

TENNESSEE BOARD OF REGENTS
Quarterly Board Meeting
Wednesday, March 27, 2024 at 1:00 p.m. (Central)
Agenda

- I. **Minutes**
 - A. December 12, 2023 Quarterly Board Meeting
 - B. February 28, 2024 Special Called Meeting
 - II. **Report of Interim Action**
 - III. **Report of the Committees**
 - A. Report of the Audit Committee Meeting on March 5, 2024
 - IV. **Report of the Regents Award for Excellence in Philanthropy**
 - V. **Unfinished Business**
 - VI. **New Business**
 - A. Consent Agenda
 1. Revisions to TBR Policy 4.01.03.00, Tuition, Fees, Charges, Refunds, and Payments - Community Colleges
 2. Revisions to TBR Policy 4.01.03.10, Tuition, Fees, Charges, Refunds, and Payments - TCATs
 - B. Informational Reporting
 1. External Affairs (*McCormick*)
 - Legislative Update
 2. 2022-23 Financial Report Overview (*Fox*)
 3. Policy and Strategy (*Deaton and Moreland*)
 - Employment Outcomes Dashboard and College Profiles
 - Learning Support Grants
 - C. Action Items
 1. TCAT Crossville Name Change Recommendation (*Deaton*)
 2. Faculty Emeritus (*Reed*)
 3. TCAT Program Modifications (*Reed*)
 4. Non-Mandatory Fee Requests (*Fox*)
 5. Resolution of Appreciation for former President Danice Turpin
- *This meeting will be live-streamed and archived on the TBR website at <https://www.tbr.edu/board/march-2024-quarterly-board-meeting>.*
 - *Persons who want to request to address the Board may follow the process authorized by [TBR Policy 1.02.12.00 – Requests to Address the Board](#).*



TENNESSEE BOARD OF REGENTS
Quarterly Board Meeting
March 27, 2024

EXECUTIVE SUMMARY

I. Minutes

The Board will consider approving minutes from the December 12, 2023 regular quarterly meeting and the February 28, 2024 special called board meeting.

II. Report of Interim Action

This report serves as a record of business transacted by the Office of the Chancellor since the previous meeting of the Board. A copy of the report is enclosed.

III. Report of the Committees

The Board will consider approving the minutes of the following Committee meetings:

A. Report of the Audit Committee meeting on March 5, 2024.

IV. Report of the Regents Award for Excellence in Philanthropy

Recipients of the Regents Award for Excellence in Philanthropy are selected based on the generous giving of their time, resources, influence on volunteers to become involved in fundraising, active promotion of higher education, leadership in philanthropy, exceptional civic responsibility, and integrity. The Board will receive a report on the following awards presented on September 7, 2023 and November 7, 2023:

Stowers Machinery Foundation

Mr. Wes Stowers and representatives from the Stowers Machinery Foundation accepted the 2023 Regents Award for Excellence in Philanthropy as nominated by Pellissippi State Community College and TCAT Knoxville. The award was presented by Regent Miles Burdine at the Pellissippi State Community College Blount County campus on September 7, 2023.

The Sells and Quertermous Families

The Sells and Quertermous families accepted the 2023 Regents Award for Excellence in Philanthropy as nominated by Dyersburg State Community College. The award was presented by Associate Vice Chancellor for Strategic Advancement Cris Perkins at the Dyersburg State Community College campus on November 7, 2023.

V. Unfinished Business

There is no unfinished business to come before the Board at this time.

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VI. New Business

A. Consent Agenda

1. Revisions to TBR Policy 4.01.03.00, Tuition, Fees, Charges, Refunds, and Payments - Community Colleges
2. Revisions to TBR Policy 4.01.03.10, Tuition, Fees, Charges, Refunds, and Payments – TCATs

B. Informational Reporting

1. Legislative Update

Dr. Kim McCormick will provide a status update on key pieces of legislation being tracked by the Government Relations Department this session. The update will include bills that are pending in committee that have the potential to impact the TBR System or higher education in general.

Dr. McCormick will also share a status update on which committees have completed their business for the year and have closed. The Government Relations team has tracked nearly 1,250 bills that have been filed during the two sessions of the 113th General Assembly.

2. 2022-23 Financial Report Overview

Vice Chancellor Alisha Fox will present the FY 2022-23 financial performance results for the system by sector. No action is required.

Board materials include the consolidated financial report, including management’s discussion and analysis for FY 2022-23. The state requires that our consolidated financial report include the financial information from the six locally governed institutions (LGI). Therefore, the LGI’s information is included in this report. No action is required.

3. Policy and Strategy Update

Employment Outcomes Dashboard and College Profiles

In 2024, the Tennessee Board of Regents established a data partnership with the Tennessee Department of Labor and Workforce Development. This data partnership allows the two agencies to routinely share and link data on students from TBR colleges with data from the state’s Unemployment Insurance (UI) wage records. The linked data can help colleges learn about employment outcomes for students who enroll or graduate from community colleges and TCATs.

In this presentation, TBR staff will share the *Careers Start Here* dashboard, the first data tool to be produced from this partnership. The *Careers Start Here* dashboard shows employment outcomes and earnings for students who graduated from community colleges and TCATs and compares graduates’ outcomes to outcomes for students who

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enrolled but did not graduate. The dashboard and accompanying data tools will be available on the TBR website and updated with new information on a quarterly basis.

Learning Support Grants

The Tennessee Board of Regents has received grant funds from the Education Commission of the States to support improvements to the system's corequisite learning support model.

At community colleges in the TBR system, two-thirds of first-time students are assessed as underprepared for college-level coursework. Students who are assessed as underprepared are placed into learning support courses. In 2015, the TBR system became the first system in the country to implement the corequisite learning support model systemwide. The corequisite support model allows underprepared students to enroll in college-level courses immediately upon starting college while also receiving learning support that is paired with college-level coursework. This innovative model significantly improved course success rates.

With grant support from the Education Commission of the States' *Strong Start to Finish* project, TBR launched a new project titled "Coreq 2.0: Accelerating Student Success through Corequisite Innovation and Math Alignment." This project is designed to improve student outcomes in corequisite learning support through research and innovation.

In this presentation, TBR staff will provide details about the grant awarded to TBR by the Education Commission of the State. The Board of Regents will also hear updates about a grant competition conducted in March 2024 among TBR community colleges to select faculty-led research projects to design, implement, and test improvements in learning support practices. Winning projects from the grant competition among community colleges will be announced during the presentation.

C. Action Items

1. TCAT Crossville Name Change Recommendation

In 2018, the General Assembly passed a bill that became Public Chapter 877 which granted TBR the authority "...to establish additional state colleges of applied technology or to combine existing state colleges of applied technology as needed to improve operational and administrative efficiencies," (49-8-101(a)(3)(A)).

At its September 2023 quarterly meeting, the Board gave initial approval for staff to begin the consolidation process for TCAT Crossville and TCAT Livingston which would combine into a single institution with a targeted implementation date of fall 2025. As a reminder, all existing teaching locations would maintain operations and would continue to serve students and industry in that region. As a next step in that process, staff now recommend that TCAT Crossville change its name to TCAT Upper Cumberland, effective May 3, 2024, to coincide with the start of the summer trimester.

Executive Summary – March 2024 Quarterly Meeting

This step is necessary in preparation of the consolidation at which point TCAT Livingston will consolidate into TCAT Upper Cumberland which will be the name of the newly consolidated institution.

If approved, system and college staff will pursue all necessary steps to effectuate the consolidation including working on approvals from both the College's accreditor – the Council on Occupational Education (COE) – as well as the US Department of Education.

2. Faculty Emeritus Recommendations

Five (5) Faculty Emeritus candidates are being recommended to the Board for consideration and approval.

3. TCAT Program Approvals

Seven (7) program proposals are being presented for the Committee's review and approval. These proposals will allow the Technical Colleges to be more responsive to the needs of students, businesses, and industries.

Fifty-two (52) academic actions were submitted by a TCAT institution to the Vice Chancellor for approval based on section C of the TBR Policy: 2:01:02:00, requiring only notification to the Vice Chancellor.

Tennessee Board of Regents approved the implementation of one (1) Phlebotomy program at TCAT Oneida campus, one (1) Phlebotomy program at TCAT Oneida - York Institute campus, and the replication of the existing Practical Nursing program at TCAT Knoxville Parkway Instructional Service Center through interim action.

4. Non-Mandatory Fee Requests

As background, the comprehensive fee list maintained by the system office has become inconsistent and inaccurate. Schools frequently ask for clarification on the fee submittal and approval process. In July 2023, the business officers began conversations to review the data, the process, and the policies related to fees with the following goals: (1) clean-up the data, (2) consolidate and standardize in areas that made sense, and (3) increase the direction and efficiency of the process. Policy updates (as noted on the consent agenda) are being considered with these recommendations.

Review Groups:

July 27, 2023: Initial conversation at Business Affairs Sub-Council (BASC) to kick-off the review.

October 26, 2023: BASC participated in a 3-hour working session.

January 18, 2023: VC Fox presented the summarization and recommendation to BASC.

January 25, 2024: Presented as an informational item to the joint Academic Affairs and Student Affairs sub-councils.

January 30, 2024: BASC voted to formally move the recommendations forward.

5. Resolution of Appreciation for former President Danice Turpin

The Board will consider approving a resolution of appreciation for former President Danice Turpin.

MINUTES
TENNESSEE BOARD OF REGENTS
REGULAR SESSION

December 12, 2023

The Tennessee Board of Regents met in regular session on December 12, 2023 at the TBR System Office located at 1 Bridgestone Park, Nashville, Tennessee. Vice Chair Emily Reynolds, presiding, called the meeting to order. She began by extending compassion and sympathies to those recently impacted by the tornados.

As part of her opening comments, Vice Chair Reynolds also extended congratulations to Dr. Steven Gentile, the new Tennessee Higher Education Commission Executive Director and ex-officio member of the Board.

Board Secretary Mariah Perry was instructed to call the roll. There was one Regent who participated electronically, confirmed they could simultaneously hear and speak with others participating in the meeting, and that they were alone in the room. The following members were present:

Dr. MaryLou Apple
Mr. Miles Burdine
Ms. Layah Garton
Dr. Steven Gentile
Mr. Mark George (participated via Microsoft Teams)
Mr. Mark Gill
Mr. Shane Hooper
Mr. Todd Kaestner
Ms. Vanessa Pilkinton
Ms. Nisha Powers
Ms. Emily Reynolds
Mr. Ross Roberts
Mr. Kyle Spurgeon
Ms. Danni Varlan
Mr. Tom White

A quorum was present. Members not available to attend the meeting were Governor Bill Lee, Commissioner Charles Hatcher, and Commissioner Lizzette Reynolds.

I. MINUTES

Minutes from the September 22, 2023 regularly scheduled board meeting, October 20, 2023 and November 15, 2023 special called sessions were provided to all members prior to the meeting. Given

the non-controversial and routine nature of the meeting minutes, Vice Chair Reynolds proposed that these minutes be adopted by unanimous consent. Hearing no objection from members, the minutes of the September 22, 2023, October 20, 2023 and November 15, 2023 meetings were approved.

II. REPORT OF INTERIM ACTION

Vice Chair Reynolds called upon Chancellor Flora Tydings, who presented the Report of Interim Action, reflecting business transacted by the Office of the Chancellor since the previous meeting of the Board. She requested approval of the report. Due to the presumed non-controversial and routine nature of the Interim Action Report, Vice Chair Reynolds proposed that the report be ratified and confirmed by unanimous consent. Hearing no objection from members, the Interim Action Report was adopted. A copy of the Report is attached to the official copy of the Minutes as Appendix A.

III. REPORT OF THE COMMITTEES

The Board considered approval of the November 8, 2023 minutes of the Audit Committee.

The minutes of the committee were as follows:

AUDIT COMMITTEE

The Committee on Audit met in regular session on November 8, 2023, at 9:55 a.m. via Microsoft Teams. The roll was called by Secretary Mariah Perry. The roll call confirmed that a quorum was present; all Committee members in attendance and the Board's Vice Chair confirmed that they could simultaneously hear and speak to other participants; and that no other people were present in the room with each Regent. In attendance were system office and institutional staff; the Board's Vice Chair, Regent Emily Reynolds; and other Board members, including the following Audit Committee members:

Regent Miles Burdine, Audit Committee Chair
Regent MaryLou Apple
Regent Todd Kaestner
Regent Tom White

The necessity of the electronic meeting was confirmed by unanimous consent due to it being the most economically efficient way to have matters considered that require timely action.

Regent Burdine opened the meeting by thanking everyone and welcoming the audit committee. Mike Batson echoed the thanks and began the informational reporting section.

Item I, Informational Reporting, included four topics for discussion. Item I.a., Highlights of Audit Findings and Recommendations, consisted of Mike Batson discussing the following topic: Recommendation Logs, External Miscellaneous Reviews, Comptroller's Office Audits, Federal Audits, and Internal Audit Reports included in the materials. Mr. Batson covered reviews from the following: Tennessee Department of Human Services- Adult and Child Food Programs review for

Chattanooga State; Tennessee Department of Environment and Conservation- Division of Solid Waste Management review for Chattanooga State; Southwest Tennessee's TSAC Financial Aid Program review; Cleveland State's Financial and Compliance Audit by the Comptroller's Office, U.S. Department of Veterans Affairs Compliance survey for Roane State Community College; HEERF Public Reporting review for Volunteer State; Veterans Affairs Benefit Certification for TCAT McKenzie; an investigation report for TCAT Murfreesboro; and Chancellor and Presidents Expense Audits and Reports for fiscal year 2023. This item was for informational purposes and required no action.

Item I.b., Audit Reports and Reviews, consisted of informing the committee that a summary of the Miscellaneous External Reviews, Comptroller's Audit Reports, Federal Audit Reports, and the Internal Audit Reports for the first quarter of fiscal year 2024 are included in the meeting materials. Highlights of these materials were covered in section I.a. of the meeting. A listing of the Internal Audit Reports is included as Attachment A to these minutes. This item was for informational purposes and required no action.

Item I.c., System-wide Internal Audit Updates, consisted of discussing the following topics: follow-up for the External Quality Assurance Review recommendations; current Director of Internal Audit vacancies; and information regarding the internal audit training held in October 2023 at TCAT Murfreesboro. This item was for informational purposes and required no action.

Item I.d., Review of Annual Audits and Expenses for the Chancellor and Presidents, consisted of informing the committee that the audit reports and schedules for fiscal year 2023 are included in the meeting materials. Highlights of these materials were covered in section I.a. of the meeting. This item was for informational purposes and required no action.

Item II., Review of Revisions to Fiscal Year 2024 Audit Plans was presented by Mike Batson.

A motion was made by Regent White and seconded by Regent Apple to approve the revised audit plans. The Committee voted to approve the audit plans as presented. The audit plans are included as Attachment B to these minutes.

Item III., Review of Salaries for the Office of System-wide Internal Audit, included a review of salaries for the Chief Audit Executive, Director of Internal Audit, four auditors, and one Administrative Assistant in the system office. A motion was made by Regent Kaestner and seconded by Regent White to approve the salaries. The Committee voted to approve the salaries in a roll call vote. The salaries are included as Attachment C to these minutes.

Item IV., Review of Salaries and Budgets for System Auditors was presented by Mike Batson. Mr. Batson commented on the salaries of the system and campus audit staff members and budgets by institution. This item was for informational purposes and required no action.

There being no further business to come before the Committee on Audit, the meeting was adjourned.

Respectfully submitted,

Committee on Audit

Regent Burdine moved to adopt the minutes. Regent White provided a second. The motion passed by roll call vote. A copy of the internal audit reports issued during the quarter as mentioned in the above minutes, the revised Internal Audit Plans for Fiscal Year ending June 30, 2024, and the salaries of the personnel in the Office of System-wide Internal Audit are attached to the official copy of the minutes as Appendix B.

IV. REPORT OF THE REGENTS AWARD FOR EXCELLENCE IN PHILANTHROPY

Vice Chair Reynolds called on Regent Varlan for the report of the 2023 Regents Award for Excellence in Philanthropy presented to Covenant Health and Brian and Janie Collins.

The nomination of Covenant Health was made by Roane State Community College. This award was presented by Regent Varlan during the groundbreaking ceremony for the Knox Regional Health Science Education Center on August 1, 2023. President Chris Whaley provided further comments of appreciation for Covenant Health.

The nomination for Brian and Janie Collins was made by TCAT Northwest. The award was presented by Vice Chair Reynolds at the TCAT Northwest main campus on August 18, 2023. Vice Chair Reynolds shared reflections from the event and provided further comments of appreciation for Brian and Janie Collins.

The Tennessee Board of Regents Award for Excellence in Philanthropy is a unique designation given only to the most deserving and devoted philanthropists who generously support institutions throughout the TBR System.

V. REPORT OF THE CHANCELLOR

Chancellor's Commendation for Military Veterans

Chancellor Tydings shared details on the fourth annual Chancellor's Commendation for Military Veterans that was held in November. Presidents were asked to submit one nominee from each of their institutions. The 37 chosen to receive the challenge coin were recognized at each college's Veterans Day celebration. She then presented the final Chancellor's Commendation for 2023 to Regent Hooper.

Presentation by Nashville State, TCAT Dickson, and TCAT Nashville

Chancellor Tydings then introduced Presidents Shanna Jackson, Nathan Garrett, Laura Travis, and Arrita Summers (former) who provided highlights and updates from ongoing projects, efforts, and progress being made at each campus. Students Shane Daughtery (Nashville State), Matthew Romine (TCAT Dickson), and Jerry Campbell (TCAT Nashville) also shared details about their student experience.

VI. UNFINISHED BUSINESS

A. Resolution of Appreciation for former Vice President James L. Barrott

Vice Chair Reynolds called on Regent Varlan to present the resolution of appreciation for the service of former Vice President James L. Barrott. Regent Varlan moved adoption of the resolution, and Regent White provided a second. The motion passed unanimously by roll call vote. Dr. Barrott shared that he reflects on his 38 years with Chattanooga State and the TCAT with great fondness and appreciated the opportunity to be helpful to students and provide service to the community. A copy of the resolution is attached to the Minutes as Appendix C.

B. Resolution of Appreciation for former President Laura Monks

Vice Chair Reynolds called on Regent Hooper to present the resolution of appreciation for the service of former President Laura Monks. Regent Hooper moved adoption of the resolution, and Regent Apple provided a second. The motion passed unanimously by roll call vote. Dr. Monks shared reflections from her career and expressed that it has been an honor and privilege to serve. A copy of the resolution is attached to the Minutes as Appendix D.

C. Resolution of Appreciation for former Regent Weston Wamp

Vice Chair Reynolds called on Regent White to present the resolution of appreciation for the service of former Regent Weston Wamp. Regent White moved adoption of the resolution, and Regent Gill provided a second. The motion passed unanimously by roll call vote. Mayor Wamp expressed his thanks to the board and shared how his experience as a Regent impacts how he approaches his current job. A copy of the resolution is attached to the Minutes as Appendix E.

VII. NEW BUSINESS

A. CONSENT AGENDA

1. Proposed New and Revised TBR Policies

The following items were presented for review and approval on the consent agenda:

- a. New Policy 9.01.03.00 Advertising (formerly 4.06.00.00)
- b. New Policy 9.01.01.00 Branding and Trademarks (formerly 1.03.01.10)
- c. New Policy 9.01.00.00 Marketing and Communications
- d. New Policy 9.01.02.00 Publications (formerly G-140)
- e. New Policy 9.01.04.00 Social Media
- f. New Policy 9.01.05.00 Web Publishing
- g. Renumbering Policy 1.08.05.10 to 9.01.06.00 Mass Communications
- h. Revisions to Policy 2.03.01.05 Approval of Academic Retention and Readmission to Tennessee Colleges of Applied Technology
- i. Revisions to Policy 4.01.05.00 Internal Audit

Regent Varlan moved approval of the Consent Agenda. Regent Burdine provided a second. The motion carried by roll call vote. Attached to the Minutes are details on new and revised policies 9.01.03.00 (Advertising) as Appendix F, 9.01.01.00 (Branding and Trademarks) as Appendix G, 9.01.00.00 (Marketing and Communications) as Appendix H, 9.01.02.00 (Publications) as Appendix I, 9.01.04.00 (Social Media) as Appendix J, 9.01.05.00 (Web Publishing) as Appendix K, 9.01.06.00 (Mass Communications – Renumbered from 1.08.05.10) as Appendix L, 2.03.01.05 (Approval of Academic Retention and Readmission to Tennessee Colleges of Applied Technology) as Appendix M, and 4.01.05.00 (Internal Audit) as Appendix N.

B. INFORMATIONAL REPORTING

1. Update from Office of Student Success

Vice Chancellor Heidi Leming provided updates from the Office of Student Success, including an overview of the academic mindset and high impact practice (HIP) work across the system, and how the Ascendium Grant will foster adoption of these teaching principles in support of student success. She also shared a specific example of one HIP, study abroad, and featured a video presentation that captured reflections from presidents, faculty, administrators, and students from this year's administrative program to the European Alps Region.

2. External Affairs Update

Executive Vice Chancellor Kim McCormick called on Associate Vice Chancellor Cris Perkins to share highlights of the annual financial report for the Foundation for the College System of Tennessee. A copy of the report is attached to the official copy of the Minutes as Appendix O.

C. ACTION ITEMS

1. Faculty Emeritus

Vice Chancellor Jothany Reed presented a request for the Board to approve five (5) faculty emeritus requests.

2. TCAT Murfreesboro Faculty Promotion by Exception

Vice Chancellor Reed then presented a recommendation for granting promotion to one faculty member at TCAT Murfreesboro.

3. Proposed Program Terminations, Modifications, and New Technical Program Implementations for the Tennessee Colleges of Applied Technology

Vice Chancellor Jothany Reed shared highlights from nine (9) program proposals and sixteen (16) program modifications for review and approval.

Regent Varlan moved to approve the Faculty Emeritus recommendations, TCAT Murfreesboro Faculty Promotion by Exception, and proposed new technical program implementations and modifications. Regent Burdine provided a second. The motion carried by roll call vote.

A copy of the Faculty Emeritus recommendations is attached as Appendix P. A copy of the TCAT Faculty Promotion by Exception is attached as Appendix Q. The proposed new program implementations and modifications for the TCATs is attached to the Minutes as Appendix R.

4. Institutional Compensation Requests

Vice Chancellor Alisha Fox presented institutional compensation requests from three institutions. Regent Apple made a motion to accept the recommendations as presented. Regent White provided a second. The motion passed by roll call vote. A copy of the compensation requests is attached to the Minutes as Appendix S.

5. FY2023-24 October Revised Budget

Vice Chancellor Alisha Fox presented the October revised budget for fiscal year 2023-24 for the Board's review and approval. In June 2023, the Board approved the Proposed Budget, providing the System with initial budgetary operating authority for the 2023-24 fiscal year. The Revised Budget is based on more recent information, including recognition of the impact of fall enrollment, and includes the effect of revisions from the approved Proposed Budget.

Regent White moved approval of the FY 23-24 October Revised Budget. Regent Burdine provided a second. The motion carried by roll call vote. A copy of the revised budget is attached to the official copy of the Minutes as Appendix T.

6. Resolution of Appreciation for former President Arrita Summers

Vice Chair Reynolds called on Regent Pilkinton to present the resolution of appreciation for the service of former President Arrita Summers. Regent Pilkinton moved adoption of the resolution, and Regent Varlan provided a second. The motion passed unanimously by roll call vote. Dr. Summers expressed her thanks and commented with reflections from her career. A copy of the resolution is attached to the Minutes as Appendix U.

7. Resolution of Appreciation for former Vice Chancellor Wendy Thompson

Vice Chair Reynolds called on Regent Apple to present the resolution of appreciation for the service of former Vice Chancellor Wendy Thompson. Regent Apple moved adoption of the resolution, and Regent Varlan provided a second. The motion passed unanimously by roll call vote. Dr. Thompson expressed her thanks to the board for the kind words and appreciation to her colleagues. A copy of the resolution is attached to the Minutes as Appendix V.

8. Resolution in Memoriam for Dr. Orinthia Montague

Vice Chair Reynolds presented the resolution in memoriam of President Orinthia Montague. Vice Chair Reynolds moved adoption of the resolution, with Regent Apple providing a second. The motion passed by roll call vote. Mr. Michael McGhee, Dr. Montague's husband, addressed the Board and shared expressions of love for his wife and highlighted her dedication and passion for education and devotion to her family, friends, and students. A copy of the resolution is attached to the Minutes as Appendix W.

The next quarterly meeting will be held on Wednesday, March 27, 2024 in Nashville, Tennessee at the TBR System Office. The meeting will take place in conjunction with the SOAR events being held March 27-28 at the Sheraton in downtown Nashville. In looking ahead to 2024, Vice Chair Reynolds then reminded board members of two things. First, the locations for the June and September 2024 meetings were modified due to accommodation challenges, with the Board scheduled to meet at Northeast State in June 2024 and Dyersburg State in September 2024. Next, she reminded board members to complete their 2024 annual disclosure form, which is due to the TBR General Counsel by January 31, 2024.

VIII. ADJOURNMENT OF THE MEETING

There being no further business to come before the Board, the meeting was adjourned.

Respectfully submitted,



Mariah H. Perry, Board Secretary

Flora W. Tydings, Chancellor

Emily J. Reynolds, Vice Chair

MINUTES
TENNESSEE BOARD OF REGENTS
SPECIAL CALLED SESSION

February 28, 2024

The Board met virtually in a special called session on Wednesday, February 28, 2024 at 9:30 a.m. central time. The purpose of the meeting was to review and consider the recommendations for the next presidents of Cleveland State Community College, TCAT Harriman, and TCAT Henry/Carroll.

Vice Chair Emily Reynolds welcomed everyone and thanked them for participating in the special called meeting. In her opening remarks, she recognized and welcomed Barry Stephenson, who was appointed by Governor Bill Lee to serve as the 3rd Congressional District Representative.

She then asked Board Secretary Mariah Perry to call the roll. Since this was an electronic meeting, members answered two questions when replying to the roll call. First, could the Regent simultaneously hear and speak with others participating in the meeting? Second, is the Regent alone in the room? The following members were present, and all responded yes to both questions when the roll was called.

Dr. MaryLou Apple
Mr. Miles Burdine
Ms. Layah Garton
Mr. Mark George
Mr. Mark Gill
Commissioner Charles Hatcher
Mr. Shane Hooper
Mr. Todd Kaestner
Ms. Vanessa Pilkinton
Ms. Nisha Powers
Ms. Emily Reynolds
Mr. Ross Roberts
Mr. Barry Stephenson
Mr. Kyle Spurgeon
Ms. Danni Varlan
Mr. Tom White

A quorum was present. Members not available to participate were Governor Bill Lee, Regent Steven Gentile, Commissioner Lizzette Reynolds.

Vice Chair Reynolds stated that the Board was asked to meet electronically to review and consider the recommendations for the next presidents of Cleveland State, TCAT Harriman, and TCAT Henry/Carroll. Given the limited time between the selection of the candidates being recommended and the desired start dates for the positions, the assembly of a quorum to be physically present was not practicable. Given the necessity to meet electronically is a presumed non-controversial and routine item, Vice Chair Reynolds proposed the necessity be adopted by unanimous consent. Hearing no objection from members, the necessity was adopted.

Vice Chair Reynolds called on Chancellor Flora Tydings to present her recommendation for the next president at Cleveland State for the Board's consideration. The Chancellor reported that the Board approved the search criteria for the position on July 13, 2023. Regent Varlan served as chair of the search advisory committee. Regent Burdine and Regent White also served as committee members, as well as representatives of the college's faculty, staff, students and alumni, and local civic and industry leaders. She then announced her recommendation of Dr. Andrew White as the next president of Cleveland State.

Dr. White is currently the senior director of the Fast Forward program at Belmont University and previously served as dean of the business and technology division at Volunteer State Community College. He holds a Doctor of Education degree in Education Leadership from The Rossier School at the University of Southern California, a Master of Science in Public Administration from Central Michigan University, and a Bachelor of Arts in Political Science from the University of Tennessee.

Next, Regent Varlan reported details of the search. She reported Dr. White was one of three (3) finalists chosen by the presidential search advisory committee from sixty-three (63) applicants from around the country. The search committee held its first meeting on October 26. Then on January 18, the committee met to consider and select candidates for round one interviews. Virtual interviews took place on January 29 and 30 with eleven (11) candidates. As a result of the interviews, three (3) finalists participated in campus interviews on February 13, 14, and 15.

At the conclusion of her report, Regent Varlan moved to approve Chancellor Tydings' recommendation to hire Dr. Andrew White as the next president of Cleveland State. A second was provided by Regent Burdine. A roll call vote was taken, and the motion passed unanimously. Dr. White addressed the Board and expressed his appreciation and looks forward to serving the students, faculty, staff, and communities. Dr. White will start on April 1, 2024. A copy of Dr. White's resume is attached to the official copy of the Minutes as Appendix A.

Next, Vice Chair Reynolds called on Chancellor Tydings to present her recommendation for the next president of TCAT Harriman. Chancellor Tydings thanked Regent Varlan, who also served as chair of this search committee, along with Regent Burdine, Regent Roberts, representatives of the college's faculty, staff, students and alumni, the local community, and business and industry leaders.

Chancellor Tydings then recommended Mr. Christopher Ayers as the next president of TCAT Harriman. Mr. Ayers has served as vice president of TCAT Harriman since 2012. He holds a Master of Arts degree in instructional leadership and a Bachelor of Science in education, both from Tennessee Technological University; a graduate certificate in community college leadership from East Tennessee State University (ETSU); and is in the dissertation phase in the ETSU doctoral program in higher education leadership.

Next, Regent Varlan shared details about the search. She reported that Mr. Ayers was one of three (3) finalists chosen by the presidential search advisory committee from thirty (30) applicants from around the country. The search committee held its first meeting on December 4, and reviewed applications to select candidates for round one interviews on January 12. Five (5) candidates were interviewed on January 22. As a result of the interviews, three (3) candidates participated in on-campus interviews on January 31.

At the conclusion of her report, Regent Varlan moved to approve Chancellor Tydings' recommendation to hire Mr. Christopher Ayers as the next president of TCAT Harriman. A second was provided by Regent Burdine. A roll call vote was taken, and the motion passed unanimously. Mr. Ayers addressed the Board and expressed his thanks and looks forward to carrying on the mission of technical education in his region. Mr. Ayers will start on March 1, 2024. A copy of Mr. Ayers' resume is attached to the official copy of the Minutes as Appendix B.

As the last action item, Vice Chair Reynolds called on Chancellor Tydings to present her recommendation for the next president of TCAT Henry/Carroll. Regent Powers served as chair of the search advisory committee. Regent George and Regent Pilkinton also served as committee members, as well as representatives of the college's faculty, staff, students and alumni, and local civic and industry industry leaders. Chancellor Tydings then shared her recommendation of Mr. John Penn Ridgeway as the next president of TCAT Henry/Carroll.

Mr. Ridgeway is currently the Mayor of Henry County and was formerly a staff member at the college from 2007 through 2020. He holds a Master of Arts in education from Bethel University and a Bachelor of Arts in public administration from the University of Tennessee at Martin.

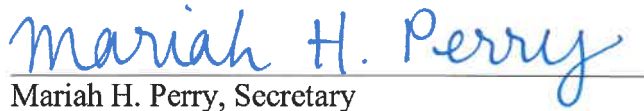
Regent Powers reported details of the search. She reported Mr. Ridgeway was one of three (3) finalists chosen by the presidential search advisory committee from twenty-two (22) applicants from around the country. The search committee held its first meeting on November 2, and reviewed applications to select candidates for round one interviews on November 30. Five (5) candidates were interviewed on December 7. As a result of the interviews, three (3) candidates participated in on-campus and open forum interviews on January 9.

At the conclusion of her report, Regent Powers moved to approve Chancellor Tydings' recommendation to hire Mr. John Penn Ridgeway as the next president of TCAT Henry/Carroll. A second was provided by Regent George. A roll call vote was taken, and the motion passed unanimously. Mr. Ridgeway was called on for comment and expressed his thanks for the Board's faith in him to lead TCAT Henry/Carroll. Mr. Ridgeway will start on July 1, 2024. A copy of Mr. Ridgeway's resume is attached to the official copy of the Minutes as Appendix C.

Vice Chair Reynolds thanked everyone for participating in the meeting and provided a reminder of the Committee Chairs and Audit Committee meetings scheduled for March 5, 2024.

There was no further business brought before the Board and the meeting was adjourned.

Respectfully submitted,



Mariah H. Perry, Secretary

Flora W. Tydings, Chancellor


Emily J. Reynolds, Vice Chair



Office of the Chancellor

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tbr.edu

TO: Members of the Tennessee Board of Regents
FROM: Flora W. Tydings 
DATE: March 27, 2024
SUBJECT: Interim Action Report – First Quarter

The following constitutes a record of business transacted by the Office of the Chancellor since the previous regular quarterly meeting of the Board of Regents under the authority of Article IV.G(13) of the Bylaws and also TBR Policy 1.04.01.00, Section I.G., which grants to the Chancellor interim authority to act on behalf of the Board. Pending any questions, the actions are recommended for Board consideration and confirmation.

PERSONNEL ACTIONS – Tennessee Board of Regents Staff

Appointments:

- Ryan Korstange, Executive Director Tennessee Innovation Institute; Effective 12/18/2023
- Jacquelyn Wilson, Coordinator – Office of Student Success; Effective 1/3/2024
- Melissa Sinitsky, Service Center Associate for Procurement and Travel; Effective 1/10/2024
- Cara Miller, Service Desk Support Specialist; Effective 2/15/2024
- Erin Hugus, CBE Curriculum Coordinator; Effective 2/16/2024
- Ryan Cavitt, CLSCC System Administration Specialist; Effective 3/25/2024

Reclassifications:

- Angela Freeman, Procurement & Travel Associate to Service Center Accounts Payables & Vendor Management Associate; Effective 12/15/2023
- Kristina Krau Waymire, Director of Student Initiatives to AVC of Student Support Services; Effective 1/1/2024
- Michael Boatman, Manager of Client Services to Service Center Director of Client Services and Technology; Effective 2/1/2024
- Brian Greenleaf, Report Writer to Service Center Enterprise Application Analyst; Effective 2/1/2024
- Ian Reynolds, Director of IT Operations to Service Center Director of IT Operations; Effective 2/1/2024
- Terri Cockrell, Payroll Temp to Payroll Associate; Effective 3/1/2024

Interim Action Report

Page 2

- Crystal Rozenbaum, Coordinator for Contracts and Reporting to Director for Contracts and Reporting; Effective 3/15/2024
- Nicole Fleming, Contracts and Reporting Associate to Contracts and Reporting Coordinator; Effective 3/18/2024
- Rachel Satterfield, Contracts and Reporting Associate to Contracts and Reporting Coordinator; Effective 3/18/2024

Promotions: None

Degree Attainment: None

Certified Admin. Prof: None

Retirement:

- Deanna Swiney, SAILS Education Technology Manager; Effective 1/31/2024
- Gwyn Bean, Project Manager; Effective 2/29/2024
- Patricia Whitlock, Project Manager; Effective 4/30/2024

Separations:

- Danielle Jablonski, Payables Associate; Effective 12/1/2023
- Mary Able, Payroll Associate; Effective 2/21/2024
- Larry "Chuck" Grimes, Director of Operations for Campus Safety and Security; Effective 3/1/2024
- Thomas Causey, Director of Contracts and Reporting; Effective 3/15/2024
- Anita Jansen, Administrative Assistant II; Effective 4/5/2024

Appointments: Vice President and Other Executives Appointments: Attachment A

II. ACCEPTANCE OF GIFTS AND GRANTS

III. CONSTRUCTION PROJECTS:

- State Building Commission Activities: Attachment B
- Summary of Construction Contracts: Attachment C

IV. APPROVAL OF CONTRACTS AND AGREEMENTS: Attachment D

V. TCAT ACADEMIC ACTIONS – INTERIM APPROVALS: Attachment E

TBR System-wide
Vice Presidents and Executive Level Appointments

Institution	Name	Position	Salary	Effective Date
CISCC	Kellie Frank	Associate Vice President of Human Resources & Compliance	\$112,000.00	2/1/2024
CISCC	John Squires	Vice President for Economic & Community Development	\$115,000.00	12/1/2023
DSCC	Angie Brown	Temporary Internal Auditor	\$45.00/hour	2/16/2024
JSCC	Sara Youngerman	Interim Vice President for Academic Affairs	\$107,023.00	1/31/2024
NaSCC	Johannah Williams	Vice President Academic Affairs	\$144,256.00	12/1/2023
STCC	Tameka Perry	Chief of Staff	\$125,000.00	11/1/2023
STCC	Michael Boyd	Chief of Administrative Services	\$133,512.00	11/1/2023
VSCC	Terri Day	Vice President for Academic Affairs	\$150,000.00	1/1/2024
WSCC	Brock Fisher	Vice President for Academic Affairs	\$140,000.00	2/1/2024
TCAT Chattanooga	Albert Drake III	Vice President - TCAT	\$160,153.00	1/1/2024
TCAT Crossville	Wanda Reid	Vice President of Academic Affairs and Compliance	\$85,000.00	1/3/2024
TCAT Dickson	Corey Choate	Vice President of Operations	\$91,920.00	2/1/2024

TCAT Dickson	Levi Mayer	Vice President of Academics & Compliance	\$92,420.00	2/1/2024
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Tennessee Board of Regents
Summary of State Building Commission Actions
December 14, 2023 - February 8, 2024

Date 12/14/2023	SBC Number	Institution	Project	Value	SBC Action
166/034-01-2022	NaSCC	Clarksville Campus Expansion	35,500,000	Chancellor Tydings introduced Marshall Duncan with Lyle Cook Martin Architects. Mr. Duncan gave the presentation stating that the project is in budget and on schedule. The Commission approved the EDP as presented by Lyle Cook Martin	
166/027-01-2022	RSCC	Fentress County Higher Education Center	25,000,000	Chancellor Tydings and Secretary Hargett recognized the Mayor of Fentress County, Jimmy Johnson, and the President of Roane State, Dr. Chris Whaley, who were in the audience and supportive of this project. Chancellor Tydings then introduced Kim Chamberlin with Upland Design Group, Inc. Before Mr. Chamberlin gave the presentation stating that the project is in budget and on schedule. Lt. Governor McNally and the other members of the Commission recognized that Sen. Yager is supportive of this project and had contacted their offices to express his support. The Commission approved the EDP as presented by Upland Design Group, Inc..	
166/064-01-2022	TCAT Nashville	Allied Health Building	28,000,000	Chancellor Tydings recognized that the President of TCAT Nashville, Nathan Garrett, was in the audience and introduced David Johnson with Johnson Johnson Crabtree Architects, P.C. Mr. Johnson gave the presentation stating that the project is in budget and on schedule. Commissioner Bryson asked if all of the new buildings and the demolition shown in the site plan were included in the Master Plan approved by the Commission and funded last year. Mr. Johnson responded that they all were. The Commission approved the EDP as presented by Johnson Johnson Crabtree Architects, P.C.	
166/011-01-2023	TTU	J.J. Oakley Innovation Center and Residence	153,200,000	Chancellor Tydings recognized Dr. Oldham, President of Tennessee Tech, who was in the audience. Comptroller Mumpower thanked the Chancellor and TBR for their involvement in this and other LGI projects. He stated that he understood that TTU had sent a letter saying that there were local plant funds available to pay for this work and asked for confirmation that no contracts would be signed until the funds had been transferred from TTU to a LGIP account to pay for the work. Chancellor Tydings and President Oldham confirmed that would be the case. The Commission approved the project, to select a designer, and utilizing CM/GC alternative delivery method Lt. Governor McNally asked why the disconnect between the scope and the budget wasn't discovered initially. Chancellor Tydings asked Mr. Radford to respond to the question. Mr. Radford explained that when the Strategic Initiative Funds were first released, TSU was asked to identify its most problematic buildings and TSU proposed this \$30,000,000 project of its two worst buildings without having done any programming. Once the project was approved, a designer, Mr. Barry Askew, was brought on board and quickly determined that the budget that had been presented was not aligned with the scope. Mr. Radford acknowledged that the budget was set before the program was developed, but that this was done before he came to TSU. This revision in scope will allow TSU to renovate Davis Hall and perform a study on Boswell Hall to develop a program to support a project for Boswell Hall in the future.	
166/001-04-2022	TSU	Strategic Initiative-Davis and Boswell Halls	29,700,000		

Lt. Governor McNally asked what the plan is for Boswell Hall. Mr. Radford answered that the plan is to study Boswell Hall and execute a full 30-year program. He stated that TSU has conducted a preliminary cost benefit analysis of whether to renovate or replace Boswell Hall and that a full analysis will be included in this project if the action is approved. Lt. Governor McNally asked when the study would be complete and Mr. Radford responded, with input from Mr. Askew, that the study should be complete in 8-12 months. Lt. Governor McNally State Building Commission – December 14, 2023 Page 13 of 40 then asked about the cost of the study and was told \$4,000,000 was budgeted for it since the scope of the Davis Hall work is estimated to be \$25,000,000. Commissioner Bryson asked whether the \$4,000,000 budgeted for Boswell Hall would cover any work and was told that the budgeted amount was to cover the study and program only. The Secretary received confirmation from Mr. Radford that there is no construction cost included in the \$4,000,000. In response to the Secretary's question and a subsequent question from Treasurer Lillard regarding funding for Boswell Hall, State Architect Ann McGauran stated that she understood that TSU's plan was to complete the study and then request that funds from an appropriation or the Strategic Initiative be added to this project to complete the work that would be identified in the Boswell Hall study. Mr. Radford confirmed that this was correct. The Commission approved a revision in scope.

Comptroller Mumpower stated that he understood that TSU had sent a letter saying that there were local plant funds available to pay for this work and asked for confirmation that no contracts would be signed until the funds had been transferred from TSU to a LGIP account to pay for the work. Chancellor Tydings and Mr. Radford confirmed that would be the case. Lt. Governor McNally asked if the Engineering Building was included in TSU's Master Plan. Mr. Radford responded that it was in the 2016 Master Plan and would be included in the new Master Plan. Commissioner Bryson asked for confirmation that the new Master Plan would be delivered in February. Mr. Radford said that the new Master Plan would be completed and start being presented through the approval process in February. The Commission approved a revision in project budget, funding, and scope.

Rec'vd report C.O. #4 @ 30.23% Approved a revision in project budget and funding to award a contract (Grace Contracting, LLC) (increase of \$80,000.00)
 Approved project and to select a designer
 Approved project and to select a designer
 Rec'vd report C.O. #7 @ 2.62%

Chancellor Tydings introduced Chuck Griffin with Barber McMurry Architects, LLC. Mr. Griffin gave the presentation stating that the project is on schedule and in budget. Commissioner Bryson asked about the future plans for the existing TCAT site. Chancellor Tydings responded that the city and local utility have expressed interest in purchasing the site since it is not suitable for an expanded TCAT facility due to site topography. Chancellor Tydings also highlighted that TBR did not have to purchase land for this new TCAT facility since there was existing land on the Roane State campus to accommodate the TCAT. Treasurer Lillard asked that the minutes reflect Senator Yager's support for this project. The Commission approved EDP as presented by Barber McMurry Architects, LLC.

166/001-03-2022	TSU	New Engineering Classroom Building	62,000,000
166/001-04-2018	TSU	Campus Bldg. Envelope & Structure Repairs	736,635
166/001-01-2021	TSU	Goodwill Manor and Harned Hall Exterior Renovation	480,000
166/001-07-2023	TSU	Gateway Entrance	800,000
166/012-05-2023	ChSCC	Branch Center HVAC Replacement	250,000
166/001-10-2018	TSU	Perimeter Road Design & Construction	3,943
166/048-01-2022	TCAT Harriman	New Roane County Campus	46,332,000

1/11/2024
 2/18/2024

Chancellor Tydings recognized TCAT Pulaski President Mike Whitehead who was in the audience and introduced Roy Garcia with Goodwyn Mills Cawood, LLC. Mr. Garcia gave the presentation stating that the project is on schedule and in budget. The Commission approved EDP as presented by Goodwyn Mills Cawood, LLC.
Approved project and to select a designer

29,902,500
95,000

Campus Renovation and Addition
Athletic Pavilion

166/080-01-2022 TCAT Pulaski
166/012-01-2024 TTU

Tennessee Board of Regents
Summary of State Building Commission Executive Subcommittee
December 14, 2023 - February 26, 2024

December 14, 2023 Executive Subcommittee Meeting TTU SBC #166/011-01-2023	Designer Selection Approved selection of Wier Boerner Allin Architecture, PLLC as designer for the project	OFD prepares Designer Agreement and continues with project
January 22, 2024 Executive Subcommittee Meeting TCAT Crossville SBC # 166/044-01-2023	Approval of Awarding a Contract Approved awarding a contract to the best evaluated proposer for CM/GC (American Constructors, Inc.)	OFD/Campus to coordinate transaction
TCAT Crossville SBC #166/044-02-2023	Approval of Awarding a Contract Approved awarding a contract to the best evaluated proposer for CM/GC (American Constructors, Inc.)	OFD/Campus to coordinate transaction
TCAT Jacksboro SBC #166/056-01-2023	Approval of Awarding a Contract Approved awarding a contract to the best evaluated proposer for CM/GC (Denark Construction, Inc.)	OFD/Campus to coordinate transaction
TCAT Knoxville SBC #166/060-01-2023	Approval of Awarding a Contract Approved awarding a contract to the best evaluated proposer for CM/GC (Denark Construction, Inc.)	OFD/Campus to coordinate transaction

TCAT Livingston SBC #062-01-2023	Approval of Awarding a Contract	Approved awarding a contract to the best evaluated proposer for CM/GC (American Constructors, Inc.)	OFD/Campus to coordinate transaction
TCAT Nashville SBC #166/064-01-2023	Approval of Awarding a Contract	Approved awarding a contract to the best evaluated proposer for CM/GC (American Constructors, Inc.)	OFD/Campus to coordinate transaction
TCAT McKenzie SBC #166/066-01-2023	Approval of Awarding a Contract	Approved awarding a contract to the best evaluated proposer for CM/GC (Bell & Associates Construction, LLC)	OFD/Campus to coordinate transaction
TCAT Newbern SBC #166/076-01-2023	Approval of Awarding a Contract	Approved awarding a contract to the best evaluated proposer for CM/GC (Batten Shaw Construction)	OFD/Campus to coordinate transaction
TCAT Paris SBC #166/079-01-2023	Approval of Awarding a Contract	Approved awarding a contract to the best evaluated proposer for CM/GC (Bell & Associates Construction, LLC)	OFD/Campus to coordinate transaction
TCAT Ripley SBC #166/082-01-2023	Approval of Awarding a Contract	Approved awarding a contract to the best evaluated proposer for CM/GC (Batten Shaw Construction)	OFD/Campus to coordinate transaction

WSSC Transaction No. 23-12-003	Disposal by Easement	Approved disposal by easement with waiver of advertisement and appraisal	OFD/STREAM to coordinate transaction
ChSCC SBC #166/012-05-2023	Designer Selection	Approved selection of Allen & Hoshall, Inc. as designer for the project	OFD prepares Designer Agreement and continues with project
JSCC SBC #166/019-03-2023	Designer Selection	Approved selection of Allen & Hoshall, Inc. as designer for the project	OFD prepares Designer Agreement and continues with project
TSU SBC #166/001-06-2023	Designer Selection	Approved selection of Melvin Gill Architects as designer for the project	OFD prepares Designer Agreement and continues with project
PSCC SBC #166/032-03-2023	Designer Selection	Approved selection of Lose & Associates, Inc. as designer for the project	OFD prepares Designer Agreement and continues with project
TCAT Jackson Transaction No. 24-01-002	Lease	Approved lease with waiver of advertisement and appraisal	OFD/STREAM to coordinate transaction

February 26, 2024 Executive Subcommittee Meeting

JSCC SBC #166/019-01-2024	Approval of a Project and Designer Selection	Approved project and to select a designer	OFD/Campus to coordinate transaction
JSCC SBC #166/019-02-2024	Approval of a Project and Designer Selection	Approved project and to select a designer	OFD/Campus to coordinate transaction
TCAT Elizabethton SBC #166/058-01-2023	Approval to Award	Approved awarding a contract to the best evaluated proposer for CM/GC (Montgomery Martin Contractors, LLC)	OFD/Campus to coordinate transaction
TCAT Jackson SBC #166/058-02-2023	Approval to Award	Approved awarding a contract to the best evaluated proposer for CM/GC (Montgomery Martin Contractors, LLC)	OFD/Campus to coordinate transaction
TCAT Hartsville SBC #166/050-01-2023	Approval to Award	Approved awarding a contract to the best evaluated proposer for CM/GC (Reeves Young, LLC)	OFD/Campus to coordinate transaction
TCAT Memphis Transaction No. 23-02-012	Acquisition	Approved acquisition in fee	OFD/STREAM to coordinate transaction

TCAT Memphis Transaction No. 23-02-013	Acquisition	Approved acquisition in fee	OFD/STREAM to coordinate transaction
TCAT Memphis Transaction No. 23-02-014	Acquisition	Approved acquisition in fee	OFD/STREAM to coordinate transaction
TCAT Memphis Transaction No. 23-02-015	Acquisition	Approved acquisition in fee	OFD/STREAM to coordinate transaction
TCAT Memphis Transaction No. 23-02-016	Acquisition	Approved acquisition in fee	OFD/STREAM to coordinate transaction
TCAT Memphis Transaction No. 23-02-017	Acquisition	Approved acquisition in fee	OFD/STREAM to coordinate transaction
T SBC #001-04-2023	Designer Selection	Approved selection of Hunter Architecture & Design, LLC as designer for the project	OFD prepares Designer Agreement and continues with project

TSU ChSCC Designer Selection Approved selection of Artech Design Group as OFD prepares Designer Agreement and
SBC #012-01-2024 continues with project

SWCC Disposal Approved disposal in fee OFD/STREAM to coordinate transaction
Transaction No. 22-09-009

Contracts totaling \$18,340,661.02

<u>Designer</u>	<u>Contractor</u>	<u>Contract Sum</u>	<u>Awarded</u>	<u>Project Number</u>	<u>Institution/ Project Name</u>
MBI Companies Inc.	Pannell Construction, LLC	362,851.02	01/10/2024	166/032-02-2019	Pellissippi SCC Blount County Fountain Replacement
American Structurepoint, Inc.	Grace Contracting, LLC	392,130.00	01/25/2024	166/001-01-2021	TSU Goodwill Manor and Harned Hall Exterior Renovation
Gresham Smith	S. M. Lawrence Company, Inc.	680,180.00	02/06/2024	166/034-02-2022	Nashville SCC HVAC and Cooling Tower Repairs
Reedy & Sykes Architecture	Goins Rash Cain, Inc.	7,830,000.00	02/13/2024	166/052-01-2022B	TCAT Elizabethton Boones Creek Extension Campus
Gresham Smith	Williams Mechanical, LLC	1,099,500.00	02/13/2024	166/025-03-2022C	Volunteer SCC HVAC Upgrades
Tinker Ma.LLC	Mid-State Construction Company, Inc.	8,066,000.00	02/19/2024	166/062-01-2022	TCAT Livingston Diesel Technology Facility



BOARD TRANSMITTAL

MEETING: Quarterly Board Meeting

SUBJECT: Interim Action Contracts Report

DATE: March 27, 2024

PRESENTER: N/A (Interim Action Report)

PRESENTATION REQUIREMENTS: None

ACTION REQUIRED: Informational Purposes

STAFF RECOMMENDATION: Not Applicable

The Interim Action Contracts Report provides a listing of the contracts approved beginning November 14, 2023, and ending on February 29, 2024. In addition to the contract listing, a summary of the approved contracts for this reporting period is also provided.

During the reporting period, a total of 272 contracts were approved at the System Office. An overview is provided below:

Contract Amendments	Clinical Affiliations	Dual Services	Professional Services	Service Agreements	Other
62	36	13	7	26	128

Tennessee Board of Regents
Contracts Approved November 14, 2023, thru February 29, 2024

Contract number	Contract Type	Contractor	Department/Institution	Commodity	Yearly Amount	System Wide	Start Date	End Date	Competitive
105901	Amendment to Existing Contract	U.S. Bank National Association	TBR	Commercial Card Services	\$15,000,000.00	yes	11/1/2016	4/30/2024	yes
106590	Amendment to Existing Contract	Follett Higher Education Group, Inc.	TBR	Bookstore Services	\$2,700,000.00	yes	7/1/2018	6/30/2025	yes
107095	Amendment to Existing Contract	Turnitin LLC	TNeCampus	Computer Software	\$445,548.22	yes	1/1/2019	12/31/2024	yes
107654	Amendment to Existing Contract	Watermark Insights, LLC	TNeCampus	Computer Software	\$12,500.00	yes	6/28/2019	6/27/2024	yes
108356	Amendment to Existing Contract	nexAir, LLC	TBR	Industrial Gas Supply	\$60,000.00	yes	1/1/2020	12/31/2024	yes
108371	Amendment to Existing Contract	EBSCO Information Services	TBR	Academic e-book Collections	\$77,184.45	yes	2/1/2020	1/31/2025	yes
108525	Amendment to Existing Contract	Holston Gases, Inc	TBR	Industrial Gas Supply	\$60,000.00	yes	1/1/2020	12/31/2024	yes
108551	Amendment to Existing Contract	A-L Compressed Gases, Inc.	TBR	Industrial Gas Supply	\$300,000.00	yes	1/1/2020	12/31/2024	yes
108662	Amendment to Existing Contract	Airgas USA, LLC	TBR	Industrial Gas Supply	\$300,000.00	yes	1/1/2020	12/31/2024	yes
109038	Amendment to Existing Contract	Snap-On Industrial	TBR	Software and Hardware/Supplies	\$825,000.00	yes	9/21/2020	4/13/2025	yes
109176	Amendment to Existing Contract	Classic Cleaning	TCAT Shelbyville	Floor Maintenance Services	\$13,187.12	yes	1/1/2021	12/31/2024	yes
109179	Amendment to Existing Contract	DocuSign, Inc.	TBR	Computer Software License	\$200,000.00	yes	11/1/2020	10/31/2025	yes
109184	Amendment to Existing Contract	University of Texas at Austin	Policy & Strategy	Consulting	\$115,000.00	yes	1/15/2021	1/14/2025	yes
109194	Amendment to Existing Contract	Proctorio, Inc.	PSCC	Distance Education Courses	\$110,000.00	yes	1/19/2021	1/18/2025	yes
109227	Amendment to Existing Contract	Modern Campus USA Inc.	Academics	Computer Software	\$29,753.00	yes	1/4/2021	1/3/2025	yes
109713	Amendment to Existing Contract	Nexair, LLC	TBR	Welding Supplies	\$750,000.00	yes	4/1/2021	3/31/2025	yes
109714	Amendment to Existing Contract	Holston Gases	TBR	Welding Supplies	\$800,000.00	yes	4/1/2021	3/31/2025	yes
109715	Amendment to Existing Contract	Volunteer Welding Supply, Inc.	TBR	Welding Supplies	\$150,000.00	yes	4/1/2021	3/31/2025	yes
109969	Amendment to Existing Contract	Cintas Corporation	TBR	Solutions	\$100,000.00	yes	3/1/2021	10/31/2024	yes
109982	Amendment to Existing Contract	BDI DataLynk LLC	TCAT Knoxville	Training	\$60,000.00	yes	9/27/2021	12/31/2024	yes
109992	Amendment to Existing Contract	Spectrum Enterprise (Charter Communications)	TCAT Dickson	Internet Services	\$13,188.00	yes	9/30/2021	9/29/2026	yes
110037	Amendment to Existing Contract	TMA Services, LLC	TCAT Murfreesboro	Janitorial Services	\$31,181.25	yes	11/22/2021	11/21/2024	yes
110049	Amendment to Existing Contract	Stellar Security Services, LLC	TCAT Memphis	Security Services	\$213,096.00	yes	12/15/2021	12/14/2024	yes
110158	Amendment to Existing Contract	Jackson State Community College	TCAT Jackson	Grant Subcontract	\$5,000.00	yes	12/15/2021	6/14/2024	yes
110163	Amendment to Existing Contract	Accu-Curt Lawn Care	TCAT Northwest-Covington	Landscaping	\$15,660.00	yes	12/1/2021	11/30/2024	yes
110167	Amendment to Existing Contract	BocaVox, LLC	TNeCampus	Computer Software License	\$321,780.00	yes	1/1/2022	12/31/2024	yes
110213	Amendment to Existing Contract	Fresh Start Facility Services, Inc.	TCAT Memphis	Janitorial/Custodial Services	\$215,000.00	yes	11/15/2021	11/14/2024	yes
110221	Amendment to Existing Contract	Blount Memorial Hospital	TCAT Knoxville	Memo of Understanding	\$0.00	yes	1/4/2022	1/3/2025	yes
110300	Amendment to Existing Contract	Blount Memorial Hospital	TCAT Knoxville	Memo of Understanding	\$12.00	yes	3/13/2022	3/12/2025	yes
110468	Amendment to Existing Contract	South Central TN Workforce Alliance/Maury/Giles Sh	TCAT Pulaski	Training	\$61,533.00	yes	3/1/2022	6/30/2024	yes
110590	Amendment to Existing Contract	EBSCO Publishing	TBR	Computer Software License	\$93,730.00	yes	1/1/2023	12/31/2024	yes
111027	Amendment to Existing Contract	All Smiles Cleaning Services, LLC	TCAT Jackson	Janitorial/Custodial Services	\$18,364.80	yes	9/19/2022	9/18/2024	yes
111113	Amendment to Existing Contract	TCAT Nashville	Academics	Grant Subcontract	\$505,000.00	yes	7/1/2022	6/30/2025	yes
111340	Amendment to Existing Contract	TN Department of Safety and Homeland Security	External Affairs	CDL Training	\$0.00	yes	12/5/2022	12/13/2024	yes
111357	Amendment to Existing Contract	Technical Training Aids	TBR	Educational Products	\$275,000.00	yes	1/1/2023	12/31/2025	yes
111370	Amendment to Existing Contract	Zirkops Security and Training, LLC	Business and Finance	Security Services	\$67,000.00	yes	1/1/2023	12/31/2024	yes
111488	Amendment to Existing Contract	Lowe's Home Centers, LLC	TBR	Maintenance Repair, Operating Supplies and Equipment	\$300,000.00	yes	1/1/2023	12/31/2024	yes
111513	Amendment to Existing Contract	STATE OF TN - TENNCARE	TNeCampus	Training	\$32,090.00	yes	2/15/2023	4/14/2025	yes
111566	Amendment to Existing Contract	Blue Ridge Environmental	TCAT Elizabethton	Shredding Services	\$600.00	yes	1/30/2023	11/29/2025	yes
111721	Amendment to Existing Contract	Tennessee Board of Regents	NSCC	Grant Subcontract	\$42,000.00	yes	4/1/2023	11/30/2024	yes
111775	Amendment to Existing Contract	Family & Children's Services	TCAT Dickson	Memo of Understanding	\$0.00	yes	4/26/2023	10/31/2024	yes
111778	Amendment to Existing Contract	Chattanooga State Community College	Academics	Grant Subcontract	\$42,000.00	yes	4/17/2023	11/30/2024	yes
111867	Amendment to Existing Contract	Campbell County HMA, LLC (TN) Temnova LaFollette	TCAT Jacksonboro	Clinical Experience	\$0.00	yes	4/1/2023	3/31/2026	yes
111886	Amendment to Existing Contract	David Hippensteel, DMD, PC	TCAT Dickson	Clinical Experience	\$0.00	yes	5/15/2023	5/14/2028	yes
111931	Amendment to Existing Contract	East Tennessee State University	NESCC	Educational Services	\$0.00	yes	5/23/2023	6/30/2024	yes
112100	Amendment to Existing Contract	Union County Public Schools	TCAT Knoxville	Dual Enrollment Agreement	\$0.00	yes	7/1/2023	6/30/2024	yes
112292	Amendment to Existing Contract	White County School System	TCAT Livingston	Dual Enrollment Agreement	\$0.00	yes	8/4/2023	5/16/2024	yes
112293	Amendment to Existing Contract	Overton County School System	TCAT Livingston	Dual Enrollment Agreement	\$0.00	yes	8/4/2023	5/21/2024	yes
112346	Amendment to Existing Contract	Department of Labor and Workforce Development	TCAT Jacksonboro	Grant	(\$752,250.00)	yes	7/1/2023	6/30/2024	yes
112368	Amendment to Existing Contract	Department of Labor and Workforce Development	TCAT Knoxville	Grant	(\$170,000.00)	yes	7/1/2023	6/30/2024	yes

