

### TENNESSEE BOARD OF REGENTS

### Quarterly Board Meeting Friday, September 19, 2025 – 9:30 a.m. (Eastern) Agenda

### I. Minutes

- A. June 13, 2025 Quarterly Board Meeting
- B. August 6, 2025 Special Called Meeting

### **II.** Report of Interim Action

### **III.** Report of the Committees

- A. Report of the Academic Policies and Programs/Student Life Committee Meeting on September 18, 2025, which includes the 2025-2035 TBR Strategic Plan
- B. Report of the External Affairs Committee Meeting on September 18, 2025
- C. Report of the Workforce Development Committee Meeting on September 18, 2025
- D. Report of the Audit Committee Meeting on August 26, 2025
- E. Report of the Finance and Business Operations Committee Meeting on September 18, 2025
- F. Report of the Personnel and Compensation Committee Meeting on September 18, 2025

### IV. Report of the Regents Award for Excellence in Philanthropy

### V. Report of the Chancellor

- AI Forward: TBR's Statewide Strategy
- SAILS Update
- General Education Core

### VI. Unfinished Business

### VII. New Business

- A. Consent Agenda
  - Revisions to TBR Policy 1.11.00.00, Development and Approval of Policies
- B. Consideration of Proposed Changes to TBR Bylaws
- C. Proposed 2026 Meeting Dates
- D. Resolution of Appreciation for Commissioner Charlie Hatcher
- E. Resolution of Appreciation for Regent Danni Varlan
- This meeting will be hosted at the Knox Regional Health Science Education Center in Knoxville and will be live-streamed and archived on the TBR website at <a href="https://www.tbr.edu/board/september-2025-quarterly-board-meeting">https://www.tbr.edu/board/september-2025-quarterly-board-meeting</a>. Those interested in attending may contact the <a href="Board Secretary">Board Secretary</a> for security access or accommodations.
- Persons who want to request to address the Board may follow the process authorized by <u>TBR Policy</u> 1.02.12.00 Requests to Address the Board.

# **Quarterly Board Meeting AGENDA**

### Thursday, September 18, 2025

Transportation from the Hampton Inn (9128 Executive Park Drive in Knoxville) will depart at 9:00 a.m.

**9:00 a.m.** Welcome Table Knox Regional Health Science Center

9575 Sherrill Blvd., Knoxville

**9:30-10:45 a.m.** Tour of Programs Simulation Hospital & Dental Lab

**11:00-11:30 a.m.** Ribbon Cutting Ceremony Courtyard Plaza

Regents Award Presentation

11:30 a.m-1:00 p.m. Lunch Courtyard Plaza

Sponsored by TCAT Knoxville

**1:00-4:30 p.m.** Board Meeting Room 1303

At the conclusion of the meetings, guests may return to the hotel. Transportation will be available from the Knox Regional Health Science Center back to the hotel. The shuttle will depart at 6:00 pm for the Oak Ridge campus tours. Shuttles will depart for dinner at 7:00 pm from the Goff building, Oak Ridge Conference Center at 1403 Oak Ridge Turnpike.

**5:00-6:00 p.m**. Hospitality Suite Hampton Inn

**6:30-7:00 p.m.** Tour of Programs Oak Ridge Campus

Nuclear Lab, Goff Bldg., Room 237 Chem Lab, Goff Bldg., Room 109 Cybersecurity, Goff Bldg., Room 308

1403 Oak Ridge Turnpike, Oak Ridge

Shuttles will depart for dinner at 7:00 pm from the Oak Ridge Campus to the Oak Ridge Conference Center at 1403 Oak Ridge Turnpike.

**7:15-8:30 p.m.** Dinner Oak Ridge Conference Center,

President Dr. Chris Whaley Chancellor Flora Tydings

UCOR President and CEO Ken Rueter TCAT Harriman President Chris Ayers

Transportation back to the hotel will begin departing at 8:30 p.m.

9:00-10:00 p.m. Hospitality Suite Hampton Inn

### Friday, September 19, 2025

Continental breakfast will be offered at the hotel beginning at 6:00 a.m. Transportation to the Knox Regional Health Science Center will depart hotel at 8:00 a.m.

**7:30-9:00 a.m.** Light Breakfast Hospitality Room, Knox Campus, Room 1303A

**9:00 a.m.** TCAT Knoxville/RSCC Presentation Room 1303

**9:30 a.m.-12 p.m.** Board Meeting Room 1303

Boxed lunches will be available at 11:00 a.m. in the hallway. Transportation back to the hotel will be available beginning at 11:00 a.m.







# TENNESSEE BOARD OF REGENTS Quarterly Board Meeting September 18 and 19, 2025

### **EXECUTIVE SUMMARY**

### Thursday, September 18, 2025

### I. COMMITTEE ON ACADEMIC POLICIES AND PROGRAMS AND STUDENT LIFE

### 1. CONSENT AGENDA

# A. PROPOSED REVISIONS TO TBR POLICY 2.01.02.00 TECHNICAL COLLEGE PROGRAM REVIEW AND APPROVAL

Effective June 15, the TCAT program review and approval process will transition from a quarterly to a monthly submission schedule.

This change is intended to provide greater flexibility and responsiveness, enabling our colleges to more effectively align with evolving workforce demands and employer partnerships. By moving to a monthly cycle, institutions will have more frequent opportunities to submit proposals, reducing delays and better supporting timely program development and implementation.

# B. PROPOSED REVISIONING OF TBR POLICY 2.08.10.00 TO NEW POLICY 3.08.10.00 DEVELOPMENT & OPERATION OF GLOBAL STUDIES PROGRAMS

Effective July 1, 2025 the TnCIS program previously housed at Pellissippi State has been transferred to the Office of Student Success and Strategic Partnerships at the System Office. The re-organization from TnCIS to TBR's Office of Global Studies necessitates a revision of the former international education policy to a new Global Studies policy with associated guidelines.

The Global Studies Office at the Tennessee Board of Regents will provide students with opportunities to earn postsecondary credit courses and non-credit experiential learning experiences at off-campus international sites. The attached policy and procedures will govern administration of the program offerings at both community and technical colleges.

The policy has been reviewed by members of the international education advisory council, the TnCIS Advisory Council, the Office of General Counsel, academic affairs subcouncil, student affairs subcouncil, business affairs subcouncil and was approved by the President's Council at their August meeting.

### 2. INSTITUTIONAL MISSION PROFILES (Executive Vice Chancellor Russ Deaton)

Per the Complete College Act of 2010 and reiterated in the FOCUS Act of 2016, the Tennessee Higher Education Commission (THEC) reviews and approves Institutional Mission Profiles annually for all community colleges and universities. In addition, TBR considers it a best practice to have the Board regularly review and approve Institutional Mission Statements as part of accreditation requirements. Each community college's draft profile and mission statement are included for review. The institutional mission profiles are used primarily to communicate the institution's distinct mission to stakeholders, and as a guide for THEC in the development of the outcomes-based funding formula. Institutions submit the proposed profile to their respective governing board for review and action before submission to THEC for action. If approved, TBR will submit the profiles to THEC for review and action at its November 2025 quarterly meeting, and it will provide each community college with its approved mission statement as it prepares for work related to institutional accreditation.

### 3. PROPOSED TBR 2025-2035 STRATEGIC PLAN (Executive Vice Chancellor Russ Deaton)

TBR's 2015-25 Strategic Plan is grounded in Tennessee's goal to achieve 55 percent of adult Tennesseans with a postsecondary credential. It defined TBR's identity through three enduring pillars: our open-access mission, our focus on postsecondary completion, and our commitment to community & workforce development. For the past several months, TBR has been revisiting the Strategic Plan, with broad and deep engagement from the Board, Presidents, college leadership, students, business and industry partners, and organizations and agencies within Tennessee state government and throughout the U.S. who know TBR's work and history.

At this meeting, staff will present the 2025-35 Strategic Plan for consideration, which builds on the foundation of the 2015-25 Strategic Plan while sharpening its focus with actionable priorities that channel TBR's efforts toward what matters most: empowering colleges and students to thrive.

With the existing pillars of Open Access, Completion, and Community and Workforce Development as our foundation, the 2025-35 Strategic Plan identifies three strategic priorities, which were presented in detail at the June 2025 Board meeting. Shaped through the collaborative strategic planning process of the last eight months, these priorities establish actionable areas of policy and practice for the decade ahead. These strategic priorities and the associated practices are designed to serve as a guide to help TBR discern where to expend energy, resources, and efforts to build a system of colleges that meets the needs of Tennesseans.

All of these elements come together to form the draft 2025-35 Strategic Plan, titled "TBR 2035: Building Tomorrow's College," which will be presented in detail for consideration.

### **4. STUDENT ACCESS AND SUCCESS TRENDS** (Executive Vice Chancellor Russ Deaton)

As the 2024-25 academic year comes to an end, and as the fall 2025 semester commences, staff will provide new information about student access and success of TBR students. While the data is still preliminary, staff will present initial fall 2025 enrollment trends (with more detailed analysis to come at future Board meetings), as well as an analysis of graduates from the 2024-25 academic year. These data will help tell the story of TBR's students and will be connected to the Strategic Plan pillars of Open Access, Student Success, and Community & Workforce Development.

# **5. LEARNING SUPPORT AND THE TN COACHING PROJECT** (Assistant Vice Chancellor Amy Moreland)

In this informational update, TBR staff will share new research on efforts to improve outcomes for students in learning support at community colleges.

At community colleges in the TBR system, two-thirds of first-time students are assessed as underprepared for college-level coursework. Students who are assessed as underprepared are placed into learning support courses. In 2015, the TBR system became the first system in the country to implement the corequisite learning support model systemwide. The corequisite support model allows underprepared students to enroll in college-level courses immediately upon starting college, while also receiving learning support that is paired with college-level coursework. This innovative model significantly improved course success rates.

Over the past five years, the TBR system has taken additional steps to improve the learning support model. First, in 2022 and 2023, the Tennessee Board of Regents took action to modernize the approach to learning support through a series of policy changes. Second, in 2022, TBR launched the Tennessee Coaching Project, a three-year pilot project at Jackson and Northeast State Community Colleges, which tests the impact of a new model of coaching for students placed in learning support.

In fall 2025, TBR's Office of Policy and Strategy will publish new research reports on the impact of these efforts. This research demonstrates that the modernization of learning support has enhanced success in college-level courses, and the combination of learning support with coaching has significantly improved student persistence toward degree completion.

# 6. CONNECTING STRATEGY AND OPPORTUNITY: THE OFFICE OF STRATEGIC ENROLLMENT MANAGEMENT AND STATEWIDE DUAL ENROLLMENT WORK (Vice Chancellor Troy Grant)

This presentation will provide an update on the evolving strategic direction of the Office of Strategic Enrollment Management (SEM) and its alignment with the TBR 2025–35 Strategic Plan. As a follow-up to the June Board discussion on dual enrollment, staff will outline a coordinated systemwide response to the data presented—highlighting plans to research, pilot, and scale targeted interventions designed to:

- Clarify academic and career pathways;
- Simplify access to dual enrollment opportunities and the Dual Enrollment Grant; and
- Improve postsecondary enrollment and persistence among high school participants.

Additionally, the presentation will highlight a suite of statewide initiatives designed to enhance the student experience and operational alignment across TBR colleges. These include expanded Slate CRM implementation and new technical assistance supports in admissions, records, financial aid, veterans affairs, and advising—each led or supported by the Office of SEM.

Together, these efforts exemplify how TBR is turning strategy into action—leveraging data, innovation, and collaboration to drive student success at scale and ensure all Tennesseans, from high school students to adult learners, are supported from access to completion.

### 7. STUDENT SUCCESS AND STRATEGIC PARTNERSHIPS (Vice Chancellor Heidi Leming)

Dr. Leming will share updates from the newly re-envisioned Office of Student Success and Strategic Partnerships to highlight changes in structure over the past year, major accomplishments and milestones, and future directions with university partners. During the presentation, specific attention will be paid to the work of the launch of the Center for Innovation in Teaching and Learning and the Center for Global Innovation, Partnership, and Student Success.

### II. COMMITTEE ON PERSONNEL AND COMPENSATION

### 1. FACULTY EMERITI (Vice Chancellor Jothany Reed)

The following faculty members have been nominated for Faculty Emeritus status:

Faculty Member	Rank/Discipline	<b>Service Dates</b>	College
Susan Osborne	Associate Professor of Health Inform. Mgmt.	1996-2024	Dyersburg State
Charles Clair	Master Instructor of Automotive Tech.	2005-2025	TCAT Jacksboro
Louise Dickson	Professor of English and Humanities	2006-2024	Northeast State
Bethney Choat	Instructor of Patient Care Technology	2004-2022	TCAT Northwest

### 2. EXECUTIVE INCENTIVE PAYMENTS (Executive Vice Chancellor Alisha Fox)

The Executive Performance Incentive Plan was approved at the Board's June 2013 Meeting. It was created at the request of Board Members to address the gap between the average market salaries for the presidents, directors and Chancellor and the current compensation level for these officials. The Plan provides an opportunity for the leaders to earn up to 10% of their respective position salary on an annual basis, based on institutional and individual performance. The incentive does not add to the base salary for the position and will be recalculated each year.

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Participants in the plan include the presidents of the community colleges and Tennessee Colleges of Applied Technology (TCATs) and the Chancellor. As you may recall, the Board took up the community college presidents at the June 2025 board meeting, however, due to data required for calculation not being available, the payments for the TCATs and Chancellor are being presented in September.

The incentive amount is equal to ten percent (10%) of the market average salary for comparable positions and is divided into two components: the metric-based allowance equal to 85% of total incentive amount and a discretionary allowance equal to 15% of the total incentive amount. The primary incentive measurement for Community College Presidents is the change in weighted formula outcomes at each institution. The incentive measurement amount for the TCAT Presidents is based on five (5) outcomes, weighted equally: program completion rate; job placement rate; private giving; expanded offerings, and expanded enrollment. The change in total weighted outcomes for the system is calculated in a similar manner and used to calculate the weighted outcome growth allowance amount for the Chancellor.

### III. COMMITTEE ON WORKFORCE DEVELOPMENT

### 1. CENTER FOR WORKFORCE DEVELOPMENT UPDATE (Executive Director Jeff Sisk)

TBR's Center for Workforce Development Executive Director Jeff Sisk will share an overview of the 24/25 THEC Workforce Hours reporting cycle and the preliminary Community College Workforce Hours report. Dr. Jeff Sisk will also share an update on the organizational structure and new staff within the Center for Workforce Development.

### IV. COMMITTEE ON EXTERNAL AFFAIRS

### 1. ATHLETICS UPDATE (Associate Vice Chancellor Cris Perkins/President Chris Whaley)

Associate Vice Chancellor Cris Perkins and Dr. Chris Whaley will present an update on Community College athletics including a brief history of Tennessee Community College Athletics Association (TCCAA) history, highlights from the 2024/2025 TCCAA season, and a look ahead at what is to come for the 2025/2026 TCCAA season.

### 2. LEGISLATIVE PRIORITIES (Associate Vice Chancellor John Williams)

Associate Vice Chancellor John Williams will present an overview of the 2026 Legislative Priorities, which are applicable for the upcoming legislative session. These priorities were developed by TBR System Leadership and TBR Presidents. The 114th Tennessee General Assembly will reconvene on January 13, 2026, and the Department of Government and Public Relations in the Office of External Affairs will advocate on behalf of TBR to the members of the Tennessee General Assembly.

### V. COMMITTEE ON FINANCE AND BUSINESS OPERATIONS

### 1. LEGISLATIVE PRIORITIES BUDGET REQUEST (Vice Chancellor Alisha Fox)

On an annual basis, Board staff develop a list of System funding needs that are not recognized through the higher education funding formula. Items identified are intended to have broad benefit across the System and to align with the State's strategic goals. Review of these items by the Board is the first step in this process. Items will be then submitted to the Tennessee Higher Education Commission for its consideration. TBR items endorsed by the Commission are then forwarded to the Governor for his consideration in developing his FY 2026-2027 budget recommendations to the General Assembly. The legislature ultimately determines which items recommended are funded. The FY 2026-2027 request includes six legislative priorities totaling \$56,885,000 (\$38,485,000 Recurring and \$18,400,000 Non-recurring), community college capital projects totaling \$472,086,000, and two system strategic initiatives with no fiscal request.

While each of the included items is worthy of consideration, it is noted that the System's priority is that THEC's formula funding recommendations be sufficient to recognize improvements in outcomes funded through the outcome formula.

### Friday, September 19, 2025

### I. MINUTES

The Board will consider approving minutes from the June 13, 2025 quarterly board meeting and the August 6, 2025 special called meeting.

### II. REPORT OF INTERIM ACTION

This report serves as a record of business transacted by the Office of the Chancellor since the previous meeting of the Board. A copy of the report is enclosed in the materials.

### III. REPORT OF THE COMMITTEES

The Board will consider approving the minutes of the following committee meetings:

- A. Report of the Academic and Policies Programs/Student Life Committee on September 18, 2025, which includes the 2025-2035 TBR Strategic Plan
- B. Report of the External Affairs Committee Meeting on September 18, 2025
- C. Report of the Workforce Development Committee Meeting on September 18, 2025
- D. Report of the Audit Committee Meeting on August 26, 2025
- E. Report of the Finance and Business Operations Committee Meeting on September 18, 2025
- F. Report of the Personnel and Compensation Committee Meeting on September 18, 2025

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### IV. REPORT OF THE REGENTS AWARD FOR EXCELLENCE IN PHILANTHROPY

Recipients of the Regents award for Excellence in Philanthropy are selected based on the generous giving of their time, resources, influence on volunteers to become involved in fundraising, active promotion of higher education, leadership in philanthropy, exceptional civic responsibility, and integrity. The Board will receive a report on the following award:

### **Women's Foundation of Greater Memphis**

The Women's Foundation of Greater Memphis accepted the 2025 Regents Award for Excellence in Philanthropy as nominated by Southwest TN Community College. The award was presented by Regent Nisha Powers during a ceremony at Southwest TN Community College's Macon Cove campus held on July 15, 2025.

### V. REPORT OF THE CHANCELLOR

- AI Forward: TBR's Statewide Strategy
- SAILS Update
- General Education Core

### VI. UNFINISHED BUSINESS

### VII. NEW BUSINESS

### A. CONSENT AGENDA

### 1. Revisions to TBR Policy 1.11.00.00 Development and Approval of Policies

The proposed revisions to this policy, which governs how system-wide policies and guidelines are created and revised, have three main purposes:

- 1. To clarify when a College policy may vary from or supplement a System policy, thus bringing more uniformity across the System;
- 2. To reflect current practices; and
- 3. To condense and simplify the policy.

The revisions are designed to increase standardization across the TBR System while providing the necessary flexibility. System-wide policies and guidelines must be in effect for all Colleges, except under limited and defined circumstances. No College policy may be inconsistent with a System policy unless authorized by Policy 1.11.00.00 or the Chancellor authorizes an exception.

Colleges may link to or otherwise adopt System-wide policies, and Colleges may create a separate version with no material changes. College policies may be implemented to apply a System-wide policy or where there is no System-wide policy. College policies may vary in limited circumstances, including to implement stricter financial controls and when a System-wide policy calls for creation of a College policy.

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Little flexibility is permitted for policies relating to student issues; discrimination, harassment, and EEO matters; safety and security; constitutional, statutory, and regulatory requirements; and employee benefits, leave, etc.

The revision also calls for a style guide, which will be an exhibit, that can be updated more easily.

The revisions have been approved by the Presidents Council, and before that the IT Subcouncil, the Business Affairs Subcouncil, the Joint Academic Affairs and Student Affairs Subcouncil, and the Faculty Subcouncil. The policy received three readings at the latter two subcouncils.

# **B. CONSIDERATION OF PROPOSED CHANGES TO TBR BYLAWS** (General Counsel Brian Lapps)

A second draft of the proposed revisions to the bylaws is being transmitted. The only substantive change between this version and the version provided at the June Board meeting relates to the size of a quorum. The June version proposed that a quorum be increased from nine to ten members. Based on a concern that if vacancies exist, a quorum could be difficult to obtain, the revised version proposes that a quorum consist of a simple majority of the voting members actually serving at the time of the meeting. The latest proposed amendments are scheduled for a vote at the September 2025 Board meeting.

Per our discussion at the June Board meeting, Public Chapter 452 expands the size of the Board by two members. In addition to proposing a revised quorum size, the proposed revisions are designed to accomplish two objectives. First, proposed substantive revisions update what the Board actually does in practice and remove listed responsibilities that are not done in practice. Second, a number of stylistic revisions to increase consistency and clarity are proposed.

### C. APPROVAL OF PROPOSED 2026 MEETING DATES (Chancellor Flora Tydings)

The Board will be asked to review and consider the following dates for quarterly meetings in 2026.

Wednesday, March 4, 2026 TBR System Office

Thursday and Friday, June 11 and 12, 2026

Hosted by Nashville State and

TCATs Dickson and Nashville

Thursday and Friday, September 17 and 18, 2026 Bedford County Higher Education

Center

Tuesday, December 8, 2026 TBR System Office

### D. RESOLUTION OF APPRECIATION FOR COMMISSIONER CHARLIE HATCHER

The Board will consider approving a resolution of appreciation for Commissioner Charlie Hatcher.

### E. RESOLUTION OF APPRECIATION FOR REGENT DANNI VARLAN

The Board will consider approving a resolution of appreciation for former Regent Danni Varlan.

### **MINUTES**

### TENNESSEE BOARD OF REGENTS

### **REGULAR SESSION**

June 13, 2025

The Tennessee Board of Regents met in regular session on June 13, 2025 at Northeast State Community College located in Blountville, Tennessee. Vice Chair Emily Reynolds, presiding, called the meeting to order.

Next, she called on Board Secretary Mariah Perry to call the roll. There were two Regents who participated electronically, confirmed they could hear and speak with others participating in the meeting, and that they were alone in the room. The following members were present:

Mr. Miles Burdine

Ms. Deanne DeWitt

Dr. Steven Gentile

Mr. Mark George

Commissioner Charles Hatcher

Mr. Jeremy Harrell

Mr. Todd Kaestner

Mr. Cayden Keltgen

Ms. Nisha Powers

Ms. Emily Reynolds

Commissioner Lizzette Reynolds (via Microsoft Teams)

Ms. Angela Richardson

Mr. Ross Roberts

Ms. Danni Varlan (left the meeting early)

Mr. Tom White (via Microsoft Teams)

A quorum was present. Governor Lee, Regent Shane Hooper, Regent Kyle Spurgeon, and Regent Barry Stephenson were not available to attend the meeting.

### I. MINUTES

Minutes from the February 26, 2025 quarterly Board meeting and the March 27, 2025 special called meeting were provided to all members prior to the meeting. Given the routine and non-controversial nature of the meeting minutes, Vice Chair Reynolds proposed that these minutes be adopted by unanimous consent. Hearing no objection from members, the minutes of the February 26, 2025 and March 27, 2025 meetings were approved.

### II. REPORT OF INTERIM ACTION

Vice Chair Reynolds called upon Chancellor Flora Tydings, who presented the Report of Interim Action, reflecting business transacted by the Office of the Chancellor since the previous meeting of the Board. Chancellor Tydings requested approval of the report. Given the presumed non-controversial and routine nature of the Interim Action Report, Vice Chair Reynolds proposed that the report be ratified and confirmed by unanimous consent. Hearing no objection from members, the Interim Action Report was adopted. A copy of the Report is attached to the official copy of the Minutes as Appendix A.

