative Office Technology program curriculum and add a Financial Services Diploma at TCAT Hartsville; curriculum realignment to the Patient Care Technology/Medical Assisting program at TCAT Hartsville; curriculum realignment to the Automotive Technology program at TCAT Hohenwald; curriculum realignment to the Administrative Office Technology program at TCAT Hohenwald; rename the Telecommunications Technology program to Telecommunications at TCAT Hohenwald; curriculum realignment to the Automotive Technology program at TCAT Jacksboro; curriculum realignment to the Administrative Office Technology program at TCAT Jacksboro; addition of an exit point after the first trimester

of the Pharmacy Technology program at TCAT Jacksboro; curriculum realignment to the Automotive Technology program at TCAT Jackson; curriculum realignment to the Administrative Office Technology program at TCAT Jackson; terminate the Industrial Maintenance Integrated Automation Apprenticeship program at TCAT Jackson; terminate the Health Information Management Technology program at TCAT Jackson; curriculum realignment to the Automotive Technology program at TCAT Knoxville; curriculum realignment to the Administrative Office Technology program and add the Admin/Marketing Diploma curriculum at TCAT Knoxville; curriculum realignment to the Automotive Technology program at TCAT Livingston; curriculum realignment to the Administrative Office Technology program and add the Financial Services Diploma curriculum at TCAT Livingston; addition of an exit point after the first trimester of the Pharmacy Technology program at TCAT Livingston; terminate the Power Line Construction and Maintenance program at TCAT Livingston, Jackson Co. Instructional Service Center (2D); terminate the Patient Care Technology/Medical Assisting program at TCAT Livingston, Cookeville Higher Education Center (2F); terminate the Emergency Medical

Technology program at TCAT Livingston, Jackson Co. Instructional Service Center (2F); terminate the Manicuring program at TCAT Livingston; terminate the Transportation, Distribution and Logistics program at TCAT Livingston; terminate the Information Technology program at TCAT Livingston; terminate the Accounting Diploma section of the Administrative Office Technology program at TCAT Livingston; terminate the Computer Aided Design Technology program at TCAT McMinnville; terminate the Barbering program at TCAT McMinnville; curriculum realignment to the Automotive Technology program at TCAT McMinnville; curriculum realignment to the Administrative Office Technology program at TCAT Memphis; curriculum realignment to the Automotive Technology program at TCAT Memphis; curriculum realignment to the Aviation Maintenance Technology program at TCAT Memphis; reduce program length for the Dental Laboratory Technology program at TCAT Memphis; curriculum realignment to the Information Technology and Infrastructure Management program at TCAT Memphis; addition of an exit point after the first trimester of the Pharmacy Technology program at TCAT Memphis; curriculum realignment for the Automotive Technology program at TCAT Morristown;

curriculum realignment for the Aviation Maintenance Technology program and addition of a first trimester certificate at TCAT Morristown; curriculum realignment for the Automotive Technology program at TCAT Nashville; reduce program length for the Industrial Maintenance/Mechatronics program at TCAT Nashville; reduce the program length for the Dental Laboratory Technology program at TCAT Nashville; curriculum realignment for the Aviation Maintenance Technology program at TCAT Nashville; reduce program length for the Dental Assisting program at TCAT Nashville; curriculum realignment for the Automotive Technology program at TCAT Northwest; curriculum realignment for the Administrative Office Technology program at TCAT Northwest; addition of an exit point after the first trimester for the Pharmacy Technology program at TCAT Northwest; reduce program length for the Hybrid Electric Vehicle program at TCAT Northwest; addition of an Advanced Precision Agriculture elective to the Farming Operations Technology program at TCAT Northwest, Covington and Bells Campuses; reduce program length for the Dental Assisting program at TCAT Northwest; curriculum realignment for the Automotive Technology program at TCAT Oneida; addition of an exit point after the first

trimester for the Pharmacy Technology program at TCAT Oneida; curriculum realignment for the Administrative Office Technology program at TCAT Pulaski; close Ripley High School Extension (2G) campus and inactivate the Welding Technology program at TCAT Ripley; curriculum realignment for the Automotive Technology program at TCAT Shelbyville; curriculum realignment for the Information Technology and Infrastructure Management program at TCAT Shelbyville; addition of an exit point after the first trimester of the Pharmacy Technology program at TCAT Shelbyville.

Next, the Committee heard a presentation by Executive Vice Chancellor Russ Deaton on Reimagining the Community College Experience. This was for the Committee's information.

Next, Assistant Vice Chancellor Amy Moreland provided a presentation on the Tennessee Coaching Project. This item was also for informational purposes only.

For the final item of business, Vice Chancellor Jothany Reed provided the Committee with a summary of the annual accreditation report and

overview for 2021-2022 academic year. This was for the Committee's information.

There being no further business, Vice Chair Reynolds adjourned the meeting.

Respectfully submitted,

COMMITTEE ON ACADEMIC POLICIES
AND PROGRAMS AND STUDENT LIFE

Emily Reynolds, Chair

BOARD TRANSMITTAL

MEETING: Quarterly Board Meeting

SUBJECT: Report of the Committee on External Affairs

DATE: June 16, 2023

PRESENTER: Regent Danni Varlan

PRESENTATION
REQUIREMENTS: N/A

ACTION REQUIRED: Voice Vote

STAFF
RECOMMENDATION: Recommend Approval

The Board will consider approval of the minutes from the June 15, 2023 meeting of the Committee on External Affairs.

**REPORT OF THE
COMMITTEE ON EXTERNAL AFFAIRS**

June 15, 2023

The Committee on External Affairs met on June 15, 2023, at Chattanooga State Community College. A quorum was present, and the meeting was called to order by Chair Danni Varlan.

Chair Varlan called on Executive Vice Chancellor for External Affairs Kim McCormick for opening remarks. Dr. McCormick began by highlighting a donation of Volkswagen and Audi automobiles made by the Collision Repair Education Foundation and Volkswagen group of America. Dr. McCormick then called on Cris Perkins, Associate Vice Chancellor for Strategic Advancement, who provided supporting comments on how the original partnership to catalyze these donations started with the Chattanooga State TCAT. Mr. Perkins further shared that TCAT Chattanooga, TCAT Crossville, TCAT Knoxville, TCAT Livingston, and TCAT Morristown will all receive vehicles from this donation secured in part by the Department of Strategic Advancement.

Dr. McCormick then introduced Assistant Vice Chancellor John Williams and Associate Vice Chancellor Matthew Gann. Chair Varlan called on Assistant Vice Chancellor for Government Relations John Williams to provide a legislative update including highlights from the first session of the 113th General Assembly. The following notable bills were presented to the committee:

- SB89/HB29- Public Chapter 289
- SB102/HB158- Public Chapter 438
- SB103/HB611- Public Chapter 50
- SB301/HB961- Public Chapter 339
- SB350/HB294- Public Chapter 190
- SB834/HB1445- Public Chapter 152
- SB515/HB723- Public Chapter 149
- SB317/HB269- Public Chapter 337
- SB817/HB1376- Public Chapter 268
- SB404/HB391
- SB364/HB348
- SB842/HB1075

- SB918/HB1319

A 2023 legislative compilation was distributed to members that provided a comprehensive abstract of bills passed that will affect public higher education. This compilation will be posted on the External Affairs website.

Mr. Williams also shared that in addition to the work completed during regular session, the Governor has announced that he plans to call a special session of the legislature to take up bills related to public safety. The Government Relations team will keep the Board updated as more information is shared regarding the special session.

Chair Varlan then called on Associate Vice Chancellor for Marketing, Digital Strategy, and Public Relations Matthew Gann to provide an informational marketing update. Mr. Gann began by congratulating the Marketing, Digital Strategy, and Public Relations team for bringing home the most gold awards of any college, university, and system at the annual Tennessee College Public Relations Association meeting last month. This includes gold awards for design, reports, campaigns, and a website.

Also included in the marketing update, Mr. Gann reviewed the mandate for the Marketing, Digital Strategy, and Public Relations Department, which includes promoting the concept of community and technical colleges and the opportunities they provide, elevating perceptions and the reputation of community and technical colleges as well as the system, and educating and informing decision-makers at the state and local levels and within the business and industry communities.

Mr. Gann also shared an update on current partnerships and campaigns including the TSSAA partnership, the Be Pro Be Proud partnership with the Tennessee Chamber of Commerce, and the Trucking Tennessee campaign. A preview of Trucking Tennessee marketing materials was presented to the committee.

There being no further business to come before the Committee, the meeting adjourned.

Respectfully submitted,

COMMITTEE ON EXTERNAL
AFFAIRS

Danni Varlan, Chair

BOARD TRANSMITTAL

MEETING: Quarterly Board Meeting

SUBJECT: Report of the Committee on Workforce Development

DATE: June 16, 2023

PRESENTER: Regent Mark George

PRESENTATION
REQUIREMENTS: N/A

ACTION REQUIRED: Voice Vote

STAFF
RECOMMENDATION: Recommend Approval

The Board will consider approval of the minutes from the June 15, 2023 meeting of the Committee on Workforce Development.

**REPORT OF THE
COMMITTEE ON WORKFORCE DEVELOPMENT**

June 15, 2023

The Committee on Workforce Development met on June 15, 2023, at Chattanooga State Community College. A quorum was present, and the meeting was called to order by Chairman Mark George.

Chairman George called on Executive Vice Chancellor for External Affairs Kim McCormick to introduce the Executive Director of the Center for Workforce Development, Jeff Sisk. Chairman George then called on Dr. Sisk to provide an update on statewide truck driving programs, Blue Oval City, EV-related statewide grant initiatives, and highlights from TBR colleges' Workforce offices.

Dr. Sisk began by defining workforce development before moving into an update on truck driving programs. This update included information on recent curriculum updates, an upcoming partnership between TCAT Memphis and the Tennessee Department of Corrections,

and work-based learning approaches to meet the need for more CDL drivers.

To update the progress being made at Blue Oval City, Dr. Sisk presented a TCAT campus construction update, recent RFPs issued by Ford/SK, the Ford/SK onboarding plans, and a review of the Blue Oval City Workforce Development Strategic Plan.

As an update on EV-related statewide grant initiatives, Dr. Sisk discussed the Tennessee Community Charging and Infrastructure grant proposal and the Electric Vehicle Charging Infrastructure Workforce Workgroup grant.

Dr. Sisk also presented the members of the Workforce Development committee with highlights from Workforce offices from colleges across the TBR System, with a focus on corrections and jail-based training programs. Highlighted programs included: Nashville State's partnership with Vanderbilt University Medical Center, TCAT Knoxville's partnership with the University of Tennessee, Roane State/ TCAT Knoxville's partnership with Y12 National Security Complex at Oak Ridge, TCAT Pulaski and Lawrence County Jail welding course; TCAT

Pulaski, GM, Giles County, and Maury County Jails Certified Production Technician Reentry Project; and Vol State and Nashville State Industrial Readiness Training with Coffee County Jail.

There being no further business to come before the Committee, the meeting adjourned.

Respectfully submitted,

COMMITTEE ON WORKFORCE
DEVELOPMENT

Mark George, Chair

BOARD TRANSMITTAL

MEETING: Quarterly Board Meeting

SUBJECT: Report of the Committee on Finance and Business
Operations

DATE: June 16, 2023

PRESENTER: Regent Tom White

PRESENTATION
REQUIREMENTS: N/A

ACTION REQUIRED: Roll Call Vote

STAFF
RECOMMENDATION: Recommend Approval

The Board will consider approval of the minutes from the June 15, 2023 meeting of the Committee on Finance and Business Operations.

**REPORT OF THE
COMMITTEE ON FINANCE AND BUSINESS OPERATIONS**

June 15, 2023

The Committee on Finance and Business Operations met in regular session at Chattanooga State Community College on June 15, 2023. A quorum was present, and the meeting was called to order by Chairman Tom White.

The first item on the agenda was revisions to TBR Policy 7.01.00.00, Firearms and Other Weapons which was recommended for approval on the Consent Agenda. A motion was made by Regent George and seconded by Regent Gill to approve the policy revision. A voice vote was taken, and the revisions were approved as presented. A copy of the policy listed is attached to the minutes as Attachment A.

The second item on the agenda was the review and consideration of tuition, mandatory fees, and non-mandatory fees for Academic Year 2023-2024. The committee recommends approval of a 3% increase to in-state and out-of-state tuition and mandatory fees for academic year 2023-2024. Regarding non-mandatory fees, the committee recommends that

the campus online fee continues to be suspended for academic year 2023-2024 and the committee recommends approval of the two proposed new non-mandatory fees and elimination of four non-mandatory fees as presented. A motion was made by Regent George and seconded by Regent Gill to approve the recommendations for tuition, mandatory fees, and non-mandatory fees. A roll call vote was taken, and the recommendations were approved as presented.