112397	Amendment to Existing Contract	Department of Labor and Workforce Development	TCAT Knoxville	Grant	(\$1,775,000.00)	7/1/2023	6/30/2024
112402	Amendment to Existing Contract	Department of Labor and Workforce Development	TCAT Athens	Grant	(\$160,000.00)	7/1/2023	6/30/2024
112403	Amendment to Existing Contract	Department of Labor and Workforce Development	TCAT Athens	Grant	(\$1,213,000.00)	7/1/2023	6/30/2024
112411	Amendment to Existing Contract	Alvin C. York Institute - James DeKoefer	TCAT Oneida	Personnel	\$27,517.39	8/8/2023	8/9/2024
112429	Dual Credit Agreement	South Fulton High School	DSCC	Cooperative Educational Offerings	\$0.00	11/1/2023	6/30/2024
112430	Dual Credit Agreement	Lauderdale County Schools	DSCC	Cooperative Educational Offerings	\$0.00	11/1/2023	6/30/2024
112431	Dual Credit Agreement	Henry County High School	DSCC	Cooperative Educational Offerings	\$0.00	11/1/2023	6/30/2024
112435	Dual Credit Agreement	Union City High School	CLSCC	Cooperative Educational Offerings	\$0.00	11/1/2023	6/30/2024
112449	Amendment to Existing Contract	Department of Labor and Workforce Development	NESCC	Grant	(\$967,000.00)	7/1/2023	6/30/2024
112453	Amendment to Existing Contract	Department of Labor and Workforce Development	NESCC	Grant	(\$920,000.00)	7/1/2023	6/30/2024
112488	Amendment to Existing Contract	Brightcove, Inc	TnCampus	Computer Software	\$31,000.00	9/28/2023	9/27/2024
112538	Amendment to Existing Contract	TN Department of Labor and Workforce Development	TCAT Northwest	Grant	(\$560,000.00)	7/1/2023	6/30/2024
112584	Amendment to Existing Contract	Strata Information Group, Inc	JSCC	Training	\$96,000.00	10/5/2023	10/4/2024
112606	Clinical Affiliation	Cumberland County Ambulance Service	TCAT Oneida	Workforce Development	\$110,000.00	8/1/2023	6/30/2024
112625	Service Agreement	Blue Icon Advisors	JSCC	Clinical Experience	\$9,000.00	10/1/2023	9/30/2026
112638	Clinical Affiliation	Life Care Center Athens	TCAT Athens	Clinical Experience	\$0.00	10/1/2023	9/30/2028
112646	Clinical Affiliation	Hardin Medical Center	TCAT Athens	Clinical Experience	\$0.00	9/26/2023	9/25/2028
112661	Grant Agreement	Northeast State Community College	Academics	Grant Subcontract	\$59,175.00	9/15/2023	6/30/2024
112662	Grant Agreement	Roane State Community College	Academics	Grant Subcontract	\$12,000.00	9/15/2023	6/30/2024
112664	Amendment to Existing Contract	TCAT Chattanooga	CSCC	Cooperative Educational Offerings	\$0.00	6/1/2023	5/31/2026
112668	Academic Articulation Agreement	Tennessee Technological University	MSCC	Cooperative Educational Offerings	\$0.00	11/21/2023	11/22/2026
112669	Memorandum of Understanding	Rutherford County Schools	MSCC	Cooperative Educational Offerings	\$0.00	1/16/2024	12/31/2026
112673	Clinical Affiliation	Creekside Center for Rehabilitation & Healing	TCAT Elizabethton	Clinical Experience	\$0.00	11/2/2023	11/1/2028
112676	Dual Enrollment Agreement	Rutherford County Schools	TCAT Murfreesboro	Dual Enrollment Agreement	\$0.00	8/1/2023	6/30/2024
112681	License Agreement	Chattanooga State Community College	Facilities	Occupancy and Use of Land	\$0.00	11/1/2023	10/31/2028
112684	Clinical Affiliation	The Village at Germantown	TCAT Elizabethton	Clinical Experience	\$0.00	11/7/2023	11/6/2028
112686	Dual Service	University of Memphis - Alka Sharma	Academics	Personnel	\$4,540.29	10/1/2023	6/30/2024
112687	Clinical Affiliation	Haywood County Community Hospital	TCAT Jackson	Clinical Experience	\$0.00	11/1/2023	10/31/2028
112688	Clinical Affiliation	Carthage Opco LLC	TCAT Hartsville	Clinical Experience	\$0.00	11/8/2023	11/7/2028
112692	Academic Agreement	Cherokee Millwright & Dept of Labor & Workforce Development	TCAT Knoxville	Training	\$0.00	11/6/2023	10/31/2028
112693	Dual Enrollment Agreement	Jackson Christian School	TCAT Jackson	Dual Enrollment Agreement	\$0.00	1/1/2024	6/30/2024
112694	Grant Agreement	TCAT Northwest	Academics	Grant Subcontract	\$15,000.00	9/15/2023	6/30/2024
112695	Clinical Affiliation	Dickson County School System	TCAT Dickson	Clinical Experience	\$0.00	1/4/2024	1/3/2029
112696	Special Industry Agreement	GIS Precision Machining	TCAT Pulaski	Training	(\$3,500.00)	11/8/2023	6/30/2024
112697	Grant Agreement	TCAT Dickson	Academics	Grant Subcontract	\$41,736.94	7/15/2023	7/14/2024
112698	Clinical Affiliation	Maryville Fairpark Opco LLC	TCAT Knoxville	Clinical Experience	\$0.00	12/1/2023	11/30/2028
112699	Grant Agreement	TCAT Memphis	Academics	Grant Subcontract	\$49,500.00	7/15/2023	7/14/2024
112702	Dual Credit Agreement	Crockett County High School	DSCC	Cooperative Educational Offerings	\$0.00	11/1/2023	6/30/2024
112703	Academic Articulation Agreement	Tennessee Technological University	RSCC	Cooperative Educational Offerings	\$0.00	12/14/2023	5/31/2026
112704	Subscription	Linkedin Corp	TCAT Dickson	Subscription	\$8,550.00	11/2/2023	11/1/2024
112705	Grant Agreement	TCAT Memphis	Academics	Grant Subcontract	\$7,875.00	9/15/2023	6/30/2024
112707	Special Industry Agreement	Talos Engineered Products	TCAT Pulaski	Training	(\$3,000.00)	11/15/2023	6/30/2024
112708	Professional Service	Hamilton County Sheriff's Office	CSCC	Personnel	\$2,900.00	1/17/2024	6/30/2025
112709	Academic Articulation Agreement	Columbia Southern University	NSCC	Cooperative Educational Offerings	\$0.00	11/27/2023	11/26/2026
112710	Clinical Affiliation	NHC Place at the Trace	TCAT Dickson	Clinical Experience	\$0.00	1/5/2024	1/4/2029
112711	Dual Credit Agreement	Tipton County Schools	DSCC	Cooperative Educational Offerings	\$0.00	11/1/2023	6/30/2024
112712	Memorandum of Understanding	Department of Homeland Security (Cybersecurity)	IT	Memo of Understanding	\$0.00	12/12/2023	12/11/2024
112713	Clinical Affiliation	NHC Healthcare Dickson	TCAT Dickson	Clinical Experience	\$0.00	1/4/2023	1/3/2029
112714	Revenue	Tennessee Department of Human Services	CSCC	Child Care Services	(\$54,000.00)	10/1/2023	9/30/2024
112715	License Agreement	Workforce Essentials	TCAT Hartsville	Facility Use	\$33,174.00	12/18/2023	11/30/2024
112716	Service Agreement	Terminalfour Inc	PSCC	Web Content Management System	\$77,707.00	11/28/2023	11/27/2024
112721	Academic Articulation Agreement	Tennessee Tech University	RSCC	Cooperative Educational Offerings	\$0.00	12/14/2023	5/31/2026
112722	Memorandum of Understanding	Tennessee Department of Finance and Administration	IT	Memo of Understanding	\$0.00	12/11/2023	12/10/2024
112723	Memorandum of Understanding	Tennessee Department of Finance and Administration	TCAT Knoxville	Internet Security	\$0.00	11/28/2023	11/27/2024
112724	Service Agreement	Charter Communications Operating, LLC (Spectrum)	COSCC	Internet Services	\$79,190.40	11/29/2023	11/28/2026
112726	Advertising Agreement	Lamar Advertising	TCAT Morristown	Advertising - Bulletin Board	\$11,050.00	12/23/2024	12/21/2025
112728	Service Agreement	Created by Intelligent Design	External Affairs	Graphic and illustrative services	\$5,000.00	11/29/2023	3/4/2024

112731	Clinical Affiliation	Department of Veterans Affairs	TCAT Elizabethton	Clinical Experience		12/17/2023	11/2/2028
112732	Grant Agreement	TCAT McMinnville	Academics	Grant Subcontract	\$0.00	9/15/2023	6/30/2024
112733	Memorandum of Understanding	Floor Covering Education Foundation (FCEF)	Academics	Cooperative Educational Offerings	\$15,000.00	12/4/2023	12/3/2028
112734	Clinical Affiliation	Christian Care Center of Bolivar	TCAT Jackson	Clinical Experience	\$0.00	11/27/2023	11/26/2028
112738	Clinical Affiliation	Lincoln Health System	TCAT Pulaski	Clinical Experience	\$0.00	11/30/2023	11/29/2028
112739	Academic Articulation Agreement	TBR Community Colleges	TCATs	Cooperative Educational Offerings	\$0.00	12/15/2023	12/14/2026
112745	Grant Agreement	Dyersburg State Community College	TN Campus	Grant Subcontract	\$300,000.00	1/1/2024	12/31/2025
112746	Grant Agreement	TCAT Murfreesboro	Academics	Grant Subcontract	\$15,000.00	9/15/2023	6/30/2024
112747	Grant Agreement	TCAT Jackson	Academics	Grant Subcontract	\$63,267.75	7/15/2023	7/14/2024
112748	Grant Agreement	Volunteer State Community College	Academics	Grant Subcontract	\$4,500.00	9/15/2023	6/30/2024
112749	Grant Agreement	TCAT Hohenwald	Academics	Grant Subcontract	\$15,000.00	9/15/2023	6/30/2024
112750	Dual Credit Agreement	Dyer County High School	DSCC	Cooperative Educational Offerings	\$0.00	12/1/2023	6/30/2024
112751	Service Agreement	ELM Resources	JSCC	Student Loan Processing	\$0.00	10/18/2023	7/31/2028
112752	Clinical Affiliation	Labcorp	TCAT Pulaski	Clinical Experience	\$0.00	12/15/2023	12/4/2028
112753	Grant Agreement	TCAT Jackson	Academics	Grant Subcontract	\$21,000.00	9/15/2023	6/30/2024
112754	Grant Agreement	Volunteer State Community College	Academics	Grant Subcontract	\$7,800.00	7/15/2023	7/14/2024
112755	Service Agreement	Strata Information Group, Inc	Student Success	Consulting	\$24,860.00	12/15/2023	12/14/2024
112757	Dual Service	TN Department of Corrections - Cameron Mooneyham	TCAT Crossville	Personnel	\$30,000.00	1/1/2024	1/31/2026
112758	Grant Agreement	TCAT Murfreesboro	Academics	Grant Subcontract	\$21,125.00	7/15/2023	7/14/2024
112759	Grant Agreement	TCAT Dickson	Academics	Grant Subcontract	\$15,000.00	9/15/2023	3/31/2024
112760	Dual Credit Agreement	Bradley County Schools	CLSCC	Cooperative Educational Offerings	\$0.00	8/1/2023	7/31/2024
112761	Dual Credit Agreement	McMinn County Schools	CLSCC	Cooperative Educational Offerings	\$0.00	8/1/2023	7/31/2024
112762	Dual Credit Agreement	Meigs County Schools	CLSCC	Cooperative Educational Offerings	\$0.00	8/1/2023	7/31/2024
112763	Service Agreement	Comcast Business Service	TCAT Morristown	Internet Services	\$4,557.60	12/21/2023	12/20/2026
112764	Dual Service	Tennessee Board of Regents - Russ Deaton	VSCC	Personnel	\$38,746.02	9/22/2023	6/30/2024
112765	Academic Articulation Agreement	TBR Community Colleges	TCATs	Cooperative Educational Offerings	\$0.00	12/22/2023	5/21/2027
112766	Dual Credit Agreement	Polk County Schools	CLSCC	Cooperative Educational Offerings	\$0.00	8/1/2023	7/31/2024
112767	Dual Credit Agreement	Cleveland City Schools	CLSCC	Cooperative Educational Offerings	\$0.00	8/1/2023	7/31/2024
112772	Dual Credit Agreement	Warren County Schools	MSSC	Cooperative Educational Offerings	\$0.00	8/1/2023	6/30/2024
112773	Clinical Affiliation	Carnet Pregnancy Medical Center	TCAT Dickson	Clinical Experience	\$0.00	1/4/2024	1/3/2029
112774	Clinical Affiliation	Zaver Pharmaceuticals Inc dba Town & Country Drugs	TCAT Dickson	Clinical Experience	\$0.00	1/9/2024	1/8/2029
112775	Grant Agreement	South Central Tennessee Development District	TCAT Shelbyville	Grant	(\$16,600.00)	12/15/2023	6/30/2024
112776	Service Agreement	Ayers Auction & Real Estate	TCAT Oneida	Auction services	\$1.00	12/15/2023	3/15/2024
112777	Lease Agreement	Carter County, Tennessee	Facilities	Lease Agreement	\$12.00	1/1/2024	12/31/2026
112778	Professional Service	NCS Pearson, Inc.	TBR	Testing Services	\$0.00	2/22/2024	2/21/2025
112779	Grant Agreement	Vanderbilt University	Academics	Grant Subcontract	\$64,999.00	10/1/2023	9/30/2025
112780	Special Industry Agreement	Families Free, Inc.	TCAT Elizabethton	Training	(\$15,000.00)	1/2/2024	12/31/2024
112781	Clinical Affiliation	National Healthcare Corporation Richland Place	TCAT Nashville	Clinical Experience	\$0.00	1/1/2024	12/31/2025
112782	Clinical Affiliation	National Healthcare Corporation Springfield	TCAT Nashville	Clinical Experience	\$0.00	1/1/2024	12/31/2025
112783	Clinical Affiliation	National Healthcare Corporation Summer	TCAT Nashville	Clinical Experience	\$0.00	1/1/2024	12/31/2025
112784	Clinical Affiliation	National Healthcare Corporation Place at the Trace	TCAT Nashville	Clinical Experience	\$0.00	1/1/2024	12/31/2025
112788	Banking Services	First Bank	JSCC	Banking Services	\$0.00	1/11/2019	7/10/2024
112789	Clinical Affiliation	Collinwood Family Care	TCAT Hohenwald	Clinical Experience	\$0.00	12/15/2023	12/13/2028
112795	Academic Articulation Agreement	United States Sports Academy	PSCC	Cooperative Educational Offerings	\$0.00	1/10/2024	1/9/2027
112799	Service Agreement	National Healthcare Association	NSSC	Testing Services	\$43,800.00	1/12/2024	1/11/2025
112802	Clinical Affiliation	Vanderbilt University Medical Center	TCAT Hartsville	Clinical Experience	\$0.00	2/1/2024	1/31/2027
112803	Lease Agreement	Upper Cumberland Regional Airport	Facilities	Lease of Space	\$6,000.00	1/1/2024	12/31/2024
112805	Dual Service	Chattanooga State Community College-Adrian Ricketts	Student Success	Personnel	\$4,617.76	1/1/2024	6/30/2024
112807	Clinical Affiliation	Chota Community Health Services	TCAT Athens	Clinical Experience	\$0.00	1/1/2024	12/31/2029
112808	Memorandum of Understanding	CoreCivic of Tennessee LLC	TBR/TCAT Hartsville	Consulting	(\$276,450.00)	3/1/2024	2/8/2027
112810	Special Industry Agreement	Motlow State Community College	TCAT McMinnville	Training	(\$1,407.00)	2/1/2024	3/28/2024
112811	Banking Services	First Horizon Bank	JSCC	Banking Services	\$0.00	1/1/2024	1/10/2025
112812	Service Agreement	Verizon Communications Inc	TCAT Jacksboro	Cellular Devices and Services	\$5,553.00	1/17/2024	1/16/2025
112814	Use of Facilities	Union County Schools	Facilities	Lease of Space	\$0.00	1/1/2024	12/31/2024
112815	Use of Facilities	Fentress County Schools	Facilities	Lease of Space	\$0.00	1/1/2024	12/31/2024
112820	Subscription Agreement	Ithaka JSTOR	Student Success	Digital Library	\$30,000.00	1/1/2024	12/31/2024
112821	Memorandum of Understanding	Knox County	TCAT Knoxville	Memo of Understanding	\$0.00	1/25/2024	2/7/2027
112822	Professional Service	Strata Information Group, Inc.	JSCC	Consulting	\$22,860.00	1/18/2024	1/17/2025

yes

yes

112912	Grant Agreement	Jackson State Community College	Safety	Grant Subcontract	\$410,000.00	1/31/2024	6/30/2025
112913	Grant Agreement	Tennessee College of Applied Technology Knoxville	Safety	Grant Subcontract	\$75,000.00	1/31/2024	6/30/2025
112914	Grant Agreement	Tennessee College of Applied Technology Livingston	Safety	Grant Subcontract	\$75,000.00	1/31/2024	6/30/2025
112915	Dual Service	Chattanooga State Community College-Angie Wood	Student Success	Personnel	\$1,000.00	1/11/2024	12/31/2024
112916	Dual Service	Columbia State Community College - Elvira Eivazova and Sharon Grigsby	Student Success	Personnel	\$2,000.00	1/11/2024	12/31/2024
112917	Dual Service	Motlow State Community College - Andrea Green	Student Success	Personnel	\$1,000.00	1/11/2024	12/31/2024
112919	Dual Service	Pellissippi State Community College - Amanda Carr-Wilcoxson and Brooks Ziegler	Student Success	Personnel	\$2,000.00	1/11/2024	12/31/2024
112921	Dual Service	Walters State Community College - Gracie Rossie and Jessica Mills	Student Success	Personnel	\$2,000.00	1/11/2024	12/31/2024
112923	Academic Articulation Agreement	University of Tennessee at Chattanooga	CSCC	Cooperative Educational Offerings	\$0.00	2/8/2024	2/7/2027
112924	Grant Agreement	Tennessee College of Applied Technology McKenzie	Safety	Grant Subcontract	\$75,000.00	1/31/2024	6/30/2025
112925	Grant Agreement	TCAT McMinnville	Safety	Grant Subcontract	\$75,000.00	1/31/2024	6/30/2025
112926	Grant Agreement	Tennessee College of Applied Technology Memphis	Safety	Grant Subcontract	\$75,000.00	1/31/2024	6/30/2024
112927	Grant Agreement	Tennessee College of Applied Technology Morristown	Safety	Grant Subcontract	\$75,000.00	1/31/2024	6/30/2025
112928	Grant Agreement	Motlow State Community College	Safety	Grant Subcontract	\$410,000.00	1/31/2024	6/30/2025
112929	Grant Agreement	TCAT Murfreesboro	Safety	Grant Subcontract	\$75,000.00	1/31/2024	6/30/2025
112930	Clinical Affiliation	Plateau Pediatrics	TCAT Crossville	Clinical Experience	\$0.00	2/1/2024	1/31/2029
112931	Service Agreement	Comcast-Comcast Cable Communications Management LLC	TCAT Jackson	Communications Services	\$0.00	2/8/2024	4/30/2024
112932	Grant Agreement	Nashville State Community College	Safety	Grant Subcontract	\$410,000.00	1/31/2024	6/30/2025
112933	Grant Agreement	Tennessee College of Applied Technology Nashville	Safety	Grant Subcontract	\$75,000.00	1/31/2024	6/30/2025
112934	Grant Agreement	Northeast State Community College	Safety	Grant Subcontract	\$250,000.00	1/31/2024	6/30/2025
112935	Grant Agreement	Tennessee College of Applied Technology Northwest	Safety	Grant Subcontract	\$125,000.00	1/31/2024	6/30/2025
112936	Grant Agreement	Tennessee College of Applied Technology Oneida	Safety	Grant Subcontract	\$75,000.00	1/31/2024	6/30/2025
112937	Grant Agreement	Pellissippi State Community College	Safety	Grant Subcontract	\$410,000.00	1/31/2024	6/30/2025
112939	Professional Service	Kuall, Inc.	PURCH	Business Continuity Solution	\$0.00	2/7/2024	2/6/2025
112940	Grant Agreement	Tennessee College of Applied Technology Pulaski	Safety	Grant Subcontract	\$75,000.00	1/31/2024	6/30/2025
112941	Grant Agreement	Roane State Community College	Safety	Grant Subcontract	\$410,000.00	1/31/2024	6/30/2025
112942	Grant Agreement	TCAT Shelbyville	Safety	Grant Subcontract	\$75,000.00	1/31/2024	6/30/2025
112943	Grant Agreement	Southwest Tennessee Community College	Safety	Grant Subcontract	\$410,000.00	1/31/2024	6/30/2025
112944	Grant Agreement	Volunteer State Community College	Safety	Grant Subcontract	\$410,000.00	1/31/2024	6/30/2025
112945	Grant Agreement	Walters State Community College	Safety	Grant Subcontract	\$410,000.00	1/31/2024	6/30/2025
112946	Clinical Affiliation	Northwest Correctional Complex	TCAT Northwest	Clinical Experience	\$0.00	2/6/2024	2/5/2029
112948	Clinical Affiliation	Dyer County Jail	TCAT Northwest	Clinical Experience	\$0.00	2/6/2024	2/5/2029
112949	Clinical Affiliation	Christian Care Clinic	TCAT Northwest	Clinical Experience	\$0.00	2/6/2024	2/5/2029
112951	Service Agreement	Intellithought, Inc.	Academics	Apprentice Tracker Software	\$45,000.00	1/1/2024	7/14/2024
112954	Service Agreement	Cherokee Millwright, Inc	TCAT Knoxville	Equipment Relocation	\$24,944.84	3/4/2024	3/8/2024
112961	Service Agreement	HES Facilities, LLC	CLSCC	Custodial Services	\$113,000.00	3/1/2024	2/28/2029
112962	Interagency Agreement	TN Department of Safety and Homeland Security	External Affairs	CDL Training	\$20,000.00	4/1/2024	3/31/2029
112964	Dual Enrollment Agreement	Memphis Shelby County Schools	TCAT Memphis	Dual Enrollment Agreement	\$0.00	8/1/2023	6/30/2024
112967	Dual Service	TCAT Elizabethton - Joe Harrah	NESCC	Personnel	\$4,337.15	1/16/2024	5/3/2024
112970	Service Agreement	Trent Phipps	TCAT Murfreesboro	Review of education content	\$300.00	12/1/2023	11/30/2024
112971	Service Agreement	Kristie M. Johnson	TCAT Murfreesboro	Review of education content	\$300.00	12/1/2023	11/30/2024
112973	Amendment to Existing Contract	U.S. Bank National Association	TBR	Commercial Card Services	\$14,200,000.00	5/1/2024	12/31/2025
112975	Clinical Affiliation	Maury Regional EMS	TCAT Pulaski	Clinical Experience	\$0.00	2/16/2024	2/15/2029
112976	Service Agreement	Baker Roofing	TCAT Elizabethton	Roofing Services	\$3,125.00	2/28/2024	4/10/2024
112978	Clinical Affiliation	North Mississippi Medical Center - Pontotoc	TCAT Elizabethton	Clinical Experience	\$0.00	2/20/2024	2/19/2029
112981	Service Agreement	Northwest Education Access	Student Success	Speaker	\$2,700.00	3/1/2024	3/1/2024
112983	Lease Agreement	City of Jackson - Carl Perkins Civic Center	JSCC	Lease of Space	\$5,000.00	5/3/2024	5/4/2024
112989	Clinical Affiliation	Pegasus Express Pharmacy	TCAT Livingston	Clinical Experience	\$0.00	2/20/2024	2/19/2029
112997	Clinical Affiliation	Beech Tree Post Acute & Rehabilitation Center	TCAT Jackson	Clinical Experience	\$0.00	2/29/2024	2/27/2029
113003	Dual Enrollment Agreement	South Carroll Special School District	TCAT McKenzie	Dual Enrollment Agreement	\$0.00	1/1/2024	5/30/2024

yes

Summary by Type of Contract Contracts Approved from November 14, 2023 - February 29, 2024

Dept./Institution	Amendment to Existing Contract	Clinical Affiliation	Dual Services	Professional Services	Service Agreement	Other	Contract Total
TBR Offices							
Academics	3	-	1	-	2	20	26
eCampus	5	-	1	-	-	2	8
TBR Combined	18	-	6	4	5	47	80
Subtotal	26	-	8	4	7	69	114
Institutions							
APSU	-	-	-	-	-	-	-
ETSU	-	-	-	-	-	-	-
MTSU	-	-	-	-	-	-	-
TSU	-	-	-	-	-	-	-
TTU	-	-	-	-	-	-	-
UOM	-	-	1	-	-	-	1
CSCC	1	-	-	1	-	2	-
CISCC	1	-	-	-	1	5	-
CoSCC	-	-	-	1	1	-	-
DSCC	-	-	-	-	-	7	-
JSCC	1	-	-	1	3	3	-
MSCC	-	-	-	-	-	3	-
NSCC	1	-	-	-	1	1	-
NeSCC	2	-	1	-	-	-	-
PSCC	1	-	-	-	1	1	-
RSCC	-	-	-	-	-	2	-
STCC	-	-	-	-	1	2	-
VSCC	-	-	1	-	-	-	-
WSCC	-	-	-	-	-	15	-
TCAT Combined	29	36	2	-	11	18	-
Subtotal	36	36	5	3	19	59	158
Grand Total	62	36	13	7	26	128	272



BOARD TRANSMITTAL

MEETING: December 2023 14-Day Interim Action

SUBJECT: Proposed Program Terminations,
Modifications, and New Technical
Program Implementations

DATE: December 1, 2023

PRESENTER: Vice Chancellor Jothany Reed

STAFF'S RECOMMENDATION: Recommend Approval

In order to respond rapidly to the training needs, a resolution delegating authority to the Chancellor approving Tennessee College of Applied Technology programs was proposed and approved during the March 2009 Board Meeting. This resolution allows for new program proposals and modifications to be forwarded to the Board for review for 14 days. Once reviewed, the Board will delegate authority to the Chancellor to approve the proposals submitted unless objections are voiced by the Board. Letters will be sent to the appropriate institution to authorize the implementation of the proposed action. The approved programs will be reported to the Board in the quarterly interim action reports.

Attached you will find a program proposal submitted by the Tennessee Colleges of Applied Technology in response to workforce needs. TBR has been working with selected TCATs to establish the Associate of Occupational Technology (AOT) in Surgical Technology with an implementation date of Spring 2025. As background, CAAHEP notified schools in 2019 of the impending change requiring a minimum of an associate degree to take the Certified Surgical Technology licensure exam. In 2019-2020, the General Assembly passed legislation (T.C.A. 49-11-402), allowing TCATs to offer the associate degree in Surgical Technology. In November 2021, CAAHEP approved the new rule to require a minimum of an associate degree for licensure exam eligibility. The TBR staff members and I have reviewed these proposals and recommend approval. In accordance with TBR Policy: 2:01:02:00, Vocational Program Review and Approval, this information is provided for your consideration.

If you have questions or concerns that would require this proposal to go before the full Board at the next quarterly meeting, please contact Dr. Tachaka Hollins by email at tachaka.hollins@tbr.edu. The proposed academic actions will be approved through delegated authority by the Chancellor unless a concern is identified within this 14-day period.

Thank you for your continued support and commitment to the Tennessee Colleges of Applied Technology.

Program Proposals requiring Board approval from TCAT Committee:

Four (4) program proposal is being presented for the Committee's review and approval. These proposals will allow the Technical Colleges to be more responsive to the needs of students, businesses, and industries. Please see corresponding implementation proposals for each program following the list below. The proposals are:

1. Implementation of the Associate of Occupational Technology in Surgical Technology program at TCAT Crossville main campus.
2. Implementation of the Associate of Occupational Technology in Surgical Technology program at TCAT Hohenwald main campus.
3. Implementation of the Associate of Occupational Technology in Surgical Technology program at TCAT Knoxville main campus.
4. Implementation of the Associate of Occupational Technology in Surgical Technology program at TCAT Murfreesboro main campus.

PROGRAM IMPLEMENTATION PROPOSAL – 1

INSTITUTION: Tennessee College of Applied Technology
Crossville

PROPOSED PROGRAM TITLE: Associate of Occupational Technology in Surgical
Technology

PROPOSAL: Tennessee College of Applied Technology
Crossville proposes to implement Associate of
Occupational Technology in Surgical Technology
program at the main campus. The program is 60
semester credit hours.

EFFECTIVE DATE: Spring 2025

OBJECTIVE: The Surgical Technology Program prepares the
qualified and motivated student with a learning
opportunity to develop the knowledge and skills
necessary to gain employment as a Certified
Surgical Technologist and become an integral part
of the health care team. This will be accomplished
by preparing competent entry-level Surgical
Technologists in the cognitive (knowledge),
psychomotor (skills), and affective (behavior)
learning domains; and by meeting or exceeding the
criteria set forth in the current CAAHEP Standards
and Guidelines for the Accreditation of Educational
Programs in Surgical Technology.

NEED: Overall employment of surgical assistants and
technologists is projected to grow 5 percent from
2022 to 2032, faster than the average for all
occupations. About 8,600 openings for surgical
assistants and technologists are projected each
year, on average, over the decade. Many of those
openings are expected to result from the need to
replace workers who transfer to different
occupations or exit the labor force, such as to
retire.

PROJECTED ENROLLMENT:	YEAR	ENROLLMENT	COMPLETERS
	1	40	0
	2	20	20
	3	20	20

PROJECTED COSTS: No new program costs.

NEW FACULTY NEEDED:	YEAR	NUMBER	COST
	1	2FT/1PT	\$230,000
	2	0	\$230,000
	3	0	\$230,000

FISCAL RESOURCES: The school already offers a Surgical Technology diploma program and the existing budget will be used.

FACILITIES: The school already offers a Surgical Technology diploma program, and all existing facilities and equipment will be used for the degree program.

ACTION REQUIRED: Staff recommends approval.

PROGRAM IMPLEMENTATION PROPOSAL – 2

INSTITUTION: Tennessee College of Applied Technology
Hohenwald

PROPOSED PROGRAM TITLE: Associate of Occupational Technology in Surgical
Technology

PROPOSAL: Tennessee College of Applied Technology
Hohenwald proposes to implement Associate of
Occupational Technology in Surgical Technology
program at the main campus. The program is 60
semester credit hours.

EFFECTIVE DATE: Spring 2025

OBJECTIVE: The Surgical Technology Program prepares the
qualified and motivated student with a learning
opportunity to develop the knowledge and skills
necessary to gain employment as a Certified
Surgical Technologist and become an integral part
of the health care team. This will be accomplished
by preparing competent entry-level Surgical
Technologists in the cognitive (knowledge),
psychomotor (skills), and affective (behavior)
learning domains; and by meeting or exceeding the
criteria set forth in the current CAAHEP Standards
and Guidelines for the Accreditation of Educational
Programs in Surgical Technology.

NEED: Overall employment of surgical assistants and
technologists is projected to grow 5 percent from
2022 to 2032, faster than the average for all
occupations. About 8,600 openings for surgical
assistants and technologists are projected each
year, on average, over the decade. Many of those
openings are expected to result from the need to
replace workers who transfer to different
occupations or exit the labor force, such as to
retire.

PROJECTED ENROLLMENT:	YEAR	ENROLLMENT	COMPLETERS
	1	15	15
	2	15	15
	3	15	15

PROJECTED COSTS: No new program costs.

NEW FACULTY NEEDED:	YEAR	NUMBER	COST
	1	1	\$85,000
	2	0	\$85,000
	3	0	\$85,000

FISCAL RESOURCES: The school already offers a Surgical Technology diploma program and the existing budget will be used.

FACILITIES: The school already offers a Surgical Technology diploma program, and all existing facilities and equipment will be used for the degree program.

ACTION REQUIRED: Staff recommends approval.

PROGRAM IMPLEMENTATION PROPOSAL – 3

INSTITUTION: Tennessee College of Applied Technology
Knoxville

PROPOSED PROGRAM TITLE: Associate of Occupational Technology in Surgical
Technology

PROPOSAL: Tennessee College of Applied Technology
Knoxville proposes to implement Associate of
Occupational Technology in Surgical Technology
program at the main campus. The program is 60
semester credit hours.

EFFECTIVE DATE: Summer 2025

OBJECTIVE: The Surgical Technology Program prepares the
qualified and motivated student with a learning
opportunity to develop the knowledge and skills
necessary to gain employment as a Certified
Surgical Technologist and become an integral part
of the health care team. This will be accomplished
by preparing competent entry-level Surgical
Technologists in the cognitive (knowledge),
psychomotor (skills), and affective (behavior)
learning domains; and by meeting or exceeding the
criteria set forth in the current CAAHEP Standards
and Guidelines for the Accreditation of Educational
Programs in Surgical Technology.

NEED: Employment of surgical technologists is projected
to grow 5% from 2022 to 2032, according to supply
and demand information from the jobs4tn.gov
website. This data also shows a need for more
candidates to fill the demand, especially in Knox
County. Please see the attached occupational
demand data.

PROJECTED ENROLLMENT:	YEAR	ENROLLMENT	COMPLETERS
	1	40	0
	2	40	24

PROGRAM IMPLEMENTATION PROPOSAL – 4

INSTITUTION: Tennessee College of Applied Technology
Murfreesboro

PROPOSED PROGRAM TITLE: Associate of Occupational Technology in Surgical
Technology

PROPOSAL: Tennessee College of Applied Technology
Murfreesboro proposes to implement Associate of
Occupational Technology in Surgical Technology
program at the main campus. The program is 60
semester credit hours.

EFFECTIVE DATE: Spring 2025

OBJECTIVE: The Surgical Technology Program prepares the
qualified and motivated student with a learning
opportunity to develop the knowledge and skills
necessary to gain employment as a Certified
Surgical Technologist and become an integral part
of the health care team. This will be accomplished
by preparing competent entry-level Surgical
Technologists in the cognitive (knowledge),
psychomotor (skills), and affective (behavior)
learning domains; and by meeting or exceeding the
criteria set forth in the current CAAHEP Standards
and Guidelines for the Accreditation of Educational
Programs in Surgical Technology.

NEED: Overall employment of surgical assistants and
technologists is projected to grow 5 percent from
2022 to 2032, faster than the average for all
occupations. About 8,600 openings for surgical
assistants and technologists are projected each
year, on average, over the decade. Many of those
openings are expected to result from the need to
replace workers who transfer to different
occupations or exit the labor force, such as to
retire.

PROJECTED ENROLLMENT:	YEAR	ENROLLMENT	COMPLETERS
	1	40	0
	2	20	20
	3	20	20

PROJECTED COSTS: No new program costs.

NEW FACULTY NEEDED:	YEAR	NUMBER	COST
	1	2FT/1PT	\$230,000
	2	0	\$230,000
	3	0	\$230,000

FISCAL RESOURCES: The school already offers a Surgical Technology diploma program and the existing budget will be used.

FACILITIES: The school already offers a Surgical Technology diploma program, and all existing facilities and equipment will be used for the degree program.

ACTION REQUIRED: Staff recommends approval.



BOARD TRANSMITTAL

MEETING: January 2024 14-Day Interim Action

SUBJECT: Proposed Program Terminations,
Modifications, and New Technical
Program Implementations

DATE: January 4, 2024

PRESENTER: Vice Chancellor Jothany Reed

STAFF'S RECOMMENDATION: Recommend Approval

In order to respond rapidly to the training needs, a resolution delegating authority to the Chancellor approving Tennessee College of Applied Technology programs was proposed and approved during the March 2009 Board Meeting. This resolution allows for new program proposals and modifications to be forwarded to the Board for review for 14 days. Once reviewed, the Board will delegate authority to the Chancellor to approve the proposals submitted unless objections are voiced by the Board. Letters will be sent to the appropriate institution to authorize the implementation of the proposed action. The approved programs will be reported to the Board in the quarterly interim action reports.

Attached you will find a program proposal submitted by the Tennessee Colleges of Applied Technology in response to workforce needs. The TBR staff members and I have reviewed these proposals and recommend approval. In accordance with TBR *Policy: 2:01:02:00, Vocational Program Review and Approval*, this information is provided for your consideration.

If you have questions or concerns that would require this proposal to go before the full Board at the next quarterly meeting, please contact Dr. Tachaka Hollins by email at tachaka.hollins@tbr.edu. The proposed academic actions will be approved through delegated authority by the Chancellor unless a concern is identified within this 14-day period.

Thank you for your continued support and commitment to the Tennessee Colleges of Applied Technology.

Program Proposals requiring Board approval from TCAT Committee:

Two (2) program proposals are being presented for the Committee's review and approval. These proposals will allow the Technical Colleges to be more responsive to the needs of students, businesses, and industries. Please see corresponding implementation proposals for each program following the list below. The proposals are:

1. Implementation of a Phlebotomy program by TCAT Oneida (2B) campus.
2. Implementation of a Phlebotomy program by TCAT Oneida- York Institute (AB) campus.

PROGRAM IMPLEMENTATION PROPOSAL – 1

INSTITUTION: Tennessee College of Applied Technology
Oneida

PROPOSED PROGRAM TITLE: Phlebotomy Technology

PROPOSAL: Tennessee College of Applied Technology Oneida proposes to implement the Phlebotomy Technology program at the Oneida (2B) campus.

EFFECTIVE DATE: Spring 2024

OBJECTIVE: The Phlebotomy Technology is designed for maximum student success. The program goals are aligned with the mission and purpose of the institution. Through coursework, PowerPoints, and field training tasks, the student will learn the day-to-day operations of being a phlebotomy technician. The length of the program and the coursework are designed to allow for mastery completion of course objectives and prepare the student for the national certification exam.

NEED: The college trained 31 students in the Phlebotomy class as a supplemental program this past year. Those who completed either went to work in their field or enrolled in our EMT/AEMT or Practical Nursing program.

PROJECTED ENROLLMENT:

YEAR	ENROLLMENT	COMPLETERS
1	25	20
2	25	20
3	25	20

PROJECTED COSTS: No new projected costs

NEW FACULTY NEEDED: No new faculty needed

FISCAL RESOURCES: Equipment and consumables will be included in the regular annual budget.

FACILITIES:

The program will be offered in an existing space on the TCAT Oneida campus.

ACTION REQUIRED:

Staff recommends approval.

PROGRAM IMPLEMENTATION PROPOSAL – 2

INSTITUTION: Tennessee College of Applied Technology
Oneida- York Institute

PROPOSED PROGRAM TITLE: Phlebotomy Technology

PROPOSAL: Tennessee College of Applied Technology Oneida proposes to implement the Phlebotomy Technology program at the York Institute (AB) campus.

EFFECTIVE DATE: Spring 2024

OBJECTIVE: The Phlebotomy Technology is designed for maximum student success. The program goals are aligned with the mission and purpose of the institution. Through coursework, PowerPoints, and field training tasks, the student will learn the day-to-day operations of being a phlebotomy technician. The length of the program and the coursework are designed to allow for mastery completion of course objectives and prepare the student for the national certification exam.

NEED: The college trained 31 students in the Phlebotomy class as a supplemental program this past year. Those who completed either went to work in their field or enrolled in our EMT/AEMT or Practical Nursing program.

PROJECTED ENROLLMENT:

YEAR	ENROLLMENT	COMPLETERS
1	25	20
2	25	20
3	25	20

PROJECTED COSTS: No new projected costs

NEW FACULTY NEEDED: No new faculty needed

FISCAL RESOURCES: Equipment and consumables will be included in the regular annual budget.

FACILITIES: The program will be offered in an existing space on the TCAT Oneida- York Institute campus.

ACTION REQUIRED:

Staff recommends approval.



BOARD TRANSMITTAL

MEETING: January 2024 14-Day Interim Action

SUBJECT: Proposed Program Terminations,
Modifications, and New Technical
Program Implementations

DATE: January 12, 2024

PRESENTER: Vice Chancellor Jothany Reed

STAFF'S RECOMMENDATION: Recommend Approval

In order to respond rapidly to the training needs, a resolution delegating authority to the Chancellor approving Tennessee College of Applied Technology programs was proposed and approved during the March 2009 Board Meeting. This resolution allows for new program proposals and modifications to be forwarded to the Board for review for 14 days. Once reviewed, the Board will delegate authority to the Chancellor to approve the proposals submitted unless objections are voiced by the Board. Letters will be sent to the appropriate institution to authorize the implementation of the proposed action. The approved programs will be reported to the Board in the quarterly interim action reports.

Attached you will find a program proposal submitted by the Tennessee Colleges of Applied Technology in response to workforce needs. The TBR staff members and I have reviewed these proposals and recommend approval. In accordance with TBR *Policy: 2:01:02:00, Vocational Program Review and Approval*, this information is provided for your consideration.

If you have questions or concerns that would require this proposal to go before the full Board at the next quarterly meeting, please contact Dr. Tachaka Hollins by email at tachaka.hollins@tbr.edu. The proposed academic actions will be approved through delegated authority by the Chancellor unless a concern is identified within this 14-day period.

Thank you for your continued support and commitment to the Tennessee Colleges of Applied Technology.

Program Proposals requiring Board approval from TCAT Committee:

One (1) program proposal is being presented for the Committee's review and approval. These proposals will allow the Technical Colleges to be more responsive to the needs of students, businesses, and industries. Please see corresponding implementation proposals for each program following the list below. The proposals are:

1. Replication the existing Practical Nursing program at the TCAT Knoxville Parkwest Instructional Service Center (pending THEC site code approval).

PROGRAM IMPLEMENTATION PROPOSAL – 1

INSTITUTION: Tennessee College of Applied Technology
Knoxville

PROPOSED PROGRAM TITLE: Practical Nursing

PROPOSAL: Tennessee College of Applied Technology
Knoxville proposes to replicate the existing
Practical Nursing at the Parkwest Instructional
Service Center (pending THEC site code approval).
The program length is 1296 clock hours and awards
a Practical Nursing Diploma.

EFFECTIVE DATE: Summer 2024

OBJECTIVE: The Practical Nursing Program is a 12-month
diploma program, which consists of a combination
of classroom, laboratory and clinical experiences.
These experiences expose the student to the wide
variety of tasks and responsibilities required of
today’s practical nurse.

NEED: According to demand data from the jobs4tn.gov
website, Licensed Practical and Licensed
Vocational Nurses are showing average annual
opening positions of 350 for the Knox County
area.

Also, the COE Annual Report 2022 shows a
placement percentage of 87% for our practical
nursing program located at the Knoxville main
campus, with 204 applicants showing in the banner
for the Spring 2024 trimester interested in attending
this program.

PROJECTED ENROLLMENT:

YEAR	ENROLLMENT	COMPLETERS
1	24	17
2	62	43
3	62	43

PROJECTED COSTS:	YEAR	COST
	1	\$32,000
	2	\$26,000
	3	\$20,000

NEW FACULTY NEEDED:	YEAR	NUMBER	COST
	1	1FT	\$22,000
	2	0	\$64,960
	3	0	\$64,960

FISCAL RESOURCES: TCAT Knoxville's existing budget will be used for the proposed Practical Nursing program's costs and salary. A full-time Practical Nursing Instructor is in the existing budget. As students' progress in the program, one part-time adjunct will need to be added for clinical at an estimated cost of \$20,000 annually.

FACILITIES: Facilities will be provided by Parkwest Medical Center.

ACTION REQUIRED: Staff recommends approval.

BOARD TRANSMITTAL

MEETING: Quarterly Board Meeting

SUBJECT: Report of the Committee on Audit

DATE: March 27, 2024

PRESENTER: Regent Miles Burdine

PRESENTATION REQUIREMENTS: 2 minutes

ACTION REQUIRED: Voice Vote

STAFF RECOMMENDATION: Recommend Approval

The Board will consider approval of the minutes from the March 5, 2024, meeting of the Committee on Audit.

REPORT OF THE COMMITTEE ON AUDIT

March 5, 2024

The Committee on Audit met in regular session on March 5, 2024, at 10:00 a.m. via Microsoft Teams. The roll was called by Secretary Mariah Perry. The roll call confirmed that a quorum was present; all Committee members in attendance and the Board's Vice Chair confirmed that they could simultaneously hear and speak to other participants; and that no other people were present in the room with each Regent. In attendance were system office and institutional staff; the Board's Vice Chair, Regent Emily Reynolds; and other Board members, including the following Audit Committee members:

Regent Miles Burdine, Audit Committee Chair

Regent MaryLou Apple

Regent Todd Kaestner

Regent Tom White

The necessity of the electronic meeting was confirmed by unanimous consent due to it being the most economically efficient way to have matters considered that require timely action.

Regent Burdine opened the meeting by thanking everyone and welcoming the audit committee. Mike Batson echoed the thanks and began the informational reporting section.

Item I, Informational Reporting, included four topics for discussion. Item I.a., Highlights of Audit Findings and Recommendations, consisted of Mike Batson discussing the following topic: Recommendation Logs, External Miscellaneous Reviews, Comptroller's Office Audits, Federal Audits, and Internal Audit Reports included in the materials. Mr. Batson covered reviews from the following: Tennessee Department of Safety and Homeland Security- Driver Education Program Monitoring review for Southwest Tennessee Community College; TCAT Shelbyville's TSAC Financial Aid Program review; Jackson State's Financial and Compliance Audit by the Comptroller's Office, Comptroller's Office of Research and Education Accountability- TN Promise Evaluation; U.S. Department of Defense- Voluntary Education Institution Compliance Survey for Roane State; U.S. Department of Veterans Affairs Compliance survey for Southwest Tennessee Community College; NACHA Security Audit for Chattanooga

State; Northeast State's HEERF Audit; Veterans Affairs Benefit Certification for TCAT Oneida/Huntsville; Southwest Tennessee's Follow-up to Investigation 2020-03 and Follow-up on the College Work Study review; and Investigations 2023-01, 2023-04, and 2023-06 for TCAT Chattanooga. This item was for informational purposes and required no action.

Item I.b., Audit Reports and Reviews, consisted of informing the committee that a summary of the Miscellaneous External Reviews, Comptroller's Audit Reports, Federal Audit Reports, and the Internal Audit Reports for the second quarter of fiscal year 2024 are included in the meeting materials. Highlights of these materials were covered in section I.a. of the meeting. A listing of the Internal Audit Reports is included as Attachment A to these minutes. This item was for informational purposes and required no action.

Item I.c., System-wide Internal Audit Updates, consisted of discussing the following topics: current Director of Internal Audit vacancies; and an update on this year's Management's Risk Assessment. This item was for informational purposes and required no action.

Item I.d., University Update, consisted of informing the committee that the audit for Tennessee State University's Foundation for FY 2021 was completed by the Comptroller's Office and no findings were reported. This item was for informational purposes and required no action.

Item II.a., Review of Revisions to Fiscal Year 2024 Audit Plans was presented by Mike Batson. A motion was made by Regent White and seconded by Regent Apple to approve the revised audit plans. The Committee voted to approve the audit plans as presented. The audit plans are included as Attachment B to these minutes.

Item II.b., Review of Internal Audit Charters, included a new charter for Volunteer State Community College due to a new Interim President at the campus. A motion was made by Regent Kaestner and seconded by Regent White to approve the charter. The Committee voted to approve the charter in a roll call vote. The charter is included as Attachment C to these minutes.

There being no further business to come before the Committee on Audit, the meeting was adjourned.

Respectfully submitted,

Committee on Audit

Miles Burdine, Committee Chair

BOARD TRANSMITTAL

MEETING:	Quarterly Board Meeting
SUBJECT:	Report of the Regents Award for Excellence in Philanthropy
DATE:	March 27, 2024
PRESENTER:	Regent Danni Varlan
PRESENTATION REQUIREMENTS:	8 Minutes
ACTION REQUIRED:	Informational Purposes
STAFF RECOMMENDATION:	Not Applicable

Recipients of the Regents Award for Excellence in Philanthropy are selected based on the generous giving of their time, resources, influence on volunteers to become involved in fundraising, active promotion of higher education, leadership in philanthropy, exceptional civic responsibility, and integrity. The Board will receive a report on the following awards presented on September 7, 2023 and November 7, 2023:

Stowers Machinery Foundation

Mr. Wes Stowers and representatives from the Stowers Machinery Foundation accepted the 2023 Regents Award for Excellence in Philanthropy as nominated by Pellissippi State Community College and TCAT Knoxville. The award was presented by Regent Miles Burdine at the Pellissippi State Community College Blount County campus on September 7, 2023.

The Sells and Quertermous Families

The Sells and Quertermous families accepted the 2023 Regents Award for Excellence in Philanthropy as nominated by Dyersburg State Community College. The award was presented by Associate Vice Chancellor for Strategic Advancement Cris Perkins at the Dyersburg State Community College campus on November 7, 2023.

BOARD TRANSMITTAL

MEETING:	Quarterly Board Meeting
SUBJECT:	Revisions to TBR Policies 4.01.03.00, Tuition, Fees, Charges, Refunds, and Payments - Community Colleges and 4.01.03.10, Tuition, Fees, Charges, Refunds, and Payments - TCATs
DATE:	March 27, 2024
PRESENTER:	Alisha Fox, Vice Chancellor of Business and Finance
PRESENTATION REQUIREMENTS:	10 minutes
ACTION REQUIRED:	Voice Vote
STAFF RECOMMENDATION:	Recommend Approval

Summary:

As background, the comprehensive fee list maintained by the system office has become inconsistent and inaccurate. Schools frequently ask for clarification on the fee submittal and approval process. In July 2023, the business officers began conversations to review the data, the process, and the policies related to fees with the following goals: (1) clean-up the data, (2) consolidate and standardize in areas that made sense, and (3) increase the direction and efficiency of the process. These policy updates are being considered with these recommendations.

Review Groups:

July 27, 2023: initial conversation at BASC to kick-off the review.

October 26, 2023: BASC participated in a 3-hour working session.

January 18, 2023: VC Fox presented the summarization and recommendation to BASC.

January 25, 2024: presented as an informational item to the joint Academic Affairs and Student Affairs sub-councils.

January 30, 2024: BASC voted to formally move the recommendations forward.

Tuition, Fees, Charges, Refunds, and Payments - Community Colleges : 4.01.03.00

Policy/Guideline Area

Business and Finance Policies

Applicable Divisions

Community Colleges

Purpose

The purpose of the following policy is to outline significant provisions for consistent administration of fees, charges, refunds, payment of fees and enrollment of students for the community colleges governed by the Tennessee Board of Regents. The policy largely represents a consolidation of existing statements and practices. The policy contents include general and specific provisions for: **standard**/in-state tuition (sometimes referred to as maintenance fees); out-of-state tuition; other fees; deposits; refunds; payment of fees and enrollment of students.

The policy supersedes all previous fee and refund policies and may be revised by action of the Tennessee Board of Regents or the Chancellor. Exceptions to the policy may be made by the Chancellor.

Policy/Guideline

I. General Provisions

A. Establishment of **Tuition**, Fees and Charges

1. The Tennessee Board of Regents must establish or approve all **tuition**, institutional fees, and charges unless authority has been delegated to the chancellor or presidents.
2. The institution president is responsible for the enforcement and collection of all fees and charges.

Fees and charges which specifically do not require Board approval, unless otherwise noted, must receive formal approval by the chancellor (~~or designee~~) or ~~their designee~~ or the president (~~or designee~~) or ~~their designee~~ as applicable (see section VII for pass-through charges).

3. Institutions should attempt to follow a general format in publishing information on fees and charges, including but not limited to the following:
 - a. All statements which include the fee amount should be complete and specific enough to prevent misunderstanding by readers.
 - b. When a fee is quoted, the refund procedures should be clearly stated. If there are qualifying conditions for refunds, those conditions also should be stated. If there is no refund, it should be labeled as non-refundable.
 - c. Whenever possible, specific dates related to the payment of fees and the refund procedures should be stated.
 - d. It should be made clear that ~~all~~ fees are subject to change ~~at any time~~.

II. ~~Standard~~/In-State Tuition

A. Description

1. ~~In-state~~ Standard tuition, also referred to as in-state tuition, is a charge to ~~all in-state~~ students enrolled in

credit courses. It is calculated based on the number of Student Credit Hours (SCH's) for which the student enrolls.

2. The charge is applicable to courses for which the student is enrolled on an audit basis.

B. Rates

1. Rates are established by the Board and incorporated in ~~a the tuition and~~ fee schedule. The hourly ~~tuition and fee~~ rate will be discounted when students enroll in ~~greater more~~ than 12 hours.
2. For community colleges with multiple summer sessions, tuition may be assessed by using the current part-time rate with no maximum amount for total credit hours enrolled.
3. ~~In-state tuition~~ Tuition and fees may not be waived, except as provided by exception in subsection C. ~~However, specific exceptions are provided in the following instances:~~
 - a. ~~Pursuant to T.C.A. § 49-7-113, exceptions exist for certain disabled and elderly students, as well as state service retirees. For audit courses, no tuition or mandatory fee is required for persons with a permanent, total disability, persons 60 years of age or older and domiciled in Tennessee and persons who have retired from state service with 30 or more years of service, regardless of age. For courses~~

~~taken for credit, a fee of \$70 per semester may be charged to persons with a permanent, total disability, and persons who will become 65 years of age or older during the academic semester in which they begin classes and who are domiciled in Tennessee. (Note: This fee includes all mandatory fees, including but not limited to debt service, student activity, general access, SGA, technology access, program service, sustainable campus, and international education); it does not include any other non-mandatory fees.~~

~~b. Pursuant to T.C.A. § 49-7-102, certain statutory fee exceptions exist for dependents and spouses of military personnel killed, missing in action, or officially declared a prisoner of war while serving honorably as a member of the armed forces during a period of armed conflict. If these provisions are invoked by a student, the correct applicable law should be determined and followed.~~

- ~~4. See TBR Policy 2.03.01.04 Admission, Enrollment, and Readmission of Service Members for information related to charges for eligible service members after returning from periods of active service. Military reserve and national guard personnel who are~~

~~mobilized to active military service within six months of attendance at a TBR institution and whose mobilization lasts more than six months shall be charged upon re-enrollment at such institution the tuition, student activity fees and required registration or matriculation fees that were in effect when such student was enrolled prior to mobilization. After re-enrollment, no increase in tuition, student activity fees or required registration or matriculation fees shall be assessed to such student until a period of time equal to one year plus the combined length of all military mobilizations has elapsed. In no event, however, shall a student's tuition and fees be frozen after re-enrollment for more than four years.~~

~~a.—To be eligible for the tuition and fee freeze, the student shall have completed military service under honorable conditions and shall re-enroll in a TBR institution within six months of release from active duty.~~

~~b.—A student eligible for the tuition and fee freeze may transfer from one state institution of higher education to another state institution of higher education one time with such student's tuition and fees calculated at the institution to which the student transfers as if the student had been in attendance at that institution~~

~~before the mobilization that resulted in the student's tuition and fee freeze at the initial institution.~~

C. Accounting Treatment

1. A revenue account for ~~standard~~/in-state tuition is used to record both the revenue assessed and refunds made.
2. As provided in GASB Statements 34 and 35, summer school revenues and expenditures must be accrued at fiscal year-end. Summer school ~~activity revenue and expenditures~~ will not be allocated to only one fiscal year.
3. In some cases, full ~~tuition and~~ fees are not assessed to students ~~who self-identify under one of the below categories~~. These occur when statutes establish separate rates for such groups as the disabled, elderly, and military dependents. The difference between normal fees and special fees is not assessed. Fees not assessed in these cases do not represent revenue. ~~For administrative purposes the fees may be calculated and credited to revenue, then written off against a contra revenue account.~~
 - a. Pursuant to T.C.A. § 49-7-113, exceptions exist for certain disabled and elderly students, as well as state service retirees. For audit courses, no tuition or mandatory fee is required for persons with a permanent, total disability, persons 60 years of age or older and domiciled in Tennessee and persons

who have retired from state service with 30 or more years of service, regardless of age. For courses taken for credit, a fee of \$70 per semester may be charged to persons with a permanent, total disability, and persons who will become 65 years of age or older during the academic semester in which they begin classes and who are domiciled in Tennessee. (Note: T.C.A. provides for a waiver of mandatory tuition and fees but does not apply to non-mandatory fees).

b. Pursuant to T.C.A. § 49-7-102, certain statutory tuition and fee exceptions exist for dependents and spouses of military personnel killed, missing in action, or officially declared a prisoner of war while serving honorably as a member of the armed forces during a period of armed conflict. If these provisions are invoked by a student, the correct applicable law should be determined and followed.

4. Agreements/contracts may be executed with a third party (federal agency, corporation, institution, etc.), but not with the individual student, to deliver routine courses at a fixed rate or for the cost of delivering the course and may ~~not charge the fixed rate fees to individual students. provide for fees not to be charged to individual students.~~ Individual student fees will be assessed as usual and charged to the functional category Scholarships and Fellowships. The amount

charged to or paid by the third party is credited to the appropriate Grants and Contracts revenue account.

5. In some cases, a non-credit course provides an option to grant regular credit. If a separate, ~~additional~~ ~~(or additional)~~ fee is collected because of the credit, that amount is reported as tuition revenue.
6. Full-time employees of the Tennessee Board of Regents, the Locally Governed Institutions (LGIs), and the University of Tennessee systems may enroll in one course per term at any public postsecondary institution, with tuition, ~~student activity fees~~ and ~~registration mandatory~~ fees waived for the employee. No tuition paying student shall be denied enrollment in a course because of enrollment of TBR, LGI, and UT employees.
7. Part-time regular and part-time temporary employees, including adjuncts, of community colleges and colleges of applied technology are eligible to enroll in one credit course per term at the college where they work, with tuition charges waived for the employee. Any fees (other than tuition/maintenance fees) associated with enrollment and attendance are not waived.
8. Spouses and dependents of employees of the Tennessee Board of Regents system may be eligible for a tuition and mandatory fee discount for undergraduate courses at Tennessee Board of Regents institutions, the LGIs, and the University of

Tennessee. Tennessee Board of Regents institutions exchange funds for tuition and mandatory fee discounts of employees' spouses and dependents who participate in a Tennessee Board of Regents educational assistance program. This also applies to exchanging of funds for tuition discounts between Tennessee Board of Regents institutions, the LGIs, and the University of Tennessee institutions.

9. Fee waivers for full-time State employees and fee discounts to children of certified public-school teachers shall be accounted for as a scholarship.

III. Out-of-State Tuition

A. Description of Fee

1. **In addition to standard tuition, o**~~Out-of-s~~State tuition is charged to students classified as non-residents who are enrolled for credit courses, including audit courses.
2. Out-of-state tuition fee rates are established by the Tennessee Board of Regents and are incorporated in the annual fee schedule.
3. Applicability of out-of-state tuition is determined pursuant to Tennessee Board of Regents Policy for Classifying Students In-State and Out-of-State for Paying College Fees & Tuition & for Admission Purposes (No. 3.05.01.00). The business office will collect fees based upon student classification as

determined by the appropriate authority within the institution.

B. Accounting Treatment

1. A revenue account for out-of-state tuition is used for recording both credits for fees and debits for refunds.
2. Other accounting is the same for out-of-state tuition as that outlined under **standard**/in-state tuition except separate out-of-state accounts are used.
 - a. In the case of fees not collected from students under grants and contracts, the same expense account under Scholarships and Fellowships may be used.

IV. eRate

A. Description of Fee

1. The eRate is available to students who enroll at TBR institutions, who are classified as non-residents of Tennessee, and who are enrolled exclusively in online or other remote delivery courses.
2. The eRate is 150% of the institution's approved **standard**/in-state tuition rate.
3. The hourly rate will not be discounted for students receiving the eRate and enrolling in **greater more** than 12 hours.
4. To qualify for an eRate, students must:
 - a. Meet all institution admission requirements and must **be verified and documented by the institution as an online**

out-of-state student enrolled exclusively in courses delivered exclusively online or by other remote delivery methods.

~~b. Be verified and documented by the institution as an online out-of-state student enrolled exclusively in courses delivered exclusively online or by other remote delivery methods.~~

b. Out-of-state students must both be classified as an out-of-state student and be physically living outside the state of Tennessee. Undocumented students living in Tennessee do not qualify for the eRate and must pay the out-of-state rate.

5. Students enrolled in any type courses with an on-ground, in Tennessee component will not be eligible for the eRate specified in this guideline and will instead incur traditional out-of-state tuition and fees.

a. Students who enroll in both online or remote delivery courses and on-ground in Tennessee courses and subsequently drop the on-ground courses will not then become eligible for the eRate.

B. Accounting Treatment

1. The eRate fee will be recorded as out-of-state tuition.

V. Mandatory Fees

Mandatory fees are generally fees to support various programs that are assessed to all enrolled students and are not course dependent.

A. Debt Service Fees

1. The amount of debt service fees, **if any**, will be approved by the Tennessee Board of Regents. Separate rates are recommended by each institution based on **the** requirements of the institution.
2. Revenue from debt service fees will be recorded in the unrestricted current fund and then transferred to the retirement of indebtedness fund.
3. At the conclusion of the debt retirement for a given project, the debt service fee attributed to the project will cease. Any new project requires the approval of a new debt service fee on its own merits without the reallocation of any existing fee. Any continuation of fees necessary for renewal and replacement of a project for which the debt is totally retired must be approved for that purpose by the Tennessee Board of Regents.

B. Student Activity Fees

1. Student activity fees must be approved by the Tennessee Board of Regents. Such fees may be recommended by each institution based on facilities and services to be provided which are related to the activity fee. These services include but are not limited to access to all social, athletic, and cultural functions sponsored by the school. Per TCA §49-8-109, these services are available to any student upon the payment of the regular activity fee.

A portion of the student activity fee (and/or tuition) may be allocated to the student government association (SGA) and recorded in the restricted fund as an SGA fee. A referendum providing for an increase in that portion of the student activity fee ~~(and/or tuition,)~~ received by the SGA may be held for student body approval or rejection. Per TCA §49-8-110, the referendum shall be held at the election for SGA officers and shall be on the ballot with the candidates for the offices. The referendum shall be held if the SGA legislative body votes to hold such a referendum and if the ~~appropriate~~ college administrative body **designated to supervise and advise the SGA** approves the decision to hold a referendum. In the event a majority of the students voting in the election approve the question submitted in the referendum, then that portion of the student activity fee allocated to the SGA shall be increased by the amount approved subject to the Board's approval. The increased portion shall be used for student projects, student activities and student scholarships. The uses shall be approved by the ~~appropriate~~ administrative body of the college designated to supervise and advise the SGA. The student activity fee portion will be unrestricted current funds revenues. These fees are refundable on the same basis as tuition or as established by the institution.