### III. REPORT OF THE COMMITTEES

Board members were asked to act on the minutes of the June 12, 2025 meeting of the Academic Policies and Programs and Student Life Committee; the minutes of the June 12, 2025 meeting of the External Affairs Committee; the minutes of the June 12, 2025 meeting of the Workforce Development Committee; the minutes of the June 12, 2025 meeting of the Finance and Business Operations Committee; the minutes of the June 12, 2025 meeting of the Personnel and Compensation Committee; and the minutes of the May 28, 2025 meeting of the Audit Committee. Members were provided copies of the minutes prior to acting.

The minutes of the committees are as follows:

### ACADEMIC POLICIES AND PROGRAMS AND STUDENT LIFE COMMITTEE

The Committee on Academic Policies and Programs and Student Life met on June 12, 2025 at Northeast State Community College. The meeting was called to order by Chairman Kyle Spurgeon. A quorum was present. As Chairman Spurgeon participated virtually, he responded during roll call that he could hear and speak with others in the meeting; and also, was alone in the room.

The first item on the agenda was revisions to TBR Policies 2.03.00.04, Technical College Learning Support and 3.01.01.00, Student Organizations, which were recommended for approval on the Consent Agenda. A motion was made by Regent Varlan and seconded by Regent Burdine to approve the Consent Agenda. A roll call vote was taken, and the revisions were approved as presented. A copy of the policies listed are attached to the minutes as Attachment A.

Next, the Committee considered approval of twenty-nine new programs and thirty program modifications. Following a presentation by Vice Chancellor Jothany Reed, Regent Burdine made a motion to approve the twenty-nine (29) new programs and Regent Varlan provided a second. The Committee approved the programs by a roll call vote. The programs approved included: implementation of a Computer Information Technology and Heating, Ventilation, Air Conditioning and Refrigeration programs at the TCAT Athens main campus; implementation of a Culinary Essentials (DE Only) program at TCAT Crump, Hardin County High School(2G); implementation of the EMT Accelerated and Automotive Service Technology programs at TCAT Crump's main campus; implementation of an Off-Road Diesel Technology program at TCAT Dickson's main campus; implementation of a Computer Information Systems, Industrial Maintenance Integrated

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Automation Technology, and Retail, Hospitality and Tourism Technology programs at TCAT Elizabethton's main campus; implementation of a Truck Driving program at TCAT Elizabethton's Boones Creek campus (2Q); implementation of a Construction Electricity - CDL program at TCAT Harriman's main campus; implementation of a Pre-Practical Nursing (DE Only) program at TCAT Hartsville - Macon County High School (2H); implementation of a EMT Accelerated program at the TCAT Hohenwald, Perry County EMS Instructional Service Center (2S) and Wayne County Technology Instructional Service Center (3H); implementation of a Heating, Ventilation, Air Conditioning and Refrigeration program at TCAT Hohenwald's main campus; implementation of a Power Line Construction and Maintenance program at TCAT Jackson, Whiteville Extension Campus (2S); replication of the existing Industrial Electricity program at TCAT Knoxville, Ruth and Steve West Workforce Development Center (3B); replication of the existing Practical Nursing program at TCAT Knoxville, Union County Extension Campus (pending THEC site approval); replication of the existing Welding Technology program at TCAT Knoxville, Union County Extension Campus (pending THEC site approval); replication of the existing Residential/Commercial/Industrial Electricity program at TCAT McMinnville, Coffee County Instructional Service Center (2J); implementation of an Industrial Maintenance Control program at TCAT Murfreesboro, Smyrna campus (2A); implementation of an Engineering Systems Technology day and evening program at TCAT Northwest's main campus; implementation of a Pre-Practical Nursing (DE Only) program at TCAT Northwest, Dyersburg High School (2B); implementation of a Aesthetics Technology, Automotive Technology, Cosmetology, and Manicuring programs at TCAT Pulaski's main campus; relocation of the existing Diesel-Powered Equipment Technology and Truck Driving programs from the main campus to the TCAT Upper Cumberland North Extension Campus (pending THEC site approval); relocation of the existing Heating, Ventilation, Air Conditioning and Refrigeration program from the TCAT Upper Cumberland (Livingston) campus to the TCAT Livingston, Jackson Instructional Service Center (2D).

The following items are for the committee's information: terminate the Computer Electronics program at TCAT Athens; terminate the Criminal Justice Correctional Officer program at TCAT Chattanooga; change the program name and clock hours from Emergency Medical Technology to Basic EMT Accelerated at TCAT Crump; increase program length for the Heating, Air Conditioning, and Refrigeration – HAC curriculum at TCAT Dickson; terminate the Diesel-Powered Equipment Technology and Criminal Justice Correctional Officer programs at TCAT Dickson; terminate the Cosmetology Instructor Training and Diesel-Powered Equipment Technology programs at TCAT Elizabethton; duplicate the Welding Technology program at TCAT Harriman; terminate the Emergency Medical Technology program at TCAT Hohenwald; duplicate the existing Heating, Ventilation, Air Conditioning and Refrigeration program at TCAT Jackson; modify the HVAC/R program name to Heating, Ventilation, Air Conditioning and Refrigeration program at TCAT Jackson; modify the Welding program name to Welding Technology at TCAT Jackson; terminate the Patient Care Technology/Medical Assisting program at TCAT Jackson; duplicate the existing Computer Operating System, Networking, and Cybersecurity program at TCAT Knoxville; reduce program length for the Reflexology program at TCAT McMinnville; terminate the Central Sterile Processing Technology day program, Machine Tool Technology evening program, and Welding Technology program at TCAT Memphis; reduce program length for the Collision Repair Technology program at TCAT Memphis; terminate the Digital Graphic Design program at TCAT Morristown; terminate the Automotive Technology program at TCAT Murfreesboro; terminate the Heating, Air

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Conditioning and Refrigeration program at TCAT Murfreesboro; reduce program length for the Residential/Commercial/Industrial Electricity program at TCAT Nashville; reduce program length for the Hybrid Electric Vehicle program at TCAT Northwest; modify the Emergency Medical Technology program name to EMT Accelerated at TCAT Oneida; modify the Machine Tool Technology and Welding Technology programs at TCAT Shelbyville; terminate the Industrial Electricity program at TCAT Shelbyville; and terminate the Criminal Justice Correctional Officer program at TCAT Upper Cumberland.

Next, Vice Chancellor Jothany Reed provided the committee with a summary of the annual accreditation report and overview for the 2023-2024 academic year. This was for the committee's information.

For the next item of business, Executive Vice Chancellor Russ Deaton presented an update on the TBR Strategic Plan. This presentation was for the committee's information.

Next, Regent Spurgeon shared that the informational presentation on Learning Support and the Tennessee Coaching Project will be shared at a later meeting.

For the final item of business, Executive Vice Chancellor Russ Deaton provided the committee with a presentation on Dual Enrollment. This was for the committee's information.

There being no further business to come before the Committee, the meeting adjourned.

Respectfully submitted,

Committee on Academic Policies and Programs and Student Life

Revised TBR Policy 2.03.00.04 (Technical College Learning Support) is attached to the Minutes as Appendix B, and revised Policy 3.01.01.00 (Student Organizations) is attached as Appendix C.

### **EXTERNAL AFFAIRS COMMITTEE**

The Committee on External Affairs met on June 12, 2025 at Northeast State Community College. The meeting was called to order by Chair Danni Varlan. A quorum was present.

Chair Varlan called on Executive Vice Chancellor for External Affairs Kim McCormick to introduce Associate Vice Chancellor for Government and Public Relations John Williams to provide a legislative update. The following notable bills were presented to the committee:

- SB933/HB919 Public Chapter 452
- SB1316/HB1330 Public Chapter 524
- SB689/HB408 Public Chapter 234
- SB1368/HB1227 Public Chapter 186

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- SB1291/HB114 Public Chapter 334
- SB644/HB 865 Public Chapter 435
- SB950/HB958 Public Chapter 454
- SB376/HB377 Public Chapter 245
- SB937/HB1270 Public Chapter 453
- SB251/HB313 Public Chapter 159
- SB1312/HB1324
- SB172/HB7
- SB686/HB148
- SB719/HB704
- SB803/HB738
- SB1085/HB777
- SB1409/HB1121
- SB709/HB663

A 2025 legislative compilation was distributed to members that provided a comprehensive abstract of bills passed that will affect public higher education. This compilation will be posted on the External Affairs website.

There being no further business to come before the Committee, the meeting adjourned.

Respectfully submitted,

Committee on External Affairs

### **WORKFORCE DEVELOPMENT COMMITTEE**

The Committee on Workforce Development met on June 12, 2025 at Northeast State Community College. The meeting was called to order by Chairman Mark George. To establish a physical quorum, Board Vice Chair Emily Reynolds joined the Committee. A quorum was present.

Chairman George called on Executive Vice Chancellor for External Affairs Kim McCormick who gave a brief overview of TNWORKS then introduced Executive Director of the Center for Workforce Development Jeff Sisk. Dr. Sisk provided an informational update on the 2024/2025 THEC Reporting Cycle. This update included information on the legal requirements for this report, the steps in the reporting timeline of August 5th through September 26th, and a review of the past 3 years' reports to THEC on workforce training hours by TBR colleges.

Dr. Sisk then provided an informational update on TNWORKS. This report included information on the vision, the focus on critical workforce priorities, and the timeline for implementation of this new statewide workforce collaboration.

Minutes June 13, 2025 Page 6 of 14

There being no further business to come before the Committee, the meeting adjourned.

Respectfully submitted,

Committee on Workforce Development

Regent Varlan moved approval of the minutes of the June 12, 2025 meeting of the Academic Policies and Programs and Student Life Committee, minutes of the June 12, 2025 meeting of the External Affairs Committee, and minutes of the June 12, 2025 meeting of the Workforce Development Committee. Regent Burdine provided a second. The motion was carried by a roll call vote.

### **FINANCE AND BUSINESS OPERATIONS**

The Committee on Finance and Business Operations met at Northeast State Community College on June 12, 2025. The meeting was called to order by Chairman Tom White. A quorum was present. As Chairman White participated virtually, he responded during roll call that he could hear and speak with others in the meeting; and also, was alone in the room.

The first item on the agenda was the review and consideration of proposed operating budgets for the 2025-2026 Fiscal Year and approval of the estimated budgets for the 2024-2025 Fiscal Year. A motion was made by Regent Harrell and seconded by Regent George to approve the recommendations as presented. A roll call vote was taken, and the Committee approved the budgets, which total \$1.5 billion for fiscal year 2025-2026 and \$1.6 billion for fiscal year 2024-2025.

In addition, the Committee considered the proposed LGI budgets under the Board's policy on Consideration of University Budgets. Within its report, the Committee recommends approval of the LGI budgets as required by this Board Policy.

The final item on the agenda was consideration of the Capital Budget Requests for the 2026-2027 fiscal year. Executive Director Dick Tracy was called on for a summary. A motion was made by Regent Kaestner and seconded by Regent George to approve the Capital Budget Requests for the 2026-2027 fiscal year. A roll call vote was taken, and the recommendations were approved as presented.

There being no further business to come before the Committee, the meeting was adjourned.

Respectfully submitted,

Committee on Finance and Business Operations

Regent White moved to approve the report of the Finance and Business Operations Committee. A second was provided by Regent Harrell. The motion passed by a roll call vote.

The finalized budgets for FY 2024-25 and proposed budgets for FY 2025-26 are attached as Appendix D. The capital budget requests for the 2026-27 fiscal year is attached as Appendix E.

### PERSONNEL AND COMPENSATION

The Committee on Personnel and Compensation met at Northeast State Community College on June 12, 2025. The meeting was called to order by Chair Nisha Powers. To establish a physical quorum, Board Vice Chair Emily Reynolds joined the Committee for roll call and voting. A quorum was present. As Regent Tom White participated virtually, he responded during roll call that he could hear and speak with others in the meeting; and also, was alone in the room.

The first item on the agenda was the approval of the minutes from the special called meeting on May 28, 2025 that included action taken on compensation strategies and president emeriti contracts. Regent Burdine made a motion to accept the minutes of the special called meeting. Regent Varlan provided a second. A roll call vote was taken and the motion passed. A copy of the minutes from the May 28, 2025 special called meeting and its materials are attached to these minutes as Attachment A.

The second item on the agenda was the Tenure and Promotion Recommendations at the community colleges. There were one hundred seventy-three (173) recommendations for promotion considered. This includes two (2) exceptions from Pellissippi and Cleveland State Community Colleges. A total of seventy-four (74) faculty members were recommended for tenure.

The third item on the agenda was the Tenure and Promotion Recommendations at the Tennessee Applied Colleges of Technology (TCATs). There were sixty-six (66) recommendations for promotion considered. There were no recommendations for tenure at the TCATs. Regent Burdine made a motion to approve the community college and TCAT tenure and promotion recommendations as presented. Regent Varlan provided a second. A roll call vote was taken, and the motion passed. The community college recommendations are attached to the minutes as Attachment B. The TCAT recommendations are attached to the minutes as Attachment C.

The review and approval of Faculty Promotional Increases was the fourth item on the agenda. A total of one hundred seventy-two (172) faculty members were recommended for promotional increases in pay at the community colleges. One community college faculty member was eligible for promotion but not an increase. At the TCATs, sixty-six (66) faculty members were recommended for promotional pay increases. All promotional increases are in accordance with each institution's compensation plan, and all recommendations are eligible for promotion. Regent Burdine made a motion to accept the faculty promotional pay increases as presented. Regent Varlan provided a second. A roll call vote was taken, and the motion passed. A copy of the recommended faculty promotional increases in pay is attached to the minutes as Attachment D.

As the fifth item on the agenda, the Committee considered the Institutional Requests for New or Amended Compensation Plans. Volunteer State Community College submitted a revision to its compensation plan to allow exceptions in starting pay and to address changes in market. The System Office staff and Pellissippi State submitted new compensation plans. Regent Burdine made a motion to accept the institutional requests for revised compensation plans as recommended. Regent Varlan provided a second. A roll call vote was taken and the motion passed. A summary of the compensation plans submitted are attached to the minutes as Attachment E.

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As the sixth agenda item, the Committee considered the proposed executive incentive compensation plan payments. The recommendation included one-time payments for eleven (11) Community College Presidents. The TCAT president and Chancellor executive incentive payment requests will be submitted at a later time. Regent Burdine made a motion to accept the one-time executive incentive payments as presented. Regent Varlan provided a second. A roll call vote was taken, and the motion passed. A copy of the executive incentive request is attached to the minutes as Attachment F.

As the seventh item on the agenda, the Personnel and Compensation Committee considered the evaluation of the Chancellor, Flora W. Tydings. Pursuant to Board policy, a performance review of the Chancellor is required every two years. Additionally, pursuant to policy, the Vice Chair assigned to the Committee on Personnel and Compensation the task of conducting this review and reporting to the Board. Regent Burdine made a motion to accept the evaluation report as presented. Regent Varlan provided a second. A roll call vote was taken and the motion passed.

There being no further business, the Committee on Personnel and Compensation was adjourned.

Respectfully submitted,

Committee on Personnel and Compensation

Regent Powers moved to approve the report of the Personnel and Compensation Committee. A second was provided by Regent Roberts. The motion passed by a roll call vote. The May 28, 2025 special called meeting minutes and corresponding materials are attached as Appendix F. The promotion and tenure recommendations for community colleges are attached as Appendix G. The promotion recommendations at TCATs are attached as Appendix H. The faculty promotion increases are attached as Appendix I. The institutional amendments or new compensation plans for Pellissippi State, Volunteer State, and TBR System Office Staff are attached as Appendix J. The executive incentive payments are attached as Appendix K.

### **AUDIT COMMITTEE**

The Committee on Audit met in regular session on May 28, 2025, via Microsoft Teams. The roll was called by Secretary Mariah Perry. The roll call confirmed that a quorum was present; all Committee members in attendance confirmed that they could simultaneously hear and speak to other participants; and that no other people were present in the room with each Regent. In attendance were system office and institutional staff; and other Board members, including the following Audit Committee members:

Regent Miles Burdine, Audit Committee Chair Regent Deanne DeWitt Regent Todd Kaestner Regent Tom White

The necessity of the electronic meeting was confirmed by unanimous consent due to it being the most economically efficient way to have matters considered that require timely action.

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Regent Burdine opened the meeting by thanking everyone and welcoming the audit committee. Mike Batson echoed the thanks and began the informational reporting section.

Item I, Informational Reporting, included four topics for discussion. Item I.a., Highlights of Audit Findings and Recommendations consisted of Mike Batson discussing the following topics: Recommendation Logs, Miscellaneous External Reviews, Federal Audits, and Internal Audit Reports included in the materials. Mr. Batson covered reviews from the following: Tennessee Student Assistance Corporation- Financial Aid Programs review for TCAT Athens; two federal audits by the U.S. Department of Veterans Affairs for Roane State and TCAT Morristown; internal audits for Columbia State Technology Access Fees; Pellissippi State's Faculty Credentials review; Southwest Tennessee's Follow-up to the Review of Medical Programs with Special Admission Processes; Walters State's NACHA Operating Rules review; and Internal Controls Audits at TCAT Hartsville, TCAT Morristown, and TCAT Northwest. This item was for informational purposes and required no action.

Item I.b., Audit Reports and Reviews, consisted of informing the committee that a summary of the Miscellaneous External Reviews, Federal Audits, and the Internal Audit Reports for the third quarter of fiscal year 2025 are included in the meeting materials. Highlights of these materials were covered in section I.a. of the meeting. A listing of the Internal Audit Reports is included as Attachment A to these minutes. This item was for informational purposes and required no action.

Item I.c., System-wide Internal Audit Updates, consisted of discussing the following topics: current Director of Internal Audit vacancies and fraudulent student applications. This item was for informational purposes and required no action.

Item I.d., University Updates, consisted of discussing the following reports: Comptroller's Office reports for Austin Peay State University, East Tennessee State University, Middle Tennessee State University, Tennessee State University Foundation, Tennessee Technological University, and the University of Memphis. This item was for informational purposes and required no action.

Item II.a., Review of Revisions to Fiscal Year 2025 Audit Plans was presented by Mike Batson. A motion was made by Regent DeWitt and seconded by Regent White to approve the revised audit plans. The Committee approved the audit plans as presented by roll call vote. The audit plans are included as Attachment B to these minutes.

Item II.b., Review of Internal Audit Charter, consisted of Mr. Batson explaining the reason for the revision of the new Internal Audit Charters.

A motion was made by Regent DeWitt and seconded by Regent White to approve the charters. The Committee voted to approve the charters in a roll call vote. The revised charters are included as Attachment C to these minutes.

Item II.c., Review of System-wide Internal Audit Budget for Fiscal Year 2026, was presented by Mike Batson. A motion was made by Regent White and seconded by Regent Kaestner to approve the

Minutes June 13, 2025 Page 10 of 14

budget as presented. A roll call vote was conducted, and the committee voted to approve the budget as presented. The budget is included as Attachment D to these minutes.

There being no further business to come before the Committee on Audit, the meeting was adjourned.

Respectfully submitted,

Committee on Audit

Regent Burdine moved approval of the minutes of the May 28, 2025 meeting of the Audit Committee. Regent DeWitt provided a second. The motion was approved by a roll call vote. A listing of the referenced Internal Audit Reports are attached as Appendix L. The revised Internal Audit Plans are attached as Appendix M. The revised Charters are attached as Appendix N. The System-wide Internal Audit Budget for Fiscal Year 2026 is shown as Appendix O.

### IV. REPORT OF THE CHANCELLOR

### **Chancellor's Fellowship Class**

Chancellor Tydings began her report by introducing the inaugural class of the Chancellor's Fellowship, a program designed to build upon the legacy of the Maxine Smith Fellows. She expressed appreciation to Executive Vice Chancellor Russ Deaton, Vice Chancellor Heidi Leming, and Deanna Morris-Stacey for their roles in developing the program, and recognized Dr. Rich Rhoda for his guidance and support as an advisor during the program's formation.

Members of the Chancellor's Fellowship Class of 2025-26 are:

- Dr. Stephanie Barham Northeast State Community College
- Dr. Corey Campbell Cleveland State Community College
- Dr. Jamie Frakes Tennessee College of Applied Technology Northwest
- Danny Inghram Dyersburg State Community College
- Dr. Sherria King Southwest Tennessee Community College
- Karen Larsen Tennessee College of Applied Technology Jackson
- Kelli Roach Chattanooga State Community College
- Dr. Elizabeth Ross Pellissippi State Community College
- Dr. Michael Sundblad Nashville State Community College
- Jennifer Wright Tennessee College of Applied Technology McMinnville

### **TCAT Knoxville's Use of Local School Facilities**

TCAT Knoxville has developed a strong partnership with local high schools to support student success and workforce readiness. Among their recent innovative efforts is the creation of the Start Center, established in collaboration with the Office of Knox County Mayor Glenn Jacobs and Knox County Schools. In addition, TCAT Knoxville has expanded its reach by establishing instructional service centers across its service area. These initiatives have helped address space constraints, increase instructional capacity, and boost student enrollment. President Kelli Chaney and Mayor Jacobs shared additional highlights about the Start Center.

### **TBR Sunset Audit Planning**

Chief Audit Executive Mike Batson provided an overview of the upcoming sunset review process. TBR is currently scheduled for sunset on June 30, 2026, and is due for review. The last audit was conducted in Fall 2021. The Comptroller's Office recently indicated that TBR will undergo a Q&A-style review later this year, rather than a full comprehensive audit.

### **AI-generated Applications**

Chancellor Tydings addressed the increasing issue of fraudulent college applications and financial aid claims affecting institutions nationwide. She outlined TBR's proactive efforts to mitigate this growing challenge, including requiring applicants to upload valid forms of identification and utilizing a centralized system like SLATE. Many recent cases are attributed to individuals using generative artificial intelligence (AI) tools to create convincing submissions. The System Office is developing a process to help institutions document, share, and analyze known cases, enabling the identification of trends and a clearer understanding of the scale of this issue.

### **Southwest Tennessee Community College 25th Anniversary**

Chancellor Tydings concluded her report by recognizing Southwest Tennessee Community College on the occasion of its 25th anniversary. The College was established on July 1, 2000, through the merger of Shelby State Community College and the State Technical Institute at Memphis. Since its founding, Southwest has served as a beacon of opportunity in the Memphis region.

### V. UNFINISHED BUSINESS

There was no unfinished business brought before the Board at this meeting.

### VI. NEW BUSINESS

### A. CONSENT AGENDA

Proposed revisions to Policy 1.02.12.00, Requests to Address the Board, 1.07.00.05, General Policy on Alcoholic Beverages, and new Policy 1.08.10.00, Use of Artificial Intelligence were presented for review and approval on the consent agenda.

Regent Powers moved to approve the consent agenda. A second was provided by Regent Burdine. The motion passed by a roll call vote. Revised policies 1.02.12.00 (Requests to Address the Board) and Policy 1.07.00.05 (General Policy on Alcoholic Beverages) are attached as Appendix P and Q, respectively. New policy 1.08.10.00 (Use of Artificial Intelligence) is attached as Appendix R.

### B. NOTICE OF PROPOSED CHANGES TO THE BYLAWS

As Public Chapter 452 expanded the size of the Board, General Counsel Brian Lapps presented a proposal to amend the TBR Bylaws to increase the size of a quorum from nine to ten voting members. Pursuant to Article VII.A. of the Bylaws, proposed amendments must receive two readings. This proposal was for discussion purposes only at the June 2025 Board Meeting. The proposed amendments may be the subject of a vote at the September 2025 Board Meeting.