The third item on the agenda was the review and consideration for approval of funding for Operations for the 2023-2024 Fiscal Year and approval of the finalized (estimated) budgets for the 2022-2023 Fiscal Year. A motion was made by Regent Wamp and seconded by Regent George to approve the recommendations as presented. A roll call vote was taken, and the Committee approved the budgets, which total \$1.29 billion for fiscal year 2023-2024 and \$1.38 billion for fiscal year 2022-2023.

In addition, the Committee considered the proposed LGI budgets under the Board's policy on Consideration of University Budgets. Within

its report, the Committee recommends approval of the LGI budgets as required by this Board Policy.

The fourth and final item on the agenda was consideration for approval of the Capital Maintenance Budget Requests for the 2024-2025 fiscal year. Executive Director Tracy was called on for a summary of Capital Maintenance Budget Requests. A motion was made by Regent Gill and seconded by Regent Kaestner to approve the Capital Budget Requests for 2024-2025 fiscal year. A roll call vote was taken, and the recommendations were approved as presented.

There being no further business to come before the Committee, the meeting was adjourned.

Respectfully submitted,

COMMITTEE ON FINANCE
AND BUSINESS OPERATIONS

Tom White, Chair

BOARD TRANSMITTAL

MEETING: Quarterly Board Meeting

SUBJECT: Report of the Committee on Personnel and Compensation

DATE: June 16, 2023

PRESENTER: Regent Nisha Powers

PRESENTATION
REQUIREMENTS: N/A

ACTION REQUIRED: Roll Call Vote

STAFF
RECOMMENDATION: Recommend Approval

The Board will consider approval of the minutes from the June 15, 2023 meeting of the Committee on Personnel and Compensation.

REPORT OF THE COMMITTEE ON PERSONNEL AND COMPENSATION

JUNE 15, 2023

The Committee on Personnel and Compensation met at Chattanooga State Community College on June 15, 2023. A quorum was present, and the meeting was called to order by Chair Nisha Powers.

The first item on the agenda for consideration was the Consent Agenda. The Committee considered for approval the following items:

- A. TBR Policy 6.04.00.00, Pregnancy, Childbirth, and Related Conditions (Employees)
- B. TBR Policy 5.01.01.07, Parental Leave
- C. TBR Policy 5.01.01.14, Family, Medical and Service Member Leave

Regent Hooper made a motion to accept the items presented under the consent agenda. Regent Burdine provided a second. A voice vote was taken and the motion passed. A copy of the policies listed is attached to the minutes as Attachment A.

The second item on the agenda was the approval of the minutes from the special called meeting on May 31, 2023 that included action taken on

compensation strategies. Regent White made a motion to accept the minutes of the special called meeting. Regent Hooper provided a second. A roll call vote was taken and the motion passed. A copy of the minutes from the May 31, 2023 special called meeting and its materials are attached to these minutes as Attachment B.

The third item on the agenda was the proposed consideration of the president emeritus contracts. There were six (6) community college requests for individuals to be appointed President Emeritus for the fiscal year 2023-2024. Regent Hooper made a motion to accept the president emeritus reports and contract proposals for FY2024. Regent Varlan provided a second. A roll call vote was taken and the motion passed. A copy of the president emeritus contracts and reports are attached to the minutes as Attachment C.

As the fourth item on the agenda, the Committee considered the faculty emeritus requests from three (3) community colleges; one (1) each from Chattanooga State, Motlow State, and Nashville State Community Colleges. A copy of the faculty emeritus recommendations are attached to the minutes as Attachment D.

The fifth item on the agenda was the Tenure and Promotion Recommendations at the Tennessee Colleges of Applied Technology – There were zero (0) recommendations for tenure. A total of thirty-two (32) faculty members were recommended for promotion. A copy of the recommendations is attached to the minutes as Attachment E.

The sixth item on the agenda was the Tenure and Promotion Recommendations at the Community Colleges. There were sixty-six (66) recommendations for tenure considered. This includes one (1) exception from Pellissippi State Community College. A total of one hundred fifty-six (156) faculty members were recommended for promotion. This also includes one (1) exception from Pellissippi State Community College. A copy of the community college recommendations is attached to the minutes as Attachment F. Regent Hooper made a motion to approve items four, five, and six together. Regent Varlan provided a second. A voice vote was taken, and the motion passed.

The seventh item on the agenda was the Review and Approval of Faculty Promotional Increases – A total of one hundred fifty-six (156) faculty members were recommended for promotional increases in pay at

the community colleges. At the TCATs, thirty-two (32) faculty members were recommended for promotional pay increases. All promotional increases are in accordance with each institution's compensation plan, and all recommendations are eligible for promotion. Regent Hooper made a motion to accept the faculty promotional pay increases as presented. Regent White provided a second. A roll call vote was taken, and the motion passed. A copy of the recommended faculty promotional increases in pay is attached to the minutes as Attachment G.

As the eighth item on the agenda, the Committee considered the proposed executive incentive compensation plan payments. The recommendation included one-time payments for eleven (11) Community College Presidents as well as the Chancellor. Due to reporting changes by the Council on Occupation Education, the Tennessee Colleges of Applied Technology (TCAT) numbers were not available. Therefore, the TCAT president executive incentive payment requests will be submitted at a later time. Regent Hooper made a motion to accept the one-time executive incentive payments as presented. Regent White provided a

second. A roll call vote was taken, and the motion passed. A copy of the executive incentive request is attached to the minutes as Attachment H.

As the ninth agenda item, the Committee considered the Institutional Request for New or Amended Compensation Plans. Nashville State Community College submitted a revision to its compensation plan to index salary ranges to address changes in market and the local living wage, and to classify positions correctly, as well as implement market options based on discipline taught for faculty salaries. Northeast State Community College submitted revisions to its existing plan to index salary ranges to address changes in market. Volunteer State Community College submitted a revision to its existing compensation plan to add language to allow the college to index salary ranges for the future. Regent Hooper made a motion to accept the institutional requests for revised compensation plans as recommended. Regent White provided a second. A roll call vote was taken and the motion passed. A summary of the compensation plans submitted are attached to the minutes as Attachment H.

As the tenth item on the agenda, the Committee considered the proposed Institutional Requests for Compensation Plan and/or faculty promotion payments from the State Salary Increase Pool for four (4) institutions; Jackson State, Nashville State, Roane State, and Southwest State Community Colleges. The proposed compensation strategies address payment on the institution's compensation plan. Regent Hooper made a motion to accept the system compensation strategies as presented. Regent White provided a second. A roll call vote was taken and the motion passed. A copy of the institutional requests for compensation plan payments from the state salary increase pool is attached to the minutes as Attachment I.

As the eleventh item on the agenda, the Personnel and Compensation Committee considered the evaluation of the Chancellor, Flora W. Tydings. Pursuant to Board policy, a performance review of the Chancellor is required every two years. Additionally, pursuant to policy, the Vice Chair assigned to the Committee on Personnel and Compensation the task of conducting this review and reporting to the Board. Regent Powers made a motion to accept the evaluation report as

presented. Regent Hooper provided a second. A roll call vote was taken and the motion passed. A copy of the evaluation report is attached to the minutes as Attachment J.

As the twelfth and final item on the agenda, the Committee considered the request for a Compensation Plan Payment for the Chancellor, based on the compensation plan that was approved by the Board in 2022. The decision was made last year to provide 50% of the amount recommended by the market study completed by the compensation consultant. This increase will assist in keeping the pay for the Chancellor competitive and become effective July 1, 2023. It will be provided prior to the across the board increase that was approved. Regent Hooper made a motion to accept the recommendation for the compensation plan payment for the Chancellor, as presented. Regent Varlan provided a second. A roll call vote was taken and the motion passed. A copy of the compensation plan recommendation is attached to the minutes as Attachment K.

There being no further business, the Committee on Personnel and Compensation was adjourned.

Respectfully submitted,
Committee on Personnel and Compensation

Nisha Powers, Chair

BOARD TRANSMITTAL

MEETING: Quarterly Board Meeting

SUBJECT: Report of the Committee on Audit

DATE: June 16, 2023

PRESENTER: Regent Miles Burdine

PRESENTATION
REQUIREMENTS: N/A

ACTION REQUIRED: Roll Call Vote

STAFF
RECOMMENDATION: Recommend Approval

The Board will consider approval of the minutes from the May 31, 2023 meeting of the Committee on Audit.

REPORT OF THE COMMITTEE ON AUDIT

May 31, 2023

The Committee on Audit met in regular session on May 31, 2023, at 10:45 a.m. via Microsoft Teams. The roll was called by Secretary Mariah Perry. The roll call confirmed that a quorum was present; all Committee members in attendance and the Board's Vice Chair confirmed that they could simultaneously hear and speak to other participants; and that no other people were present in the room with each Regent. In attendance were system office and institutional staff; the Board's Vice Chair, Regent Emily Reynolds; and other Board members, including the following Audit Committee members:

Regent Miles Burdine, Audit Committee Chair
Regent MaryLou Apple
Regent Todd Kaestner
Regent Tom White

The necessity of the electronic meeting was confirmed by unanimous consent due to it being the most economically efficient way to have matters considered that require timely action.

Regent Burdine opened the meeting by thanking everyone and welcoming the audit committee and new Board member. Mike Batson echoed the thanks and welcomed new Board member Vanessa Pilkinton before beginning the informational reporting section.

Item I, Informational Reporting, included four topics for discussion. Item I.a., Highlights of Audit Findings and Recommendations, consisted of Mike Batson discussing the following topic: External Miscellaneous Reviews, Federal Audits, Internal Audit Reports, and Recommendation Logs included in the materials. Mr. Batson covered reviews from the following: Tennessee Small Business Development Center reviews for Chattanooga State and Jackson State; Volunteer State's U.S. Department of Defense-Voluntary Education Institutional Compliance Program Review; TCAT Paris' U.S. Department of Veterans Affairs- Compliance Survey; Columbia State's Higher Education Emergency Relief Fund (HEERF) Public Reporting Review; TCAT Jackson's President's Expense Review; an athletic housing conflict of interest investigation by Dyersburg State; a review of clubs and organizations by Southwest Tennessee Community College; and a state audit

follow-up for Southwest Tennessee Community College. Mr. Batson also mentioned that the office is developing new data reports related to the timeliness of implementing corrective actions by each college. This item was for informational purposes and required no action.

Item I.b., Audit Reports and Reviews, consisted of informing the committee that a summary of the Miscellaneous External Reviews, Federal Audit Reports, and the Internal Audit Reports for the third quarter of fiscal year 2023 are included in the meeting materials. A listing of the Internal Audit Reports is included as Attachment A to these minutes. This item was for informational purposes and required no action.

Item I.c., System-wide Internal Audit Updates, consisted of discussing the following topics: Jackson State Community College's Director of Internal Audit vacancy; an update on Motlow State Community College's vacant Director position; plans for investigation assistance within the department; plans for the on-site External Quality Assurance Review scheduled for this summer; and an update on Management's Risk Assessments. This item was for informational purposes and required no action.

Item I.d., University Updates, consisted of Mike Batson providing information on the following item: Comptroller's Office Financial and Compliance Audit Report performed at Austin Peay State University, Middle Tennessee State University, and Tennessee Technological University with no findings for fiscal year 2022; and East Tennessee State University with two findings and the University of Memphis with one finding for fiscal year 2022. Mr. Batson also explained the basis for reporting Comptroller's Office audits of the locally governed universities. This item was for informational purposes and required no action.

Item II, Consent Agenda, included one topic for approval. Item II.a., Review of Revised Internal Audit Plans for Fiscal Year 2023 was presented to the Committee.

A motion was made by Regent Apple and seconded by Regent White to approve the revised audit plans. The Committee voted to approve the audit plans as presented. The audit plans are included as Attachment B to these minutes.

Item III., Review of System-wide Internal Audit Budget for Fiscal Year 2024, was presented by Mike Batson. A motion was made by Regent Kaestner and seconded by Regent Apple to approve the amended budget as presented. A roll call vote was conducted, and the committee voted to approve the amended budget as presented. The budget is included as Attachment C to these minutes.

There being no further business to come before the Committee on Audit, the meeting was adjourned.