C. Student Government Association Fee

1. Student Government Association fees must be approved by the Tennessee Board of Regents. The fee is intended to fund the activities of the Student Government Association. These activities may include the operating expenses of the SGA, funding activities of student clubs and organizations, bringing speakers and/or art exhibits to campus, and other expenses as approved by the SGA.

D. Technology Access Fees

1. A fee ~~shall~~ may be levied by each institution, upon receiving approval by the Board of Regents, for the purpose of providing student access to computing and similar technologies. It is refundable on the same basis as tuition or as established by the institutions. Institutions shall establish expenditure accounts and designated revenue accounts for purposes of recording technology access fees and expenditures.
2. ~~Use~~ The TAF should be used by TBR institutions for direct student benefit, for items such as new and improved high technology laboratories and classrooms, appropriate network and software, computer and other equipment, and technological improvements that enhance instruction. Use of TAF funds includes but is not limited to the following items:

- a. Computers and other technical laboratory supplies, equipment, ~~and~~ software and maintenance.
- b. Network costs (internet service, interactive video, etc.)
- c. "Smart" or multimedia classroom equipment and classroom modifications.
- d. Lab and course staffing - student and staff assistance for lab and classroom uses; community colleges are limited to 25% maximum of current-year TAF revenues for student or staff employees.
- e. Renewal and replacement reserves as necessary.
- f. New machines for faculty use when faculty are actively engaged in developing and conducting on-line courses.
- g. Faculty and staff development directly related to the introduction or application of new technology which impacts students. These guidelines should have the flexibility to place instructional technology in a faculty lab where course materials are being prepared. For example, TAF funds can be used to create faculty labs to include the purchase of computers and to conduct faculty training and course development. (Travel costs for faculty and

staff are excluded; however, consultants may be hired as needed for training.)

- h. Infrastructure (wiring, network, servers, etc.) necessary to provide **students** maximum computing capability to **students**. A ceiling is established of 50% of the total project costs from which technology access fees can be used.
- i. Expand technology resources in library, i.e., video piped anywhere on campus, interactive video room for distance education, network for web video courses. ~~Compliance with these guidelines will be audited by the internal audit staff and reported to the Board as determined by the internal auditor's annual risk-based planning process or other appropriate means.~~

E. Program Services Fee

- 1. ~~The amount of program service fees will be approved by the Tennessee Board of Regents.~~ This includes support for application to the college, change of course processing, transcript processing, graduation ceremonies, parking facilities, etc. It is refundable on the same basis as tuition or as established by the institution.

~~**E. Sustainable Campus Fee**~~

~~1. This supports campus environmentally sustainable efforts and initiatives. See TBR Guideline B-065 Sustainable Campus Fee Program for program requirements.~~

F. International Education Fee

1. The amount of the International Education Fee will be approved by the Tennessee Board of Regents. Separate rates are recommended by each institution based on the requirements of the institution. Generally, the fee supports cultural and international opportunities, student activities for all students, and promotion of student's world knowledge. This fee assists in integrating cultural and international concepts across all academic disciplines in order to increase a student's ability to compete in the international environment.
2. International Education Fee Usage Per TBR Policy 2.08.10.00
 - a. Recognizing the need for flexibility while maintaining accountability, the TBR has established the optional assessment of an international education fee to be paid by each student enrolled in the institutions.
 - b. Individual institutions have authority to allocate funds to activities in support of globalization efforts for the campus, including international professional development of the faculty.

- c. Institutions should use a portion of the revenue generated through the international education fee for study abroad scholarships.
- d. Individual institutions are responsible for establishing an infrastructure to determine the allocation of the international education fees collected from students to promote globalization at the home institution. The infrastructure should include student representation or input received from the entire study body.
- e. Employee Compensation/Benefits provided by Program Abroad
 - 1. ~~An allocation of~~ A portion of the fee may be used to pay salary and benefit costs for those involved in providing direct support for international programs ~~are allowable~~ but should be controlled and kept to a minimum.
 - 2. Faculty engaged in directing or teaching study abroad courses receive remuneration from their home institutions. Direct instructional cost should be charged to the appropriate

departmental budget and not to the international education fee budget.

VI. Miscellaneous Course Fees

Certain courses require expensive maintenance/updating of equipment and/or software and the employment of highly qualified staff. The high costs of instruction for these programs can be offset by establishing miscellaneous course fees. Miscellaneous course fees may be used for a variety of purposes, as deemed necessary by the institution, for the delivery of a credit course.

Examples of these purposes include extraordinary instruction costs due to: a. individual instruction such as private music lessons, b. high cost class supplies, course-specific software, and specialized equipment such as welding equipment and materials, c. third party charges for use of a facility such as golf, d. special transportation requirements, e. extraordinary instructional costs such as intensive supervision, support or additional technical expertise required for the delivery of the course, or f. some combination of these reasons.

As part of the submittal for consideration of a miscellaneous course fee, a program will be required to identify which justification category or categories apply and submit the described data corresponding with the category.

Categories:

- A. High Cost of Instruction. Programs qualifying for charging a miscellaneous course fee under this category should provide data demonstrating that they are more costly than other programs offered by the institution. If appropriate, the extraordinary cost of

the program must be validated including benchmarking with similar programs in the region and nation.

- B. High Demand. Programs qualifying under this category should provide data estimating the number of students enrolled in the program and that the student credit hours generated are sufficient to justify additional fees.
- C. High Cost of Updating/Maintaining Equipment and Software. Programs qualifying under this category should provide data demonstrating the extensive maintenance and regular updating of equipment and/or software, and estimated costs associated with this maintenance. An average hardware/software cost per student credit hour serves as the basis for determining the amount of the fee.
- D. Accreditation. Meeting standards of specific accrediting agencies may also qualify for charging a miscellaneous course fee. The accrediting standards that justify a fee are those that include specialized testing or assessment costs, specify the possession and use of certain equipment and unique software that are extraordinarily costly and/or the employment of faculty with specific credentials that demand high salaries.
- E. High Recognition and Quality. Programs qualifying under this category are expected to be distinctive and with a regional reputation. The program should demonstrate that it has achieved exceptional recognition in its particular enterprise.
- F. High Cost of Consumables. Programs qualifying under this category should document the program's costs of consumables, as compared to expenditures necessary for other programs.

Examples include; laboratory supplies, specialized tool or equipment kits for use in the program, etc.

- G. Specialized Assessment. Programs qualifying under this category have an additional cost associated as the result of a third party determined cost or fee that is not a direct pass-through cost. Examples include specialized testing fees not associated with accreditation such as program entrance exams, standardized test fees, etc. The program should fully explain the need and include supporting third party documentation (if applicable) with the request.
- H. Other. Programs not fitting into one of the above category types wishing to submit a fee for consideration should contact TBR's Office of Business and Finance via the campus fiscal agent for assistance.

Fees for courses using materials or services that are required or recommended by faculty and are a direct pass-through of the actual cost charged by a third-party provider may be approved by the chancellor. The process and timeline for submitting miscellaneous course fees that are direct pass-through fees is the same as that of non-pass-through fees.

~~F.—High Value to Tennessee. The program should demonstrate that it is a good investment for the State of Tennessee to justify charging extra fees to the student. The graduates' earning potential and the associated benefit to the state economy should be projected, as well as the efforts taken by the institution to aid graduates in finding appropriate employment in Tennessee.~~

~~G.—Impact on Affected Students. Through surveys, questionnaires, or other suitable means, the program should demonstrate that the charging of additional fees will not diminish enrollment. The~~

~~program should demonstrate that enrolled students realize that the potential earning power in the work force justifies their additional investment.~~

~~H.—Institution must submit documentation of the above applicable criteria when requesting approval of a specialized academic fee. Specialized academic course fee revenues are limited to funding related costs accumulated in the instruction function.~~

~~VII.—Specialized Academic Program Fees~~

~~Certain academic programs require expensive maintenance/updating of equipment and software and the employment of highly qualified staff. The high costs of instruction for these programs can be offset by establishing specialized academic fees, with the Board's approval. To receive approval for a specialized academic fee, a program will be required to meet criteria A, High Cost of Instruction as defined below. Additionally, it is preferred that the program document meeting criteria B-H if applicable.~~

~~A.—High Cost of Instruction. Programs qualifying for charging specialized academic fees must demonstrate that they are more costly than other programs offered by the institution. If appropriate, the extraordinary cost of the program must be validated including benchmarking with similar programs in the region and nation.~~

~~B.—High Demand. The number of students enrolled in the program and the student credit hours generated are sufficient to justify additional fees.~~

~~C.—High Cost of Updating/Maintaining Equipment and Software. Programs qualifying for charging specialized academic fees are expected to be those that require extensive maintenance and~~

~~regular updating of equipment and/or software, all of which are very expensive. An average hardware/software cost per student credit hour serves as the basis for determining the amount of the fee.~~

~~D.—Accreditation. Meeting standards of specific accrediting agencies may also qualify a specialized program for charging specialized academic fees. The accrediting standards that justify a fee are those that specify the possession and use of certain equipment and unique software that are extraordinarily costly and/or the employment of faculty with specific credentials that demand high salaries.~~

~~E.—High Recognition and Quality. The programs approved for specialized academic fees are expected to be distinctive and with a regional reputation. The program should demonstrate that it has achieved exceptional recognition in its particular enterprise.~~

~~F.—High Value to Tennessee. The program should demonstrate that it is a good investment for the State of Tennessee to justify charging extra fees to the student. The graduates' earning potential and the associated benefit to the state economy should be projected, as well as the efforts taken by the institution to aid graduates in finding appropriate employment in Tennessee.~~

~~G.—Impact on Affected Students. Through surveys, questionnaires, or other suitable means, the program should demonstrate that the charging of additional fees will not diminish enrollment. The program should demonstrate that enrolled students realize that the potential earning power in the work force justifies their additional investment.~~

~~H.—Institution must submit documentation of the above applicable criteria when requesting approval of a specialized academic fee. Specialized academic course fee revenues are limited to funding related costs accumulated in the instruction function.~~

~~VII.—Miscellaneous Course Fees~~

~~All miscellaneous fees must be approved by TBR. Fees for courses requiring special off-campus facilities or services do not require Board approval but should reflect the cost of the facilities or services. Fees for courses requiring materials or services that are required or recommended by faculty and are a direct pass-through of the actual cost charged by a third-party provider may be approved by the chancellor. Examples include but are not limited to state board nursing exam preparatory programs, industry certification exam fees, etc. Fees approved by the chancellor will be provided to the Board as an interim action item.~~

VIII. Incidental Fees and Charges

A. ~~Uniform Rates and Policies—Institutions~~

The following fees will be uniformly charged (or, if applicable, to the extent that they remain within the set range) at all institutions both as to the amount and condition of assessment. Charges are subject to approval by the Tennessee Board of Regents.

1. Returned Check Fee: \$30.00 per check - nonrefundable. ~~All institutions will charge a returned check fee that is the maximum set by state law.~~ This fee will apply to all returned checks received by the institution, whether from students, faculty, staff, or other parties. The Board will review state statutes each spring to determine any changes. (T.C.A. § 47-29-102)

2. Prior Learning Assessment (PLA) fee: \$25 (non-refundable). This fee, also known as credit by exam fee, will be assessed at the rate of \$25 per exam, regardless of the number of credit hours awarded. PLA standards were developed by the Tennessee Prior Learning Assessment Task Force and adopted by the TBR and UT Systems.

B. Other Fees and Charges Subject to Board Approval

1. All Institutions

a. The following fees may be assessed by all institutions. Specific rate recommendations will be developed separately by each institution for approval by the Tennessee Board of Regents. In review of the recommendations, the Board staff will consider the consistency of fees for comparable services among institutions.

1. Motor Vehicle Registration - nonrefundable. A fee may be levied by each institution per academic year, per fiscal year and/or per academic term for motor vehicle registration. The fee may be assessed to faculty and staff.

2. Traffic and Parking Fines - nonrefundable. These fines will apply to all employees and

students and shall not exceed the greater of fifty dollars (\$50.00) or the amount set by any state law, or any county or municipal ordinance in the institution's jurisdiction for the same offense. Changes to traffic and parking fines require approval by the Chancellor and Board of Regents.

- ~~3.—Applied Music Fees. This fee is charged for private music lessons or small group training sessions. It is refundable on the same basis as tuition or as established by the institution.~~
- ~~4.—Late Registration Fee. A late registration fee up to \$100 will be charged during the entire period of late registration. The effective date of the fee will be determined by each institution.~~
- ~~5.—Transcript Fee. There will be no charge for transcripts; however, institutions shall set a limit on a reasonable number of copies at any one time and may establish a nonrefundable charge for the~~

~~cost of copying transcripts in
excess of that number.~~

2. Fees and Charges to be Established and Administered by the Institution.

a. The following fees and charges may be established and administered by each institution. No specific approval or notification to the Tennessee Board of Regents will be required unless subject to other Board or State requirements. The institution will establish appropriate refund policies.

1. Sales of goods and services of a commercial nature, including bookstores (including digital textbook costs assessed on the student's account), food services, vending, laundry, and similar activities. Fees for auxiliary services must take into consideration that Auxiliary Enterprises should be a break-even operation with rates and charges generating revenue sufficient to cover all expenses as defined in operating budget guidelines.

2. Rental of facilities. Fees may be established to control the utilization of facilities and services or to offset the cost of extraordinary requirements as a result of specific programs or activities. [Reference Tennessee Board of Regents Policy on Access to and Use of Campus Property and Facilities (No. 1.03.02.50).]
3. Admissions fees to athletic and other events open to the public, including special events sponsored by campus organizations and activities.
4. Sales and services of educational activities such as clinical services, publications, etc.
5. Registration for conferences, institutes, and non-credit activities. Fees established for non-credit courses and activities shall at a minimum be sufficient to cover the total costs incurred in providing instruction and may be

influenced by current market rates for comparable courses or training.

~~6. Fees for use of campus facilities for recreational purposes.~~

7. Parking permits and parking meters for use by guests and visitors.
8. Library fines, which will apply to students, faculty, staff, and other library users.
9. Child Care Fees - Kindergarten, Preschool, Early Childhood, Day Care, or similarly defined activities. The refund policy will be established by the institution.
10. Special Exam Fee and Standardized Test Fees - nonrefundable. The fee will be determined based upon cost to the institution.
11. Local Dual Credit Exam Fee: The fee will be determined by the institution, but may not exceed the PLA fee.

12. Identification Card Replacement - nonrefundable. There will be no charge for the original identification card. A fee may be set by each institution to offset the cost of replacing the card. This fee applies only to student ID cards and not to faculty and staff ID's.
13. Change of Course or Section Fee - nonrefundable. If the change is caused by the institution, there will be no charge for the change. If two or more forms are used at one time, they will be treated as one change/form. Institutions may waive the fee for schedule changes.

IX. Deposits

- A. Breakage deposits may be required by the institution for courses or items in which it can be shown that there is a reasonable chance of loss or damage to items issued to students. The amount of the deposit should be related to the materials issued and subject to a 100% refund.
- B. A deposit may be established by the institution for rent or lease of buildings and facilities or for the issuance of other institutional

property or equipment. Deposits should be subject to a 100% refund if no damage or loss occurs. The amount of such deposits should be related to the value of the facilities or equipment subject to loss and the general ability of the institution to secure reimbursement should loss or damage occur.

X. Other Fee and Charge Considerations

- A. Institutions may submit for Board of Regents approval fees and charges not specifically covered by those guidelines when the establishment of a fee or charge is justified by the institution.
- B. When fees and charges are incorporated in agreements with outside contractors and vendors, specific rates, refunds, and conditions must be clearly stated.

XI. Refunds and Fee Adjustments

- A. Adjustments to all fees and charges must be in accordance with the following provisions except as previously stated, or when required by federal law or regulation to be otherwise.
- B. Pursuant to T.C.A. §§ 49-7-2301 and 49-7-2302, students called to active military or National Guard service during the semester are entitled to a 100% adjustment or credit of mandatory fees.
- C. Tuition Refunds and Adjustments
 - 1. Refunds are 100% for courses canceled by the institution.
 - 2. Changes in courses involving the adding and dropping of equal numbers of **Student Credit Hours SCH's** for the same term at the same time require no refund or assessment of additional **maintenance fees tuition**, unless the dropping and adding involves a

TNeCampus courses. A TNeCampus fee is applicable when adding or dropping a TNeCampus course.

3. The fee adjustment for withdrawals or drops during regular terms (fall and spring) is 75% from the first day of classes through the fourteenth calendar day of classes and then reduced to 25% for a period of time which extends 25% of the length of the term. When the first day of the academic term falls on a Saturday, the 100% refund period is extended through the weekend until the following Monday morning (12:01 am). There is no fee adjustment after the 25% period ends. Dropping or withdrawing from classes during either the 75% or the 25% fee adjustment period will result in a fee adjustment of assessed tuition based on the total credit hours of the final student enrollment.
4. For summer sessions and other short terms, the 75% fee adjustment period and the 25% fee adjustment period will extend a length of time which is the same proportion of the term as the 75% and 25% periods are of the regular terms.
5. All fee adjustment periods will be rounded to whole days and the date on which each fee adjustment period ends will be included in publications. In calculating the 75% period for other than the fall and spring and in calculating the 25% length of term in all cases, the number of calendar days during the term will be considered. When the calculation produces a

fractional day, rounding will be up or down to the nearest whole day.

6. A full refund (100%) is provided on behalf of a student whose death occurs during the term. Any indebtedness should be offset against the refund.
7. A 100% refund will be provided for students who drop a course or courses prior to the beginning ~~term of the first day of class.~~
8. A 100% refund will be provided to students who are compelled by the institution to withdraw when it is determined that through institutional error, they were academically ineligible for enrollment or were not properly admitted to enroll for the course(s) being dropped. An appropriate official must certify in writing that this provision is applicable in each case.
9. When courses are included in a regular term's registration process for administrative convenience, but the course does not begin until later in the term, the 75%/25% fee adjustment periods will be based on the particular course's beginning and ending dates. This provision does not apply to classes during the fall or spring terms which may meet only once per week. Those courses will follow the same refund dates as other regular courses for the term.
- ~~10. The fee adjustment is calculated as the difference between (1) the per credit hour cost of originally enrolled hours and (2) the per credit hour cost of the courses at final enrollment after adjustments have~~

~~been applied for all courses dropped. Adjustments are calculated at the full per credit hour rate less the fee adjustment credit at the applicable fee adjustment percentage (regardless of the original number of hours enrolled). Not all drops/withdrawals will result in fee adjustments. The fee adjustment is based on the per credit hour cost of the courses at final enrollment after adjustments have been applied for all courses dropped.~~

D. Out-of-State Tuition Refunds and Fee Adjustments

1. The fee adjustment provision for out-of-state tuition is the same as that for **standard**/in-state tuition. The 75% fee adjustment period and the 25% fee adjustment period will follow the same dates as the fee adjustment periods for **standard**/in-state tuition. **When 100% of standard/in-state tuition (maintenance fees) are refunds, 100% of out-of-state tuition also is refunded.**

E. Debt Service Fee Refunds

1. Debt service fees will be subject to the same refund policy as tuition.

F. **Processing of Refunds and Adjustments**

1. **Refunds and adjustments, when due, shall be made without requiring a request from a student.**

XII. **Payment of Student Fees and Enrollment**

- A. All assessed fees by an institution governed by the Tennessee Board of Regents are due and payable at the time of registration or at a time set by the institution.

1. Community colleges may implement deferred payment plans as may be allowed under a TBR guideline and as authorized for the student.
- B. An individual will be considered enrolled and counted as a student at a TBR institution when:
1. all assessed fees have been paid (unless otherwise noted in policy); or
 2. the initial minimum payment due under any deferred payment plans has been paid; or
 3. an acceptable commitment from an agency or organization approved by the institution has been received by the institution.
- C. An individual shall possess an acceptable commitment when an application(s) for financial aid has been timely submitted with the reasonable probability of receiving such.
1. An acceptable commitment from an agency or organization shall be limited to a commitment which identifies the applicant and promises to pay all unpaid assessed fees for such applicant.
 2. No commitments from individuals will be accepted on behalf of applicants.
- D. Pursuant to the above condition, institutions must require payment of all applicable fees or payment of the initial minimum payment due under the deferred payment plan or have an acceptable commitment from an agency or organization. Otherwise, institutions must purge students from the class rolls ~~that haven't~~ who have not satisfied the payment requirements.

1. At a minimum, two purges for non-payment should occur.
 2. One purge for non-payment must occur sometime prior to the beginning of classes.
 3. A final purge must occur on or before the census date to ensure that only students that have met the payment requirements are reported in the census reports.
 4. Students will not be purged for non-payment if the debt owed, whether current debt or prior debt is less than \$100.
- E. Notwithstanding sections XI.C and D., an institution may hold students, due to discrepancies between State aid deadlines and fee payment deadlines, when there is an expectation the student will receive State aid to pay or a secondary school partner will pay charges.
- F. Notwithstanding any other requirements in policy, there will be no record holds, enrollment holds, or purging of students for non-payment if the debt owed, whether current debt or prior debt, is less than \$100 or, in accordance with 34 CFR § 668.14(b)(33), it resulted from an error in the institution's administration of title IV, HEA programs, or any fraud or misconduct by the institution or its personnel.
- G. All outstanding debts and obligations of \$100 or greater not evidenced by an acknowledgement of debt/promise to pay agreement (see Section XII) or a current semester deferred payment agreement must be fully satisfied by the 14th day purge of the semester.

- H. An individual will not be considered for admission/readmission as a student until all past due debts and obligations of \$100 or greater incurred in prior academic terms, of whatever nature, have been paid, or the student, if allowable, has entered into an acceptable acknowledgement of debt/promise to pay agreement (see Section XIV) with the institution for the past due debts and obligations.
- I. When an individual tenders payment of fees by means of a personal check or credit card, the individual may be considered and counted as a student. If the payment is subsequently dishonored by the financial institution, and the payment is not redeemed in cash, the institution has the option to not consider that student as enrolled for the term.
 - 1. At the discretion of the institution, the student may be considered enrolled and will be assessed the applicable returned payment fee, the applicable late registration fee, and normal collection procedures as prescribed in TBR Guideline B-010 (Collection of Accounts Receivable) will be followed.
 - 2. Institutions may deny future check writing privileges to students who have paid registration fees with checks that are subsequently dishonored.
 - 3. While institutions have discretion in how these situations will be handled, all students must be treated the same at that institution.
 - 4. The institutions are authorized, subject to approval by the Board, to establish charges for late registration and/or payments which are returned dishonored, and

such charges shall become assessed fees for purposes of admission.

XIII. Records Holds

- A. Except as provided in sub-section XI.B. and XI.E. hereof, institutions shall not issue diplomas, transcripts, certificates of credit or grade reports until the student involved has satisfied all debts or obligations of \$100 or greater or the debts or obligations are evidenced by notes or other written contracts providing for future payment, such as, but not, limited to, loans authorized under federal or state education or student assistance acts. This does not prohibit the conferring of the degree. Diplomas, transcripts, certificates of credit, and grade reports shall not be withheld for debts that are less than \$100.
- B. The colleges in the college system of Tennessee shall issue a certificate of credit or official transcript for a student seeking admission to any college in the college system of Tennessee if the student has entered a written agreement (acknowledgement of debt/promise to pay) to satisfy the outstanding debt or obligation owed to the college issuing the certificate of credit or official transcript in the form of Exhibit 1 hereto.
 - 1. Any credit or official transcript issued under this subsection shall indicate that it is subject to an outstanding debt to the issuing college.
 - 2. The college receiving the certificate of credit or official transcript issued shall not subsequently issue a diploma, certificate of credit or official transcript to that student until it receives proof that the student has satisfied the outstanding debt to the college that

issued the certificate of credit or official transcript.

This does not prohibit the conferring of the degree.

XIV. Enrollment Holds

- A. **Except as provided in sub-section XI.E. a** A student must pay any past due debts and obligations owed to the institution incurred in prior academic terms before being permitted to register at the institution unless the debt is less than \$100, or an acknowledgement of debt/promise to pay agreement (see section XII) for the prior debt or obligation has been executed.
- B. Institutions shall allow enrollment when the outstanding obligation is less than \$100.
 - 1. Additionally, all known debts and obligations to the institution incurred during the current term of \$100 or greater must be satisfied prior to a student being allowed to pre-register for any future terms.
- C. An amount owed under the institution's deferred payment plan for enrollment fees which is not yet due shall not cause an enrollment hold to be applied.
- D. A student that is currently assigned to a collection agency will be allowed to register if the student signs an acknowledgement of debt/promise to pay agreement in the form of Exhibit 1 hereto that acknowledges they will not receive a diploma, certificate of credit or official transcript (except as provided in XIII. A and B above) until the debt is paid in full. This does not prohibit the conferring of the degree. The student account will not be recalled from the collection agency.

XV. Acknowledgement of Debt/Promise to Pay Agreement for Prior Debt and Obligations

- A. A student who has prior outstanding debt of \$100 or more and was not enrolled in the preceding semester (excluding summer semester) may execute an acknowledgement of debt/promise to pay agreement with the institution.
1. The acknowledgement of debt/promise to pay agreement will require that the debt be fully satisfied before a diploma or degree will be issued. However, this does not prohibit the conferring of the degree.
 2. The acknowledgement of debt/promise to pay agreement will require continuous enrollment.
 - a. If continuous enrollment is not maintained the institution may continue with immediate collection efforts as prescribed in TBR Guideline B-010 (Collection of Accounts Receivable) or pursuant to the terms of any previously executed repayment agreement.
 3. A student may only ever execute one such agreement with the institution.
 4. "Continuous enrollment" means a student is enrolled in the fall and spring semesters of a single academic year unless granted a medical or personal leave of absence. Allowable medical or personal reasons may include illness of the student; illness or death of an immediate family member; extreme financial hardship of the student or student's immediate family; fulfillment of a religious commitment encouraged of members of that faith; fulfillment of required initial

active duty for training as a National Guard or Reserve member or for National Guard or Reserve mobilization.

XVI. [Applicability of Fees](#)

- A. In accordance with this policy, the president or designee of an institution or the chancellor or designee has the authority to determine the applicability of certain fees, fines, charges, and refunds, and to approve exceptions in instances of unusual circumstances or for special groups. All such actions should be properly documented for auditing purposes.

XVII. [Exceptions](#)

- A. With regard to payment of student fees and enrollment, the Chancellor or designee may approve exceptions to the requirements of this policy in appropriate circumstances.
- B. Requests for exceptions from Presidents must include sufficient justification documentation.

Exhibits

-  [Exhibit 1 - Debt Acknowledgement Form](#)(pdf /185.08 KB)

Sources

Authority: T.C.A. § 49-8-203; Public Chapter 739 of the Public Acts of the State of Tennessee, 2018

History:

TBR Meetings, June 20, 1975; September 30, 1983; June 24, 1988; June 29, 1990; June 21, 1996; December 8, 2006; December 4, 2008; June 21, 2013; March 30, 2016; June 22, 2018; June 17, 2022; January 16, 2024, Ministerial Changes.

Former Guideline B-060, Fees, Charges, Refunds, and Fee Adjustments

December 2, 1977 TBR meeting. Revised March 14, 1980 TBR meeting; November 13, 1991 presidents meeting; November 8, 1982 presidents meeting; July 1, 1984; November 1, 1988; May 15, 1990 presidents meeting; August 14, 1990 presidents meeting; November 15, 1992 presidents meeting; August 10, 1993 presidents meeting; November 9, 1993 presidents meeting; August 9, 1994 presidents meeting; May 8, 1995 presidents meeting, August 8, 1995 presidents meeting, November 8, 1995 presidents meeting, February 6, 1996 presidents meeting, May 14, 1996 presidents meeting, November 12, 1996 presidents meeting, May 6, 1997 presidents meeting, July 16, 1997 called Board meeting, November 5, 1997 presidents meeting, February 17, 1998 presidents meeting via conference call, August 25, 1998 presidents meeting, May 9, 2000 presidents meeting, August 8, 2000 presidents meeting, November 8, 2000 presidents meeting, February 13, 2001 presidents meeting, August 21, 2001 presidents meeting, May 21, 2002 presidents meeting, February 11, 2003 presidents meeting, May 20, 2003 presidents meeting, February 10, 2004 presidents meeting, August 17, 2004 presidents meeting, February 8, 2005 presidents meeting, May 17, 2005 presidents meeting, February 8, 2006 presidents meeting, May 16, 2006 presidents meeting, August 16, 2006 presidents meeting, May 15, 2007 presidents meeting, August 21, 2007 presidents meeting, November 6, 2007 presidents meeting, February 17, 2009 presidents meeting; May 12, 2009 presidents meeting; August 11, 2009 presidents meeting; November 10, 2009 presidents meeting; February 16, 2010 presidents meeting; February 15, 2011 presidents meeting; May 17, 2011 presidents meeting; August 16, 2011 presidents meeting; May 16, 2012 presidents meeting; August 21, 2012 presidents meeting; Revised at Presidents Meeting, February 4, 2014; Revised at Presidents Meeting, August 18, 2015; Revised at Presidents Meeting, November 10, 2015; Presidents Meeting February 2, 2016; August 8, 2017; Guideline B-060 merged into Policies 4.01.03.00 and 4.01.03.10 at Board Meeting June 17, 2022.

Tuition, Fees, Charges, Refunds, and Payments - Community Colleges : 4.01.03.00

Policy/Guideline Area

Business and Finance Policies

Applicable Divisions

Community Colleges

Purpose

The purpose of the following policy is to outline significant provisions for consistent administration of fees, charges, refunds, payment of fees and enrollment of students for the community colleges governed by the Tennessee Board of Regents. The policy largely represents a consolidation of existing statements and practices. The policy contents include general and specific provisions for: standard/in-state tuition (sometimes referred to as maintenance fees); out-of-state tuition; other fees; deposits; refunds; payment of fees and enrollment of students.

The policy supersedes all previous fee and refund policies and may be revised by action of the Tennessee Board of Regents or the Chancellor. Exceptions to the policy may be made by the Chancellor.

Policy/Guideline

I. General Provisions

A. Establishment of Tuition, Fees and Charges

1. The Tennessee Board of Regents must establish or approve all tuition, institutional fees, and charges unless authority has been delegated to the chancellor or presidents.
2. The institution president is responsible for the enforcement and collection of all fees and charges.

Fees and charges which specifically do not require Board approval, unless otherwise noted, must receive formal approval by the chancellor or their designee or the president or their designee as applicable (see section VII for pass-through charges).

3. Institutions should attempt to follow a general format in publishing information on fees and charges, including but not limited to the following:
 - a. All statements which include the fee amount should be complete and specific enough to prevent misunderstanding by readers.
 - b. When a fee is quoted, the refund procedures should be clearly stated. If there are qualifying conditions for refunds, those conditions also should be stated. If there is no refund, it should be labeled as non-refundable.
 - c. Whenever possible, specific dates related to the payment of fees and the refund procedures should be stated.
 - d. It should be made clear that fees are subject to change.

II. Standard/In-State Tuition

A. Description

1. Standard tuition, also referred to as in-state tuition, is a charge to all students enrolled in credit courses. It

is calculated based on the number of Student Credit Hours (SCH's) for which the student enrolls.

2. The charge is applicable to courses for which the student is enrolled on an audit basis.

B. Rates

1. Rates are established by the Board and incorporated in the tuition and fee schedule. The hourly tuition and fee rate will be discounted when students enroll in more than 12 hours.
2. For community colleges with multiple summer sessions, tuition may be assessed by using the current part-time rate with no maximum amount for total credit hours enrolled.
3. Tuition and fees may not be waived, except as provided by exception in subsection C.
4. See TBR Policy 2.03.01.04 Admission, Enrollment, and Readmission of Service Members for information related to charges for eligible service members after returning from periods of active service.

C. Accounting Treatment

1. A revenue account for standard/in-state tuition is used to record both the revenue assessed and refunds made.
2. As provided in GASB Statements 34 and 35, summer school revenues and expenditures must be accrued at fiscal year-end. Summer school revenue and

expenditures will not be allocated to only one fiscal year.

3. In some cases, full tuition and fees are not assessed to students who self-identify under one of the below categories. These occur when statutes establish separate rates for such groups as the disabled, elderly, and military dependents. The difference between normal fees and special fees is not assessed. Fees not assessed in these cases do not represent revenue.
 - a. Pursuant to T.C.A. § 49-7-113, exceptions exist for certain disabled and elderly students, as well as state service retirees. For audit courses, no tuition or mandatory fee is required for persons with a permanent, total disability, persons 60 years of age or older and domiciled in Tennessee and persons who have retired from state service with 30 or more years of service, regardless of age. For courses taken for credit, a fee of \$70 per semester may be charged to persons with a permanent, total disability, and persons who will become 65 years of age or older during the academic semester in which they begin classes and who are domiciled in Tennessee. (Note: T.C.A. provides for a waiver of mandatory tuition and fees but does not apply to non-mandatory fees).

- b. Pursuant to T.C.A. § 49-7-102, certain statutory tuition and fee exceptions exist for dependents and spouses of military personnel killed, missing in action, or officially declared a prisoner of war while serving honorably as a member of the armed forces during a period of armed conflict. If these provisions are invoked by a student, the correct applicable law should be determined and followed.
4. Agreements/contracts may be executed with a third party (federal agency, corporation, institution, etc.), but not with the individual student, to deliver routine courses at a fixed rate or for the cost of delivering the course and may not charge the fixed rate fees to individual students. Individual student fees will be assessed as usual and charged to the functional category Scholarships and Fellowships. The amount charged to or paid by the third party is credited to the appropriate Grants and Contracts revenue account.
5. In some cases, a non-credit course provides an option to grant regular credit. If a separate, additional fee is collected because of the credit, that amount is reported as tuition revenue.
6. Full-time employees of the Tennessee Board of Regents, the Locally Governed Institutions (LGIs), and the University of Tennessee systems may enroll in one course per term at any public postsecondary institution, with tuition, student activity fees and

registration fees waived for the employee. No tuition paying student shall be denied enrollment in a course because of enrollment of TBR, LGI, and UT employees.

7. Part-time regular and part-time temporary employees, including adjuncts, of community colleges and colleges of applied technology are eligible to enroll in one credit course per term at the college where they work, with tuition charges waived for the employee. Any fees (other than tuition/maintenance fees) associated with enrollment and attendance are not waived.
8. Spouses and dependents of employees of the Tennessee Board of Regents system may be eligible for a tuition and mandatory fee discount for undergraduate courses at Tennessee Board of Regents institutions, the LGIs, and the University of Tennessee. Tennessee Board of Regents institutions exchange funds for tuition and mandatory fee discounts of employees' spouses and dependents who participate in a Tennessee Board of Regents educational assistance program. This also applies to exchanging of funds for tuition discounts between Tennessee Board of Regents institutions, the LGIs, and the University of Tennessee institutions.
9. Fee waivers for full-time State employees and fee discounts to children of certified public-school teachers shall be accounted for as a scholarship.

III. Out-of-State Tuition

A. Description of Fee

1. In addition to standard tuition, out-of-state tuition is charged to students classified as non-residents who are enrolled for credit courses, including audit courses.
2. Out-of-state tuition fee rates are established by the Tennessee Board of Regents and are incorporated in the annual fee schedule.
3. Applicability of out-of-state tuition is determined pursuant to Tennessee Board of Regents Policy for Classifying Students In-State and Out-of-State for Paying College Fees & Tuition & for Admission Purposes (No. 3.05.01.00). The business office will collect fees based upon student classification as determined by the appropriate authority within the institution.

B. Accounting Treatment

1. A revenue account for out-of-state tuition is used for recording both credits for fees and debits for refunds.
2. Other accounting is the same for out-of-state tuition as that outlined under standard/in-state tuition except separate out-of-state accounts are used.
 - a. In the case of fees not collected from students under grants and contracts, the same expense account under Scholarships and Fellowships may be used.

IV. eRate

A. Description of Fee

1. The eRate is available to students who enroll at TBR institutions, who are classified as non-residents of Tennessee, and who are enrolled exclusively in online or other remote delivery courses.
2. The eRate is 150% of the institution's approved standard/in-state tuition rate.
3. The hourly rate will not be discounted for students receiving the eRate and enrolling in more than 12 hours.
4. To qualify for an eRate, students must:
 - a. Meet all institution admission requirements and must be verified and documented by the institution as an online out-of-state student enrolled exclusively in courses delivered exclusively online or by other remote delivery methods.
 - b. Out-of-state students must both be classified as an out-of-state student and be physically living outside the state of Tennessee. Undocumented students living in Tennessee do not qualify for the eRate and must pay the out-of-state rate.
5. Students enrolled in any type courses with an on-ground, in Tennessee component will not be eligible for the eRate specified in this guideline and will instead incur traditional out-of-state tuition and fees.

- a. Students who enroll in both online or remote delivery courses and on-ground in Tennessee courses and subsequently drop the on-ground courses will not then become eligible for the eRate.

B. Accounting Treatment

1. The eRate fee will be recorded as out-of-state tuition.

V. **Mandatory Fees**

Mandatory fees are generally fees to support various programs that are assessed to all enrolled students and are not course dependent.

A. Debt Service Fees

1. The amount of debt service fees, if any, will be approved by the Tennessee Board of Regents. Separate rates are recommended by each institution based on the requirements of the institution.
2. Revenue from debt service fees will be recorded in the unrestricted current fund and then transferred to the retirement of indebtedness fund.
3. At the conclusion of the debt retirement for a given project, the debt service fee attributed to the project will cease. Any new project requires the approval of a new debt service fee on its own merits without the reallocation of any existing fee. Any continuation of fees necessary for renewal and replacement of a project for which the debt is totally retired must be approved for that purpose by the Tennessee Board of Regents.

B. Student Activity Fees

1. Student activity fees must be approved by the Tennessee Board of Regents. Such fees may be recommended by each institution based on facilities and services to be provided which are related to the activity fee. These services include but are not limited to access to all social, athletic, and cultural functions sponsored by the school. Per TCA §49-8-109, these services are available to any student upon the payment of the regular activity fee.

A portion of the student activity fee (and/or tuition) may be allocated to the student government association (SGA) and recorded in the restricted fund as an SGA fee. A referendum providing for an increase in that portion of the student activity fee ,and/or tuition, received by the SGA may be held for student body approval or rejection. Per TCA §49-8-110, the referendum shall be held at the election for SGA officers and shall be on the ballot with the candidates for the offices. The referendum shall be held if the SGA legislative body votes to hold such a referendum and if the college administrative body designated to supervise and advise the SGA approves the decision to hold a referendum. In the event a majority of the students voting in the election approve the question submitted in the referendum, then that portion of the student activity fee allocated to the SGA shall be increased by the amount

approved subject to the Board's approval. The increased portion shall be used for student projects, student activities and student scholarships. The uses shall be approved by the administrative body of the college designated to supervise and advise the SGA. The student activity fee portion will be unrestricted current funds revenues. These fees are refundable on the same basis as tuition or as established by the institution.

C. Student Government Association Fee

1. Student Government Association fees must be approved by the Tennessee Board of Regents. The fee is intended to fund the activities of the Student Government Association. These activities may include the operating expenses of the SGA, funding activities of student clubs and organizations, bringing speakers and/or art exhibits to campus, and other expenses as approved by the SGA.

D. Technology Access Fees

1. A fee may be levied by each institution, upon receiving approval by the Board of Regents, for the purpose of providing student access to computing and similar technologies. It is refundable on the same basis as tuition or as established by the institutions. Institutions shall establish expenditure accounts and designated revenue accounts for purposes of recording technology access fees and expenditures.

2. The TAF should be used by TBR institutions for direct student benefit, for items such as new and improved high technology laboratories and classrooms, appropriate network and software, computer and other equipment, and technological improvements that enhance instruction. Use of TAF funds includes but is not limited to the following items:
 - a. Computers and other technical laboratory supplies, equipment, software and maintenance.
 - b. Network costs (internet service, interactive video, etc.)
 - c. "Smart" or multimedia classroom equipment and classroom modifications.
 - d. Lab and course staffing - student and staff assistance for lab and classroom uses; community colleges are limited to 25% maximum of current-year TAF revenues for student or staff employees.
 - e. Renewal and replacement reserves as necessary.
 - f. New machines for faculty use when faculty are actively engaged in developing and conducting on-line courses.
 - g. Faculty and staff development directly related to the introduction or application of new technology which impacts students. These guidelines should have the flexibility

to place instructional technology in a faculty lab where course materials are being prepared. For example, TAF funds can be used to create faculty labs to include the purchase of computers and to conduct faculty training and course development. (Travel costs for faculty and staff are excluded; however, consultants may be hired as needed for training.)

- h. Infrastructure (wiring, network, servers, etc.) necessary to provide maximum computing capability to students. A ceiling is established of 50% of the total project costs from which technology access fees can be used.
- i. Expand technology resources in library, i.e., video piped anywhere on campus, interactive video room for distance education, network for web video courses.

E. Program Services Fee

1. The amount of program service fees will be approved by the Tennessee Board of Regents. This includes support for application to the college, change of course processing, transcript processing, graduation ceremonies, parking facilities, etc. It is refundable on the same basis as tuition or as established by the institution.

F. International Education Fee

1. The amount of the International Education Fee will be approved by the Tennessee Board of Regents.

Separate rates are recommended by each institution based on the requirements of the institution.

Generally, the fee supports cultural and international opportunities, student activities for all students, and promotion of student's world knowledge. This fee assists in integrating cultural and international concepts across all academic disciplines in order to increase a student's ability to compete in the international environment.

2. International Education Fee Usage Per TBR Policy

2.08.10.00

- a. Recognizing the need for flexibility while maintaining accountability, the TBR has established the optional assessment of an international education fee to be paid by each student enrolled in the institutions.
- b. Individual institutions have authority to allocate funds to activities in support of globalization efforts for the campus, including international professional development of the faculty.
- c. Institutions should use a portion of the revenue generated through the international education fee for study abroad scholarships.

- d. Individual institutions are responsible for establishing an infrastructure to determine the allocation of the international education fees collected from students to promote globalization at the home institution. The infrastructure should include student representation or input received from the entire study body.
- e. Employee Compensation/Benefits provided by Program Abroad
 - 1. A portion of the fee may be used to pay salary and benefit costs for those involved in providing direct support for international programs but should be controlled and kept to a minimum.
 - 2. Faculty engaged in directing or teaching study abroad courses receive remuneration from their home institutions. Direct instructional cost should be charged to the appropriate departmental budget and not to the international education fee budget.

VI. Miscellaneous Course Fees

Certain courses require expensive maintenance/updating of equipment and/or software and the employment of highly qualified staff. The high costs of instruction for these programs can be offset by establishing miscellaneous course fees. Miscellaneous course fees may be used for a variety of purposes, as deemed necessary by the institution, for the delivery of a credit course.

Examples of these purposes include extraordinary instruction costs due to: a. individual instruction such as private music lessons, b. high cost class supplies, course-specific software, and specialized equipment such as welding equipment and materials, c. third party charges for use of a facility such as golf, d. special transportation requirements, e. extraordinary instructional costs such as intensive supervision, support or additional technical expertise required for the delivery of the course, or f. some combination of these reasons.

As part of the submittal for consideration of a miscellaneous course fee, a program will be required to identify which justification category or categories apply and submit the described data corresponding with the category.

Categories:

- A. High Cost of Instruction. Programs qualifying for charging a miscellaneous course fee under this category should provide data demonstrating that they are more costly than other programs offered by the institution. If appropriate, the extraordinary cost of the program must be validated including benchmarking with similar programs in the region and nation.
- B. High Demand. Programs qualifying under this category should provide data estimating the number of students enrolled in the

program and that the student credit hours generated are sufficient to justify additional fees.

- C. High Cost of Updating/Maintaining Equipment and Software. Programs qualifying under this category should provide data demonstrating the extensive maintenance and regular updating of equipment and/or software, and estimated costs associated with this maintenance. An average hardware/software cost per student credit hour serves as the basis for determining the amount of the fee.
- D. Accreditation. Meeting standards of specific accrediting agencies may also qualify for charging a miscellaneous course fee. The accrediting standards that justify a fee are those that include specialized testing or assessment costs, specify the possession and use of certain equipment and unique software that are extraordinarily costly and/or the employment of faculty with specific credentials that demand high salaries.
- E. High Recognition and Quality. Programs qualifying under this category are expected to be distinctive and with a regional reputation. The program should demonstrate that it has achieved exceptional recognition in its particular enterprise.
- F. High Cost of Consumables. Programs qualifying under this category should document the program's costs of consumables, as compared to expenditures necessary for other programs. Examples include; laboratory supplies, specialized tool or equipment kits for use in the program, etc.
- G. Specialized Assessment. Programs qualifying under this category have an additional cost associated as the result of a third party determined cost or fee that is not a direct pass-through cost.

Examples include specialized testing fees not associated with accreditation such as program entrance exams, standardized test fees, etc. The program should fully explain the need and include supporting third party documentation (if applicable) with the request.

- H. Other. Programs not fitting into one of the above category types wishing to submit a fee for consideration should contact TBR's Office of Business and Finance via the campus fiscal agent for assistance.

Fees for courses using materials or services that are required or recommended by faculty and are a direct pass-through of the actual cost charged by a third-party provider may be approved by the chancellor. The process and timeline for submitting miscellaneous course fees that are direct pass-through fees is the same as that of non-pass-through fees.

VII. [Incidental Fees and Charges](#)

- A. The following fees will be uniformly charged (or, if applicable, to the extent that they remain within the set range) at all institutions both as to the amount and condition of assessment. Charges are subject to approval by the Tennessee Board of Regents.
 1. Returned Check Fee: \$30.00 per check - nonrefundable. This fee will apply to all returned checks received by the institution, whether from students, faculty, staff, or other parties. The Board will review state statutes each spring to determine any changes. (T.C.A. § 47-29-102)
 2. Prior Learning Assessment (PLA) fee: \$25 (non-refundable). This fee, also known as credit by exam

fee, will be assessed at the rate of \$25 per exam, regardless of the number of credit hours awarded. PLA standards were developed by the Tennessee Prior Learning Assessment Task Force and adopted by the TBR and UT Systems.

B. Other Fees and Charges Subject to Board Approval

1. All Institutions

a. The following fees may be assessed by all institutions. Specific rate recommendations will be developed separately by each institution for approval by the Tennessee Board of Regents. In review of the recommendations, the Board staff will consider the consistency of fees for comparable services among institutions.

1. Motor Vehicle Registration - nonrefundable. A fee may be levied by each institution per academic year, per fiscal year and/or per academic term for motor vehicle registration. The fee may be assessed to faculty and staff.

2. Traffic and Parking Fines - nonrefundable. These fines will apply to all employees and students and shall not exceed the greater of fifty dollars

(\$50.00) or the amount set by any state law, or any county or municipal ordinance in the institution's jurisdiction for the same offense. Changes to traffic and parking fines require approval by the Chancellor and Board of Regents.

2. Fees and Charges to be Established and Administered by the Institution.

a. The following fees and charges may be established and administered by each institution. No specific approval or notification to the Tennessee Board of Regents will be required unless subject to other Board or State requirements. The institution will establish appropriate refund policies.

1. Sales of goods and services of a commercial nature, including bookstores (including digital textbook costs assessed on the student's account), food services, vending, laundry, and similar activities. Fees for auxiliary services must take into consideration that Auxiliary Enterprises should be a break-

even operation with rates and charges generating revenue sufficient to cover all expenses as defined in operating budget guidelines.

2. Rental of facilities. Fees may be established to control the utilization of facilities and services or to offset the cost of extraordinary requirements as a result of specific programs or activities. [Reference Tennessee Board of Regents Policy on Access to and Use of Campus Property and Facilities (No. 1.03.02.50).]
3. Admissions fees to athletic and other events open to the public, including special events sponsored by campus organizations and activities.
4. Sales and services of educational activities such as clinical services, publications, etc.
5. Registration for conferences, institutes, and non-credit activities. Fees established for

non-credit courses and activities shall at a minimum be sufficient to cover the total costs incurred in providing instruction and may be influenced by current market rates for comparable courses or training.

6. Parking permits and parking meters for use by guests and visitors.
7. Library fines, which will apply to students, faculty, staff, and other library users.
8. Child Care Fees - Kindergarten, Preschool, Early Childhood, Day Care, or similarly defined activities. The refund policy will be established by the institution.
9. Special Exam Fee and Standardized Test Fees - nonrefundable. The fee will be determined based upon cost to the institution.
10. Local Dual Credit Exam Fee: The fee will be determined by

the institution, but may not exceed the PLA fee.

11. Identification Card Replacement - nonrefundable. There will be no charge for the original identification card. A fee may be set by each institution to offset the cost of replacing the card. This fee applies only to student ID cards and not to faculty and staff ID's.
12. Change of Course or Section Fee - nonrefundable. If the change is caused by the institution, there will be no charge for the change. If two or more forms are used at one time, they will be treated as one change/form. Institutions may waive the fee for schedule changes.

VIII. Deposits

- B. Breakage deposits may be required by the institution for courses or items in which it can be shown that there is a reasonable chance of loss or damage to items issued to students. The amount of the deposit should be related to the materials issued and subject to a 100% refund.

- C. A deposit may be established by the institution for rent or lease of buildings and facilities or for the issuance of other institutional property or equipment. Deposits should be subject to a 100% refund if no damage or loss occurs. The amount of such deposits should be related to the value of the facilities or equipment subject to loss and the general ability of the institution to secure reimbursement should loss or damage occur.

IX. **Other Fee and Charge Considerations**

- A. Institutions may submit for Board of Regents approval fees and charges not specifically covered by those guidelines when the establishment of a fee or charge is justified by the institution.
- B. When fees and charges are incorporated in agreements with outside contractors and vendors, specific rates, refunds, and conditions must be clearly stated.

X. **Refunds and Fee Adjustments**

- A. Adjustments to all fees and charges must be in accordance with the following provisions except as previously stated, or when required by federal law or regulation to be otherwise.
- B. Pursuant to T.C.A. §§ 49-7-2301 and 49-7-2302, students called to active military or National Guard service during the semester are entitled to a 100% adjustment or credit of mandatory fees.
- C. Tuition Refunds and Adjustments
 1. Refunds are 100% for courses canceled by the institution.
 2. Changes in courses involving the adding and dropping of equal numbers of Student Credit Hours for the same term at the same time require no refund or assessment of additional maintenance fees, unless

the dropping and adding involves a TNeCampus course. A TNeCampus fee is applicable when adding or dropping a TNeCampus course.

3. The fee adjustment for withdrawals or drops during regular terms (fall and spring) is 75% from the first day of classes through the fourteenth calendar day of classes and then reduced to 25% for a period of time which extends 25% of the length of the term. When the first day of the academic term falls on a Saturday, the 100% refund period is extended through the weekend until the following Monday morning (12:01 am). There is no fee adjustment after the 25% period ends. Dropping or withdrawing from classes during either the 75% or the 25% fee adjustment period will result in a fee adjustment of assessed tuition based on the total credit hours of the final student enrollment.
4. For summer sessions and other short terms, the 75% fee adjustment period and the 25% fee adjustment period will extend a length of time which is the same proportion of the term as the 75% and 25% periods are of the regular terms.
5. All fee adjustment periods will be rounded to whole days and the date on which each fee adjustment period ends will be included in publications. In calculating the 75% period for other than the fall and spring and in calculating the 25% length of term in all cases, the number of calendar days during the term will be considered. When the calculation produces a

fractional day, rounding will be up or down to the nearest whole day.

6. A full refund (100%) is provided on behalf of a student whose death occurs during the term. Any indebtedness should be offset against the refund.
7. A 100% refund will be provided for students who drop a course or courses prior to the beginning term.
8. A 100% refund will be provided to students who are compelled by the institution to withdraw when it is determined that through institutional error, they were academically ineligible for enrollment or were not properly admitted to enroll for the course(s) being dropped. An appropriate official must certify in writing that this provision is applicable in each case.
9. When courses are included in a regular term's registration process for administrative convenience, but the course does not begin until later in the term, the 75%/25% fee adjustment periods will be based on the particular course's beginning and ending dates. This provision does not apply to classes during the fall or spring terms which may meet only once per week. Those courses will follow the same refund dates as other regular courses for the term.
10. The fee adjustment is based on the per credit hour cost of the courses at final enrollment after adjustments have been applied for all courses dropped.

D. Out-of-State Tuition Refunds and Fee Adjustments

1. The fee adjustment provision for out-of-state tuition is the same as that for standard/in-state tuition. The 75% fee adjustment period and the 25% fee adjustment period will follow the same dates as the fee adjustment periods for standard/in-state tuition. When 100% of standard/in-state tuition (maintenance fees) are refunds, 100% of out-of-state tuition also is refunded.

E. Debt Service Fee Refunds

1. Debt service fees will be subject to the same refund policy as tuition.

F. Processing of Refunds and Adjustments

1. Refunds and adjustments, when due, shall be made without requiring a request from a student.

XI. [Payment of Student Fees and Enrollment](#)

A. All assessed fees by an institution governed by the Tennessee Board of Regents are due and payable at the time of registration or at a time set by the institution.

1. Community colleges may implement deferred payment plans as may be allowed under a TBR guideline and as authorized for the student.

B. An individual will be considered enrolled and counted as a student at a TBR institution when:

1. all assessed fees have been paid (unless otherwise noted in policy); or
2. the initial minimum payment due under any deferred payment plans has been paid; or

3. an acceptable commitment from an agency or organization approved by the institution has been received by the institution.
- C. An individual shall possess an acceptable commitment when an application(s) for financial aid has been timely submitted with the reasonable probability of receiving such.
1. An acceptable commitment from an agency or organization shall be limited to a commitment which identifies the applicant and promises to pay all unpaid assessed fees for such applicant.
 2. No commitments from individuals will be accepted on behalf of applicants.
- D. Pursuant to the above condition, institutions must require payment of all applicable fees or payment of the initial minimum payment due under the deferred payment plan or have an acceptable commitment from an agency or organization. Otherwise, institutions must purge students from the class rolls who have not satisfied the payment requirements.
1. At a minimum, two purges for non-payment should occur.
 2. One purge for non-payment must occur sometime prior to the beginning of classes.
 3. A final purge must occur on or before the census date to ensure that only students that have met the payment requirements are reported in the census reports.

4. Students will not be purged for non-payment if the debt owed, whether current debt or prior debt is less than \$100.
- E. Notwithstanding sections XI.C and D., an institution may hold students, due to discrepancies between State aid deadlines and fee payment deadlines, when there is an expectation the student will receive State aid to pay or a secondary school partner will pay charges.
 - F. Notwithstanding any other requirements in policy, there will be no record holds, enrollment holds, or purging of students for non-payment if the debt owed, whether current debt or prior debt, is less than \$100 or, in accordance with 34 CFR § 668.14(b)(33), it resulted from an error in the institution's administration of title IV, HEA programs, or any fraud or misconduct by the institution or its personnel.
 - G. All outstanding debts and obligations of \$100 or greater not evidenced by an acknowledgement of debt/promise to pay agreement (see Section XII) or a current semester deferred payment agreement must be fully satisfied by the 14th day purge of the semester.
 - H. An individual will not be considered for admission/readmission as a student until all past due debts and obligations of \$100 or greater incurred in prior academic terms, of whatever nature, have been paid, or the student, if allowable, has entered into an acceptable acknowledgement of debt/promise to pay agreement (see Section XII) with the institution for the past due debts and obligations.

- I. When an individual tenders payment of fees by means of a personal check or credit card, the individual may be considered and counted as a student. If the payment is subsequently dishonored by the financial institution, and the payment is not redeemed in cash, the institution has the option to not consider that student as enrolled for the term.
 1. At the discretion of the institution, the student may be considered enrolled and will be assessed the applicable returned payment fee, the applicable late registration fee, and normal collection procedures as prescribed in TBR Guideline B-010 (Collection of Accounts Receivable) will be followed.
 2. Institutions may deny future check writing privileges to students who have paid registration fees with checks that are subsequently dishonored.
 3. While institutions have discretion in how these situations will be handled, all students must be treated the same at that institution.
 4. The institutions are authorized, subject to approval by the Board, to establish charges for late registration and/or payments which are returned dishonored, and such charges shall become assessed fees for purposes of admission.

XII. [Records Holds](#)

- A. Except as provided in sub-section XI.B. and XI.E. hereof, institutions shall not issue diplomas, transcripts, certificates of credit or grade reports until the student involved has satisfied all debts or obligations of \$100 or greater or the debts or

obligations are evidenced by notes or other written contracts providing for future payment, such as, but not, limited to, loans authorized under federal or state education or student assistance acts. This does not prohibit the conferring of the degree.

Diplomas, transcripts, certificates of credit, and grade reports shall not be withheld for debts that are less than \$100.

- B. The colleges in the college system of Tennessee shall issue a certificate of credit or official transcript for a student seeking admission to any college in the college system of Tennessee if the student has entered a written agreement (acknowledgement of debt/promise to pay) to satisfy the outstanding debt or obligation owed to the college issuing the certificate of credit or official transcript in the form of Exhibit 1 hereto.
 - 1. Any credit or official transcript issued under this subsection shall indicate that it is subject to an outstanding debt to the issuing college.
 - 2. The college receiving the certificate of credit or official transcript issued shall not subsequently issue a diploma, certificate of credit or official transcript to that student until it receives proof that the student has satisfied the outstanding debt to the college that issued the certificate of credit or official transcript.
This does not prohibit the conferring of the degree.

XIII. [Enrollment Holds](#)

- A. Except as provided in sub-section XI.E. a student must pay any past due debts and obligations owed to the institution incurred in prior academic terms before being permitted to register at the institution unless the debt is less than \$100, or an

acknowledgement of debt/promise to pay agreement (see section XII) for the prior debt or obligation has been executed.

- B. Institutions shall allow enrollment when the outstanding obligation is less than \$100.
 - 1. Additionally, all known debts and obligations to the institution incurred during the current term of \$100 or greater must be satisfied prior to a student being allowed to pre-register for any future terms.
- C. An amount owed under the institution's deferred payment plan for enrollment fees which is not yet due shall not cause an enrollment hold to be applied.
- D. A student that is currently assigned to a collection agency will be allowed to register if the student signs an acknowledgement of debt/promise to pay agreement in the form of Exhibit 1 hereto that acknowledges they will not receive a diploma, certificate of credit or official transcript (except as provided in XIII. A and B above) until the debt is paid in full. This does not prohibit the conferring of the degree. The student account will not be recalled from the collection agency.

XIV. [Acknowledgement of Debt/Promise to Pay Agreement for Prior Debt and Obligations](#)

- A. A student who has prior outstanding debt of \$100 or more and was not enrolled in the preceding semester (excluding summer semester) may execute an acknowledgement of debt/promise to pay agreement with the institution.
 - 1. The acknowledgement of debt/promise to pay agreement will require that the debt be fully satisfied

before a diploma or degree will be issued. However, this does not prohibit the conferring of the degree.

2. The acknowledgement of debt/promise to pay agreement will require continuous enrollment.
 - a. If continuous enrollment is not maintained the institution may continue with immediate collection efforts as prescribed in TBR Guideline B-010 (Collection of Accounts Receivable) or pursuant to the terms of any previously executed repayment agreement.
3. A student may only ever execute one such agreement with the institution.
4. "Continuous enrollment" means a student is enrolled in the fall and spring semesters of a single academic year unless granted a medical or personal leave of absence. Allowable medical or personal reasons may include illness of the student; illness or death of an immediate family member; extreme financial hardship of the student or student's immediate family; fulfillment of a religious commitment encouraged of members of that faith; fulfillment of required initial active duty for training as a National Guard or Reserve member or for National Guard or Reserve mobilization.

XV. [Applicability of Fees](#)

- A. In accordance with this policy, the president or designee of an institution or the chancellor or designee has the authority to

determine the applicability of certain fees, fines, charges, and refunds, and to approve exceptions in instances of unusual circumstances or for special groups. All such actions should be properly documented for auditing purposes.

XVI. **Exceptions**

- A. With regard to payment of student fees and enrollment, the Chancellor or designee may approve exceptions to the requirements of this policy in appropriate circumstances.
- B. Requests for exceptions from Presidents must include sufficient justification documentation.

Exhibits

-  [Exhibit 1 - Debt Acknowledgement Form](#)(pdf /185.08 KB)

Sources

Authority: T.C.A. § 49-8-203; Public Chapter 739 of the Public Acts of the State of Tennessee, 2018

History:

TBR Meetings, June 20, 1975; September 30, 1983; June 24, 1988; June 29, 1990; June 21, 1996; December 8, 2006; December 4, 2008; June 21, 2013; March 30, 2016; June 22, 2018; June 17, 2022; January 16, 2024, Ministerial Changes.