In addition to revising the size of a quorum, the proposed revisions are designed to accomplish two objectives. First, proposed substantive revisions update what the Board actually does in practice and removes listed responsibilities that are not done in practice. The proposed revisions also include a number of stylistic revisions to increase consistency and clarity. A copy of the proposed revisions are attached to the Minutes as Appendix S.

## C. BUILDING NAMING REQUEST FROM ROANE STATE COMMUNITY COLLEGE

Vice Chair Reynolds called on Chancellor Tydings for a naming request from Roane State Community College (RSCC). The request was to name the new building for the permanent Fentress campus in Jamestown the "Ken Yager & Jimmy Johnson Building." A naming committee was appointed by RSCC and the committee approved this recommendation.

Tennessee State Senator Ken Yager has made significant contributions to both education and government over the course of his career. As a former teacher, attorney, and assistant professor of law at RSCC, Senator Yager has been a steadfast advocate for education in Fentress County. His leadership was instrumental in the approval of a permanent campus in Jamestown by the Tennessee General Assembly in 2022, followed by funding approval by the State Building Commission in 2023.

Fentress County Executive Jimmy Johnson has demonstrated unwavering dedication to his community. His advocacy for a permanent campus resulted in the donation of 31 acres of property for this project. Additionally, his efforts to restore emergency medical services in the county have significantly enhanced the well-being of local residents.

Chancellor Tydings noted both individuals have made significant contributions to the college and community. She then invited President Chris Whaley to provide additional remarks in support of the recommendation.

Regent Powers moved approval of the naming request and Regent George seconded the motion. The motion passed by a roll call vote. A copy of the request by Roane State is attached to the Minutes as Appendix T.

### D. RESOLUTION OF APPRECIATION FOR PRESIDENT TONY MIKSA

Vice Chair Reynolds called on Regent Keltgen to present the resolution of appreciation for President Tony Miksa. Regent Keltgen moved adoption of the resolution with Regent DeWitt providing a second. The motion was approved by a roll call vote. President Miksa was recognized and he expressed gratitude to the Board, Chancellor Tydings, TBR staff, fellow Presidents, the Walters State community, his family, and several others. A copy of the resolution is attached to the official copy of the Minutes as Appendix U.

### E. RESOLUTION OF APPRECIATION FOR FACULTY REGENT ROSS ROBERTS

Vice Chair Reynolds called on Regent Burdine to present the resolution of appreciation for Faculty Regent Ross Roberts. Regent Burdine moved adoption of the resolution with Regent Powers providing a second. The motion was approved by a roll call vote. Regent Roberts expressed his appreciation for the opportunity to serve as Faculty Regent, thanking President Jeff McCord for the nomination and his wife Megan for her support. A copy of the resolution is attached to the official copy of the Minutes as Appendix V.

## F. RESOLUTION OF APPRECIATION FOR STUDENT REGENT CAYDEN KELTGEN

Vice Chair Reynolds called on Regent Powers to present the resolution of appreciation for Student Regent Cayden Keltgen. Regent Powers moved adoption of the resolution with Regent Roberts providing a second. The motion was approved by a roll call vote. Regent Keltgen thanked those who supported him throughout his appointment and service as Student Regent and expressed his thanks for the opportunity to represent students. A copy of the resolution is attached to the official copy of the Minutes as Appendix W.

### G. ELECTION OF THE VICE CHAIR FOR 2025-2026

For the last item on the agenda, Vice Chair Reynolds called on Regent Powers to preside over the election of the Vice Chair. Regent Powers nominated Regent Reynolds to serve as the Vice Chair by way of a motion with Regent George providing a second. Regent Burdine moved to close the nominations with Regent Harrell providing a second. The motion passed unanimously by a roll call vote. Vice Chair Reynolds thanked everyone for their support and looks forward to serving as Vice Chair for 2025-2026.

In closing, Vice Chair Reynolds and Chancellor Tydings thanked President Jeff McCord and his staff for hosting the June Board meeting. The next quarterly meeting will be hosted at the new Roane State/TCAT Health Sciences campus in Knoxville on September 18-19, 2025.

### VII. ADJOURNMENT OF THE MEETING

There being no further business to come before the Board, the meeting was adjourned.

	Respectfully submitted,
	DocuSigned by:  Mariah Perry  280A7359835B438
	Mariah H. Perry, Board Secretary
Flora W. Tydings, Chancellor	
Emily J. Reynolds, Vice Chair	

### **MINUTES**

### TENNESSEE BOARD OF REGENTS

### SPECIAL CALLED SESSION

August 6, 2025

The Board met virtually in a special called session on Wednesday, August 6, 2025, at 10:00 a.m. central time. The purpose of the meeting was to review and consider the recommendation for the next president of Walters State Community College and to receive a notice of proposed changes to the Bylaws.

Vice Chair Emily Reynolds welcomed everyone and expressed appreciation for their participation in the special called meeting. In her opening remarks, she introduced newly appointed members of the Board: Student Regent Makena Davis, Faculty Regent Kelsey Solomon, and Regent David Bradshaw, appointed at-large by the Lieutenant Governor. She further reported that Regent Miles Burdine has been reappointed to an additional six-year term.

She then asked Board Secretary Mariah Perry to call the roll. Since this was an electronic meeting, members answered two questions when replying to the roll call. First, could the Regent simultaneously hear and speak with others participating in the meeting? Second, is the Regent alone in the room? The following members were present, and all responded yes to both questions when the roll was called, unless otherwise indicated.

- Mr. Miles Burdine
- Ms. Makena Davis
- Ms. Deanne DeWitt
- Mr. Mark George
- Mr. Todd Kaestner
- Ms. Nisha Powers
- Ms. Emily Reynolds
- Ms. Angela Richardson
- Ms. Kelsey Solomon
- Mr. Barry Stephenson
- Mr. Kyle Spurgeon
- Ms. Danni Varlan (young children present)
- Mr. Tom White

A quorum was present. Members not available to participate were Governor Bill Lee, Regent Steven Gentile, Commissioner Charles Hatcher, Regent Jeremy Harrell, and Commissioner Lizzette Reynolds.

Minutes August 6, 2025 Page 2

Vice Chair Reynolds called on Chancellor Flora Tydings to present her recommendation for the next president at Walters State for the Board's consideration. The Chancellor reported that the Board approved the search criteria for the position on March 27, 2025. Regent Burdine served as chair of the search advisory committee. Regent Varlan, Regent Solomon, and former Regents Ross Roberts and Cayden Keltgen also served as committee members, as well as representatives of the college's faculty, staff, students, alumni, and local civic and industry leaders. She then announced her recommendation of Dr. Saul Reyes as the next president of Walters State.

Dr. Reyes currently serves as Vice President for Enrollment Management and Student Affairs at the College of Central Florida in Ocala, Florida. He earned a Doctorate in Education in higher education leadership at the University of South Florida, a Master of Arts in counseling at West Virginia University, and a Bachelor of Science in youth ministries and biblical studies at Gordon College.

Next, Regent Burdine reported details of the search. He reported Dr. Reyes was one of three (3) finalists chosen by the presidential search advisory committee from sixty-three (63) applicants from around the country. The search committee held its first meeting on April 22, along with an initial public forum. Then on June 24, the committee met to consider and select candidates for round one interviews. Virtual interviews took place on July 9 and 10 with ten (10) candidates. As a result of the interviews, three (3) finalists participated in campus interviews and public forums on July 21, 22, and 23.

Regent Burdine moved to approve Chancellor Tydings' recommendation to hire Dr. Saul Reyes as the next president of Walters State. A second was provided by Regent Varlan. A roll call vote was taken, and the motion passed unanimously. Dr. Reyes addressed the Board and expressed his appreciation for the opportunity to serve. He will start on September 8, 2025. A copy of Dr. Reyes' resume is attached to the official copy of the Minutes as Appendix A.

Vice Chair Reynolds then called on General Counsel Brian Lapps to present a notice of proposed changes to the Bylaws. The only substantive change from the version presented at the June 2025 Board meeting relates to the size of a quorum. The June version proposed increasing a quorum from nine to ten members. To address concerns that vacancies could make achieving a quorum difficult, the revised version proposes that a quorum consist of a simple majority of voting members actually serving at the time of the meeting. The proposed amendments are scheduled for a vote at the September 2025 Board meeting. A copy of changes is attached to the Minutes as Appendix B.

Vice Chair Reynolds thanked everyone for participating in the meeting and provided a reminder of the Committee Chairs and Audit Committee meetings scheduled for August 26, 2025, as well as the quarterly events on September 18 and 19.

Minutes August 6, 2025 Page 3
There was no fu

further business brought before the Board and the meeting was adjourned. Respectfully submitted, —Docusigned by: Mariah Perry -2B0A7359835B438... Mariah H. Perry, Secretary Flora W. Tydings, Chancellor Emily J. Reynolds, Vice Chair



### Office of the Chancellor

1 Bridgestone Park, Third Floor Nashville, TN 37214 615-366-4403 OFFICE 615-366-3922 FAX

### tbr.edu

TO: Members of the Tennessee Board of Regents

FROM: Flora W. Tydings

DATE: September 19, 2025

SUBJECT: Interim Action Report - Third Quarter

The following constitutes a record of business transacted by the Office of the Chancellor since the previous regular quarterly meeting of the Board of Regents under the authority of Article IV.G(13) of the Bylaws and also TBR Policy 1.04.01.00, Section I.G., which grants to the Chancellor interim authority to act on behalf of the Board. Pending any questions, the actions are recommended for Board consideration and confirmation.

### **PERSONNEL ACTIONS** – Tennessee Board of Regents Staff

### Appointments:

- Delores Farrell, Service Center Associate for Accounts Payable & Vendor Management; Effective 7/21/2025
- Kathy Barr, Payroll Associate; Effective 8/01/2025
- Amy Margolis, Payroll Associate; Effective 8/01/2025
- Lex Phillips, Administrative Technical Support II; Effective 8/01/2025
- Myra Soward, Payroll Associate; Effective 8/01/2025
- Kisha Thomas, Director of Training Operations; Effective 8/01/2025
- Doug Kufner, Director of Strategic Communication CFWD; Effective 8/11/2025
- Tyler Lane, Director of State Government Relations; Effective 8/11/2025
- Eric Archer, TCAT Web Services Coordinator; Effective 8/18/2025
- Kathy Barr, Payroll Associate; Effective 8/18/2025
- Brittney Gough, Service Center Bursar; Effective 8/22/2025
- Gregory Schutz, Director of Workforce Data; Effective 8/25/2025
- Ryan Griffon, Workforce Talent Pipeline Strategist West; Effective 9/02/2025
- Lacey Kozan, Workforce Talent Pipeline Strategist Middle; Effective 9/03/2025
- Candida Lewis, Financial Aid Support Associate; Effective 9/08/2025
- Jason Lyon, SAILS Data and Systems Analyst; Effective 9/17/2025
- Rachel Thompson, Senior Financial Analyst; Effective 10/06/2025

# Interim Action Report Page 2

### Reclassifications:

- Michael Boatman, Additional Duties; Effective 6/01/2025
- Erika Adams, Service Center Financial Aid Coordinator to Service Center Financial Aid Manager; Effective 7/01/2025
- Alisha Fox, Vice Chancellor for Business and Finance to Executive Vice Chancellor for Business and Finance; Effective 7/01/2025
- Karen Glover, Service Center and Innovation Institute Accountant to Director of College/University Accounting; Effective 7/01/2025
- Melanie Hartsfield, Payroll Associate to Payroll Coordinator; Effective 7/01/2025
- Rebecca Loftis, Administrative Assistant II to Coordinator of Curricular Programs; Effective 7/01/2025
- Cris Perkins, Associate Vice Chancellor of Strategic Advancement to Associate Vice Chancellor of Strategic Advancement and Athletics; Effective 7/01/2025
- Patrick Boggs, Coordinator of Government Relations to Director of Legislation and Advancement; Effective 8/01/2025
- Lottie Hooper, Accountant to Accountant, Advancement and Athletics; Effective 9/01/2025

### **Promotions:**

- Mariah Perry, Board Secretary to Director of Capital and TSSBA Budget; Effective 7/14/2025
- Kate Walker, Administrative Assistant III/Complaints Coordinator to Operations Support Specialist; Effective 8/1/2025

### Degree Attainment:

• Johnathan Jerman, Doctoral Degree; Effective 9/01/2025

### Certified Admin. Prof:

None

### Retirement:

- James Adams; Effective 6/20/2025
- Anna McCollum; Effective 10/03/2025

### Separations:

- Jeffrey Holmes; Effective 6/11/2025
- Sarina Babb; Effective 6/13/2025
- April Preston; Effective 6/23/2025
- Lindsey Koch; Effective 8/08/2025
- Anna Gouge; Effective 8/15/2025
- Derravia Rich; Effective 9/15/2025

Interim Action Report Page 3

Appointments: Vice President and Other Executives Appointments: Attachment A

Vice President and Other Executives Increases: Attachment B

### II. ACCEPTANCE OF GIFTS AND GRANTS

### **III. CONSTRUCTION PROJECTS:**

State Building Commission Activities: Attachment C

• Summary of Construction Contracts: Attachment D

### IV. APPROVAL OF CONTRACTS AND AGREEMENTS: Attachment E

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Attachment A

TBR System-wide

# Vice Presidents and Executive Level Appointments

Institution	Name	Position	Salary	Effective Date
chscc	Karen Eastman	Interim Vice President, Academic Affairs	146,884.00	7/1/2025
JSCC	Taylor Young	Executive Director for JSCC Foundation	105,557.00	7/1/2025

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Attachment B

TBR System-wide

# Vice Presidents and Executive Level Increases

Institution	Name	Position	Previous Salary	New Salary	Effective Date
TCAT Dickson	Corey Choate	VP of Operations	103,939.00	106,439.00	07/01/2025
TCAT Henry/Carroll	Jan Latimer	Vice President	85,544.00	88,692.00	08/01/2025
WSCC	Deanna Garman	Interim VP	94,628.00	112,628.00	07/01/2025

	Institution	Project	Value	SBC Action
021 022 023 022 022 024 024	TSU NaSCC TCAT Dickson TCAT Oneida ChSCC DSCC MTSU TCAT Livingston	Goodwill Manor & Harned Hall Ext Reno HVAC & Cooling Tower Repairs Pump Station & Sewer Line Replacement Diesel Technology Facility Sidewalk Construction Campus Roof Drain Replacement New Parking Structure	10,019 38,448 47,725 11,708 775,000 27,000,000 18,250,000	Rec'vd report C.O. #4 @ 2.55% Rec'vd report C.O. #4 @ 9.66% Rec'vd report C.O. #1 @ 10.06% Rec'vd report C.O. #16 @ 0.25% Approved a revision in project budget and funding (increase of \$340,00 Approved a revision in project budget (increase of \$80,000.00) Approved awarding a contract to the best evaluated proposer for CM/G Approved a revision in project budget and funding
021 021 021 022	CoSCC CoSCC CoSCC NaSCC	Accessibility & Security Upgrades Accessibility & Security Upgrades Pryor/Webster Bldg HVAC Updates Pryor/Webster Bldg HVAC Updates HVAC & Cooling Tower Repairs	30,321 46,401 616,204 9,150 63,875	Rec'vd report C.O. #9 @ 3.6% Rec'vd report C.O. #10 @ 5.39% Rec'vd report C.O. #8 @ 21.87% Rec'vd report C.O. #9 @ 0.32% Rec'vd report C.O. #9 @ 16.04%
025	TSU	Critical Repairs	5,250,000	Commissioner Bryson asked for and received confirmation that the funand the other TSU projects on the agenda are aligned with the recently regarding use of the Strategic Initiative Funds. Secretary Hargett stated recognize and thank Mr. Tracy for his work on these projects. The Com the project and to use a previously selected a designer (Gresham Smith Commissioner Bryson asked for and received confirmation that the fundand the other TSU projects on the agenda are aligned with the recently regarding use of the Strategic Initiative Funds. Secretary Hargett stated
025	TSU	Central Plant Modernization	13,320,000	regarding use of the organism arrows and these projects. The Com the project and thank Mr. Tracy for his work on these projects. The Com the project and to select a designer.  Commissioner Bryson asked for and received confirmation that the fundand the other TSU projects on the agenda are aligned with the recently
023	TSU	Agriculture Environmental Science Facility	47,300,000	regarding use of the Strategic Initiative Funds. Secretary Hargett stated recognize and thank Mr. Tracy for his work on these projects. Mr. Tracy Reddy, Dean of the School of Agriculture, who was present at the meet agriculture projects. Commissioner Bryson thanked Dr. Reddy for his wagriculture projects within budget and ensuring that they will meet the particulture projects within budget and ensuring that they will meet the particulture projects within budget and ensuring that they will meet the particulture projects within budget and ensuring that they will meet the particulture projects within budget and ensuring that they will meet the particulture projects within budget and ensuring that they will meet the particulture projects within budget and ensuring that they will meet the particulture projects within budget and ensuring that they will meet the particulture projects within budget and ensuring that they will meet the particulture projects within budget and ensuring that they will meet the particulture projects within budget and ensuring that they will meet the particulture projects within projects within projects within the particulture projects within the particulture projects within projects within the particulture project

Approved a project and proceeding with the process to select a designe	1,569,000	Webster Athletic Center Upgrades	CoSCC
Approved utilizing a previously selected contractor. Approved a project and proceeding with the process to select a designer.	4,710,000 6,152,000	Educational Resource Center Updates Walter and Hickman Building Renovations	PSCC CoSCC
Approved a revision in project budget and funding	3,350,000	Domestic Water Improvements	VSCC
Approved a project utilizing Construction Manager/General Contractor amethod and proceeding with the process to select a designer	16,500,000	Renovations to Floyd Stadium	MTSU
Approved a project and utilizing a Regional Consultant for design	3,000,000	Multiple Building Demolitions	TSU
Approved project and to select a designer	525,000	Surgical Tech Lab Renovation	MSCC
Approved project and accepting gift-in-place construction, with plans ar be approved by the State Architect	213,600	Welding Lab Expansion	CISCC
Rec'vd report C.O. #10 @ 5.39%	46,401	Updates	VSCC
)		Cookeville Higher Ed Center Science Lab	) 
Approved a revision in project budget, funding and scope and presenta Design Phase as presented by Bauer Askew Architecture, PLLC Rec'vd report C.O. #5 @ 3.15%	58,274,339 61,142	New Engineering Classroom Building HM Love Center Renovation	TSU TSU
Approved project and to select a designer Approved a revision in project funding Approved project and to select a designer	4,800,000 1,800,000	HVAC and Cooling Tower Repairs Hamilton Hall HVAC Replacement	NaSCC NeSCC
Approved project and to select a designer	640,000	Magnolia Campus ADA Corrections	PSCC
Approved a revision in project budget and funding Approved a revision in project budget and funding in order to award a c	3,625,000	backup Power and Utilities Upgrades Hardin Valley Soccer Field Update	PSCC
Approved a revision in project budget and funding	3,025,000	Multiple Building Roofing	SCC
Approved a revision in project budget and funding	15,600,000	Secondary Electrical Upgrades	TSU
Approved a revision in project funding (move \$100,000.00 to Construct Approved a revision in project scope and the EDP as recommended by	9,014,583 27,000,000	Parsons Campus New Parking Structure	TCAT Crump MTSU
Approved project and to select a designer utilizing CM/GC alternative d	41,300,000	Aviation Campus Replacement	TCAT Memphis
Lt. Governor McNalley stated that Leader Lamberth and Speaker Pro T expressed support for this project. The Commission approved the proje designer utilizing CM/GC alternative delivery method.	45,000,000	Sumner County Campus Expansion & Renov	TCAT Nashville
Representative Dr. Kumar was recognized and stated that this project is a lot of work. He added that the presence of this TCAT facility will help community who are not going to college learn a trade, be connected to make a good living in the community. Rep. Kumar thanked Mr. Tracy are work on the project and the Legislature for the project funding. The Corthe project and to select a designer utilizing CM/GC alternative delivery	37,500,000	Robertson County Campus Replacement	TCAT Nashville
Reddy, Dean of the School of Agriculture, who was present at the meet agriculture projects. Which is agriculture brojects. Commissioner Bryson thanked Dr. Reddy for his waspiculture projects within budget and ensuring that they will meet the particulture projects within budget and ensuring that they will meet the particulture projects within budget and ensuring that they will meet the particulture projects within budget and ensuring that they will meet the particulture projects within approved a revision in project budget and funding.	47,100,000	Agriculture Food and Animal Science Facility	TSU

025 025 019 024 023 023 023 025 025

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recognize and thank Mr. Tracy for his work on these projects. Mr. Tracy

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025

# Tennessee Board of Regents Summary of State Building Commission Executive Subcommittee

May 19, 2025 - August 25, 2025

Meeting
Subcommittee
Executive
19, 2025 E
May

act	
OFD and Campus continue with the project	OFD prepares Designer Agreement and continues with project
Approved a revision in project budget and funding (increase of \$772,635.00)	Approved selection of GHP, Inc. as designer for the project
Approval of a revision in project budget and funding	Designer Selection
TCAT Crump SBC #166/084-02-2023	VSCC SBC #166/025-01-2025

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Execut
3, 2025
June 23

	OFD and Campus continue with the project		
	Approved a revision in project budget and funding	(increase of \$100,000.00)	
	Approval of a revision in	project budget and	funding
Julie 43, 4043 Executive Subcollillities Mesi	VSCC	SBC #166/025-01-2024	

# July 21, 2025 Executive Subcommittee Meeting NeSCC

NeSCC SBC #166/038-02-2025	Approval of a project and utilizing a campus consultant	Approval of a project and Approved project and utilizing a campus consultant utilizing a campus (Engineering Services Group, Inc.) for design consultant	OFD and Campus continue with the project
TSU SBC #166/001-02-2025	Designer Selection	Approved selection of I.C. Thomasson Associates, Inc. as designer for the project	OFD prepares Designer Agreement and continues with project

OFD prepares Designer Agreement and continues with project	OFD prepares Designer Agreement and continues with project	OFD prepares Designer Agreement and continues with project	OFD prepares Designer Agreement and continues with project	OFD and Campus continue with the project	OFD and Campus continue with the project
Approved selection of Facility Systems Consultants, LLC as designer for the project	Approved selection of LCMA, LLC d/b/a Lyle Cook Martin Architects as designer for the project	Approved selection of Bauer Askew Architecture, PLLC as designer for the project	Approved selection of 4FDesign, PC as designer for the project	Approved a revision in project budget and funding (replace Federal Funds that are no longer available)	Approved a revision in project budget and funding (replace Federal Funds that are no longer available)
Designer Selection	Designer Selection	Designer Selection	Designer Selection	Subcommittee Meeting Approval of a revision in project budget and funding	Approval of a revision in project budget and funding
NeSCC SBC #166/038-01-2025	TCAT Nashville SBC #166/064-01-2025	TCAT Nashville SBC #166/064-02-2025	TCAT Memphis SBC #166/070-01-2025	August 25, 2025 Executive Subcommittee Meeting TSU Approval of a revision in SBC #166/001-01-2024 project budget and funding	TSU SBC #166/001-01-2024