Respectfully submitted,

Committee on Audit

Miles Burdine, Committee Chair

Attachment A

Summary of Internal Audit Reports and Investigations Issued During the Quarter

Internal Audit Reports for Informational Purposes- Financial Management

CISCC	NACHA Security Audit
CoSCC	HEERF Public Reporting Review
TCAT Jackson/Whiteville	President's Expense Audit FY 2021

Internal Audit Reports for Informational Purposes- Institutional Support

PSCC	Faculty Credentials Fall Semester 2022
------	--

Internal Audit Reports for Informational Purposes- Investigations

DSCC	INV 23-01: Athletic Housing-Conflict of Interest
STCC	INV 20-03: Club and Organization Review

Internal Audit Reports for Informational Purposes- Follow-up

CoSCC	Follow-up to the Financial Aid Outcomes
MSCC	Additional Follow-up Access and Diversity
STCC	Follow-up to the State Audit Report for FY 2021 and 2020

Attachment B
Approved Revised Internal Audit Plans for the
Fiscal Year Ending June 30, 2023

Chattanooga State Community College Internal Audit Plan Fiscal Year Ending June 30, 2023 Revised April 2023													
							Revised to Original			Planned to Actual			
Area	Type	Audit	Risk Factor	Estimated Audit Start Date	Original Hours Planned	Revised Plan	Change in Hours	Change in Percentage	FN	Actual Hours	Variance	Completion Date	Current Status
IS	C	Management Advisory Services	5.0	Jul-22	100.0	110.0	10.0	10%		85.0	25.0		In Progress
FM	F	State Audit Assist/Follow-up	5.0	Jul-22	20.0	20.0	0.0	0%		5.5	14.5		In Progress
IS	F	Follow up Reviews	5.0	Jul-22	70.0	70.0	0.0	0%		45.0	25.0		In Progress
IS	I	Unscheduled Investigations	5.0	Jul-22	80.0	0.0	-80.0	-100%	1	0.0	0.0		Removed
IS	I	Developing Investigations-Assist TBR	5.0	Jul-22	15.0	15.0	0.0	0%		8.0	7.0		In Progress
IS	I	INV-2022-02	5.0	May-22	20.0	10.0	-10.0	-50%	1	7.0	3.0	October-22	Completed
IS	I	INV-2023-01	5.0	Sep-22	0.0	45.0	45.0	100%	1	36.0	9.0		In Progress
IS	I	INV-2023-02	5.0	Sep-22	0.0	10.0	10.0	100%	2	5.0	5.0		In Progress
IS	I	INV-2023-03	5.0	Aug-22	0.0	20.0	20.0	100%	1	20.0	0.0	Dec-22	Completed
IS	I	INV-2023-04	5.0	Dec-22	0.0	45.0	45.0	100%	1	34.0	11.0		In Progress
IS	I	INV-2023-05	5.0	Feb-23	0.0	60.0	60.0	100%	1	36.5	23.5		In Progress
IS	M	Enterprise Risk Assessment	5.0	Dec-22	35.0	35.0	0.0	0%		5.0	30.0		In Progress
FM	S	YE Procedures FYE 2022	5.0	Jun-22	10.0	10.0	0.0	0%		10.0	0.0	August-22	Completed
FM	S	YE Procedures FYE 2023	5.0	Jun-23	15.0	15.0	0.0	0%		0.0	15.0		Scheduled
SS	R	CCTA Element Audit	5.0	Apr-23	100.0	0.0	-100.0	-100%	3	0.0	0.0		Removed
FM	R	HEERF	5.0	Apr-23	100.0	100.0	0.0	0%		0.0	100.0		Scheduled
IS	R	QAR - Self Assessment and External	5.0	Nov-22	75.0	75.0	0.0	0%		52.5	22.5		In Progress
IA	S	Faculty Credentials	5.0	Mar-23	50.0	50.0	0.0	0%		10.0	40.0		In Progress
IT	S	IAR-NACHA-2022	5.0	Nov-22	70.0	70.0	0.0	0%		72.0	-2.0	Dec-22	Completed
FM	R	President's Expense Audit - Motlow	5.0	Aug-22	80.0	80.0	0.0	0%		84.5	-4.5	Oct-22	Completed
IS	F	Safety Security Upgrade Follow-up	5.0	May-22	10.0	10.0	0.0	0%		12.5	-2.5	Jul-22	Completed
IS	S	Segregation of Duties Review - Payroll/ HR	5.0	Apr-23	40.0	0.0	-40.0	-100%	3	0.0	0.0		Removed
IT	A	Technology Access Fee (TAF Fund)	3.3	May-22	75.0	75.0	0.0	0%		24.0	51.0		In Progress
PP	A	Campus Safety Equipment Inventory	3.1	Jan-22	25.0	25.0	0.0	0%		26.0	-1.0	Oct-22	Completed
IT	A	Sensitive Equipment Student Loaner Processes	3.0	Jan-23	60.0	0.0	-60.0	-100%	3	0.0	0.0		Removed
S	R	TCAT-Athens Veteran's Benefit Certification	5.0	Feb-23	0.0	50.0	50.0	100%	3	20.0	30.0		In Progress
S	AT	Basketball Tournament Event Processes	5.0	Jan-23	0.0	50.0	50.0	100%	3	38.0	12.0		In Progress
Total Planned Audit Hours:					1050.0	1050.0	0.0			636.5	413.5		
Functional Areas:			Audit Types:			Status:							
AD - Advancement			R - Required			Scheduled							
AT - Athletics			A - Risk-Based (Assessed)			In Progress							
AX - Auxiliary			S - Special Request			Completed							
FM - Financial Management			I - Investigation			Removed							
IA - Instruction & Academic Support			P - Project (Ongoing or Recurring)										
IS - Institutional Support			M - Management's Risk Assessment										
IT - Information Technology			C - Consultation										
MC - Marketing and Campus Activities			F - Follow-up Review										
PP - Physical Plant			O - Other										
RS - Research													
SS - Student Services													
FN1 - Reduced Investigation placeholder and added new investigative projects. FN2 - Item in development for audit project most likely to occur in FY 2024. FN3 - Added special requests and removed audits to accommodate.													

Cleveland State Community College
Internal Audit Plan
Fiscal Year Ending June 30, 2023
Revised April 2023

Area	Type	Audit	Risk Factor	Estimated Audit Start Date	Original Hours Planned	Revised Plan	Revised to Original		FN	Planned to Actual		Completion Date	Current Status
							Change in Hours	Change in Percentage		Actual Hours	Variance		
IS	C	Management Advisory Services	5.0	Jul-22	100.0	100.0	0.0	0%		105.0	-5.0		In Progress
IS	F	State Audit-Assist Follow-up	5.0	Jul-22	100.0	100.0	0.0	0%		20.0	80.0		In Progress
IS	I	Unscheduled Investigations	5.0	Jul-22	80.0	80.0	0.0	0%		8.0	72.0		In Progress
IS	F	Campus Safety and Physical Security	5.0	Jul-22	20.0	20.0	0.0	0%		26.0	-6.0	Sep-22	Completed
FM	S	YE Procedures FYE 2022	5.0	Jul-22	10.0	10.0	0.0	0%		10.0	0.0	Jul-22	Completed
FM	R	President's Audit-Roane State	5.0	Aug-22	180.0	180.0	0.0	0%		185.0	-5.0	Oct-22	Completed
FM	R	CARES Act/HEERF (Higher Ed Emergency Relief Fund)	5.0	Feb-23	200.0	200.0	0.0	0%		10.0	190.0		In Progress
FM	S	Stipend calculation/awarding procedures	5.0	Feb-23	115.0	115.0	0.0	0%		50.0	65.0		In Progress
AD	S	P-Card Usage Policies in Foundation	5.0	Apr-23	80.0	0.0	-80.0	-100%	1	0.0	0.0		Removed
FM	R	NACHA 2023 Audit	5.0	Dec-22	90.0	90.0	0.0	0%		52.0	38.0	Jan-23	Completed
SS	S	VA Audit 2023	5.0	May-23	75.0	75.0	0.0	0%		0.0	75.0		Scheduled
IS	R	QAR Self-Review	5.0	Dec-22	0.0	70.0	70.0	100%	2	80.0	-10.0	Jan-23	Completed
Total Planned Audit Hours:					1050.0	1040.0	-10.0			546.0	494.0		

Functional Areas:

AD - Advancement
 AT - Athletics
 AX - Auxiliary
 FM - Financial Management
 IA - Instruction & Academic Support
 IS - Institutional Support
 IT - Information Technology
 MC - Marketing and Campus Activities
 PP - Physical Plant
 RS - Research
 SS - Student Services

Audit Types:

R - Required
 A - Risk-Based (Assessed)
 S - Special Request
 I - Investigation
 P - Project (Ongoing or Recurring)
 M - Management's Risk Assessment
 C - Consultation
 F - Follow-up Review
 O - Other

Status:

Scheduled
 In Progress
 Completed
 Removed

FN1- This audit was requested by the former president; current president requested it to be removed from the audit plan.

FN2- Campus Internal Auditor was new to the position and was unaware to plan for time for the QAR process when the initial audit plan was drafted.

**Columbia State Community College
Internal Audit Plan
Fiscal Year Ending June 30, 2023
Revised April 2023**

Area	Type	Audit	Risk Factor	Estimated Audit Start Date	Original Hours Planned	Revised Plan	Revised to Original		FN	Planned to Actual		Completion Date	Current Status
							Change in Hours	Change in Percentage		Actual Hours	Variance		
FM	R	State Audit Year End Work	5.0	May-23	22.5	22.5	0.0	0%		1.9	20.7		In Progress
FM	R	HERF Reporting	5.0	Apr-23	150.0	75.0	-75.0	-50%	1	87.4	-12.4	Feb-23	Complete
FM	R	Complete College Tennessee Act - Element	5.0	Oct-22	150.0	0.0	-150.0	-100%	4	0.0	0.0		Removed
IT	F	GLBA Outcome Follow-up	5.0	Oct-22	37.5	52.0	14.5	39%		17.9	34.1		In Progress
IA	F	WF/CE IA Engagement Follow-up	5.0	Sep-22	37.5	8.5	-29.0	-77%		8.4	0.1	Dec-22	Complete
SS	F	Financial Aid IA Engagement FU	5.0	Aug-22	22.5	20.5	-2.0	-9%		8.6	12.0	Jan-23	Complete
SS	F	Veterans Affairs FU	5.0	PY	10.0	42.0	32.0	320%	2	42.0	0.1	Nov-22	Complete
SS	F	Financial Aid Peer Review FU	5.0	Feb-23	150.0	150.0	0.0	0%			150.0	23-Jan	Complete
FM	M	Review Management's Risk Assessment	5.0	Nov-22	22.5	22.5	0.0	0%		0.5	22.0		In Progress
IS	O	5 Year Quality Assurance Review	5.0	Oct-22	75.0	15.0	-60.0	-80%	6	12.8	2.3	Dec-22	Complete
MC	C	Privacy Policy & Language Compliance Check	4.0	PY	37.5	37.5	0.0	0%		8.8	28.7		Scheduled
SS	C	Business Process Review: Records	4.0	PY	50.0	75.0	25.0	50%		14.9	60.1		In Progress
SS	C	PPA Compliance Check	3.6	PY	22.5	0.0	-22.5	-100%	6	1.3	-1.3		Removed
IS	C	Records Retention	3.3	Aug-22	22.5	22.5	0.0	0%		0.0	22.5		
IS	F	Engagement Follow-up/Monitoring		Aug-22	15.0	15.0	0.0	0%		2.7	12.3	Jan-23	Complete
IS	P	IA Data Analytics	1.2	Sep-22	75.0	125.0	50.0	67%		0.0	125.0		
IS	C	Informal Consulting		Aug-22	150.0	300.0	150.0	100%	3	204.7	95.3		In Progress
SS	C	DoD Compliance Review	5.0	PY	0.0	7.0	7.0	100%	2	7.2	-0.2	Oct-22	Complete
SS	S	TCAT-Hohenwald - Veterans Affairs		Feb-23	0.0	60.0	60.0	100%	5	46.1	14.0		In Progress
Total Planned Audit Hours:						1050.0	1050.0	0.0		464.8	585.2		

Functional Areas:
AD - Advancement
AT - Athletics
AX - Auxiliary
FM - Financial Management
IA - Instruction & Academic Support
IS - Institutional Support
IT - Information Technology
MC - Marketing and Campus Activities
PP - Physical Plant
RS - Research
SS - Student Services

Audit Types:
R - Required
A - Risk-Based (Assessed)
S - Special Request
I - Investigation
P - Project (Ongoing or Recurring)
M - Management's Risk Assessment
C - Consultation
F - Follow-up Review
O - Other

Status:
Scheduled
In Progress
Completed
Removed

- 1 Name Change from Cares Review to HERF Reporting
- 2 Project delays
- 3 value added partnerships
- 4 Removed by SWIA - Rescheduled to 2024
- 5 TBR SWIA Assigned January 2023
- 6 Unused hours moved to support other projects

Dyersburg State Community College
Internal Audit Plan
Fiscal Year Ending June 30, 2023
Revised April 2023