Former Guideline B-060, Fees, Charges, Refunds, and Fee Adjustments

December 2, 1977 TBR meeting. Revised March 14, 1980 TBR meeting; November 13, 1991 presidents meeting; November 8, 1982 presidents meeting; July 1, 1984; November 1, 1988; May 15, 1990 presidents meeting; August 14, 1990 presidents meeting; November 15, 1992 presidents meeting; August 10, 1993 presidents meeting; November 9, 1993 presidents meeting; August 9, 1994 presidents meeting; May 8, 1995 presidents meeting, August 8, 1995 presidents meeting, November 8, 1995 presidents meeting, February 6, 1996 presidents meeting, May

14, 1996 presidents meeting, November 12, 1996 presidents meeting, May 6, 1997 presidents meeting, July 16, 1997 called Board meeting, November 5, 1997 presidents meeting, February 17, 1998 presidents meeting via conference call, August 25, 1998 presidents meeting, May 9, 2000 presidents meeting, August 8, 2000 presidents meeting, November 8, 2000 presidents meeting, February 13, 2001 presidents meeting, August 21, 2001 presidents meeting, May 21, 2002 presidents meeting, February 11, 2003 presidents meeting, May 20, 2003 presidents meeting, February 10, 2004 presidents meeting, August 17, 2004 presidents meeting, February 8, 2005 presidents meeting, May 17, 2005 presidents meeting, February 8, 2006 presidents meeting, May 16, 2006 presidents meeting, August 16, 2006 presidents meeting, May 15, 2007 presidents meeting, August 21, 2007 presidents meeting, November 6, 2007 presidents meeting, February 17, 2009 presidents meeting; May 12, 2009 presidents meeting; August 11, 2009 presidents meeting; November 10, 2009 presidents meeting; February 16, 2010 presidents meeting; February 15, 2011 presidents meeting; May 17, 2011 presidents meeting; August 16, 2011 presidents meeting; May 16, 2012 presidents meeting; August 21, 2012 presidents meeting; Revised at Presidents Meeting, February 4, 2014; Revised at Presidents Meeting, August 18, 2015; Revised at Presidents Meeting, November 10, 2015; Presidents Meeting February 2, 2016; August 8, 2017; Guideline B-060 merged into Policies 4.01.03.00 and 4.01.03.10 at Board Meeting June 17, 2022.

Tuition, Fees, Charges, Refunds, and Payments -TCATs : 4.01.03.10

Policy/Guideline Area

Business and Finance Policies

Applicable Divisions

TCATs

Purpose

The purpose of the following policy is to outline significant provisions for consistent administration of **tuition**, fees, charges, refunds, payment of fees and enrollment of students at the institutions governed by the Tennessee Board of Regents. The policy largely represents a consolidation of existing statements and practices. The policy contents include general and specific provisions for: tuition (sometimes referred to as maintenance fees); student activity; technology access fee; and refunds; payment of fees and enrollment of students.

The policy supersedes all previous fee and refund policies and may be revised by action of the Tennessee Board of Regents or the Chancellor. Exceptions to the policies may be made by the Chancellor.

Policy/Guideline

I. General Provisions

A. Establishment of **Tuition**, Fees and Charges

1. The Tennessee Board of Regents must establish or approve all **tuition**, institutional fees, and charges unless authority has been delegated to the chancellor or presidents.
2. The institution president is responsible for the enforcement and collection of all fees and charges. Fees and charges which specifically do not require

Board approval (unless otherwise noted), must receive formal approval by the chancellor ~~(or designee)~~ or ~~their designee~~ or the president ~~(or designee)~~ or ~~their designee~~ as applicable (see Section IV for pass-through charges.)

3. Institutions should attempt to follow a general format in publishing information on fees and charges, including but not limited to the following:
 - a. All statements which include the fee amount should be complete and specific enough to prevent misunderstanding by readers.
 - b. When a fee is quoted, the refund procedures should be clearly stated. If there are qualifying conditions for refunds, those conditions also should be stated. If there is no refund, it should be labeled as non-refundable.
 - c. Whenever possible, specific dates related to the payment of fees and the refund procedures should be stated.
 - d. It should be made clear that **all** fees are subject to change ~~at any time~~.

II. Tuition

A. Description

1. Tuition is a charge to **all** students, whether residents or non-residents, enrolled in clock hour courses. –It is calculated based on the number of Student Clock

Hours (SCH's) for which the student enrolls. TCAT students who enroll concurrently in two or more programs/classes will be assessed fees appropriate to the number of clock hours scheduled to attend in each program/class.

2. The charge is applicable to courses for which the student is enrolled on an audit basis.

B. Rates

1. Rates are established by the Board and incorporated in a **tuition and** fee schedule.
2. Tuition may not be waived, **except as provided by exception in subsection II.C.. However, specific exceptions are provided in the following instances:**
 - a. ~~Pursuant to T.C.A. § 49-7-113, exceptions exist for certain disabled and elderly students, as well as state service retirees. For audit courses, no tuition or mandatory fee is required for persons with a permanent, total disability, persons 60 years of age or older and domiciled in Tennessee and persons who have retired from state service with 30 or more years of service, regardless of age. For courses taken for credit, a fee of \$60 per trimester may be charged to persons with a permanent, total disability, and persons who will become 65 years of age or older during the academic trimester in which~~

~~they begin classes and who are domiciled in Tennessee. (Note: This fee includes all mandatory fees including but not limited to student activity fee and technology access fee; it does not include any other non-mandatory fees).~~

~~b. Pursuant to T.C.A. § 49-7-102, certain statutory fee exceptions exist for dependents and spouses of military personnel killed, missing in action, or officially declared a prisoner of war while serving honorably as a member of the armed forces during a period of armed conflict. If these provisions are invoked by a student, the correct applicable law should be determined and followed.~~

3. ~~See TBR Policy 2.03.01.04 Admission, Enrollment, and Readmission of Service Members for information related to charges for eligible service members after returning from periods of active service. Military reserve and national guard personnel who are mobilized to active military service within six months of attendance at a TBR institution and whose mobilization lasts more than six months shall be charged upon re-enrollment at such institution the tuition, student activity fees and required registration or matriculation fees that were in effect when such student was enrolled prior to mobilization. After re-~~

~~enrollment, no increase in tuition, student activity fees or required registration or matriculation fees shall be assessed to such student until a period of time equal to one year plus the combined length of all military mobilizations has elapsed. In no event, however, shall a student's tuition and fees be frozen after re-enrollment for more than four years.~~

~~a.—To be eligible for the tuition and fee freeze, the student shall have completed military service under honorable conditions and shall re-enroll in a TBR institution within six months of release from active duty.~~

~~b.—A student eligible for the tuition and fee freeze may transfer from one state institution of higher education to another state institution of higher education one time with such student's tuition and fees calculated at the institution to which the student transfers as if the student had been in attendance at that institution before the mobilization that resulted in the student's tuition and fee freeze at the initial institution.~~

C. Accounting Treatment

1. A revenue account for tuition is used to record both the revenue assessed and refunds made.

2. As provided in GASB Statements 34 and 35, summer school revenues and expenditures must be accrued at fiscal year-end. Summer school ~~activity revenue and expenditures~~ will not be allocated to only one fiscal year.
3. In some cases, full ~~tuition and~~ fees are not assessed to students ~~who self-identify under one of the below categories~~. These occur when statutes establish separate rates for such groups as the disabled, elderly, and military dependents. The difference between normal fees and special fees is not assessed. Fees not assessed in these cases do not represent revenue. ~~For administrative purposes the fees may be calculated and credited to revenue, then written off against a contra revenue account.~~
 - a. Pursuant to T.C.A. § 49-7-113, exceptions exist for certain disabled and elderly students, as well as state service retirees. For audit courses, no tuition or mandatory fee is required for persons with a permanent, total disability, persons 60 years of age or older and domiciled in Tennessee and persons who have retired from state service with 30 or more years of service, regardless of age. For courses taken for credit, a fee of \$70 per trimester may be charged to persons with a permanent, total disability, and persons

who will become 65 years of age or older during the academic trimester in which they begin classes and who are domiciled in Tennessee. (Note: T.C.A. provides for a waiver of mandatory tuition and fees but does not apply to non-mandatory fees).

- b. Pursuant to T.C.A. § 49-7-102, certain statutory tuition and fee exceptions exist for dependents and spouses of military personnel killed, missing in action, or officially declared a prisoner of war while serving honorably as a member of the armed forces during a period of armed conflict. If these provisions are invoked by a student, the correct applicable law should be determined and followed.

- 4. Agreements/contracts may be executed with a third party (federal agency, corporation, institution, etc.), but not with the individual student, to deliver routine courses at a fixed rate or for the cost of delivering the course and may **not charge the fixed rate fees to individual students. ~~provide for fees not to be charged to individual students.~~** Individual student fees will be assessed as usual and charged to the functional category Scholarships and Fellowships. The amount charged to or paid by the third party is credited to the appropriate Grants and Contracts revenue account.

5. In some cases, a non-credit course provides an option to grant regular credit. If a separate, ~~additional~~ ~~(or additional)~~ fee is collected because of the credit, that amount is reported as tuition revenue.
6. Full-time employees of the Tennessee Board of Regents, the Locally Governed Institutions (LGIs), and the University of Tennessee systems may enroll in one course per term at any public postsecondary institution, with tuition, ~~student activity fees~~ and ~~registration mandatory~~ fees waived for the employee. No tuition paying student shall be denied enrollment in a course because of enrollment of TBR, LGI, and UT employees.
7. Part-time regular and part-time temporary employees, including adjuncts, of community colleges and colleges of applied technology are eligible to enroll in one ~~credit~~ course per term at the college where they work, with tuition charges waived for the employee. Any fees (other than tuition/maintenance fees) associated with enrollment and attendance are not waived.
8. Spouses and dependents of employees of the Tennessee Board of Regents system may be eligible for a tuition and mandatory fee discount for undergraduate courses at Tennessee Board of Regents institutions, the LGIs, and the University of Tennessee. Tennessee Board of Regents institutions exchange funds for tuition and mandatory fee

discounts of employees' spouses and dependents who participate in a Tennessee Board of Regents educational assistance program. This also applies to exchanging of funds for tuition discounts between Tennessee Board of Regents institutions, the LGIs, and the University of Tennessee institutions.

9. Fee waivers for full-time State employees and fee discounts to children of certified public-school teachers shall be accounted for as a scholarship.

III. Mandatory Fees

Mandatory fees are generally fees to support various programs that are assessed to all enrolled students and are not course dependent.

A. Student Activity Fees

Student activity fees must be approved by the Tennessee Board of Regents. Such fees may be recommended by each institution based on facilities and services to be provided which are related to the activity fee. These services include but are not limited to access to all social and cultural functions sponsored by the school. Per TCA 49-8-109, these services are available to any student upon the payment of the regular activity fee. These fees will be unrestricted current funds revenues. These fees are refundable on the same basis as tuition or as established by the institution.

B. Technology Access Fees

1. A fee ~~shall~~ **may** be levied by each institution, **upon receiving approval by the Board of Regents**, for the purpose of providing student access to computing and similar technologies. It is refundable on the same

basis as tuition or as established by the institutions. Institutions shall establish expenditure accounts and designated revenue accounts for purposes of recording technology access fees and expenditures.

2. ~~Use~~ The TAF should be used by TBR institutions for direct student benefit, for items such as new and improved high technology laboratories and classrooms, appropriate network and software, computer and other equipment, and technological improvements that enhance instruction. Use of TAF funds include but is not limited to the following items:
 - a. Computers and other technical laboratory supplies, equipment, ~~and~~ software and maintenance.
 - b. Network costs (internet service, interactive video, etc.)
 - c. "Smart" or multimedia classroom equipment and classroom modifications.
 - d. Lab and course staffing - student and staff assistance for lab and classroom uses; expenditures are limited to 25% maximum of current-year TAF revenues for student or staff employees.
 - e. Renewal and replacement reserves as necessary.
 - f. New machines for faculty use when faculty are actively engaged in developing and conducting online courses.

- g. Faculty and staff development directly related to the introduction or application of new technology which impacts students. This policy should have the flexibility to place instructional technology in a faculty lab where course materials are being prepared. For example, TAF funds can be used to create faculty labs to include the purchase of computers and to conduct faculty training and course development. (Travel costs for faculty and staff are excluded; however, consultants may be hired as needed for training.)
 - h. Infrastructure (wiring, network, servers, etc.) necessary to provide **students** maximum computing capability **to students**. A ceiling is established of 50% of the total project costs from which technology access fees can be used.
 - i. Expand technology resources in library, i.e., video piped anywhere on campus, interactive video room for distance education, network for web video courses.
3. ~~Compliance with this policy will be audited by the internal audit staff and reported to the Board as determined by the internal auditor's annual risk-based planning process or other appropriate means.~~

IV. Miscellaneous Course Fees

Certain courses require expensive maintenance/updating of equipment and/or software and the employment of highly qualified staff. The high costs of instruction for these programs can be offset by establishing miscellaneous course fees. Miscellaneous course fees may be used for a variety of purposes, as deemed necessary by the institution, for the delivery of a course.

Examples of these purposes include extraordinary instruction costs due to: a. individual instruction, b. high cost class supplies, course-specific software, and specialized equipment such as welding equipment and materials, c. third party charges for use of a facility, d. special transportation requirements, e. extraordinary instructional costs such as intensive supervision, support or additional technical expertise required for the delivery of the course, or f. some combination of these reasons.

As part of the submittal for consideration of a miscellaneous course fee, a program will be required to identify which justification category or categories apply and submit the described data corresponding with the category.

Categories:

- A. High Cost of Instruction. Programs qualifying for charging a miscellaneous course fee under this category should provide data demonstrating that they are more costly than other programs offered by the institution. If appropriate, the extraordinary cost of the program must be validated including benchmarking with similar programs in the region and nation.
- B. High Demand. Programs qualifying under this category should provide data estimating the number of students enrolled in the program and that the student clock hours generated are sufficient to justify additional fees.

- C. High Cost of Updating/Maintaining Equipment and Software. Programs qualifying under this category should provide data demonstrating the extensive maintenance and regular updating of equipment and/or software, and estimated costs associated with this maintenance.
- D. Accreditation. Meeting standards of specific accrediting agencies may also qualify for charging a miscellaneous course fee. The accrediting standards that justify a fee are those that include specialized testing or assessment costs, specify the possession and use of certain equipment and unique software that are extraordinarily costly and/or the employment of faculty with specific credentials that demand high salaries.
- E. High Recognition and Quality. Programs qualifying under this category are expected to be distinctive and with a regional reputation. The program should demonstrate that it has achieved exceptional recognition in its particular enterprise.
- F. High Cost of Consumables. Programs qualifying under this category should document the program's costs of consumables, as compared to expenditures necessary for other programs. Examples include; laboratory supplies, specialized tool or equipment kits for use in the program, etc.
- G. Specialized Assessment. Programs qualifying under this category have an additional cost associated as the result of a third party determined cost or fee that is not a direct pass-through cost. Examples include specialized testing fees not associated with accreditation such as program entrance exams, standardized test fees, etc. The program should fully explain the need and include

supporting third party documentation (if applicable) with the request.

- H. Other. Programs not fitting into one of the above category types wishing to submit a fee for consideration should contact TBR's Office of Business and Finance via the campus fiscal agent for assistance.

Fees for courses using materials or services that are required or recommended by faculty and are a direct pass-through of the actual cost charged by a third-party provider may be approved by the chancellor. The process and timeline for submitting miscellaneous course fees that are direct pass-through fees is the same as that of non-pass-through fees.

~~IV. Specialized Academic Program Fees~~

~~Certain academic programs require expensive maintenance/updating of equipment and software and the employment of highly qualified staff. The high costs of instruction for these programs can be offset by establishing specialized academic fees, with the Board's approval. To receive approval for a specialized academic fee, a program will be required to meet criteria A., High Cost of Instruction as defined below. Additionally, it is preferred that the program document meeting criteria B-H if applicable.~~

- ~~A. High Cost of Instruction. Programs qualifying for charging specialized academic fees must demonstrate that they are more costly than other programs offered by the institution. If appropriate, the extraordinary cost of the program must be validated including benchmarking with similar programs in the region and nation.~~
- ~~B. High Demand. The number of students enrolled in the program and the student clock hours generated are sufficient to justify additional fees.~~

- C. ~~High Cost of Updating/Maintaining Equipment and Software.~~ Programs qualifying for charging specialized academic fees are expected to be those that require extensive maintenance and regular updating of equipment and/or software, all of which are very expensive. An average hardware/software cost per student clock hour serves as the basis for determining the amount of the fee.
- D. ~~Accreditation.~~ Meeting standards of specific accrediting agencies may also qualify a specialized program for charging specialized academic fees. The accrediting standards that justify a fee are those that specify the possession and use of certain equipment and unique software that are extraordinarily costly and/or the employment of faculty with specific credentials that demand high salaries.
- E. ~~High Recognition and Quality.~~ The programs approved for specialized academic fees are expected to be distinctive and with a regional reputation. The program should demonstrate that it has achieved exceptional recognition in its particular enterprise.
- F. ~~High Value to Tennessee.~~ The program should demonstrate that it is a good investment for the State of Tennessee to justify charging extra fees to the student. The graduates' earning potential and the associated benefit to the state economy should be projected, as well as the efforts taken by the institution to aid graduates in finding appropriate employment in Tennessee.
- G. ~~Impact on Affected Students.~~ Through surveys, questionnaires, or other suitable means, the program should demonstrate that the charging of additional fees will not diminish enrollment. The program should demonstrate that enrolled students realize that

~~the potential earning power in the work force justifies their additional investment.~~

~~H. Institution must submit documentation of the above applicable criteria when requesting approval of a specialized academic fee. Specialized academic course fee revenues are limited to funding related costs accumulated in the instruction function.~~

~~V. Miscellaneous Course Fees~~

~~All miscellaneous fees must be approved by TBR. Fees for courses requiring special off-campus facilities or services do not require Board approval but should reflect the cost of the facilities or services. Fees for courses requiring materials or services that are required or recommended by faculty and are a direct pass-through of the actual cost charged by a third-party provider may be approved by the chancellor and do not require Board approval. Examples include but are not limited to, industry certification exam fees, professional liability insurance, etc. Fees approved by the chancellor will be provided to the Board as an interim action item.~~

VI. Incidental Fees and Charges

A. ~~Uniform Rates and Policies—Institutions~~ The following fees will be uniformly charged (or, if applicable, to the extent that they remain within the set range) at all institutions both as to the amount and condition of assessment. Charges are subject to approval by the Tennessee Board of Regents.

1. Returned Check Fee: \$30.00 per check - nonrefundable. ~~All institutions will charge a returned check fee that is the maximum set by state law.~~ This fee will apply to all returned checks received by the institution, whether from students, faculty, staff, or

other parties. The Board will review state statutes each spring to determine any changes. (T.C.A. § 47-29-102)

B. Other Fees and Charges Subject to Board Approval

1. All Institutions

a. The following fees may be assessed by all institutions. Specific rate recommendations will be developed separately by each institution for approval by the Tennessee Board of Regents. In review of the recommendations, the Board staff will consider the consistency of fees for comparable services among institutions.

1. Traffic Fines - nonrefundable.
These fines will apply to all employees and students.

~~2. Transcript Fee. There will be no charge for transcripts; however, institutions shall set a limit on a reasonable number of copies at any one time and may establish a nonrefundable charge for the cost of copying transcripts in excess of that number.~~

2. Fees and Charges to be Established and Administered by the Institution.

a. The following fees and charges may be established and administered by each institution. No specific approval or

notification to the Tennessee Board of Regents will be required unless subject to other Board or State requirements. The institution will establish appropriate refund policies.

1. Sales of goods and services of a commercial nature, including bookstores (including digital textbook costs assessed on the student's account), food services, vending, and similar activities. Fees for auxiliary services must take into consideration that Auxiliary Enterprises should be a break-even operation with rates and charges generating revenue sufficient to cover all expenses as defined in operating budget guidelines.
2. Rental of facilities. Fees may be established to control the utilization of facilities and services or to offset the cost of extraordinary requirements as a result of specific programs or activities. [Reference Tennessee Board of Regents Policy on

Access to and Use of Campus Property and Facilities (No. 1.03.02.50).]

3. Admissions fees to events open to the public, including special events sponsored by campus organizations and activities.
4. Sales and services of educational activities such as live work fees, fees to customers for specific school instructional projects to defray incidental costs incurred by the TCAT in performing the project, etc.
5. Registration for conferences, institutes, non-credit activities, and special industry training. Fees established for non-credit courses and activities shall at a minimum be sufficient to cover the total costs incurred in providing instruction and may be influenced by current market rates for comparable courses or training.
6. Special Exam Fee and Standardized Test Fees -

nonrefundable. The fee will be determined based upon cost to the institution.

7. Identification Card

Replacement -

nonrefundable. There will be no charge for the original identification card. A fee may be set by each institution to offset the cost of replacing the card. This fee applies only to student ID cards and not to faculty and staff ID's.

~~8. Deposits - Breakage deposits may be required by the institution for courses or items in which it can be shown that there is a reasonable chance of loss or damage to items issued to students. The amount of the deposit should be related to the materials issued and subject to a 100% refund. Also, a deposit may be established by the institution for rent or lease of buildings and facilities or for the issuance of other institutional property~~

~~or equipment. Deposits should be subject to a 100% refund if no damage or loss occurs. The amount of such deposits should be related to the value of the facilities or equipment subject to loss and the general ability of the institution to secure reimbursement should loss or damage occur.~~

VII. Deposits

- A. Breakage deposits may be required by the institution for courses or items in which it can be shown that there is a reasonable chance of loss or damage to items issued to students. The amount of the deposit should be related to the materials issued and subject to a 100% refund.
- B. A deposit may be established by the institution for rent or lease of buildings and facilities or for the issuance of other institutional property or equipment. Deposits should be subject to a 100% refund if no damage or loss occurs. The amount of such deposits should be related to the value of the facilities or equipment subject to loss and the general ability of the institution to secure reimbursement should loss or damage occur.

VII. Other Fee and Charge Considerations

- A. Institutions may submit for Board of Regents approval fees and charges not specifically covered by the policy when the establishment of a fee or charge is justified by the institution.

- B. When fees and charges are incorporated in agreements with outside contractors and vendors, specific rates, refunds and conditions must be clearly stated.

VIII. Refunds and Fee Adjustments

- A. Adjustments to all fees and charges must be in accordance with the following provisions except as previously stated, or when required by federal law or regulation to be otherwise.
- B. Pursuant to T.C.A. §§ 49-7-2301 and 49-7-2302, students called to active military or National Guard service during the trimester are entitled to a 100% adjustment or credit of mandatory fees.
- C. Tuition Refunds and Adjustments
 1. Eligibility for Refunds
 - a. Change in a full-time student's schedule which results in reclassification to a part-time student.
 - b. Change in a part-time student's schedule which results in a class load of fewer hours.
 - c. Voluntary withdrawal of the student from the school.
 - d. Cancellation of a class by the school.
 - e. Death of the student.
 - f. Students administratively dismissed will not be eligible for refunds.
 2. Calculation of the Refund
 - a. Full Refund:

1. 100% of fees will be refunded for classes canceled by the school.
2. 100% of fees will be refunded for drops or withdrawals prior to the first official day of a student's classes.
3. 100% of fees will be refunded in the case of death of the student during the term.
4. A 100% refund will be provided to students who are compelled by the institution to withdraw when it is determined that through institutional error, they were academically ineligible for enrollment or were not properly admitted to enroll for the course(s) being dropped. An appropriate official must certify in writing that this provision is applicable in each case.
5. Students who have not visited the school facility prior to enrollment will have the opportunity to withdraw without penalty within three

days following either attendance at a regularly scheduled orientation or following a tour of the facilities and inspection of the equipment.

b. Partial Refunds

1. A refund of 75% may be allowed if a program is dropped or a student withdraws within the first 10% of the class hours.
2. A refund of 50% may be allowed if a program is dropped or a student withdraws within the first 20% of the class hours.
3. No refund may be permitted after 20% of the class hours has been completed.

3. Processing of Refunds

- a. The TCAT will be responsible for determining the amount of student refunds and will process refunds in accordance with TBR policy and the Council on Occupational Education (COE) standards.

- b. Refunds, when due, will be made without requiring a request from the student.
4. Retention of tuition and fees collected during pre-registration or in advance for a student who does not commence class will not exceed \$100.
5. Refunds, when due, will be made within 45 days (1) of the last day of attendance if written notification has been provided to the institution by the student, or (2) from the date the institution terminates the student or determines withdrawal by the student.

IX. Payment of Student Fees and Enrollment

- A. All assessed fees by an institution governed by the Tennessee Board of Regents are due and payable at the time of registration or at a time before **the student's** classes begin as set by the institution.
- B. An individual will be considered enrolled and counted as a student at a TBR institution when:
 1. all assessed fees have been paid (unless otherwise noted in policy); or
 2. An acceptable commitment from an agency or organization approved by the institution has been received by the institution.
- C. An individual shall possess an acceptable commitment when an application(s) for financial aid has been timely submitted with the reasonable probability of receiving such.
 1. An acceptable commitment from an agency or organization shall be limited to a commitment which

identifies the applicant and promises to pay all unpaid assessed fees for such applicant.

2. No commitments from individuals will be accepted on behalf of applicants.

~~D. Pursuant to the above condition, institutions must require payment of all applicable fees or have an acceptable commitment from an agency or organization. Otherwise, institutions must purge students from the class rolls that haven't satisfied the payment requirements.~~

- ~~1. One purge for non-payment must occur prior to the beginning of classes.~~
- ~~2. A final purge must occur on or before the seventh calendar day of class to ensure that only students that have met the payment requirements are allowed to continue in class.~~
- ~~3. Students will not be purged for non-payment if the debt owed, whether current debt or prior debt is less than \$100.~~

~~E. Notwithstanding Section IX.C., an institution may hold students, due to discrepancies between State aid deadlines and fee payment deadlines, when there is an expectation the student will receive State aid to pay or a secondary school partner will pay charges.~~

~~F. Notwithstanding any other requirements in policy, there will be no record holds, enrollment holds, or purging of students for non-payment if the debt owed, whether current debt or prior debt, is less than \$100 or, in accordance with 34 CFR § 668.14(b)(33), it resulted from an error in the institution's~~

administration of title IV, HEA programs, or any fraud or misconduct by the institution or its personnel.

- G. All outstanding debts and obligations of \$100 or greater not evidenced by an acknowledgement of debt/promise to pay agreement (see Section XII) ~~must be paid by the first day of a student's classes. or a current trimester deferred payment agreement must be fully satisfied by the 7th day purge of the trimester.~~
- H. An individual will not be considered for admission/readmission as a student until all past due debts and obligations of \$100 or greater incurred in prior academic terms, of whatever nature, have been paid, or the student, if allowable, has entered into an acceptable acknowledgement of debt/promise to pay agreement (see Section XII) with the institution for the past due debts and obligations.
- I. When an individual tenders payment of fees by means of a personal check or credit card, the individual may be considered and counted as a student. If the payment is subsequently dishonored by the financial institution, and the payment is not redeemed in cash, the institution has the option to not consider that student as enrolled for the term.
 1. At the discretion of the institution, the student may be considered enrolled and will be assessed the applicable returned payment fee, the applicable late registration fee, and normal collection procedures as prescribed in TBR Guideline B-010 (Collection of Accounts Receivable) will be followed.

2. Institutions may deny future check writing privileges to students who have paid registration fees with checks that are subsequently dishonored.
3. While institutions have discretion in how these situations will be handled, all students must be treated the same at that institution.

X. **Records Holds**

- A. Except as provided in section X.B. or IX.E. hereof, institutions shall not issue diplomas, transcripts, certificates of credit or grade reports until the student involved has satisfied all debts or obligations of \$100 or greater or the debts or obligations are evidenced by notes or other written contracts providing for future payment, such as, but not, limited to, loans authorized under federal or state education or student assistance acts. This does not prohibit the conferring of the degree. Diplomas, transcripts, certificates of credit, and grade reports shall not be withheld for debts that are less than \$100.
- B. The colleges in the college system of Tennessee shall issue a certificate of credit or official transcript for a student seeking admission to any college in the college system of Tennessee if the student has entered a written agreement (acknowledgement of debt/promise to pay) to satisfy the outstanding debt or obligation owed to the college issuing the certificate of credit or official transcript in the form of Exhibit 1 hereto.
 1. Any credit or official transcript issued under this subsection shall indicate that it is subject to an outstanding debt to the issuing college.

2. The college receiving the certificate of credit or official transcript issued shall not subsequently issue a diploma, certificate of credit or official transcript to that student until it receives proof that the student has satisfied the outstanding debt to the college that issued the certificate of credit or official transcript. This does not prohibit the conferring of the degree.

XI. Enrollment Holds

- A. Except as provided in subsection IX.E, a student must pay any past due debts and obligations owed to the institution incurred in prior academic terms before being permitted to register at the institution unless the debt is less than \$100, or an acknowledgement of debt/promise to pay agreement (see section XII) for the prior debt or obligation has been executed.
- B. Institutions shall allow enrollment when the outstanding obligation is less than \$100.
 1. Additionally, all known debts and obligations to the institution incurred during the current term of \$100 or greater must be satisfied prior to a student being allowed to pre-register for any future terms.
- C. ~~An amount owed under the institution's deferred payment plan for enrollment fees which is not yet due shall not cause an enrollment hold to be applied.~~
- D. A student that is currently assigned to a collection agency will be allowed to register if the student signs an acknowledgement of debt/promise to pay agreement in the form of Exhibit 1 hereto that acknowledges they will not receive a diploma, certificate of credit or official transcript (except as provided in Sections X.A and

B above) until the debt is paid in full. This does not prohibit the conferring of the degree. The student account will not be recalled from the collection agency.

XII. **Acknowledgement of Debt/Promise to Pay Agreement for Prior Debt and Obligations**

A. A student who has prior outstanding debt of \$100 or more and was not enrolled in the preceding trimester may execute an acknowledgement of debt/promise to pay agreement with the institution.

1. The acknowledgement of debt/promise to pay agreement will require that the debt be fully satisfied before a diploma or degree will be issued. However, this does not prohibit the conferring of the degree.
2. The acknowledgement of debt/promise to pay agreement will require continuous enrollment.
 - a. If continuous enrollment is not maintained the institution may continue with immediate collection efforts as prescribed in TBR Guideline B-010 (Collection of Accounts Receivable) or pursuant to the terms of any previously executed repayment agreement.
3. A student may only ever execute one such agreement with the institution.
4. "Continuous enrollment" means a student is enrolled in the fall, spring and summer trimesters of a single academic year unless granted a medical or personal leave of absence. Allowable medical or personal

reasons may include illness of the student; illness or death of an immediate family member; extreme financial hardship of the student or student's immediate family; fulfillment of a religious commitment encouraged of members of that faith; fulfillment of required initial active duty for training as a National Guard or Reserve member or for National Guard or Reserve mobilization.

XIII. [Applicability of Fees](#)

- A. In accordance with this policy, the president of an institution has the authority to determine the applicability of certain fees, fines, charges, and refunds, and to approve exceptions in instances of unusual circumstances. All such actions should be properly documented for auditing purposes.

XIV. [Exceptions](#)

- A. With regard to payment of student fees and enrollment, the Chancellor **or their designee** (~~or designee~~) may approve exceptions to the requirements of this policy in appropriate circumstances.
- B. Requests for exceptions from the President must include sufficient justification documentation.

Sources

Authority

T.C.A. §§ 47-29-102, 49-7-102, 49-7-113, 49-7-2301, 49-7-2302, 49-8-109

History

New policy created June 17, 2022 (merger of Policy 4.01.03.00, Guideline B-060, and Guideline TCAT-080).

Former Guideline TCAT-080, Fees and Refunds

AVTS Director's Meeting-August 15, 1985. Revised AVTS SubCouncil Meeting, May 14, 1987; Presidents' Meeting May 21, 1987. Revised AVTS SubCouncil Meeting, January 18, 1989; Presidents' Meeting, February 14, 1989. Revised Presidents' Meeting, November 9, 1994. Directors Meeting February 14, 2002; Presidents Sub-Council May 21, 2002; Presidents' Sub-Council Meeting August 16, 2005; TTC Directors' Sub-Council Meeting August 17, 2005; Presidents' Meeting May 16, 2006; Presidents Meeting August 17, 2010; merged into Policy 4.01.03.10 at Board Meeting June 17, 2022; Ministerial Changes January 16, 2024.

Former Guideline B-060, Fees, Charges, Refunds, and Fee Adjustments

December 2, 1977 TBR meeting. Revised March 14, 1980 TBR meeting; November 13, 1991 presidents meeting; November 8, 1982 presidents meeting; July 1, 1984; November 1, 1988; May 15, 1990 presidents meeting; August 14, 1990 presidents meeting; November 15, 1992 presidents meeting; August 10, 1993 presidents meeting; November 9, 1993 presidents meeting; August 9, 1994 presidents meeting; May 8, 1995 presidents meeting, August 8, 1995 presidents meeting, November 8, 1995 presidents meeting, February 6, 1996 presidents meeting, May 14, 1996 presidents meeting, November 12, 1996 presidents meeting, May 6, 1997 presidents meeting, July 16, 1997 called Board meeting, November 5, 1997 presidents meeting, February 17, 1998 presidents meeting via conference call, August 25, 1998 presidents meeting, May 9, 2000 presidents meeting, August 8, 2000 presidents meeting, November 8, 2000 presidents meeting, February 13, 2001 presidents meeting, August 21, 2001 presidents meeting, May 21, 2002 presidents meeting, February 11, 2003 presidents meeting, May 20, 2003 presidents meeting, February 10, 2004 presidents meeting, August 17, 2004 presidents meeting, February 8, 2005 presidents meeting, May 17, 2005 presidents meeting, February 8, 2006 presidents meeting, May 16, 2006 presidents meeting, August 16, 2006 presidents meeting, May 15, 2007 presidents meeting, August 21, 2007 presidents meeting, November 6, 2007 presidents meeting, February 17, 2009 presidents meeting; May 12, 2009 presidents meeting; August 11, 2009 presidents meeting; November 10, 2009 presidents meeting; February 16, 2010 presidents meeting; February 15, 2011 presidents meeting; May 17, 2011 presidents meeting; August 16, 2011 presidents meeting; May 16, 2012 presidents meeting; August 21, 2012

presidents meeting; Revised at Presidents Meeting, February 4, 2014; Revised at Presidents Meeting, August 18, 2015; Revised at Presidents Meeting, November 10, 2015; Presidents Meeting February 2, 2016; August 8, 2017; Guideline B-060 merged into Policies 4.01.03.00 and 4.01.03.10 at Board Meeting June 17, 2022.

Tuition, Fees, Charges, Refunds, and Payments -TCATs : 4.01.03.10

Policy/Guideline Area

Business and Finance Policies

Applicable Divisions

TCATs

Purpose

The purpose of the following policy is to outline significant provisions for consistent administration of tuition, fees, charges, refunds, payment of fees and enrollment of students at the institutions governed by the Tennessee Board of Regents. The policy largely represents a consolidation of existing statements and practices. The policy contents include general and specific provisions for: tuition (sometimes referred to as maintenance fees); student activity; technology access fee; and refunds; payment of fees and enrollment of students.

The policy supersedes all previous fee and refund policies and may be revised by action of the Tennessee Board of Regents or the Chancellor. Exceptions to the policies may be made by the Chancellor.

Policy/Guideline

I. General Provisions

A. Establishment of Tuition, Fees and Charges

1. The Tennessee Board of Regents must establish or approve all tuition, institutional fees, and charges unless authority has been delegated to the chancellor or presidents.
2. The institution president is responsible for the enforcement and collection of all fees and charges. Fees and charges which specifically do not require

Board approval (unless otherwise noted), must receive formal approval by the chancellor or their designee or the president or their designee as applicable (see Section IV for pass-through charges.)

3. Institutions should attempt to follow a general format in publishing information on fees and charges, including but not limited to the following:
 - a. All statements which include the fee amount should be complete and specific enough to prevent misunderstanding by readers.
 - b. When a fee is quoted, the refund procedures should be clearly stated. If there are qualifying conditions for refunds, those conditions also should be stated. If there is no refund, it should be labeled as non-refundable.
 - c. Whenever possible, specific dates related to the payment of fees and the refund procedures should be stated.
 - d. It should be made clear that fees are subject to change.

II. Tuition

A. Description

1. Tuition is a charge to all students, whether residents or non-residents, enrolled in clock hour courses. It is calculated based on the number of Student Clock Hours (SCH's) for which the student enrolls. TCAT

students who enroll concurrently in two or more programs/classes will be assessed fees appropriate to the number of clock hours scheduled to attend in each program/class.

2. The charge is applicable to courses for which the student is enrolled on an audit basis.

B. Rates

1. Rates are established by the Board and incorporated in a tuition and fee schedule.
2. Tuition may not be waived, except as provided by exception in subsection II.C.
3. See TBR Policy 2.03.01.04 Admission, Enrollment, and Readmission of Service Members for information related to charges for eligible service members after returning from periods of active service.

C. Accounting Treatment

1. A revenue account for tuition is used to record both the revenue assessed and refunds made.
2. As provided in GASB Statements 34 and 35, summer school revenues and expenditures must be accrued at fiscal year-end. Summer school revenue and expenditures will not be allocated to only one fiscal year.
3. In some cases, full tuition and fees are not assessed to students who self-identify under one of the below categories. These occur when statutes establish separate rates for such groups as the disabled, elderly,

and military dependents. The difference between normal fees and special fees is not assessed. Fees not assessed in these cases do not represent revenue.

- a. Pursuant to T.C.A. § 49-7-113, exceptions exist for certain disabled and elderly students, as well as state service retirees. For audit courses, no tuition or mandatory fee is required for persons with a permanent, total disability, persons 60 years of age or older and domiciled in Tennessee and persons who have retired from state service with 30 or more years of service, regardless of age. For courses taken for credit, a fee of \$70 per trimester may be charged to persons with a permanent, total disability, and persons who will become 65 years of age or older during the academic trimester in which they begin classes and who are domiciled in Tennessee. (Note: T.C.A. provides for a waiver of mandatory tuition and fees but does not apply to non-mandatory fees).
- b. Pursuant to T.C.A. § 49-7-102, certain statutory tuition and fee exceptions exist for dependents and spouses of military personnel killed, missing in action, or officially declared a prisoner of war while serving honorably as a member of the

armed forces during a period of armed conflict. If these provisions are invoked by a student, the correct applicable law should be determined and followed.

4. Agreements/contracts may be executed with a third party (federal agency, corporation, institution, etc.), but not with the individual student, to deliver routine courses at a fixed rate or for the cost of delivering the course and may not charge the fixed rate fees to individual students. Individual student fees will be assessed as usual and charged to the functional category Scholarships and Fellowships. The amount charged to or paid by the third party is credited to the appropriate Grants and Contracts revenue account.
5. In some cases, a non-credit course provides an option to grant regular credit. If a separate, additional fee is collected because of the credit, that amount is reported as tuition revenue.
6. Full-time employees of the Tennessee Board of Regents, the Locally Governed Institutions (LGIs), and the University of Tennessee systems may enroll in one course per term at any public postsecondary institution, with tuition, student activity fees and registration fees waived for the employee. No tuition paying student shall be denied enrollment in a course because of enrollment of TBR, LGI, and UT employees.
7. Part-time regular and part-time temporary employees, including adjuncts, of community colleges and

colleges of applied technology are eligible to enroll in one course per term at the college where they work, with tuition charges waived for the employee. Any fees (other than tuition/maintenance fees) associated with enrollment and attendance are not waived.

8. Spouses and dependents of employees of the Tennessee Board of Regents system may be eligible for a tuition and mandatory fee discount for undergraduate courses at Tennessee Board of Regents institutions, the LGIs, and the University of Tennessee. Tennessee Board of Regents institutions exchange funds for tuition and mandatory fee discounts of employees' spouses and dependents who participate in a Tennessee Board of Regents educational assistance program. This also applies to exchanging of funds for tuition discounts between Tennessee Board of Regents institutions, the LGIs, and the University of Tennessee institutions.
9. Fee waivers for full-time State employees and fee discounts to children of certified public-school teachers shall be accounted for as a scholarship.

III. **Mandatory Fees**

Mandatory fees are generally fees to support various programs that are assessed to all enrolled students and are not course dependent.

A. Student Activity Fees

Student activity fees must be approved by the Tennessee Board of Regents. Such fees may be recommended by each institution based on facilities and services to be provided which are related

to the activity fee. These services include but are not limited to access to all social and cultural functions sponsored by the school. Per TCA 49-8-109, these services are available to any student upon the payment of the regular activity fee. These fees will be unrestricted current funds revenues. These fees are refundable on the same basis as tuition or as established by the institution.

B. Technology Access Fees

1. A fee may be levied by each institution, upon receiving approval by the Board of Regents, for the purpose of providing student access to computing and similar technologies. It is refundable on the same basis as tuition or as established by the institutions. Institutions shall establish expenditure accounts and designated revenue accounts for purposes of recording technology access fees and expenditures.
2. The TAF should be used by TBR institutions for direct student benefit, for items such as new and improved high technology laboratories and classrooms, appropriate network and software, computer and other equipment, and technological improvements that enhance instruction. Use of TAF funds include but is not limited to the following items:
 - a. Computers and other technical laboratory supplies, equipment, software and maintenance.
 - b. Network costs (internet service, interactive video, etc.)

- c. "Smart" or multimedia classroom equipment and classroom modifications.
- d. Lab and course staffing - student and staff assistance for lab and classroom uses; expenditures are limited to 25% maximum of current-year TAF revenues for student or staff employees.
- e. Renewal and replacement reserves as necessary.
- f. New machines for faculty use when faculty are actively engaged in developing and conducting online courses.
- g. Faculty and staff development directly related to the introduction or application of new technology which impacts students. This policy should have the flexibility to place instructional technology in a faculty lab where course materials are being prepared. For example, TAF funds can be used to create faculty labs to include the purchase of computers and to conduct faculty training and course development. (Travel costs for faculty and staff are excluded; however, consultants may be hired as needed for training.)
- h. Infrastructure (wiring, network, servers, etc.) necessary to provide maximum computing capability to students. A ceiling

is established of 50% of the total project costs from which technology access fees can be used.

- i. Expand technology resources in library, i.e., video piped anywhere on campus, interactive video room for distance education, network for web video courses.

IV. Miscellaneous Course Fees

Certain courses require expensive maintenance/updating of equipment and/or software and the employment of highly qualified staff. The high costs of instruction for these programs can be offset by establishing miscellaneous course fees. Miscellaneous course fees may be used for a variety of purposes, as deemed necessary by the institution, for the delivery of a course.

Examples of these purposes include extraordinary instruction costs due to: a. individual instruction, b. high cost class supplies, course-specific software, and specialized equipment such as welding equipment and materials, c. third party charges for use of a facility, d. special transportation requirements, e. extraordinary instructional costs such as intensive supervision, support or additional technical expertise required for the delivery of the course, or f. some combination of these reasons.

As part of the submittal for consideration of a miscellaneous course fee, a program will be required to identify which justification category or categories apply and submit the described data corresponding with the category.

Categories:

- A. High Cost of Instruction. Programs qualifying for charging a miscellaneous course fee under this category should provide data

demonstrating that they are more costly than other programs offered by the institution. If appropriate, the extraordinary cost of the program must be validated including benchmarking with similar programs in the region and nation.

- B. High Demand. Programs qualifying under this category should provide data estimating the number of students enrolled in the program and that the student clock hours generated are sufficient to justify additional fees.
- C. High Cost of Updating/Maintaining Equipment and Software. Programs qualifying under this category should provide data demonstrating the extensive maintenance and regular updating of equipment and/or software, and estimated costs associated with this maintenance.
- D. Accreditation. Meeting standards of specific accrediting agencies may also qualify for charging a miscellaneous course fee. The accrediting standards that justify a fee are those that include specialized testing or assessment costs, specify the possession and use of certain equipment and unique software that are extraordinarily costly and/or the employment of faculty with specific credentials that demand high salaries.
- E. High Recognition and Quality. Programs qualifying under this category are expected to be distinctive and with a regional reputation. The program should demonstrate that it has achieved exceptional recognition in its particular enterprise.
- F. High Cost of Consumables. Programs qualifying under this category should document the program's costs of consumables, as compared to expenditures necessary for other programs.

Examples include; laboratory supplies, specialized tool or equipment kits for use in the program, etc.

- G. Specialized Assessment. Programs qualifying under this category have an additional cost associated as the result of a third party determined cost or fee that is not a direct pass-through cost. Examples include specialized testing fees not associated with accreditation such as program entrance exams, standardized test fees, etc. The program should fully explain the need and include supporting third party documentation (if applicable) with the request.
- H. Other. Programs not fitting into one of the above category types wishing to submit a fee for consideration should contact TBR's Office of Business and Finance via the campus fiscal agent for assistance.

Fees for courses using materials or services that are required or recommended by faculty and are a direct pass-through of the actual cost charged by a third-party provider may be approved by the chancellor. The process and timeline for submitting miscellaneous course fees that are direct pass-through fees is the same as that of non-pass-through fees.

IV. [Incidental Fees and Charges](#)

- A. The following fees will be uniformly charged (or, if applicable, to the extent that they remain within the set range) at all institutions both as to the amount and condition of assessment. Charges are subject to approval by the Tennessee Board of Regents.
 - 1. Returned Check Fee: \$30.00 per check - nonrefundable. This fee will apply to all returned checks received by the institution, whether from students, faculty, staff, or other parties. The Board will

review state statutes each spring to determine any changes. (T.C.A. § 47-29-102)

B. Other Fees and Charges Subject to Board Approval

1. All Institutions

a. The following fee may be assessed by all institutions. Specific rate recommendations will be developed separately by each institution for approval by the Tennessee Board of Regents. In review of the recommendations, the Board staff will consider the consistency of fees for comparable services among institutions.

1. Traffic Fines - nonrefundable.
These fines will apply to all employees and students.

2. Fees and Charges to be Established and Administered by the Institution.

a. The following fees and charges may be established and administered by each institution. No specific approval or notification to the Tennessee Board of Regents will be required unless subject to other Board or State requirements. The institution will establish appropriate refund policies.

1. Sales of goods and services of a commercial nature, including bookstores (including digital

textbook costs assessed on the student's account), food services, vending, and similar activities. Fees for auxiliary services must take into consideration that Auxiliary Enterprises should be a break-even operation with rates and charges generating revenue sufficient to cover all expenses as defined in operating budget guidelines.

2. Rental of facilities. Fees may be established to control the utilization of facilities and services or to offset the cost of extraordinary requirements as a result of specific programs or activities. [Reference Tennessee Board of Regents Policy on Access to and Use of Campus Property and Facilities (No. 1.03.02.50).]
3. Admissions fees to events open to the public, including special events sponsored by campus organizations and activities.

4. Sales and services of educational activities such as live work fees, fees to customers for specific school instructional projects to defray incidental costs incurred by the TCAT in performing the project, etc.
5. Registration for conferences, institutes, non-credit activities, and special industry training. Fees established for non-credit courses and activities shall at a minimum be sufficient to cover the total costs incurred in providing instruction and may be influenced by current market rates for comparable courses or training.
6. Special Exam Fee and Standardized Test Fees - nonrefundable. The fee will be determined based upon cost to the institution.
7. Identification Card Replacement - nonrefundable. There will be no charge for the original

identification card. A fee may be set by each institution to offset the cost of replacing the card. This fee applies only to student ID cards and not to faculty and staff ID's.

V. Deposits

- A. Breakage deposits may be required by the institution for courses or items in which it can be shown that there is a reasonable chance of loss or damage to items issued to students. The amount of the deposit should be related to the materials issued and subject to a 100% refund.
- B. A deposit may be established by the institution for rent or lease of buildings and facilities or for the issuance of other institutional property or equipment. Deposits should be subject to a 100% refund if no damage or loss occurs. The amount of such deposits should be related to the value of the facilities or equipment subject to loss and the general ability of the institution to secure reimbursement should loss or damage occur.

VII. Other Fee and Charge Considerations

- A. Institutions may submit for Board of Regents approval fees and charges not specifically covered by the policy when the establishment of a fee or charge is justified by the institution.
- B. When fees and charges are incorporated in agreements with outside contractors and vendors, specific rates, refunds and conditions must be clearly stated.

VIII. Refunds and Fee Adjustments

- A. Adjustments to all fees and charges must be in accordance with the following provisions except as previously stated, or when required by federal law or regulation to be otherwise.
- B. Pursuant to T.C.A. §§ 49-7-2301 and 49-7-2302, students called to active military or National Guard service during the trimester are entitled to a 100% adjustment or credit of mandatory fees.
- C. Tuition Refunds and Adjustments
 - 1. Eligibility for Refunds
 - a. Change in a full-time student's schedule which results in reclassification to a part-time student.
 - b. Change in a part-time student's schedule which results in a class load of fewer hours.
 - c. Voluntary withdrawal of the student from the school.
 - d. Cancellation of a class by the school.
 - e. Death of the student.
 - f. Students administratively dismissed will not be eligible for refunds.
 - 2. Calculation of the Refund
 - a. Full Refund:
 - 1. 100% of fees will be refunded for classes canceled by the school.
 - 2. 100% of fees will be refunded for drops or withdrawals prior

- to the first official day of a student's classes.
3. 100% of fees will be refunded in the case of death of the student during the term.
 4. A 100% refund will be provided to students who are compelled by the institution to withdraw when it is determined that through institutional error, they were academically ineligible for enrollment or were not properly admitted to enroll for the course(s) being dropped. An appropriate official must certify in writing that this provision is applicable in each case.
 5. Students who have not visited the school facility prior to enrollment will have the opportunity to withdraw without penalty within three days following either attendance at a regularly scheduled orientation or following a tour of the facilities

and inspection of the equipment.

b. Partial Refunds

1. A refund of 75% may be allowed if a program is dropped or a student withdraws within the first 10% of the class hours.
2. A refund of 50% may be allowed if a program is dropped or a student withdraws within the first 20% of the class hours.
3. No refund may be permitted after 20% of the class hours has been completed.

3. Processing of Refunds

- a. The TCAT will be responsible for determining the amount of student refunds and will process refunds in accordance with TBR policy and the Council on Occupational Education (COE) standards.
- b. Refunds, when due, will be made without requiring a request from the student.

4. Retention of tuition and fees collected during pre-registration or in advance for a student who does not commence class will not exceed \$100.

5. Refunds, when due, will be made within 45 days (1) of the last day of attendance if written notification has been provided to the institution by the student, or (2) from the date the institution terminates the student or determines withdrawal by the student.

IX. Payment of Student Fees and Enrollment

- A. All assessed fees by an institution governed by the Tennessee Board of Regents are due and payable at the time of registration or at a time before the student's classes begin as set by the institution.
- B. An individual will be considered enrolled and counted as a student at a TBR institution when:
 1. all assessed fees have been paid (unless otherwise noted in policy); or
 2. An acceptable commitment from an agency or organization approved by the institution has been received by the institution.
- C. An individual shall possess an acceptable commitment when an application(s) for financial aid has been timely submitted with the reasonable probability of receiving such.
 1. An acceptable commitment from an agency or organization shall be limited to a commitment which identifies the applicant and promises to pay all unpaid assessed fees for such applicant.
 2. No commitments from individuals will be accepted on behalf of applicants.
- D. Notwithstanding Section IX.C., an institution may hold students, due to discrepancies between State aid deadlines and fee

payment deadlines, when there is an expectation the student will receive State aid to pay or a secondary school partner will pay charges.

- E. Notwithstanding any other requirements in policy, there will be no record holds, enrollment holds, or purging of students for non-payment if the debt owed, whether current debt or prior debt, is less than \$100 or, in accordance with 34 CFR § 668.14(b)(33), it resulted from an error in the institution's administration of title IV, HEA programs, or any fraud or misconduct by the institution or its personnel.
- F. All outstanding debts and obligations of \$100 or greater not evidenced by an acknowledgement of debt/promise to pay agreement (see Section XII) must be paid by the first day of a student's classes.
- G. An individual will not be considered for admission/readmission as a student until all past due debts and obligations of \$100 or greater incurred in prior academic terms, of whatever nature, have been paid, or the student, if allowable, has entered into an acceptable acknowledgement of debt/promise to pay agreement (see Section XII) with the institution for the past due debts and obligations.
- H. When an individual tenders payment of fees by means of a personal check or credit card, the individual may be considered and counted as a student. If the payment is subsequently dishonored by the financial institution, and the payment is not redeemed in cash, the institution has the option to not consider that student as enrolled for the term.

1. At the discretion of the institution, the student may be considered enrolled and will be assessed the applicable returned payment fee, the applicable late registration fee, and normal collection procedures as prescribed in TBR Guideline B-010 (Collection of Accounts Receivable) will be followed.
2. Institutions may deny future check writing privileges to students who have paid registration fees with checks that are subsequently dishonored.
3. While institutions have discretion in how these situations will be handled, all students must be treated the same at that institution.

X. **Records Holds**

- A. Except as provided in section X.B. or IX.E. hereof, institutions shall not issue diplomas, transcripts, certificates of credit or grade reports until the student involved has satisfied all debts or obligations of \$100 or greater or the debts or obligations are evidenced by notes or other written contracts providing for future payment, such as, but not, limited to, loans authorized under federal or state education or student assistance acts. This does not prohibit the conferring of the degree. Diplomas, transcripts, certificates of credit, and grade reports shall not be withheld for debts that are less than \$100.
- B. The colleges in the college system of Tennessee shall issue a certificate of credit or official transcript for a student seeking admission to any college in the college system of Tennessee if the student has entered a written agreement (acknowledgement of debt/promise to pay) to satisfy the outstanding debt or

obligation owed to the college issuing the certificate of credit or official transcript in the form of Exhibit 1 hereto.

1. Any credit or official transcript issued under this subsection shall indicate that it is subject to an outstanding debt to the issuing college.
2. The college receiving the certificate of credit or official transcript issued shall not subsequently issue a diploma, certificate of credit or official transcript to that student until it receives proof that the student has satisfied the outstanding debt to the college that issued the certificate of credit or official transcript. This does not prohibit the conferring of the degree.

XI. Enrollment Holds

- A. Except as provided in subsection IX.E, a student must pay any past due debts and obligations owed to the institution incurred in prior academic terms before being permitted to register at the institution unless the debt is less than \$100, or an acknowledgement of debt/promise to pay agreement (see section XII) for the prior debt or obligation has been executed.
- B. Institutions shall allow enrollment when the outstanding obligation is less than \$100.
 1. Additionally, all known debts and obligations to the institution incurred during the current term of \$100 or greater must be satisfied prior to a student being allowed to pre-register for any future terms.
- C. A student that is currently assigned to a collection agency will be allowed to register if the student signs an acknowledgement of debt/promise to pay agreement in the form of Exhibit 1 hereto

that acknowledges they will not receive a diploma, certificate of credit or official transcript (except as provided in Sections X.A and B above) until the debt is paid in full. This does not prohibit the conferring of the degree. The student account will not be recalled from the collection agency.

XII. **Acknowledgement of Debt/Promise to Pay Agreement for Prior Debt and Obligations**

- A. A student who has prior outstanding debt of \$100 or more and was not enrolled in the preceding trimester may execute an acknowledgement of debt/promise to pay agreement with the institution.
 - 1. The acknowledgement of debt/promise to pay agreement will require that the debt be fully satisfied before a diploma or degree will be issued. However, this does not prohibit the conferring of the degree.
 - 2. The acknowledgement of debt/promise to pay agreement will require continuous enrollment.
 - a. If continuous enrollment is not maintained the institution may continue with immediate collection efforts as prescribed in TBR Guideline B-010 (Collection of Accounts Receivable) or pursuant to the terms of any previously executed repayment agreement.
 - 3. A student may only ever execute one such agreement with the institution.
 - 4. "Continuous enrollment" means a student is enrolled in the fall, spring and summer trimesters of a single

academic year unless granted a medical or personal leave of absence. Allowable medical or personal reasons may include illness of the student; illness or death of an immediate family member; extreme financial hardship of the student or student's immediate family; fulfillment of a religious commitment encouraged of members of that faith; fulfillment of required initial active duty for training as a National Guard or Reserve member or for National Guard or Reserve mobilization.

XIII. [Applicability of Fees](#)

- A. In accordance with this policy, the president of an institution has the authority to determine the applicability of certain fees, fines, charges, and refunds, and to approve exceptions in instances of unusual circumstances. All such actions should be properly documented for auditing purposes.

XIV. [Exceptions](#)

- A. With regard to payment of student fees and enrollment, the Chancellor or their designee may approve exceptions to the requirements of this policy in appropriate circumstances.
- B. Requests for exceptions from the President must include sufficient justification documentation.

Sources

Authority

T.C.A. §§ 47-29-102, 49-7-102, 49-7-113, 49-7-2301, 49-7-2302, 49-8-109

History

New policy created June 17, 2022 (merger of Policy 4.01.03.00, Guideline B-060, and Guideline TCAT-080).

Former Guideline TCAT-080, Fees and Refunds

AVTS Director's Meeting-August 15, 1985. Revised AVTS SubCouncil Meeting, May 14, 1987; Presidents' Meeting May 21, 1987. Revised AVTS SubCouncil Meeting, January 18, 1989; Presidents' Meeting, February 14, 1989. Revised Presidents' Meeting, November 9, 1994. Directors Meeting February 14, 2002; Presidents Sub-Council May 21, 2002; Presidents' Sub-Council Meeting August 16, 2005; TTC Directors' Sub-Council Meeting August 17, 2005; Presidents' Meeting May 16, 2006; Presidents Meeting August 17, 2010; merged into Policy 4.01.03.10 at Board Meeting June 17, 2022; Ministerial Changes January 16, 2024.

Former Guideline B-060, Fees, Charges, Refunds, and Fee Adjustments

December 2, 1977 TBR meeting. Revised March 14, 1980 TBR meeting; November 13, 1991 presidents meeting; November 8, 1982 presidents meeting; July 1, 1984; November 1, 1988; May 15, 1990 presidents meeting; August 14, 1990 presidents meeting; November 15, 1992 presidents meeting; August 10, 1993 presidents meeting; November 9, 1993 presidents meeting; August 9, 1994 presidents meeting; May 8, 1995 presidents meeting, August 8, 1995 presidents meeting, November 8, 1995 presidents meeting, February 6, 1996 presidents meeting, May 14, 1996 presidents meeting, November 12, 1996 presidents meeting, May 6, 1997 presidents meeting, July 16, 1997 called Board meeting, November 5, 1997 presidents meeting, February 17, 1998 presidents meeting via conference call, August 25, 1998 presidents meeting, May 9, 2000 presidents meeting, August 8, 2000 presidents meeting, November 8, 2000 presidents meeting, February 13, 2001 presidents meeting, August 21, 2001 presidents meeting, May 21, 2002 presidents meeting, February 11, 2003 presidents meeting, May 20, 2003 presidents meeting, February 10, 2004 presidents meeting, August 17, 2004 presidents meeting, February 8, 2005 presidents meeting, May 17, 2005 presidents meeting, February 8, 2006 presidents meeting, May 16, 2006 presidents meeting, August 16, 2006 presidents meeting, May 15, 2007 presidents meeting, August 21, 2007 presidents meeting, November 6, 2007 presidents meeting, February 17, 2009 presidents meeting; May 12, 2009 presidents meeting; August 11, 2009 presidents meeting; November 10, 2009 presidents meeting; February 16, 2010 presidents meeting;

February 15, 2011 presidents meeting; May 17, 2011 presidents meeting; August 16, 2011 presidents meeting; May 16, 2012 presidents meeting; August 21, 2012 presidents meeting; Revised at Presidents Meeting, February 4, 2014; Revised at Presidents Meeting, August 18, 2015; Revised at Presidents Meeting, November 10, 2015; Presidents Meeting February 2, 2016; August 8, 2017; Guideline B-060 merged into Policies 4.01.03.00 and 4.01.03.10 at Board Meeting June 17, 2022.

BOARD TRANSMITTAL

MEETING: Quarterly Board Meeting

SUBJECT: Legislative Update

DATE: March 27, 2024

PRESENTER: Executive Vice Chancellor Kim McCormick

PRESENTATION REQUIREMENTS: 10 minutes with discussion

ACTION REQUIRED: Informational Purposes

STAFF RECOMMENDATION: Not Applicable

Dr. McCormick will provide a status update on key pieces of legislation being tracked by the Government Relations Department this session. The update will include bills that are pending in committee that have the potential to impact the TBR System or higher education in general.

Dr. McCormick will also share a status update on which committees have completed their business for the year and have closed. The Government Relations team has tracked nearly 1,250 bills that have been filed during the two sessions of the 113th General Assembly.

BOARD TRANSMITTAL

MEETING:	Quarterly Board Meeting
SUBJECT:	2022-23 Financial Report Overview
DATE:	March 27, 2024
PRESENTER:	Alisha Fox, Vice Chancellor of Business and Finance
PRESENTATION REQUIREMENTS:	15 minutes
ACTION REQUIRED:	Informational Purposes
STAFF RECOMMENDATION:	Not Applicable

Vice Chancellor Fox will be present the FY 2022-23 financial performance results for the system by sector. No action is required.

Board materials include the consolidated financial report, including management's discussion and analysis for FY 2022-23. The state requires that our consolidated financial report include the financial information from the six locally governed institutions. Therefore, the LGI's information is included in this report. No action is required.

TENNESSEE BOARD OF REGENTS



ANNUAL FINANCIAL REPORT OF FLORA TYDINGS CHANCELLOR

2022-23

TENNESSEE BOARD OF REGENTS

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Management's Discussion and Analysis

This section of the Tennessee Board of Regents' (TBR) systemwide annual financial report presents a discussion and analysis of the financial performance of the System during the fiscal year ended June 30, 2023, with comparative information presented for the fiscal year ended June 30, 2022. This discussion has been prepared by management along with the financial statements and related note disclosures and should be read in conjunction with the financial statements and notes. The financial statements, notes, and this discussion are the responsibility of management.

The System has one discretely presented component unit for the System's foundations. More detailed information about the foundations is presented in Note 28 to the financial statements. This discussion and analysis focuses on the System and does not include the foundations.

Overview of the Financial Statements

The financial statements have been prepared in accordance with generally accepted accounting principles as prescribed by the Governmental Accounting Standards Board (GASB), which establishes standards for external financial reporting for public colleges and universities. The financial statements are presented on a consolidated basis to focus on the System as a whole. The full scope of the System's activities is considered to be a single business-type activity, and accordingly, is reported within a single column in the basic financial statements.