CISCC SBC #166/013-02-2024	Approval of awarding a contract to the best evaluated proposer	Approved awarding a contract to the best evaluated proposer (Sizemore Group, LLC)	OFD and Campus continue with the project
DSCC SBC #166/017-01-2023	Approval of a project and to select a designer	Approval of a project and Approved project and to select a designer to select a designer	OFD and Campus continue with the project
VSCC SBC #166/025-01-2024	Approval of a revision in project budget and funding in order to award	Approved a revision in project budget and funding in order to award a contract (Beacon Technologies) (increases by \$55,000.00	OFD and Campus continue with the project
VSCC SBC #166/025-02-2025	Approval of a project and to select a designer	ct and Approved project and to select a designer	OFD and Campus continue with the project
ETSU #166/005-01-2022	SBC Approval of a revision in project funding	Approved a revision in project funding (increases designer fee)	OFD and Campus continue with the project
TCAT Livingston SBC #166/044-02-2023CM	Approval of a disposal by easement	Approval of a disposal by Approved disposal by easement easement	OFD and STREAM continue with the project

OFD and STREAM continue with project	OFD and STREAM continue with project
Approved acquisition in fee	Approved a lease with waiver of advertisement
Acquisition	Lease - Disposal
VSCC Transaction #25-03-011	VSCC Transaction #25-01-084

# CONSTRUCTION CONTRACTS AWARDED 06/01/2025 - 08/31/2025 Contracts totaling \$76,462,350.53

		•			
<u>.</u>	Contractor	Contract Sum	Awarded	<b>Project Number</b>	Institution/ Project Name
Associates, PC	Frazier Roofing & Sheet Metal Company, Inc.	\$1,405,096.00	06/09/2025	166/017-03-2024	DSCC Gymnasium Roof Replacement
ssociates, P.C.	Frazier Roofing & Sheet Metal Company, Inc.	\$268,975.00	06/09/2025	166/017-02-2022	DSCC Roof Drain Replacement
Reed Engineers, Inc.	Allen H. Edmondson Electrical Contractor, Inc.	\$1,160,371.00	06/11/2025	166/023-01-2023	WSCC Building System Upgrades
rry Architects LLC	Nashville Stationary Company d/b/a Nashville	\$1,953,185.38	07/01/2025	166/027-02-2021F	RSCC Knox County Campus Expansion
rchitects	Kerry G. Campbell, Inc.	\$1,998,500.00	07/02/2025	166/001-06-2023	TSU Harned Hall Lab Upgrades
ering & Surveying, LLC	Turner Asphalt, LLC	\$348,024.00	07/02/2025	166/027-01-2024	RSCC Cumberland County Parking Lot Repairs
ngineering Consultants, LLC	Grinder, Taber & Grinder, Inc.	\$682,683.00	07/08/2025	166/084-02-2023	TCAT Crump Plumbing and Life Safety Updates
e, Inc.	Nabholz Construction Corporation	\$5,566,999.00	07/08/2025	166/054-01-2023	TCAT Hohenwald Welding and Auto Additions
inson Crabtree Architects P.C.	American Constructors, Inc.	\$54,485,048.35	07/08/2025	166/064-01-2023CM	TCAT Nashville New Academic Bldgs. & Aviation Replacement
links and Associates, Inc.	Eskola, LLC	\$590,000.00	07/16/2025	166/001-05-2024A	TSU Roof Replacement Operations&Hale
e Consulting Engineers, Inc.	Ford Construction Company	\$375,839.00	07/25/2025	166/017-02-2024	DSCC Campus Paving & Resurfacing
e Consulting Engineers, Inc.	Ford Construction Company	\$250,662.00	07/25/2025	166/017-01-2023A	DSCC Campus Paving Package A
v Architecture, PLLC	ORI Acquisition, Inc. d/b/a Office Resources, Ir	\$1,016,934.73	08/04/2025	166/086-01-2021F	TCAT Shelbyville Bedford County Higher Education Center
ciates, Inc. dba LOSE DESIGN	Merit Construction, Inc.	\$3,221,687.00	08/04/2025	166/032-03-2023	PSCC Hardin Valley Soccer Field Update
	Barnes & Brower, Inc.	\$1,683,932.00	08/05/2025	166/033-01-2024	SWCC Multiple Bldg Re-Roof & Envelope Repairs
Sipson Engineering, Inc.	John Bouchard & Sons Company	\$104,499.00	08/07/2025	166/015-02-2020a	CoSCC Mechanical System Upgrades-Webster DHW system
tems Group Engineering, LLC	National HVAC Services, LTD	\$289,000.00	08/22/2025	166/000-01-2020Y1	TCAT Newbern TCAT Mechanical, Electrical, and Plumbing Up
ots, Inc.	A-Z Office Resource, Inc.	\$393,177.76	08/26/2025	166/082-01-2023FE	TCAT Ripley FF&E Bid Package
s and Associates	Wilamut Construction Co. LLC	\$667,737.31	08/27/2025	166/012-04-2022	ChSCC Sidewalk Construction

## Docusign Envelope ID: DD2F8EF3-B6E3-42D4-A223-EDC0CC3DAA22

Attachment E

### Tennessee Board of Regents Contracts Approved May 21, 2025 thru August 22, 2025

Competitive		2, yes		26 yes	29 yes	75	56	56	56	72		26 yes		26 yes	36	26 yes	75	25	27		50 yes	26 yes		56	56		26 yes		26 76	26 yes		26 yes	56			zo yes		56		26 yes	56	50		20 yes	97	2	25
e End Date				21 8/14/2026	21 8/31/2029				22 6/30/2026	22 10/21/2027	22 6/30/2026	22 7/31/2026		22 9/30/2026	22 7/31/2026	22 9/30/2026		-		23 4/14/2026				-					23 4/30/2026			23 10/23/2026			24 5/19/2026			24 5/14/2026					24 8/31/2026			-	
n Start Data		7/1/2018	7/1/2021	8/15/2021	11/11/2021	7/1/2022	8/1/2022	8/1/2022	8/1/2022	10/22/2022	7/1/2022	8/1/2022	7/26/2022	10/1/2022	10/21/2022	10/1/2022	10/20/2022	1/1/2023	12/19/2022	2/15/2023	8/1/2022	7/1/2023	7/7/2023	7/12/2023	8/3/2023	8/1/2023	8/21/2023	9/1/2023	5/15/2023	10/2/2023	8/1/2023	10/24/2023	2/2/2024	1/1/2024	5/20/2024	5/17/2024	5/17/2024	5/15/2024	5/1/2024	5/1/2024	7/1/2024	7/31/2024	9/1/2024	7/1/2025	7/1/2024	7/1/202/	1110
System	200			yes			yes			yes		yes						yes					yes						30%	yes Ves		yes	yes	_									yes				
Vearly Amount	\$8 000 000 00	\$2,700,000,00	\$59,236.00	\$2,000,000.00	\$5,500.00	\$0.00	\$123,190.60	\$128,600.00	\$129,168.50	\$0.00	\$50,988.00	\$2,100,000.00	\$69,235.71	\$0.00	\$106,666.67	\$20,100.00	\$0.00	\$200,000.00	\$0.00	\$52,790.00	\$10,300.00	\$25,000.00	\$135,000.00	\$0.00	\$3,000.00	\$43,942.13	\$25,600.00	\$2,160.00	(\$11,143.00) \$300 000 00	\$218,715.00	\$10,900.00	\$181,944.00	\$0.00	(\$257,460.00)	\$13,041.00	\$7.680.00	\$995.88	\$0.00	\$41,730.00	\$1,750.00	\$0.00	\$0.00	\$2,300,000.00	\$47.300.00	\$0.00	\$6 434 00	00:101:00
Commodity	Computer So	Bookstore Services	Banking Services	Marketing	Catering	Clinical Experience	Electronic Database Library	Grant Subcontract	Grant Subcontract	Clinical Experience	Software Services	Janitorial Supplies	Security Services	Banking Services	Grant Subcontract	Custodial Services	Cooperative Educational Offerrings	Educational Products	Cooperative Educational Offerrings	Iraining Tutoring Semines	Computer Software License	Athletics Training Services	Website Design	Equipment/Continuing Education	Elevator Services	Janitorial Services	Onsite Counseling Services	Medical Waste Disposal	Grant Clinical Placement System	Computer Software	Software	Records Management System	Video Accessibility Solutions	Grant	Pest Control	Pest Control	Pest Control	Clinical Experience	Grounds Maintenance	Water Treatment Program	Course Curriculum	Clinical Experience	Collsoluat Library Purchases	Subscription Services	Instruction	Personnel	- discillation
Denartment/Institution		TBR	cscc	External Affairs	TCAT Shelbyville	TCAT Jackson	TBR	Policy & Strategy	Academics	TBR	PSCC	TBR	JSCC	WSCC	Academics	JSCC	VSCC	TBR	VSCC	INeCampus	Academics	JSCC	JSCC	TCAT Murfreesboro	TCAT Knoxville	TCAT McMinnville	JSCC	JSCC	Academics	Student Success	TNeCampus	Safety	TBR	TCAT Harriman	SWCC	SWCC	SWCC	TCAT Memphis	TCAT Hartsville	TCAT Crump	TCAT McMinnville	JSCC	70 F	I DA TCAT Murfreeshoro	TCAT Shelbyville	7/SCC	
Contractor	Ellucian Company TP (SunGard Higher Education)	Follett Higher Education Group. Inc.	First Horizon Bank	VisionPoint Marketing, LLC	Southern Connections Catering, Inc.	Henderson County Community Hospital	EBSCO Publishing - CINAHL	Northeast State Community College	Jackson State Community College	TriStar Health System, Inc.	CollegeNET, Inc.	American Paper & Twine Company	Maxxguard, Inc.	First Horizon Bank	Volunteer State Community College-Correctional Officer Training	Nathan Lee Vaughn	Nashville General Hospital	Technical Training Aids	University of Tennessee - Martin	State of Tennessee - LENNCARE	Pespondis Inc.	Sports Plus Rehab Centers	Terminatfour, Inc	Ferguson Enterprises, LLC	United Elevator Services	TCM Janitorial Inc	Pathways of Tennessee, Inc.	Allied Holdings Group, LLC	University of KY Research Foundation HealthStream Inc. (Ovher Healthcare Solutions LLC)	RANDA Solutions	Respondus, Inc.	J2 Software Solutions dba CivicEye	YuJa, Inc.	Collaborative Composite Solutions Corporation	Orkin Pest Control	Orkin Pest Control	Orkin Pest Control	Regional One Health	Hunter Williams d/b/a Williams Lawn Care	Chem-Aqua	Nissan North America, Inc.	The Jackson Clinic	TESCO Publishing Inc.	Ebood Publishing, Inc Pysching & Pyschinges Nissan North America. Inc.	Nissan North America, Inc.	Tennessee Board of Regents-Yvonne Waller	
Contract Tyne	Amendment to E	Amendment to Existing Contract	Amendment to Existing Contract	Amendment to Existing Contract	Amendment to Existing Contract	Amendment to Existing Contract	Amendment to Existing Contract	Amendment to Existing Contract	Amendment to Existing Contract	Amendment to Existing Contract	Amendment to Existing Contract	Amendment to Existing Contract	Amendment to Existing Contract	Amendment to Existing Contract	Amendment to Existing Contract	Amendment to Existing Contract	Amendment to Existing Contract	Amendment to Existing Contract	Amendment to Existing Contract	Amendment to Existing Contract	Amendment to Existing Contract	Amendment to Existing Contract	Amendment to Existing Contract	Amendment to Existing Contract	Amendment to Existing Contract	Amendment to Existing Contract	Amendment to Existing Contract	Amendment to Existing Contract	Amendment to Existing Contract Amendment to Existing Contract	Amendment to Existing Contract	Amendment to Existing Contract	Amendment to Existing Contract	Amendment to Existing Contract	Amendment to Existing Contract	Amendment to Existing Contract	Amendment to Existing Contract	Amendment to Existing Contract	Amendment to Existing Contract	Amendment to Existing Contract	Amendment to Existing Contract	Amendment to Existing Contract	Amendment to Existing Contract	Amendment to Existing Contract	Amendment to Existing Contract	Amendment to Existing Contract	Amendment to Existing Contract	0
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yes	, yes	yes
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Department of Economic and Community Development Roane State Community College Chattanooga State Community College Carter County Schools TN Department of Labor & Workforce Development West Tennessee Healthcare TCAT Morristown EBSCO Information Services, LLC - EBSCO eBooks Staples Contract & Commercial, Inc. National Center for Construction Ed. & Research Compass Community Schools Stryder dba Handshake Maury Regional Medical Center Elite Dental Cam Hamilton County Schools Germantown Schools Germantown School Istrict Humbolt City Schools	Johnson County Board of Education (Johnson Co. High School) Adamsville Healthcare Trane US, Inc. Unicoi County Board of Education - Unicoi County High School Embassy Suites by Hitton-Nashville South Greenville City Schools TCAT Jacksboro - Tiffany Medley Pellissippi State Community College - Charity Davenport TCAT Jacksboro - Tiffany Medley Pellissippi State Community College - Charity Davenport TCAT Jacksboro - Tiffany Medley Anderson County Schools Southeast Fennessee Development District Cherokee Millwright, Inc. Cherokee Millwright, Inc. Cherokee Millwright, Inc. Clarksville Christian School District Clarksville Christian School Houston County School District Stewart County School System	Optus, Inc. Humphreys County School System Williamson County Schools Sullivan County Schools Sullivan County Schools Johnson County Board of Education Unicol County Board of Education Unicol County Board of Education Clarksville Montgomery County School System Clarksville Montgomery County School System Clarksville Montgomery County School System Clarksville Montgomery County School Strict Belstoo County School District Belscoe County School Strict Belscoe County Schools Nissan North America, Inc. Tennessee State University Open Arms Care Kingsport City Schools Bradley County Schools Bradley County Schools The University of Tennessee Hardeman County EMS Johnson City Schools American Fire Protection Group, Inc.
Amendment to Existing Contract Amendment Affiliation Dual Enrollment Agreement Dual Enrollment Agreement Dual Enrollment Agreement	Dual Credit Agreement Clinical Affiliation Special Industry Agreement Dual Credit Agreement Hote/Lodging Agreement Dual Credit Agreement Dual Services Extra Compensation Dual Services Extra Compensation Uas of Facilities Dual Enrollment Agreement Use of Facilities Lease Agreement Professional Service Dual Enrollment Agreement	License Agreement Dual Enrollment Agreement Academic Articulation Agreement Professional Service Dual Enrollment Agreement Dual Enrollment Agreement Dual Credit Agreement Cinical Affiliation Dual Credit Agreement Cinical Affiliation Dual Credit Agreement Cinical Affiliation Dual Credit Agreement Dual Credit Agreement Cinical Affiliation Dual Credit Agreement Dual Credit Agreement Cinical Affiliation Dual Credit Agreement Dual Credit Agreement Service Agreement Service Agreement
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Annual Inspections Annual Inspections	Software Services	Dual Enrollment Agreement Dual Enrollment Agreement	Dual Enrollment Agreement	Dual Enrollment Agreement	Dual Enrollment Agreement	Dual Enrollment Agreement	Clinical Experience	Memo of Understanding	Duat Elliottiment Agreement	Equipment Service Cooperative Educational Offerrings	Grant Subcontract	Cooperative Educational Offerrings	Online Registration Services	Dual Enrollment Agreement	Grant Subcontract	Grant Subcontract	API Developer	Grant	Olinical Experience	Clinical Experience	Dual Enrollment Agreement	Clinical Experience	Dual Enrollment Agreement	Dual Enrollment Agreement	Grant Subcontract	Grant Subcontract	Facility Use	Clinical Experience	Banking services	Duat Emotument Agreement	Cooperative Educational Offerrings	Dual Enrollment Agreement	Dual Enrollment Agreement	Dual Enrollment Agreement	Dual Enrollment Agreement	WIHI Services	Cooperative Educational Offerrings	Cooperative Educational Offerrings	Fire Alarm Services	Clinical Experience	Dual Enrollment Agreement	Survey Services	Cooperative Educational Offerrings	Cooperative Educational Offerrings	Cooperative Educational Officials	Cooperative Educational Offerrings	Conservive Educational Offerrings	Cooperative Educational Orientings Dital Enrollment Agreement	Consulting	Cooperative Educational Offerrings	Dual Enrollment Agreement
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American Fire Protection Group, Inc. American Fire Protection Group, Inc.	Bibliotheca, LLC	HomeLite Academy Smith County Board of Education	Overton County School System	HomeLife Academy	Boyd Buchanan School	Richard Hardy Memorial School	Clairborne County EMS	Volkswagen Group of America, Inc.	Alidelsoil County Schools	Credenital Engine The University of Tennessee	nie Oniversity of Termiessee Nashville State Community College	The University of Tennessee	RegisterBlast	Johnson City Schools	Dyserburg State Community College	TCAT Northwest	DZL Ltd., Inc.	Wallell Coulity Jail The University of Tennassee	STAND	Premier Internal Medicine	Faith Heritage Christian Academy	Ambulances Services of Lexington, Inc.	HomeLife Academy	Silverdale Baptist Academy	TCAT Upper Cumberland	Roane State Community College	Workforce Innovations	Heritage at Irene Woods	FirstBank Grundy County Schools	Grundy County Schoots Celina Health and Rehabilitation Center	The University of Tennessee	Richard Hardy Memorial School	Milan Special School District	Johnson City Schools	Wayne County Schools	Highland Felephone Cooperative Inc.	The University of Tennessee	The University of Tennessee	Johnson Controls Fire Protection LP	Lakebridge A Waters Community	Alcoa City Schools	QuestionPro, Inc.	Greene County Schools	Greene County Schools	Wochington County Board of Education	Washington County Board of Education Hawkins County Board of Education	Hawking County Board of Education		Executive Impact	Hancock County High School	Elizabethton City Schools
Service Agreement Service Agreement	Service Agreement	Dual Enrollment Agreement Dual Enrollment Agreement	Dual Enrollment Agreement	Dual Enrollment Agreement	Dual Enrollment Agreement	Dual Enrollment Agreement	Clinical Affiliation	Academic Articulation Agreement	Dual Ellipullient Agreement	Academic Articulation Agreement	Academic Atticutation Agreement Grant Agreement	Academic Articulation Agreement	Professional Service	Dual Enrollment Agreement	Grant Agreement	Grant Agreement	License Agreement	Grant Agreement	Olanical Affiliation	Clinical Affiliation	Dual Enrollment Agreement	Clinical Affiliation	Dual Enrollment Agreement	Dual Enrollment Agreement	Grant Agreement	Grant Agreement	Use of Facilities	Cunical Affiliation	Banking Services	Clinical Affiliation	Academic Articulation Agreement	Dual Enrollment Agreement	Dual Enrollment Agreement	Dual Enrollment Agreement	Dual Enrollment Agreement	Purchase Agreement	Academic Articulation Agreement	Academic Articulation Agreement	Professional Service	Clinical Affiliation	Dual Enrollment Agreement	Software License	Dual Credit Agreement	Dual Credit Agreement	Dual Credit Agreement	Dual Credit Agreement	Dual Credit Agreement	Dual Enrollment Agreement	Professional Service	Dual Credit Agreement	Dual Enrollment Agreement
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Jackson Energy Authority TCAT Jacksboro - Tiffany Medley Family Christian School HomeLife Academy Holland Drugs Cannon Courny High School Gateway Christian Schools Sumner Courny Schools Huntingdon Special School District Tennessee State University - Audie Black Tennessee State University - Aren Russell Tennessee State University - Carrie McCleese South Carroll Special School District Sullivan Courny Schools TN Department of Human Services Sullivan Courny Schools KIPP Collegiate High School McKerzige Board of Education Oriest's Leasey Academy	Ohirist's Legacy Academy Jackson County School system Jobs For The Future, Inc. Gareer Team, LLC / American Job Center Cleveland City Schools Tennessee Board of Regents Datex-Ohinneda Inc. Freedom Prep High School Rutherford County Government Bristol Tennessee City Schools Ambulances Services of Lexington, Inc. The University of Tennessee The Wassan North America, Inc. Chestrur Ridge Academy Henderson County School System Strata Information Group Alertus	Tennessee Board of Regents - Katrina McDaniet White County School System Dickson County Schools Northeast State Community College CampuscE Corporation University of Memphis Winchester Christian Academy Marshall County School System Career Team, LLC First Tennessee Development District Career Team, LLC Strata Information Group Ferrilli LLC Strata Information Group Ferrilli LLC West Carroll Special School District Warren County High School Sitelmprove, Inc. The NROC Project nSide, Inc. Lawrence County School System Bledisce County School System Bactisce County School System East Tennessee Dept. of Labor and Workforce Development State of Tennessee Dept. of Labor and Workforce Development
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COSCC Dual Enrollment Agreement COSCC Cooperative Educational Offerrings SALS SALS TOAT Dickson Clinical Experience TOAT Pulaski Clinical Experience NESCC Cooperative Educational Offerrings TOAT Shelbyville Cubal Enrollment Agreement TOAT Shelbyville Dual Enrollment Agreement TOAT Henry Carroll Dual Enrollment Agreement WSCC Dual Enrollment Agreement Offer Dual Enrollment Agreement WSCC Dual Enrollment Agreement Offer Dual Enrollment Agreement Offer Dual Enrollment Agreement Offer Dual Enrollment Agreement Offer Dual Enrollment Agreement
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TCAT Shelbyville Dual Enrollment Agreement TCAT Shelbyville Dual Enrollment Agreement TCAT Henry/Carroll Dual Enrollment Agreement WSCC Dual Enrollment Agreement WSCC Dual Enrollment Agreement WSCC Dual Enrollment Agreement WSCC Dual Enrollment Agreement TCAT Upper Oumberfand Clinical Experience
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TGAT Henry/Carroll Dual Enrollment Agreement WSCC Dual Enrollment Agreement WSCC Dual Enrollment Agreement WSCC Dual Enrollment Agreement WSCC Dual Enrollment Agreement TGAT Upper Oumberfand Clinical Experience
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\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$34,200.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6.00	\$0.00	\$0.00	\$0.00	\$0.00	\$639,000.00	\$0.00	\$0.00	\$0.00	\$0.00	00.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	00.04	\$0.00	\$6,500.00	\$0.00	\$0.00	\$72,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15,000,00	\$0.00	\$0.00	\$0.00	\$20,000.00	\$0.00	(\$500,000.00)	\$38,200.00	00.0\$
Dual Enrollment Agreement Dual Enrollment Agreement	Dual Enrollment Agreement	Cooperative Educational Offerrings	Cooperative Educational Offerrings	Cooperative Educational Offerrings	Cooperative Educational Offerrings	Grant	Dual Enrollment Agreement	Dual Enrollment Agreement	Duat Enrollment Agreement	Cunical Experience	Dual Enrollment Agreement	Markshon	Workshop Dual Forollment Agreement	Dual Fnrollment Agreement	Dual Enrollment Agreement	Dual Enrollment Agreement	Grant Subcontract	Cooperative Educational Offerrings	Dual Enrollment Agreement	Dual Enrollment Agreement	Dual Enrollment Agreement	Dual Enrollment Agreement	Dual Enrollment Agreement	Memo of Understanding	Dual Enrollment Agreement	Dual Enrollment Agreement	Dual Enrollment Agreement	Cooperative Educational Offerrings	Clinical Experience	Dual Enrollment Agreement	Cooperative Educational Offerings Clinical Experience	Clinical Experience	Workshop	Dual Enrollment Agreement	Dual Enrollment Agreement	Lease Agreement	Dual Enrollment Agreement Dual Enrollment Agreement	Cooperative Educational Offerrings	Dual Enrollment Agreement	Dual Enrollment Agreement	Dual Enrollment Agreement	Dual Enrollment Agreement	Transportation Services	Cooperative Educational Offerrings	Dual Enrollment Agreement	Clinical Experience	Personnel	Clinical Experience	Lease Agreement	Personnel	Cooperative Educational Offerrings
WSCC	PSCC	PSCC	PSCC	PSCC	PSCC	SWCC	WSCC	PSCC	ICAI Northwest	ICAI DICKSON	ാറ്റ	Student Success	MSCC	WSCC	WSCC	WSCC	Academics	PSCC	TCAT Jackson	WSCC	DSCC DSCC	TCAT McMinnville	WSCC	TCAT Jackson	TCAT McMinnville	TCAT Hohenwald	WSCC	WSCC	SCC	PSCC	Sec	JSCC	Academics	TCAT Livingston	DSCC	DSCC	ICAI Murreesboro	WSCC	TCAT Jackson	TCAT Nashville	TCAT Nashville	TCAT Hohenwald	NESC.C.	WSCC	PSCC	TCAT Memphis	SWCC	TCAT Athens	TCAT Hartsville	ICAI Harriman	WSCC
Berean Christian High School Jefferson County High School	Maryville City Schools	Maryville City Schools	Oak Ridge City Schools	Alcoa City Schools	Maryville Virtual High School	Tennessee State University	Sullivan East High School	Blount County Schools	CottleMite Schools	East Hills Dental Center, PLLC	Sequatione County Schools	Hollol Scillot Tellifessee	Cocke County High School	Morristown Hamblen High School West	Morristown Hamblen High School East	Grainger County High School	TCAT Oneida	Anderson County Schools	Hardeman County School Systems	Hawkins County Schools Virtual Academy	Union County High School	Attod City School	West Greene High School	State of Tennessee Dept. of Labor and Workforce Development	State of Tennessee Dept. of Labor and Workforce Development	Lewis County High School	Clinch High School	East Tennessee State University	Brown Behavioral Health Services, PLLC	Apostotic Christian Academy of Knoxville	Laketanid ociloot oystemi TN Therany Outsource 11 C	TN Therapy Outsource, LLC	Hudson Link for Higher Education in Prison	Clay County School System	Dyer County High School	Henry County Government	Rutherford County Schools  Putnam Co. School System (Cookeville & Honerman)	Greene County Schools	Bradford Special School District	Metropolitan Nashville Public Schools	Cheatham County Schools	Perry County Schools	First Tennessee Himan Resolute Adency	Chuckey-Doak High School	Concord Christian School	Lt. Col. Luke Weathers, Jr. VA Medical Center	Tennessee Board of Regents - Angela Flynn	Life Care Centers of America, Inc.	Macon Co. TN / Macon Co. Board of Education	I CAI Jacksboro - Infrany Medley	soutil steene rigit scritoot Seymour High School
Dual Enrollment Agreement Dual Enrollment Agreement	Dual Enrollment Agreement	Dual Credit Agreement	Dual Credit Agreement	Dual Credit Agreement	Dual Credit Agreement	Grant Agreement	Dual Enrollment Agreement	Dual Enrollment Agreement	Dual Enrollment Agreement	Cunical Amuation	Dual Enfolument Agreement	Morkshon / Seminar / Speech Agreement	Workshop / Sellinial / Speech Agreement Dual Enrollment Agreement	Dual Furollment Agreement	Dual Enrollment Agreement	Dual Enrollment Agreement	Grant Agreement	Dual Credit Agreement	Dual Enrollment Agreement	Dual Enrollment Agreement	Dual Enrollment Agreement	Dual Enrollment Agreement	Dual Enrollment Agreement	Professional Service	Dual Enrollment Agreement	Dual Enrollment Agreement	Dual Enrollment Agreement	Academic Articulation Agreement	Clinical Affiliation	Dual Enrollment Agreement	Duat Cledit Agreement Clinical Affiliation	Clinical Affiliation	Workshop / Seminar / Speech Agreement	Dual Enrollment Agreement	Dual Enrollment Agreement	Lease Agreement	Dual Enrollment Agreement Dual Enrollment Agreement	Dual Credit Agreement	Dual Enrollment Agreement	Dual Enrollment Agreement	Dual Enrollment Agreement	Dual Enrollment Agreement	Draft Enrouncent Agreement Professional Service	Dual Credit Agreement	Dual Enrollment Agreement	Clinical Affiliation	Dual Services Extra Compensation	Clinical Affiliation	Lease Agreement	Dual Services Extra Compensation	Dual Credit Agreement Dual Credit Agreement
115274	115276	115277	115278	115279	115280	115281	115282	115283	115284	115286	11528/	115200	115291	115292	115293	115294	115296	115297	115298	115300	115301	115302	115304	115305	115306	115307	115308	115309	115310	115311	115313	115314	115315	115316	115317	115318	115319	115323	115324	115325	115326	115327	115329	115330	115331	115332	115333	115334	115335	115336	115338