Area	Type	Audit	Risk Factor	Estimated Audit Start Date	Original Hours Planned	Revised Plan	Revised to Original		FN	Planned to Actual		Completion Date	Current Status
							Change in Hours	Change in Percentage		Actual Hours	Variance		
SS	R	CCTA Funding Formula		Jan-22	90.0	0.0	-90.0	-100%	(1)	0.0	0.0		Removed
FM	R	Year End Bank Confirmations		Jun-22	30.0	30.0	0.0	0%		4.0	26.0		In Progress
IS	P	PII Review		Jul-22	75.0	75.0	0.0	0%		46.0	29.0		In Progress
IS	C	General Consultation		Jul-22	75.0	75.0	0.0	0%		52.0	23.0		In Progress
IS	A	Human Resources		Jul-22	40.0	60.0	20.0	50%		37.0	23.0		In Progress
PP	A	Building Security and Key Control		May-23	80.0	80.0	0.0	0%		0.0	80.0		Scheduled
IS	M	Risk Assessment		Oct-22	70.0	70.0	0.0	0%		29.0	41.0		In Progress
AT	A	Athletic Camps, Clinics, Fundraising and Scholarships		Nov-22	40.0	0.0	-40.0	-100%	(2)	0.0	0.0		Removed
IS	P	QAR External Review		Aug-22	120.0	120.0	0.0	0%		125.0	-5.0	Jan-23	Completed
IS	F	Follow-up Audits		Jul-22	75.0	75.0	0.0	0%		42.0	33.0		In Progress
FM	A	Records Mgmt and Retention		Sep-22	40.0	0.0	-40.0	-100%	(3)	0.0	0.0		Removed
IS	I	Unscheduled Investigations		Jul-22	75.0	0.0	-75.0	-100%		0.0	0.0		Removed
FM	R	HERFF Funding/Cares Act		Nov-22	130.0	130.0	0.0	0%		52.0	78.0		In Progress
FM	A	Payroll and Payroll Deductions		Mar-22	110.0	0.0	-110.0	-100%	(4)	0.0	0.0		Removed
SS	R	TCAT VA Benefits Audit		Jun-23	0.0	90.0	90.0	100%	(5)	0.0	90.0		Scheduled
AT	I	INV 23-01- Athletic Housing Conflict of Interest		Dec-22	0.0	245.0	245.0	100%		389.0	-144.0	Feb-23	Completed
		Total:			1050.0	1050.0	0.0			776.0	274.0		

Functional Areas:

AD - Advancement
 AT - Athletics
 AX - Auxiliary
 FM - Financial Management
 IA - Instruction & Academic Support
 IS - Institutional Support
 IT - Information Technology
 MC - Marketing and Campus Activities
 PP - Physical Plant
 RS - Research
 SS - Student Services

Audit Types:

R - Required
 A - Risk-Based (Assessed)
 S - Special Request
 I - Investigation
 P - Project (Ongoing or Recurring)
 M - Management's Risk Assessment
 C - Consultation
 F - Follow-up Review
 O - Other

Status:

Scheduled
 In Progress
 Completed
 Removed

Footnotes:

- (1) Removed per TBR SWIA. To be performed in FY2024.
 (2) Removed due to additional hours spent on investigations.
 (3) Removed due to additional hours spent on investigations.
 (4) Removed due to addition of TCAT VA Benefits audit.
 (5) Added by SWIA.

Jackson State Community College
Internal Audit Plan
Fiscal Year Ending June 30, 2023
Revised April 2023

Area	Type	Audit	Risk Factor	Estimated Audit Start Date	Original Hours Planned	Revised Plan	Revised to Original		FN	Planned to Actual		Completion Date	Current Status
							Change in Hours	Change in Percentage		Actual Hours	Variance		
IA	R	CCTA Element Audit- Completion		In Progress	60.0	15.0	-45.0	-75%			15.0		Scheduled
IS	R	CARES Act		March 2023	125.0	125.0	0.0	0%			12.0	113.0	Scheduled
IS	R	CCTA Element Audit		January 2023	125.0	0.0	-125.0	-100%			0.0		Removed
IS	R	Quality Assurance Review (QAR)		September 2022	75.0	60.0	-15.0	-20%	1		60.0	0.0	1/6/2023 Completed
IS	R	TCAT Veterans Affairs Audit - Jackson/Whiteville		January 2023	0.0	18.5	18.5	0%	1		18.5	0.0	In Progress
IS	S	President's Expense - DSCC		August 2022	125.0	241.0	116.0	93%	1		241.0	0.0	10/25/2022 Completed
FM	F	Payroll Follow up		In Progress	50.0	60.0	10.0	20%	1		60.0	0.0	11/30/2022 Completed
SS	F	Inv 18-03 Follow up		In Progress	50.0	25.0	-25.0	-50%				25.0	6/30/2022 Completed
AT	F	Inv 19-01 Follow up		In Progress	75.0	50.0	-25.0	-33%			5.5	44.5	In Progress
AD	F	Foundation Follow up		November 2022	75.0	50.0	-25.0	-33%			39.0	11.0	8/8/2022 Completed
IA	F	CCTA Element Audit -Completion Follow up		March 2023	50.0	0.0	-50.0	-100%				0.0	Removed
IS	F	Veterans Affairs Follow up		February 2023	50.0	50.0	0.0	0%			1.0	49.0	In Progress
IS	M	Risk Assessment		November 2022	50.0	50.0	0.0	0%			6.5	43.5	Scheduled
FM	R	Year-end Procedures		June 2023	40.0	40.0	0.0	0%				40.0	Scheduled
IS	C	General Consultation		As needed	50.0	240.5	190.5	381%	1		262.0	-21.5	Scheduled
IS	I	Unscheduled Investigations and Special Requests		As needed	50.0	25.0	-25.0	-50%				25.0	Scheduled
Total Planned Audit Hours:					1050.0	1050.0	0.0				705.5	344.5	

Functional Areas:

AD - Advancement
 AT - Athletics
 AX - Auxiliary
 FM - Financial Management
 IA - Instruction & Academic Support
 IS - Institutional Support
 IT - Information Technology
 MC - Marketing and Campus Activities
 PP - Physical Plant
 RS - Research
 SS - Student Services

Audit Types:

R - Required
 A - Risk-Based (Assessed)
 S - Special Request
 I - Investigation
 P - Project (Ongoing or Recurring)
 M - Management's Risk Assessment
 C - Consultation
 F - Follow-up Review
 O - Other

Status:

Scheduled
 In Progress
 Completed
 Removed

FN1: Available hours reduced from QAR (-15), TCAT Veterans Affairs Audit (81.5), President's Expense Audit -DSCC (-34), Payroll Follow up (-15) to support hours needed for General Consultation (+145.5)

Motlow State Community College
Internal Audit Plan
Fiscal Year Ending June 30, 2023
Revised February 2023

Note: Plan has not been updated due to vacant Auditor position at MSCC.

Area	Type	Audit	Risk Factor	Estimated Audit Start Date	Original Hours Planned	Revised Plan	Revised to Original		FN	Planned to Actual		Completion Date	Current Status
							Change in Hours	Change in Percentage		Actual Hours	Variance		
FM	A	Procurement Card/Continuous Monitoring		Aug-22	125.0	10.0	-115.0	-92%	2	10.5	-0.5		Removed
AT	A	Athletics/Cash Handling Audit	4.9	Jan-23	60.0	70.0	10.0	17%	3	2.3	67.7		In Progress
FM	R	CARES Funding		Apr-23	125.0	100.0	-25.0	-20%			100.0		Scheduled
IS	R	CCTA Completion		Jul-22	40.0	40.0	0.0	0%		5.0	35.0		In Progress
IS	R	CCTA Element Audit		Mar-23	75.0	0.0	-75.0	-100%	4		0.0		Removed
IS	R	Veterans Affairs Audit		Jul-22	0.0	13.0	13.0	100%		13.0	0.0	Jul-22	Completed
IA	M	Risk Assessment		Mar-23	30.0	30.0	0.0	0%			30.0		Scheduled
IA	F	Follow Up Workforce Development #2		Jul-22	40.0	70.0	30.0	75%		49.6	20.4		In Progress
AT	F	Follow Up INV 1604		Apr-23	50.0	40.0	-10.0	-20%			40.0		Scheduled
SS	F	Follow Up INV 1801		Apr-23	40.0	40.0	0.0	0%			40.0		Scheduled
AT	F	Follow Up INV 1802		Jul-22	35.0	35.0	0.0	0%		5.5	29.5		In Progress
FM	F	Follow Up Access and Diversity #3		Jul-22	40.0	35.0	-5.0	-13%		34.8	0.2	Aug-22	Completed
FM	C	General Consultation		Jul-22	50.0	70.0	20.0	40%		64.8	5.2		In Progress
FM	R	State Audit Assistance - Yr End		Jul-22	20.0	20.0	0.0	0%			20.0		In Progress
IS	I	Unscheduled Investigations		Jul-22	50.0	50.0	0.0	0%		42.6	7.4		In Progress
FM	R	Other Internal Audit Follow Up		Jul-22	0.0	50.0	50.0	100%		43.9	6.1		In Progress
IS	R	Quality Assurance Review		Jul-22	75.0	50.0	-25.0	-33%		19.3	30.7		In Progress
FM	F	Follow Up Access and Diversity #4		Nov-22	40.0	40.0	0.0	0%		9.0	31.0		In Progress
IS	A	Human Resources (Outprocessing/Access)	4.8	Nov-22	50.0	57.0	7.0	14%		8.3	48.7		In Progress
FM	A	Clearing House Audit	4.8	Sep-22	75.0	0.0	-75.0	-100%	1	5.0	-5.0		Removed
SS	A	Student Activity Fees Audit	5.0	Sep-22	0.0	125.0	125.0	100%	2	84.7	40.3		In Progress
MC	S	External Affairs Consulting Engagement		Oct-22	0.0	45.0	45.0	100%	1	37.4	7.6		In Progress
FM	A	Cash Handling Audit	4.7	Dec-22	0.0	0.0	0.0	100%	3		0.0		Removed
IS	R	Veterans Affairs Follow Up		Oct-22	0.0	30.0	30.0	100%	1	11.5	18.5		In Progress
Total Planned Audit Hours:					1020.0	1020.0	0.0			447.2	572.8		

Functional Areas:

AD - Advancement
AT - Athletics
AX - Auxiliary
FM - Financial Management
IA - Instruction & Academic Support
IS - Institutional Support
IT - Information Technology
MC - Marketing and Campus Activities
PP - Physical Plant
RS - Research
SS - Student Services

Audit Types:

R - Required
A - Risk-Based (Assessed)
S - Special Request
I - Investigation
P - Project (Ongoing or Recurring)
M - Management's Risk Assessment
C - Consultation
F - Follow-up Review
O - Other

Status:

Scheduled
In Progress
Completed
Removed

The Internal Auditor submitted a resignation 2/8/23 with a last day of 3/8/23. Revised Audit Plan and notes provide an update as to current engagements.

FN 1 Engagements and budgeted time were revised due to increased effort required to conduct follow up reviews and new engagements from assessed risks and management requests.

FN 2 Additional time added for the Student Activity Fees Audit from the Procurement Card/Continuous Monitoring project.

FN 3 Cash Handling Audit time was combined with the Athletics Audit as this is an identified risk for this area.

FN 4 CCTA Element Audit is no longer a required audit from TBR SWIA this fiscal year. It has been removed from the plan.

Nashville State Community College
Internal Audit Plan
Fiscal Year Ending June 30, 2023
Revised April 2023

Area	Type	Audit	Risk Factor	Estimated Audit Start Date	Original Hours Planned	Revised Plan	Revised to Original		FN	Planned to Actual		Completion Date	Current Status
							Change in Hours	Change in Percentage		Actual Hours	Variance		
IA	R	CCTA Element	3.4	TBD	150.0	0.0	-150.0	-100%	2	0.0	0.0		Removed
FM	R	CARES Act	3.7	Mar-23	150.0	150.0	0.0	0%		30.0	120.0		In Progress
IS	R	QAR Self-Assessment	3.4	Oct-22	150.0	150.0	0.0	0%		150.0	0.0	Jan-23	Completed
IS	C	Internal Control Awareness	3.0	Aug-22	150.0	150.0	0.0	0%		100.0	50.0		In Progress
FM	F	State Audit Follow Up	3.3	Sep-22	50.0	0.0	-50.0	-100%	1	0.0	0.0		Removed
IS	C	Consulting Activities	3.0	As Needed	150.0	150.0	0.0	0%		100.0	50.0		In Progress
IS	F	Physical Security / Campus Safety Follow Up	4.4	Feb-23	150.0	150.0	0.0	0%		50.0	100.0		In Progress
FM	A	Travel	3.5	Jan-23	100.0	100.0	0.0	0%		40.0	60.0		In Progress
Total Planned Audit Hours:					1050.0	850.0	-200.0			470.0	380.0		
Functional Areas:			Audit Types:			Status:							
AD - Advancement			R - Required			Scheduled							
AT - Athletics			A - Risk-Based (Assessed)			In Progress							
AX - Auxiliary			S - Special Request			Completed							
FM - Financial Management			I - Investigation			Removed							
IA - Instruction & Academic Support			P - Project (Ongoing or Recurring)										
IS - Institutional Support			M - Management's Risk Assessment										
IT - Information Technology			C - Consultation										
MC - Marketing and Campus Activities			F - Follow-up Review										
PP - Physical Plant			O - Other										
RS - Research													
SS - Student Services													
FN1 Removed due to no state audit findings.													
FN2 Audit moved to next fiscal year													