The System's financial report includes the Statement of Net Position, the Statement of Revenues, Expenses, and Changes in Net Position, and the Statement of Cash Flows. Notes to the financial statements are also presented to provide additional information that is essential to a full understanding of the financial statements.

The Statement of Net Position

The Statement of Net Position is a point in time financial statement. The Statement of Net Position presents the financial position of the System at the end of the fiscal year. To aid the reader in determining the System's ability to meet immediate and future obligations, the statement includes all assets, liabilities, deferred outflows/inflows, and net position of the System and segregates the assets and liabilities into current and noncurrent components. Current assets are those that are available to satisfy current liabilities, inclusive of assets that will be converted to cash within one year. Current liabilities are those that will be paid within one year. The Statement of Net Position is prepared under the accrual basis of accounting; assets and liabilities are recognized when goods or services are provided or received despite when cash is exchanged.

From the data presented, readers of the statement are able to determine the assets available to continue the operations of the System. They are also able to determine how much the

System owes vendors, lenders, and others. Net position represents the difference between the System’s assets and liabilities, along with the difference between deferred outflows and deferred inflows, and is one indicator of the System’s current financial condition.

The Statement of Net Position also indicates the availability of net position for expenditure by the System. Net position is divided into three major categories. The first category, net investment in capital assets, represents the System’s total investment in property, plant, and equipment, net of outstanding debt obligations related to these capital assets. To the extent debt or deferred inflows of resources have been incurred but not yet expended for capital assets, such amounts are not included. The next category is restricted net position, which is sub-divided into two categories, nonexpendable and expendable. Nonexpendable restricted net position includes endowment and similar resources whose use is limited by donors or other outside sources and as a condition of the gift, the principal is to be maintained in perpetuity. Expendable restricted net position is available for expenditure by the System but must be spent for purposes as determined by donors and/or external entities that have placed time or purpose restrictions on the use of the resources. The final category is unrestricted net position. Unrestricted net position is available to the System for any lawful purpose of the System.

The following table summarizes the System’s assets, liabilities, deferred outflows/inflows, and net position at June 30, 2023, and June 30, 2022:

Statement of Net Position (in thousands of dollars)		
	<u>2023</u>	<u>2022</u>
Assets:		
Current assets	\$ 903,467	\$ 808,320
Capital assets, net	3,877,112	3,649,531
Other assets	1,546,926	1,450,712
Total Assets	6,327,505	5,908,563
Deferred Outflows of Resources	251,001	304,906
Liabilities:		
Current liabilities	382,577	341,501
Noncurrent liabilities	1,144,758	942,628
Total Liabilities	1,527,335	1,284,129
Deferred Inflows of Resources	85,341	481,627
Net Position:		
Net investment in capital assets	3,078,461	2,871,554
Restricted – nonexpendable	64,038	11,771
Restricted – expendable	194,049	282,756
Unrestricted	1,629,282	1,281,632
Total Net Position	\$ 4,965,830	\$ 4,447,713

Current assets increased approximately \$95.1 million or 12%. This is due primarily to a \$103.5 million increase in current cash and cash equivalents. Cash and cash equivalents increased primarily at the TBR Central Office (\$40.4 million), ETSU (\$18.8 million), and TTU (\$19.0 million). The increase at TBR is due to state appropriation funding for the CDL Course Expansion of \$9,795,000.00, Correctional Officer Training of \$5,026,000.00, Campus Safety and Security of \$3,639,400.00, and SAILS of \$3,331,000.00. The increase at ETSU is due to increased state appropriations for the ERP implementation. The increase at TTU is due to an increase in state appropriations, HOPE lottery and Pell grants, and investment income.

Deferred outflows of resources decreased approximately \$53.9 million or 18%. This occurred primarily in the deferred outflows related to pensions (-\$51.3 million). In FY 2022, the changes in assumptions resulted in a \$112.3 million increase in deferred outflows related to pensions. For FY 2023, the changes in assumptions resulted in a \$56.4 increase in deferred outflows related to pensions.

Current liabilities increased approximately \$41.1 million or 12%. Due to primary government increased \$8.8 million, primarily due to tornado damage at TSU. This liability will be offset by state insurance recoveries. Additionally, with the implementation of GASB 96, liabilities for SBITAs were recognized for the first time in FY 2023. The current portion of these liabilities totaled approximately \$14.8 million.

Noncurrent liabilities increased approximately \$202.1 million or 21%. This is primarily due to the closed legacy pension plan reporting a net pension liability of \$194.0 million this year instead of the \$273.3 net pension asset reported last year. Last year's net pension asset was the result of a supplemental state appropriation to the fund and high investment returns.

Deferred inflows of resources decreased approximately \$396.3 million or 82%. This occurred primarily in the deferred inflows related to pensions (\$376.0 million). In FY 2022, the net difference between projected and actual earnings on pension plan investments increased the deferred inflows of resources by \$363.3 million. For FY 2023, there was no increase in deferred inflows of resources related to the net difference between projected and actual earnings.

Restricted, nonexpendable net position increased approximately \$52.3 million or 444%. UOM received a state appropriation of \$50 million to fund an endowment for research.

Restricted, expendable net position decreased approximately \$88.7 million or 31%. This decrease is primarily due to the closed legacy pension plan reporting a net pension liability this year instead of last year's net pension asset. Last year, the closed legacy pension plan received a state funding increase that was not repeated in FY 2023. The decrease in restricted, expendable net position for pensions was \$112.8 million.

Unrestricted net position increased approximately \$347.7 million or 27%. This is due to various items across all sectors, including funds set aside in renewal and replacement funds

for future projects, unrestricted revenues exceeding expenses as the CARES funding achieves the soft-landing it was intended for, and additional state funding received for several systemwide projects such as CDL Course Expansion, Correctional Officer Training, Campus Safety and Security, and SAILS. Additionally, institutions that experienced enrollment declines, particularly community colleges, made targeted reductions to operational expenses.

The Statement of Revenues, Expenses, and Changes in Net Position

The Statement of Revenues, Expenses, and Changes in Net Position presents the results of operations for the fiscal year. Revenues and expenses are recognized when earned or incurred, regardless of when cash is received. The statement indicates whether the System's financial condition has improved or deteriorated during the fiscal year. The statement presents the revenues received by the System, both operating and nonoperating, and the expenses paid by the System, operating and nonoperating, and any other revenues, expenses, gains, or losses received or spent by the System.

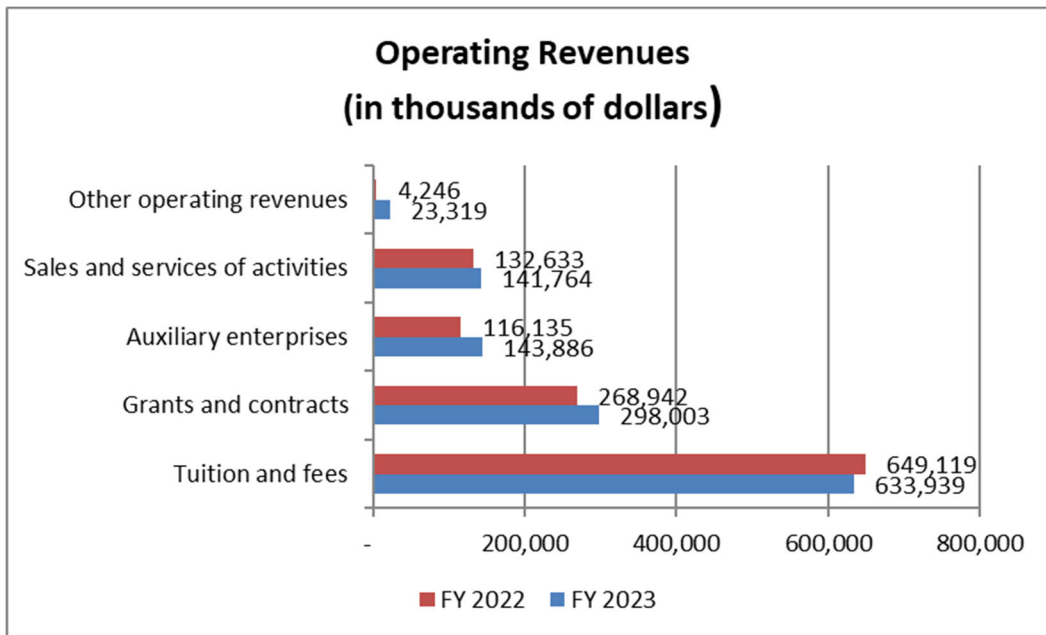
Generally speaking, operating revenues are received for providing goods and services to the various customers and constituencies of the System. Operating expenses are those expenses paid to acquire or produce the goods and services provided in return for the operating revenues, and to carry out the mission of the System. Nonoperating revenues are revenues received for which goods and services are not provided directly to the payor. Although the System is dependent upon state appropriations and gifts to fund educational and general operations, under GASB standards these funding sources are reported as nonoperating revenues, as is investment income. As a result, the System has historically reported an excess of operating expenses over operating revenues, resulting in an operating loss. Therefore, the "increase in net position" is more indicative of overall financial results for the year.

A summary of the System's revenues, expenses, and changes in net position for the year ended June 30, 2023, and June 30, 2022, follows.

Statement of Revenues, Expenses, and Changes in Net Position (in thousands of dollars)		
	2023	2022
Operating revenues	\$ 1,240,911	\$ 1,171,075
Operating expenses	(3,041,502)	(2,927,014)
Operating loss	(1,800,591)	(1,755,939)
Nonoperating revenues and expenses	2,062,894	2,100,734
Income (loss) before other revenues, expenses, gains or losses	262,303	344,795
Other revenues, expenses, gains, or losses	255,645	138,681
Increase (decrease) in net position	517,948	483,476
Net position at beginning of year	4,447,713	3,967,508
Cumulative effect of change in accounting position	-	(9)
Net position, beginning of the year, restated	4,447,713	3,967,499
Prior period adjustment	169	(3,262)
Net position at end of year	\$ 4,965,830	\$ 4,447,713

Operating Revenues

The following summarizes the operating revenues by source that were used to fund operating activities for the last two fiscal years:



Grants and contracts increased \$29.1 million or 11%. This increase occurred primarily at ETSU (\$16.1 million) due to increases in both the number of private grants and the amount of the awards.

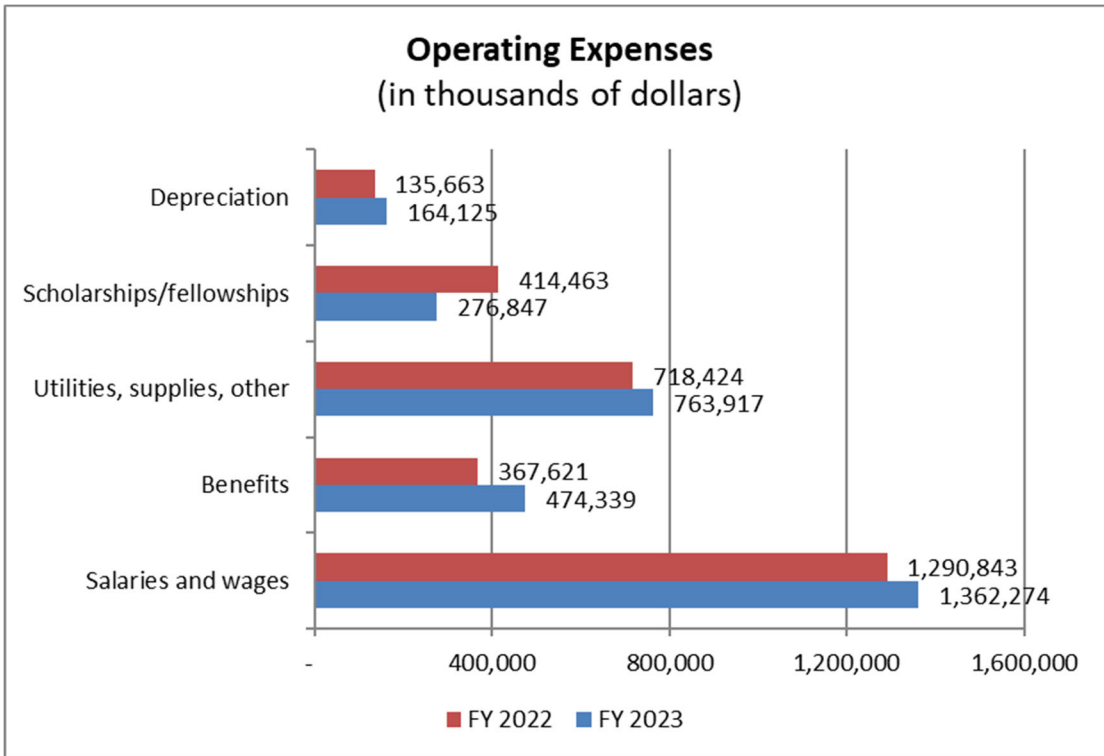
Auxiliary enterprise revenues increased approximately \$27.8 million or 24%. This occurred primarily in the residential life operations at TSU and UOM. A new residence

hall was placed into service at TSU while the increased revenue at UOM was due to rental income from a leased student housing property.

Other operating revenues increased approximately \$19.1 million or 449%. This occurred primarily at TSU (\$19.1 million) due to insurance recoveries for storm and tornado damage.

Operating Expenses

Operating expenses may be reported by nature or function. The System has chosen to report the expenses in their natural classification on the statement of revenues, expenses, and changes in net position and has displayed the functional classification in the notes to the financial statements. The following summarizes the operating expenses by natural classifications for the last two fiscal years:



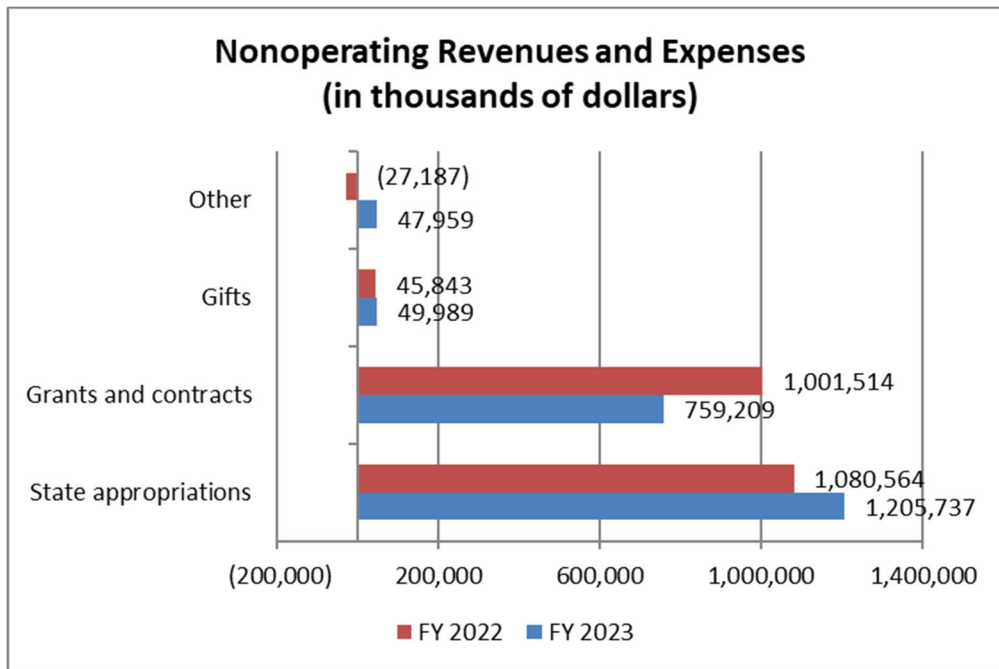
Benefit expenses increased approximately \$106.7 million or 29%. This is due to increases across all sectors in state retirement expenses, employer payroll taxes, group insurance, and 401k match. Actuarial valuation for the pension plan resulted in a net expense in FY 2023 compared to a negative expense in FY 2022. Also, employer pension contributions increased as did expense for the stabilization reserve. Expenses for employer payroll taxes and group insurance increased in line with the overall increase in salaries and wage expenses. State of Tennessee 401k match expense increased due to the employer’s monthly contribution doubling from \$50 to \$100.

Scholarships and fellowships decreased approximately \$137.6 million or 33%. This is primarily due to the Higher Education Emergency Relief Funds (HEERF II and III) either no longer being available or substantially less funds being available in FY 2023.

Depreciation expense increased approximately \$28.5 million or 21%. This is primarily due to the implementation of GASB 96 related to SBITAs and GASB 94 related to public-private partnership arrangements, and the resulting recognition of capital assets and depreciation.

Nonoperating Revenues and Expenses

Certain revenue sources that the System relies on to provide funding for operations, including state noncapital appropriations, certain gifts and grants, and investment income, are defined by the GASB as nonoperating. Nonoperating expenses include capital financing costs and other costs related to capital assets. The following summarizes the System’s nonoperating revenues and expenses for the last two fiscal years:



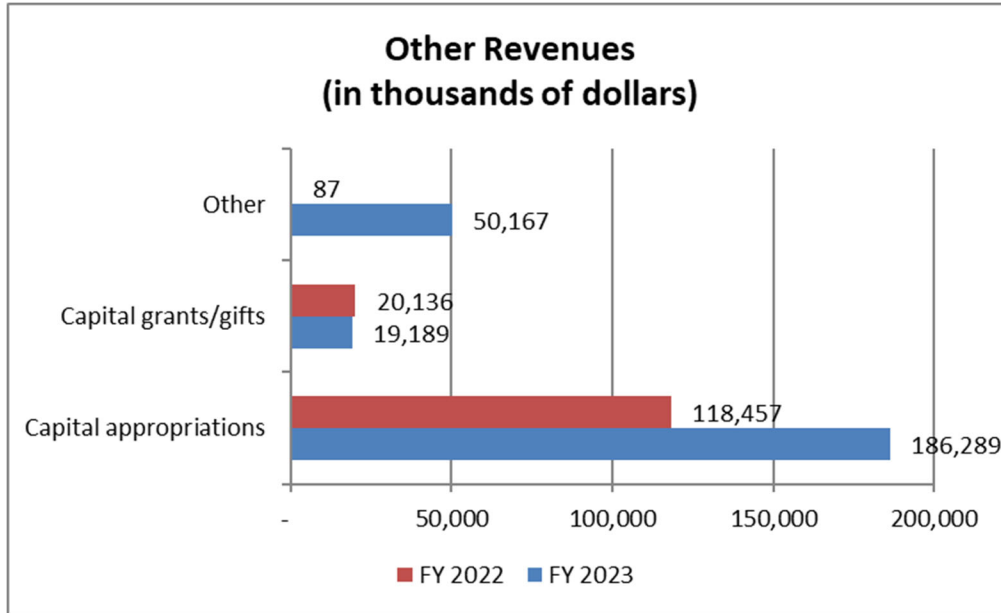
State appropriations increased approximately \$125.2 million or 12%. This is primarily due to \$63.8 million in formula funding improvements and \$84.9 million in non-recurring initiatives.

Grants and contracts decreased approximately \$242.3 million or 42%. This was primarily due to FY 2023 being the final year to receive many of the HEERF grants related to the COVID pandemic.

Other non-operating revenues increased \$75.1 million or 276%. This was primarily due to investment income which increased approximately \$84.1 million over the prior year due to favorable market conditions and rising interest rates.

Other Revenues

This category is composed of State appropriations for capital purposes, capital grants and gifts, and additions to permanent endowments. The following summarizes these amounts for the last two fiscal years:



Capital appropriations increased approximately \$67.8 million or 57%. This increase occurred primarily at TTU (\$21.9 million), COSCC (\$13.6 million), TCAT Chattanooga (\$15.7 million), and TCAT Jackson (\$19.3 million). The increase at TTU is due to the ongoing construction of the new engineering building. The increase at COSCC is due to the construction for the new Arts and Technology Building at the Williamson campus, the new Southern Regional Technology Center at the Columbia Campus, and mechanical systems upgrades at the Columbia Campus. The increase at the TCAT Chattanooga is due to the Advanced Manufacturing Building project and the Transportation and Logistic Center. The increase at the TCAT Jackson is due to the Blue Oval City campus and campus improvements related to parking and paving and building repairs.

Other revenues increased approximately \$50.1 million or 57,563%. This increase occurred primarily at UOM, which received a \$50 million appropriation to fund an endowment for research.

Capital Assets and Debt Administration

Capital Assets

The System had \$3.88 billion invested in capital assets, net of accumulated depreciation of \$2.40 billion at June 30, 2023; and \$3.65 billion invested in capital assets, net of accumulated depreciation of \$2.26 billion at June 30, 2022. Depreciation charges totaled \$164.1 million and \$135.7 million for the years ended June 30, 2023, and June 30, 2022, respectively.

Schedule of Capital Assets, Net of Depreciation (in thousands of dollars)		
	2023	2022
Land	\$ 166,224	\$ 164,231
Land improvements & infrastructure	331,293	316,698
Leasehold improvements	56	3,835
Buildings	2,809,278	2,688,258
Equipment	182,667	152,407
Library holdings	8,984	9,653
Intangible assets	12,178	14,166
Art & historical collections	2,597	2,590
Projects in progress	274,712	276,752
Right-to-use land	62	57
Right-to-use infrastructure	2,495	1,527
Right-to-use buildings	33,581	16,289
Right-to-use equipment	2,551	3,068
SBITA - software	50,433	-
Total	\$ 3,877,112	\$ 3,649,531

The System implemented GASB 96, *SBITAs*, during FY 2023 that resulted in the capitalization of related software of \$50.4 million.

At June 30, 2023, outstanding commitments under construction contracts totaled \$1.17 billion for various renovations and repairs of buildings and infrastructure. Future state capital outlay appropriations will fund \$898.8 million of these costs.

More detailed information about the System's capital assets is presented in Note 8 to the financial statements.

Debt

The System had \$736.8 million and \$774.2 million in debt outstanding at June 30, 2023, and June 30, 2022, respectively. The table below summarizes these amounts by type of debt instrument.

Outstanding Debt by Instrument Type (in thousands of dollars)		
	2023	2022
Notes payable	\$ 76	\$ 148
TSSBA debt:		
Bonds	664,695	626,324
Unamortized premium	64,687	62,468
Revolving credit facility	6,810	84,469
Commercial paper	502	768
Total	\$ 736,770	\$ 774,177

The Tennessee State School Bond Authority (TSSBA) issued bonds with interest rates ranging from 0.17% to 5.10% due 2052 on behalf of the System. The System is responsible for the debt service of these bonds. The current portion of the \$664.7 million outstanding at June 30, 2023, is \$42.8 million.

The TSSBA issues loans from the revolving credit facility program to finance costs of various capital projects during the construction phase. The entire \$6.8 million outstanding at June 30, 2023, is considered noncurrent debt.

The Tennessee State Funding Board issued commercial paper on behalf of the System to finance the acquisition of certain sites and existing structures for expansion purposes. The entire \$501,627.89 outstanding at June 30, 2023, is considered noncurrent debt.

The ratings on debt issued by the Tennessee State School Bond Authority at June 30, 2023, were as follows:

Fitch	AA+
Moody's Investor Service	Aa1
Standard & Poor's	AA+

More information about the System's long-term liabilities is presented in Note 11 to the financial statements.

Economic Factors That Will Affect the Future

In June 2023, the Tennessee Board of Regents approved the following increases in undergraduate tuition rates for the System's community colleges and TCATs. The university rates are set by their own local governing board.

	In-state	Out-of-State
Community colleges	2.9%	3.0%
TCATs	3.0%	N/A

Full-time equated enrollment growth for community colleges for Fall 2023 ranged from a positive 8.2% to a negative 22.9%, with an overall rate of -3.2% for the System. The TCAT full-time equated enrollment growth for Fall 2023 was 6.4%.

TENNESSEE BOARD OF REGENTS
Unaudited Statement of Net Position
June 30, 2023

	System	Component Units
ASSETS		
Current assets:		
Cash and cash equivalents (Notes 2 & 28)	\$ 657,567,095.84	\$ 61,051,586.20
Short-term investments (Note 28)	-	12,849,740.64
Accounts, notes, and grants receivable (net) (Note 5)	166,391,914.82	10,678,219.83
Due from primary government	40,819,395.69	5,451.90
Due from component unit	19,652,727.54	-
Pledges receivable (Notes 6 & 28)	-	22,089,300.24
Inventories (at lower of cost or market)	3,467,716.24	33,670.97
Prepaid expenses	12,283,879.51	447,198.79
Accrued interest receivable	3,260,752.29	210,905.53
Other assets	23,568.74	213,788.52
Total current assets	903,467,050.67	107,579,862.62
Noncurrent assets:		
Cash and cash equivalents (Notes 2 & 28)	1,168,526,095.23	75,593,811.67
Investments (Notes 3 & 28)	337,663,884.12	808,884,379.02
Investment in Tennessee Retiree Group Trust	26,060,093.04	-
Accounts, notes, and grants receivable (net) (Note 5)	2,684,644.38	4,346,687.13
Due from primary government	5,966,874.02	-
Net pension asset (Note 14)	4,550,152.65	-
Pledges receivable (Note 28)	-	53,212,751.15
Capital assets (net) (Notes 7 & 28)	3,877,111,523.22	65,035,978.45
Other assets	1,474,405.87	665,150.03
Total noncurrent assets	5,424,037,672.53	1,007,738,757.45
Total assets	6,327,504,723.20	1,115,318,620.07
DEFERRED OUTFLOWS OF RESOURCES		
Deferred amount on debt refunding	14,062,073.73	-
Deferred outflows related to OPEB (Note 16)	54,138,448.30	-
Deferred outflows related to pensions (Note 14)	182,800,515.69	-
Total deferred outflows of resources	251,001,037.72	-
LIABILITIES		
Current liabilities:		
Accounts payable (Note 10)	59,240,766.83	3,905,200.57
Accrued liabilities	88,535,671.65	4,642,765.66
Due to grantors (Note 11)	443,230.09	-
Due to primary government	36,682,677.09	19,652,727.54
Due to component unit	5,451.90	-
Student deposits	4,201,352.75	-
Unearned revenue (Note 11)	98,790,331.09	3,605,328.10
Compensated absences (Notes 11 & 28)	19,086,229.16	123,332.33
Accrued interest payable	5,108,813.73	45,426.05
Lease liability (Notes 8 & 28)	7,002,075.35	904,863.25
SBITA liability (Notes 9 & 28)	14,774,362.89	1,501,127.93
Long-term liabilities (Notes 11 & 28)	42,854,026.82	2,108,137.80
Deposits held in custody for others	5,417,056.97	299,524.38
Other liabilities	434,673.95	31,936.00
Total current liabilities	382,576,720.27	36,820,369.61
Noncurrent liabilities:		
Due to primary government	171,558.36	-
OPEB liability (Note 16)	119,067,658.01	-
Net pension liability (Note 14)	193,967,224.08	-
Unearned revenue (Note 11)	2,822,727.27	-
Compensated absences (Notes 11 & 28)	73,241,679.31	493,329.32
Lease liability (Notes 8 & 28)	32,311,261.69	4,498,617.71
SBITA liability (Notes 9 & 28)	24,108,052.65	734,903.40
Long-term liabilities (Notes 11 & 28)	693,914,863.86	10,214,517.70
Due to grantors (Note 11)	5,044,444.66	-
Other liabilities	109,094.61	1,492,639.47
Total noncurrent liabilities	1,144,758,564.50	17,434,007.60
Total liabilities	1,527,335,284.77	54,254,377.21
DEFERRED INFLOWS OF RESOURCES		
Deferred amount on debt refunding	3,403,842.42	-
Deferred inflows related to OPEB (Note 16)	61,154,252.96	-
Deferred inflows related to pensions (Note 14)	18,814,944.00	-
Deferred outflows related to leases	1,967,550.98	4,512,228.21
Deferred inflows related to split interest agreements	-	1,231,161.59
Total deferred inflows of resources	85,340,590.36	5,743,389.80
NET POSITION		
Net investment in capital assets	3,078,460,807.08	47,532,019.08
Restricted for:		
Nonexpendable:		
Scholarships and fellowships	8,938,668.85	305,370,789.13
Research	50,619,016.28	3,983,011.67
Instructional department uses	616,796.94	51,109,558.74
Other	3,863,805.56	143,165,475.12
Expendable:		
Scholarships and fellowships	17,575,090.24	165,688,022.59
Research	7,059,713.83	13,507,317.50
Instructional department uses	10,127,357.45	63,944,521.53
Loans	5,040,122.60	76,299.16
Capital projects	29,017,648.47	42,593,372.14
Debt service	14,244,619.05	-
Pensions	4,550,152.65	-
Other	106,434,010.99	147,275,137.94
Unrestricted	1,629,282,075.80	71,075,328.46
Total net position	\$ 4,965,829,885.79	\$ 1,055,320,853.06

The notes to the financial statements are an integral part of this statement.

TENNESSEE BOARD OF REGENTS
Unaudited Statement of Revenues, Expenses, and Changes in Net Position
For the Year Ended June 30, 2023

	System	Component Units
REVENUES		
Operating revenues:		
Student tuition and fees (Note 17)	\$ 633,939,444.05	\$ -
Gifts and contributions, including \$10,979,689.00 from component units	-	107,041,161.56
Endowment income (per spending plan)	-	7,503,104.04
Governmental grants and contracts	235,280,945.99	998,735.00
Non-governmental grants and contracts, including \$3,795,204.61 from component units (Note 17)	62,721,852.42	6,931,776.00
Sales and services of educational activities, including \$145,895.40 from component units (Note 17)	33,875,390.60	6,199.00
Sales and services of other activities (Note 17)	107,888,328.22	1,407,336.30
Patient charges	-	50,904,186.25
Auxiliary enterprises:		
Residential life (Note 17)	66,553,725.46	-
Bookstore (Note 17)	9,642,633.73	-
Food service (Note 17)	40,025,815.68	-
Wellness facility (Note 17)	5,794,547.10	-
Other auxiliaries (Note 17)	21,869,430.90	1,708.00
Interest earned on loans to students (Note 17)	323,133.69	-
Other operating revenues, including \$257,772.00 from component units	22,995,356.38	5,184,949.27
Total operating revenues	<u>1,240,910,604.22</u>	<u>179,979,155.42</u>
EXPENSES		
Operating Expenses (Note 22)		
Salaries and wages	1,362,273,508.22	44,769,260.41
Benefits	474,338,884.21	5,716,084.43
Utilities, supplies, and other services	763,917,333.18	29,579,953.33
Scholarships and fellowships	276,847,111.12	20,611,208.43
Depreciation expense	164,125,239.40	3,847,472.16
Payments to or on behalf of component unit	-	68,442,914.25
Total operating expenses	<u>3,041,502,076.13</u>	<u>172,966,893.01</u>
Operating income (loss)	<u>(1,800,591,471.91)</u>	<u>7,012,262.41</u>
NONOPERATING REVENUES (EXPENSES)		
State appropriations	1,205,737,542.00	-
Gifts, including \$44,952,882.38 from component units to institutions	49,989,159.67	-
Grants and contracts	759,208,524.15	(31,981.41)
Investment income (net of investment expense of \$2,718,868.94 for the system and \$2,080,881.80 for component units)	74,179,032.54	66,753,567.88
Interest on capital asset-related debt	(23,617,749.40)	(64,831.40)
Bond issuance costs	(343,035.27)	-
Payments to or on behalf of ETSU or ETSU Foundation University/College support (Note 28)	-	(2,221,139.97)
University/College support (Note 28)	-	8,436,519.65
Other non-operating revenues/(expenses) (Note 17)	(2,259,049.00)	199,312.52
Net nonoperating revenues	<u>2,062,894,424.69</u>	<u>73,071,447.27</u>
Income before other revenues, expenses gains, or losses	<u>262,302,952.78</u>	<u>80,083,709.68</u>
Capital appropriations	186,289,314.60	-
Capital grants and gifts, including \$10,532,610.83 from component units	19,189,020.16	1,361,175.12
Additions to permanent endowments	50,166,629.85	27,482,628.11
Other capital	-	-
Total other revenues	<u>255,644,964.61</u>	<u>28,843,803.23</u>
Increase (decrease) in net position	<u>517,947,917.39</u>	<u>108,927,512.91</u>
NET POSITION		
Net position - beginning of the year	4,447,713,146.86	951,521,215.97
Prior period adjustment (Notes 26 and 28)	168,821.54	(5,127,875.82)
Net position - end of year	<u>\$ 4,965,829,885.79</u>	<u>\$ 1,055,320,853.06</u>

The notes to the financial statements are an integral part of this statement.

TENNESSEE BOARD OF REGENTS
Unaudited Statement of Cash Flows
For the Year Ended June 30, 2023

Cash flows from operating activities:

Tuition and fees	\$ 627,873,132.79
Grants and contracts, including \$2,025,879.03 from component unit	311,564,776.85
Sales and services of educational activities, including \$145,895.40 from component unit	32,806,251.27
Sales and services of other activities	121,419,555.44
Payments to suppliers and vendors	(736,216,364.76)
Payments to employees	(1,356,844,730.09)
Payments for benefits	(502,498,295.58)
Payments for scholarships and fellowships	(276,872,664.87)
Loans issued to students	(228,042.69)
Collection of loans from students	1,288,228.18
Interest earned on loans to students	806,545.67
Funds received for deposits held for others	1,286,876,159.55
Funds dispersed for deposits held for others	(1,286,194,098.06)
Auxiliary enterprise charges:	
Residence halls	66,009,424.45
Bookstore	8,668,495.05
Food services	38,629,397.48
Wellness facility	5,779,221.87
Other auxiliaries	21,715,586.22
Other receipts (payments)	29,626,694.35
Net cash flows provided (used) by operating activities	<u>(1,605,790,726.88)</u>

Cash flows from non-capital financing activities:

State appropriations	1,245,798,815.00
Gifts and grants received for other than capital or endowment purposes (including \$41,504,897.46 from the component units)	804,926,575.71
Private gifts for endowment purposes	166,629.85
Federal/state student loan receipts	322,908,850.81
Federal/state student loan disbursements	(320,521,178.80)
Principal paid on noncapital debt	(1,561,851.35)
Interest paid on noncapital debt	(153,635.61)
Other non-capital financing receipts (payments)	1,627,404.81
Net cash flows provided (used) by non-capital financing activities	<u>2,053,191,610.42</u>

Cash flows from capital and related financing activities:

Proceeds from capital debt	74,925,162.25
Capital - state appropriation	5,448,041.52
Capital grants and gifts received (including \$4,479,286.41 from the component units)	9,236,706.49
Proceeds from sale of capital assets	430,650.55
Purchase of capital assets and construction	(216,216,129.88)
Principal paid on capital debt and lease	(53,686,430.74)
Interest paid on capital debt and lease	(25,998,057.96)
Bond issue costs paid on new debt issue	(190,327.15)
Other capital and related financing receipts (payments)	464,565.64
Net cash flows provided (used) by capital and related financing activities	<u>(205,585,819.28)</u>

TENNESSEE BOARD OF REGENTS
Unaudited Statement of Cash Flows
For the Year Ended June 30, 2023

Cash flows from investing activities:

Proceeds from sales and maturities of investments	73,059,477.65
Income on investments	71,885,374.31
Purchase of investments	(105,850,292.25)
Other investing receipts (payments)	(669,818.24)
Net cash provided (used) by investing activities	<u>38,424,741.47</u>
Net increase (decrease) in cash and cash equivalents	280,239,805.73
Cash and cash equivalents - beginning of year	1,545,597,934.77
Prior period adjustment	255,450.57
Cash and cash equivalents - end of year (Note 2)	<u>\$ 1,826,093,191.07</u>

Reconciliation of operating loss to net cash provided (used) by operating activities:

Operating loss	\$ (1,800,591,471.91)
Adjustments to reconcile operating loss to net cash provided (used) by operating activities:	
Noncash operating expenses	187,306,867.74
Endowment income per spending plan	(1,615.91)
Other adjustments	482,481.68
Change in assets, liabilities, and deferrals:	
Receivables, net	19,469,244.41
Due from component unit/primary government	(13,439,563.14)
Inventories	(292,459.45)
Prepaid items	4,293,154.80
Net pension asset	90,149,978.79
Other assets	268,712.18
Deferred outflows	58,642,327.00
Accounts payable	1,147,446.18
Accrued liabilities	11,050,600.09
Due to component unit/primary government	8,677,012.85
Unearned revenues	12,556,968.88
Deposits	1,124,181.69
Compensated absences	4,563,292.35
Net pension liability	202,111,787.68
Net OPEB obligation	889,354.14
Due to grantors	(1,142,279.08)
Loans to students	(6,929,658.63)
Deferred inflows	(386,524,487.92)
Other	397,398.70
Net cash provided (used) by operating activities	<u>\$ (1,605,790,726.88)</u>

Non-cash investing, capital, or financing transactions

Gifts in-kind - capital	10,127,208.56
Unrealized gains/(losses) on investments	(515,870.41)
Gain/(loss) on disposal of capital assets	(4,056,629.83)
Change in value of split interest agreement	(3,040,656.40)
Proceeds of capital debt held by State	84,416,113.92
Capital appropriation held by State	166,454,972.81
Purchase and construction of capital assets by State	(192,206,902.35)
Other capital receipts/(expenses) held by State	(56,992.28)
Acquisition of right-to-use assets	2,502,672.12
Lease liability	(2,269,512.65)
SBITA liability	(893,379.99)

The notes to the financial statements are an integral part of this statement.

TENNESSEE BOARD OF REGENTS
Unaudited Fiduciary Statement of Net Position
June 30, 2023

	System
ASSETS	
Cash and cash equivalents (Note 2)	\$ 705,357.05
Receivables	
Student receivables	346,464.29
Other receivables	145,033.82
Total receivables (Note 5)	491,498.11
Total assets	1,196,855.16
 LIABILITIES	
Accounts payable and accrued liabilities (Note 9)	470,496.46
Total liabilities	470,496.46
 NET POSITION	
Restricted for:	
Individuals, organizations, and other governments	445,573.67
Other	280,785.03
Total net position	\$ 726,358.70

The notes to the financial statements are an integral part of this statement.

TENNESSEE BOARD OF REGENTS
Unaudited Fiduciary Statement of Changes in Net Position
For the Year Ended June 30, 2023

	System
ADDITIONS	
Contributions	
Contributions from student organizations	\$ 69,267.95
Contributions from participants	2,073,071.12
Other Contributions	6,094,561.84
Total contributions	8,236,900.91
Total additions	8,236,900.91
 DEDUCTIONS	
Payments for student organizations	58,221.96
Payments for participants	2,171,614.16
Other deductions	5,922,377.91
Total deductions	8,238,359.03
Net increase/(decrease) in fiduciary net position	(1,458.12)
Net position - beginning of year	727,816.82
Net position - end of year	\$ 726,358.70

TENNESSEE BOARD OF REGENTS

Notes to the Financial Statements
June 30, 2023

1. Summary of Significant Accounting Policies

REPORTING ENTITY

The State University and Community College System of Tennessee (Tennessee Board of Regents) is a component unit of the State of Tennessee because the state appoints a majority of the System's governing body and provides significant financial support; the System is discretely presented in the Tennessee Comprehensive Annual Financial Report. The Focus on College and University Success Act of 2016 removed the six universities from the governance of the Tennessee Board of Regents but they remain part of the System. The universities have their own local governing boards that provide governance, approve policies, set tuition and fee rates, and hire presidents. The System has continuing oversight responsibilities in the areas of budget approval and institutional debt.

The foundations are considered a component unit of the System. Although the System does not control the timing or amount of receipts from the foundations, the majority of resources, or income thereon, that the foundations hold and invest are restricted to the activities of the System by the donors. Because these restricted resources held by the foundations can only be used by, or for the benefit of, the System, the foundations are considered a component unit of the System and are discretely presented in the System's financial statements. See Note 28 for more detailed information about the component units and how to obtain their reports.

BASIS OF PRESENTATION

The System's financial statements have been prepared in conformity with accounting principles generally accepted in the United States of America applicable to governmental colleges and universities engaged in business-type activities as prescribed by the Governmental Accounting Standards Board (GASB).

FIDUCIARY ACTIVITIES

The System holds deposits as custodian or fiscal agent for students, student organizations, and certain other organized activities related to the System. These amounts are not System funds and are shown in separate statements.

BASIS OF ACCOUNTING

In March 2020, the GASB issued Statement No. 94, *Public-Private and Public-Public Partnerships (PPP) and Availability Payment Arrangements (APA)*. This Statement addresses PPPs and APAs and amends current guidance in GASB 60, *Accounting and Financial Reporting for Service Concession Arrangements*. In general, the Statement applies the right-of-use model set forth in GASB 87 to PPP arrangements and provides accounting and disclosure guidance for both transferors and operators of governmental assets. The System implemented this standard as of July 1, 2022.

In May 2020, the GASB issued Statement No. 96, *Subscription-Based Information Technology Arrangements (SBITAs)*. This Statement requires recognition of a right-to-use subscription asset, initially measured as the sum of the initial subscription liability amount, payments made to the vendor before commencement of the subscription

term, and capitalizable implementation costs. The subscription asset is then amortized over the subscription term. The System implemented this standard as of July 1, 2022.

For financial statement purposes, the System is considered a special-purpose government engaged only in business-type activities. Accordingly, the financial statements have been prepared using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met. All significant internal activity has been eliminated.

The System has classified its revenues and expenses as either operating or nonoperating according to the following criteria: Operating revenues and expenses are those that have the characteristics of exchange transactions. Operating revenues include 1) tuition and fees, net of scholarship discounts and allowances, 2) most federal, state, local and private grants and contracts, 3) sales and services of auxiliary enterprises, net of scholarship discounts and allowances, and 4) interest on institutional loans. Operating expenses include 1) salaries and wages, 2) employee benefits, 3) scholarships and fellowships, 4) depreciation, and 5) utilities, supplies, and other services.

Nonoperating revenues and expenses include activities that have the characteristics of nonexchange transactions, such as gifts and contributions, and other activities that are defined as nonoperating by GASB Statement 9, *Reporting Cash Flows of Proprietary and Nonexpendable Trust Funds and Governmental Entities that Use Proprietary Fund Accounting*, and GASB Statement 34, *Basic Financial Statements – and Management’s Discussion and Analysis – For State and Local Governments*, such as state appropriations and investment income.

When both restricted and unrestricted resources are available for use, it is the System’s policy to determine whether to use restricted or unrestricted resources first depending upon existing facts and circumstances.

CASH EQUIVALENTS

This classification includes instruments that are readily convertible to known amounts of cash and have original maturities of three months or less.

INVENTORIES

Inventories are valued at the lower of cost or market. All items included in the inventory are recorded on a first-in, first-out or weighted average basis.

COMPENSATED ABSENCES

The System’s employees accrue annual and sick leave at varying rates, depending upon length of service or classification. Some employees also earn compensatory time. The amount of the liabilities for annual leave and compensatory time and their related benefits are reported in the Statement of Net Position. There is no liability for unpaid accumulated sick leave since the System’s policy is to pay this only if the employee is sick or upon death.

CAPITAL ASSETS

Capital assets, which include property, plant, equipment, library holdings, works of art, historical treasures/collections, intangible assets, and leased assets, are reported in the Statement of Net Position at historical cost or at acquisition value at date of donation, less accumulated depreciation. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend the assets' useful lives are not capitalized.

A capitalization threshold of \$100,000 is used for buildings and \$50,000 is used for infrastructure. Equipment is capitalized when the unit acquisition cost is \$5,000 or greater. The capitalization threshold for additions and improvements to buildings and land is set at \$50,000. The capitalization threshold for intangible assets is set at \$100,000. The capitalization threshold for art, historical treasures/collections, and similar assets is set at \$5,000. The capitalization threshold for leases is set at \$100,000. The capitalization threshold for SBITAs is set at \$60,000 for community colleges and TCATs and ranges from \$60,000 to \$100,000 for universities.

These assets, with the exception of works of art and historical treasures/collections deemed inexhaustible and land, are depreciated/amortized using the straight-line method over the estimated useful lives of the assets, which range from 1+ to 60 years.

LWIA EQUIPMENT

Under a contract with the Tennessee Department of Labor and Workforce Development, several of the System's institutions are the administrative entity and grant recipient for the Local Workforce Investment Area of the State of Tennessee. The title to all the equipment purchased by these institutions under the provisions of the Workforce Investment Act resides with the U.S. Government. Therefore, this equipment is not included in the System's capital assets.

PENSIONS

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Closed State and Higher Education Employee Pension Plan and the State and Higher Education Employee Retirement Plan in the Tennessee Consolidated Retirement System (TCRS) and additions to/deductions from the plans' fiduciary net positions have been determined on the same basis as they are reported by the TCRS. For this purpose, benefits (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms of the Closed State and Higher Education Employee Pension Plan and the State Higher Education Employee Retirement Plan. Investments are reported at fair value.

OTHER POSTEMPLOYMENT BENEFITS

For purposes of measuring the net other postemployment benefits (OPEB) liability, as well as deferred outflows of resources and deferred inflows of resources related to OPEB and OPEB expense, information about the fiduciary net position of the Closed Employee Group OPEB Plan and additions to/deductions from the plan's fiduciary net position have been determined on the same basis as they are reported by the State of Tennessee Postemployment Benefits Trust. For this purpose, benefits are recognized when due and payable in accordance with the benefit terms of the Closed Employee Group OPEB Plan. Investments are reported at fair value.

NET POSITION

The System's net position is classified as follows:

NET INVESTMENT IN CAPITAL ASSETS: This represents the System's total investment in capital assets, net of outstanding debt obligations related to those capital assets. To the extent debt has been incurred but not yet expended for capital assets, such amounts are not included as a component of net investment in capital assets.

RESTRICTED NET POSITION – NONEXPENDABLE: Nonexpendable restricted net position consists of endowment and similar type funds in which donors or other outside sources have stipulated, as a condition of the gift instrument, that the principal is to be maintained inviolate and in perpetuity, and invested for the purpose of producing present and future income, which may be expendable or added to principal.

RESTRICTED NET POSITION – EXPENDABLE: Restricted expendable net position includes resources in which the System is legally or contractually obligated to spend in accordance with restrictions imposed by external third parties.

UNRESTRICTED NET POSITION: Unrestricted net position represents resources derived from student tuition and fees, state appropriations, sales and services of educational departments, sales and services of other, and auxiliary enterprises. These resources are used for transactions relating to the educational and general operations of the System and may be used at the discretion of the System to meet current expenses for any purpose. The auxiliary enterprises are substantially self-supporting activities that provide services for students, faculty, and staff.

SCHOLARSHIP DISCOUNTS AND ALLOWANCES

Student tuition and fee revenues, and certain other revenues from students, are reported net of scholarship discount and allowances in the statement of revenues, expenses, and changes in net position. Scholarship discounts and allowances are the difference between the stated charge for goods and services provided by the System, and the amount that is paid by the student and/or third parties making payments on the students' behalf. Certain governmental grants, such as Pell grants, and other Federal, state or nongovernmental programs are recorded as either operating or nonoperating revenues in the System's financial statements. To the extent that revenues from such programs are used to satisfy tuition and fees and other student charges, the System has recorded a scholarship discount and allowance.

2. Cash and Cash Equivalents

In addition to demand deposits and petty cash on hand, this classification includes instruments which are readily convertible to known amounts of cash and which have original maturities of three months or less. At June 30, 2023, cash and cash equivalents consists of \$194,698,939.48 in bank accounts, \$233,100.31 of petty cash on hand, \$1,611,979,586.62 in the State of Tennessee Local Government Investment Pool administered by the State Treasurer, \$19,128,825.39 in the LGIP Deposits – Capital Projects account, and \$758,096.32 in various other cash equivalents. The carrying amount of the operating bank account at APSU is (\$25,084.38) and has been reported as Other Liabilities. Of the \$1,826,798,548.12 total cash and cash equivalents, \$705,357.05 is held by the fiduciary fund.

LGIP Deposits – Capital Projects - Payments related to the System's capital projects are made by the State of Tennessee's Department of Finance and Administration. The System's estimated local share of the cost of each project is held in a separate Local Government Investment Pool (LGIP) account. As expenses are incurred, funds are withdrawn from the LGIP account by the Tennessee Board of Regents and transferred to the Department of Finance and Administration. The funds in the account are not available to the System for any other purpose until the project is completed and the Tennessee Board of Regents releases any remaining funds.

The Local Government Investment Pool (LGIP) is administered by the State Treasurer and is measured at amortized cost. The LGIP is part of the State Pooled Investment Fund. There are no minimum or maximum limitations on withdrawals. The fund's required risks disclosures are presented in the financial report of the State Pooled Investment Fund. That report is available on the state's website at <http://treasury.tn.gov>.

3. Investments

In accordance with GASB Statement 31, as amended, investments are reported at fair value, including those with a maturity date of one year or less at the time of purchase, unless otherwise noted.

As of June 30, 2023, the System had the following investments and maturities:

Investment Type	Fair Value	Investment Maturities (In Years)				
		Less than 1	1 to 5	6 to 10	More than 10	No Maturity Date
US treasury	\$ 140,496,605.38	\$ 16,922,270.09	\$ 123,574,335.29			
US agencies	146,177,931.00	53,530,841.15	86,983,534.27	1,895,302.99	3,768,252.59	
Corporate bonds	9,643.00		9,643.00			
Mutual bond funds	1,639,949.95			1,099,211.69		540,738.26
Other	4,157,157.52		4,157,157.52			
Total debt instruments	292,481,286.85	\$ 70,453,111.24	\$ 214,724,670.08	\$ 2,994,514.68	\$ 3,768,252.59	\$ 540,738.26
Mutual equity funds	26,957,718.69					
Certificates of deposit	5,540,974.68					
Other	12,683,903.90					
Total	\$ 337,663,884.12					

Interest Rate Risk. Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of a debt investment. The System does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

Credit Risk. Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. The System is authorized by statute to invest funds in accordance with Tennessee Board of Regents or the universities' policies. Under the current policy, funds other than endowments may be invested only in obligations of the United States or its agencies which are backed by the full faith and credit of the United States, repurchase agreements for United States securities, certificates of deposit in banks and savings and loan associations, banker's acceptances, commercial paper, money market mutual funds and the State of Tennessee Local Government Investment Pool. The policy requires that investments of endowments in equity securities be limited to funds from private gifts or other sources external to the System and that endowment investments be prudently diversified. Securities are rated using Standard and Poor's, Moody's, and/or Fitch's and are presented below using the Standard and Poor's rating scale.

System policy restricts investments in banker's acceptances and commercial paper. The policy requires that prime banker's acceptances must be issued by domestic banks with a minimum AA rating or foreign banks with a AAA long-term debt rating by a majority of the rating services that have rated the issuer. Prime banker's acceptances are required to be eligible for purchase by the Federal Reserve System. To be eligible, the original maturity must not be more than 270 days, and it must 1) arise out of the current shipment of goods between countries or with the United States, or 2) arise out of storage within the United States of goods under contract of sale or expected to move into the channel or trade within a reasonable time and that are secured throughout their life by a warehouse receipt or similar document conveying title to the underlying goods.

The policy requires that prime commercial paper shall be limited to that of corporations that meet the following criteria: 1) Senior long-term debt, if any, should have a minimum rating of A1 or equivalent, and short-term debt should have a minimum rating of A1 or equivalent, as provided by a majority of the rating services that rate the issuer. If there is no long-term debt rating, the short-term debt rating must be A1 by all rating services (minimum of two). 2) The rating should be based on the merits of the issuer or guarantee by a nonbank. 3) A financial review should be made to ascertain the issuer's financial strength to cover the debt. 4) Commercial paper of a banking institution should not be purchased. Prime commercial paper shall not have a maturity that exceeds 270 days.

As of June 30, 2023, the System's investments were rated as follows:

Investment Type	Fair Value	Credit Quality Rating		
		AA	BBB	Unrated
LGIP	\$ 1,631,108,412.01			\$ 1,631,108,412.01
US agencies	146,157,831.09	146,157,831.09		
Corporate bonds	9,643.00		9,643.00	
Mutual bond funds	1,639,949.95			1,639,949.95
Other	4,157,157.52			4,157,157.52
Total	\$ 1,783,072,993.57	\$ 146,157,831.09	\$ 9,643.00	\$ 1,636,905,519.48

Custodial Credit Risk. For an investment, custodial credit risk is the risk that, in the event of the failure of the counterparty, the System will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. The System does not have a deposit policy for custodial credit risk. At June 30, 2023, the System had \$10,554,660.46 of uninsured and unregistered investments for which the securities are held by the counterparty and \$1,099,211.69 of uninsured and unregistered investments for which the securities are held by the counterparty's trust department or agent but not in the System's name.

Concentration of Credit Risk. Concentration of credit risk is the risk of loss attributed to the magnitude of the System's investment in a single issuer. System policy restricts investments in banker's acceptances, commercial paper, and money market mutual funds. The policy limits banker's acceptances to not exceed twenty percent of total investments on the date of acquisition and limits the combined amount of banker's acceptances and commercial paper to not exceed thirty-five percent of total investments at the date of acquisition. The amount invested in any one bank shall not exceed five percent of total investments on the date of acquisition. Additionally, no more than five percent of total investments at the date of acquisition may be invested in the commercial paper of a single issuer. The policy further limits the total holdings of an issuer's commercial paper to not more than two percent of the issuing corporation's total outstanding commercial paper. System policy limits investments in money market mutual funds to not exceed ten percent of total investments on the date of acquisition.

More than five percent (5%) of the individual institution's investments were invested in the following single issuers at June 30, 2023:

Institution	Issuer	Percentage of Total Investments
ETSU	Federal Farm Credit Bank	40%
	Federal Home Loan Bank	29%
	Federal Home Loan Mortgage Co.	16%
	Federal National Mortgage Assoc.	15%
TSU	Federal Home Loan Bank	34%
	Federal National Mortgage Assoc.	19%
	Federal Farm Credit Bank	18%
	Federal Home Loan Mortgage Co.	17%

4. Fair Value Measurement

The System categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The System has the following recurring fair value measurements as of June 30, 2023:

	June 30, 2023	Quoted Prices in Active Markets for Identical Assets (Level 1)	Significant Other Observable Inputs (Level 2)	Significant Unobservable Inputs (Level 3)	Investments Measured at the Net Asset Value (NAV)
Assets by Fair Value Level					
Debt Securities					
US Treasury	\$ 140,496,605.38	\$ 138,820,400.38	\$ 1,676,205.00		
US Agencies	146,177,931.00	59,488,292.00	86,689,639.00		
Corporate bonds	9,643.00		9,643.00		
Mutual bond funds	1,639,949.95	258,404.31	282,333.95		1,099,211.69
Other	4,157,157.52		4,157,157.52		
Total debt securities	292,481,286.85	198,567,096.69	92,814,978.47		1,099,211.69
Equity Securities					
Mutual equity funds	26,957,718.69	26,951,407.93	6,310.76		
Other	12,661,342.08	12,661,342.08			
Total equity securities	39,619,060.77	39,612,750.01	6,310.76		
Total assets	\$ 332,100,347.62	\$ 238,179,846.70	\$ 92,821,289.23		\$ 1,099,211.69

Assets and liabilities classified in Level 1 of the fair value hierarchy are valued using prices quoted in active markets for those securities. Assets and liabilities classified in Level 2 of the fair value hierarchy are valued at amounts provided by statements from investment companies and use of a third-party investment manager (US agencies), use of a third-party investment manager (US Treasuries), price quotes for identical or similar assets in non-active markets (corporate bonds), use of third-party pricing services and guidance provided by custodians and trading counterparties for fair value estimates (mutual bond funds and mutual equity funds). Assets and liabilities classified in Level 3 are valued based on modelling techniques that are unobservable to the System. These values are obtained from independent valuation services or provided by an external source.

The valuation method for assets and liabilities measured at the net asset value per share (or its equivalent) is presented on the following table.

Assets and Liabilities Measured at the NAV	Fair Value	Unfunded Commitments	Redemption Frequency (if currently eligible)	Redemption Notice Period
Mutual bond funds	\$ 1,099,211.69	-	Monthly	5 business days

The assets of the Multi-Strategy Bond Fund are allocated among strategies in proportions that Commonfund Asset Management Company considers beneficial for a fully diversified fixed income portion of an educational endowment. There are currently no redemption restrictions on the Multi-Strategy Bond Funds, although they could be put in place in extraordinary circumstances, such as any period during which the New York Stock Exchange is closed other than customary weekend or holiday closings, or during which trading thereon is restricted or there exists any emergency affecting the practicability of disposal of portfolio securities of the Fund or the practicability of determining net asset value. It is not probable that the System will sell an investment for an amount different from the NAV per share.

5. Accounts, Notes, and Grants Receivable

Accounts receivable included the following:

	June 30, 2023
Student accounts receivable	\$ 102,563,997.06
Grants receivable	79,563,238.46
Notes receivable	1,037,228.33
Leases receivable	1,975,887.30
Other receivables	28,598,237.15
Subtotal	213,738,588.30
Less allowance for doubtful account	(46,314,494.90)
Total	\$ 167,424,093.40

Federal Perkins Loan Program funds include the following:

	June 30, 2023
Perkins loans receivable	\$ 6,464,880.55
Less allowance for doubtful accounts	(4,320,916.64)
Total	\$ 2,143,963.91

Of the \$169,568,057.31 total accounts, notes, and grants receivable, \$491,498.11 is held by the fiduciary fund.

6. Pledges Receivable

Pledges receivable are promises of private donations that are reported as a receivable and revenue, net of the estimated uncollectible allowance of \$0.00 at June 30, 2023.

7. Capital Assets

Capital asset activity for the year ended June 30, 2023, was as follows:

	Beg Balance	Additions	Transfers	Reductions	End Balance
Land	\$ 164,230,929.17	\$ 2,199,887.51		\$ (206,900.99)	\$ 166,223,915.69
Improvements/infrastructure	672,078,765.45	12,445,299.33	27,521,819.81	(776,648.54)	711,269,236.05
Leasehold improvements	3,613,937.37			(3,452,123.32)	161,814.05
Buildings	4,173,490,450.57	12,069,874.94	181,349,250.46	(3,860,223.75)	4,363,049,352.22
Equipment	506,919,420.85	64,178,659.51	124,803.29	(19,215,181.97)	552,007,701.68
Library holdings	24,062,072.81	1,591,540.41		(3,213,631.88)	22,439,981.34
Intangible assets	66,549,332.06			(398,211.31)	66,151,120.75
Art & historical collections	2,616,747.12	13,200.00			2,629,947.12
Projects in progress	272,332,365.95	213,876,313.48	(208,995,873.56)	(2,500,409.98)	274,712,395.89
Right-to-use asset - land	63,062.30	11,784.54		(45.09)	74,801.75
Right-to-use asset - infrastructure	1,937,739.49	1,415,870.92		(629.15)	3,352,981.26
Right-to-use asset - buildings	18,781,899.75	23,044,180.73		(431,671.64)	41,394,408.84
Right-to-use asset - equipment	4,139,747.14	1,213,512.14		(200,554.54)	5,152,704.74
SBITA - software	4,634,189.40	60,920,214.82			65,554,404.22
Total	5,915,450,659.43	392,980,338.33		(34,256,232.16)	6,274,174,765.60
Less accumulated depreciation/amortization:					
Improvements/infrastructure	350,168,672.89	30,454,203.17		(646,281.02)	379,976,595.04
Leasehold improvements	1,250,809.10	6,171.27		(1,150,707.75)	106,272.62
Buildings	1,483,850,789.42	73,576,027.77		(3,655,624.55)	1,553,771,192.64
Equipment	354,510,409.58	33,034,101.49		(18,203,624.86)	369,340,886.21
Library holdings	14,408,841.29	2,260,667.95		(3,213,631.88)	13,455,877.36
Intangible assets	52,383,635.50	1,987,662.59		(398,211.31)	53,973,086.78
Art & historical collections	27,081.03	6,111.50			33,192.53
Right-to-use asset - land	6,306.24	6,297.16			12,603.40
Right-to-use asset - infrastructure	410,601.61	446,899.74			857,501.35
Right-to-use asset - buildings	2,226,081.94	5,586,893.94			7,812,975.88
Right-to-use asset - equipment	1,223,726.11	1,602,905.88		(224,768.95)	2,601,863.04
SBITA - software		15,121,195.53			15,121,195.53
Total	2,260,466,954.71	164,089,137.99		(27,492,850.32)	2,397,063,242.38
Capital assets, net	\$ 3,654,983,704.72	\$ 228,891,200.34		\$ (6,763,381.84)	\$ 3,877,111,523.22

8. Leases

System as Lessor

Lease receivables are reported with accounts, notes, and grants receivable in the Statement of Net Position.

The System leases property, buildings, and classroom space, to various third parties, the terms of which expire in various years through 2029. Payments increase annually based upon such items as the lessee's enrollment, an agreed-upon interest rate, or the annual rate for maintenance, operations, utilities, and janitorial expenses as approved by the Tennessee Higher Education Commission. One lease included usage-based payments that are not included in the measurement of a lease receivable because the payments are not fixed in substance. The leases were measured based upon various factors at commencement. One lease includes options to extend for an additional 5-year period, representing increments of no more than one year and a total contract term of no more than 10 years.

Revenue recognized under lease contracts during the year ended June 30, 2023, was \$492,295.39, which includes both lease revenue and interest.

System as Lessee

Lease assets are reported with capital assets and lease liabilities are reported separately in the Statement of Net Position.

The System leases equipment, buildings, and classroom space, the terms of which expire in various years through 2053. Variable payments of certain leases are based upon such items as an incremental borrowing rate, usage, and common-area maintenance charges. Variable payments are not included in the lease liability because they are not fixed in substance.