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//28/2025 8/1/2025 8/1/2025	8/1/2025	7/1/2025	7/1/2025	7/29/2025		1/9/2025	8/1/2025	7/30/2025	7/30/2025	7/30/2025	7/4/2025	7/4/2025	8/1/2025		7/1/2025	7/30/2025	6/30/2025	7/1/2025			7/31/2025	7/31/2025	8/1/2025	7/1/2025	8/1/2025	7/24/2025	4/15/2025	10/1/2025	8/1/2025	7/1/2025	8/1/2025	7/15/2025	8/1/2025	8/4/2025		8/14/2025	7/1/2025	//1/2025	8/1/2025	8/1/2025	7/24/2025	7/1/2025	6/30/2025	7/1/2025	7/1/2025	8/1/2025	8/1/2025	8/1/2025	7/1/2025	8///2025	8/1/2025
\$0.00 \$0.00 \$0.00	\$0.00	\$0.00	(\$200,000.00)	\$0.00	\$0.00	\$1,500.00 \$0.00	00.00	(\$44 000 00)	(\$54,000.00)	(\$44,000.00)	\$0.00	\$0.00	\$0.00	\$842.40	(\$44,000.00)	\$45,000.00	\$0.00	\$376,667.00	(\$10,000.00)	\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,080.00	(\$120,000.00)	\$18,047.64	\$0.00	\$0.00	\$21.177.00	(\$81,000.00)	\$0.00	\$6,500.00	\$0.00	\$8,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$20,500.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,152,929.36)	\$0.00	\$0.00
Curriculum Services Dual Enrollment Agreement Dual Enrollment Agreement	Dual Enrollment Agreement	Dual Enrollment Agreement	Grant	Cooperative Educational Offerrings	Cooperative Educational Offerrings	Personnel Clinical Experience	Our Enrollment Agreement	Instruction	Instruction	Instruction	Cooperative Educational Offerrings	Cooperative Educational Offerrings	Dual Enrollment Agreement	Lodging	Instruction	CDL Training	Dual Enrollment Agreement	Grant Subcontract	Cooperative Educational Offerrings	Facility Use	Personnel Olinical Functions	Cullical Experience	Dual Enrollment Agreement	Dual Enrollment Agreement	Dual Enrollment Agreement	Clinical Experience	Mobile Food Pantry	Grant	Janitorial Services	Dual Enrollment Agreement	Dual Enrollment Agreement	Personnel	Training Services	Clinical Experience	Consulting	Facility Use	Digital Library Access	Dual Enfollment Agreement	Dual Enrollment Agreement	Dual Enrollment Agreement	Clinical Experience	Dual Enrollment Agreement	Grant	Foundation Agreement	Facility Use	Cooperative Educational Offerrings	Cooperative Educational Offerrings	Dual Enrollment Agreement	Cooperative Educational Offerrings	Software Services	Cooperative Educational Offerrings
ICAI Morristown TCAT Morristown TCAT Morristown	TCAT Pulaski	TCAT Nashville	TCATJacksboro	VSCC	CAI Mempnis	Student Success TCAT lackson	TCAT Pulaski	TCAT Chattanooga	CSCC	CSC	NSCC	NSCC	NESCC	Student Success	cscc	SWCC	TCAT Knoxville	Academics	TCAT Elizabethton	JSCC	SWCC	JSCC TCAT Heppy/Carroll	TCAT Pulaski	TCAT Jackson	TCAT Pulaski	TCATJackson	NESCC	SWCC	JSCC	TCAT Jackson	WSCC	WSCC External Affairs	TCAT Northwest	SWCC	TCAT Pulaski	JSCC	VSCC	ICAI Henry/Carroll	SWCC	DSCC	TCAT Jackson	cscc	TCAT Northwest	NESCC	TCAT Athens	NESCC	NESCC	TCAT Oneida	TCAT Murfreesboro	SWCC	WSCC
National Center for Construction Education and Research Hamblen County Schools Greeneville City Schools	Giles County School System	Roberston County Schools	State of Tennessee Dept. of Labor and Workforce Development	Lipscomb University	Bartlett City Schools - Bartlett High School	East Tennessee State Oniversity - Deidra Rogers Wast Tennessee Post Actife	Vest Termessee Fost Acute	Hamilton County Sheriff's Office (Cosmetology)	Hamilton County Sheriff's Office (Welding)	Hamilton County Sheriff's Office (Flectrical)	Stewart County High School	Rutherford County Schools System	Rutherford County Schools System	Hampton Inn & Suites Berry Farms	Hamilton County Sheriff's Office (Carpentry)	Xcelente Trucking and Logistics Training Center	Grace Christian Academy	TCAT Elizabethton	Ballad Health	TN Achieves	Pellissippi State Community College-Carol Nicholls	Baptist Priority Ambulance, Carrott County Trenton Special School District	Marshall County School System	Trenton Special School District	Fayetteville City Schools	The Doctor's Office	Second Harvest Food Bank of Northeast Tennessee	State of Tennessee Dept. of Human Services	Pepsi Jowers dba Tennessee Floor Scrubbers	Haywood County Schools	Auran Academy Claiporna County High School	Roane State Community College - Teresa Duncan	University of Memphis	Shelby County Healthcare dba Regional One Health	Jerry Hooper	The American Red Cross	OverDrive Inc.	Weakley County Schools	Floacuve ractitity Services, ELC Tinton County Schools	Crockett County High School	Hardin County Regional Health Center dba Lifespan Health	Marion County Schools	State of Tennessee Dept. of Transportation	The Northeast State Community College Foundation	Southeast Tennessee Development District	East Tennessee State University	East Tennessee State University	Fentress County Schools	Tennessee Electric Cooperative Association	Strata Decision Technology, LLC	Morristown Hamblen High School East
Non-Disclosure Agreement Dual Enrollment Agreement Dual Enrollment Agreement	Dual Enrollment Agreement	Dual Enrollment Agreement	Grant Agreement	Academic Articulation Agreement	Dual Credit Agreement	Dual Services Extra Compensation Clinical Affiliation	Ottal Enrollment Agreement	Professional Service	Professional Service	Professional Service	Dual Credit Agreement	Dual Credit Agreement	Dual Enrollment Agreement	Hotel/Lodging Agreement	Professional Service	Revenue	Dual Enrollment Agreement	Grant Agreement	Special Industry Agreement	Use of Facilities	Dual Services Extra Compensation	Cumical Allitation	Dual Furoliment Agreement	Dual Enrollment Agreement	Dual Enrollment Agreement	Clinical Affiliation	Purchase Agreement	Grant Agreement	Professional Service	Dual Enrollment Agreement	Dual Enrollment Agreement Dual Enrollment Agreement	Dual Services Extra Compensation	Memorandum of Understanding	Clinical Affiliation	Professional Service	Use of Facilities	Software License	Dual Enrollment Agreement	Professional Service Dual Finoliment Agreement	Dual Enrollment Agreement	Clinical Affiliation	Dual Enrollment Agreement	Revenue	Foundation Agreement	Use of Facilities	Academic Articulation Agreement	Academic Articulation Agreement	Dual Enrollment Agreement	Special Industry Agreement	Non-Disclosure Agreement	Dual Credit Agreement
115402 115403 115404	115405	115407	115408	115409	115410	115411	115415	115416	115417	115418	115419	115420	115421	115422	115423	115424	115425	115426	115427	115429	115430	115431	115433	115434	115435	115436	115437	115438	115439	115440	115441	115443	115444	115445	115447	115448	115449	115450	115451	115456	115457	115458	115459	115460	115461	115462	115463	115464	115466	11546/	115469

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\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	\$27,900.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	\$0.00 \$0.00 \$0.00 (\$13,000.00) (\$390,000.0) \$11,099.54 \$0.00 \$2,300.00 (\$4,452.00) \$0.00	\$0.00 \$49,619.36 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	\$0.00 \$0.00 \$0.00 \$1,200.00 \$1,200.00 \$2,000 \$0.00 \$0.00 \$0.00 \$1,75,000.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00
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Dept./Institution	Amendment to Existing Contract	Clinical Affiliation	Dual Services	Professional Services	Service Agreement	Other	Contract Total
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TBR Combined	7 10			- ო	· <del>-</del>	- 6	33 +
Subtotal	25			ß	-	73	54
Institutions							
APSU	•	•	•	•	•	•	•
ETSU	•	•	•	•	•	•	•
MTSU	•	1	1	1	•	1	•
TSU	•	•	1	_	•	•	~
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MON	ı	•	•	ı	1		1
CSCC	~		1	က		56	30
CISCC	•		1	•	•	5	5
CoSCC	•	•	•	•	•	15	15
DSCC	•	•	•	•	•	12	12
JSCC	б	2	•	7	•	13	34
MSCC	•	•	•	•	•	4	4
NSCC	•	•	•	•	•	10	10
NeSCC	4	•	•	_	•	38	43
PSCC	_	•	•	_	•	16	18
RSCC	•	•	•	•	•	က	က
STCC	2	က	•	•	_	22	31
VSCC	ဂ	•	•	•	1	5	80
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TCAT Combined	17	40	4	19	က	153	•
Subtotal	41	48	4	33	4	378	508
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MEETING: Quarterly Board Meeting

SUBJECT: Request to Address the Board

DATE: September 19, 2025

PRESENTER: N/A

**PRESENTATION** 

REQUIREMENTS: N/A

ACTION REQUIRED: Informational Purposes

**STAFF** 

RECOMMENDATION: Not Applicable

The Board received the enclosed request to address the Board, which includes written comments for review.

### Public Comment for Submission to the Tennessee Board of Regents

**Subject:** Graduation Trends, Infrastructure Sustainability, and the Strategic Role of West Tennessee Community Colleges

Members of our Board,

I appreciate the opportunity to submit this comment regarding the ongoing challenges and opportunities facing Tennessee's public higher education system.

Recent data shows a troubling decline in student graduation rates, particularly within our community colleges. This trend increases the cost per graduate and places a growing financial burden on both students and taxpayers. It is a model that cannot be sustained without thoughtful reform.

In this context, it is essential to recognize the critical role of West Tennessee's community colleges, which serve as gateways to appartunity for thousands of students pursuing associate degrees and technical credentials. These institutions are foundational to workforce development, especially in rural and underserved communities, and must remain a priority in any strategic planning.

At the same time, we must acknowledge the evolving preferences of today's students. Many are seeking online and hybrid learning options that offer greater flexibility and affordability. These trends present an opportunity to reduce long-term costs associated with maintaining underutilized physical infrastructure—particularly satellite campuses—while reinvesting in digital learning environments and student support services.

However, this shift must be balanced. hands-on, in-person training programs—especially in healthcare, manufacturing, and skilled trades—cannot be fully replicated online. As you each are aware, many of these programs are anchored in West Tennessee campuses and are vital to meeting regional workforce needs.

I urge our Board to adopt a strategic and equitable approach: one that embraces innovation and heightened cost-efficiency, while reaffirming the importance of West Tennessee's community colleges in delivering high-quality, accessible education and technical training.

As a proud graduate of Memphis' Shelby State Community College, now known as Southwest Tennessee Community College, I know firsthand the life-changing impact these institutions and our educators can have. I hope the Board will continue to support and strengthen their role in shaping Tennessee's future.

Respectfully,

Mehr

Peter Maher



MEETING: Quarterly Board Meeting

SUBJECT: Report of the Committee on Academic Policies and

Programs/Student Life

DATE: September 19, 2025

PRESENTER: Regent Kyle Spurgeon

PRESENTATION

REQUIREMENTS: N/A

ACTION REQUIRED: Voice Vote

**STAFF** 

RECOMMENDATION: Recommend Approval

The Board will consider approval of the minutes from the September 18, 2025 meeting of the Committee on Academic Policies and Programs/Student Life.

### REPORT OF THE COMMITTEE ON ACADEMIC POLICIES AND PROGRAMS AND STUDENT LIFE

### September 18, 2025

The Committee on Academic Policies and Programs and Student Life met in regular session on September 18, 2025, at the Knox Regional Health Science Education Center. The meeting was called to order by Chairman Kyle Spurgeon. A quorum was present. As Regent Makena Davis participated electronically, she confirmed she could hear and speak with others in the meeting and also was alone in the room.

The first item of business was the Consent Agenda, which included proposed revisions to TBR Policy 2.01.02.00 – Technical College Program Review and Approval and the revisioning of TBR Policy 2.08.10.00 to New TBR Policy: 3.08.10.00 – Development and Operation of Global Studies Programs. A motion was made by Regent Richardson and seconded by Regent Herriman to approve the Consent Agenda. A roll call vote was taken, and the revisions were approved as presented. A copy of the policies listed are attached to the minutes as Attachment A.

Next, the Committee considered approval of the Institutional Mission

Profiles. Regent Herriman made a motion to approve the mission profiles and

Regent Richardson provided a second. The Committee approved the

Institutional Mission Profiles by a roll call vote.

Next, Executive Vice Chancellor Russ Deaton provided the Committee with a summary of the Proposed TBR 2025-2035 Strategic Plan for board approval. Regent Richardson made a motion to approve the 2025-2035 Strategic Plan and Regent Herriman provided a second. The Plan was approved by a roll call vote.

Executive Vice Chancellor Russ Deaton continued by presenting an information presentation on Student Access and Success Trends.

Next, Assistant Vice Chancellor Amy Moreland provided a presentation on Learning Support and the Tennessee Coaching Project. This item was also for informational purposes only.

The Committee then heard a presentation by Vice Chancellor Troy
Grant on Connecting Strategy and Opportunity: The Office of Strategic
Enrollment and Statewide Dual Enrollment Work. This item was for the
Committee's information.

For the final item of business, Vice Chancellor Heidi Leming provided the committee with a presentation on Student Success and Strategic Partnerships. This was for the committee's information.

There being no further business to come before the Committee, the meeting adjourned.

Respectfully submitted,

COMMITTEE ON ACADEMIC POLICIES AND PROGRAMS AND STUDENT LIFE

Kyle Spurgeon, Chairman

MEETING: Quarterly Board Meeting

SUBJECT: Report of the Committee on External Affairs

DATE: September 19, 2025

PRESENTER: Board Vice Chair Emily Reynolds

**PRESENTATION** 

REQUIREMENTS: N/A

ACTION REQUIRED: Voice Vote

**STAFF** 

RECOMMENDATION: Recommend Approval

The Board will consider approval of the minutes from the September 18, 2025 meeting of the Committee on External Affairs.

### REPORT OF THE

### **COMMITTEE ON EXTERNAL AFFAIRS**

### September 18, 2025

The Committee on External Affairs met on September 18, 2025, at the Knox Regional Health Science Education Center. The meeting was called to order by Acting Chair Emily Reynolds. A quorum was present.

The first item on the agenda was an informational report on Tennessee Community College Athletic Association (TCCAA) Athletics from Associate Vice Chancellor for Strategic Advancement and Athletics Cris Perkins. Before beginning his report, AVC Perkins introduced President Chris Whaley who serves as the chair of the Presidents' Athletics Council. President Whaley shared some of the benefits of having college athletics on Community College campuses across the state. Getting into his report, AVC Perkins' presented a brief history of the TCCAA, the 2024-2025 TCCAA year in review, expansion of sports in our system, and college participation by sport.

Chair Reynolds then called on Associate Vice Chancellor for Government and Public Relations John Williams for an informational presentation on the overarching system priorities and strategic initiatives for the 2026 legislative session. Those initiatives include:

- Careers Start Here Tennessee- A Community College Innovation

  Partnership
- Marketing for Adult Student Recruitment
- Safety & Security
- TBR CRED (Electronic Learner Record)

These initiatives were developed by TBR System Leadership and the TBR Presidents. The Department of Government and Public Relations in the Office of External Affairs will advocate on behalf of TBR to the members of the Tennessee General Assembly when they return for the second session of the 114<sup>th</sup> Tennessee General Assembly beginning January 13, 2026. These initiatives also included the following priority industry sectors that will remain a focus of the system:

• Artificial Intelligence

Aviation

• Ceramic Tile

• Nuclear Energy

Other proposed system initiatives presented by AVC Williams included exploring incentives for industry teaching and examining system-wide salary structures. The report concluded with a list of eight proposed capital outlay projects at Community Colleges for FY 2026-27.

There being no further business to come before the Committee, the meeting adjourned.

Respectfully submitted,

COMMITTEE ON **EXTERNAL AFFAIRS** 

Emily Reynolds, Acting Chair



MEETING: Quarterly Board Meeting

SUBJECT: Report of the Committee on Workforce Development

DATE: September 19, 2025

PRESENTER: Board Vice Chair Emily Reynolds

**PRESENTATION** 

REQUIREMENTS: N/A

ACTION REQUIRED: Voice Vote

**STAFF** 

RECOMMENDATION: Recommend Approval

The Board will consider approval of the minutes from the September 18, 2025 meeting of the Committee on Workforce Development.

### REPORT OF THE

### COMMITTEE ON WORKFORCE DEVELOPMENT

September 18, 2025

The Committee on Workforce Development met on September 18, 2025, at the Knox Regional Health Science Education Center. The meeting was called to order by Acting Chair Emily Reynolds. A quorum was present.

Chair Reynolds called on Executive Director of the Center for Workforce Development Jeff Sisk. Dr. Sisk began by sharing an update on the THEC reporting cycle and the Community College Workforce Hours preliminary report. Dr. Sisk informed the committee that preliminary workforce development contact hours for community colleges are up 15% across the state from the previous year. TCAT contact hours are up 202.8%, in part due to an improved method for tracking contact hours. The rejection rate of contact hours reported to THEC was 0.14%.

Dr. Sisk then reminded the committee of the outcomes from the Workforce Convening held at Volunteer State Community College on April 22, 2024. The findings from the Convening were used as a guide to establish a new statewide strategic collaboration with the Tennessee Board of Regents, the Tennessee Department of Economic and Community Development, and the Tennessee Department of Labor and Workforce Development. In an effort to properly staff this new multiagency collaboration, the Center for Workforce Development has added the following new positions:

- Director of Training Operations
- Workforce Talent Pipeline Strategist- West
- Workforce Talent Pipeline Strategist- Middle
- Workforce Talent Pipeline Strategist- East

There being no further business to come before the Committee, the meeting adjourned.

Respectfully submitted,

COMMITTEE ON WORKFORCE DEVELOPMENT

Emily Reynolds, Acting Chair

MEETING: Quarterly Board Meeting

SUBJECT: Report of the Committee on Audit

DATE: September 19, 2025

PRESENTER: Regent Miles Burdine

**PRESENTATION** 

REQUIREMENTS: N/A

ACTION REQUIRED: Voice Vote

**STAFF** 

RECOMMENDATION: Recommend Approval

The Board will consider approval of the minutes from the August 26, 2025 meeting of the Committee on Audit.