Northeast State Community College
Internal Audit Plan
Fiscal Year Ending June 30, 2023
Revised April 2023

Area	Type	Audit	Risk Factor	Estimated Audit Start Date	Original Hours Planned	Revised Plan	Revised to Original		FN	Planned to Actual		Completion Date	Current Status
							Change in Hours	Change in Percentage		Actual Hours	Variance		
FM	R	HEERF	5.0	Aug-22	100.0	100.0	0.0	0%		36.0	64.0		In Progress
FM	R	Walters State President Expense Audit	5.0	Aug-22	100.0	100.0	0.0	0%		104.0	-4.0	Oct-22	Completed
IS	P	QAR Self-Assessment	5.0	Aug-22	100.0	100.0	0.0	0%		105.0	-5.0	Feb-23	Completed
FM	R	State Audit Follow-Up Audits	5.0	Oct-22	100.0	100.0	0.0	0%		83.0	17.0		In Progress
SS	R	Complete College Tennessee Act Element	5.0	Jan-23	100.0	0.0	-100.0	-100%	2	0.0	0.0		Removed
FM	S	HEERF I Student Distributions Audit	5.0	Jul-22	20.0	20.0	0.0	0%		21.5	-1.5	Dec-22	Completed
FM	S	HEERF II Student Distributions Audit	5.0	Jul-22	40.0	40.0	0.0	0%		30.0	10.0		In Progress
FM	S	HEERF III Student Distributions Audit	5.0	Jul-22	40.0	40.0	0.0	0%		24.5	15.5		In Progress
IS	S	Attendance Reporting	5.0	Jul-22	75.0	75.0	0.0	0%		26.5	48.5		In Progress
IS	I	Developing Investigations-Assist TBR	5.0	Jul-22	30.0	130.0	100.0	333%	1	104.0	26.0		In Progress
IS	I	Unscheduled Investigations	5.0	Jul-22	30.0	30.0	0.0	0%			30.0		Scheduled
FM	R	State Audit Assistance - Year End	5.0	May-23	30.0	30.0	0.0	0%			30.0		Scheduled
IS	S	Special Requests and Projects	5.0	Jul-22	100.0	100.0	0.0	0%		89.0	11.0		In Progress
IS	F	Other Audit Follow-Up	5.0	Jul-22	50.0	50.0	0.0	0%		47.0	3.0		In Progress
IS	M	Risk Assessment	5.0	Oct-22	35.0	35.0	0.0	0%		2.5	32.5		In Progress
IS	C	Management Advisory Services	5.0	Jul-22	100.0	100.0	0.0	0%		95.5	4.5		In Progress
Total Planned Audit Hours:					1050.0	1050.0	0.0			768.5	281.5		

Functional Areas:

AD - Advancement
AT - Athletics
AX - Auxiliary
FM - Financial Management
IA - Instruction & Academic Support
IS - Institutional Support
IT - Information Technology
MC - Marketing and Campus Activities
PP - Physical Plant
RS - Research
SS - Student Services

Audit Types:

R - Required
A - Risk-Based (Assessed)
S - Special Request
I - Investigation
P - Project (Ongoing or Recurring)
M - Management's Risk Assessment
C - Consultation
F - Follow-up Review
O - Other

Status:

Scheduled
In Progress
Completed
Removed

1. Assisted TBR SWIA Investigation at another TBR institution- hours moved from Complete College Tennessee Act project
2. Rescheduled for FY 2024. Hours moved to Developing Investigations- Assist TBR

Pellissippi State Community College
Internal Audit Plan
Fiscal Year Ending June 30, 2023
Revised April 2023

Area	Type	Audit	Risk Factor	Estimated Audit Start Date	Original Hours Planned	Revised Plan	Revised to Original		FN	Planned to Actual		Completion Date	Current Status
							Change in Hours	Change in Percentage		Actual Hours	Variance		
IS	R	Cares Act Funding	5.0	Jan-23	150.0	150.0	0.0	0%		47.0	103.0		In Progress
FM	R	Year End Inventory & Cash Counts	5.0	Jul-22	30.0	30.0	0.0	0%		2.0	28.0		In Progress
IS	R	Funding Formula	5.0	Mar-23	112.5	0.0	-112.5	-100%	1	0.0	0.0		Removed
IS	R	Quality Assurance Self Assessment	5.0	Oct-22	112.5	112.5	0.0	0%		79.5	33.0	Feb-23	Completed
FM	F	Audit Follow-Ups	5.0	Jul-22	30.0	30.0	0.0	0%		19.0	11.0		In Progress
IS	M	Risk Assessment	5.0	Nov-22	22.5	60.0	37.5	167%	2	14.5	45.5		In Progress
IA	S	Faculty Credentials	5.0	Oct-22	150.0	150.0	0.0	0%		145.0	5.0	Feb-23	Completed
IA	S	Review of Compliance Assist	5.0	Apr-23	52.5	52.5	0.0	0%		0.0	52.5		Scheduled
AD	C	Advancement Management Advisory Services, Consultation, etc.	5.0	Jul-22	22.5	22.5	0.0	0%		17.5	5.0		In Progress
FM	C	Finance Management Advisory Services, Consultation, etc.	5.0	Jul-22	22.5	22.5	0.0	0%		13.0	9.5		In Progress
IS	C	Institutional Support Management Advisory Services, Consultation, etc.	5.0	Jul-22	75.0	75.0	0.0	0%		13.0	62.0		In Progress
IS	I	Unscheduled Investigations and Special Requests	5.0	Jul-22	37.5	37.5	0.0	0%		0.0	37.5		Scheduled
IT	C	IT Audit Management Advisory Service - Phishing Campaign & Building Security Review	5.0	Jul-22	150.0	150.0	0.0	0%		66.5	83.5		In Progress
IT	C	IT Audit Management Advisory Service - General Security Review	5.0	Jul-22	150.0	150.0	0.0	0%		91.5	58.5		In Progress
IT	C	IT Audit Management Advisory Service - PCI & ACH Review	5.0	Jul-22	150.0	150.0	0.0	0%		99.5	50.5		In Progress
IT	A	Vulnerability Assessment - College Website Server	4.05	Jul-22	150.0	172.5	22.5	15%		165.0	7.5	Sep-22	Completed
Total Planned Audit Hours:					1417.5	1365.0	-52.5			773.0	592.0		

Functional Areas:

AD - Advancement
AT - Athletics
AX - Auxiliary
FM - Financial Management
IA - Instruction & Academic Support
IS - Institutional Support
IT - Information Technology
MC - Marketing and Campus Activities
PP - Physical Plant
RS - Research
SS - Student Services

Audit Types:

R - Required
A - Risk-Based (Assessed)
S - Special Request
I - Investigation
P - Project (Ongoing or Recurring)
M - Management's Risk Assessment
C - Consultation
F - Follow-up Review
O - Other

Status:

Scheduled
In Progress
Completed
Removed

FN1 - The Board of Regents made a decision to not make this a required audit in FY23 so this audit was removed from the audit plan.

FN2 - Hours were increased because I was hired as the Interim Director October of 2022 and this is the first time I had been involved in the risk assessment process. Additionally, the board requested information related to the risk mitigation inventory and this was not included in the original audit plan.

**Roane State Community College
Internal Audit Plan
Fiscal Year Ending June 30, 2023
Revised April 2023**

Area	Type	Audit	Risk Factor	Estimated Audit Start Date	Original Hours Planned	Revised Plan	Revised to Original		FN	Planned to Actual		Completion Date	Current Status
							Change in Hours	Change in Percentage		Actual Hours	Variance		
AD	R	CCTA	5.0	Jan-23	65.0	0.0	-65.0	-100%	6		0.0		Removed
FM	R	Year End Cash Counts	5.0	May-23	35.0	30.0	-5.0	-14%		10.0	20.0		In Progress
IS	M	Enterprise Risk Assessment	5.0	Aug-22	75.0	60.0	-15.0	-20%	7	51.3	8.8		In Progress
FM	A	Grants	3.6	Aug-22	75.0	75.0	0.0	0%		55.0	20.0		In Progress
FM	R	CARES Act (HERRF)	5.0	Jan-22	75.0	50.0	-25.0	-33%	7	30.0	20.0		In Progress
IS	A	Sick Leave Bank	3.5	Jul-22	50.0	50.0	0.0	0%		38.0	12.0		In Progress
FM	F	State Audit Follow-up	5.0	Jul-22	75.0	70.0	-5.0	-7%		45.0	25.0		In Progress
FM	F	IAR Audit Follow-up	5.0	Jul-22	75.0	25.0	-50.0	-67%	1	18.0	7.0		In Progress
FM	I	Unscheduled Investigations	5.0	Jul-22	90.0	30.0	-60.0	-67%	3	25.0	5.0		In Progress
IS	C	Management Advisory Services	5.0	Jul-22	142.5	142.5	0.0	0%		92.3	50.3		In Progress
AX	S	Foundation - Restricted Funds	4.7	Jul-22	60.0	60.0	0.0	0%		40.0	20.0		In Progress
IA	S	Nursing Program Review	4.9	Jul-22	55.0	50.0	-5.0	-9%		41.0	9.0		In Progress
PP	A	Police/Safety Equipment Inventory	3.1	Jul-22	22.5	20.5	-2.0	-9%		6.5	14.0		In Progress
FM	A	Equipment Inventory & Tagging	3.7	Jan-23	45.0	0.0	-45.0	-100%	2	0.0	0.0		Removed
IS	R	Campus Safety & Security	5.0	Jul-22	10.0	10.0	0.0	0%		2.0	8.0		In Progress
AD	R	CCTA - Graduation	5.0	Jul-22	25.0	25.0	0.0	0%		15.8	9.3		In Progress
IS	R	QAR - Self Assessment and External	5.0	Jul-22	75.0	62.0	-13.0	-17%		61.3	0.8	Jan-23	Completed
IA	R	Release Time/Workload IAR Follow-up	5.0	Jul-22	0.0	50.0	50.0	100%	1	42.5	7.5		In Progress
FM	S	Adjuncts Having More than 1 Position at RSCC	5.0	Nov-22	0.0	50.0	50.0	100%	4	41.0	9.0		In Progress
SS	R	VA - TCAT Harriman	5.0	Feb-23	0.0	30.0	30.0	100%	5	22.5	7.5		In Progress
IS	I	INV 23-01	5.0	Feb-23	0.0	110.0	110.0	100%	8	75.0	35.0		In Progress
IS	I	INV 23-02	5.0	Feb-23	0.0	45.0	45.0	100%	8	43.3	1.8		Scheduled
IS	I	INV 23-03	5.0	Apr-23	0.0	5.0	5.0	100%	8	0.0	5.0	Apr-23	Completed
Total Planned Audit Hours:					1050.0	1050.0	0.0			755.3	294.8		

Functional Areas:

- AD - Advancement
- AT - Athletics
- AX - Auxiliary
- FM - Financial Management
- IA - Instruction & Academic Support
- IS - Institutional Support
- IT - Information Technology
- MC - Marketing and Campus Activities
- PP - Physical Plant
- RS - Research
- SS - Student Services

Audit Types:

- R - Required
- A - Risk-Based (Assessed)
- S - Special Request
- I - Investigation
- P - Project (Ongoing or Recurring)
- M - Management's Risk Assessment
- C - Consultation
- F - Follow-up Review
- O - Other

Status:

- Scheduled
- In Progress
- Completed
- Removed

- FN1- Reduced IAR Follow-up due to adding Release Time/Workload Follow-up IAR Follow-up audit
- FN2- Removed Equipment Inventory & Tagging due to added audits and investigations
- FN3- Revised Unscheduled Audits downward due to added audits and investigations
- FN4- Audit added due to concerns about adjuncts having more than one position and their pay
- FN5- Audit assigned during FY23
- FN6- Audit removed by SWIA
- FN7- Revised due to other audit work
- FN8- Added Investigations