During the year ended June 30, 2023, the university/college recognized \$154,582.50 of rental expense for variable payments, residual value guarantees and/or termination penalties not previously included in the measurement of the lease liability.

Lease liability activity for the System for the year ended June 30, 2023 is summarized as follows:

	Beg Balance	Additions	Remeasurements	Reductions	Ending Balance	Current Portion
Gross lease liabilities	\$ 22,724,798.59	23,346,606.47	134,394.83	(6,892,462.85)	\$ 39,313,337.04	\$ 7,002,075.35

The following is a schedule by year of payments under the leases as of June 30, 2023:

For the Year(s) Ended June 30	Principal	Interest	Total
2024	\$ 7,002,075.35	\$ 830,460.96	\$ 7,832,536.31
2025	6,665,620.13	990,639.83	7,656,259.96
2026	4,309,011.30	855,363.67	5,164,374.97
2027	2,620,178.45	778,080.87	3,398,259.32
2028	1,872,475.29	713,127.13	2,585,602.42
2029-2033	5,731,848.34	2,993,120.87	8,724,969.21
2034-2038	2,138,053.11	2,447,189.39	4,585,242.50
2039-2043	2,518,460.30	1,921,723.20	4,440,183.50
2044-2048	2,972,179.73	1,288,856.06	4,261,035.79
2049-2053	3,483,435.04	492,457.08	3,975,892.12
Total	\$ 39,313,337.04	\$ 13,311,019.06	\$ 52,624,356.10

9. Subscription-based Information Technology Arrangements (SBITAs)

SBITA assets are reported with capital assets and SBITA liabilities are reported separately in the Statement of Net Position.

The System has entered into subscription-based arrangements for various types of software, the terms of which expire in various years through 2031.

SBITA liability activity for the System for the year ended June 30, 2023 is summarized as follows:

	Beg Balance	Additions	Reductions	Ending Balance	Current Portion
SBITA liabilities	\$ 9,006,564.46	\$ 45,605,199.57	\$ (15,729,348.49)	\$ 38,882,415.54	\$ 14,774,362.89

The following is a schedule by year of payments under the subscription arrangements as of June 30, 2023:

For the Year(s) Ended June 30	Principal	Interest	Total
2024	14,736,716.15	1,022,792.22	\$ 15,759,508.37
2025	11,516,249.54	603,543.58	12,119,793.12
2026	8,128,628.05	299,099.66	8,427,727.71
2027	4,025,413.77	95,169.61	4,120,583.38
2028	311,213.45	13,024.77	324,238.22
2029-2033	164,194.58	6,580.00	170,774.58
Total	\$ 38,882,415.54	\$ 2,040,209.84	\$ 40,922,625.38

10. Accounts Payable

Accounts payable included the following:

	June 30, 2023
Vendors payable	\$ 51,758,860.38
Unapplied student payments	2,974,143.63
Other payables	4,978,259.28
Total	\$ 59,711,263.29

Of the \$59,711,263.29 total accounts payable, \$470,496.46 is held by the fiduciary fund.

11. Long-term Liabilities

Long term liability activity for the year ended June 30, 2023, was as follows:

	Beg Balance	Additions	Reductions	End Balance	Current
Payables:					
Notes payable	\$ 148,423.18		\$ (72,910.38)	\$ 75,512.80	\$ 75,512.80
TSSBA debt:					
Bonds	\$ 626,323,823.67	82,715,595.62	(44,344,771.76)	664,694,647.53	42,778,514.02
Unamortized premium	62,467,513.30	8,223,602.42	(6,003,653.50)	64,687,462.22	
Revolving facility credit	84,468,772.72	4,574,755.36	(82,233,887.84)	6,809,640.24	
GO debt:					
Commercial paper	767,870.30		(266,242.41)	501,627.89	
Subtotal	774,176,403.17	95,513,953.40	(132,921,465.89)	736,768,890.68	42,854,026.82
Other liabilities:					
Compensated absences	87,721,349.15	44,962,206.39	(40,355,647.07)	92,327,908.47	19,086,229.16
Due to grantor	6,648,635.10	213,358.81	(1,374,319.16)	5,487,674.75	443,230.09
Unearned revenue	91,874,143.73	84,518,548.40	(74,779,633.77)	101,613,058.36	98,790,331.09
Total	\$ 960,420,531.15	\$ 225,208,067.00	\$ (249,431,065.89)	\$ 936,197,532.26	\$ 161,173,817.16

Notes Payable

The System, on behalf of East Tennessee State University, borrowed funds to purchase equipment. The note bears an annually adjusted interest rate of 4.1% of the prime rate (not to exceed 4.1%), a face amount of \$75,512.80, a minimum annual debt service of \$75,512.80, and a due date of June 2024. The university's share of the note was \$75,512.80. The balance owed by the university was \$75,512.80 at June 30, 2023.

Debt service requirements to maturity for all notes payable at June 30, 2023, are as follows:

For the Year(s) Ended June 30	Principal	Interest	Total
2024	\$ 75,512.80	\$ 3,421.48	\$ 78,934.28
Total	\$ 75,512.80	\$ 3,421.48	\$ 78,934.28

TSSBA Debt - Bonds Payable

Bonds, with interest rates ranging from 0.17% to 5.10%, were issued by the Tennessee State School Bond Authority. The bonds are due serially until 2052 and are secured by pledges of the facilities' revenues to which they relate and certain other revenues and fees of the System, including state appropriations; see Note 13 for further details. The bonded indebtedness with the Tennessee State School Bond Authority included in long-term liabilities on the Statement of Net Position is shown net of unexpended bond proceeds. The unexpended bond proceeds were \$63,288,722.90 at June 30, 2023.

Debt service requirements to maturity for the System's portion of TSSBA bonds at June 30, 2023, are as follows:

For the Year(s) Ended June 30	Principal	Interest	Total
2024	\$ 42,778,514.02	\$ 23,206,673.59	\$ 65,985,187.61
2025	44,165,838.56	21,649,224.07	65,815,062.63
2026	44,110,134.30	19,991,101.92	64,101,236.22
2027	42,961,310.63	18,322,523.71	61,283,834.34
2028	42,021,654.72	16,687,500.99	58,709,155.71
2029-2033	149,919,535.73	66,969,858.48	216,889,394.21
2034-2038	114,732,042.14	47,131,210.39	161,863,252.53
2039-2043	97,648,960.70	28,218,842.59	125,867,803.29
2044-2048	56,727,885.26	12,933,244.57	69,661,129.83
2049-2053	29,628,771.47	3,111,526.65	32,740,298.12
Total	\$ 664,694,647.53	\$ 258,221,706.96	\$ 922,916,354.49

TSSBA Debt – Revolving Credit Facility

The Tennessee State School Bond Authority issues loans from the revolving credit facility to finance costs of various capital projects during the construction phase. When projects are placed in service, long-term, fixed-rate debt is issued by TSSBA to finance the project over its useful payback period and the revolving credit facility debt is redeemed. The amount outstanding for projects of the System was \$6,809,640.24 at June 30, 2023. This includes \$642,155.22 in projects TSSBA has not yet withdrawn from the revolving credit facility debt.

More detailed information regarding the bonds and the revolving credit facility can be found in the notes to the financial statements in the financial report for the Tennessee State School Bond Authority. That report is available on the state’s website at <https://comptroller.tn.gov/boards/tennessee-state-school-bond-authority/investor-information/tssba-financial-reports.html>.

General Obligation Debt - Commercial Paper

The Tennessee State Funding Board issues commercial paper for, among other things, acquisition of certain sites and existing structures for expansion purposes for the TBR on behalf of the System. The amount outstanding for projects of the System was \$501,627.89 at June 30, 2023. More detailed information regarding the commercial paper can be found in the notes to the financial statements in the financial report for the Tennessee State Funding Board. The Tennessee Annual Comprehensive Financial Report is available on the state’s website at <https://www.tn.gov/finance/rd-doa/fa-accfin-ar.html>.

12. Endowments

If a donor has not provided specific instructions to the System’s institutions, state law permits the institution to authorize for expenditure the net appreciation (realized and unrealized) of the investments of endowment funds. When administering its power to spend net appreciation, the institution is required to consider its long-term and short-term needs, present and anticipated financial requirements, expected total return on its investments, price-level trends, and general economic conditions. Any net appreciation that is spent is required to be spent for the purposes for which the endowment was established.

While some institutions spend all investment income, others choose to spend only a portion of the investment income (including changes in the value of investments) each year. Under the various spending plans established by each institution, different percentages and/or amounts have been authorized for expenditure. The remaining amounts, if any, are retained to be used in future years when the amount computed using the spending plan exceeds the investment income. At June 30, 2023, net appreciation of \$2,762,049.88 is available to be spent, of which \$2,141,401.78 is included in restricted net position expendable for scholarships and fellowships, \$29,867.09 is included in restricted net position expendable for instructional departmental uses, \$356,552.73 is included in restricted net position expendable for loans, \$27,713.03 is included in restricted net position expendable for other, and \$206,515.25 is included in unrestricted net position.

13. Pledged Revenues

The System has pledged certain revenues and fees, including state appropriations, to repay \$664,694,647.53 in bonds issued from October 1998 to November 2022. Proceeds from the bonds provided financing for various projects. The bonds are payable through 2052. Annual principal and interest payments on the bonds are expected to require approximately 3.0% of available revenues. The total principal and interest remaining to be paid on the bonds is \$922,916,354.49. Principal and interest paid for the current year and total available revenues were \$65,619,366.16 and \$2,191,061,972.47, respectively.

14. Pension Plans

Defined Benefit Plans

Closed State and Higher Education Employee Pension Plan

General Information about the Pension Plan

Plan Description - State employees and higher education employees with membership in the Tennessee Consolidated Retirement System (TCRS) before July 1, 2014, are provided with pensions through the Closed State and Higher Education Employee Pension Plan. This plan is a component of the Public Employee Retirement Plan, an agent, multiple-employer defined benefit pension plan. The Closed State and Higher Education Employee Pension Plan stopped accepting new membership on June 30, 2014, but will continue providing benefits to existing members and retirees. A new agent defined benefit retirement plan, the State and Higher Education Employee Retirement Plan, became effective July 1, 2014 for state employees and higher education employees hired on or after July 1, 2014.

The TCRS was created by state statute under Title 8, Chapters 34-37, Tennessee Code Annotated. The TCRS Board of Trustees is responsible for the proper operation and administration of all employer pension plans of the TCRS. The Tennessee Treasury Department, an agency in the legislative branch of state government, administers the plans of the TCRS. The TCRS issues a publicly available financial report that can be obtained at www.treasury.tn.gov/Retirement/Boards-and-Governance/Reporting-and-Investment-Policies.

Benefits provided. Title 8, Chapters 34-37, Tennessee Code Annotated, establishes the benefit terms and can be amended only by the Tennessee General Assembly. Members of the Closed State and Higher Education Employee Pension Plan are eligible to retire with an unreduced benefit at age 60 with 5 years of service credit or after 30 years of service credit regardless of age. Benefits are determined using the following formula:

Average of Member's Highest Compensation for 5 Consecutive Years (up to Social Security Integration Level)	x	1.50%	x	Years of Service Credit	x	105%
Plus:						
Average of Member's Highest Compensation for 5 Consecutive Years (over Social Security Integration Level)	x	1.75%	x	Years of Service Credit	x	105%

A reduced early retirement benefit is available at age 55 and vested. Members are vested with five years of service credit. Service-related disability benefits are provided regardless of length of service. Five years of service is required for nonservice-related disability eligibility. The service-related and nonservice-related disability benefits are determined in the same manner as a service retirement benefit but are reduced 10 percent and include projected service credits. A variety of death benefits are available under various eligibility criteria. Member and beneficiary annuitants are entitled to automatic cost-of-living adjustments (COLAs) after retirement. A COLA is granted each July for annuitants retired prior to the 2nd of July of the previous year. The COLA is based on the change in the consumer price index (CPI) during the prior calendar year, capped at 3 percent, and applied to the current benefit. No COLA is granted if the change in the CPI is less than one-half percent. A one percent COLA is granted if the CPI change is between one-half percent and one percent. A member who leaves employment may withdraw employee contributions, plus any accumulated interest.

Contributions - Contributions for state employees and higher education employees are established in the statutes governing the TCRS and may only be changed by the Tennessee General Assembly. The System's employees are non-contributory, as are most members in the Closed State and Higher Education Employee Pension Plan. State and higher education agencies make employer contributions at the rate set by the Board of Trustees as determined by an actuarial valuation. By law, employer contributions for the Closed State and Higher Education Employee Pension Plan are required to be paid. Employer contributions by the System for the year ended June 30, 2023, to the Closed State and Higher Education Employee Pension Plan were \$73,274,704.45, which is 21.88 percent of covered payroll. The employer rate, when combined with member contributions, is expected to finance the costs of benefits earned by members during the year, the cost of administration, as well as an amortized portion of any unfunded liability.

Pension Liabilities (Assets), Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

Pension liability/(asset). At June 30, 2022, the System reported a liability of \$193,967,224.08 for its proportionate share of the net pension liability/(asset). The net pension liability/(asset) was measured as of June 30, 2022, and the total pension liability/(asset) used to calculate the net pension liability/(asset) was determined by an actuarial valuation as of that date. The System's proportion of the net pension liability/(asset) was based on the proportion of the System's contributions during the year ended June 30, 2022 to the pension plan relative to the contributions of all participating state and higher education agencies. At the June 30, 2022, measurement date, the System's proportion was 16.28 percent. The proportion measured as of June 30, 2021, was 16.70 percent.

Pension expense/(negative pension expense). For the year ended June 30, 2023, the System recognized a pension expense of \$57,664,697.21.

Deferred outflows of resources and deferred inflows of resources. For the year ended June 30, 2023, the System reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 37,519,159.58	\$ 11,546,137.00
Net difference between projected and actual earnings on pension plan investments	2,770,140.00	
Changes in assumptions	52,623,902.00	
Changes in proportion of Net Pension Liability /(Asset)	2,077,893.00	4,778,644.00
System's contributions subsequent to the measurement date of June 30, 2022	73,274,704.45	
Total	\$ 168,265,799.03	\$ 16,324,781.00

Deferred outflows of resources, resulting from the System's employer contributions of \$73,274,704.45 subsequent to the measurement date will be recognized as a decrease in net pension liability in the year ended June 30, 2024. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year Ended June 30:	
2024	40,701,307.00
2025	667,560.00
2026	(27,572,146.00)
2027	60,038,281.00
2028	-
Thereafter	-

In the table above, positive amounts will increase pension expense, while negative amounts will decrease pension expense.

Actuarial assumptions. The total pension liability as of the June 30, 2022, actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.25 percent
Salary increases	Graded salary ranges from 8.72 to 3.44 percent based on age, including inflation, averaging 4.00 percent
Investment rate of return	6.75 percent, net of pension plan investment expenses, including inflation
Cost-of Living Adjustment	2.125 percent

Mortality rates were customized based on actual experience including an adjustment for some anticipated improvement.

The actuarial assumptions used in the June 30, 2022, actuarial valuation were based on the results of an actuarial experience study performed for the period July 1, 2016 through June 30, 2020. As a result of the 2020 actuarial experience study, investment and demographic assumptions were adjusted to more closely reflect actual and expected future experience.

The long-term expected rate of return on pension plan investments was established by the TCRS Board of Trustees in conjunction with the June 30, 2020 actuarial experience study. A blend of future capital market projections and historical market returns was used in a building-block method in which a best-estimate of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) is developed for each major asset class. These best estimates are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation of 2.25 percent. The best-estimates of geometric real rates of return and the TCRS investment policy target asset allocation for each major asset class are summarized in the following table:

Asset Class	Long-Term Expected Real Rate of Return	Target Allocation
U.S. equity	4.88%	31%
Developed market international equity	5.37%	14%
Emerging market international equity	6.09%	4%
Private equity and strategic lending	6.57%	20%
U.S. fixed income	1.20%	20%
Real estate	4.38%	10%
Short-term securities	0.00%	1%
		100%

The long-term expected rate of return on pension plan investments was established by the TCRS Board of Trustees as 6.75 percent based on a blending of the factors described above.

Discount rate - The discount rate used to measure the total pension liability was 6.75 percent. The projection of cash flows used to determine the discount rate assumed that employee contributions will be made at the current rate and that contributions from all state and higher education agencies will be made at the actuarially determined contribution rate in accordance with the funding policy of the TCRS Board of Trustees and as required to be paid by state statute. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make projected future benefit payments of current active and inactive members.

Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity of the proportionate share of net pension liability (asset) to changes in the discount rate. The following presents the System’s proportionate share of the net pension liability (asset) calculated using the discount rate of 6.75 percent, as well as what the System’s proportionate share of the net pension liability (asset) would be if it were calculated using a discount rate that is one-percentage-point lower (5.75 percent) or one-percentage-point higher (7.75 percent) than the current rate:

	1% Decrease (5.75%)	Current Discount Rate (6.75%)	1% Increase (7.75%)
The System’s proportionate share of the net pension liability (asset)	\$568,886,528.00	\$193,967,224.08	(\$107,439,064.00)

Pension plan fiduciary net position. Detailed information about the pension plan’s fiduciary net position is available in a separately issued TCRS financial report.

Payable to the Pension Plan

At June 30, 2023, the System reported a payable of \$5,129,224.86 for the outstanding amount of legally required contributions to the pension plan required for the year ended June 30, 2023.

State and Higher Education Employee Retirement Plan

General Information about the Pension Plan

Plan description – State employees and higher education employees with membership in the Tennessee Consolidated Retirement System (TCRS) before July 1, 2014, are provided with pensions through the Closed State and Higher Education Employee Pension Plan, an agent plan within the Public Employee Retirement Plan administered by the TCRS. The TCRS is a multiple-employer pension plan. The Closed State and Higher Education Employee Pension Plan was closed effective June 30, 2014, and covers employees hired before July 1, 2014. Employees hired after June 30, 2014, are provided with pensions through a legally separate plan referred to as the State and Higher Education Employee Retirement Plan, an agent plan within the Public Employee Retirement Plan administered by the TCRS.

The TCRS was created by state statute under Title 8, Chapters 34-37, Tennessee Code Annotated. The TCRS Board of Trustees is responsible for the proper operation and administration of all employer pension plans of the TCRS. The Tennessee Treasury Department, an agency in the legislative branch of state government, administers the plans of the TCRS. The TCRS issues a publically available financial report that can be obtained at <https://treasury.tn.gov/Retirement/Boards-and-Governance/Reporting-and-Investment-Policies>.

Benefits provided – Tennessee Code Annotated Title 8, Chapters 34-37, establishes the benefit terms and can be amended only by the Tennessee General Assembly. Members of the State and Higher Education Employee Retirement Plan are eligible to retire at age 65 with 5 years of service credit or pursuant to the rule of 90 in which the member’s age and service credit total 90. Members are entitled to receive unreduced service retirement benefits, which are determined by a formula

multiplying the member's highest five consecutive year average compensation by 1.0 percent multiplied by the member's years of service credit. A reduced early retirement benefit is available at age 60 with 5 years of service credit or pursuant to the rule of 80 in which the member's age and service credit total 80. Service-related disability benefits are provided regardless of length of service. Five years of service is required for nonservice-related disability eligibility. The service-related and nonservice-related disability benefits are determined in the same manner as a service retirement benefit but are reduced 10 percent and include projected service credits. A variety of death benefits are available under various eligibility criteria.

Member and beneficiary annuitants are entitled to automatic cost-of-living adjustments (COLAs) after retirement. A COLA is granted each July for annuitants retired prior to July 2nd of the previous year. The COLA is based on the change in the consumer price index (CPI) during the prior calendar year, capped at 3 percent, and applied to the current benefit. No COLA is granted if the change in the CPI is less than one-half percent. A one percent COLA is granted if the CPI change is between one-half percent and one percent. A member who leaves employment may withdraw their employee contributions, plus any accumulated interest.

Contributions – Contributions for state and higher education employees are established in the statutes governing the TCRS and may only be changed by the Tennessee General Assembly. Employees contribute 5 percent of their salary to the State and Higher Education Employee Retirement Plan. State and higher education agencies make employer contributions at the rate set by the Board of Trustees as determined by an actuarial valuation. By law, employer contributions for the State and Higher Education Employee Retirement Plan are required to be paid. Employer contributions by the System for the year ended June 30, 2023, to the State and Higher Education Employee Retirement Plan were \$7,989,156.66, which is 2.48 percent of covered payroll. The employer rate, when combined with member contributions, is expected to finance the costs of benefits earned by members during the year, the cost of administration, as well as an amortized portion of any unfunded liability.

Pension Liabilities (Assets), Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

Pension liabilities (assets). At June 30, 2022, the System reported an asset of (\$4,550,152.65) for its proportionate share of the net pension asset. The net pension asset was measured as of June 30, 2022, and the total pension asset used to calculate the net pension asset was determined by an actuarial valuation of that date. The System's proportion of the net pension asset was based on the proportion of the System's contributions during the year ended June 30, 2022, to the pension plan relative to the contributions of all participating state and higher education agencies. At the June 30, 2022, measurement date, the System's proportion was 18.25 percent. At the June 30, 2021, measurement date, the System's proportion was 17.83 percent.

Pension expense. For the year ended June 30, 2023, the System recognized a pension expense of \$5,498,636.03.

Deferred outflows of resources and deferred inflows of resources. For the year ended June 30, 2023, the System reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 840,207.00	\$ 1,544,907.00
Net difference between projected and actual earnings on pension plan investments	1,394,736.00	
Changes in assumptions	3,800,974.00	
Changes in proportion of Net Pension Liability /(Asset)	509,643.00	945,256.00
System's contributions subsequent to the measurement date of June 30, 2022	7,989,156.66	
Total	\$ 14,534,716.66	\$ 2,490,163.00

The System's employer contributions of \$7,989,156.66 reported as pension related deferred outflows of resources, subsequent to the measurement date, will be recognized as a reduction in net pension liability in the year ended June 30, 2024. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year Ended June 30:

2024	292,463.00
2025	329,068.00
2026	98,417.00
2027	2,446,118.00
2028	406,092.00
Thereafter	482,987.00

In the table above, positive amounts will increase pension expense, while negative amounts will decrease pension expense.

Actuarial assumptions. The total pension liability (asset) as of the June 30, 2022 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.25 percent
Salary increases	Graded salary ranges from 8.72 to 3.44 percent based on age, including inflation, averaging 4.00 percent
Investment rate of return	6.75 percent, net of pension plan investment expenses, including inflation

Cost-of Living Adjustment 2.125 percent

Mortality rates were based on actual experience study including an adjustment for some anticipated improvement.

The actuarial assumptions used in the June 30, 2022 actuarial valuation were based on the results of an actuarial experience study performed for the period July 1, 2016 through June 30, 2020. As a result of the 2020 actuarial experience study, investment and demographic assumptions were adjusted to more closely reflect actual and expected future experience.

The long-term expected rate of return on pension plan investments was established by the TCRS Board of Trustees in conjunction with the June 30, 2020 actuarial experience study. A blend of future capital market projections and historical market returns was using in a building-block method in which a best-estimate of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) is developed for each major asset class. These best-estimates are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation of 2.25 percent. The best-estimates of geometric real rates of return and the TCRS investment policy target asset allocation for each major asset class are summarized in the following table:

Asset Class	Long-Term Expected Real Rate of Return	Target Allocation
U.S. equity	4.88%	31%
Developed market international equity	5.37%	14%
Emerging market international equity	6.09%	4%
Private equity and strategic lending	6.57%	20%
U.S. fixed income	1.20%	20%
Real estate	4.38%	10%
Short-term securities	0.00%	1%
		100%

The long-term expected rate of return on pension plan investments was established by the TCRS Board of Trustees as 6.75 percent based on a blending of the factors described above.

Discount rate. The discount rate used to measure the total pension liability/(asset) was 6.75 percent. The projection of cash flows used to determine the discount rate assumed that employee contributions will be made at the current rate and that contributions from all state and higher education agencies will be made at the actuarially determined contribution rate in accordance with the funding policy of the TCRS Board of Trustees and as required to be paid by state statute. Based on those assumptions, the pension plan’s fiduciary net position was projected to be available to make projected future benefit payments of current active and inactive members.

Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability/(asset).

Sensitivity of the proportionate share of net pension liability (asset) to changes in the discount rate. The following presents the System’s proportionate share of the net pension liability (asset) calculated using the discount rate of 6.75 percent, as well as what the System’s proportionate share of the net pension liability (asset) would be if it were calculated using a discount rate that is one-percentage-point lower (5.75 percent) or one-percentage-point higher (7.75 percent) than the current rate:

	1% Decrease (5.75%)	Current Discount Rate (6.75%)	1% Increase (7.75%)
The System’s proportionate share of the net pension liability (asset)	\$18,397,721.00	(\$4,550,152.65)	(\$21,911,516.00)

Pension plan fiduciary net position. Detailed information about the pension plan’s fiduciary net position is available in a separately issued TCRS financial report.

Payable to the Pension Plan. At June 30, 2023, the System reported a payable of \$1,196,658.24 for the outstanding amount of legally required contributions to the pension plan required at the year ended June 30, 2023.

Total defined benefit pension expense – The total pension expense for the year ended June 30, 2023, for all defined benefit pension plans was \$63,163,333.24.

Federal Retirement Program

Plan description – Tennessee State University contributes to the Federal Retirement Program, a cost-sharing, multiple-employer, defined benefit pension plan administered by the Civil Service Retirement System (CSRS) for participants employed prior to January 1, 1987, and the Federal Employees Retirement System (FERS) for participants employed after December 31, 1986. Both CSRS and FERS provide retirement, death, and disability benefits as well as annual cost-of-living adjustments to plan members and beneficiaries. All regular full-time employees of the Tennessee State University Agricultural Extension Service who hold federal appointments for 51% or more of their time are required to participate in either one of the two Federal Retirement Programs. For both systems, benefit provisions are established by federal statutes. Federal statutes are amended by the U.S. Congress. One (1) of the university's extension employees currently participate in CSRS.

The CSRS issues a publicly available financial report that includes financial statements and required supplementary information. The report may be obtained by writing to the Office of Personnel Management, Retirement Information Office, P.O. Box 45, Boyers, Pennsylvania, 16017-0045, or by calling (202) 606-0500. Additionally, the financial statements can be found at <https://www.opm.gov/news/reports-publications/publications-database/publication-listings>.

Funding Policy – Participating employees and the university are required to contribute to the CSRS plan. Contribution requirements are established and may be amended by federal statutes. The university was required to contribute 7% of covered payroll to the CSRS plan, and employees were required to contribute 7% of covered payroll. Contributions for the year ended June 30, 2023 were \$11,239.68, which consisted of \$5,619.84 from the university and \$5,619.84 from the employees. Contributions for the year ended June 30, 2022 were \$10,217.84, which consisted of \$5,108.92 from the university and \$5,108.92 from the employees. Contributions met the requirements for each year.

Payable to the Plan – At June 30, 2023, the university reported a payable of \$1,363.93 for the outstanding amount of legally required contributions to the plan required for the year then ended.

Defined Contribution Plans

Plan Description – The System contributes to the Optional Retirement Plan (ORP). The ORP, administered by the Tennessee Treasury Department, is a defined contribution plan. The ORP was established by state statute in Title 8, Chapter 25, Part 2 of the TCA. This statute also sets out the plan provisions. The plan provisions are amended by the Tennessee General Assembly. The ORP was designed to provide benefits at retirement to faculty and staff who are exempt from the overtime provision of the Fair Labor Standards Act and who waive membership in the TCRS. In a defined contribution plan, benefits depend solely on amounts contributed to the plan plus investment earnings.

Funding Policy – For employees employed prior to July 1, 2014, plan members are noncontributory. The System contributes 10 percent of the employee’s base salary up to the social security wage base and 11 percent above the social security wage base. For employees hired after June 30, 2014, plan members will contribute 5 percent to the ORP and the System will contribute 9 percent of the employee’s base salary. The required contributions made to the ORP were \$49,540,559.76 for the year ended June 30, 2023, and \$48,686,664.99 for the year ended June 30, 2022. Contributions met the requirements for each year.

Members are immediately 100 percent vested in the employer contributions made pursuant to the ORP. The Treasury Department has selected three investment vendors who offer a variety of investment products in which members are responsible for selecting how the contributions are invested. Each member makes the decision when to reallocate future contributions or when to transfer funds from one investment product to another. Funds are held by the investment vendor in the name of the member, not in the name of the State of Tennessee. The State of Tennessee has no discretion over these funds other than to make the initial contributions. Accordingly, the State of Tennessee is not acting in a trustee capacity nor does it have a fiduciary responsibility for the funds held by the investment vendors.

Payable to the Plan – At June 30, 2023, the System reported a payable of \$1,933,433.74 for the outstanding amount of legally required contributions to the plan required for the year then ended.

Deferred Compensation Plan

The System, through the State of Tennessee, provides a deferred compensation pension plan pursuant to the Internal Revenue Code (IRC) Section 401(k). The plan is outsourced to a third-party vendor, and the administrative costs assessed by the vendors of these plans are the responsibility of plan participants. Section 401(k) plan assets remain the property of the contributing employees and they are not presented in the accompanying financial statements. Sections 401(k) establishes participation, contribution, and withdrawal provisions for the plan. The System provides up to a \$50 monthly employer match for employees who participate in the state’s 401(k) plan. Employees hired before July 1, 2014, voluntarily participate in the state’s 401(k) plan. Pursuant to Chapter 259 of the Public Acts of 2013, employees hired after June 30, 2014, are automatically enrolled in the state’s 401(k) plan if they elect to be in the TCRS pension plan. Employees contribute 2% of their salary, with the employer contributing an additional non-matching 5%. Employees may opt out of the 2% auto enrollment. Such contribution rates may only be amended by the Tennessee General Assembly. There are certain automatic cost controls and unfunded liability controls in the defined benefit plan where the employees participate that may impact the non-matching 5% employer contribution to the 401(k) plan.

Employees are immediately vested in both the employee and employer contributions in the plan. The IRC establishes maximum limits that an employee can contribute to the plan. The employee may increase, decrease, or stop contributions at any time for the plan.

During the year ended June 30, 2023, contributions totaling \$39,032,516.61 were made by employees participating in the 401(k) plan, and the System recognized pension expense of \$29,949,819.69 for employer contributions. During the year ended June 30, 2022, contributions totaling \$36,093,623.67 were made by employees participating in the 401(k) plan, and the System recognized pension expense of \$19,653,114.69 for employer contributions.

At June 30, 2023, and June 30, 2022, the university/college reported a payable of \$1,653,106.13 and \$1,497,183.96, respectively, for the outstanding amount of legally required contributions to the plan required for the year then ended.

15. Other Employee Benefits

Deferred Compensation Plans

Employees are offered two deferred compensation plans that are not considered pension plans. The System, through the State of Tennessee, provides a plan established pursuant to IRC, Section 457, and another is administered by the System and was established in accordance with IRC, Section 403(b). The plans are outsourced to third-party vendors, and the administrative costs assessed by the vendors of these plans are the responsibility of plan participants. Section 403(b) and Section 457 plan assets remain the property of the contributing employees; therefore, they are not presented in the accompanying financial statements. IRC Sections 403(b) and 457 establish participation, contribution, and withdrawal provisions for the plans.

16. Other Postemployment Benefits (OPEB)

Closed State Employee Group OPEB Plan

General information about the OPEB plan

Plan description - Employees of the System, who were hired prior to July 1, 2015 and choose coverage, are provided with pre-65 retiree health insurance benefits through the closed State Employee Group OPEB Plan (EGOP) administered by the Tennessee Department of Finance and Administration. This plan is considered to be a cost-sharing multiple-employer defined benefit plan that is used to provide postemployment benefits other than pensions (OPEB). This plan is closed to the employees of all participating employers that were hired on or after July 1, 2015. The employers participating in this plan includes the primary government, the Tennessee Student Assistance Corporation, the Tennessee Housing Development Agency, the University of Tennessee and the institutions that make up the State University and Community College System. The State of Tennessee Postemployment Benefits Trust (OPEB Trust) was established to accumulate resources to pay for the retiree benefits of EGOP participants. The OPEB Trust prepares a stand-alone financial report that can be found at <https://www.tn.gov/finance/rd-doa/opeb22121.html>.

Benefits provided - The EGOP is offered to provide health insurance coverage to eligible retired and disabled participants and is the only postemployment benefit provided to eligible pre-65 participants. Benefits are established and amended by an insurance committee created by Tennessee Code Annotated (TCA) 8-27-201. All retirees and disabled employees of the primary government and certain component units, who are eligible and choose coverage, and who have not yet reached the age of 65 are enrolled in this plan. All members have the option of choosing between the premier preferred provider organization (PPO) plan, standard PPO plan or the wellness healthsavings consumer-driven health plan (CDHP) for healthcare benefits. Retired plan members receive the same plan benefits, as active employees, at a blended premium rate that considers the cost of active and retired employees. This creates an implicit subsidy for the retirees. The retirees' cost is then directly subsidized, by the employers, based on years of service. Therefore, retirees with 30 years of service are subsidized 80 percent; 20 but less than 30 years, 70 percent; and less than 20 years, 60 percent.

Contributions - Annually, an insurance committee, created in accordance with Tennessee Code Annotated (TCA) 8-27-201, establishes the required contributions to the plan by member employees through the premiums established to approximate claims cost for the year. Pre-age 65 retired members of the EGOP pay a premium based on a blended rate that considers the cost of active and retired employees as well as their individual years of service. Therefore, retirees pay either 20 percent, 30 percent, 40 percent or 100 percent of the appropriate premium rate. These payments are deposited into the OPEB Trust. Employers contribute to the OPEB Trust based on an actuarially determined contribution (ADC) rate calculated in a manner to meet the funding goals of the state. The total ADC rate for plan employers for the fiscal year ended June 30, 2023, was \$115.7 million. The System's share of the ADC was \$21,741,721.55. During the fiscal year the System contributed \$21,741,721.55 to the OPEB Trust. The state general assembly has the authority to change the contribution requirements of the employers participating in the EGOP.

OPEB Liabilities, OPEB Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB

Proportionate share - The System's proportion and proportionate share of the collective total OPEB liability, related to the EGOP, is 16.82% and \$119,067,658.01, respectively. The proportion existing at the prior measurement date was 16.65%. This represents a change in proportion of 0.17% between the current and prior measurement dates. The System's proportion of the collective total OPEB liability was based on a projection of its long-term share of contributions to the OPEB plan relative to the projected share of contributions of all participating employers, actuarially determined. The collective total OPEB liability was determined by an actuarial valuation with a valuation date of June 30, 2022 and measurement date of June 30, 2022.

OPEB expense - For the fiscal year ended June 30, 2023, the System recognized OPEB expense of \$4,204,868.26.

Deferred outflows of resources and deferred inflows of resources - For the fiscal year ended June 30, 2023, the System reported deferred outflows of resources and deferred inflows of resources related to OPEB paid by the EGOP from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ -	\$ 10,990,707.85
Changes in assumptions	5,985,778.74	26,230,560.80
Net difference between actual and projected investment earnings	6,999,371.50	-
Changes in proportion and differences between benefits paid and proportionate share of benefits pd	19,411,576.51	23,932,984.31
Contributions subsequent to the measurement date	21,741,721.55	
Total	\$ 54,138,448.30	\$ 61,154,252.96

The amounts shown above for "contributions subsequent to the measurement date" will be recognized as a reduction to the collective total OPEB liability in the following measurement period.

Amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB paid by the EGOP will be recognized in OPEB expense as follows:

For the year ended June 30:	
2024	(9,098,094.00)
2025	(10,113,584.00)
2026	(9,970,088.00)
2027	1,801,641.46
2028	(540,962.01)
Thereafter	-

In the tables above, positive amounts will increase OPEB expense while negative amounts will decrease OPEB expense.

Actuarial assumptions - The collective total OPEB liability in the June 30, 2022 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement, unless otherwise specified:

Inflation	2.25%
Salary increases	Graded salary ranges from 3.44 to 8.72 percent based on age, including inflation, averaging 4 percent
Healthcare cost trend rates	8.37% for 2023, decreasing annually to an ultimate rate of 4.50% for 2030 and later years
Retiree's share of benefit-related costs	Members are required to make monthly contributions in order to maintain their coverage. For the purpose of this valuation, a weighted average has been used with weights derived from the current distribution of members among plans offered.

Unless noted otherwise, the actuarial demographic assumptions used in the June 30, 2022, valuations were the same as those employed in the July 1, 2021 Pension Actuarial Valuation of the Tennessee Consolidated Retirement System (TCRS) for Group 1 employees. These assumptions were developed by TCRS based on the results of an actuarial experience study for the period July 1, 2016 - June 30, 2020. The demographic assumptions were adjusted to more closely reflect actual and expected future experience. Mortality tables are used to measure the probabilities of participants dying before and after retirement. The mortality rates employed in this valuation are taken from the PUB-2010 Headcount-Weighted Employee mortality table for General Employees for non-disabled pre-retirement mortality, with mortality improvement projected generationally with MP-2020 from 2010. Post-retirement tables are Headcount-Weighted Below Median Healthy Annuitant and adjusted with a 6% load for males and a 14% load for females, projected generationally from 2010 with MP-2020. Mortality rates for impaired lives are the same as those used by TCRS and are taken from a gender distinct table published in the IRS Ruling 96-7 for disabled lives with a 10% load, projected generationally from 2018 with MP-2020.

Long-term expected rate of return - The long-term expected rate of return of 6 percent on OPEB plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of OPEB plan investment expense and inflation) are developed for each

major class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. TCA 8-27-802 establishes the responsibility of the trustees to adopt written investment policies authorizing how assets in the OPEB Trust may be invested and reinvested by the State Treasurer. The treasurer may invest trust assets in any security or investment in which the Tennessee Consolidated Retirement System (TCRS) is permitted to invest, provided that investments by the OPEB Trust shall be governed by the investment policies and guidelines adopted by the trustees. Any changes to the investment policy will be the responsibility of the established trustees. The OPEB Trust investment policy target asset allocation and allocation range for each major asset class is summarized in the following table:

Asset Class	Allocation Range		
	Minimum	Maximum	Target Allocation
Equities	25%	80%	53%
Fixed income and short-term securities	20%	50%	25%
Real estate	0%	20%	10%
Private equity and strategic lending	0%	20%	7%
Cash and cash equivalents	0%	25%	5%
			100%

The best-estimates of geometric real rates of return for each major asset class included in the OPEB Trust target asset allocation are summarized in the following table:

Asset Class	Long-term Expected Real Rate of Return
U.S. equity	4.89%
Developed market international equity	5.38%
Emerging market international equity	5.97%
Cash (Govt)	1.17%
Private equity and strategic lending	5.18%
U.S. fixed income	2.74%
Real estate	4.79%

Discount rate - The discount rate used to measure the net OPEB liability was 6%. This is the same rate used at the prior measurement date. The projection of cash flows used to determine the discount rate assumed plan member contributions will be made at the current contribution rate and that employer contributions will be made at rates equal to the actuarially determined contribution rates. For this purpose, only member contributions that are intended to fund benefits of current plan members and their beneficiaries are included. Projected employer contributions that are intended to fund the service costs of future plan members and their beneficiaries, as well as projected contributions from future plan members, are not included. Based on these assumptions, the OPEB Trust fiduciary net position

was projected to be available to make all projected future benefit payments for current plan members. Therefore, the long-term expected rate of return on OPEB Trust investments was applied to all periods of projected benefit payments to determine the net OPEB liability.

Changes in assumptions - The medical and drug trend rate assumptions were updated to reflect more recent experience and a change in expected per capita health claims to reflect more recent information as of the measurement date. These changes decreased the liability by 2.57%.

Changes in benefit terms – Tennessee highway patrol members who retire with at least 25 years of service shall receive 80% of the schedule premium, regardless of the date of hire. Also, any commissioned member of the Tennessee Wildlife Resources Agency or Tennessee Bureau of Investigation who retires with at least 25 years of service shall receive 80% of the scheduled premium.

Sensitivity of proportionate share of the collective total OPEB liability to changes in the discount rate - The following presents the System’s proportionate share of the collective total OPEB liability of the EGOP, as well as what the proportionate share of the collective total OPEB liability would be if it were calculated using a discount rate that is 1-percentage-point lower or 1-percentage-point higher than the current discount rate.

	1% Decrease (5.0%)	Discount Rate (6.0%)	1% Increase (7.0%)
Proportionate share of the collective total OPEB liability	\$131,828,885.15	\$119,067,658.01	\$107,604,193.15

Sensitivity of proportionate share of the collective total OPEB liability to changes in the healthcare cost trend rate - The following presents the System’s proportionate share of the collective total OPEB liability of the EGOP, as well as what the proportionate share of the collective total OPEB liability would be if it were calculated using a healthcare cost trend rate that is 1-percentage-point lower or 1-percentage-point higher than the current healthcare cost trend rate.

	1% Decrease (7.37% decreasing to 3.50%)	Healthcare Cost Trend Rates (8.37% decreasing to 4.50%)	1% Increase (9.37% decreasing to 5.50%)
Proportionate share of the collective total OPEB liability	\$102,622,209.15	\$119,067,658.01	\$137,873,083.15

OPEB plan fiduciary net position – Detailed information about the OPEB plan's fiduciary net position is available in the State of Tennessee Annual Comprehensive Financial Report found at <https://www.tn.gov/finance/rd-doa/fa-accfin-ar.html>.

Closed Tennessee Plan

General information about the OPEB plan

Plan description - Employees of the System, who were hired prior to July 1, 2015 and choose coverage, are provided with post-65 retiree health insurance benefits through the closed Tennessee Plan (TNP) administered by the Tennessee Department of Finance and Administration. This plan is considered to be multiple-employer defined benefit plan that is used to provide postemployment benefits other than pensions (OPEB). However, for accounting purposes, this plan will be treated as a single-employer plan. This plan is closed to the employees of all participating employers that were hired on or after July 1, 2015. The primary government as well as the Tennessee Student Assistance Corporation, the Tennessee Housing Development Agency, the University of Tennessee and the institutions that make up the State University and Community College System also participates in this plan. This plan also serves eligible post-65 retirees of employers who participate in the state administered Teacher Group Insurance and Local Government Insurance Plans.

Benefits provided - The TNP is offered to help fill most of the coverage gaps created by Medicare and is the only postemployment benefit provided to eligible post-65 retired and disabled employees of participating employers. This plan does not include pharmacy. In accordance with Tennessee Code Annotated (TCA) 8-27-209, benefits are established and amended by cooperation of insurance committees created by TCA 8-27-201, 8-27-301 and 8-27-701. Retirees and disabled employees of the state, component units, local education agencies, and certain local governments who have reached the age of 65, are Medicare eligible and also receive a benefit from the Tennessee Consolidated Retirement System may participate in this plan. All plan members receive the same plan benefits at the same premium rates. Many retirees receive direct subsidies toward their premium cost, however, participating employers determine their own policy in this regard. The primary government contributes to the premiums of component unit retirees based on years of service. Therefore, retirees with 30 years of service receive \$50 per month; 20 but less than 30 years, \$37.50; and 15 but less than 20 years, \$25. The System does not provide any subsidies for retirees in the TNP. The primary government paid \$1,487,771.50 for OPEB as the benefits came due during the reporting period. This plan is funded on a pay-as-you-go basis and there are no assets accumulating in a trust that meets the criteria of paragraph 4 of GASB Statement No. 75.

In accordance with TCA 8-27-209, the state insurance committees established by TCAs 8-27-201, 8-27-301 and 8-27-701 determine the required payments to the plan by member employers and employees. Claims liabilities of the plan are periodically computed using actuarial and statistical techniques to establish premium rates. Administrative costs are allocated to plan participants. Employers contribute towards employee costs based on their own developed policies.

Total OPEB Liability and OPEB Expense

Proportionate share - The primary government is entirely responsible for the TNP OPEB liability associated with the System’s employees. The primary government’s proportionate share of the total OPEB liability associated with the System was \$30,904,388.00. At the June 30, 2022, measurement date, the proportion of the collective total OPEB liability associated with the System was 1.1351%. This represents a change of (0.041%) from the prior proportion of 1.1392%. The System’s proportion of the collective total OPEB liability was based on a projection of its long-term share of contributions to the OPEB plan relative to the projected share of contributions of all participating employers, actuarially determined. The collective total OPEB liability was determined by an actuarial valuation with a valuation date of June 30, 2022 and measurement date of June 30, 2022.

Actuarial assumptions - The total OPEB liability in the June 30, 2022 actuarial valuation was determined using the following actuarial assumptions and other inputs, applied to all periods included in the measurement, unless otherwise specified:

Inflation	2.25%
Salary increases	Graded salary ranges from 3.44 to 8.72 percent based on age, including inflation, averaging 4 percent

Healthcare cost trend rates

The premium subsidies provided to retirees in the Tennessee Plan are assumed to remain unchanged for the entire projection; therefore trend rates are not applicable.

Unless noted otherwise, the actuarial demographic assumptions used in the June 30, 2022, valuations were the same as those employed in the July 1, 2021 Pension Actuarial Valuation of the Tennessee Consolidated Retirement System (TCRS) for Group I employees. These assumptions were developed by TCRS based on the results of an actuarial experience study for the period July 1, 2016 - June 30, 2020. The demographic assumptions were adjusted to more closely reflect actual and expected future experience. Mortality tables are used to measure the probabilities of participants dying before and after retirement. The mortality rates employed in this valuation are taken from the PUB-2010 Headcount-Weighted Employee mortality table for General Employees for non-disabled pre-retirement mortality, with mortality improvement projected generationally with MP-2020 from 2010. Post-retirement tables are Headcount-Weighted Below Median Healthy Annuitant and adjusted with a 6% load for males and a 14% load for females, projected generationally from 2010 with MP-2020. Mortality rates for impaired lives are the same as those used by TCRS and are taken from a gender distinct table published in the IRS Ruling 96-7 for disabled lives with a 10% load, projected generationally from 2018 with MP-2020.

Discount rate - The discount rate used to measure the total OPEB liability was 3.54 percent. This rate reflects the interest rate derived from yields on 20-year, tax-exempt general obligation municipal bonds, prevailing on the measurement date, with an average rating of AA/Aa as shown on the Bond Buyer 20-Year Municipal GO AA index.

Changes in assumptions – The discount rate was changed from 2.16% to 3.54% as of June 30, 2022. This change in assumption decreased the total OPEB liability by 14.6%.

Sensitivity of proportionate share of the collective total OPEB liability to changes in the discount rate - The following presents primary governments proportionate share of the System’s related collective total OPEB liability, as well as what the proportionate share of the collective total OPEB liability would be if it were calculated using a discount rate that is 1-percentage-point lower or 1-percentage-point higher than the current discount rate. The System does not report a proportionate share of the OPEB liability for employees in the TNP.

	1% Decrease (2.54%)	Discount Rate (3.54%)	1% Increase (4.54%)
Primary government share of the collective total OPEB liability	\$34,476,594.00	\$30,904,388.00	\$27,889,921.00

OPEB expense - For the fiscal year ended June 30, 2023, the primary government recognized OPEB expense of \$303,583.00 for employees of the System participating in the TNP.

Total OPEB Expense - The total OPEB expense for the year ended June 30, 2023, was \$4,508,451.26, which consisted of OPEB expense of \$4,204,868.26 for the EGOP and \$303,583.00 paid by the primary government for the TNP.

17. Revenues

A summary of adjustments and allowances by revenue classification is presented as follows:

Revenue Source	Gross Revenue	Less Scholarship Allowances	Less Uncollectible Debts	Net Revenue
Operating revenues:				
Tuition and fees	\$ 1,167,543,644.17	\$ (525,736,406.94)	\$ (7,867,793.18)	\$ 633,939,444.05
Non-govt grants and contracts	62,767,602.85		(45,750.43)	62,721,852.42
Sales & services - ed activity	33,978,919.83		(103,529.23)	33,875,390.60
Sales & services - other activity	107,877,647.28		10,680.94	107,888,328.22
Residential life	41,195,196.10	(31,166,081.28)	(386,481.09)	9,642,633.73
Bookstore	42,742,260.40	(2,715,774.28)	(670.44)	40,025,815.68
Food services	16,306,288.94	(10,504,586.37)	(7,155.47)	5,794,547.10
Wellness facility	1,839,125.48	(1,507,663.03)	(8,328.76)	323,133.69
Other auxiliaries	23,027,907.83		(32,551.45)	22,995,356.38
Interest earned on loans	1,240,706,278.68		204,325.54	1,240,910,604.22
Other non-operating	(2,258,767.27)		(281.73)	(2,259,049.00)
Total	\$ 2,735,726,104.29	\$ (571,630,511.90)	\$ (8,237,535.30)	\$ 2,155,858,057.09

18. Chairs of Excellence

The System had \$222,341,776.92 on deposit at June 30, 2023, with the State Treasurer for its Chairs of Excellence program. These funds are held in trust by the state and are not included in these financial statements.

19. Insurance-Related Activities

It is the policy of the state not to purchase commercial insurance for the risks associated with casualty losses for general liability, automobile liability, professional medical malpractice liability, and workers' compensation. By statute, the maximum liability for general liability, automobile liability, and medical malpractice liability is \$300,000 per person and \$1 million per occurrence. The state's management believes it is more economical to manage these risks internally and set aside assets for claim settlement in its internal service fund, the Risk Management Fund (RMF). The state purchases commercial insurance for real property, crime and fidelity coverage on the state's officials and employees, and cyber liability coverage. For property coverage, the deductible for an individual state agency is the first \$25,000 of losses. The RMF is responsible for property losses for the annual aggregate deductible of \$7.5 million for perils other than earthquake and flood. Purchased insurance coverage is responsible for losses exceeding the \$7.5 million annual aggregate deductible. For earthquake and flood, there is a deductible of \$10 million per occurrence. The maximum insurance coverage is \$750 million per year for perils other than earthquake and flood. The maximum flood insurance coverage is \$50 million per occurrence, except

there is only \$25 million of coverage in flood zones A and V. The maximum earthquake insurance coverage is \$50 million per occurrence. The amounts of settlements have not exceeded insurance coverage for each of the past three fiscal years.

The System participates in the Risk Management Fund. The fund allocates the cost of providing claims servicing and claims payment by charging a premium to the System based on a percentage of the System's expected loss costs, which include both experience and exposures. This charge considers recent trends in actual claims experience of the state as a whole. An actuarial valuation is performed as of fiscal year-end to determine the fund liability and premium allocation. Information regarding the determination of the claims liabilities and the changes in the balances of the claims liabilities for the year ended June 30, 2021, is presented in the Tennessee Annual Comprehensive Financial Report. The ACFR is available on the state's website at <https://www.tn.gov/finance/rd-doa/fa-accfin-cafr.html>. Since the System participates in the Risk Management Fund, it is subject to the liability limitations under the provisions of the Tennessee Claims Commission Act, Tennessee Code Annotated, Section 9-8-101 et seq. Liability for negligence of the System for bodily injury and property damage is limited to \$300,000 per person and \$1,000,000 per occurrence. The limits of liability under workers' compensation are set forth in Tennessee Code Annotated, Section 50-6-101 et seq. Claims are paid through the state's Risk Management Fund. The amount of cash and cash equivalents designated for payment of claims held by the Risk Management Fund at June 30, 2023, was not available.

At June 30, 2023, the scheduled coverage for the System was \$11,032,649,418.64 for buildings and \$2,391,187,677.28 for contents.

The state has also set aside assets in the Employee Group Insurance Fund, an internal service fund, to provide a program of health insurance coverage for the employees of the state with the risk retained by the state. The System participates in the Employee Group Insurance Fund. The fund allocates the cost of providing claims servicing and claims payment by charging a premium to the System based on estimates of the ultimate cost of claims, including the costs of claims that have been reported but not settled and of claims that have been incurred but not reported. Employees and providers have 13 months to file medical claims.

20. Commitments and Contingencies

Sick Leave - The System records the cost of sick leave when paid. Generally, since sick leave (earned one day per month with unlimited accumulation) is paid only when an employee dies or is absent because of illness, injury, or related family death, there is no liability for sick leave at June 30. The dollar amount of unused sick leave was \$475,887,120.58 at June 30, 2023.

Construction in Progress - At June 30, 2023, outstanding commitments under construction contracts totaled \$1,166,654,788.53 for various projects of which \$898,813,180.69 will be funded by future state capital outlay appropriations.

Litigation - The System is involved in several lawsuits, none of which are expected to have a material effect on the accompanying financial statements.

21. Funds Held in Trust by Others

Tennessee Tech University (TTU) is beneficiary under the William Jenkins Estate trust. The underlying assets are not considered assets of TTU and are not included in the System's financial statements. TTU received \$5,493.80 from these funds in fiscal year 2023.

The University of Memphis (UOM) is beneficiary under the Van Vleet, Pope M Farrington, C. M. Gooch, Mike Driver and Herman Bendorf trusts. The underlying assets are not considered assets of UOM and are not included in UOM's financial statements. UOM received \$187,989.30 from these funds during the fiscal year ended June 30, 2023.

22. Natural Classifications with Functional Classifications

The System's operating expenses by functional classification for the year ended June 30, 2023, are as follows:

Functional Classification	Natural Classification					
	Salaries	Benefits	Other Operating	Scholarship	Depreciation	Total
Instruction	\$ 673,811,776.10	\$ 228,018,314.83	\$ 162,443,563.90	\$ 1,881,991.60		\$ 1,066,155,646.43
Research	94,096,919.63	31,507,770.02	34,491,458.01	757,611.50		160,853,759.16
Public service	58,130,327.12	19,086,976.02	40,782,742.15	116,887.98		118,116,933.27
Academic support	133,509,562.85	49,040,455.27	6,846,142.41	73,462.29		189,469,622.82
Student services	156,423,099.04	54,438,875.23	132,054,165.98	5,639,806.43		348,555,946.68
Institutional support	150,063,956.83	55,439,097.18	101,706,692.48	588,641.15		307,798,387.64
Maintenance & operation	74,695,271.40	30,543,560.91	177,234,315.57			282,473,147.88
Scholarships	163,749.34	10,911.28	301,476.03	267,528,289.17		268,004,425.82
Auxiliary	21,378,845.91	6,252,923.47	108,056,776.65	260,421.00		135,948,967.03
Depreciation					164,125,239.40	164,125,239.40
Total	\$ 1,362,273,508.22	\$ 474,338,884.21	\$ 763,917,333.18	\$ 276,847,111.12	\$ 164,125,239.40	\$ 3,041,502,076.13

Expenses initially incurred by the academic support function as a result of providing internal services to the other functional classifications were allocated to the other functional areas by reducing the academic support function's operating expenses by the total amount of salaries, benefits, and operating expenses incurred in the provision of these services and allocating this amount to the other functional areas' operating expenses on the basis of usage. As a result of this process, expenses totaling \$75,470,728.55 were reallocated from academic support to the other functional areas.

23. Affiliated Entity Not Included

The TCAT Foundation is a private, nonprofit foundation with the individual TCATs as the sole beneficiaries. The Foundation is controlled by a board independent of the TCATs. The financial records, investments, and other financial transactions are handled external to the TCATs and these amounts are not included in the TCAT's financial report. As reported in the Foundation's most recently financial report, at June 30, 2023, the assets of the TCAT Foundation totaled \$2,846,555.31, liabilities were \$0.00, and the net position amounted to \$2,846,555.31.

The East Tennessee State University Research Foundation is a private, nonprofit foundation with the university as the sole beneficiary. The Research Foundation is controlled by a board independent of the university. The financial records, investments, and other financial transactions are handled external to the university and these amounts are not included in the university's financial report. As reported in the Research Foundation's most recently audited financial report, at June 30, 2022, the assets of the Research Foundation totaled \$942,802.00, liabilities were \$17,898.00, and the net position amounted to \$924,904.00.

The Tennessee Tech University Agricultural Foundation is a private, nonprofit foundation with the university as the sole beneficiary. The Agricultural Foundation is controlled by a board independent of the university. The financial records, investments, and other financial transactions are handled external to the university and these

amounts are not included in the university's financial report. As reported in the most recently audited financial report, at June 30, 2022, the assets of the Agricultural Foundation totaled \$911,988.96, liabilities were \$0.00, and the net position amounted to \$911,988.96.

The Bryan Symphony Orchestra Association at Tennessee Technological University, Inc. (BSOA) is a nonprofit 501(c)(3) organization controlled by a board independent of the university. The mission of the BSOA is to provide an orchestra of the highest artistic standards, provide educational experiences for a diverse audience, and to serve as a leader and a continuing force in the Upper Cumberland region. BSOA provides support to the Bryan Symphony Orchestra jointly with Tennessee Technological University. The financial records and transactions are handled external to the university and are not included in the university's financial report.

The Friends of the Appalachian Center for Crafts of Tennessee (FACCT) is a nonprofit 501(c)(3) that promotes and supports educational art and craft outreach activities. FACCT is controlled by a board independent of the university. FACCT provides non-monetary support to the Tennessee Technological University Craft Center through marketing and other promotional activities. FACCT is currently inactive. The financial records and transactions are handled external to the university and are not included in the university's financial report.

24. On-Behalf Payments

During the year ended June 30, 2023, the State of Tennessee made payments of \$1,487,771.50 on behalf of the System for retirees participating in the Closed Tennessee OPEB Plan. The Closed Tennessee OPEB Plan is a postemployment benefit healthcare plan and is discussed further in Note 16.

25. Voluntary Buyout Programs

The System had two institutions either implement a voluntary buyout program during FY 2023 or have an ongoing voluntary buy program during FY 2023. These two institutions include East Tennessee State University (ETSU) and Pellissippi State Community College (PSCC). The details of each program are provided below.

ETSU's Gatton College of Pharmacy implemented a Voluntary Faculty Buyout Program as a strategy to assist the college in addressing declining revenue from decreased enrollment over the past few years. The college had five employees participate in the Voluntary Faculty Buyout Program.

Employees participating in the Voluntary Faculty Buyout Program were provided a one-time lump sum payout equivalent to 100% of base salary, plus one-year of the university portion of employee's health insurance election, plus the employee's next longevity payment, and payment for any unused annual leave up to maximum allowed by law if separated by October 31, 2022. Eligible employees were faculty members who had at least seven years of employment at East Tennessee State University as of the separation date.

As of June 30, 2023, expenditures for lump sum payouts for the Voluntary Faculty Buyout Program were \$852,919.79 and were paid out in FY23.

PSCC implemented a Voluntary Buyout Plan in fiscal year 2022 as a strategy to assist the college in addressing budgetary constraints due to lower enrollment related to the Covid pandemic and potential budget reductions in the forthcoming fiscal years. The college had 29 employees participate in the Voluntary Buyout Plan with 24 terminating by June 30, 2022, and 5 terminating by September 30, 2022.

Eligible Voluntary Buyout Plan participants received 4 times their current gross monthly base salary as of their Voluntary Separation Date and their current year's equivalent longevity payment if they had not already received it in the fiscal year of termination.

As of June 30, 2022, expenditures for payout of accrued annual leave, compensatory time, incentives and severance pay was \$673,652.01. Expenses accrued in fiscal year 2022 for annual leave, compensatory time, incentives and severance pay was \$307,905.71. Additional expense related to payout of the Voluntary Buyout Plan in fiscal year 2023 for annual leave, compensatory time, incentives and severance pay was \$18,610.40. Accrued expenses for severance pay were \$0 at June 30, 2023.

26. Prior Period Adjustments

Net position was increased in fiscal year 2023 by \$168,821.54. This adjustment includes an increase of \$679,632.61 at Tennessee State University due primarily to institutional and audit adjustments made after the FY 2022 systemwide report was completed. The remaining adjustment of (\$510,811.07) is composed of immaterial increases and decreases at various institutions.

27. Blended Component Unit

The Herff Trust was created exclusively for the benefit of the University of Memphis (UOM). The Trust invests and manages the bequest of Herbert Herff to support primarily the School of Engineering and the School of Law. Although it is legally separate from UOM, it is reported in UOM's financial statements as a blended component unit. The exclusion of the Trust from the university's reporting entity would render the financial statements incomplete. The assets, liabilities, revenues and expenses of the Trust are included in the university's statement of net position and statement of revenues, expenditures and changes in net position.

Complete financial statements for the Trust can be obtained from the Controller, University of Memphis, 275 Administration Building, Memphis TN 38152.

The following is a condensed statement of net position; condensed statement of revenues, expenses, and changes in net position; and condensed statement of cash flows showing assets, liabilities, revenues, and expenses that are reported as blended component unit of the university.

Herbert Herff Trust
Condensed Statement of Net Position
June 30, 2023

Assets:	
Current assets	\$ 175,573
Other assets	28,473,784
Total Assets	28,649,357
Liabilities:	
Current liabilities	\$ 69,532
Total Liabilities	\$ 69,532
Net Position:	
Restricted - expendable	\$ 28,579,825
Total Net Position	\$ 28,579,825

Herbert Herff Trust
Condensed Statement of Revenues, Expenses, and Changes in Net Position
For the Year Ended June 30, 2023

Nonoperating revenues and expenses	\$ 1,285,580
Income before other revenues, expenses, gains or losses	1,285,580
Increase in net position	1,285,580
Net position at beginning of year	27,294,245
Net position at end of year	\$ 28,579,825

Herbert Herff Trust
Condensed Statement of Cash Flows
June 30, 2023

CASH FLOWS FROM INVESTING ACTIVITIES	
Proceeds from sales and maturities of investments	\$ 3,316,258.00
Income on investments	652,644
Purchase of investments	(4,116,868)
Other investing receipts (payments)	(806,703)
<u>Net cash used for capital and related financing activities</u>	<u>(954,669)</u>
<u>Net increase (decrease) in cash and cash equivalents</u>	<u>(954,669)</u>
<u>Cash and cash equivalents - beginning of year</u>	<u>1,032,582</u>
<u>Cash and cash equivalents - end of year</u>	<u>\$ 77,913</u>
Non-cash investing transactions	
Unrealized gain on investments	1,303,707

28. Component Units

The foundations are legally separate, tax-exempt organizations supporting institutions within the System. The foundations act primarily as fund-raising organizations to supplement the resources that are available to the System in support of System programs. The foundation boards are self-perpetuating and consist of graduates and friends of the System. Although the System does not control the timing or amount of receipts from the foundations, the majority of resources, or income thereon, which the foundations hold and invest, is restricted to the activities of the System by the donors. Because these restricted resources held by the foundations can only be used by, or for the benefit of, the System, the foundations are considered a component unit of the System and are discretely presented in the System's financial statements.