### REPORT OF THE COMMITTEE ON AUDIT August 26, 2025

The Committee on Audit met in regular session on August 26, 2025,. via Microsoft Teams. The roll was called by Secretary Mariah Perry. The roll call confirmed that a quorum was present; all Committee members in attendance and the Board's Vice Chair confirmed that they could simultaneously hear and speak to other participants; and that no other people were present in the room with each Regent. In attendance were system office and institutional staff; and other Board members, including the following Audit Committee members:

Regent Miles Burdine, Audit Committee Chair

Regent David Bradshaw

Regent Deanne DeWitt

Regent Todd Kaestner

Regent Tom White

Regent Burdine opened the meeting by thanking everyone and welcoming the audit committee. Mike Batson echoed the thanks and began the informational reporting section.

Item I, Informational Reporting, included five topics for discussion. Item I.a., Sunset Audit Process started with Mike Batson noting that the scheduled guest from the Comptroller's Office, Julie Vallejo, would be unable to attend the meeting. He noted that she provided a sample from a previous state agency Sunset review that will be forwarded to the board. He reminded the committee that the upcoming Sunset Review for TBR would be a Q&A review rather than a full audit. Mr. Batson stated that the Comptroller's Office plans to send the questions for the review to the Board office in mid-September and the responses would be due back to the Comptroller's office in mid-October. The Sunset hearing is scheduled for mid-November. He noted that the information that will be requested will include basic information such as information about the strategic plan, objectives, initiatives, Board members, meeting schedules and attendance, organizational charts, and financial information, as well as any other questions about operations and results.

Item I.b., Highlights of Audit Findings and Recommendations Batson Mike discussing the consisted of following topics: Recommendation Logs, Miscellaneous External Reviews, Federal Audits, and Internal Audit Reports included in the materials. Mr. Batson covered reviews from the following: U.S. Department of Veterans Affairs Compliance Surveys for Cleveland State, Columbia State, Jackson State, Southwest, Walters State, TCAT Athens, TCAT Crump, TCAT Dickson, TCAT Elizabethton, TCAT Jackson, TCAT Memphis, and TCAT Nashville; a U.S. Department of Labor Monitoring Review of the Workforce Opportunities for Rural Communities grant for Northeast State; Internal Audits of Athletics Compliance for Chattanooga State, Jackson State, Pellissippi State, Volunteer State, and Walters State; Investigation Report for Dyersburg State Baseball; State Audit Follow-up for Roane State; Internal Controls Audit for TCAT Memphis; a Campus Security-Clery Act follow-up for Southwest; and an Information Technology General Controls Audit for Southwest. This item was for informational purposes and required no action.

Item I.c., Audit Reports and Reviews, consisted of informing the committee that summaries of the Miscellaneous External Reviews, Federal Audits, and the Internal Audit Reports for the third quarter of fiscal year 2026 are included in the meeting materials. Highlights of these materials were covered in section I.b. of the meeting. A listing of the Internal Audit Reports is included as Attachment A to these minutes. This item was for informational purposes and required no action.

Item I.d., System-wide Internal Audit Updates, consisted of discussing the following topics: Kate Walker has moved to Government and Public Relations as an Operations Support Specialist. Mr. Batson thanked Kate for her work with Internal Audit. He informed the committee that we have started a search for her replacement as well as the search for the new Investigations Auditor position. A new Internal Auditor has been hired at Motlow State, Cyndee Ray, who starts on

September 2. Cyndee has been an internal Auditor at MTSU for several years. Cleveland State and Walters State audit positions are still open.

Mr. Batson stated that management's risk assessments and the 2025 Cybersecurity Report to the Board for the system office and colleges will be presented in the Non-Public Executive Session later today.

This item was for informational purposes and required no action.

Item I.e., Review of Internal Audit Year End Status Reports for Fiscal Year 2025, consisted of discussing the types of completed audit hours and the types of audits and areas under audit. Mr. Batson also provided an update for investigation activity during FY 2025. This item was for informational purposes and required no action.

Item II included Action Items. Item II.a., Mike Batson presented a review of Fiscal Year 2026 Audit Plans.

A motion was made by Regent DeWitt and seconded by Regent White to approve the FY 2026 audit plans. The Committee approved the audit plans as presented by roll call vote. The audit plans are included as Attachment B to these minutes.

Item II.b., Review of Internal Audit Charters, consisted of Mr. Batson presenting new charters for Roane State and Northeast State. The revisions were a result of changes to the campus Charters approved in February.

Item II.c., consisted of review of the Audit Committee Charter, Audit Committee Responsibilities, and IIA Standards and was presented by Mike Batson. Mr. Batson recommended no changes to the Audit Committee Charter. A motion was made by Regent Bradshaw and seconded by Regent DeWitt to approve the new Internal Audit Charters and the Audit Committee Charter. A roll call vote was conducted, and the committee voted to approve Items II.b. and II.c. as presented. The revised charters are included as Attachment C to these minutes.

There being no further business to come before the Committee on Audit, the meeting was adjourned.

Respectfully submitted,

Committee on Audit

Miles Burdine, Committee Chair



### BOARD TRANSMITTAL

MEETING: Quarterly Board Meeting

SUBJECT: Report of the Committee on Personnel and Compensation

DATE: September 19, 2025

PRESENTER: Regent Nisha Powers

**PRESENTATION** 

REQUIREMENTS: N/A

ACTION REQUIRED: Roll Call Vote

**STAFF** 

RECOMMENDATION: Recommend Approval

The Board will consider approval of the minutes from the September 18, 2025 meeting of the Committee on Personnel and Compensation.

# REPORT OF THE

# COMMITTEE ON PERSONNEL AND COMPENSATION

September 18, 2025

The Committee on Personnel and Compensation on September 18 2025, at the Knox Regional Health Science Education Center. The meeting was called to order by Chair Nisha Powers. A quorum was present.

First, the Committee considered four faculty emeritus requests: one each from Dyersburg State, Northeast State, TCAT Jacksboro, and TCAT Northwest. Regent White made a motion to accept the faculty emeriti recommendations as presented. Regent Stephenson provided a second. A voice vote was taken, and the motion passed. A copy of the faculty emeritus requests are attached to the minutes as Attachment A.

Next, the Committee considered the proposed executive incentive compensation plan payments. The recommendation included one-time payments for twenty-three (23) TCAT presidents and the Chancellor. Regent Stephenson made a motion to accept the one-time executive

2

incentive payments as presented. Regent White provided a second. A roll

call vote was taken, and the motion passed. A copy of the executive

incentive request is attached to the minutes as Attachment B.

There being no further business, the Committee on Personnel and

Compensation was adjourned.

Respectfully submitted,

COMMITTEE ON

PERSONNEL AND COMPENSATION

\_\_\_\_\_

Nisha Powers, Chair



### BOARD TRANSMITTAL

MEETING: Quarterly Board Meeting

SUBJECT: Report of the Committee on Finance and Business

Operations

DATE: September 19, 2025

PRESENTER: Regent Tom White

PRESENTATION

REQUIREMENTS: N/A

ACTION REQUIRED: Roll Call Vote

**STAFF** 

RECOMMENDATION: Recommend Approval

The Board will consider approval of the minutes from the September 18, 2025 meeting of the Committee on Finance and Business Operations.

# REPORT OF THE

# **COMMITTEE ON FINANCE AND BUSINESS OPERATIONS**

# September 18, 2025

The Committee on Finance and Business Operations met on September 18, 2025 at the Knox Regional Health Science Education Center. The meeting was called to order by Chairman Tom White. A quorum was present.

The sole item on the agenda was the review and consideration of the Legislative Priorities Budget Request. The committee recommends approval of the six presented legislative priorities totaling \$56,885,000 (\$38,485,000 Recurring and \$18,400,000 Non-recurring), community college capital projects totaling \$472,086,000, and two system strategic initiatives with no fiscal request. A motion was made by Regent White and seconded by Regent Bradshaw to approve the recommendation for the Legislative Priorities Budget Request. A roll call vote was taken, and the recommendations were approved as presented.

There being no further business to come before the Committee, the meeting was adjourned.

Respectfully submitted,

COMMITTEE ON FINANCE AND BUSINESS OPERATIONS

Tom White, Chair



### BOARD TRANSMITTAL

MEETING: Quarterly Board Meeting

SUBJECT: Report of the Regents Award for Excellence in

Philanthropy

DATE: September 19, 2025

PRESENTATION

REQUIREMENTS: 5 Minutes

ACTION REQUIRED: Informational Purposes

**STAFF** 

RECOMMENDATION: Not Applicable

Recipients of the Regents award for Excellence in Philanthropy are selected based on the generous giving of their time, resources, influence on volunteers to become involved in fundraising, active promotion of higher education, leadership in philanthropy, exceptional civic responsibility, and integrity. The Board will receive a report on the following award:

### Women's Foundation for a Greater Memphis

The Women's Foundation for a Greater Memphis accepted the 2025 Regents Award for Excellence in Philanthropy as nominated by Southwest TN Community College. The award was presented by Regent Nisha Powers during a ceremony at Southwest TN Community College's Macon Cove campus held on July 15, 2025.



### **BOARD TRANSMITTAL**

MEETING: Quarterly Board Meeting

SUBJECT: TBR Policy 1.11.00.00, Development and Approval of

Policies (revisions)

DATE: September 19, 2025

PRESENTER: Brian Lapps, General Counsel

**PRESENTATION** 

REQUIREMENTS: 5 minutes

ACTION REQUIRED: Voice Vote

**STAFF** 

RECOMMENDATION: Recommend Approval

### Summary:

The proposed revisions to this policy, which governs how system-wide policies and guidelines are created and revised, have three main purposes:

- 1. To clarify when a College policy may vary from or supplement a System policy, thus bringing more uniformity across the System;
- 2. To reflect current practices; and
- 3. To condense and simplify the policy.

The revisions are designed to increase standardization across the TBR System while providing the necessary flexibility. System-wide policies and guidelines must be in effect for all Colleges, except under limited and defined circumstances. No College policy may be inconsistent with a System policy unless authorized by Policy 1.11.00.00 or the Chancellor authorizes an exception.

Colleges may link to or otherwise adopt System-wide policies, and Colleges may create a separate version with no material changes. College policies may be implemented to apply a System-wide policy or where there is no System-wide policy. College policies may vary in limited circumstances, including to implement stricter financial controls and when a System-wide policy calls for creation of a College policy.

Little flexibility is permitted for policies relating to student issues; discrimination, harassment, and EEO matters; safety and security; constitutional, statutory, and regulatory requirements; and employee benefits, leave, etc.

The revision also calls for a style guide, which will be an exhibit, that can be updated more easily.

The revisions have been approved by the Presidents Council, and before that the IT Subcouncil, the Business Affairs Subcouncil, the Joint Academic Affairs and Student Affairs Subcouncil, and the Faculty Subcouncil. The policy received three readings at the latter two subcouncils.

A clean version and tracked changes version are attached.

# 1.11.00.00 Development and Approval of Policies and Procedures 1.11.00.00 Development and Approval of Policies and Guidelines 1.11.00.00 Development and Approval of Policies and Procedures



# Policy/Guideline Area

Governance, Organization, and General Policies

# **Applicable Divisions**

System Office

# **Purpose**

The purpose of this policy is to provide for uniformity in the drafting, review, revision, and approval of all Board<u>-established</u> <u>system-wide</u> policies and <u>guidelines.procedures</u>.

# **Definitions**

- Policy A written statement that mandates, specifies, or prohibits behavior to
  express basic values of the TBR system, enhance the TBR mission, ensure
  coordinated compliance with applicable laws and regulations, promote operational
  efficiency, and/or reduce institutional risk.
- <u>Guideline or Procedure</u> The <u>specific</u> operational steps required to accomplish an action that necessitates specific instructions. Generally, a <u>procedure guideline</u> or <u>procedure</u> will pertain to implementation of a Policy. <u>Procedure Guideline</u>s <u>and</u> <u>procedures</u> may also provide guidance for behavior on issues that are not dictated by Policy. <u>A Guideline may occasionally be referred to as a "Procedure."</u>
- College Policy A College Policy is any College-specific written statement of
  general applicability that meets the definition of a Policy or a Guideline, or which
  otherwise sets forth standards or formalizes operations at a College, regardless of
  the label assigned to the document (e.g., policy, procedure, guideline, guidance,
  interpretive statement, handbook, etc.) and regardless of whether the document
  applies College-wide or to certain operational unit(s) of the College. "College Policy"

does not include course syllabi and similar sets of expectations set by instructors for their individual classes.

Responsible Party – The <u>System Office</u> person, <u>office</u>, or group charged with oversight of <u>a Ppolicyies and procedure or Gguidelines</u> related to their area of responsibility.

# Policy/Guideline

\*\*For purposes of this policy, procedure(s) refers to current guideline(s).

- I. Applicability of System-Wide Policies and Guidelines
  - A. TBR system-wide Policies and Guidelines are in effect for all TBR

    Colleges, except under limited, defined circumstances and exceptions as set out in this Policy. Reasons for system-wide uniformity include increasing consistency of operations; ensuring compliance with applicable laws, regulations, and standards; minimizing litigation, financial, audit, and other risks; and reducing potential conflict between a system-wide Policy or Guideline and a College Policy.
    - Pursuant to the Southern Association of Colleges and Schools
       Commission on Colleges (SACSCOC) Principles of Accreditation
       and Council on Occupational Education (COE) standards, a
       College is permitted to rely on and/or to adopt TBR-approved
       policies and guidelines without further review by a College
       committee.
  - B. Implementation of System-Wide Policies and Guidelines
    - A College may link to or otherwise adopt system-wide Policies and Guidelines.
    - 2. Alternately, a College may create a separate version of systemwide Policies and Guidelines, in which case College Policies:

- a. Must be substantively identical to and consistent with system-wide Policies and Guidelines;
- b. Must not contain any material additions, material omissions,
   or other material differences;
- c. May be customized with color schemes and logos;
- d. May provide College-specific information to assist the reader, such as contact information for College offices or employees;
- e. May be re-numbered or reorganized;
- f. May omit Policies and Guidelines not applicable to the
   College (e.g., Policies related to system governance;
   Policies designed for TCATs, if a Community College;
   Guidelines applicable to the System Office; etc.); and
- g. May make other non-substantive, non-material changes.
- C. Board-approved Policies, including revisions, are effective and applicable to all Colleges ten business days after Board approval, unless the Board sets a different effective date. TBR Guidelines, including revisions, approved by the Presidents Council are effective and applicable to all Colleges ten business days after approval by the Presidents Council, unless the Presidents Council sets a different effective date.
  - 1. If a College creates a separate version of system-wide Policies and Guidelines, a College must have in place a mechanism to implement new system-wide Policies and Guidelines, as well as revisions, on the effective date. To do so, Colleges are expected to monitor the Presidents Council and Board agendas to implement Policies and Guidelines, including revisions, as of the effective dates. If permitted by this Policy, a College may make additional

revisions in accordance with College processes either as of the effective date or later.

- D. No College Policy shall be inconsistent with a system-wide Policy or Guideline unless authorized by this Policy, or unless the Chancellor or designee approves an exception. Any request for an exception that is not authorized by this Policy must first be directed to the Office of General Counsel for legal advice.
- E. College Policies may be implemented to increase operational efficiencies or otherwise to advance the mission of the College in certain circumstances. These situations include the need to operationalize or to apply a system-wide Policy or Guideline to the specifics of the College; to implement a College Policy where there is no applicable system-wide Policy or Guideline; or to provide a level of fiscal oversight by the College greater than required by a system-wide Policy or Guideline. Examples of areas in which Colleges retain flexibility to draft College Policies are as follows.
  - A College may implement financial controls more strict than required by a system-wide Policy or Guideline, after getting approval from the Vice Chancellor for Business and Finance;
  - If a system-wide Policy or Guideline directs the creation of a
     College Policy, the College Policy shall not be inconsistent with any system-wide Policy or Guideline;
  - Training documents that explain a system-wide Policy or Guideline.
     (Documents purporting to summarize Policies and Guidelines are highly discouraged.)
- F. In certain areas, Colleges retain little or no flexibility to create new College

  Policies or to make any substantive modifications to system-wide Policies

  and Guidelines, including those relating to:

- Student matters (i.e., system-wide Policies beginning with "3" and system-wide Guidelines beginning with "S");
- Discrimination, equal employment opportunity, and harassment

   (i.e., those implementing civil rights laws, including, but not limited
   to, TBR Guideline P-080 and system-wide Policies beginning with a
   "6");
- 3. Safety and security (i.e., system-wide policies beginning with a "7");
- 4. Constitutional rights;
- 5. Statutory, regulatory, and other legal requirements; and
- Employee benefits, leave, disciplinary standards, and most other
   aspects of personnel Policies and Guidelines.

### H.II. Policy and GuidelineProcedure Initiation and Revision

- A. New and revised system-wide Ppolicies and Gquidelines may be initiated
  Initiation and/or revision of a system policy or procedure is the
  responsibility of either by an the established Sub-councils or System
  Office administration and the Office of General Counsel. Responsibility for policy areas is generally as follows:
  - Safety and Security <u>Policies and Guidelines</u> Office of General Counsel; <u>Campus Safety and Security</u>.
  - Sexual Discrimination/Harassment/Misconduct Policies and Guidelines – Office of General Counsel.
  - Personnel Policies and Procedure Guidelines Office of Business and Finance (Human Resources Department).
  - 4. Business and Finance Policies and Procedure Guidelines— Office of Business and Finance; Internal Audit.
  - Student Policies and Procedure Guidelines Office of Policy and <u>Strategy Student Success Services</u>, Student Affairs Sub-council.

- Academic Policies and <u>Procedure Guideline</u>s Office of Academic Affairs.
- Governance, Organization, and General Policies and
   Procedure Guidelines Office of General Counsel, Office of Information Technology.
- 7.8. Marketing and Communications Policies and Guidelines –

  Department of Marketing, Digital Strategy, and Public Relations.
- 8.9. The Chancellor or the Board of Regents may also designate a responsible party for the initiation or revision of a <a href="Peolicy or proceduregGuideline">Peolicy or proceduregGuideline</a>.
- 10. All Ppolicies and proceduregGuidelines will-should be reviewed and revised or deleted as needed, but not less than every five (5) years.
- 11. When proposing revisions to a Ppolicy or Gguideline, or when proposing a new Ppolicy or Gguideline, the responsible party shall obtain from the Office of General Counsel the current version of the Ppolicy or Gguideline or the template for a new Ppolicy or Gguideline. Using an OGC-provided document will ensure that revisions are made to the correct version of the document, will bring consistency to formatting, and will enable the new or revised document to be loaded into the policy management software.
- 12. Policies must comply with the Style Guide identified in Exhibit 1.
- 9. The responsible party must follow the procedures set forth in the Procedures Section.
- 10. All proposed policies (with or without procedures) must be initiated using the Policy Template (Exhibit 1)

- 11. All revisions of existing policies or procedures must be initiated
  using a Word copy of that policy or procedure located here: Z:\TBR
  Central Office\Policy and Procedure Word Copies
- 13. The General Counsel is responsible for compilation, organization and maintenance of all <a href="system-pP">system-pP</a> olicies and <a href="gGuidelines-procedures">gGuidelines-procedures</a> and may make such changes to the organization of the <a href="Pp">Pp</a> olicies and <a href="Gguidelines-procedures">Gguidelines-procedures</a> as <a href="they-as-rule">they-as-rule</a> deem-necessary.
- 12.14. The General Counsel is responsible for disseminating new and revised policies and guidelines to the Colleges.
- College policies and guidelines must be consistent with system-wide policies and guidelines. or guideline may include a substantive system-wide administrative rule. See 0240 Board of Regents (tnsosfiles.com).

# II. Policy and Guideline Procedure Initiation and Review

- A. Proposed Ppolicies and Gguidelinesprocedures.
  - 1. When a policy or procedure is proposed, tThe responsible party shall send an original draft to the Office of General Counsel, prior to any action by any sub-council.
  - 2. The General Counsel or designee will review the proposed Ppolicy or proceduregGuideline for legal sufficiency and consistency with existing Ppolicies and proceduregGuidelines.
  - 3. In consultation with the Chancellor and appropriate Vice-Chancellors, the General Counsel will review the <u>P</u>policy or <u>proceduregGuideline</u> for necessity and consistency with the goals and mission of the TBR system and for proper classification as a <u>P</u>policy or <u>proceduregGuideline</u>, and will also designate which subcouncils will review the <u>P</u>policy or <u>proceduregGuideline</u>, and -then

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return it to the responsible party for action by the designated sub-council(s). The Chancellor has the discretion to send a <u>Pp</u>olicy or <u>proceduregGuideline</u> directly to the President's Council and/or Board for consideration, when necessary.

- 4. The responsible party <u>or designee</u> will present the <u>P</u>policy or <u>procedureGguideline</u> to the designated sub-council(s) for review and action.
  - a. A procedure Gguideline approved in sub-council without further revision is then transmitted by the responsible party to the Presidents Council for consideration approval on a transmittal form and in the manner directed by the Chancellor's Office. (Exhibit 2, Sample President Meeting Transmittal)
  - A proceduregGuideline requiring further revision in subcouncil should be reviewed by General Counsel or designee prior to being transmitted to the a-Presidents Council Meeting.
  - c. A <u>procedureGquideline</u> approved <u>by at</u> the Presidents Council <u>Meeting</u> will be effective on the date designated in the <u>proceduregGuideline</u> and will be posted to the TBR Policies and <u>ProcedureGuideline</u>s website no later than the effective date.
  - d. A proposed proceduregGuideline that is not approved at by the Presidents Council Meeting will be returned to the responsible party for further review, revision, and possible presentation at a subsequent Presidents Council mMeeting.

- e. A Ppolicy approved by at the Presidents Council Meeting will be transmitted through the appropriate committee to the Board of Regents for approval consideration on a form provided by the Board Secretary and in the manner directed by the Board Secretary. (Exhibit 3, Sample Board Meeting Transmittal)
- f. A Ppolicy that does not receive approval at by the Presidents

  Council will be returned to the responsible party. If the

  Chancellor approves, Tthe responsible party may choose to

  transmit the Ppolicy through the appropriate committee to

  the Board, noting the lack of approval by of the Presidents

  Council.
- 5. A Peolicy approved by the Board of Regents will be effective as set forth above in this Policy on the date designated in the policy and will be posted to the TBR Policies and Procedure Guidelines website no later than the effective date.
- A Policy not approved by the Board will be returned to the responsible party for further review, revision, and possible presentation at subsequent President's Council and Board Meetings.
- B. Revision or Rescission of Existing Policies and Procedure Guidelines.
  - Revisions or rescission of existing <u>P</u>policies and <u>proceduregGuidelines</u> will follow the same process as <u>newly</u> proposed <u>P</u>policies and <u>proceduregGuidelines</u>., <u>minus the</u> <u>assigning of numbers and going to the Chancellor</u>.