Southwest Tennessee Community College Internal Audit Plan Fiscal Year Ending June 30, 2023 Revised April 2023													
Area	Type	Audit	Risk Factor	Estimated Audit Start Date	Original Hours Planned	Revised Plan	Revised to Original		FN	Planned to Actual		Completion Date	Current Status
							Change in Hours	Change in Percentage		Actual Hours	Variance		
SS	S	Out of State Tuition		Aug-22	97.5	66.5	(31.0)	-32%			66.5		Scheduled
FM	S	Review of Driver License		Jul-22	25.0	25.0	0.0	0%			25.0		Scheduled
IA	P	Review of Medical Programs with Special Admission Process		Mar-23	97.5	137.5	40.0	41%		123.5	14.0	Sep-22	Completed
FM	R	CARES		Feb-23	97.5	57.5	(40.0)	-41%		2.0	55.5		In Progress
FM	A	Capitalized Equipment		Apr-23	97.0	51.5	(45.5)	-47%		21.5	30.0		In Progress
FM	P	QAR		Jun-22	55.0	86.0	31.0	56%		86.0	0.0		In Progress
FM	A	Cash Count		May-23	30.0	30.0	0.0	0%		13.0	17.0		In Progress
AT	A	Athletic General Compliance		Jan-23	52.0	52.0	0.0	0%			52.0		Scheduled
FM	E	Inv 20-3 Investigation Clubs		Nov-22	25.0	112.0	87.0	348%		112.0	0.0	Mar-23	Completed
IS	A	Risk Management		Dec-22	50.0	50.0	0.0	0%		10.5	39.5		In Progress
IS	F	FU-Campus Safety		Sep-22	47.0	22.0	(25.0)	-53%			22.0		Scheduled
IT	F	FU-State Audit		Oct-22	30.0	42.0	12.0	40%		42.0	0.0	Jan-23	Completed
FM	S	FU-Review Ghost Employee		Nov-22	50.0	75.0	25.0	50%		67.0	8.0	Oct-22	Completed
SS	R	FU Veteran's Affairs Benefit		Jul-22	25.0	55.0	30.0	120%		53.5	1.5	Nov-22	Completed
FM	P	ACM-Audit Software		Jul-22	75.0	90.5	15.5	21%		90.5	0.0		In Progress
SS	C	IAR-General Consultant		Jul-22	97.0	88.0	(9.0)	-9%		88.0	0.0		In Progress
FM	I	Unscheduled Investigation		Jul-22	97.0	7.0	(90.0)	-93%		5.0	2.0		Scheduled
Total Planned Audit Hours:					1047.5	1047.5	0.0			714.5	333.0		
Functional Areas:			Audit Types:			Status:							
AD - Advancement			R - Required			Scheduled							
AT - Athletics			A - Risk-Based (Assessed)			In Progress							
AX - Auxiliary			S - Special Request			Completed							
FM - Financial Management			I - Investigation			Removed							
IA - Instruction & Academic Support			P - Project (Ongoing or Recurring)										
IS - Institutional Support			M - Management's Risk Assessment										
IT - Information Technology			C - Consultation										
MC - Marketing and Campus Activities			F - Follow-up Review										
PP - Physical Plant			O - Other										
RS - Research													
SS - Student Services													

Volunteer State Community College
Internal Audit Plan
Fiscal Year Ending June 30, 2023
Revised April 2023

Area	Type	Audit	Risk Factor	Estimated Audit Start Date	Original Hours Planned	Revised Plan	Revised to Original		FN	Planned to Actual		Completion Date	Current Status
							Change in Hours	Change in Percentage		Actual Hours	Variance		
SS	R	CCTA Funding Formula	8.3	Apr-23	175.0	0.0	-175.0	-100%	(1)	0.0	0.0		Removed
FM	R	President's Expense Reporting	6.0	Aug-22	175.0	175.0	0.0	0%		190.5	-15.5	10/25/2022	Completed
FM	R	State Audit Year-End Work	5.0	May-23	40.0	40.0	0.0	0%		13.0	27.0		Scheduled
IS	F	Follow-Up Activities	5.0	Jul-22	50.0	50.0	0.0	0%		40.5	9.5		In Progress
IS	C	General Consultation	5.0	Jul-22	100.0	125.0	25.0	25%		93.0	32.0		In Progress
IS	P	IIA QAIP Self Assessment	5.0	Jul-22	100.0	175.0	75.0	75%	(2)	146.5	28.5		In Progress
IS	M	Management Risk Assessment	5.0	Oct-22	125.0	125.0	0.0	0%		17.0	108.0		In Progress
IS	I	Unscheduled Investigations	5.0	Jul-22	40.0	40.0	0.0	0%		3.0	37.0		In Progress
IS	R	CARES Act	5.0	Feb-23	175.0	175.0	0.0	0%		52.5	122.5		In Progress
Total Planned Audit Hours:					980.0	905.0	-75.0			556.0	349.0		

Functional Areas:

AD - Advancement
AT - Athletics
AX - Auxiliary
FM - Financial Management
IA - Instruction & Academic Support
IS - Institutional Support
IT - Information Technology
MC - Marketing and Campus Activities
PP - Physical Plant
RS - Research
SS - Student Services

Audit Types:

R - Required
A - Risk-Based (Assessed)
S - Special Request
I - Investigation
P - Project (Ongoing or Recurring)
M - Management's Risk Assessment
C - Consultation
F - Follow-up Review
O - Other

Status:

Scheduled
In Progress
Completed
Removed

Footnote (1): Audit rescheduled for FY 2024 by SWIA.

Footnote (2): Increase time budget to prepare supporting documentation for external review.

Walters State Community College
Internal Audit Plan
Fiscal Year Ending June 30, 2023
Revised April 2023

Area	Type	Audit	Risk Factor	Estimated Audit Start Date	Original Hours Planned	Revised Plan	Revised to Original		FN	Planned to Actual		Completion Date	Current Status
							Change in Hours	Change in Percentage		Actual Hours	Variance		
IS	C	Management Advisory Services/Consulting	5.0	Jul-22	50.0	165.0	115.0	230%		136.0	29.0		In Progress
FM	F	State Audit Assist/Follow-up	5.0	Sep-22	12.0	12.0	0.0	0%		4.0	8.0	Jul-22	Completed
IS	R	IAR-CARES Act HEERF 2023	5.0	Mar-23	40.0	60.0	20.0	50%		20.0	40.0		In Progress
FM	R	WSCC Risk Assessment T/B/A	5.0	May-23	37.5	0.0	-37.5	-100%	1	0.0	0.0		Removed
FM	R	WSCC Enterprise-wide Risk Assessment	5.0	May-23	7.5	45.0	37.5	500%	1	19.5	25.5		In Progress
IS	M	WSCC IET and Fin Aid Risk Assessments	5.0	Dec-22	37.5	37.5	0.0	0%		29.5	8.0	Aug-22	Completed
SS	R	IAR-CCTA-T/B/D	5.0	Mar-23	105.0	0.0	-105.0	-100%	2	0.0	0.0		Removed
FM	S	YE Procedures FYE 2022	5.0	Jul-22	22.5	22.5	0.0	0%		11.0	11.5	Jul-22	Completed
FM	S	YE Procedures FYE 2023	5.0	Jun-23	22.5	33.0	10.5	47%		0.0	33.0		Scheduled
IT	S	IAR-NACHA-2022	5.0	Oct-22	75.5	95.0	19.5	26%		70.0	25.0		In Progress
IS	S	Unscheduled Investigations	5.0	Jul-22	105.0	105.0	0.0	0%		22.5	82.5		In Progress
IS	R	QAR Self-Assessment	5.0	Sep-22	75.0	75.0	0.0	0%		75.0	0.0	Jan-23	Completed
FM	C	Business Continuity Planning	5.0	Jul-22	225.0	275.0	50.0	22%		221.5	53.5		In Progress
IT	M	IT Governance	5.0	Jul-22	75.0	0.0	-75.0	-100%	3	0.0	0.0		Removed
FM	M	Accounts Receivable	5.0	Jul-22	65.0	0.0	-65.0	-100%	4	0.0	0.0		Removed
IA	C	Faculty Workload Reports	5.0	Jul-22	75.0	75.0	0.0	0%		75.0	0.0		In Progress
SS	F	Veterans Affairs Benefits	5.0	Sep-22	20.0	50.0	30.0	150%		15.0	35.0		In Progress
Total Planned Audit Hours:					1050.0	1050.0	0.0			699.0	351.0		

Functional Areas:

AD - Advancement
AT - Athletics
AX - Auxiliary
FM - Financial Management
IA - Instruction & Academic Support
IS - Institutional Support
IT - Information Technology
MC - Marketing and Campus Activities
PP - Physical Plant
RS - Research
SS - Student Services

Audit Types:

R - Required
A - Risk-Based (Assessed)
S - Special Request
I - Investigation
P - Project (Ongoing or Recurring)
M - Management's Risk Assessment
C - Consultation
F - Follow-up Review
O - Other

Status:

Scheduled
In Progress
Completed
Removed

- 1 - Combined into a single Enterprise-wide Risk Assessment
2 - Deferred into next fiscal year
3 - Determined to be unnecessary due to completion of Information Systems Audit by TBR SWIA
4 - Determined to be unnecessary to lack of findings by State Audit

TCAT Internal Audit Plan Fiscal Year Ending June 30, 2023 Revised April 2023													
						Revised to Original			Planned to Actual				
Area	Type	Audit	Risk Factor	Estimated Audit Start Date	Original Hours Planned	Revised Plan	Change in Hours	Change in Percentage	FN	Actual Hours	Variance	Completion Date	Current Status
FM	R	FY 23 Risk Assessment	NA	Oct-22	200.0	22.5	-177.5	-89%	2	15.0	7.5		In Progress
FM	C	FY 23 TCAT Consultation	NA	Jul-22	250.0	315.0	65.0	26%	2	266.0	49.0		In Progress
FM	C	FY 23 TCAT Year End Procedures	NA	Jul-22	50.0	50.0	0.0	0%		23.5	26.5		In Progress
FM	C	FY 23 Audit Program	NA	Jul-22	75.0	75.0	0.0	0%		74.0	1.0		In Progress
FM	A	FY 23 TCAT Memphis Controls Review	5.0	Sep-22	75.0	75.0	0.0	0%		15.0	60.0		In Progress
FM	A	FY 23 TCAT McMinnville Controls Review	5.0	Jul-22	37.5	75.0	37.5	100%		15.0	60.0		In Progress
FM	R	FY 23 Oneida VA Audit	4.7	Jul-22	75.0	75.0	0.0	0%		22.5	52.5		In Progress
FM	R	FY 23 Jacksboro VA Audit	4.7	Aug-22	75.0	7.5	-75.0	-100%	1	7.5	0.0		Removed
FM	R	FY 21 TCAT Nashville President's Expense	4.6	Jan-23	75.0	75.0	0.0	0%		75.0	0.0	22-Sep	Completed
FM	A	FY 21 TCAT Oneida President's Expense	2.6	Jan-23	37.5	37.5	0.0	0%		37.5	0.0	22-Dec	Completed
FM	R	FY 21 TCAT Jackson/Whiteville President's Expense	3.7	Oct-22	75.0	75.0	0.0	0%		75.0	0.0	Jan-23	Completed
FM	R	FY 21 TCAT Ripley President's Expense	2.7	Oct-22	37.5	37.5	0.0	0%		45.0	-7.5	Jul-22	Completed
FM	R	FY 22 TCAT Chattanooga President's Expense	1.3	Feb-23	75.0	100.0	25.0	33%	2	95.0	5.0	23-Apr	Completed
FM	R	FY 21 Cosmetology Controls Review	1.3	Jul-22	75.0	100.0	25.0	33%	2	75.0	25.0		In Progress
FM	I	INV 23-07: FY 23 Memphis	1.3	Apr-23	0.0	100.0	100.0	100%	2	0.0	100.0		In Progress
Total Planned Audit Hours:					1212.5	1120.0	0.0			841.0	279.0		
Functional Areas: AD - Advancement AT - Athletics AX - Auxiliary FM - Financial Management IA - Instruction & Academic Support IS - Institutional Support IT - Information Technology MC - Marketing and Campus Activities PP - Physical Plant RS - Research SS - Student Services			Audit Types: R - Required A - Risk-Based (Assessed) S - Special Request I - Investigation P - Project (Ongoing or Recurring) M - Management's Risk Assessment C - Consultation F - Follow-up Review O - Other			Status: Scheduled In Progress Completed Removed							
FN1 Audit was removed since audit was scheduled by another Agency FN2 Audit hours were re-assigned to other projects due to timing and personnel changes													