During the year ended June 30, 2023, the foundations made distributions of \$70,664,054.22 to or on behalf of the System for both restricted and unrestricted purposes. Complete financial statements for each foundation can be obtained from the appropriate address:

APSU Foundation:
Austin Peay State University
Donna Johansen, Accounting Services
PO Box 4635
Clarksville, TN 37044

JSCC Foundation:
Tim Dellinger
2046 North Parkway
Jackson, TN 38301

ETSU Foundation:
Christine Graham
ETSU Chief Financial Officer
P. O. Box 70601
Johnson City, TN 37614

MEAC:
Charles Woepfel
Executive Director, MEAC
P.O. Box 699
Mountain Home, TN, 37684

MTSU Foundation:
Joe Bales
Vice President, University Advancement
MTSU
1301 East Main Street
Murfreesboro, TN 37132

MSCC Foundation:
Renee Austin
Motlow College Foundation
P.O. Box 8500
Lynchburg, TN 37352

NASCC Foundation:
Jennifer Rector
Nashville State Community College
120 White Bridge Road
Nashville, TN, 37209

NESCC Foundation:
Chad Bailey
Chief Financial Officer
Northeast State Community College
P. O. Box 246
Blountville, TN 37617-0246

TSU Foundation:
Betsy Jackson Mosley
Executive Director
3500 John A. Merritt Blvd
Nashville, TN 37209

TTU Foundation:
Tennessee Technological University
Office of the Vice President
for Planning and Finance
P.O. Box 5037
Cookeville, TN 38505

UOM Foundation:
Managing Director
635 Normal Street
Memphis, TN 38152-3750

ChSCC Foundation:
Susan Joseph
Vice President for Business & Finance
Chattanooga State Technical Community College
4501 Amnicola Highway
Chattanooga, TN 37406

CLSCC Foundation:
Cindy Dawson
Cleveland State Community College
P. O. Box 3570
Cleveland, Tennessee 37320

UOM Research Foundation
365 Innovation Drive, Suite 303
Memphis, TN 38152

PSCC Foundation:
Pellissippi State Community College
P.O. Box 22990
Knoxville, TN 37933-0990

RSCC Foundation:
Roane State Community College Foundation
276 Patton Lane
Harriman, TN 37748

STCC Foundation:
Karen Nippert
5983 Macon Cove
Memphis, TN 38134

COSCC Foundation
1665 Hampshire Pike
Columbia, TN 38401

VSCC Foundation:
Brett Stoller
1480 Nashville Pike
Gallatin, TN 37066

WSCC Foundation:
Mark Hurst
Walters State Community College Foundation
PO Box 1508
Morristown, TN 37816-1508

DSCC Foundation:
Vice President, Finance and Administrative Services
Dyersburg State Community College
1510 Lake Road
Dyersburg, TN 38024

The ETSU Foundation, MEAC, the TSU Foundation, the TTU Foundation, the UOM Research Foundation, the STCC Foundation, and the WSCC Foundation are nonprofit organizations that report under GASB standards. All other foundations report under FASB standards. As such, certain revenue recognition criteria and presentation features are different from GASB revenue recognition criteria and presentation features. With the exception of necessary presentation adjustments, no modifications have been made to the foundations' financial information in the institutions' financial report for these differences. When the disclosure requirements are different, two disclosures are presented below, one for the consolidated FASB foundations and one for the consolidated GASB foundations.

Fair Value Measurements (FASB Foundations). The foundations report certain assets and liabilities at fair value. Fair value has been determined using quoted prices in active markets for identical assets and liabilities that are accessible at the measurement date (Level 1), inputs other than quoted market prices included in Level 1 that are directly or indirectly observable for the asset or liability (Level 2), or significant unobservable inputs (Level 3). The following table categorizes the recurring fair value measurements for assets and liabilities at June 30, 2023:

	Total Fair Value at June 30, 2023	Quoted Prices: Level 1	Significant Other Inputs: Level 2	Significant Unobservable Inputs: Level 3	Investments Measured at the Net Asset Value
Assets:					
Cash equivalents	\$ 5,832,064.00	\$ 3,843,678.25	\$ 1,988,385.75		
Investments	437,087,666.75	295,341,280.37	37,049,585.96	51,753,078.99	52,943,721.43
Pledges receivable	18,388,028.16			18,388,028.16	
Other assets	29,706.55	29,706.55	-		
Total assets	\$ 461,337,465.46	\$ 299,214,665.17	\$ 39,037,971.71	\$ 70,141,107.15	\$ 52,943,721.43
Liabilities:					
Charitable gift annuities	\$ 26,733.76	\$ 3,600.16		\$ 23,133.60	
Total liabilities	\$ 26,733.76	\$ 3,600.16		\$ 23,133.60	

The following table reconciles beginning and ending balance of all assets/liabilities valued using Level 3 inputs:

	Beginning Balance	Total Gains/Losses, Realized & Unrealized	Purchases	Issuances	Settlements	Transfers In/ Out of Level 3	Ending Balance
Assets:							
Investments	\$ 51,163,384.92	\$ 3,130,588.31			\$ (244,521.74)	\$ (2,296,372.50)	\$ 51,753,078.99
Pledges receivable	8,406,334.54	9,665,622.47	1,056,944.79	503,900.35	(1,244,773.99)		18,388,028.16
Total assets	\$ 59,569,719.46	\$ 12,796,210.78	\$1,056,944.79	\$503,900.35	\$ (1,489,295.73)	\$ (2,296,372.50)	\$ 70,141,107.15
Liabilities:							
Charitable gift annuities	\$ 8,542.75	\$ 16,990.85			\$ (2,400.00)		23,133.60
Total liabilities	\$ 8,542.75	\$ 16,990.85			\$ (2,400.00)		\$ 23,133.60

All gains and losses, both realized and unrealized, have been reported on the statement of revenues, expenses, and changes in net position as investment income. Of this total, \$4,298,533.29 are attributable to the change in unrealized gains or losses relating to those assets and liabilities still held at June 30, 2023.

In accordance with U.S. GAAP, certain investments that were measured at NAV per share (or its equivalent) have not been classified in the fair value hierarchy. The fair value amounts presented in this table are intended to permit reconciliation of the fair value hierarchy to the line items presented in the statements of financial position.

The valuation method for assets and liabilities measured at the net asset value per share is presented on the following table.

Assets and Liabilities Measured at the NAV	Fair Value	Unfunded Commitments	Redemption Frequency (if currently eligible)	Redemption Notice Period
Mutual bond funds	\$ 7,706,952.71	\$ -	Daily to Monthly	Daily to 5 days
Mutual equity funds	35,801,161.72	29,642,504.00	Daily to Monthly	Daily to 5 days
Real estate	9,387,412.00	2,337,386.00	Manager discretion	Not Applicable
Other investments	48,195.00	937,500.00	Not Applicable	Not Applicable

University of Memphis

- a) Hedged Equity This category consists of funds of funds that make long and short position equity investments. The bulk of the investment is subject to annual redemption.

- b) Private Equity This category consists of partnerships that invest primarily in U.S. or international based private companies. These investments cannot be voluntarily redeemed and are subject to third-party sale based on market demand.
- c) Real Assets The real assets allocation may include, among other things, real estate investment trusts, commingled funds, limited liability companies and limited partnerships. Underlying investments could include real estate securities, real estate (including private), oil & gas, metals & minerals, timber, MLPs, farmland, etc.

Columbia State Community College

The assets of mutual bond funds are allocated among strategies in proportions that the investment company considers beneficial for a fully diversified fixed income portion of an educational endowment. The assets of the mutual equity funds are allocated among strategies in proportions that the investment company considers beneficial for a fully diversified public equity position of an educational endowment. There are currently no redemption restrictions on the equity and bond funds, although they could be put in place in extraordinary circumstances, such as any period during which the New York Stock Exchange is closed other than customary weekend or holiday closings, or during which trading thereon is restricted or there exists any emergency affecting the practicality of disposal of portfolio securities of the fund or the practicability of determining net asset value. It is not probable that the foundation will sell an investment for an amount different from the NAV per share.

Pellissippi State Community College

The Multi-Strategy Equity Fund is invested principally in a diversified portfolio of marketable common stocks and other marketable equity-type investments including but not limited to, convertible bonds, convertible preferred stocks and warrants. The fund may also hold cash, short-term obligations, and U.S. government, corporate and other bonds. The objective of the fund is to offer an actively managed, multi-manager investment program that will provide broad exposure to global equity markets. Funds are valued at the close of business each month using the net asset value per unit. Unit values are typically available by the seventh business day following the end of each month.

The Multi-Strategy Bond Fund is invested principally in a diversified portfolio of marketable securities of intermediate and longer-term maturities of specified types. The fund is also permitted to hold preferred stocks and convertible preferred stocks of corporations whose senior debt securities meet certain rating criteria. The objective of the fund is to offer an actively managed, multi-manager investment program that will provide broad exposure to global debt markets. Funds are valued at the close of business each month using the net asset value per unit. Unit values are typically available by the seventh business day following the end of each month.

Fair Value Measurements (GASB Foundations) - The foundations categorize their fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The foundations have the following recurring fair value measurements as of June 30, 2023:

	June 30, 2023	Quoted Prices in Active Markets for Identical Assets (Level 1)	Significant Other Observable Inputs (Level 2)	Significant Unobservable Inputs (Level 3)	Investments Measured at the Net Asset Value (NAV)
Assets by Fair Value Level					
Debt Securities					
US Treasury	\$ 9,292,503.42	\$ 9,292,503.42			
US Agencies	11,350,894.04	1,514,790.60	9,836,103.44		
Corporate bonds	16,130,229.68	11,645,332.68	4,484,897.00		
Mutual bond funds	63,872,670.52	10,884,905.37			52,987,765.15
Other	1,260,360.19	1,260,360.19			
Total debt securities	101,906,657.85	34,597,892.26	14,321,000.44		52,987,765.15
Equity Securities					
Corporate stock	34,585,206.93	34,585,206.93			
Mutual equity funds	183,689,225.37	38,620,645.99			145,068,579.38
Real Estate	4,600,000.00			4,600,000.00	
Equity REITs	2,270,907.18	2,204,757.95			66,149.23
Private equities	13,718,209.33	5,333,520.33			8,384,689.00
Hedge funds	14,970,279.10				14,970,279.10
Natural resources	2,432,848.00				2,432,848.00
Other	10,871,646.89	1,907.91			10,869,738.98
Total equity securities	267,138,322.80	80,746,039.11		4,600,000.00	181,792,283.69
Total assets	\$ 369,044,980.65	\$ 115,343,931.37	\$ 14,321,000.44	\$ 4,600,000.00	\$ 234,780,048.84

Assets and liabilities classified in Level 1 of the fair value hierarchy are valued using prices quoted in active markets for those securities. Assets and liabilities classified in Level 2 of the fair value hierarchy are valued using the spread above risk-free yield curve (ETSU MEAC) and various benchmarks including the S&P 500 TR Index and the Barclay's Capital US Aggregate TR Index (TSU). Assets and liabilities classified in Level 3 are valued using real estate appraisal and most recent sale prices for assets not on an active market (TTU).

The valuation method for assets and liabilities measured at the net asset value per share (or its equivalent) is presented on the following table.

Assets and Liabilities Measured at the NAV	Fair Value	Unfunded Commitments	Redemption Frequency (if currently eligible)	Redemption Notice Period
Mutual bond funds	\$ 52,987,765.15		Daily to Monthly	5 business days
Mutual equity funds	\$ 145,068,579.38		Daily to Monthly	5 business days
Equity REITs	\$ 66,149.23		Not applicable	Not applicable
Private equities	\$ 8,384,689.00	\$ 6,911,200.00	Not applicable	Not Applicable
Hedge funds	\$ 14,970,279.10		Various	Various
Natural resources	\$ 2,432,848.00	\$ 453,150.00	Not applicable	Not Applicable
Other	\$ 10,869,738.98	\$ 5,788,003.00	Daily	Not Applicable

East Tennessee State University

The above assets are commingled bond/equity funds that are considered to be commingled in nature. They are valued at the net asset value of units held at the end of the period based upon the fair value of the underlying investments.

Tennessee Technological University

The Multi-Strategy Bond Fund's investment objective is to offer an actively managed program that will provide broad exposure to global debt markets. The portfolio will be made up of marketable securities of intermediate and longer-term maturities. The High Quality Bond Fund will consist primarily of U.S. Treasury and Agency issues, corporate and mortgage bonds, and other asset-backed securities with an objective to outperform its benchmark, the Bloomberg Barclays U.S. Aggregate Bond Index. The investment objective of the Intermediate Term Fund is to generate a higher current yield than short-term money market investments. The Multi-Strategy Equity Fund ranges from international equity to domestic and hedged equities on investment strategy. The investment objective of the Core Equity Fund is to outperform the S&P 500 Index. The Strategic Solutions Equity Fund has an investment objective to focus on equities. The private equities' investment strategies vary among many equity industries, including services, manufacturing, and consumer related. The investment objective of the Real Estate Opportunity Funds is to deliver Non-Core real estate exposure primarily through external real estate managers advising portfolio funds the investment manager believes to be high-quality managers. The natural resources investment strategies include allocations among energy, mining, and utilities. The Secondary Partners III fund objective is to invest in secondary market transactions in multiple types of investments. The objective of the Environmental Sustainability Partners fund is to invest in target funds which make investments that provide environmental and sustainability benefits to society. The Capital Venture Partners XIV fund invests in U.S. and foreign investments. The funds themselves are liquidated when all underlying assets are liquidated. There is no exact date for this liquidation and will likely be after the termination date given in the previous paragraph. It is unlikely that any investment listed above will be sold for an amount different from the NAV per share.

Walters State Community College

ValStone Opportunity Fund V, LLC, a Delaware limited liability company was formed May 18, 2010, and began operations on March 1, 2013, for the purpose of investing in distressed debt obligations and other assets, including operating companies and real estate. ValStone Opportunity Fund V invests primarily in real estate with certain desirable attributes.

Cash and Cash Equivalents (FASB Foundations) – Cash and cash equivalents consisted of demand deposit accounts, certificates of deposit, State of Tennessee Local Government Investment Pool account administered by the State Treasurer, mutual funds, money market funds, and other cash equivalents. Uninsured bank balances at June 30, 2023, totaled \$25,085,913.14.

Cash and Cash Equivalents (GASB Foundations) – In addition to demand deposits and petty cash on hand, this classification includes instruments which are readily convertible to known amounts of cash and which have original maturities of three months or less. At June 30, 2023, cash and cash equivalents consisted of \$16,155,103.58 in bank accounts, \$900.00 of petty cash on hand, \$27,890,130.76 in the State of Tennessee Local Government Investment Pool administered by the State Treasurer, and \$3,162,099.88 in other funds.

At June 30, 2023, \$4,036,837.08 of the Foundation’s bank balances of \$17,523,589.48 was exposed to custodial credit risk as uninsured and uncollateralized.

The Foundation also has deposits in the Local Government Investment Pool (LGIP) administered by the State Treasurer. The LGIP is measured at amortized cost and is part of the Pooled Investment Fund. There are no minimum or maximum limitations on withdrawals. The fund’s required risks disclosures are presented in the financial report of the State Pooled Investment Fund. That report is available on the state’s website at <http://treasury.tn.gov>.

Investments (FASB Foundations) – Investments are recorded on the date of contribution and are stated at market value. Unrealized gains and losses are determined by the difference between market values at the beginning and end of the year. Investment securities held at year-end were as follows:

	June 30, 2023	
	Cost	Market Value
US treasury	\$ 3,683,637.20	\$ 3,570,327.25
US agencies	1,377,641.35	433,481.40
Certificates of deposit	352,858.01	334,864.01
Corporate stock	15,957,448.26	22,656,954.50
Corporate bonds	4,668,154.97	4,347,401.92
Mutual bond funds	33,518,316.86	32,149,356.36
Mutual equity funds	232,226,142.98	274,996,032.44
Money market funds	8,600.72	8,600.72
Land	28,228.71	32,775.86
Life insurance		674,611.12
Annuity	180,000.00	163,508.65
Interest in limited partnership	11,134,962.00	22,564,353.00
Other	46,622,969.02	75,242,024.14
Total	\$ 349,758,960.08	\$ 437,174,291.37

Operating return

The boards of trustees designate only a portion of the component units' cumulative investment return for support of current operations; the remainder is retained to support operations of future years and to offset potential market declines. The amount computed under the endowment spending policy of the investment pool is used to support current operations.

Investments (GASB Foundations) – The foundations are authorized to invest funds in accordance with their board of directors' policies. In accordance with GASB Statement 31, as amended, investments are reported at fair value, including those with a maturity date of one year or less at the time of purchase, unless otherwise noted.

As of June 30, 2023, the foundations had the following investments and maturities:

Investment Type	Fair Value	Investment Maturities (In Years)				
		Less than 1 yr	1 to 5 yrs	6 to 10 yrs	More than 10 yrs	No Maturity Date
US treasuries	\$ 9,292,503.42	\$ 166,418.15	\$ 7,333,812.22	\$ 1,523,677.96		\$ 268,595.09
US agencies	11,350,894.04	73,271.83	10,024,018.33	249,073.14	956,443.50	48,087.24
Corporate bonds	16,130,229.68	354,429.02	8,932,579.10	5,741,313.55	897,882.12	204,025.89
Mutual bond funds	63,872,670.52	324,127.17	8,005,366.77	10,119,492.81	265,039.68	45,158,644.09
Other	1,260,360.19	165,560.43	562,798.03	532,001.73		
Total debt instruments	101,906,657.85	\$ 1,083,806.60	\$ 34,858,574.45	\$ 18,165,559.19	\$ 2,119,365.30	\$ 45,679,352.31
Corporate stock	34,585,206.93					
Mutual equity funds	183,689,225.37					
Certificates of deposit	14,820,261.87					
Other	49,558,476.27					
Total	\$ 384,559,828.29					

Interest Rate Risk. Interest rate risk is the risk that changes in interest rates will adversely affect the fair values of a debt instrument. The foundations do not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value arising from increasing interest rates.

Credit Risk. Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. The foundations have no investment policy limiting its investment choices based on ratings issued by nationally recognized statistical rating organizations. Securities are rated using Standard and Poor's, Moody's, and/or Fitch's and are presented below using the Standard and Poor's rating scale. As of June 30, 2023, the foundations' investments were rated as follows:

Investment Type	Fair Value	Credit Quality Rating					
		AAA	AA	A	BBB	BB	Unrated
LGIP	\$ 27,890,130.76						\$ 27,890,130.76
US agencies	11,350,894.04		11,350,894.04				
Corporate bonds	16,130,229.68	578,249.21	338,017.55	7,317,267.93	7,857,976.81	38,718.18	-
Mutual bond funds	63,872,670.52	6,810,997.41	587,967.33	1,065,359.49	1,527,550.42	9,288,721.62	44,592,074.25
Other	1,260,360.19	292,340.33	746,977.48	221,042.38			-
Total	\$ 120,504,285.19	\$ 7,681,586.95	\$ 13,023,856.40	\$ 8,603,669.80	\$ 9,385,527.23	\$ 9,327,439.80	\$ 72,482,205.01

Custodial Credit Risk. For an investment, custodial credit risk is the risk that, in the event of the failure of the counterparty, the foundations will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. The foundations do not have a deposit policy for custodial credit risk. At June 30, 2023, the foundations had \$126,117,888.27 of uninsured and unregistered investments for which the securities are held by the counterparty.

Concentration of Credit Risk. Concentration of credit risk is the risk of loss attributed to the magnitude of the foundations' investments in a single issuer. The foundations' policies place no limit on the amount they may invest in any one issuer. More than five percent (5%) of the individual foundation's investments were invested in the following single issuers at June 30, 2023:

Foundation	Issuer	Percentage of Total Investments
TSU Foundation	DWS Real Assets, Inst.	6%
MEAC	Federal Farm Credit Bank	12%
	Federal Home Loan Mortgage Corp.	38%
	Federal Home Loan Bank	50%

Foreign Currency Risk. Foreign currency risk is the risk that changes in exchange rates will adversely affect the cash flows or fair value of a transaction. The foundations place no limit on the amount they may invest in foreign currency. The foundation's exposure to foreign currency risk at June 30, 2023, is as follows:

Foundation	Investment	Currency	Maturity	Fair Value
STCC Foundation	J.O. Hambro Capital Management	Various	N/A	\$226,421.52
	Seafarer Overseas Growth & Income	Various	N/A	\$174,302.15
	Goldman Sachs	Various	N/A	\$222,210.00
WSCC Foundation	Mutual equity funds	Various	N/A	\$1,672,862.58
	Mutual bond funds	Various	N/A	\$82,649.03

Alternative Investments (GASB and FASB foundations) – The following foundations held alternative investments at June 30, 2023:

Foundation	Investment	Fair Value at June 30, 2023
MTSU Foundation	Offshore hedge fund-of-funds	\$ 30,321,353.53
TSU Foundation	Hedge funds and real estate investment trusts	\$ 15,654,507.27
TTU Foundation	Private equity funds, natural resource funds, private real estate funds, secondary partners fund, environmental fund, venture partners fund, real estate, and a marketable alternative strategy	\$ 18,492,445.91
UOM Foundation	Limited partnership/LLC investments	\$ 22,564,353.00
CHSCC Foundation	Limited partnership hedge fund	\$ 970,984.00
COSCC Foundation	First Farmers and Merchants Corporate Stock	\$ 108,000.00
PSCC Foundation	Pooled investment funds and private capital	\$ 14,069,767.53
RSCC Foundation	Regions Southeast Timber Fund II, LLC	\$ 6,629.63
WSCC Foundation	Private equity funds	\$ 1,689,949.00

The foundations believe that the carrying amount of their alternative investments is a reasonable estimate of fair value as of June 30, 2023. Because these investments are not readily marketable, the estimated value is subject to uncertainty and, therefore, may differ from the value that would have been used had a ready market for the investments existed, and such differences could be material. These investments are made in accordance with the foundations' investment policies. These investments are designed to enhance diversification and provide reductions in overall portfolio volatility. These fair values are estimated using various valuation techniques.

The MTSU Foundation estimates fair value using various valuation techniques. Each offshore hedge fund-of-funds owned by the Foundation has an annual independent CPA firm audit. Hedge fund values are determined by using monthly reports received directly from the hedge fund-of-funds managers, as well as from the Foundation's registered investment advisors and/or investment custodian.

The TSU Foundation purchased the following hedge funds for the purpose of diversifying the investment portfolio against volatility in the market. The fund values are as of June 30, 2023.

Hedge Fund Managers (Strategic) Ltd. - \$3,525,030.98
 Radcliffe International Ultra Short Duration Select Fund - \$1,796,539.30
 Taconic Offshore - \$1,400,186.01
 Varadero International LTD - \$1,136,998.00
 Mackay Municipal Capital Trading - \$484,251.99
 NB Insurance-Linked Strategies - \$1,218,887.59
 New 2nd Capital Fund II - \$953,902.00
 Victory Market NTRL Inc -\$744,892.72
 Lowercarbon 411.2 LP - \$26,329.25

Lowercarbon 419.1 LP- \$24,902.09
Lowercarbon CH4 1893.4 Oppty Fund - \$18,852.34
Lowercarbon N20 333.9 Opportunity LP - \$22,761.75
Metropolitan VII, LP - \$1,079,180.00
Spark Capital VII, LP - \$47,461.00
Spark Capital Growth Fund IV - \$81,575.00
VMG Partners - \$599,209.00
Clearlake Capital Partners VII - \$532,241.00
Base10 Advancement Initiative , LP - \$66,168.00
Hudson Bay International Fund Ltd - \$1,210,911.08

InvenTrust Properties

The value of shares for the InvenTrust Properties is estimated to be \$23.55 per share (ignoring purchase price discounts for categories of purchasers). The estimated value may not reflect the actual market value for these shares on any given date. The fund was valued at \$556,392.30, as of June 30, 2023.

Highlands REIT Inc.

The value of shares for Highlands REIT Inc. is estimated to be \$0.28 per share (ignoring purchase price discounts for categories of purchasers). The estimated value may not reflect the actual market value for these shares on any given date. The fund was valued at \$66,149.23, as of June 30, 2023.

Xenia Hotels & Resorts

The value of shares held for Xenia Hotels and Resorts, Inc. is estimated to be \$12.02 per share. The estimated value may not reflect the actual market value for these shares on any given date. The fund was valued at \$61,686.64, as of June 30, 2023.

The TTU Foundation's alternative marketable investment fund and alternative mutual fund investments were valued at the net asset values as determined by the portfolio managers. All funds are issued audited financial statements on a calendar year basis or June 30 fiscal year end depending on the fund. To determine the fair value of the private equity, natural resources, private real estate funds, secondary funds, and environmental sustainability funds those audited fair values are used as a beginning point, valuations are adjusted for net capital activity and marketplace considerations to ascertain the reasonableness of estimated fair values provided by the portfolio managers.

The UOM Foundation estimates fair value using valuation techniques and assumptions chosen by the Foundation's investment managers. The following is a description of the valuation methodologies used for investments measured at fair value.

Mutual funds: Valued at the daily closing price reported on the active market on which securities are traded.

U.S. government securities: Valued at quoted prices from less active markets and/or quoted prices of securities with similar characteristics.

Limited partnership: Valued using the NAV or capital balances as a practical expedient to determine the fair value.

The preceding methods described may produce a fair value calculation that may not be indicative of net realizable value or reflective of future fair values. Furthermore, although management believes its valuation methods are appropriate and consistent with other market participants, the use of different methodologies or assumptions to determine the fair value of certain financial instruments could result in a different fair value measurement at the reporting date.

The CHSCC Foundation estimates the fund’s fair value by using the monthly account statements prepared by the fund’s third-party accounting administrator.

The COSCC Foundation estimates the fair value of the stock at June 30, 2023, based on the value published by OTC Markets as of June 30, 2023.

The PSCC Foundation estimates the fair value using various valuation techniques and are recorded at net asset value per unit as reported by the Foundation’s Investment Managers.

The RSCC Foundation estimates the carrying value of the Foundation’s position based on Regions Southeast Timber Fund II, LLC’s financial statements as of March 31, 2023. The Fund’s financial statements are presented on the market value basis of accounting in accordance with accounting principles generally accepted in the United States of America (GAAP). Timber and timberlands are stated at fair value, which Region's Southeast Timber Fund II, LLC’s management has determined approximates the acquisition cost, adjusted for recent activity and the Fund believes its valuation methodologies are appropriate and consistent with other market participants. Capital Account Reconciliations at market value are received from the fund each quarter which are used as the basis to adjust the Foundation’s net carrying value of this investment.

The WSCC Foundation estimates the fair value for the private equity fund based on various valuation techniques performed by the fund manager.

Pledges Receivable (All Foundations) - Pledges receivable are summarized below net of the allowance for doubtful accounts:

	June 30, 2023
Current pledges	\$ 21,929,690.74
Pledges due in one to five years	36,369,910.49
Pledges due after five years	22,176,107.22
Subtotal	80,475,708.45
Less discounts to net present value	(5,173,657.06)
Total pledges receivable, net	\$ 75,302,051.39

Liquidity and Availability (FASB Foundations) – Financial assets available for general expenditure, that is, without donor or other restrictions limiting their use, within one year of the statement of net position date, comprise the following:

	June 30, 2023
Cash and cash equivalents	8,908,424.96
Operating investments	5,514,930.86
Promises to give	182,370.96
Endowment spending rate distributions and appropriations	4,326,500.00
Other	221,584.94
Total	19,153,811.72

The foundations' endowment funds consist of donor-restricted endowments and quasi-endowments. Income from donor-restricted endowments is restricted for specific purposes and, therefore, is not available for general expenditure. The quasi-endowments have spending rates of 0.0% to 7.5%. \$5,596,006.88 from the quasi-endowment will be available within the next 12 months.

The foundations do not have liquidity management plans.

Capital Assets (FASB Foundations) - Capital assets at year-end were as follows:

	June 30, 2023
Land	\$ 3,643,837.20
Improvements & infrastructure	3,319,527.46
Buildings	21,858,388.58
Equipment	290,675.59
Art & historical collections	875,305.00
Total	29,987,733.83
Less accumulated depreciation:	
Improvements & infrastructure	885,498.50
Buildings	9,149,047.16
Equipment	272,532.62
Total accumulated depreciation	10,307,078.28
Capital assets, net	\$ 19,680,655.55

Capital Assets (GASB Foundations) - Capital asset activity for the year ended June 30, 2023, was as follows:

	Beg Balance	Additions	Transfers	Reductions	End Balance
Land	\$ 13,843,331.52	\$ 27,407.86			\$ 13,870,739.38
Infrastructure	918,661.29				918,661.29
Leasehold improvements	953,102.00	90,315.00		(142,826.02)	900,590.98
Buildings	10,995,475.88	380,362.18			11,375,838.06
Equipment	5,342,893.38	417,489.14	17,942.00	(98,860.00)	5,679,464.52
Intangible assets	1,083,211.25	58,638.00	-	(47,587.00)	1,094,262.25
Art & historical collections	6,110,942.34	-			6,110,942.34
Projects in progress	558,769.00	3,586,170.45	(17,942.00)	(85,702.00)	4,041,295.45
Right-to-use assets - buildings	7,112,563.10	2,513,969.60		(70,916.00)	9,555,616.70
Right-to-use assets - equipment	789,115.30	140,506.36			929,621.66
SBITA - software		3,753,896.05			3,753,896.05
Total	47,708,065.06	10,968,754.64		(445,891.02)	58,230,928.68
Less accumulated depreciation:					
Infrastructure	251,193.11	49,817.88			301,010.99
Leasehold improvements	952,468.00	633.98		(142,826.00)	810,275.98
Buildings	1,618,382.39	663,151.70			2,281,534.09
Equipment	4,255,156.48	354,347.09			4,609,503.57
Intangible assets	477,039.25	43,190.00		(25,438.00)	494,791.25
RTU assets - buildings	2,086,779.09	876,721.92		(22,258.00)	2,941,243.01
RTU assets - equipment		46,835.45		(93,453.00)	(46,617.55)
SBITA - software		1,483,864.44			1,483,864.44
Total accumulated depreciation	9,641,018.32	3,518,562.46		(283,975.00)	12,875,605.78
Capital assets, net	\$ 38,067,046.74	\$ 7,450,192.18		\$ (161,916.02)	\$ 45,355,322.90

Leases (GASB Foundations)

Component Unit as Lessor

Lease receivables are reported with accounts, notes, and grants receivable in the Statement of Net Position.

The foundations lease building and office space to various third parties, the terms of which expire in various years through 2052. Minimum annual rental payments increase with the exercise of lease renewal options. Additionally, certain lease agreements include additional rental payments for allocated common area maintenance

and rental payments equal to a percentage of the lessee's gross sales. These additional payments are not included in the measurement of the lease receivable because they are not fixed in substance.

Revenue recognized under lease contracts during the year ended June 30, 2023, was \$637,370.79, which includes both lease revenue and interest. The foundations recognized lease revenue of \$145,986.54 for the year ended June 30, 2023, for variable payments, residual value guarantees, and/or termination penalties not previously included in the measurement of the lease receivable.

Component Unit as Lessee

Lease assets are reported with capital assets and lease liabilities are reported separately in the Statement of Net Position.

The foundations lease equipment, building space, facilities, and office space from various third parties, the terms of which expire in various years through 2029.

The ETSU Foundation has entered into a lease agreement for space in a building from R & G Ventures, GP, for use as a headquarters for the Foundation's advancement department. The lease went into effect on January 31, 2021, and will continue until January 31, 2028 with renewal options for three separate successive terms of five years. The lease also includes a purchase option for \$1,900,000 eligible any period subsequent to the initial lease term. The lease requires minimum monthly lease payments of \$13,333, plus charges of additional rent. The Foundation will continue making payments until the end of the initial rental period at which point the Foundation is reasonably certain to exercise the purchase option. For purposes of discounting future payments on the lease, the Foundation used the interest rate of 1.75% on its note payable to determine an appropriate discount rate.

Lease liability activity for the foundation includes both leases with external parties and leases with the System. Lease liability activity for the foundation for the year ended June 30, 2023 is summarized as follows:

	Beg Balance	Additions	Remeasurements	Reductions	Ending Balance
Gross lease liabilities	\$ 3,610,235.84	2,497,920.36	(9,804.33)	(694,870.91)	\$ 5,403,480.96
Less: Amts due to primary govt					(1,473,198.00)
Lease liabilities with external parties					3,930,282.96

The following is a schedule by year of payments under the leases as of June 30, 2023:

For the Year(s) Ended June 30	Principal	Interest	Total
2024	\$ 904,863.25	\$ 141,402.09	\$ 1,046,265.34
2025	721,840.37	115,047.56	836,887.93
2026	566,807.71	96,130.29	662,938.00
2027	542,417.13	80,443.86	622,860.99
2028	2,366,957.50	49,783.82	2,416,741.32
2029-2033	300,595.00	10,871.00	311,466.00
Total	\$ 5,403,480.96	\$ 493,678.62	\$ 5,897,159.58

Subscription-based Information Technology Arrangements (GASB Foundations)

SBITA assets are reported with capital assets and SBITA liabilities are reported separately in the Statement of Net Position.

The foundation has entered into subscription-based arrangements for various types of software, the terms of which expire in various years through 2025. Variable payments of certain SBITAs are based upon billing information and number of seats. Terms and conditions of variable payments include that if the percentage of collections fees does not meet or exceed the monthly minimum, Variable payments are not included in the SBITA liability because they are not fixed in substance.

During the year ended June 30, 2023, the foundation recognized \$104,766.42 of operating expense for variable payments, other payments, and/or termination penalties not previously included in the measurement of the subscription liability.

SBITA liability activity for the foundation for the year ended June 30, 2023 is summarized as follows:

	Beg Balance	Additions	Remeasurements	Reductions	Ending Balance	Current Portion
SBITA liabilities	\$ -	\$ 3,677,121.02	\$ -	\$ (1,441,089.69)	\$ 2,236,031.33	\$ 1,501,127.93

The following is a schedule by year of payments under the subscription arrangements as of June 30, 2023:

For the Year(s) Ended June 30	Principal	Interest	Total
2024	1,501,128.25	62,836.29	\$ 1,563,964.54
2025	734,903.08	9,595.59	744,498.67
Total	\$ 2,236,031.33	\$ 72,431.88	\$ 2,308,463.21

Long-term liabilities (FASB Foundations) - Long term liabilities at year-end consisted of the following:

	Ending Balance	Current Portion
Loans Payable	\$ 8,552,738.00	\$ 1,802,462.00
Other	3,600.16	1,350.00
Total	\$ 8,556,338.16	\$ 1,803,812.00

Loans Payable

The UOM Auxiliary Services Foundation borrowed funds from First Bank to provide financial support to the university’s athletic program due to short-term financial shortfalls specific to the athletic revenues impacted by COVID 19. The loan bears an interest rate of 2.85%, has a principal amount of \$12,000,000, a minimum debt service of \$474,262 and a due date of December 10, 2027. The balance owed was \$8,552,738 at June 30, 2023.

Debt service requirements to maturity for all loans payable at June 30, 2023, are as follows:

For the year ended June 30	Principal	Interest	Total
2024	\$ 1,802,462.00	\$ 233,446.00	\$ 2,035,908.00
2025	1,857,147.00	185,524.00	2,042,671.00
2026	1,913,492.00	136,221.00	2,049,713.00
2027	2,979,637.00	108,773.00	3,088,410.00
Total	\$ 8,552,738.00	\$ 663,964.00	\$ 9,216,702.00

Long-term liabilities (GASB Foundations) - Long term liability activity for the year ended June 30, 2023, was as follows:

	Beginning Balance	Additions	Reductions	Ending Balance	Current
Notes Payable	\$ 3,975,576.26	\$ -	\$(266,364.92)	\$ 3,709,211.34	\$ 268,838.80
Loans Payable	111,170.00	-	(54,064.00)	57,106.00	35,487.00
Subtotal	4,086,746.26	-	(320,428.92)	3,766,317.34	304,325.80
Compensated absences	667,149.00	-	(50,487.35)	616,661.65	123,332.33
Total	\$ 4,753,895.26	\$ -	\$(370,916.27)	\$ 4,382,978.99	\$ 427,658.13

Notes Payable

The East Tennessee State University Foundation borrowed funds to purchase the University Plaza property. The note bears an annually adjusted interest rate of 1.75% of the prime rate (not to exceed 1.75%), a minimum annual debt service of \$200,000.00, and a due date of December 6, 2041. The balance owed by the Foundation was \$3,209,211.34 at June 30, 2023.

The TTU Foundation borrowed funds in fiscal years 2017, 2019, and 2021 for the real estate building held for investment to improve space occupied by SAIC. As of June 30, 2023, the total usable credit available to the foundation from the note was \$0.00. The note bears an annually adjusted interest rate of 1.25% fixed for the first five years beginning June 2017. At the end of five years, the interest rate will convert to an annual rate equal to the WSJ Prime less 2.5% but not less than 1.25% annually, adjusted monthly. Principal payments of \$125,000.00 began January 2020 and are due each January until maturity in January 2027. The balance owed was \$500,000.00 at June 30, 2023.

The foundation's outstanding note of \$500,000.00 contains a provision that in the event of default, the lender may declare all indebtedness under the note immediately due. Outstanding amounts may be declared by the lender immediately due if the foundation is unable to make payments on time or in the amount due. The foundation's outstanding note from direct borrowings is secured with collateral of assignment of leases and rents and security interest in real estate.

Debt service requirements to maturity for all notes payable at June 30, 2023, are as follows:

For the year ended June 30	Principal	Interest	Total
2024	\$ 268,838.80	\$ 82,411.20	\$ 351,250.00
2025	271,355.98	72,394.02	343,750.00
2026	273,917.21	62,332.79	336,250.00
2027	276,523.26	52,226.74	328,750.00
2028	154,174.92	45,825.08	200,000.00
2029-2033	812,302.32	187,697.68	1,000,000.00
2034-2038	885,910.36	114,089.64	1,000,000.00
2039-2043	766,188.49	33,811.47	799,999.96
Total	\$ 3,709,211.34	\$ 650,788.62	\$ 4,359,999.96

Loans Payable

The UOM Research Foundation borrowed funds from Steelcase Financial Services, Inc. to purchase operating equipment. This loan bears a 1% interest rate, has a principal amount of \$102,796, a minimum debt service of \$2,707, and a due date of September 1, 2023. The balance owed was \$35,487 at June 30, 2023. In FY22, the foundation borrowed additional funds from Steelcase Financial Services, Inc. to purchase operating equipment. This loan bears a 1% interest rate, has a principal amount of \$76,664 a minimum debt service of \$2,672, and a due date of April 1, 2025. The balance owed at June 30, 2023 was \$21,619.

Debt service requirements to maturity for all loans payable at June 30, 2023, are as follows:

For the Year(s) Ending June 30	Principal	Interest	Total
2024	\$ 35,487.00	\$ 6,097.00	\$ 41,584.00
2025	21,619.00	1,793.00	23,412.00
Total	\$ 57,106.00	\$ 7,890.00	\$ 64,996.00

Endowments (FASB Foundations) - The foundations' endowments consist of approximately 2,980 individual funds established for a variety of purposes. Their endowments include both donor-restricted endowment funds and funds designated by the Boards of Trustees to function as endowments. As required by GAAP, net position associated with endowment funds, including funds designated by the Board of Trustees to function as endowments, are classified and reported based on the existence or absence of donor-imposed restrictions.

Interpretation of Relevant Law. The foundations are subject to the Uniform Prudent Management of Institutional Funds Act (the Act) as adopted by Tennessee, and thus, classify amounts in their donor-restricted endowment funds as net assets with donor restrictions because those net assets are time restricted until the foundations' Boards appropriate such amounts for expenditures. Most of those net assets also are subject to purpose restrictions that must be met before reclassifying those net assets to net assets without donor restrictions. The foundations' Boards have developed various interpretations of the Act. As a result of these interpretation, when reviewing its donor-restricted endowment funds, the foundations consider a fund to be underwater if the fair value of the fund is less than the sum of (a) the original value of initial and subsequent gift amounts donated to fund and (b) any accumulations to the fund that are required to be maintained in perpetuity in accordance with the direction of the applicable donor gift instrument. The foundations have interpreted the Act to permit spending from underwater funds in accordance with the prudent measures required under the law. Additionally, in accordance with the Act, the foundations consider the following factors in making a determination to appropriate or accumulate donor-restricted endowment funds:

1. The duration and preservation of the fund
2. The purposes of the foundation and the donor-restricted endowment fund
3. General economic conditions
4. The possible effect of inflation or deflation
5. The expected total return from income and the appreciation of investments
6. Other resources of the foundation
7. The investment policies of the foundation

Composition of Endowment by Net Position Class			
As of June 30, 2023			
	Without Donor Restrictions	With Donor Restrictions	Total
Board-designated endowment funds	\$ 9,495,907.84	\$ 170,938,538.99	\$ 180,434,446.83
Donor-restricted endowment funds:		13,861,760.57	13,861,760.57
Original donor-restricted gift amount and amounts required to be maintained in perpetuity by donor		135,308,274.42	135,308,274.42
Accumulated investment gains		61,729,905.48	61,729,905.48
Term endowment		2,650,051.08	2,650,051.08
Total funds	\$ 9,495,907.84	\$ 384,488,530.54	\$ 393,984,438.38

Changes in Endowment Net Position			
As of June 30, 2023			
	Without Donor Restrictions	With Donor Restrictions	Total
Endowment net position, beginning of year	\$ 8,084,019.68	\$ 341,056,845.89	\$ 349,140,865.57
Investment return, net	1,951,846.26	33,341,964.26	35,293,810.52
Contributions	54,537.38	22,964,454.67	23,018,992.05
Appropriation of assets for expenditure	(893,308.76)	(9,120,390.92)	(10,013,699.68)
Other changes:			
Transfers	306,312.81	2,102,137.87	2,408,450.68
Others	(7,499.53)	(5,856,481.23)	(5,863,980.76)
Endowment net position, end of year	\$ 9,495,907.84	\$ 384,488,530.54	\$ 393,984,438.38

Underwater Endowment Funds. From time to time, the fair value of assets associated with individual donor restricted endowment funds may fall below the level that the donor or the Act requires the foundations to retain as a fund of perpetual duration. Deficiencies of this nature exist in 122 donor-restricted endowment funds, which together have an original gift value of \$18,199,191.43, a current fair value of \$16,759,848.43, and a deficiency of (\$1,440,061.10) as of June 30, 2023. These deficiencies resulted from unfavorable market fluctuations that occurred after the investment of new contributions for donor-restricted endowment funds and continued appropriation for certain programs that was deemed prudent by the foundations' Boards.

Return Objectives and Risk Parameters. The foundations have adopted investment and spending policies for endowment assets that attempt to provide a predictable stream of funding to programs supported by their endowments while seeking to maintain the purchasing power of the endowment assets. Endowment assets include those assets of donor-restricted funds that the organizations must hold in perpetuity or for a donor-specified period(s) as well as board-designated funds. Under this

policy, as approved by the Boards of Trustees, the endowment assets are invested in a manner that is intended to meet the various return objectives. The foundations expect their endowment funds, over time, to provide an average rate of return of approximately 0.0% to 10.0% percent annually. Actual returns in any given year may vary from this amount.

Strategies Employed for Achieving Objectives. To satisfy their long-term rate-of-return objectives, the foundations rely on a total return strategy in which investment returns are achieved through both capital appreciation (realized and unrealized) and current yield (interest and dividends). The foundations target a diversified asset allocation that places a greater emphasis on equity-based investments to achieve their long-term return objectives within prudent risk restraints.

Spending Policy and How the Investment Objectives Relate. The foundations have policies of appropriating for distribution each year various amounts. In establishing these policies, the foundations considered the long-term expected return on their endowments. Accordingly, over the long-term, the foundations expect the current spending policy to allow their endowments to grow at an average of one to eight percent annually. The foundations have policies that permit spending from underwater endowment funds depending on the degree to which the funds are underwater, unless otherwise precluded by donor intent or relevant laws and regulations. The governing boards appropriated for expenditure \$44,103.00 from underwater endowment funds during the year, which represents 2% of the 12-quarter moving average, not the 4% they generally draw from endowment.

Endowments (GASB foundations) - If a donor has not provided specific instructions to the foundations, the foundations’ policies and procedures permit the foundations to authorize for expenditure the net appreciation (realized and unrealized) of the investments of endowment funds. When administering their power to spend net appreciation, the foundations are required to consider their long-term and short-term needs, present and anticipated financial requirements, expected total return on its investments, price-level trends, and general economic conditions. Any net appreciation that is spent is required to be spent for the purposes for which the endowment was established.

While some foundations spend all investment income, others choose to spend only a portion of the investment income (including changes in the value of investments) each year. Under the various spending plans established by each foundation, different percentages and/or amounts have been authorized for expenditure. At June 30, 2023, net appreciation of \$18,196,244.39 is available to be spent, of which \$12,566,186.69 is included in restricted net position expendable for scholarships and fellowships, \$130,121.60 is included in restricted net position expendable for research, \$1,102,475.08 is included in restricted net position expendable for instructional departmental uses, \$3,958,089.50 is included in restricted net position expendable for other and \$439,371.52 is included in unrestricted net position.

Natural Classifications with Functional Classifications (FASB foundations)

The foundation’s operating expenses by functional classification for the year ended June 30, 2023, are as follows:

Functional Classification	Natural Classification						Total
	Salaries	Benefits	Other Operating	Scholarship	Depreciation	To Institution	
Program services	\$ 1,213,729.01	\$ 348,488.41	\$ 5,972,628.50	\$ 7,674,138.92	\$ 361,225.82		\$ 15,570,210.66
Support activities	3,967,318.03	1,431,071.22	4,309,701.22	170.00	58,353.15		9,766,613.62
Payments To Institutions						43,912,585.96	43,912,585.96
Total Expenses	\$ 5,181,047.04	\$ 1,779,559.63	\$ 10,282,329.72	\$ 7,674,308.92	\$ 419,578.97	\$ 43,912,585.96	\$ 69,249,410.24

The foundations' financial statements report certain categories of expenses that are attributed to more than one program or supporting function. These type expenses have been allocated on a reasonable basis that has been consistently applied.

Support from University/College – During fiscal year 2023, the System paid certain payroll costs amounting to \$6,716,922.50 for System personnel who also performed services supporting the foundation. Additionally, the System paid certain other operating costs amounting to \$1,719,597.15 supporting the foundation. These support costs paid by the System are reflected in the statement of revenues, expenses, and changes in net position as University/College Support, with a like amount included in expenses. The System provides office space and the use of certain common facilities and services to the foundation at no cost. These costs have not been recorded as University/College Support at some of the System's foundations because they are not considered to be significant to the operations of those foundations.

Prior period adjustments – (All foundations) – Foundation net position was decreased in fiscal year 2023 by (\$5,127,875.82). These adjustments occurred at the UOM Foundation - (\$4,042,156.00), the TSU Foundation - (\$1,411,898.74), ETSU MEAC - (\$51,572.08), and the UOM Auxiliary Foundation - \$377,751.00 and were due to audit adjustments.

Blended Component Unit – TTU Foundation

Tech Farms, LLC was established in December 2015 in anticipation of a future real estate gift. The sole member of the limited liability company is the Tennessee Technological University Foundation. The farm, now known as Tech Farms, was donated on March 6, 2017. The purpose of the limited liability company is to own, manage, and operate agricultural resources. The farm will also be used by Tennessee Technological University for research, teaching, and outreach programs. Although it is legally separate from the foundation, it is reported in the foundation's financial statements as a blended component unit. The exclusion of the limited liability company from the foundation's reporting entity would render the foundation's financial statements incomplete. The assets, liabilities, revenues, and expenses of the limited liability company are included in the foundation's Statement of Net Position and Statement of Revenues, Expenditures, and Changes in Net Position. Upon dissolution of the limited liability company, the assets shall be distributed to the foundation.

The following is a condensed Statement of Net Position, Condensed Statement of Revenues, Expenses, and Changes in Net Position, and a Condensed Statement of Cash Flows showing assets, liabilities, revenues, and expenses that are reported as a blended component unit of the foundation.

Tech Farms, LLC
Condensed Statement of Net Position
For the Year Ended June 30, 2023

ASSETS

Current assets:	
Cash and cash equivalents	39,704.48
Accounts, notes, and grants receivable (net)	8,950.60
Total current assets	<u>\$ 48,655.08</u>
Noncurrent assets:	
Capital assets (net)	7,658,364.20
Total noncurrent assets	<u>7,658,364.20</u>
Total assets	<u><u>\$ 7,707,019.28</u></u>

LIABILITIES

Current liabilities:	
Accounts payable	32,796.95
Accrued liabilities	3,129.38
Total current liabilities	<u>\$ 35,926.33</u>
Noncurrent liabilities:	
Total liabilities	<u><u>\$ 35,926.33</u></u>

NET POSITION

Net investment in capital assets	\$ 7,658,364.20
Restricted for expendable:	
Other	12,728.75
Total net position	<u><u>\$ 7,671,092.95</u></u>

Tech Farms LLC
Condensed Statement of Revenues, Expenses, and Changes in Net Position
For the Year Ended June 30, 2023

Operating revenues	
Sales and services of other activities	\$ 433,702.05
Other operating revenues	60,000.60
Operating expenses	
Utilities, supplies, and other services	(378,876.86)
Salaries and Wages	(142,156.25)
Benefits	(24,481.46)
Depreciation	<u>(68,510.61)</u>
Operating income	(120,322.53)
Other non-operating revenues/(expenses)	<u>15,250.00</u>
Net nonoperating revenues	<u>15,250.00</u>
Income before other revenues, expenses, gains, or losses	<u>(105,072.53)</u>
Capital grants and gifts	<u>-</u>
Total other revenues	<u>-</u>
Decrease in net position	<u>(105,072.53)</u>
Net position - beginning of year	<u>7,776,165.48</u>
Net position - end of year	<u>\$ 7,671,092.95</u>

Tech Farms LLC
Condensed Statement of Cash Flows
for the Year Ended June 30, 2023

CASH FLOWS FROM OPERATING ACTIVITIES

Payments to suppliers and vendors	\$ (343,187.32)
Payments to employees	(139,494.56)
Payments for benefits	(26,465.66)
Payments to TTU	(9,122.92)
Other receipts (payments)	501,854.65
Net cash used by operating activities	\$ (16,415.81)

Net decrease in cash and cash equivalents	(16,415.81)
Cash and cash equivalents - beginning of year	56,120.29
Cash and cash equivalents - end of year	\$ 39,704.48

**RECONCILIATION OF OPERATING LOSS TO NET CASH
USED BY OPERATING ACTIVITIES**

Operating income	\$ (120,322.53)
Adjustments to reconcile operating loss to net cash used by operating activities:	
Noncash operating expenses	68,510.61
Other adjustments	51,175.13
Change in assets, liabilities, and deferrals:	-
Accounts payable	(6,229.73)
Accrued liabilities	(2,451.89)
Receivables	(7,097.40)
Net cash used by operating activities	\$ (16,415.81)

Blended Component Unit – UOM Research Foundation

UMRF Ventures, Inc. is a wholly-owned subsidiary of the UOM Research Foundation that was incorporated in 2017 and commenced business operations on July 1, 2017. Its mission is to create viable part-time employment for students of the University that provides relevant job experience and potential pathways to future full-time employment. Although it is legally separate from the Research Foundation, it is reported in the Research Foundation's financial statement as a blended component unit. The exclusion of the wholly-owned subsidiary from the UOM Research Foundation's reporting entity would render its financial statements incomplete. The assets, liabilities, revenues, and expenses of UMRF Ventures, Inc. are included in the Research Foundation's statement of net position and statement of revenues, expenditures, and changes in net position. Upon dissolution of the wholly-owned subsidiary, the assets shall be distributed to the Research Foundation.

The following is a condensed statement of net position; condensed statement of revenues, expenses, and changes in net position; and condensed statement of cash flows showing assets, liabilities, revenues, and expenses that are reported as blended component unit of the Research Foundation.

UMRF Ventures, Inc.
Condensed Statement of Net Position
June 30, 2023

Assets:		
Current assets	\$	1,823,651
Capital assets, net		339,452
Other assets		51,191
<hr/>		
Total Assets		<hr/> 2,214,294 <hr/>
Liabilities:		
Current liabilities		466,123
Noncurrent liabilities		354,776
<hr/>		
Total Liabilities		<hr/> 820,899 <hr/>
Net Position:		
Net investment in capital assets		339,452
Unrestricted		1,053,943
<hr/>		
Total Net Position	\$	<hr/> 1,393,395 <hr/>

UMRF Ventures, Inc.
Condensed Statement of Revenues, Expenses, and Changes in Net Position
June 30, 2023

Operating revenues	\$	5,094,007
Operating expenses		(4,947,002)
<hr/>		
Operating income		147,005
Income before other revenues, expenses, gains or losses		147,005
<hr/>		
Other revenues, expenses, gains or losses		606
<hr/>		
Increase in net position		147,611
<hr/>		
Net position, beginning of year		1,245,784
<hr/>		
Net position, end of year	\$	1,393,395
<hr/> <hr/>		

UMRF Ventures, Inc.
Condensed Statement of Cash Flows
June 30, 2023

CASH FLOWS FROM OPERATING ACTIVITIES	
Grants and contracts	\$ 4,998,081
Payments to suppliers and vendors	(231,292)
Payments to employees	(4,400,634)
Payments to the University of Memphis	(323,993)
Payments to the Research Foundation	(58,507)
<u>Net cash used by operating activities</u>	<u>(16,345)</u>
 CASH FLOWS FROM NON-CAPITAL FINANCING ACTIVITIES	
Payments to reduce lease liability	-
Principal paid on noncapital debt	(124,485)
Interest paid on noncapital	(6,995)
Other non-capital financing receipts (payments)	(25,279)
<u>Net cash provided by non-capital financing activities</u>	<u>(156,759)</u>
 CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES	
Interest paid on capital debt	(11,250)
<u>Net cash used for capital and related financing activities</u>	<u>(11,250)</u>
 Net increase (decrease) in cash and cash equivalents	 (184,354)
 <u>Cash and cash equivalents - beginning of year</u>	 <u>1,025,331</u>
<u>Cash and cash equivalents - end of year</u>	<u>\$ 840,977</u>

RECONCILIATION OF OPERATING INCOME TO NET CASH

CASH USED BY OPERATING ACTIVITIES

Operating income	147,005
Adjustments to reconcile operating income to net cash used by operating activities:	
Noncash operating expenses	72,705
Bad debt	(194)
Changes in assets and liabilities	
Receivables, net	(108,002)
Prepaid/deferred items	(3,794)
Accounts payable	7,327
Accrued liabilities	(52,785)
Due to the University of Memphis	(77,255)
State tax payable	(1,352)
<u>Net cash used by operating activities</u>	<u>\$ (16,345)</u>

REQUIRED SUPPLEMENTARY INFORMATION
Schedule of System's Proportionate Share of the Net Pension Liability/(Asset)
Closed State and Higher Education Employee Pension Plan Within TCRS
Fiscal Year Ending June 30

	System's proportion of the net pension liability	System's proportionate share of the net pension liability	System's covered- employee payroll	System's proportionate share of the net pension liability as a percentage of it's covered-employee payroll	Plan fiduciary net position as a percentage of the total pension liability
2022	16.28%	\$ 193,967,224.08	\$ 339,232,479.42	57.18%	93.80%
2021	16.70%	\$ (102,203,246.03)	\$ 352,362,238.07	-29.01%	103.30%
2020	16.68%	\$ 273,272,979.73	\$ 369,133,320.82	74.03%	90.58%
2019	16.79%	\$ 236,874,310.76	\$ 378,280,276.48	62.62%	91.67%
2018	16.83%	\$ 273,353,582.02	\$ 391,779,511.02	69.77%	90.26%
2017	17.08%	\$ 299,861,721.93	\$ 401,889,132.23	74.61%	88.88%
2016	16.99%	\$ 310,602,225.84	\$ 415,310,571.04	74.79%	87.96%
2015	48.09%	\$ 211,076,057.86	\$ 427,927,871.10	49.33%	91.26%
2014	46.90%	\$ 111,720,453.00	\$ 442,014,149.94	25.28%	95.11%

(1) This is a ten year schedule; however, the information in this schedule is not required to be presented retroactively. Years will be added to this schedule in future years until ten years of information is available.

REQUIRED SUPPLEMENTARY INFORMATION
Schedule of System's Proportionate Share of the Net Pension Liability/(Asset)
State and Higher Education Employee Retirement Plan Within TCRS
Fiscal Year Ending June 30

	System's proportion of the net pension liability	System's proportionate share of the net pension liability	System's covered-employee payroll	System's proportionate share of the net pension liability as a percentage of it's covered-employee payroll	Plan fiduciary net position as a percentage of the total pension liability
2022	18.25%	\$ (4,550,152.65)	\$ 266,035,226.21	-1.71%	104.81%
2021	17.83%	\$ (15,108,545.41)	\$ 225,627,907.61	-6.70%	121.71%
2020	17.42%	\$ (6,134,530.99)	\$ 199,378,509.49	-3.08%	112.90%
2019	17.29%	\$ (7,186,235.91)	\$ 162,420,509.83	-4.42%	122.36%
2018	17.06%	\$ (6,579,830.13)	\$ 126,967,100.44	-5.18%	132.39%
2017	17.87%	\$ (3,414,802.38)	\$ 88,028,676.83	-3.88%	131.51%
2016	17.16%	\$ (1,445,043.49)	\$ 53,044,211.01	-2.72%	130.56%
2015	16.56%	\$ (460,490.27)	\$ 18,058,420.16	-2.55%	142.55%

(1) This is a ten year schedule; however, the information in this schedule is not required to be presented retroactively. Years will be added to this schedule in future years until ten years of information is available.

REQUIRED SUPPLEMENTARY INFORMATION
Schedule of System's Contributions
Closed State and Higher Education Employee Pension Plan within TCRS
Fiscal Year Ended June 30

	Contractually Determined Contribution	Contributions in Relation to the Actuarially Determined Contribution	Contribution Deficiency (Excess)	Covered-employee Payroll	Contributions as a Percentage of Covered-employee Payroll
2023	\$ 73,274,704.45	\$ 73,274,704.45	\$ -	\$ 337,124,054.44	21.74%
2022	\$ 71,388,258.16	\$ 106,727,635.07	\$ (35,339,376.91)	\$ 339,730,783.44	31.42%
2021	\$ 71,343,203.83	\$ 71,343,203.83	\$ -	\$ 352,397,423.90	20.25%
2020	\$ 72,594,817.68	\$ 72,594,817.68	\$ -	\$ 369,392,862.64	19.65%
2019	\$ 72,725,281.52	\$ 72,723,833.52	\$ 1,448.00	\$ 378,267,363.60	19.23%
2018	\$ 73,932,535.74	\$ 73,932,081.74	\$ 454.00	\$ 391,667,045.50	18.88%
2017	\$ 60,206,798.91	\$ 60,206,798.91	\$ -	\$ 401,398,099.25	15.00%
2016	\$ 62,382,807.78	\$ 62,526,014.37	\$ (143,206.59)	\$ 416,105,158.40	15.03%
2015	\$ 64,055,653.13	\$ 64,218,554.57	\$ (162,901.44)	\$ 427,633,312.00	15.02%
2014	\$ 66,509,116.01	\$ 66,509,116.01	\$ -	\$ 442,259,493.08	15.04%

REQUIRED SUPPLEMENTARY INFORMATION
Schedule of System's Contributions
State and Higher Education Employee Retirement Plan within TCRS
Fiscal Year Ended June 30

	Contractually Determined Contribution	Contributions in Relation to the Actuarially Determined Contribution	Contribution Deficiency (Excess)	Covered-employee Payroll	Contributions as a Percentage of Covered-employee Payroll
2023	\$ 7,989,156.66	\$ 7,989,156.66	\$ -	\$ 325,533,107.96	2.45%
2022	\$ 5,047,673.48	\$ 5,047,673.48	\$ -	\$ 266,318,139.46	1.90%
2021	\$ 4,119,191.47	\$ 4,119,191.47	\$ -	\$ 224,998,535.65	1.83%
2020	\$ 3,695,731.83	\$ 3,695,736.83	\$ (5.00)	\$ 200,080,213.64	1.85%
2019	\$ 2,842,691.25	\$ 2,842,691.25	\$ -	\$ 162,523,146.61	1.75%
2018	\$ 4,402,786.81	\$ 4,790,709.16	\$ (387,922.35)	\$ 127,285,146.75	3.76%
2017	\$ 3,380,537.29	\$ 3,392,512.29	\$ (11,975.00)	\$ 88,061,000.16	3.85%
2016	\$ 2,006,323.14	\$ 2,009,559.84	\$ (3,236.70)	\$ 53,164,334.19	3.78%
2015	\$ 666,166.06	\$ 706,789.03	\$ (40,622.97)	\$ 18,165,068.01	3.89%

(1) This is a ten year schedule; however, the information in this schedule is not required to be presented retroactively. Years will be added to this schedule in future years until ten years of information is available.