III.IV. Ministerial Changes to Policies and Procedure Guidelines

- A. The General Counsel is authorized to make ministerial revisions to Ppolicies and Gguidelines:
  - 1. To bring the Ppolicy or Gguideline into compliance with a statutory, regulatory, or other legal requirement;
  - 2. To correct a clerical or other typographical error; or
  - 4.3. To make an administrative change (e.g., the title of an administrator, or office, or document) Any policy or procedure that requires revision, due to a statutory or administrative change or a clerical error (changes in state or federal statues or regulations, institution name/employee title changes, incorrect grammar or spelling), that will not change the substantive meaning of the Ppolicy or proceduregGuideline. may be presented to General Counsel for review and approval for a ministerial revision. Such ministerial revisions will be made by the Office of General Counsel.
- B. Exhibits to <a href="Policies">Ppolicies</a> and <a href="proceduregGuideline">proceduregGuideline</a>s (forms, templates, sample contracts, etc.) do not require approval <a href="by theat">by theat</a> Presidents Council or Board <a href="Meetings">Meetings</a>. New or revised exhibits <a href="meetings">are should be</a> reviewed and approved by the responsible party for the subject <a href="Ppolicy">Ppolicy</a> or <a href="procedureGguideline">procedureGguideline</a>.

### **Procedures**

The following procedure provides for uniformity in draft, review, and submittal of all system wide policies, procedures, and resource documents. These procedures apply to all TBR Institutions and system-wide employees.

### I. Introduction

A. The System office establishes the following procedures to be followed when proposing new policies, procedures, and resource documents, or revising current policies, procedures, and resource documents.

- 1. Proposed Policy, Procedure, or Resource Document Initiation
  - a. All proposed policies or procedures must begin with the initiator using one of the templates attached as exhibits to policy 1.11.00.00.
  - b. Exhibit 1 Policy & Procedure Template
  - c. Resource Documents will use Exhibit 1.
  - d. A clean copy of all proposed policies and procedures must be submitted by the appropriate sub-council designee to the Office of General Counsel for review of legal sufficiency, and assignment of number prior to any action being taken by the sub-council(s).
  - e. The copy must be in Word format on the appropriate template, using the following letter and numbering format.
    - (1) Format as I.A.1.a.(1)(a)(i)
    - (2) Do not use preset numbering lists for sections and subsections. Use "Increase Indent" or "Decrease Indent" in the Paragraph Format section, as needed.
    - (3) All Sections and sub-sections must be numbered or lettered. No "stand alone" sections, sub-sections or sentences, except for asterisk notes.
    - (4) One space only instead of 2 after a period or (), or any other sentence ending symbol.
    - (5) When adding definitions in that section of the template,
      leave a line space between them: no numbering, bullet
      points or other indicators.

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- (a) If definitions are going to be defined in the body
  of the policy instead of in definitions, state that
  in the definition section
- 2. Policy, Procedure, or Resource Document Revision
  - a. All policy or procedure revisions must begin with the initiator using the current Word copy of the policy or procedure.
    - (1) At this time the current Word copy in proper format is available at Z:\TBR Central Office\Policy and Procedure Word Copies
    - (2) To show revisions, use Bold strike through (abc) for deletions and bold, underline (abc)for additions. Do not use track changes.
    - (3) Keep the current formatting in place. Add or delete sections and sub-sections as needed.
    - (4) Only the affected sections need to be submitted, not the entire policy or procedure. Make sure Section heading is shown.
  - A copy of all proposed revisions to policies and procedures
     must be submitted by the appropriate sub-council designee to
     the Office of General Counsel for review of legal sufficiency.
  - c. Following legal review and sub-council approval, all policies, procedures, and resource documents must be prepared for transmittal to an upcoming Presidents Meeting, and/or Board Meeting.
  - d. Policies, System Office Policies, and Resource Documents require TBR Board Approval.

- e. Procedures require only President's Council approval.
- f. Exhibits to policy or procedure require approval by the responsible party for the subject policy or procedure.
- II. Transmittal of Policies, Procedures, and Resource Documents
  - A. A copy of all policies, procedures, and resource documents that have subcouncil(s) approval and are ready for transmittal shall be prepared for transmittal by a designee of the responsible department.
    - 1. Transmittal to Office of General Counsel
      - a. Prior to transmittal for the Presidents Meeting, the department designee will email a copy of the sub-council approved new or revised policy or procedure to the General Counsel designee in Word format. No clean copy needed unless asked for. No transmittal page needed.
    - 2. Transmittal for Presidents Meeting
      - a. Prior to material due date for Presidents Meeting, each department designee will:
        - (1) Convert the Word copy of a new policy, resource document, or procedure to PDF format.
        - (2) Convert the Word copy of a revised policy, resource document, or procedure to PDF format.
        - (3) Prepare a transmittal page for each policy or procedure in PDF format.
          - (a) The transmittal page must include a summary of the purpose of the new policy or procedure, or of the revisions to a current policy or procedure.

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- (b) Exhibit 2 to Policy 1.11.00.00 sample transmittal summary for new policies and procedures to President Meeting.
- (c) Exhibit 3 to Policy 1.11.00.00 sample transmittal summary for revised policies and procedures to Board Meeting.
- (4) Combine PDF transmittal page and PDF policy, resource document, or procedure into one PDF transmittal file.
- (5) Email each transmittal file to the Chancellor's

  Executive Assistant or designee for appropriate

  dissemination.
- b. As soon as possible after the Presidents Meeting, the department designee will notify General Counsel designee regarding all procedures that passed.
  - (1) Provide a new marked up Word copy if any revisions were made at the Presidents Meeting.
- 3. Transmittal for Board Meeting
  - a. Prior to material due date for Board Meeting, each department designee will:
    - (1) Prepare a transmittal page for each policy in or resource document in word format and convert to PDF format.
    - (2) Combine PDF transmittal page and PDF policy or resource document into one PDF transmittal file.

(3) Email each transmittal file, and a word copy of the transmittal sheet, to the Board Secretary or designee for appropriate dissemination.

- b. As soon as possible after the Board Meeting, the department designee will notify General Counsel designee regarding all policies and resource documents that passed.
  - (1) Provide a new marked up Word copy if any revisions were made at the Board Meeting.

# **Exhibits**



For Exhibits, click the Attachments button at the top right of the page.

### Sources

# **Authority**

T.C.A. § 49-8-203

### **History**

NEW Policy approved by Board, June 23, 2017; ministerial revisions to exhibits and their references, June 26, 2018; Revision approved at Board Meeting June 20, 2019; Revision approved at Board Meeting September , 2025.

# 1.11.00.00 Development and Approval of Policies and Procedures



# Policy/Guideline Area

Governance, Organization, and General Policies

# **Applicable Divisions**

System Office

# **Purpose**

The purpose of this policy is to provide for uniformity in the drafting, review, revision, and approval of all Board-established system-wide policies and guidelines..

### **Definitions**

- Policy A written statement that mandates, specifies, or prohibits behavior to
  express basic values of the TBR system, enhance the TBR mission, ensure
  coordinated compliance with applicable laws and regulations, promote operational
  efficiency, and/or reduce institutional risk.
- Guideline The operational steps required to accomplish an action that necessitates specific instructions. Generally, a guideline or will pertain to implementation of a Policy. Guidelines may also provide guidance for behavior on issues that are not dictated by Policy. A Guideline may occasionally be referred to as a "Procedure."
- College Policy A College Policy is any College-specific written statement of general applicability that meets the definition of a Policy or a Guideline, or which otherwise sets forth standards or formalizes operations at a College, regardless of the label assigned to the document (e.g., policy, procedure, guideline, guidance, interpretive statement, handbook, etc.) and regardless of whether the document applies College-wide or to certain operational unit(s) of the College. "College Policy" does not include course syllabi and similar sets of expectations set by instructors for their individual classes.

 Responsible Party – The System Office person, office, or group charged with oversight of a Policy or Guideline related to their area of responsibility.

# **Policy**

- I. Applicability of System-Wide Policies and Guidelines
  - A. TBR system-wide Policies and Guidelines are in effect for all TBR Colleges, except under limited, defined circumstances and exceptions as set out in this Policy. Reasons for system-wide uniformity include increasing consistency of operations; ensuring compliance with applicable laws, regulations, and standards; minimizing litigation, financial, audit, and other risks; and reducing potential conflict between a system-wide Policy or Guideline and a College Policy.
    - Pursuant to the Southern Association of Colleges and Schools
       Commission on Colleges (SACSCOC) Principles of Accreditation
       and Council on Occupational Education (COE) standards, a
       College is permitted to rely on and/or to adopt TBR-approved
       policies and guidelines without further review by a College
       committee.
  - B. Implementation of System-Wide Policies and Guidelines
    - A College may link to or otherwise adopt system-wide Policies and Guidelines.
    - Alternately, a College may create a separate version of systemwide Policies and Guidelines, in which case College Policies:
      - Must be substantively identical to and consistent with system-wide Policies and Guidelines;
      - Must not contain any material additions, material omissions,
         or other material differences;

- c. May be customized with color schemes and logos;
- May provide College-specific information to assist the reader, such as contact information for College offices or employees;
- e. May be re-numbered or reorganized;
- f. May omit Policies and Guidelines not applicable to the College (e.g., Policies related to system governance; Policies designed for TCATs, if a Community College; Guidelines applicable to the System Office; etc.); and
- g. May make other non-substantive, non-material changes.
- C. Board-approved Policies, including revisions, are effective and applicable to all Colleges ten business days after Board approval, unless the Board sets a different effective date. TBR Guidelines, including revisions, approved by the Presidents Council are effective and applicable to all Colleges ten business days after approval by the Presidents Council, unless the Presidents Council sets a different effective date.
  - 1. If a College creates a separate version of system-wide Policies and Guidelines, a College must have in place a mechanism to implement new system-wide Policies and Guidelines, as well as revisions, on the effective date. To do so, Colleges are expected to monitor the Presidents Council and Board agendas to implement Policies and Guidelines, including revisions, as of the effective dates. If permitted by this Policy, a College may make additional revisions in accordance with College processes either as of the effective date or later.
- D. No College Policy shall be inconsistent with a system-wide Policy or Guideline unless authorized by this Policy, or unless the Chancellor or designee approves an exception. Any request for an exception that is not

- authorized by this Policy must first be directed to the Office of General Counsel for legal advice.
- E. College Policies may be implemented to increase operational efficiencies or otherwise to advance the mission of the College in certain circumstances. These situations include the need to operationalize or to apply a system-wide Policy or Guideline to the specifics of the College; to implement a College Policy where there is no applicable system-wide Policy or Guideline; or to provide a level of fiscal oversight by the College greater than required by a system-wide Policy or Guideline. Examples of areas in which Colleges retain flexibility to draft College Policies are as follows.
  - A College may implement financial controls more strict than required by a system-wide Policy or Guideline, after getting approval from the Vice Chancellor for Business and Finance;
  - If a system-wide Policy or Guideline directs the creation of a College Policy, the College Policy shall not be inconsistent with any system-wide Policy or Guideline;
  - Training documents that explain a system-wide Policy or Guideline.
     (Documents purporting to summarize Policies and Guidelines are highly discouraged.)
- F. In certain areas, Colleges retain little or no flexibility to create new College Policies or to make any substantive modifications to system-wide Policies and Guidelines, including those relating to:
  - Student matters (i.e., system-wide Policies beginning with "3" and system-wide Guidelines beginning with "S");
  - Discrimination, equal employment opportunity, and harassment
     (i.e., those implementing civil rights laws, including, but not limited

- to, TBR Guideline P-080 and system-wide Policies beginning with a "6");
- 3. Safety and security (i.e., system-wide policies beginning with a "7");
- Constitutional rights;
- 5. Statutory, regulatory, and other legal requirements; and
- 6. Employee benefits, leave, disciplinary standards, and most other aspects of personnel Policies and Guidelines.

### II. Policy and Guideline Initiation and Revision

- A. New and revised system-wide Policies and Guidelines may be initiated either by an established Sub-council or System Office administration. Responsibility for policy areas is generally as follows:
  - Safety and Security Policies and Guidelines Office of General Counsel; Campus Safety and Security.
  - Sexual Discrimination/Harassment/Misconduct Policies and Guidelines – Office of General Counsel.
  - Personnel Policies and Guidelines Office of Business and Finance (Human Resources Department).
  - 4. Business and Finance Policies and Guidelines— Office of Business and Finance; Internal Audit.
  - 5. Student Policies and Guidelines Office of Policy and Strategy.
  - 6. Academic Policies and Guidelines Office of Academic Affairs.
  - Governance, Organization, and General Policies and Guidelines –
     Office of General Counsel, Office of Information Technology.
  - Marketing and Communications Policies and Guidelines –
     Department of Marketing, Digital Strategy, and Public Relations.

- The Chancellor or the Board of Regents may designate a responsible party for the initiation or revision of a Policy or Guideline.
- All Policies and Guidelines should be reviewed and revised or deleted as needed, but not less than every five (5) years.
- 11. When proposing revisions to a Policy or Guideline, or when proposing a new Policy or Guideline, the responsible party shall obtain from the Office of General Counsel the current version of the Policy or Guideline or the template for a new Policy or Guideline. Using an OGC-provided document will ensure that revisions are made to the correct version of the document, will bring consistency to formatting, and will enable the new or revised document to be loaded into the policy management software.
- 12. Policies must comply with the Style Guide identified in Exhibit 1.
- 13. The General Counsel is responsible for compilation, organization and maintenance of all system Policies and Guidelines and may make such changes to the organization of the Policies and Guidelines as necessary.
- 14. The General Counsel is responsible for disseminating new and revised policies and guidelines to the Colleges.

# III. Policy and Guideline Initiation and Review

- A. Proposed Policies and Guidelines.
  - The responsible party shall send an original draft to the Office of General Counsel prior to any action by any sub-council.
  - The General Counsel or designee will review the proposed Policy or Guideline for legal sufficiency and consistency with existing Policies and Guidelines.

- 3. In consultation with the Chancellor and appropriate ViceChancellors, the General Counsel will review the Policy or
  Guideline for necessity and consistency with the goals and mission
  of the TBR system and for proper classification as a Policy or
  Guideline, and will also designate which sub-councils will review
  the Policy or Guideline, and then return it to the responsible party
  for action by the designated sub-council(s). The Chancellor has the
  discretion to send a Policy or Guideline directly to the President's
  Council and/or Board for consideration, when necessary.
- The responsible party or designee will present the Policy or Guideline to the designated sub-council(s) for review and action.
  - A Guideline approved in sub-council without further revision
    is then transmitted by the responsible party to the Presidents
    Council for consideration on a transmittal form and in the
    manner directed by the Chancellor's Office.
  - A Guideline requiring further revision in sub-council should be reviewed by General Counsel or designee prior to being transmitted to the Presidents Council.
  - c. A Guideline approved by the Presidents Council will be effective on the date designated in the Guideline and will be posted to the TBR Policies and Guidelines website no later than the effective date.
  - d. A proposed Guideline that is not approved by the Presidents Council will be returned to the responsible party for further review, revision, and possible presentation at a subsequent Presidents Council meeting.
  - e. A Policy approved by the Presidents Council will be transmitted through the appropriate committee to the Board

- of Regents for consideration on a form provided by the Board Secretary and in the manner directed by the Board Secretary.
- f. A Policy that does not receive approval by the Presidents Council will be returned to the responsible party. If the Chancellor approves, the responsible party may choose to transmit the Policy through the appropriate committee to the Board, noting the lack of approval by the Presidents Council.
- A Policy approved by the Board of Regents will be effective as set forth above in this Policy and will be posted to the TBR Policies and Guidelines website no later than the effective date.
- A Policy not approved by the Board will be returned to the responsible party for further review, revision, and possible presentation at subsequent President's Council and Board Meetings.
- B. Revision or Rescission of Existing Policies and Guidelines.
  - Revisions or rescission of existing Policies and Guidelines will follow the same process as newly proposed Policies and Guidelines..

# IV. Ministerial Changes to Policies and Guidelines

- A. The General Counsel is authorized to make ministerial revisions to Policies and Guidelines:
  - To bring the Policy or Guideline into compliance with a statutory, regulatory, or other legal requirement;
  - 2. To correct a clerical or other typographical error; or
  - 3. To make an administrative change (e.g., the title of an administrator, office, or document) that will not change the substantive meaning of the Policy or Guideline.

B. Exhibits to Policies and Guidelines (forms, templates, sample contracts, etc.) do not require approval by the Presidents Council or Board. New or revised exhibits are reviewed and approved by the responsible party for the subject Policy or Guideline.

# **Exhibits**



For Exhibits, click the Attachments button at the top right of the page.

### Sources

# **Authority**

T.C.A. § 49-8-203

### **History**

NEW Policy approved by Board, June 23, 2017; ministerial revisions to exhibits and their references, June 26, 2018; Revision approved at Board Meeting June 20, 2019; Revision approved at Board Meeting September \_\_\_, 2025.



### **BOARD TRANSMITTAL**

MEETING: Quarterly Board Meeting

SUBJECT: Proposed Amendment of Bylaws

DATE: September 19, 2025

PRESENTER: Brian Lapps, General Counsel

**PRESENTATION** 

REQUIREMENTS: 5 minutes

ACTION REQUIRED: Roll Call Vote

**STAFF** 

RECOMMENDATION: Not Applicable

Revisions to the bylaws require at least two readings. The first reading of the proposed revisions took place at the regular June 2025 Board meeting. At the special called meeting on August 6, 2025, additional revisions regarding the size of a quorum were proposed. The Board is now being asked to vote on whether to approve the proposed revisions.

Per previous discussion, Public Chapter 452 (2025) has expanded the size of the Board by two members. In addition to proposing a revised quorum size, the proposed revisions are designed to accomplish two objectives. First, the proposed substantive revisions update what the Board actually does in practice and remove listed responsibilities that are not done in practice. Second, a number of stylistic revisions to increase consistency and clarity are proposed.

The proposed substantive revisions are as follows.

- 1. Article II.7.E. (page 3) changes a quorum from nine voting members to a simple majority of the members actually serving at the time of the meeting. This proposed revision reflects that the Board's size will increase by two voting members to nineteen voting members, but that it is also possible at some future time, vacancies may make assembling a ten-member quorum difficult. A conforming change is recommended in Article VII.A. (page 14) to amend the number of members required to change the Bylaws.
- 2. Article III.L.1(c) (page 6) removes a reference to activity by the Committee on Finance and Business Operations that is no longer performed in practice. The oversight is already included in subsection (b).

- 3. Article III.L.1(d) (page 6) removes a reference to insurance coverage of buildings and contents, as the Department of Risk Management, within the Department of Treasury at the State of Tennessee, has responsibility for obtaining appropriate insurance, not the Committee on Business and Finance.
- 4. Article III.L.1.f. (page 6) is removed to reflect that the State of Tennessee, not the Committee on Finance and Business Operations, is responsible for the investment and reinvestment of trust funds and other money.
- 5. Article III.L.2.a. (page 7) removes reference to "extension services," which is a term relating to the agricultural functions of land grant institutions and is no longer necessary following the Focus Act and Tennessee State University becoming self-governing.
- 6. Article III.L.2.e. (page 7) removes reference to "student housing," as TBR colleges do not have residence halls.
- 7. Article III.L.4.b.(1) (page 8) removes references to certain activities of the Committee on Workforce Development. The Board, through the Committee on Academic Policies and Programs and Student Life, provides oversight and makes recommendations related to academic programs. However, the Committee on Workforce Development has not been making such recommendations with respect to workforce development programs.
- 8. Article III.L.4.b.(2) and (3) (page 8) proposes moving the reference to the Committee on Workforce Development's ensuring alignment with economic development goals to an earlier subsection and makes the language of the Committee on Workforce Development's responsibilities more general so that it does not become outdated as priorities change.
- 9. Article IV.G.6 (page 11) eliminates reference in the Chancellor's duties to "branches" within the TBR System, as that term is not widely used.
- 10. Article IV.G.17 (page 12) removes language to reflect that the Chancellor no longer creates and submits an annual report to the Governor and General Assembly on behalf of the Board. Rather, the Chancellor provides information as required by law and as requested by the Governor, General Assembly, and Tennessee Higher Education Commission.

### **TBR Bylaws**

### **Applicable Divisions**

TCATs, Community Colleges, System Office, Board Members

### Policy/Guideline

### **Article I: Purpose**

The purpose of the Tennessee Board of Regents is to govern, manage and control the state community colleges and state colleges of applied technology established by the General Assembly of the State of Tennessee in T. C. A. § 49-8-101(a), exercising the powers and fulfilling the duties vested in it by the General Assembly.

### **Article II: The Board**

#### **Section 1. Powers**

A. The Board of Regents is vested by law with all the powers and authority to govern effectively and set policy for the state community colleges and colleges of applied technology in accordance with the laws of Tennessee and the policies of the Tennessee Higher Education Commission.

B. With respect to the locally governed universities in the System, the Board of Regents has the authority to review and give final approval to the operating budget of each university for the purpose of ensuring the ability to satisfy obligations to the Tennessee State School Bond Authority and its bondholders.

### Section 2. Members

The composition of the membership of the Board, the terms of office, and the conditions of membership are as provided in T.C.A. § 49-8-201, including all future amendments thereto.

### **Section 3. Rights of Members**

A. Except as provided otherwise by law, individual members of the Board enjoy these rights equally with all other members:

- 1. the right to vote,
- 2. the right to participate fully in all considerations before the Board,
- 3. the right to enter motions and to submit recommendations, and
- 4. all rights and privileges afforded the Board by law and regulation when sitting in deliberative session.

B. When not participating in meetings of the Board or any of its duly constituted committees, members, as individuals, enjoy the same rights and privileges of any citizen of the State of Tennessee as pertains to the governance, control, and management of institutions under the Board.

C. As individuals, members shall not speak for the Board unless specifically authorized to do so by the Board.

## **Section 4. Responsibilities of Members**

A. When participating in meetings of the Board or its duly constituted committees, members are responsible for the entire System, without regard for any congressional district or area of the State or for any individual institution within the State.

B. Members are enjoined from espousing the cause of any one institution over the interests of others or the System.

### **Section 5. Expenses of Members**

Board business-related and travel expenses, including lodging and meals encountered about meetings of the Board or duly constituted committees thereof shall be reimbursable at rates established by Board policy in accordance with Tennessee State Regulations for Travel.

## **Section 6. Minority Views**

Upon announcement of any vote of a meeting of the Board or one of its duly constituted committees, a member holding a minority view may request his or her view be made a matter of record. Such minority view shall be submitted in writing to the Secretary.

### Section 7. Meetings of the Board

## A. Regular Meetings

The Board shall hold at least one (1) stated meeting annually on a day or days determined by the bBoard from year to year and at called meetings that may be necessary, to be called by the secretary, giving at least five (5) days' notice to the bBoard members, but the bBoard may adjourn the stated or called meetings to any date that it may set for adjournment.

#### **B. Special Meetings**

1. Special meetings of the Board of Regents may be called for any purpose by the Chair by request in writing to the Secretary, or by the Secretary upon written request from four other members of the Board.

- 2. The requests shall state the purpose of the proposed meeting.
- 3. Business transacted at all special meetings shall be confined to the subjects stated in the call.

#### C. Location

Each year, following the Fall quarterly meeting, the Secretary shall issue a calendar of the regular meetings for the upcoming calendar year including their locations. The bB oard shall strive to meet on the campus of a system institution at least twice a year, rotating those meetings throughout the system, as practicable.

## D. Notice of Meetings

- 1. The Secretary shall give each member of the Board at least five days' written notice of a regular or of special meetings of the Board. Emergency meetings may be called by telephone or electronic notification with the understanding that similar notices are provided all members.
- 2. The Secretary, upon advice from the Chancellor and Board, shall prepare an annotated agenda to accompany each notice of a regular or special meeting of the Board.
- 3. Public notice of all meetings shall be issued in accordance with T.C.A. §§ 8-44-103\_and 108.