Tennessee Board of Regents-System Office Internal Audit Plan Fiscal Year Ending June 30, 2023 Revised April 2023													
Area	Type	Audit	Risk Factor	Estimated Audit Start Date	Original Hours Planned	Revised Plan	Revised to Original		FN	Planned to Actual		Completion Date	Current Status
							Change in Hours	Change in Percentage		Actual Hours	Variance		
SS	R	VA Audit-TCAT-TCAT McKenzie		Oct-22	75.0	75.0	0.0	0%		65.0	10.0		In Progress
SS	R	VA Audit-TCAT-TCAT TBD		Nov-22	75.0	75.0	0.0	0%		0.0	75.0		Scheduled
FM	R	State Audit Follow Up FY 2020 and 2021		Oct-22	45.0	15.0	-30.0	-67%	1	0.0	15.0		Scheduled
FM	S	Cash Disbursements		Nov-22	150.0	0.0	-150.0	-100%	5	0.0	0.0		Removed
IS	R	Internal Quality Assurance Review		Jan-23	30.0	30.0	0.0	0%		30.0	0.0	Jan-23	Completed
IS	C	TBR Website Content review		Feb-23	225.0	150.0	-75.0	-33%	2	35.0	115.0		In Progress
FM	S	Tn eCampus		Mar-23	150.0	150.0	0.0	0%		0.0	150.0		Scheduled
FM	R	Audit of President's Expenses-VSCC		Aug-22	75.0	105.0	30.0	40%	3	105.0	0.0	Oct-22	Completed
FM	M	Risk Assessment Activities		Jan-23	0.0	60.0	60.0	100%	4	25.0	35.0		In Progress
IA	I	Complaint-TCAT Crossville		Jan-23	0.0	40.0	40.0	100%	3	30.0	10.0		In Progress
IS	C	General Consultation		Jul-22	200.0	325.0	125.0	63%		275.0	50.0		In Progress
Total Planned Audit Hours:					1025.0	1025.0	0.0			565.0	460.0		
<p>Functional Areas: AD - Advancement AT - Athletics AX - Auxiliary FM - Financial Management IA - Instruction & Academic Support IS - Institutional Support IT - Information Technology MC - Marketing and Campus Activities PP - Physical Plant RS - Research SS - Student Services</p> <p>Audit Types: R - Required A - Risk-Based (Assessed) S - Special Request I - Investigation P - Project (Ongoing or Recurring) M - Management's Risk Assessment C - Consultation F - Follow-up Review O - Other</p> <p>Status: Scheduled In Progress Completed Removed</p> <p>FN1-Adjusted hours due to no findings for TBR System office FN2-Adjusted hours for website content review. Also changed type to Consulting. FN3-Adjusted hours due to investigation of complaint. FN4-Adjusted hours to reflect hours for coordination of risk assessment activities FN5-Removed/Move to FY 24-due to unplanned investigaton/consultation activities</p>													

**TBR - Investigations
Internal Audit Plan
Fiscal Year Ending June 30, 2023
Revised April 2023**

Area	Type	Audit	Risk Factor	Estimated Audit Start Date	Original Hours Planned	Revised Plan	Revised to Original		FN	Planned to Actual		Completion Date	Current Status
							Change in Hours	Change in Percentage		Actual Hours	Variance		
IS	C	Consultation with Campus Auditors		Jul-22	125.0	35.0	-90.0	-72%		22.5	12.5		In Progress
IS	P	Investigation Management		Jul-22	200.0	200.0	0.0	0%		121.5	78.5		In Progress
FM	I	Unscheduled Investigations		Jul-22	400.0	0.0	-400.0	-100%	1	0.0	0.0		Removed
PP	I	INV TBR 21-05		Feb-21	40.0	40.0	0.0	0%		11.5	28.5		In Progress
FM	I	INV TBR 22-03		Sep-21	75.0	75.0	0.0	0%		10.0	65.0		In Progress
IA	I	INV TBR 23-01		Jul-22	22.5	19.0	-3.5	-16%		19.0	0.0	Jul-22	Completed
IA	I	INV TBR 23-02		Aug-22	0.0	211.5	211.5	100%	1	211.5	0.0		In Progress
IA	I	INV TBR 23-03		Sep-22	0.0	150.0	150.0	100%	1	22.5	127.5		In Progress
AT	I	INV TBR 23-04		Dec-22	0.0	75.0	75.0	100%	1	64.5	10.5		In Progress
AT	I	INV TBR 23-05		Dec-22	0.0	38.0	38.0	100%	1	38.0	0.0	Jan-23	Completed
IS	I	INV TBR 23-06		Jan-23	0.0	400.0	400.0	100%	1	304.0	96.0		In Progress
FM	I	INV TBR 23-07		Mar-23	0.0	150.0	150.0	100%	1	37.5	112.5		In Progress
AT	I	INV DSCC 23-01		Oct-22	0.0	134.0	134.0	100%	1	134.0	0.0	Jan-23	Completed
IS	S	Application Data Review		Jul-21	75.0	75.0	0.0	0%		0.0	75.0		In Progress
FM	R	Presidents Expense Audit - VSCC		Sep-21	112.5	0.0	-112.5	-100%	2	0.0	0.0		Removed
Total Planned Audit Hours:					1050.0	1602.5	552.5			996.5	606.0		

Functional Areas:

AD - Advancement
 AT - Athletics
 AX - Auxiliary
 FM - Financial Management
 IA - Instruction & Academic Support
 IS - Institutional Support
 IT - Information Technology
 MC - Marketing and Campus Activities
 PP - Physical Plant
 RS - Research
 SS - Student Services

Audit Types:

R - Required
 A - Risk-Based (Assessed)
 S - Special Request
 I - Investigation
 P - Project (Ongoing or Recurring)
 M - Management's Risk Assessment
 C - Consultation
 F - Follow-up Review
 O - Other

Status:

Scheduled
 In Progress
 Completed
 Removed

FN1- Investigation Added and hours removed from Unscheduled Investigations.
 FN2- Audit assigned to another auditor.

**TBR - Information Systems
Internal Audit Plan
Fiscal Year Ending June 30, 2023
Revised April 2023**

Area	Type	Audit	Risk Factor	Estimated Audit Start Date	Original Hours Planned	Revised Plan	Revised to Original		FN	Planned to Actual		Completion Date	Current Status
							Change in Hours	Change in Percentage		Actual Hours	Variance		
IT	R	CISCC Information Systems	5.0	Dec-22	150.0	150.0	0.0	0%		282.0	-132.0		In Progress
IT	R	CoSCC Information Systems	5.0	Jul-22	150.0	150.0	0.0	0%		252.5	-102.5	Dec-22	Completed
IT	R	JSCC Information Systems	5.0	Mar-23	150.0	150.0	0.0	0%		53.0	97.0		In Progress
IT	R	PSCC Information Systems	5.0	Oct-22	150.0	150.0	0.0	0%		222.5	-72.5	Oct-22	Completed
IT	R	STCC Information Systems	5.0	Apr-23	150.0	150.0	0.0	0%			150.0		Scheduled
IT	R	TCAT Information Systems	5.0	May-23	150.0	150.0	0.0	0%			150.0		Scheduled
IT	R	TBR System Office	5.0	Jun-23	150.0	150.0	0.0	0%			150.0		Scheduled
Total Planned Audit Hours:					1050.0	1050.0	0.0			810.0	240.0		

Functional Areas:

AD - Advancement
 AT - Athletics
 AX - Auxiliary
 FM - Financial Management
 IA - Instruction & Academic Support
 IS - Institutional Support
 IT - Information Technology
 MC - Marketing and Campus Activities
 PP - Physical Plant
 RS - Research
 SS - Student Services

Audit Types:

R - Required
 A - Risk-Based (Assessed)
 S - Special Request
 I - Investigation
 P - Project (Ongoing or Recurring)
 M - Management's Risk Assessment
 C - Consultation
 F - Follow-up Review
 O - Other

Status:

Scheduled
 In Progress
 Completed
 Removed

Attachment C
Approved System-wide Internal Audit Budget for FY 2024

**Tennessee Board of Regents
Office of System-wide Internal Audit
Proposed Budget for Fiscal Year 2023-2024**

	<u>FY 2024 Budget</u>		<u>FY 2023 Budget</u>	
	<u>Amount</u>	<u>Percentage</u>	<u>Amount</u>	<u>Percentage</u>
Salaries	596,512	64%	565,215	67%
Employee Benefits	239,004	26%	216,898	26%
Total Salaries and Benefits	<u>835,516</u>	<u>90%</u>	<u>782,113</u>	<u>93%</u>
Travel				
In State Travel	29,000	3%	16,000	2%
Out of State Travel	3,000	0%	5,000	1%
Total Travel	<u>32,000</u>	<u>3%</u>	<u>21,000</u>	<u>3%</u>
Operating Expenses	<u>61,310</u>	<u>7%</u>	<u>32,810</u>	<u>4%</u>
Total Budget	<u>928,826</u>	<u>100%</u>	<u>835,923</u>	<u>100%</u>

Notes:

Salaries and Benefits includes 6 staff positions for System-wide Internal Audit: Chief Audit Executive, Director of Internal Audit, Investigative Audit Manager, Information Systems Auditor, TCAT Internal Auditor IV, and Administrative Assistant III/Complaints Officer. This amount does not include COLA increases for FY 23-24.

Travel categories include the costs for system office audit staff to travel in state for audits and investigations, meetings, and other business activities. It also includes the costs of out of state travel for training/professional development. These lines also include non-recurring travel reimbursement for External QAR volunteers for Fall 2023.

Operating Expenses include the general operating costs for the system audit office such as copier lease, supplies, computer software, conference registrations, instructors for group training, and consultants for external peer reviews. In FY 2024, a training retreat is planned without the audit staff of the University of Tennessee and TBR will need to cover a majority of the cost. This line also includes a proposed \$42,000 for contractors for assistance with investigations.

BOARD TRANSMITTAL

MEETING: Quarterly Board Meeting

SUBJECT: Report of the Regents Award for Excellence in
Philanthropy

DATE: June 16, 2023

PRESENTER: Regent Danni Varlan

PRESENTATION
REQUIREMENTS: 8 Minutes

ACTION REQUIRED: Informational Purposes

STAFF
RECOMMENDATION: Not Applicable

Recipients of the Regents award for Excellence in Philanthropy are selected based on the generous giving of their time, resources, influence on volunteers to become involved in fundraising, active promotion of higher education, leadership in philanthropy, exceptional civic responsibility, and integrity. The Board will receive a report on the following award presented on November 17, 2022:

Tipton County Legislature

Representatives from the Tipton County Legislature accepted the 2022 Regents Award for Excellence in Philanthropy as nominated by Dyersburg State Community College. The award was presented by Regent Nisha Powers at the Dyersburg State Community College campus on November 17, 2022.

BOARD TRANSMITTAL

MEETING: Quarterly Board Meeting

SUBJECT: Review and Consider Recommendation for the President of TCAT Jackson

DATE: June 16, 2023

PRESENTER: Chancellor Flora W. Tydings

PRESENTATION REQUIREMENTS: 5 minutes

ACTION REQUIRED: Voice Vote

STAFF RECOMMENDATION: Recommend Approval

The search criteria and process for the next President of TCAT Jackson was approved by the Board at a Special Called Meeting on April 27, 2023. In accordance with TBR Policy 1.03.03.00 on Selection and Retention of Presidents, due to the finding of exceptional circumstances, Mr. Heath McMillian was selected as the sole finalist. An open forum interview took place on Monday, May 22.

After careful consideration of the feedback received, Chancellor Tydings will recommend the next president of TCAT Jackson.

BOARD TRANSMITTAL

MEETING: Quarterly Board Meeting

SUBJECT: Review and Consider Criteria for the Next President of
TCAT Shelbyville

DATE: June 16, 2023

PRESENTER: Chancellor Flora W. Tydings

PRESENTATION
REQUIREMENTS: 5 minutes

ACTION REQUIRED: Voice Vote

STAFF
RECOMMENDATION: Recommend Approval

Due to the retirement of Laura Monks as president of TCAT Shelbyville effective September 1, 2023, search criteria is attached for your approval to recruit for a new president. Upon approval, the position will be posted, and the recruitment process will begin to find the next president of TCAT Shelbyville.

President

Tennessee College of Applied Technology – Shelbyville

The Tennessee Board of Regents invites applications and nominations for the position of President of the Tennessee College of Applied Technology (TCAT) –Shelbyville. The Tennessee College of Applied Technology – Shelbyville is one of the 24 Tennessee’s post-secondary technical colleges and institutions of the College System of Tennessee, governed by the Tennessee Board of Regents. The President is the chief executive officer of the College and reports to the Tennessee Board of Regents through the Chancellor.

The President exercises broad delegated authority with responsibility for all aspects of campus administration. The successful candidate will be a dynamic, innovative, and energetic leader with the experience, vision, skills and integrity required to guide this quality college to higher levels of achievement.

TCAT - Shelbyville served over 720 students in the 2021-2022 academic year. TCAT - Shelbyville has 18 distinct program offerings over 4 campuses including: Administrative Office Technology; Automotive Technology; Computer Aided Design Technology; Criminal Justice: Correctional Officer; Heating, Ventilation, Air Conditioning/Refrigeration; Heating, Ventilation, Air Conditioning/Refrigeration – Part-Time Evenings; Industrial Maintenance Automation; Industrial Maintenance Automation – Part-Time Evenings; Information Technology and Infrastructure Management; Machine Tool Technology; Practical Nursing – Full Time Days ; Practical Nursing – Part Time Evenings; Residential, Commercial, Industrial Electricity; Residential, Commercial, Industrial Electricity – Part-Time Evenings; Supplemental Classes; Truck Driving; and Welding Technology; Welding Technology – Part-Time Evenings.

Shelbyville employs 45 full-time employees and has an annual operating budget of approximately \$5.3 million. TCAT - Shelbyville is accredited by the Council on Occupational Education. Additional information about the college can be found at <https://tcatshelbyville.edu/>.

Required criteria for selection include the following:

- A master’s degree from an accredited institution.