REQUIRED SUPPLEMENTARY INFORMATION
Schedule of the Systems Proportionate Share of the Collective Total OPEB Liability
Closed State Employee Group OPEB Plan
Fiscal Year Ended June 30

	System's proportion of the collective total OPEB liability	System's proportionate share of the collective total OPEB liability	System's covered payroll	System's proportionate share of the collective total OPEB liability as a percentage of it's covered payroll	OPEB plans fiduciary net position as a percentage of the total OPEB liability
2023	16.82%	\$ 119,067,658.01	\$ 524,061,811.36	22.72%	39.00%
2022	16.64%	\$ 118,695,948.40	\$ 548,090,571.33	21.66%	39.00%
2021	16.18%	\$ 133,144,843.52	\$ 602,225,968.96	22.11%	25.20%
2020	15.98%	\$ 152,005,585.93	\$ 630,260,585.61	24.12%	18.30%
2019	16.83%	\$ 230,717,791.02	\$ 685,869,196.93	33.64%	0.00%
2018	15.66%	\$ 208,339,361.74	\$ 687,528,442.41	30.30%	0.00%

(1) This is a ten year schedule; however, the information in this schedule is not required to be presented retroactively. Years will be added to this schedule in future years until ten years of information is available.

REQUIRED SUPPLEMENTARY INFORMATION
Schedule of the Systems Proportionate Share of the Collective Total OPEB Liability
Closed Tennessee Plan
Fiscal Year Ended June 30

	System's proportion of the collective total OPEB liability	Primary government's proportionate share of the collective total OPEB liability	System's covered payroll	Primary government's share of the collective total OPEB liability related to institution as a percentage of covered-employee payroll
2023	0.00000%	\$ 30,904,388.00	\$ 655,016,201.31	4.72%
2022	0.00000%	\$ 36,361,202.00	\$ 676,717,315.88	5.37%
2021	0.00000%	\$ 41,801,937.00	\$ 709,023,843.18	5.90%
2020	0.00000%	\$ 35,260,791.00	\$ 751,414,844.69	4.69%
2019	0.00000%	\$ 35,578,377.00	\$ 753,799,310.12	4.72%
2018	0.00000%	\$ 43,006,790.00	\$ 771,311,275.43	5.58%

- (1) There are no assets accumulating in a trust that meets the criteria in paragraph 4 of GASB Statement No. 75, related to this OPEB plan.
- (2) This is a ten year schedule; however, the information in this schedule is not required to be presented retroactively. Years will be added to this schedule in future years until ten years of information is available.
- (3) The amounts reported for each fiscal year were determined as of the prior fiscal year-end.

REQUIRED SUPPLEMENTARY INFORMATION
Schedule of System's Contributions
Closed State Employee Group OPEB Plan
Fiscal Year Ended June 30

	Contractually Determined Contribution	Contributions in Relation to the Actuarially Determined Contribution	Contribution Deficiency (Excess)	Covered-employee Payroll	Contributions as a Percentage of Covered-employee Payroll
2023	\$ 21,741,721.55	\$ 21,741,721.55	\$ -	\$ 500,724,871.39	4.34%
2022	\$ 23,355,482.08	\$ 23,355,207.08	\$ 275.00	\$ 534,276,069.18	4.37%
2021	\$ 25,645,696.46	\$ 25,645,696.46	\$ -	\$ 563,504,094.48	4.55%
2020	\$ 25,269,762.92	\$ 25,269,762.92	\$ -	\$ 605,605,477.23	4.17%
2019	\$ 22,941,383.00	\$ 20,584,755.85	\$ 2,356,627.15	\$ 636,623,296.03	3.23%

(1) This is a ten year schedule; however, the information in this schedule is not required to be presented retroactively. Years will be added to this schedule in future years until ten years of information is available.

TENNESSEE BOARD OF REGENTS
Supplementary Information
Unaudited Statement of Cash Flows - Component Units
For the Year Ended June 30, 2023

Cash flows from operating activities:

Gifts and contributions	\$ 91,916,945.77
Endowment income per spending plan	24,295.75
Grants and contracts	6,596,047.00
Sales and services of educational activities	6,199.00
Sales and services of other activities	1,409,344.30
Collection from patient charges	50,422,572.67
Payments to suppliers and vendors	(56,551,100.24)
Payments to employees	(39,542,187.56)
Payments for benefits	(4,040,598.66)
Payments for scholarships and fellowships	(20,557,297.29)
Payments to university/college/technology center	(46,192,590.33)
Auxiliaries	1,708.00
Other receipts (payments), including \$257,772.00 from component unit	8,277,902.22
Net cash flows provided (used) by operating activities	<u>(8,228,759.37)</u>

Cash flows from non-capital financing activities:

Gifts and grants received for other than capital or endowment purposes	272,725.80
Private gifts for endowment purposes	26,868,350.82
Principal paid on noncapital debt	(1,873,871.00)
Interest paid on noncapital debt	(26,028.00)
Other non-capital financing receipts (payments), includes \$2,221,139.97 to ETSU from ETSU Foundation or MEAC	(2,177,507.02)
Net cash flows provided (used) by non-capital financing activities	<u>23,063,670.60</u>

Cash flows from capital and related financing activities:

Capital grants and gifts received	3,891,465.98
Proceeds from sale of capital assets	(7,040.00)
Purchase of capital assets and construction	(7,290,669.00)
Principal paid on capital debt and lease	(2,394,309.57)
Interest paid on capital debt and lease	(248,145.76)
Other capital and related financing receipts (payments)	(370,103.61)
Net cash flows provided (used) by capital and related financing activities	<u>(6,418,801.96)</u>

TENNESSEE BOARD OF REGENTS
Supplementary Information
Unaudited Statement of Cash Flows - Component Units
For the Year Ended June 30, 2023

Cash flows from investing activities:

Proceeds from sales and maturities of investments	157,625,730.45
Income on investments	19,102,212.96
Purchase of investments	(187,820,403.58)
Other investing receipts (payments)	(24,954.52)
Net cash provided (used) by investing activities	<u>(11,117,414.69)</u>
Net increase (decrease) in cash and cash equivalents	(2,701,305.42)
Cash and cash equivalents - beginning of year	140,537,494.91
Prior period adjustment	(1,190,791.62)
Cash and cash equivalents - end of year (Note 28)	<u>\$ 136,645,397.87</u>

Reconciliation of operating loss to net cash provided (used) by operating activities:

Operating loss	\$ 7,012,262.41
Adjustments to reconcile operating loss to net cash provided (used) by operating activities:	
Noncash operating expenses	13,471,560.61
Endowment income per spending plan	(7,478,808.29)
Other adjustments	525,640.48
Change in assets, liabilities, and deferrals:	
Receivables, net	(13,193,354.98)
Due from component unit/primary government	(127,203.16)
Inventories	(12,948.41)
Prepaid items	134,459.50
Other assets	(394,733.51)
Accounts payable	(2,164,934.66)
Accrued liabilities	165,318.81
Due to component unit/primary government	(8,174,327.96)
Unearned revenues	135,558.71
Compensated absences	(50,487.80)
Deferred inflows	(204,429.39)
Other	1,681,046.81
Net cash provided (used) by operating activities	<u>\$ (8,228,759.37)</u>

Non-cash investing, capital, or financing transactions

Gifts in-kind - capital	1,783,467.89
Unrealized gains/(losses) on investments	43,465,792.22
Transfer of capital asset to institution	(1,305,567.89)
Change in Split Interest Agreement	(16,990.85)
Acquisition of right-to-use assets	1,664,783.00

The notes to the financial statements are an integral part of this statement.

BOARD TRANSMITTAL

MEETING:	Quarterly Board Meeting
SUBJECT:	Employment Outcomes Dashboard
DATE:	March 27, 2024
PRESENTER:	Executive Vice Chancellor Russ Deaton Assistant Vice Chancellor Amy Moreland
PRESENTATION REQUIREMENTS:	20 minutes
ACTION REQUIRED:	Informational Purposes
STAFF RECOMMENDATION:	Not Applicable

In 2024, the Tennessee Board of Regents established a data partnership with the Tennessee Department of Labor and Workforce Development. This data partnership allows the two agencies to routinely share and link data on students from TBR colleges with data from the state's Unemployment Insurance (UI) wage records. The linked data can help colleges learn about employment outcomes for students who enroll or graduate from community colleges and TCATs.

In this presentation, TBR staff will share the *Careers Start Here* dashboard, the first data tool to be produced from this partnership. The *Careers Start Here* dashboard shows employment outcomes and earnings for students who graduated from community colleges and TCATs and compares graduates' outcomes to outcomes for students who enrolled but did not graduate. The dashboard and accompanying data tools will be available on the TBR website and updated with new information on a quarterly basis.

BOARD TRANSMITTAL

MEETING:	Quarterly Board Meeting
SUBJECT:	Learning Support Grants
DATE:	March 27, 2024
PRESENTER:	Executive Vice Chancellor Russ Deaton Assistant Vice Chancellor Amy Moreland
PRESENTATION REQUIREMENTS:	5 minutes
ACTION REQUIRED:	Informational Purposes
STAFF RECOMMENDATION:	Not Applicable

The Tennessee Board of Regents has received grant funds from the Education Commission of the States to support improvements to the system’s corequisite learning support model.

At community colleges in the TBR system, two-thirds of first-time students are assessed as underprepared for college-level coursework. Students who are assessed as underprepared are placed into learning support courses. In 2015, the TBR system became the first system in the country to implement the corequisite learning support model systemwide. The corequisite support model allows underprepared students to enroll in college-level courses immediately upon starting college while also receiving learning support that is paired with college-level coursework. This innovative model significantly improved course success rates.

With grant support from the Education Commission of the States’ *Strong Start to Finish* project, TBR launched a new project titled “Coreq 2.0: Accelerating Student Success through Corequisite Innovation and Math Alignment.” This project is designed to improve student outcomes in corequisite learning support through research and innovation.

In this presentation, TBR staff will provide details about the grant awarded to TBR by the Education Commission of the State. The Board of Regents will also hear updates about a grant competition conducted in March 2024 among TBR community colleges to select faculty-led research projects to design, implement, and test improvements in learning support practices. Winning projects from the grant competition among community colleges will be announced during the presentation.

BOARD TRANSMITTAL

MEETING: Quarterly Board Meeting

SUBJECT: TCAT Crossville Name Change Recommendation

DATE: March 27, 2024

PRESENTER: Russ Deaton, Executive Vice Chancellor for Policy & Strategy

PRESENTATION REQUIREMENTS: 5 minutes with discussion

ACTION REQUIRED: Voice Vote

STAFF RECOMMENDATION: Recommend Approval

In 2018, the General Assembly passed a bill that became Public Chapter 877 which granted TBR the authority "...to establish additional state colleges of applied technology or to combine existing state colleges of applied technology as needed to improve operational and administrative efficiencies," (49-8-101(a)(3)(A)).

At its September 2023 quarterly meeting, the Board gave initial approval for staff to begin the consolidation process for TCAT Crossville and TCAT Livingston which would combine into a single institution with a targeted implementation date of fall 2025. As a reminder, all existing teaching locations would maintain operations and would continue to serve students and industry in that region. As a next step in that process, staff now recommend that TCAT Crossville change its name to TCAT Upper Cumberland, effective May 3, 2024, to coincide with the start of the summer trimester. This step is necessary in preparation of the consolidation at which point TCAT Livingston will consolidate into TCAT Upper Cumberland which will be the name of the newly consolidated institution.

If approved, system and college staff will pursue all necessary steps to effectuate the consolidation including working on approvals from both the College's accreditor – the Council on Occupational Education (COE) – as well as the US Department of Education.

BOARD TRANSMITTAL

MEETING: Quarterly Board Meeting

SUBJECT: Faculty Emeriti

DATE: March 27, 2024

PRESENTER: Vice Chancellor Jothany Reed

PRESENTATION REQUIREMENTS: 5 minutes

ACTION REQUIRED: Voice Vote

STAFF RECOMMENDATION: Recommend Approval

The following faculty emeritus candidates are recommended for consideration and approval:

Candidate	Rank/Discipline	Service Dates	College
Cliff Rockstead	Assistant Professor, Professional Studies	1992-2021	Nashville State CC
Barry Tompkins	Master Diesel Powered Equip. Tech. Instructor	1993-96; 2005-2018	TCAT Northwest
Meleia Lewis	Associate Professor of Communication/Theatre	1991-2021	Dyersburg State CC
AKM Hoque	Professor of Chemistry	1993-2023	Dyersburg State CC
Rob Martin	Associate Professor of Natural Sciences	2001-2020	Dyersburg State CC

TBR Faculty Emeritus Policy 5.02.01.10 governs the submission, review, and approval process.

- College presidents nominate candidates based on ‘Distinguished Institutional Service.’
- Presidents may confer with other staff on campus, but the nomination is at the sole discretion of the president.
- Although there are no specific criteria, selection is historically based on length of service, significant contribution, outstanding academic achievement, and exceptional embodiment of institutional values.
- Non-monetary benefits for faculty emeriti can be afforded at the discretion of the president; examples are office space, library privileges, free admission to arts/athletic events, ID card with honorary title.
- Nominations are reviewed by TBR Vice Chancellor for Academic Affairs and require Chancellor and Board approval due to the prestige of the title and the continuing status of representing the College and the System.

Presidential nominations are appended.

Nashville State Community College

February 1, 2024

Dear Faculty Emeritus Selection Committee,

It is my great honor to recommend Cliff Rockstead for the appointment of Faculty Emeritus. Cliff's dedication to the college, his students and his fellow employees is unrivaled, and his accomplishments are far too many to include in this nomination. Cliff served as a full-time faculty member at Nashville State from 1992 until his retirement as an Assistant Professor in the School of Professional Studies in 2021. Since his retirement in December 2021, Cliff has taught the Business Applications and Business Plan Fundamentals capstone course and has continued as the editor of *The Voice*, the college's monthly newsletter.

When I arrived as President in June of 2018, Cliff was one of the first people to reach out and offer his support. It was clear from our first meeting that he had a caring attitude and a willingness to help the college succeed. Over his time at Nashville State, he often stepped up and assumed leadership roles to get the job done. I am told he was affectionately referred to as the "Uncoordinator." The title did not matter; the work did. During COVID, he served as an integral member of the Faculty Communication Subgroup that helped draft the messaging to faculty about course delivery options, safety information, and resources available for faculty and students.

Cliff was also instrumental in the creation and continued publishing of *The Voice*, which has greatly increased communication across our college. Cliff has continued, even in retirement, to be an outstanding leader as the Commencement Lead Processional Flag Marshal. Cliff is the go-to person when our commencement coordinator needs help, whether it's recruiting marshals or rallying the troops.

Cliff has been an active member of the Faculty Senate through the years, serving as both mentor and cheerleader to fellow faculty. Today, he continues to serve on Senate as the adjunct representative. The letters of support for this nomination are a beautiful legacy to the great impact Cliff has had on fellow faculty members. One faculty member noted: "Cliff's work at Nashville State has been, and continues to be, an inspiration to other faculty. Cliff's professionalism, dedication to student success, and engagement in our campus community continues to be stellar."

Most importantly, though, is his passion for helping students succeed. Cliff has always gone above and beyond to help students, whether that is helping them master course content or in advising them about their courses or life in general, often assisting students outside of regular business hours and beyond his advisee list. Cliff's course surveys consistently demonstrated how much his students appreciated his care and concern for them.

Office of the President

120 White Bridge Road • Nashville, TN 37209-4515 • 615-353-3236 • 1-800-272-7363 fax • www.nsc.edu

A Tennessee Board of Regents College

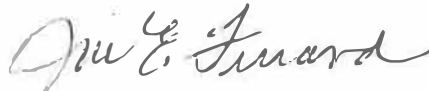
Nashville State Community College

The hours that Cliff has invested in this institution and our students will never be known. Nashville State is better because Cliff was a part of us. For these reasons, and many more, I recommend Cliff Rockstead, without reservation, for the Faculty Emeritus honor and recognition.

Sincerely,



Dr. Shanna L. Jackson
President



Jill Ferrand
Executive Director of Human Resources

The System Office staff has reviewed the supporting documentation and recommends the Chancellor's approval to move this forth for Board consideration.

DocuSigned by:

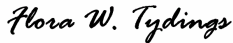


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Vice Chancellor for Academic Affairs

2024-02-09 | 9:48 AM CST

DocuSigned by:



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Chancellor

2024-02-09 | 11:13 AM CST

Office of the President

120 White Bridge Road • Nashville, TN 37209-4515 • 615-353-3236 • 1-800-272-7363 fax • www.nsc.edu

A Tennessee Board of Regents College



TENNESSEE COLLEGE OF APPLIED TECHNOLOGY

NORTHWEST

February 12, 2024

Faculty Emeritus Nomination Committee
Tennessee Board of Regents
1 Bridgestone Parkway
Nashville, TN 37214

To Whom It May Concern:

On behalf of TCAT Northwest, I am proud to recommend Mr. Barry Tompkins for the Faculty Emeritus status. His commitment and dedication to the Tennessee Colleges of Applied Technology remains unwavering. Mr. Tompkins continues to impact the Diesel and Automotive trades with his extensive knowledge and love for his community. He served a total of sixteen (16) years with Vietnam Military Services and retired as a tenured Master Diesel Powered Equipment Technology Instructor at TCAT Northwest.

Mr. Tompkins began as an Automotive Instructor at the Covington Area Vocational School, now known as TCAT Covington from June 1993 – April 1996. In 1996 - 2007 he worked at FEDEX as an Aircraft Maintenance Training Instructor and Manger. He accepted a position at TCAT Memphis as an Associate Diesel Powered Equipment Instructor with Military Services in 2005. In 2015 he accepted a position as a Master Tenured Diesel Powered Equipment Technology Instructor at TCAT Northwest (Newbern) and established the first Diesel program at the Dyersburg Extended Campus location.

Mr. Tompkins retired in August 2018 being recognized for his outstanding service. He continues to serve as an adjunct faculty member and consultant for the Automotive, Aviation, and Diesel programs. It is a true privilege and honor to recommend Mr. Barry Tompkins for the Faculty Emeritus status.

Sincerely,

Dr. Youlanda Jones, Ed.D.
President
Tennessee College of Applied Technology Northwest

Teresa Yates
Lead Business Office Coordinator
Tennessee College of Applied Technology Northwest

The System Office has reviewed the supporting documentation and recommends the Chancellor's approval to move this forth for Board consideration.

2024-02-15 | 10:41 AM CST

Debra Reed
Vice-Chancellor for Academic Affairs

2024-02-16 | 7:16 AM CST

Flora W. Tydings
Chancellor

Office of the President

1510 Lake Road
Dyersburg, TN 38024
Ph: 731-286-3300 / Fax: 731-286-3269



February 15, 2024

Dear Chancellor Tydings and Members of the Tennessee Board of Regents,

Consistent with TBR Policy 5.02.01.10 Faculty Emeritus, Dyersburg State Community College requests Emeritus status for the following:

- Meleia Lewis, Associate Professor Emeritus of Communication/Theatre
- AKM Hoque, Professor Emeritus of Chemistry
- Rob Martin, Associate Professor Emeritus of Natural Sciences

Meleia Lewis was hired in 1991 and served the institution in a full-time capacity as Associate Professor of Communication/Theatre until her retirement in 2021.

AKM Hoque was hired in 1993 and served the institution in a full-time capacity as Professor of Chemistry until his retirement in 2023.

Rob Martin was hired in 2001 and served the institution in a full-time capacity as Associate Professor of Natural Sciences until his retirement in 2020.

These recommendations come with the endorsement of the faculty and the Vice President of Academic Affairs and Student Success.

Thank you for your kind consideration of these recommendations. Please contact us with any questions or for additional information.

Sincerely,

Scott Cook, Ed. D.
President

Amy West
Director of Human Resources

The System Office staff has reviewed the supporting documentation and recommends the Chancellor's approval to move this forth for Board consideration.

DocuSigned by:

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Vice Chancellor for Academic Affairs
2024-02-27 | 9:42 AM CST

DocuSigned by:

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Chancellor
2024-02-27 | 9:44 AM CST

Arts, Sciences & Technologies Division
1510 Lake Road, Dyersburg, TN 38024
Ph: 731-286-3370 / Fax: 731-286-33326



February 26, 2024

Dr. Scott Cook, President
Dyersburg State Community College
1510 Lake Road
Dyersburg, TN 38024

Dear President Cook,

It is with great enthusiasm that I write to you to request that Meleia Lewis be awarded the faculty status of "faculty emeritus" at Dyersburg State Community College (DSCC). Ms. Lewis earned the Bachelor of Fine Arts from Arkansas State University and the Master of Fine Arts from The University of Mississippi. Additionally, she completed 18 graduate hours beyond the Master's Degree to teach Communication courses. Her education prepared her for the long tenure of service to the students at Dyersburg State. In addition to her service at Dyersburg State, she has served students at Arkansas State University and the University of Mississippi.

Ms. Lewis served DSCC for over 30 years, beginning in 1991 until her retirement in 2021. She supported students both in the classroom as an Associate Professor of Communications and Theater and as the production manager/director for many fall and spring theater productions. She produced performances including, but not limited to, titles such as *The Diary of Anne Frank*, *Driving Miss Daisy*, and *The Fox*. Ms. Lewis used methods of course delivery on-ground (face-to-face) as well as online to meet student needs. She was active in the delivery of DSCC's most recent Quality Enhancement Plan (QEP) by helping to design and deliver the Communications & Learning Support Reading learning community co-requisite. I had the privilege of observing her work from a student perspective, as a colleague, and as her dean.

Ms. Lewis maintained professional affiliations in the Tennessee Theatre Association and the Southeastern Theater Conference. While Ms. Lewis officially retired spring 2021, she continues to stay active at DSCC through adjunct instruction. Given her many accomplishments and service to Dyersburg State Community College, I am very excited to recommend that Ms. Meleia Lewis be awarded the rank and honor of "faculty emeritus" at DSCC. If you have any questions, please let me know.

Thank you,

A handwritten signature in black ink, appearing to read "J. Barham", with a horizontal line extending to the right.

-Dr. Jimmy Barham
Dean of Arts, Sciences, and Technologies
Dyersburg State Community College
1510 Lake Road
Dyersburg, TN 38024
731.286.3371

Arts, Sciences & Technologies Division
1510 Lake Road, Dyersburg, TN 38024
Ph: 731-286-3370 / Fax: 731-286-33326



February 26, 2024

Dr. Scott Cook, President
Dyersburg State Community College
1510 Lake Road
Dyersburg, TN 38024

Dear President Cook,

It is with great enthusiasm that I write to you to request that AKM Hoque be awarded the faculty status of "faculty emeritus" at Dyersburg State Community College (DSCC). Dr. Hoque earned the Bachelor and Master of Science in Chemistry from Dhaka University in Bangladesh. He earned a second Master's Degree in Chemistry from Texas Tech University and the Doctor of Philosophy in Chemistry from Texas Tech. His extensive training prepared him for a long tenure in higher education and, specifically, at DSCC.

Dr. Hoque began his tenure at DSCC in 1996 and served as Professor of Chemistry until he retired in 2023. In total, he served DSCC students for 27 years. Before joining the faculty ranks at DSCC, he served at Lane College in Jackson, TN, the University of Rochester in New York, Texas Tech University, and at Little Flower High School in Bangladesh. He received several awards and honors over his long service in education and maintained professional memberships in the American Chemical Society and was a member of the Bangladesh Chemical Society in North America.

Dr. Hoque is a published Chemist and a respected faculty member of DSCC. He was active in the Natural Sciences Department and continues to serve the college post-retirement as an online adjunct instructor. He continues to teach and serve as the primary course developer for a TN eCampus Chemistry course and has committed to work alongside Ms. Eudy to develop more Chemistry classes for DSCC. Given his many accomplishments and service to Dyersburg State Community College, I am very excited to recommend that Dr. AKM Hoque be awarded the rank of "faculty emeritus" at DSCC. If you have any questions, please let me know.

Thank you,

A handwritten signature in black ink, appearing to read "Jimmy Barham", is written over a white background.

-Dr. Jimmy Barham

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February 26, 2024

Dr. Scott Cook, President
Dyersburg State Community College
1510 Lake Road
Dyersburg, TN 38024

Dear President Cook,

It is with great enthusiasm that I write to you to request that Rob Martin be awarded the faculty status of "faculty emeritus" at Dyersburg State Community College (DSCC).

Mr. Martin began his service to DSCC in 1990 as a biology laboratory adjunct instructor. He transitioned to Instructor of Biology in 1991 and served until 1994. He maintained service to DSCC as needed in a part-time adjunct instructor role until he returned to a full-time position in 2007. He then served DSCC students as Associate Professor of Biology until he officially retired in 2020. In total, he served DSCC in a full-time faculty role for 13 years and as an adjunct instructor (as needed) between 1991 until 2007. He continues to serve the college as a tutor from time to time.

Mr. Martin worked to support students in the classroom and he served as a Master Advisor at DSCC. He taught his classes on-ground and used technology to enhance learning. His primary focus was human anatomy & physiology. He assisted with special projects at the College (such as the Natural Science Laboratory renovations and writing assessment plans for accreditation). Mr. Martin was involved with STEM and science fairs and participated in wildlife outings. Mr. Martin is very active in the local communities, specifically in the areas of wildlife and spiritual development of people in his communities.

While Mr. Martin officially retired in 2020, he continues to stay active at DSCC through tutoring in our Academic Success Center when needed. Given his many accomplishments and service to Dyersburg State Community College, I am very excited to recommend that Mr. Rob Martin be awarded the rank of "faculty emeritus" at DSCC. If you have any questions, please let me know.

Thank you,

A handwritten signature in blue ink, appearing to read "Jimmy Barham", with a long horizontal flourish extending to the right.

-Dr. Jimmy Barham
Dean of Arts, Sciences, and Technologies
Dyersburg State Community College
1510 Lake Road
Dyersburg, TN 38024
731.286.3371

BOARD TRANSMITTAL

MEETING:	Quarterly Board Meeting
SUBJECT:	TCAT Program Approvals
DATE:	March 27, 2024
PRESENTER:	Vice Chancellor Jothany Reed
PRESENTATION REQUIREMENTS:	10 minutes with discussion
ACTION REQUIRED:	Voice Vote
STAFF RECOMMENDATION:	Recommend Approval

Program Proposals requiring Board approval from TCAT Committee:

Seven (7) program proposals are being presented for the Committee's review and approval. These proposals will allow the Technical Colleges to be more responsive to the needs of students, businesses, and industries. Please see corresponding implementation proposals for each program following the list below. The proposals are:

1. Implement the Heavy Equipment Operator program at the TCAT Elizabethton-Boones Creek Extension campus (2Q).
2. Replicate the existing Machine Tool Technology program at the TCAT Harriman-Loudon County Instructional Service Center (2H).
3. Implement the Information and Infrastructure Technology at the TCAT Jackson main campus.
4. Implement the Information and Infrastructure Technology at the TCAT Jackson-Lexington Extension campus (J3).
5. Implement the Information and Infrastructure Technology at the TCAT Jackson-Whiteville Extension campus (S2).

6. Replicate the existing Administrative Office Technology program at the TCAT Northwest main campus.
7. Replicate the Welding Technology program at the TCAT Shelbyville-Ariens Corporation campus (2T).

Academic Actions for March 2024 Requiring Only Notification to Vice Chancellor

Fifty-two (52) academic actions were submitted by a TCAT institution to the Vice Chancellor for approval based on section C of the TBR Policy: 2:01:02:00, requiring only notification to the Vice Chancellor. Appropriate documentation to support the need was provided. The proposals are as follows:

College	Summary of Proposal	New Costs/Funding Source	Approval/Implementation Date
TCAT Chattanooga	Modify the Aesthetics Technology program by reducing the hours from 900 clock hours to 750 clock hours to reflect the required number of clock hours for licensure per the State Board and to maintain student eligibility for federal financial aid.	None	Fall 2024
TCAT Dickson	Modify the Aesthetics Technology program by adding a Hybrid delivery option for temporary emergency situations, such as campus closures due to inclement weather.	None	Spring 2024
TCAT Dickson	Modify the Automotive Technology at the main campus program by adding a Hybrid delivery option for temporary emergency situations, such as campus closures due to inclement weather.	None	Spring 2024
TCAT Dickson	Modify the Automotive Technology at the Clarksville Extension (AA) campus program by adding a Hybrid delivery option for temporary emergency situations, such as campus closures due to inclement weather.	None	Spring 2024
TCAT Dickson	Modify the Building Construction Technology program at the main campus by adding a Hybrid delivery option for temporary emergency situations, such as campus	None	Spring 2024

	closures due to inclement weather.		
TCAT Dickson	Modify the Building Construction Technology program at the Clarksville Extension (AA) campus by adding a Hybrid delivery option for temporary emergency situations, such as campus closures due to inclement weather.	None	Spring 2024
TCAT Dickson	Modify the Computer-Aided Design Technology program by adding a Hybrid delivery option for temporary emergency situations, such as campus closures due to inclement weather.	None	Spring 2024
TCAT Dickson	Modify the Computer Information Technology program by adding a Hybrid delivery option for temporary emergency situations, such as campus closures due to inclement weather.	None	Spring 2024
TCAT Dickson	Modify the Cosmetology program at the main campus by adding a Hybrid delivery option for temporary emergency situations, such as campus closures due to inclement weather.	None	Spring 2024
TCAT Dickson	Modify the Cosmetology program at the Clarksville Extension (AA) campus by adding a Hybrid delivery option for temporary emergency situations, such as campus closures due to inclement weather.	None	Spring 2024
TCAT Dickson	Modify the Cosmetology Instructor Training program at the main campus by adding a Hybrid delivery option for temporary emergency situations,	None	Spring 2024

	such as campus closures due to inclement weather.		
TCAT Dickson	Modify the Cosmetology Instructor Training program at the Clarksville Extension (AA) campus by adding a Hybrid delivery option for temporary emergency situations, such as campus closures due to inclement weather.	None	Spring 2024
TCAT Dickson	Modify the Criminal Justice: Correction Officer program by adding a Hybrid delivery option for temporary emergency situations, such as campus closures due to inclement weather.	None	Spring 2024
TCAT Dickson	Modify the Dental Assisting program by adding a Hybrid delivery option for temporary emergency situations, such as campus closures due to inclement weather.	None	Spring 2024
TCAT Dickson	Modify the Diesel Powered Equipment Technology program at the main campus by adding a Hybrid delivery option for temporary emergency situations, such as campus closures due to inclement weather.	None	Spring 2024
TCAT Dickson	Modify the Diesel Powered Equipment Technology program at the Clarksville Extension (AA) campus by adding a Hybrid delivery option for temporary emergency situations, such as campus closures due to inclement weather.	None	Spring 2024
TCAT Dickson	Modify the Digital Graphic Design program at the main campus by adding a Hybrid delivery option for temporary emergency situations, such as campus closures due to inclement weather.	None	Spring 2024

TCAT Dickson	Modify the Digital Graphic Design program at the Williamson campus (2X) by adding a Hybrid delivery option for temporary emergency situations, such as campus closures due to inclement weather.	None	Spring 2024
TCAT Dickson	Modify the Heating, Air Conditioning, and Refrigeration program at the main campus by adding a Hybrid delivery option for temporary emergency situations, such as campus closures due to inclement weather.	None	Spring 2024
TCAT Dickson	Modify the Heating, Air Conditioning, and Refrigeration program at the Clarksville Extension (AA) campus by adding a Hybrid delivery option for temporary emergency situations, such as campus closures due to inclement weather.	None	Spring 2024
TCAT Dickson	Modify the Industrial Electrical Maintenance-Mechatronics program at the main campus by adding a Hybrid delivery option for temporary emergency situations, such as campus closures due to inclement weather.	None	Spring 2024
TCAT Dickson	Modify the Industrial Electrical Maintenance-Mechatronics program at the Advanced Manufacturing campus by adding a Hybrid delivery option for temporary emergency situations, such as campus closures due to inclement weather.	None	Spring 2024
TCAT Dickson	Modify the Machine Tool Technology program at the main campus by adding a Hybrid delivery option for temporary	None	Spring 2024

	emergency situations, such as campus closures due to inclement weather.		
TCAT Dickson	Modify the Machine Tool Technology program at the Clarksville Extension (AA) campus by adding a Hybrid delivery option for temporary emergency situations, such as campus closures due to inclement weather.	None	Spring 2024
TCAT Dickson	Modify the Mechatronics Multicraft Tech program at the main campus by adding a Hybrid delivery option for temporary emergency situations, such as campus closures due to inclement weather.	None	Spring 2024
TCAT Dickson	Modify the Mechatronics Multicraft Tech program at the Advanced Manufacturing campus (GC) by adding a Hybrid delivery option for temporary emergency situations, such as campus closures due to inclement weather.	None	Spring 2024
TCAT Dickson	Modify the Patient Care Technology/Medical Assisting program at the main campus by adding a Hybrid delivery option for temporary emergency situations, such as campus closures due to inclement weather.	None	Spring 2024
TCAT Dickson	Modify the Patient Care Technology/Medical Assisting program at the Clarksville Extension (AA) campus by adding a Hybrid delivery option for temporary emergency situations, such as campus closures due to inclement weather.	None	Spring 2024
TCAT Dickson	Modify the Pharmacy Technology program by adding a Hybrid delivery option for	None	Spring 2024

	temporary emergency situations, such as campus closures due to inclement weather.		
TCAT Dickson	Modify the Practical Nursing program at the main campus by adding a Hybrid delivery option for temporary emergency situations, such as campus closures due to inclement weather.	None	Spring 2024
TCAT Dickson	Modify the Practical Nursing program at the Clarksville Extension (AA) campus by adding a Hybrid delivery option for temporary emergency situations, such as campus closures due to inclement weather.	None	Spring 2024
TCAT Dickson	Modify the Practical Nursing program at the Williamson County Instructional Service Center (2X) campus by adding a Hybrid delivery option for temporary emergency situations, such as campus closures due to inclement weather.	None	Spring 2024
TCAT Dickson	Modify the Welding Technology program at the main campus by adding a Hybrid delivery option for temporary emergency situations, such as campus closures due to inclement weather.	None	Spring 2024
TCAT Dickson	Modify the Welding Technology program at the Clarksville Extension (AA) campus by adding a Hybrid delivery option for temporary emergency situations, such as campus closures due to inclement weather.	None	Spring 2024
TCAT Harriman	Modify the Automotive Technology program by increasing the hours from 1296 clock hours to 1728 clock hours to meet local industry needs.	None	Summer 2024

TCAT Harriman	Modify the Machine Tool Technology program by reducing the hours from 2160 clock hours to 1728 clock hours to meet local industry needs..	None	Fall 2024
TCAT Hartsville	Modify the Electrical & Plumbing Constructional Technology program by adding a Hybrid delivery option for temporary emergency situations, such as campus closures due to inclement weather.	None	Spring 2024
TCAT Jackson	Terminate the Electrician Apprenticeship Training program. This program will transition to non-credit training.	None	Summer 2024
TCAT Jackson	Terminate the Retail, Hospitality, and Tourism Technology program offered at the Lexington Extension (J3) campus due to low enrollment/interest.	None	Summer 2024
TCAT Livingston	Modify the Administrative Office Technology program curriculum to align with the statewide approved curriculum altered in the March 2023 curriculum committee meeting. Specifically, this modification will add the <i>Administrative/Marketing Assistant</i> diploma exit point.	None	Fall 2023
TCAT McMinnville	Terminate the Heating, Ventilation, Air Conditioning, and Refrigeration program. The program has been listed on the college's academic inventory but was never implemented.	None	Summer 2024
TCAT McMinnville	Terminate the Criminal Justice: Correctional Officer program due to lack of student interest.	None	Summer 2024
TCAT McMinnville	Terminate the Industrial Electricity program and replace it with the Residential, Commercial, and Industrial	None	Spring 2024

	Electricity program to meet local industry needs.		
TCAT Northwest	Modify the Aesthetics Technology program by reducing the hours from 900 clock hours to 750 clock hours to reflect the required number of clock hours for licensure per the State Board and to maintain student eligibility for federal financial aid.	None	Summer 2024
TCAT Oneida	Modify the Cosmetology Instructor Training program by adding a Hybrid delivery option for temporary emergency situations, such as campus closures due to inclement weather.	None	Spring 2024
TCAT Oneida	Modify the Criminal Justice: Correctional Officer program by adding a Hybrid delivery option for temporary emergency situations, such as campus closures due to inclement weather.	None	Spring 2024
TCAT Oneida	Modify the Culinary Arts program by adding a Hybrid delivery option for temporary emergency situations, such as campus closures due to inclement weather.	None	Spring 2024
TCAT Oneida	Modify the Manufacturing Technology program by adding a Hybrid delivery option for temporary emergency situations, such as campus closures due to inclement weather.	None	Spring 2024
TCAT Oneida	Modify the Phlebotomy Technology program by adding a Hybrid delivery option for temporary emergency situations, such as campus closures due to inclement weather.	None	Spring 2024
TCAT Oneida	Relocate the Criminal Justice Correctional Officer program	Not significant	Fall 2024

	from the main campus to the Oneida Campus (2B).		
TCAT Paris	Terminate the Outdoor Power Equipment program due to low student enrollment.	None	Summer 2024
TCAT Shelbyville	Modify the Pharmacy Technology program by offering a hybrid delivery option to accommodate local employer partners.	None	Spring 2024

Board Interim Actions

1. Implementation of a Phlebotomy program by TCAT Oneida (2B) campus.
2. Implementation of a Phlebotomy program by TCAT Oneida- York Institute (AB) campus.
3. Replication the existing Practical Nursing program at the TCAT Knoxville Parkwest Instructional Service Center (3D).

PROGRAM IMPLEMENTATION PROPOSAL – 1

INSTITUTION: Tennessee College of Applied Technology
Elizabethton

PROPOSED PROGRAM TITLE: Heavy Equipment Operator

PROPOSAL: Tennessee College of Applied Technology
Elizabethton proposes to implement a Heavy
Machine Operator program at the Boones Creek
Extension Campus (2Q). The program is 864 clock
hours and awards an Operator Apprentice
certificate.

PROGRAM ACCREDITOR: NCCER

EFFECTIVE DATE: Spring 2025

OBJECTIVE: The Heavy Equipment Operator program covers the
foundational skills of safety, pre- and post-operation
checks, site planning and layout, and operations for
a range of light-duty and heavy equipment. Heavy
Equipment Operations supports multiple unique
training pathways and credentials for Utility
Tractors, Forklift, Loader, Dozer, Motor Graders,
and more.

The program mission is to provide technical
instruction and skill development to produce well-
trained entry-level heavy equipment operators who
can transition into gainful employment in their
respective fields upon completion of the vocational
training objectives.

This program provides students with the skills
necessary for heavy equipment operation. In this
program students will learn the following: core craft
skills, orientation to the trade, heavy equipment
safety, identification of heavy equipment, basic
operational techniques, utility tractors, introduction
to earthmoving, and interpreting civil drawings.
During the program students will operate a variety
of mobile off-road equipment in a simulated
environment to perform exercises on excavator and
wheel loader equipment. Simulator exercises

include basic controls, loading, and unloading, excavating, and trenching.

NEED:

According to Jobs4TN there are currently 232 open positions for Heavy Equipment Operator jobs in Tennessee and 24 within 25 miles of the Tennessee College of Applied Technology Elizabethton that would require the skills covered in the Heavy Equipment Operator program.

PROJECTED ENROLLMENT:

YEAR	ENROLLMENT	COMPLETERS
1	12	10
2	18	15
3	25	22

PROJECTED COSTS:

YEAR	COST
1st Year:	\$350,000
2nd Year:	\$80,000
3rd Year:	\$80,000

NEW FACULTY NEEDED:

YEAR	NUMBER	COST
1st Year:	1	\$70,000
2nd Year:	0	\$70,000
3rd Year:	0	\$70,000

FISCAL RESOURCES:

The college will utilize the Waitlist Relief funds and existing institutional funds to cover the costs.

FACILITIES:

New facilities are already being built at the Boones Creek Extension campus to house this program. Building 2 has been bid out to GRC Construction and ground will be broken in February with a projected completion date of January 2025.

ACTION REQUIRED:

Staff recommends approval.

PROGRAM IMPLEMENTATION PROPOSAL – 2

INSTITUTION: Tennessee College of Applied Technology
Harriman

PROPOSED PROGRAM TITLE: Machine Tool Technology

PROPOSAL: Tennessee College of Applied Technology
Harriman proposes replicating the existing the
Machine Tool Technology (MTT) program at the
Loudon County Instructional Service Center (2H).
The program is 2160 clock hours and awards a Die
Specialist diploma.

PROGRAM ACCREDITOR: N/A

EFFECTIVE DATE: Summer 2024

OBJECTIVE: The Machine Tool Technology program is designed
to provide the student with the ability to work as a
machine tool operator, machinist, tool and die
maker, industrial maintenance machinist and those
in related occupations that require skill in
machining metal with such machines as milling
machines, lathes, grinders, drill presses, CNC
machinery, EDM machinery including the ability to
interpret part prints and use precision measuring
tools.

NEED: There is a high demand for precision and machining
jobs in the Loudon County service area. In addition,
leaders in the Loudon County K-12 school systems
support offering the program as a dual enrollment
option for their high school students.

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PROJECTED ENROLLMENT:	YEAR	ENROLLMENT	COMPLETERS
	1	15	12
	2	20	17
	3	20	18

PROJECTED COSTS:	YEAR	COST
	1	\$80,000
	2	\$80,000
	3	\$80,000

NEW FACULTY NEEDED:	YEAR	NUMBER	COST
	1	1	\$45,000
	2	0	\$45,000
	3	0	\$45,000

FISCAL RESOURCES: The college will utilize Perkins grant funds and institutional funds to cover the costs of the program.

FACILITIES: The program will be offered in an existing space on the campus.

ACTION REQUIRED: Staff recommends approval.

PROGRAM IMPLEMENTATION PROPOSAL – 3

INSTITUTION: Tennessee College of Applied Technology
Jackson

PROPOSED PROGRAM TITLE: Information and Infrastructure Technology

PROPOSAL: Tennessee College of Applied Technology Jackson proposes implementing the Information and Infrastructure Technology program at the main campus. The program is 1296 clock hours and awards an Information Technology Technician diploma.

PROGRAM ACCREDITOR: N/A

EFFECTIVE DATE: Fall 2024

OBJECTIVE: The Information and Infrastructure Technology will prepare students for entry into the information technology profession by preparing them to complete national certifications such as CompTIA A+, Network+, Security+, AWS Cloud Practitioner, and NC3.

NEED: Local industry employers are in full support of the program and have pledged to invest by serving in the critical occupational advisory role. They also express high demand for trained IT technicians.

PROJECTED ENROLLMENT:

YEAR	ENROLLMENT	COMPLETERS
1	42	34
2	53	42
3	56	45

PROJECTED COSTS:

YEAR	COST
1	\$11,000
2	\$12,000
3	\$13,300

NEW FACULTY NEEDED: No new/additional faculty.

FISCAL RESOURCES:

TCAT Jackson will utilize funds allocated by the Governor for this program.

FACILITIES:

Existing facilities at each campus provide adequate space for the program.

ACTION REQUIRED:

Staff recommends approval.

PROGRAM IMPLEMENTATION PROPOSAL – 4

INSTITUTION: Tennessee College of Applied Technology
Jackson

PROPOSED PROGRAM TITLE: Information and Infrastructure Technology

PROPOSAL: Tennessee College of Applied Technology Jackson proposes implementing the Information and Infrastructure Technology program at the Lexington Extension Campus (J3). The program is 1296 clock hours and awards an Information Technology Technician diploma.

PROGRAM ACCREDITOR: N/A

EFFECTIVE DATE: Fall 2024

OBJECTIVE: The Information and Infrastructure Technology will prepare students for entry into the information technology profession by preparing them to complete national certifications such as CompTIA A+, Network+, Security+, AWS Cloud Practitioner, and NC3.

NEED: Local industry employers are in full support of the program and have pledged to invest by serving in the critical occupational advisory role. They also express high demand for trained IT technicians.

PROJECTED ENROLLMENT:

YEAR	ENROLLMENT	COMPLETERS
1	42	34
2	53	42
3	56	45

PROJECTED COSTS:

YEAR	COST
1	\$11,000
2	\$12,000
3	\$13,300

NEW FACULTY NEEDED: No new/additional faculty.

FISCAL RESOURCES:

TCAT Jackson will utilize funds allocated by the Governor for this program.

FACILITIES:

Existing facilities at each campus provide adequate space for the program.

ACTION REQUIRED:

Staff recommends approval.

PROGRAM IMPLEMENTATION PROPOSAL – 5

INSTITUTION: Tennessee College of Applied Technology
Jackson

PROPOSED PROGRAM TITLE: Information and Infrastructure Technology

PROPOSAL: Tennessee College of Applied Technology Jackson proposes implementing the Information and Infrastructure Technology program at the Whiteville Extension campus (S2). The program is 1296 clock hours and awards an Information Technology Technician diploma.

PROGRAM ACCREDITOR: N/A

EFFECTIVE DATE: Fall 2024

OBJECTIVE: The Information and Infrastructure Technology will prepare students for entry into the information technology profession by preparing them to complete national certifications such as CompTIA A+, Network+, Security+, AWS Cloud Practitioner, and NC3.

NEED: Local industry employers are in full support of the program and have pledged to invest by serving in the critical occupational advisory role. They also express high demand for trained IT technicians.

PROJECTED ENROLLMENT:

YEAR	ENROLLMENT	COMPLETERS
1	42	34
2	53	42
3	56	45

PROJECTED COSTS:

YEAR	COST
1	\$11,000
2	\$12,000
3	\$13,300

NEW FACULTY NEEDED: No new/additional faculty.

FISCAL RESOURCES:

TCAT Jackson will utilize funds allocated by the Governor for this program.

FACILITIES:

Existing facilities at each campus provide adequate space for the program.

ACTION REQUIRED:

Staff recommends approval.

PROGRAM IMPLEMENTATION PROPOSAL – 6

INSTITUTION:	Tennessee College of Applied Technology Northwest
PROPOSED PROGRAM TITLE:	Administrative Office Technology
PROPOSAL:	Tennessee College of Applied Technology Northwest proposes replicating the existing Administrative Office Technology program at the TCAT Northwest main campus. The program is 1296 clock hours and awards a diploma in multiple industry-specific areas.
PROGRAM ACCREDITOR:	N/A
EFFECTIVE DATE:	Summer 2024
OBJECTIVE:	<p>This program provides essential training in business office procedures, customer service skills, business communications, keyboarding and document processing, proofreading and editing, business etiquette, problem solving, business writing, records and file management, and business computer skills. At completion of a diploma in Administrative Office Technology, graduates will be skilled for an entry-level administrative career.</p> <p>The program will be offered in the daytime, with an optional hybrid modality.</p>
NEED:	<p>According to the Bureau of Labor Statistics, projected employment of secretaries and administrative assistants varies by occupation. Employment growth is projected for medical secretaries, primarily due to the growth of the healthcare industry. For example, baby boomers will require more medical services as they age. Medical secretaries will be needed to handle administrative tasks related to billing and insurance processing of Medicare and other claims.</p> <p>The estimated number of Office and Administrative Support employed in Tennessee in 2020 was 439,221. It is projected that in 2030 there will be 472,217. This represents an annual average growth</p>

rate of 0.73%. 2.1 million openings are projected each year, on average, in these occupations due to the need to replace workers who leave the occupations permanently. The median annual wage for this group was \$40,910 in May 2022, which was lower than the median annual wage for all occupations of \$46,310. About 316,000 openings for secretaries and administrative assistants are projected each year, on average, over the decade. Although secretaries and administrative assistants work in nearly every industry, about half of all workers in the occupation are employed in healthcare; education; and professional, scientific, and technical services. Most work full time. All of those openings are expected to result from the need to replace workers who transfer to other occupations or exit the labor force, such as to retire.

PROJECTED ENROLLMENT:

YEAR	ENROLLMENT	COMPLETERS
1	15	10
2	20	15
3	20	15

PROJECTED COSTS:

YEAR	COST
1	\$32,000
2	\$3,000
3	\$3,000

NEW FACULTY NEEDED:

YEAR	NUMBER	COST
1	1	\$77,000
2	0	\$77,000
3	0	\$77,000

FISCAL RESOURCES:

TCAT Northwest will utilize the existing funds budgeted for this program.

FACILITIES:

Existing facilities at the main campus will provide adequate space for the program.

ACTION REQUIRED:

Staff recommends approval.

PROGRAM IMPLEMENTATION PROPOSAL – 7

INSTITUTION: Tennessee College of Applied Technology
Shelbyville

PROPOSED PROGRAM TITLE: Welding Technology

PROPOSAL: Tennessee College of Applied Technology
Shelbyville proposes replicating the existing
Welding Technology program at the Ariens
Corporation campus (2T) The program is 1296
clock hours and awards a Combination Welder
diploma.

PROGRAM ACCREDITOR: N/A

EFFECTIVE DATE: Summer 2024

OBJECTIVE: TCAT Shelbyville currently offers Welding
Technology at Ariens Corporation as a dual
enrollment course. The dual enrollment program
began in Fall 2023 with equipment secured by an
Innovative Grant from Fayetteville High School. In
Lincoln County, there are approximately 80
students taking dual enrollment welding courses at
Lincoln County High School and at Ariens
Corporation. These students should graduate from
high school with their first trimester completed.
However, it is a hardship for many of those students
to commute to the Shelbyville or Franklin County
campuses to complete their degrees. In addition,
there are approximately 100 students on the
Welding wait lists for the two campuses. TCAT
Shelbyville would like to extend the Welding
program at the Ariens Corporation site to adult
students. Adding adult students to the Ariens
Corporation site will not only help the community
by having more welding completers, but will also
help alleviate the wait lists for the other two
campuses.

NEED: Fayetteville-Lincoln County Industrial Board
supports this proposal as several industry partners
have need of welding employees, including Ariens
and Franke. Additionally, it is difficult for many of
the dual enrollment students to commute to

Shelbyville or Franklin County's welding programs to complete the program upon graduating high school. TCAT Shelbyville has a 100% job placement rate in its welding programs.

PROJECTED ENROLLMENT:

YEAR	ENROLLMENT	COMPLETERS
1	20	15
2	20	15
3	20	15

PROJECTED COSTS:

YEAR	COST
1	\$25,000
2	\$30,000
3	\$32,000

NEW FACULTY NEEDED:

No new faculty needed.

FISCAL RESOURCES:

TCAT Shelbyville will utilize the existing funds budgeted for this program.

FACILITIES:

Existing facilities at the Ariens Corporation site provide adequate space for the program.

ACTION REQUIRED:

Staff recommends approval.

BOARD TRANSMITTAL

MEETING: Quarterly Board Meeting

SUBJECT: Non-Mandatory Fee Requests

DATE: March 27, 2024

PRESENTER: Alisha Fox, Vice Chancellor of Business and Finance

PRESENTATION REQUIREMENTS: 10 minutes

ACTION REQUIRED: Roll Call Vote

STAFF RECOMMENDATION: Recommend Approval

Summary:

As background, the comprehensive fee list maintained by the system office has become inconsistent and inaccurate. Schools frequently ask for clarification on the fee submittal and approval process. In July 2023, the business officers began conversations to review the data, the process, and the policies related to fees with the following goals: (1) clean-up the data, (2) consolidate and standardize in areas that made sense, and (3) increase the direction and efficiency of the process. Policy updates (as noted on the consent agenda) are being considered with these recommendations.

Review Groups:

July 27, 2023: initial conversation at BASC to kick-off the review.

October 26, 2023: BASC participated in a 3-hour working session.

January 18, 2023: VC Fox presented the summarization and recommendation to BASC.

January 25, 2024: presented as an informational item to the joint Academic Affairs and Student Affairs sub-councils.

January 30, 2024: BASC voted to formally move the recommendations forward.

BASC Fee Work Group Recommendations

Tab 1 Mandatory

- 1. Recommendation: address mandatory fees at April BASC meeting for presentation to the board in June 2024 due to the impact of the binding fee range on mandatory fees. Considering the logic and suggestions below regarding standardization.**

Debt Service: is individual to each college – leave as is/do not standardize

Student Activity & SGA: requested by students, individual to each college – do not standardize

General Access: ChSCC is the only school charging this – they combined multiple fees – leave as is

TAF: already standard per policy

Program Service Fee: group agreed to standardize at \$25

Sustainable Campus Fee: VSCC already decided to stop charging / PSCC would support elimination if program services fee is standardized at \$25

International Ed: some discussion to standardize but policy recommends each school set their own rate – leave as is

Tab 2 Misc Course

- 2. Recommendation combine Misc Course and Specialized Academic into one fee titled “Miscellaneous Course Fees”. See proposed definition below.**

Miscellaneous Course Fees

Certain courses require expensive maintenance/updating of equipment and/or software and the employment of highly qualified staff. The high costs of instruction for these programs can be offset by establishing miscellaneous course fees. Miscellaneous course fees may be used for a variety of purposes, as deemed necessary by the institution, for the delivery of a credit course.

Examples of these purposes include extraordinary instruction costs due to: a. individual instruction such as private music lessons, b. high cost class supplies, course-specific software, and specialized equipment such as welding equipment and materials c. third party charges for use of a facility such as golf, d. special transportation requirements, e. extraordinary instructional costs such as intensive supervision, support or additional technical expertise required for the delivery of the course, or f. some combination of these reasons.

As part of the submittal for consideration of a miscellaneous course fee, a program will be required to identify which justification category or categories apply and submit the described data corresponding with the category.

Categories:

- A. High Cost of Instruction. Programs qualifying for charging a miscellaneous course fee under this category should provide data demonstrating that they are more costly than other programs offered by the institution. If appropriate, the extraordinary cost of the program must be validated including benchmarking with similar programs in the region and nation.
- B. High Demand. Programs qualifying under this category should provide data estimating the number of students enrolled in the program and the student credit hours generated are sufficient to justify additional fees.
- C. High Cost of Updating/Maintaining Equipment and Software. Programs qualifying under this category should provide data demonstrating the extensive maintenance and regular updating of equipment and/or software, and estimated costs associated with this maintenance. An average hardware/software cost per student credit hour serves as the basis for determining the amount of the fee.
- D. Accreditation. Meeting standards of specific accrediting agencies may also qualify for charging a miscellaneous course fee. The accrediting standards that justify a fee under this category are those that include specialized testing or assessment costs, specify the possession and use of certain equipment and unique software that are extraordinarily costly and/or the employment of faculty with specific credentials that demand high salaries.
- E. High Recognition and Quality. Programs qualifying under this category are expected to be distinctive and with a regional reputation. The program should demonstrate that it has achieved exceptional recognition in its particular enterprise.
- F. High Cost of Consumables. Programs qualifying under this category should document the program's costs of consumables, as compared to expenditures necessary for other programs. Examples include; laboratory supplies, specialized tool or equipment kits for use in the program, etc.
- G. Specialized Assessment. Programs qualifying under this category have an additional cost associated as the result of a third party determined cost or fee that is not a direct pass-through cost. Examples include specialized testing fees not associated with accreditation such as program entrance exams, standardized test fees, etc. The program should fully explain the need and include supporting third party documentation (if applicable) with the request.
- H. Other. Programs not fitting into one of the above category types wishing to submit a fee for consideration should contact TBR's Office of Business and Finance via the campus fiscal agent for assistance.

Fees for courses using materials or services that are required or recommended by faculty **and are a direct pass-through of the actual cost charged by a third-party provider** may be approved by the chancellor. The process and timeline for submitting miscellaneous course fees that are direct pass-through fees is the same as that of non-pass-through fees.

Tab 3 Specialized Academic

- 3. Recommendation: delete the fee category called “specialized academic” consolidate all those currently approved into Miscellenaous Course fees.** Tab deleted from spreadsheet and all current Academic Fees moved to Misc Course tab.

Tab 4 Fines, Penalties

- 4. Recommendation: combine all non-program/course fees into one category called Miscellaneous Incidental Fees.** Tab deleted from spreadsheet and all current Fines, Penalties fees moved to the Miscellaneous Incidental fee tab.

Tab 5 Misc Incid

- 5. See above. Recommendation: combine these into one fee group. Proposed title to be Miscellaneous Incidental Fees. See proposed definition below.**

Miscellaneous Incidental Fees

Miscellaneous Incidental fees are non-academic fees charged in addition to tuition to students and/or employees for cost recovery, administrative purposes, or fines/penalties. Examples of these types may include;

- Administrative fee mandated by a third party such as deferred payment plan fee or returned check fee.
- Administrative cost associated with specialized staff review such as PLA (prior learning assessment) or portfolio assessment.
- Administrative cost associated with materials or time required for processing such as late registration, diploma replacement, or transcript requests.
- Fines and penalties assessed to discourage behavior detrimental to students and/or the campus environment, such as parking violations, late return fines, etc.
- Fees assessed to maintain a fund supporting campus improvement and maintenance projects, such as campus access fee or parking permit fee.

Online course fee: most schools would like to add or reinstate this. 6 of the 9 universities (including UT and LGIs but not UT Southern) charge an online course fee. The average of those was \$55.17 per credit hour.

- 6. Recommendation is to reinstate this fee and standardize at \$25 per credit hour for all community colleges.**

TCAT fees:

- 7. Recommendation: TCATS will be on the same schedule and process as the CC’s and standardize as much as possible.**
- 8. Other Recommendations since BASC meeting for consideration and vote:**
 - Under Misc Course Fee category: consolidate fees currently titled: Art Course Material Fee and General Art Student Fee into one naming convention: Art Materials

- Under Misc Course Fee category: move Credit for Experiential Learning to Misc Incidental Fee under the Portfolio Assessment naming convention
- Under Misc Course Fee category: consolidate fees titled: Distance Education and On-line Course fee into one naming convention: Online Course
- Under Misc Incidental: eliminate the Late Registration fee

9. Current fee list clean-up Recommendation:

Fees listed on the comprehensive list that are being removed due to no colleges currently charging these fees or having a fee amount listed in this category.

Misc Course

Accounting Instructional Materials

Biology Trip

Bowling

Credit for Experiential Learning (combined with portfolio assessment fee)

Distance Education (combined with on-line course fee)

General Art Student Fee

Math

Math for Adventurers

Snow Skiing/Snowboarding

Southwest Field Trip

Swimming

Tipton Co Fitness Facility

Misc Incidental

Audio/Visual Equipment

Hangtag Fee

Late Registration (colleges agreed to eliminate – no longer charged by most)

Orientation

Transcript

Telecourse Tape Fine

**A Resolution of Appreciation for the Service of
Ms. Danice Edwards Turpin
to the Tennessee Board of Regents**

WHEREAS, Ms. Danice Edwards Turpin has thirty-five years of service with the Tennessee Board of Regents, serving with Tennessee College of Applied Technology Harriman as a Related Math instructor, evening school coordinator, and Assistant Director prior to her appointment as President. She retired on February 29, 2024 after serving sixteen years as President; and

WHEREAS, Ms. Turpin received a Bachelor of Science degree from Indiana's Tri-State University, a Master of Arts degree from Tusculum College, and an Education Specialist degree from Tennessee Technological University; and

WHEREAS, she is a graduate of the Regents Academic Leadership Institute, Leadership Roane County, and Leadership East Tennessee; and

WHEREAS, she authored and submitted capital budget requests resulting in the appropriation of more than \$43 million to replace the original 54 year-old campus; and

WHEREAS, during her tenure as President, she increased the capacity of TCAT Harriman through expansion to include five off-campus locations and 15 high school locations; and

WHEREAS, under Ms. Turpin's leadership, TCAT Harriman increased student enrollment by over 20% from 2009 to 2024 and led efforts that achieved job placement rates for her students of 85% and higher; and

WHEREAS, under her leadership, the college increased enrollment by 15% (FTE) during the disruptions created by the COVID-19 pandemic and the immense challenges it created for educational institutions; and

WHEREAS, Ms. Turpin was the recipient of the Roane County Woman of the Year award, the Roane County Business of the Year award, the SkillsUSA Administrator of the Year award, a Kiwanis Club George F. Hixson Fellowship award, and the SkillsUSA James King award; and

WHEREAS, she recruited and enlisted private donors to provide more than \$100,000 in scholarships for economically disadvantaged students; and

WHEREAS, over her career, Ms. Turpin contributed to local and state workforce development efforts and collaborated with partners such as Stowers Machinery Corporation, the Gene Haas Foundation, Cummins Diesel, TGS, Pattersons Home Appliances, Family Medicine Associates, and many others to expand the college's technical education footprint; and

WHEREAS, she served on many Council on Occupational Education accreditation teams as both team leader and team member; and

WHEREAS, she served on numerous boards and committees, including the Roane County Chamber of Commerce Board of Directors, Leadership Roane County Alumni Association Board, Leadership East Tennessee Board, Kiwanis Club of Oak Ridge, Kiwanis Club of Roane County, American Technical Education Association, the Princess Theatre Foundation Board, and the Roane Alliance Board; and

WHEREAS, Ms. Turpin shall be missed by colleagues, faculty, staff, students, community leaders, and alumni; and

WHEREAS, the Tennessee Board of Regents wishes to grant the title of President Emeritus as an honorary designation; and

NOW, THEREFORE, BE IT RESOLVED, that the Tennessee Board of Regents expresses its sincere appreciation to Ms. Danice Edwards Turpin for her contributions and leadership to the system and wishes her the very best in her retirement.