Preferred criteria for selection include, but are not limited to, the following:

- A distinguished record of teaching experience in public higher education or technical education program planning experience.
- A minimum of five years of successful leadership and management experience at the executive level with significant decision-making responsibility for supervision/management, budgets, personnel, and/or programs in a post-secondary and/or technical educational environment.
- A distinguished record of extensive senior level administrative experience in a complex business, industry, or government enterprise.
- Experience in the planning, facilitating, opening and operating new higher education sites.

Expected criteria for selection to include:

- A demonstrated commitment to serving students, faculty and staff of a post-secondary technical college;
- A demonstration of experience with engaging various constituencies and building partnerships;
- Capable of establishing strong community college and K-12 partnerships and relationships;
- A commitment to attracting traditional and non-traditional students into workforce programs (certificates /diplomas) and promoting approaches to enhance their opportunity for success;

- An understanding of and commitment to enhancing student success through focused efforts on retention, persistence and completion;
- A demonstrated commitment to diversity and inclusion as core values that enhance the educational process;
- A demonstrated commitment to affirmative action and equal opportunity;
- A demonstrated strength in human relations and communication, planning, financial management, budgeting and organizational skills to lead and inspire internal and external constituencies of the college;
- A demonstrated background and understanding of and commitment to private fundraising;
- Demonstrated ability to lead an institution that is comprised of multiple campuses that meet specific needs in the communities served;
- A demonstrated understanding of institutional accreditation processes;
- An understanding of regional workforce education and training needs and how to strategically position TCAT-Shelbyville in a highly competitive post-secondary education marketplace; and
- An understanding of and commitment to the role of TCAT-Shelbyville as part of a higher education system.

The Tennessee Board of Regents is committed to building and sustaining an inclusive and diverse educational environment and encourages applications from interested candidates who can contribute to promote, and enhance this effort.

The College System of Tennessee is an Equal Opportunity/Affirmative Action employer. Under state law, applicants may request that their application and related materials be confidential and not open for public inspection until such time the candidate is selected as a finalist for the position. The Tennessee Open Meetings Act requires meetings of the Board of Regents to be open to the public.

Please submit application materials by August 1, 2023 and limit application materials to 20 pages. It is anticipated that the President will be selected prior to November 1, 2023.

Resume/vita and cover letter should be submitted through the TBR Applicant Tracking System at <https://www.tbr.edu/hr/executivesearches>. The cover letter should include at a minimum the following:

- Largest budget you have managed;
- Largest number of full-time and part-time direct report employees;
- Largest donation that you personally cultivated, solicited, and made “the ask”; and
- Description of three major accomplishments of which you are most proud.

BOARD TRANSMITTAL

MEETING: Quarterly Board Meeting

SUBJECT: Review and Consider Building Naming Request from
Roane State Community College

DATE: June 16, 2023

PRESENTER: Chancellor Flora W. Tydings

PRESENTATION
REQUIREMENTS: 3 minutes

ACTION REQUIRED: Voice Vote

STAFF
RECOMMENDATION: Recommend Approval

The Board is authorized to name buildings, facilities, grounds, and organizational units in honor of individuals who have made significant contributions to society and who otherwise meet the criteria established in TBR Policy 4.02.05.01, Naming Buildings and Facilities & Building Plaques.

For the reasons explained in the attached recommendation from Chris Whaley, Roane State Community College President, Covenant Health meets the requirements in TBR policy and is deserving of the honor of having Roane State's Knox County Campus named the COVENANT HEALTH CAMPUS. Roane State convened a committee to consider and make the recommendation, and its attached report establishes that Covenant Health:

- (1) has made a significant contribution to the fields of education, science, and human betterment.
- (2) has demonstrated appropriate commitment to the community through its business and philanthropic efforts; and
- (3) has provided significant support to Roane State students and has made a substantial donation to Roane State of the land on which the campus will be located.



276 Patton Lane Harriman, TN 37748-5011
(865) 354-3000 Fax (865) 882-4562
www.roanestate.edu

June 8, 2023

Chancellor Flora W. Tydings
Tennessee Board of Regents
1 Bridgestone Park, Third Floor
Nashville, TN 37214

Dear Chancellor Tydings:

In accordance with TBR Policy 4.02.05.01, the Roane State Community College Building Naming Committee was charged with considering the request to name the new campus for the Knox Expansion in honor of Covenant Health. The Committee met June 7, 2023. This letter serves as my recommendation and incorporates the Committee's report.

The members of the Naming Committee were composed of Chair Tamsin Miller, Special Assistant to the President; Dr. Diane Ward, Vice President for Student Learning, Professor of Education; Gary Heidinger, Associate Professor of Sociology and Anthropology; Sandra Stiles, Associate Professor and Program Director, Early Childhood Education; Beth Bolden, Administrative Assistant; Cathy Smith, Administrative Assistant, and Gena Gray, RSCC student.

Prior to the meeting, RSCC administrators had discussions with Covenant Health about potential names. During the Committee meeting, Gary Heidinger made a motion, with a second from Beth Bolden to recommend the campus located at 9575 Sherill Boulevard be named "Covenant Health Campus" in recognition of their gift of 10 acres of prime real estate in Knox County for the build of the new Knox Regional Health Science Education Center. The motion passed unanimously.

The College offers the following justification specific to selected criteria from TBR Policy 4.02.05.01, as follows:

1. In general, individuals and groups for whom buildings are named must have made a significant contribution to the field of education, government, science, or human betterment.
2. To preserve the integrity of all buildings named in the System, this honor must be reserved for individuals of recognized accomplishment and character; no building may bear the name of an individual convicted of a felony.
3. With respect to the naming of buildings on a particular campus, special consideration shall be given to:

- a. The historical significance of the contribution of the individual or group to the institution;
- b. The association of the individual or group with the building to be named.

(1) In general, individuals and groups for whom buildings are named must have made a significant contribution to the field of education, government, science, or human betterment.

Covenant Health has been a longtime employer of Roane State graduates and a longtime supporter of Roane State students. They are the largest healthcare provider in our region, covering 23 counties in East Tennessee with hospitals, outpatient clinics, physician offices and providers of specialty services such as behavioral health, cancer care, home care and rehabilitation.

“Headquartered in Knoxville, Tennessee, Covenant Health is a community-owned, healthcare enterprise committed to providing the right care at the right time and place. As a not-for-profit health system, we are dedicated to being the region’s premier healthcare network through service, community and innovation. We provide patient-centered care that inspires clinical and service excellence and strive to be the first and best choice for our patients, employees, physicians, employers, volunteers and communities. Covenant Health is the area’s largest employer and has more than 11,000 compassionate caregivers, expert clinicians, and dedicated employees and volunteers. Philanthropic affiliates include Fort Sanders Foundation and the Thompson Cancer Survival Center Foundation in Knoxville, the Methodist Medical Center Foundation in Oak Ridge, the Dr. Robert F. Thomas Foundation in Sevierville, and the Morristown-Hamblen Foundation in Morristown. Funds raised by the foundations provide services, equipment and other resources for excellence in patient care.”

- *Covenant Health Website*

Established in 1996 by the consolidation of Fort Sanders Health System, Knoxville, Tennessee, and MMC HealthCare System in Oak Ridge, Covenant Health is governed by a voluntary board of directors made up of community leaders and medical professionals.

(2) To preserve the integrity of all buildings named in the System, this honor must be reserved for individuals of recognized accomplishment and character; no building may bear the name of an individual convicted of a felony.

Philanthropic affiliates include Fort Sanders Foundation and the Thompson Cancer Survival Center Foundation in Knoxville, the Methodist Medical Center Foundation in Oak Ridge, the Dr. Robert F. Thomas Foundation in Sevierville, and the Morristown-Hamblen Foundation in Morristown. Funds raised by the foundations provide services, equipment and other resources for excellence in patient care.

Covenant Health’s own “*Pledge of Excellence*” lines up with Roane State and TBR values: *The patient (in our case, the student) always comes first and Excellence in everything they do.*

3) With respect to the naming of buildings on a particular campus, special consideration shall be given to: a. The historical significance of the contribution of the individual or group to the institution; and b. the association of the individual or group with the building to be named.

Because of Covenant Health's incredible support for our students and their pledged 10 acre donation of prime property for the new build, I am pleased to submit the committee's recommendation to you for consideration at the June 2023 Tennessee Board of Regents meeting. Photos of what the building will look like are attached.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Whaley". The signature is fluid and cursive, with a large initial "C" and "W".

Chris Whaley JD
President



Roane State
COMMUNITY COLLEGE

TENNESSEE COLLEGE
OF APPLIED TECHNOLOGY
KNOXVILLE

KNOX
REGIONAL
HEALTH
SCIENCE
EDUCATION
CENTER





KNOX
REGIONAL
HEALTH
SCIENCE
EDUCATION
CENTER



KNOX
REGIONAL
HEALTH
SCIENCE
EDUCATION
CENTER

**A Resolution of Appreciation for the Service of
Ms. Ramona Shelton, as Faculty Regent
to the Tennessee Board of Regents**

WHEREAS, the Tennessee Board of Regents, in regular session on June 16, 2023, wishes to express its sincere appreciation to Ms. Ramona Shelton, for her service as Faculty Regent; and

WHEREAS, she was appointed by Governor Bill Lee to serve as a Faculty Regent for the 2021 to 2022 and 2022 to 2023 academic years; and

WHEREAS, Ms. Shelton has earned several higher education degrees, including an Associate of Arts degree in Liberal Arts from Martin Methodist College, a Bachelor of Science degree in Liberal Arts with an emphasis in Psychology and Education and a Bachelor of Arts degree in History from Athens State University, and a Master of Arts degree in History from Jacksonville State University. She also earned the Community College Leadership graduate certificate from East Tennessee State University (ETSU). She is currently a doctoral candidate in ETSU's Higher Education Leadership and Policy Analysis program; and

WHEREAS, she is an experienced leader and educator, serving as an Associate Professor of History and as the Academic Resource Center Director at Motlow State Community College. She also served as Curriculum Chair for the Department of Social and Behavioral Sciences from 2020 to 2022, and Chair of Motlow's Faculty Council from 2020 to 2021; and

WHEREAS, she has also taught for several institutions, including Georgia Highlands College, Columbia State Community College, Nashville State Community College, and Middle Tennessee State University; and

WHEREAS, she has fulfilled her responsibilities on the Board in an exemplary manner by contributing to the governance of the institutions within the Board's purview and by voicing the perspectives and insights of faculty for educational quality; and

WHEREAS, she has provided leadership, guidance, and expertise to the Board in the areas of articulation and student life and has represented her colleagues and students with unwavering and distinguished service; and

WHEREAS, she actively devoted her time and attention to deliberations within the Committee on Academic Policies and Programs and Student Life where she brought invaluable insight from the campus level; and

WHEREAS, she faithfully dedicated time and energy to serve on the Presidential Search Advisory Committees for Tennessee Colleges of Applied Technology at Murfreesboro and Athens; and

WHEREAS, she is an individual of high integrity and wisdom with a sincere interest in the welfare of the College System of Tennessee and Tennessee higher education in general; and

NOW, THEREFORE, BE IT RESOLVED, that the Tennessee Board of Regents expresses its sincere appreciation to Ms. Ramona Shelton for her dedication and contributions to the Board and its institutions; and extends best wishes to her in all her future pursuits.

**Resolution of Appreciation for the Service of
Mr. John Long, as Student Regent
to the Tennessee Board of Regents**

WHEREAS, the Tennessee Board of Regents, in regular session on June 16, 2023, wishes to express its sincere appreciation to Mr. John Long for his dedicated and valuable service as Student Regent; and

WHEREAS, Mr. Long was appointed by Governor Bill Lee to serve as Student Regent for the 2022 to 2023 academic year; and

WHEREAS, he was a diligent student and leader at Tennessee College of Applied Technology Hohenwald, where he excelled in a number of academic and leadership activities prior to earning his Electro-Mechanical Technology diploma, as well as his Electrical/Electronics Assembler and Electrician Helper Certificates.

WHEREAS, prior to enrolling at TCAT Hohenwald, he graduated from Columbia State Community College with a General Transfer degree; and

WHEREAS, in his role as Student Regent, he represented the interests, concerns and voices of more than 100,000 students across the College System of Tennessee. While persevering as a student himself, he took his representative role seriously, advocating on behalf of his fellow students' needs; and

WHEREAS, he has used his experiences and unique perspective to devote his time and effort as a member of the Committee on Workforce Development; and

WHEREAS, during his tenure with the Board, Mr. Long fulfilled his responsibilities through active and eager participation in Board deliberations and contributed greatly to the governance of the System; and

WHEREAS, he is an individual of high integrity and wisdom with a sincere interest in the welfare of the College System of Tennessee and Tennessee higher education; and

NOW, THEREFORE, BE IT RESOLVED, that the Tennessee Board of Regents expresses its sincere appreciation to Mr. John Long, for his dedication and many contributions to the Board and its institutions; and wishes him the best in all his future endeavors.