## E. Quorum

- 1. At all meetings of the Board of Regents, nine a simple majority of the voting members actually serving at the time of the meeting shall constitute a quorum for the transaction of business. In the absence of a quorum, the Board may convene for the purpose of receiving information. If the Board convenes in the absence of a quorum and a quorum is later established, the Board may then transact business.
- 2. The action of a simple majority of the voting members of the Board present at any meeting shall be the action of the Board, except as may be otherwise provided by these Bylaws.
- 3. Members shall be allowed to participate in a meeting by electronic or other means in accordance with T.C.A. § 8-44-108.

#### F. Order of Business

The order of business at each regular meeting of the Board shall be determined by the Vice -Chair.

#### G. Procedures

- 1. Any ex-officio member of the Board may be represented at a meeting of the Board, but cannot under any conditions register a vote by proxy.
- 2. When a member identifies a conflict of interest about a vote on a matter before the Board, the member shall withhold his or her vote.
- 3. A record vote of the Board shall be required on all motions providing for approval of a budget; approval of an increase in fees or tuition; approval of capital expenditures or the extension of the credit of the system or any of its institutions; any revision of the Bylaws, the adoption of a new Bylaw or the repeal of an existing Bylaw; and the documentation of any transaction as may be required by law or deemed desirable in the judgment of the Chair; upon demand of any member present a record vote may be called for on any matter before announcement of a vote previously taken.
- 4. A motion to reconsider may only be made by a member who voted on the prevailing side and must be made at the same meeting.

## H. Adjourned Meetings

- 1. The Board may adjourn any regular or special meeting to any date it may set.
- 2. If a quorum is not present, any regular or special meeting may be adjourned by the members attending until a quorum shall be present.

#### I. Joint Meetings

- 1. From time to time, the Board may find it appropriate to meet jointly with some other board or body.
- 2. In such meetings, the Board shall retain its constituted integrity as established under law and in accordance with these Bylaws.

#### J. Executive Sessions

- 1. In accordance with T.C.A. § 4-35-108, the bBoard may hold confidential executive sessions to discuss:
- a. Items deemed not subject to public inspection under T.C.A. §§ 10-7-503 and 10-7-504, and all other matters designated as confidential or privileged under the Tennessee Code;
- b. Litigation;
- c. Audits or investigations;

- d. Information protected by federal law; and
- e. Matters involving information under T.C.A. § 4-35-107(a), where the informant has requested anonymity.
- 2. No business, other than that described under subsection 1 a-e, above, shall be considered during a confidential, non-public executive session.
- 3. Attendance at executive sessions shall be limited to  $\frac{bB}{D}$  oard members. Other individuals may be invited to attend all or portions of an executive session as deemed necessary by the  $\frac{bB}{D}$  oard  $\frac{bB}{D}$  oar

#### K. Minutes

- 1. Minutes shall be taken at each meeting of the Board and shall provide a permanent record of such meeting.
- 2. Minutes need not be a verbatim record of a meeting but should provide adequate basis upon which implementing actions may be taken or permanent policies be extracted therefrom.
- 3. Each meeting shall also be electronically recorded in its entirety. In the event of a dispute regarding the transactions at a meeting, the electronic recording shall be determinative of the Board's action.
- 4. Minutes of each regular meeting and of subsequent special meetings shall be circulated for consideration of the members prior to the next regular meeting at which time they shall be approved as attested to by the Vice Chair and the Secretary of the Board.

### **Article III. Committees of the Board**

- A. The Board of Regents as a whole shall be responsible for the operation of the State University and Community College System.
- B. The Board may organize standing and special committees as necessary to carry out its governance, control, and management functions.
- C. The Committees of the Board shall make studies of the fields assigned to them and advise the Board as to what, if any, changes of policy should be made.
- D. Each of the standing committees shall keep informed with respect to the manner in which the policies of the Board are being administered in its field. Committees may be authorized to act on behalf of the Board.

- E. All Board members may participate in committee deliberations; however, each standing committee shall consist of not less than three and not more than seven Board members.
- F. A majority of the members of a committee shall constitute a quorum for the transaction of business. In the absence of a quorum, a committee may convene for the purpose of receiving information. If a committee convenes in the absence of a quorum and a quorum is later established, the committee may then transact business.
- G. The Board of Regents may authorize special committees with whatever membership is desired by the Board.
- H. Each standing or special committee shall report to the Board periodically or at the request of the Chair of the Board.
- I. The Chair of the Board shall be an ex officio member of all committees with the authority to vote. In the absence of the Chair, the Vice\_=Chair shall be an ex officio member of all committees with the authority to vote.
- J. The Chancellor and Secretary shall be ex officio members of all committees without the authority to vote.
- K. The Executive Director of the Tennessee Higher Education Commission may serve as a member of any committee without the authority to vote.
- L. Standing Committees

#### 1. Committee on Finance and Business Operations

- a. The Committee on Finance and Business Operations shall make recommendations to the Board regarding the fiscal policies to be followed in the conduct of the System.
- b. The Committee shall receive and review the recommendations of the Chancellor concerning appropriation requests, allocations, budgets and budget revisions for each of the institutions in the State University and Community College System and for the office of the Board, and shall make its recommendations to the Board.
- c. The report of the Committee to the Board shall include in written form the itemized deletions, additions, or other changes in the submitted budget requests of each institution.
- d. The Committee shall also make recommendations to the Board as to needs for additional buildings and land for the campuses, repair and renovation of buildings, and maintenance of campuses., and adequate insurance coverage of buildings and contents.
- e. It shall coordinate the preparation of the capital outlay budget and capital outlay appropriations.

f. It shall study and submit recommendations affecting investments or reinvestments of trust funds and shall advise the Board regarding such funds.

- g. The Committee shall submit recommendations on System-wide policies and procedures on procurement and purchasing.
- h. This committee shall have such other duties as may be authorized by the Board.
- i. The Treasurer shall serve as a member of this committee only without the authority to vote.

## 2. Committee on Academic Policies and Programs and Student Life

- a. The Committee shall review and make recommendations to the Board concerning all proposals for new academic programs and degrees, revisions or discontinuations of existing programs, the adoption of our changes in admission and retention standards, and the establishment, reorganization or elimination of academic departments, divisions, branch operations and extension services, and other academic units.
- b. The Committee shall be responsible for reviewing the level of productivity of existing programs, and when appropriate to recommend the discontinuance of non-productive programs.
- c. The Committee shall make appropriate recommendations concerning studies and policies relating to academic matters.
- d. The Committee shall also make recommendations to the Board regarding campus life of the institutions.
- e. It shall receive and review the Chancellor's reports of proposed policies and regulations concerning student affairs including, but not limited to, the conduct of students, discipline, student housing, parking, safety and special activities of students of the institutions under control of the Board.
- d. The Committee shall facilitate the development and implementation of K-12 partnership efforts, middle college, dual credit/dual enrollment programming, and opportunities for alignment of K-12 and college curricula.

### 3. Committee on Personnel and Compensation

a. The Committee on Personnel shall make recommendations to the Board regarding retirement, tenure, promotion, evaluation and other personnel matters regarding personnel involved in the various institutions governed by the Board.

- b. The Committee shall make appropriate recommendations concerning policy and procedures relating to personnel matters and review the recommendations from the Chancellor relative to the annual review of personnel requests from the institutions.
- c. The committee shall also review compensation matters of the institutions and System Office personnel that require Board approval and make recommendations to the Board regarding these matters.
- d. The Committee shall have the power to act for the full Board in compensation matters when waiting for the next scheduled Board meeting is not desirable.

## 4. Committee on Workforce Development

- a. The Committee on Workforce Development is responsible for the oversight of the workforce initiatives at the colleges, ensuring our institutions are meeting the workforce training needs of Tennessee.
- b. The committee will:
- (1) Provide oversight and make recommendations to the Tennessee Board of Regents relative to programmatic decisions including the approval of new programs of instruction, program credentials, modifications or terminations of academic workforce offerings.
- (2) Ensure that workforce programs align with the needs of business and industry, as well as economic development goals.
- (3) Ensure that workforce programs enrich, strengthen, and support Tennessee citizens, the State of Tennessee's Drive to 55, including through goals established by the Governor and General Assemblyand economic development goals.
- (4) Review productivity and performance of workforce programs annually and provide a report to the Tennessee Board of Regents.
- (5) Provide recommendations to the Tennessee Board of Regents for creation of or revisions to policies and guidelines related to workforce entities within the TBR system's institutions.
- (6) Encourage and recognize excellence in workforce partnerships and student's successes.

## 5. Committee on External Affairs

a. The Committee on External Affairs is responsible for the oversight of the Board's relationship to organizations and constituent groups external to the system, ensuring that these relationships promote the mission and goals of the Tennessee Board of Regents system.

- b. Toward the furtherance of this purpose, the Committee on External Affairs shall:
- (1) Provide oversight for government relations activities and initiatives and make recommendations to the Board on legislative priorities for the system.
- (2) Make recommendations regarding the Board's role in building relationships and collaborations with foundations, external funders, businesses, industry groups, organizations, and community leaders.
- (3) Make recommendations regarding the Board's role in advocating the priorities of the System to media and local, state, and national leaders.
- (4) Provide oversight for public relations efforts, promote effective communications with constituents and review the marketing, digital and branding strategies developed that promote the system, its initiatives and the individual colleges. Promote effective communication between the System and its institutions, public officials, and leaders at the local, state, and national levels.
- (5) Provide oversight of fundraising and system grant efforts, recognize excellence in philanthropy and review reports on philanthropic and collaborative grant activities within the system.

### 6. Audit Committee

- a. The Audit Committee shall provide appropriate oversight and accountability on fiscal and other matters within the Tennessee Board of Regents.
- b. In addition to the Regents appointed to the Committee, the Board may select one or more certified public accountants or other qualified citizens who are not members of the Board to serve on the Audit Committee.
- c. The Audit Committee shall employ a person qualified by training and experience to serve as an internal auditor and to report directly to the Audit Committee and the Board.
- d. The internal auditor shall be removable only for cause by a majority vote of the Board.
- e. The internal auditor shall perform the duties required by the Higher Education Accountability Act of 2004 (T.C.A. § 49-14-101 et seq.) including reports to the Committee and development of a process to report and investigate illegal, improper, fraudulent or wasteful activity.

## **Article IV. Officers and their Duties**

## A. Officers

- 1. The officers of the Board of Regents shall be the Chair, Vice Chair, Chancellor, Treasurer, and Secretary. The sitting Governor of the State of Tennessee shall serve as Chair of the Board.
- 2. The Board may from time to time establish such other offices and positions as may be necessary to carry out the functions of the Board.

#### B. Election and Term of Office

- 1. The term of office of each officer, except the Chancellor, shall be one year commencing on July 1st and continuing until a successor is chosen and installed.
- 2. Officers other than the Chair and Chancellor shall be elected each year by the Board at the last regular meeting of each fiscal year.
- 3. The Vice Chancellor for Business and Finance shall serve as Treasurer unless the Board chooses to fill the office by election from the staff of the Chancellor.
- 4. The Board shall elect the Secretary from the staff of the Chancellor.
- 5. No one person shall hold more than one of these offices.

#### C. Removal of Officers

Officers may be removed at any time by the Board by the affirmative vote of a majority of the Board, not merely of the quorum.

#### D. Vacancies

Vacancies shall be filled by the Board as soon as practicable.

### E. Chair

- 1. The Chair shall be a member of the Board, shall preside at the meetings of the Board, if present, with the authority to vote, and may work with the Vice Chair to appoint the Chairs and members of all committees.
- 2. The Chair shall be an ex officio member of all committees with the authority to vote.

#### F. Vice Chair

The Vice Chair shall be a member of the Board and shall perform the duties and have the powers of the Chair during the absence or disability of the Chair.

#### G. Chancellor

- 1. The Board of Regents shall elect the Chancellor who shall hold office at the pleasure of the Board.
- 2. The Chancellor shall not be a member of the Board.
- 3. In case of any vacancy in the Chancellorship, the Board shall name an Acting Chancellor who shall serve until the office of the Chancellor shall be filled.
- 4. The Chancellor shall be the chief executive officer of the State University and Community College System.
- 5. The Chancellor shall perform all those duties that are prescribed by the Board.
- 6. The Chancellor shall be responsible to the Board of Regents for the prompt and effective execution of all resolutions, policies and rules and regulations adopted by the Board for the ordering and the operation of the entire System and for the government of any and all of its branches.
- 7. The Chancellor's discretionary powers shall be broad enough to enable him or her to discharge these responsibilities.
- 8. The Chancellor shall attend and participate in, without the privilege of voting, all of the meetings of the Board of Regents and of its committees.
- 9. The Chancellor shall be an ex officio member of all committees, without the authority to vote.
- 10. The Chancellor shall review recommendations from the presidents regarding annual appointments, promotions, and salaries of employees of the several institutions of the System, and shall be responsible for compliance by the presidents with Board policies and procedures on personnel matters.
- 11. The Chancellor shall make recommendations regarding the establishment or discontinuance of staff positions in the Office of the Board of Regents.
- 12. The Chancellor shall recommend the appointment of administrative officers and other employees of the Office of the Board of Regents.
- 13. The Chancellor shall be empowered to act for the Board in the interims when the Board is not in session.
- 14. The Chancellor shall speak for the Board and shall represent it at meetings and before the public consistent with established policies of the Board.

- 15. The Chancellor shall be the channel of communication with the presidents of the institutions and shall present recommendations concerning System policy to the Board.
- 16. The Chancellor shall be authorized upon the authority of the Board and in its name to execute all notes, bonds, deeds, contracts, and other documents of an official nature.
- 17. The Chancellor shall submit, on behalf of the Board and with its approval the annual report at the end of each fiscal year, which report shall go to the Governor and the legislature. The Chancellor shall submit information and reports to the Governor, General Assembly, and the Tennessee Higher Education Commission as requested and as required by law.

#### H. Treasurer

- 1. The Treasurer shall be sworn and bonded to discharge faithfully the duties as Treasurer.
- 2. The Treasurer shall serve without vote as a member of the Committee on Finance and Business Operations.
- 3. The Treasurer shall perform such other duties as the Board may authorize or as may be assigned by the Chancellor.

## I. Secretary

- 1. The Secretary shall be sworn to discharge faithfully the duties as Secretary.
- 2. The Secretary shall be present at all meetings of the Board and of the committees.
- 3. The Secretary shall keep an accurate record of proceedings of the meetings of the Board and of the committees.
- 4. In the absence of the Secretary from a meeting, a secretary shall be chosen for the meeting and shall record the proceedings.
- 5. The Secretary shall be the custodian of all minutes, official documents, and archives of the System.
- 6. The Secretary shall perform such other duties and have such other powers as the Board may authorize or as may be assigned by the Chancellor.

## J. Delegation of Duties of Officers

In case of the absence of any officer of the Board of Regents, or for any other reason that the Board may deem sufficient, the Board of Regents may delegate the powers or duties of such officers, provided a majority of the full Board concurs therein.

#### **Article V. Presidents**

#### **Section 1. Duties of the President**

- A. The president of each college in the System shall be the chief executive of the institution and of all its departments, and shall exercise such supervision and direction as will promote the efficient operation of the institution.
- B. The president shall be responsible to the Board through the Chancellor for the operation and management of the institution and for the execution of all directives of the Board and of the Chancellor.
- C. The president shall be the official medium of communication between the faculty and the Chancellor, and between the council, senate, assembly, or any such body, either of the faculty or of the students, and the Chancellor.
- D. The president shall recommend annually to the Board of Regents, through the Chancellor, the creation or continuance of positions of faculty and other employees of the institution.
- E. The president shall have the authority to recommend or make appointments of personnel and, within budgetary limitations, to fix their salaries, and to recommend or approve promotions, transfers, leaves of absence, and removal of personnel, pursuant to the requirements of policies and procedures established by the Board, and subject to such prior approval or confirmation of the Board or the Chancellor as may be required by the Board.

### **Section 2. Term of Appointment**

The presidents of the colleges shall serve at the pleasure of the Board.

### **Section 3. Resignation and Removal of Presidents**

- A. The president of an institution may resign at any time upon written notification to the Board through the Chancellor.
- B. The Board may terminate the employment of the president of an institution at any time.
- C. In the event of a resignation or termination, the Board, at its discretion, may authorize a payment equal to up to three months of the president's salary.

#### Section 4. Presidents Council

A. The president of each college shall be a member of the Presidents Council.

- B. The council shall have the opportunity to present reports and recommendations to the Board of Regents.
- C. The Chancellor shall be an ex officio member of the council and shall be invited to attend each meeting of the council.

## Article VI. Employees of the Colleges

- A. Administrative personnel, faculty members and other personnel shall be recommended or appointed by the president of the college, subject to such requirements, approvals or confirmations by the Board or the Chancellor as may be specified by the Board.
- B. A member of the Board shall not be a party to procuring the appointment of any relative at any of the units of the System.

## **Article VII. Amendment of Bylaws**

- A. These Bylaws may be amended or repealed at any regular meeting by an affirmative vote of not less than nine a simple majority of the voting members of the Board actually serving, provided however, that any proposed change in these Bylaws shall be submitted to the Secretary in writing at any regular meeting or special meeting and shall be voted on at the next regular meeting of the Board.
- B. Amendments or additions to the Bylaws shall be presented in such form as suitable for direct incorporation into the Bylaws.
- C. Any Bylaw may be suspended at any regular or special meeting for that meeting only by the unanimous consent of all present.
- D. The Secretary shall maintain a Bylaws book in which shall be recorded all Bylaws and any changes, additions, or deletions thereto.

### **Article VIII. Parliamentary Authority**

The rules contained in *Roberts Rules of Order, Newly Revised* 121th Edition, or the most recent subsequent edition, shall govern the Board in all cases in which they are not inconsistent with these Bylaws or any special rules of order of this Board.

## **Article IX. Board Self-Assessment**

A. In order to regularly evaluate its responsibilities and expectations, the Board shall conduct a self-assessment every other year, beginning in 2018.

B. In the years that self-assessments are conducted, assessment forms will be provided to the Regents to be completed and returned to the Board Secretary after the September Quarterly Meeting.

C. The Board Secretary will share the completed forms with the Vice Chairman.

D. A Board Assessment Report will be produced by the Vice Chair<del>man</del> and Board Secretary and shared with other members of the Board at its December Quarterly Meeting.

#### Sources

## **Authority**

T.C.A. §§ 49-8-101 et seq.; 49-8-201; 49-11-401 et seq.; 49-14-101 et seq.; 8-44-103; 8-44-108; 4-35-107-108; 10-7-503-504

### **History**

As Amended December 16, 1983; Board Meeting December 7, 2001; Board Meeting September 24, 2004; Board Meeting December 3, 2004; Board Meeting June 26, 2008; Board Meeting September 24, 2010; Revisions and renumbering approved at Board Meeting, September 26, 2014; Board Meeting December 10, 2015, Board Meeting June 23, 2017; Board Meeting September 22, 2017. Revision and reformat approved at Dec. 14, 2017 Board Meeting; Ministerial revisions 2-21-2018; Revisions approved June 22, 2018; Revisions Approved March 25, 2021; Revisions Approved September 24, 2021.

## **BOARD TRANSMITTAL**

MEETING: Quarterly Board Meeting

SUBJECT: Proposed 2026 Meeting Dates

DATE: September 19, 2025

PRESENTER: Chancellor Flora W. Tydings

PRESENTATION

REQUIREMENTS: 3 minutes with discussion

ACTION REQUIRED: Voice Vote

**STAFF** 

RECOMMENDATION: Recommend Approval

The Board will be asked to review and consider the following dates for quarterly meetings in 2026.

Wednesday, March 4 TBR System Office

Thursday and Friday, June 11 and 12

Hosted by Nashville State

and TCATs Dickson and

Nashville

Thursday and Friday, September 17 and 18 Bedford County Higher

**Education Center** 

Tuesday, December 8 TBR System Office

# A Resolution of Appreciation for the Service of Dr. Charlie Hatcher Commissioner of Agriculture

WHEREAS, the Honorable Charlie Hatcher was appointed in 2019 to serve as the 38<sup>th</sup> Commissioner of Agriculture, after serving ten years as the State Veterinarian for the Department of Agriculture, where he protected the health and welfare of animals and strengthened the marketability of Tennessee's animal products; and

WHEREAS, Commissioner Hatcher earned a Doctorate of Veterinary Medicine from the University of Tennessee at Knoxville and a Bachelor of Science in Animal Science from Middle Tennessee State University; and

WHEREAS, he is a tenth-generation American farmer and a fifth-generation Tennessee farmer who has dedicated his life to the growth and vitality of Tennessee agriculture. Commissioner Hatcher founded Rock-N-Country Veterinary Services in College Grove, specializing in livestock, and later helped establish Hatcher Family Dairy, a family-run dairy that today provides milk and milk products throughout Middle Tennessee, creating jobs, supporting the local economy, and serving as a model for farm-to-consumer business success; and

WHEREAS, through his leadership, Commissioner Hatcher advanced Tennessee's farming industry, strengthened food safety and animal health programs, promoted Tennessee agricultural products in national and international markets, and supported policies and initiatives that safeguard the livelihood of farmers and rural communities across the state; and

WHEREAS, Commissioner Hatcher has served with great diligence and distinction as an exofficio member of the Tennessee Board of Regents, where he has been a strong advocate for technical education, workforce development, and educational opportunities that prepare Tennesseans for success in agriculture, veterinary medicine, and other high-demand industries; and

Now, THEREFORE, BE IT RESOLVED that the Tennessee Board of Regents expresses its sincere appreciation to Commissioner Charlie Hatcher for his tremendous leadership, his enduring contributions to Tennessee agriculture and higher education, and his steadfast dedication to the citizens of Tennessee, who will continue to benefit from his legacy for generations to come.

# A Resolution of Appreciation for the Service of Regent Danni B. Varlan to the Tennessee Board of Regents

WHEREAS, Regent Danni B. Varlan was appointed on September 29, 2010 by Governor Phil Bredesen to serve on the Tennessee Board of Regents to represent the Second Congressional District. She was subsequently reappointed in 2013 by Governor Bill Haslam and in 2019 by Governor Bill Lee, and has served with unparalleled distinction, unwavering honor, and steadfast integrity; and

WHEREAS, Regent Varlan holds a Bachelor of Arts in English from Georgia State University; and

WHEREAS, she served a rewarding career and retired from her final and favorite job as the Grant Writer, Major Gifts and Estate Planning Officer at East Tennessee Children's Hospital in Knoxville; and

WHEREAS, she is a passionate servant of her community, lending her guidance and leadership to the board of directors of the Panhellenic National Scholarship Foundation, Relationship Builders, and through her devoted involvement with her beloved St. George Greek Orthodox Church; and

WHEREAS, during Regent Varlan's tenure on the Board, she served as Chair of the Presidential Search Advisory Committees for Roane State Community College, Walters State Community College, Cleveland State Community College, TCAT Knoxville, TCAT Athens, and TCAT Harriman, and as a member of the Search Committee for the TBR Chancellor and several other presidential positions; and

WHEREAS, her service has included countless hours of mentorship, support, and counsel to the System, its institutions, faculty and students. She has inspired generations of students and colleagues alike, participating with warmth and grace in innumerable commencement ceremonies, convocations, groundbreakings, building dedications, and celebratory events; and

WHEREAS, Regent Varlan has made a lasting contribution to the governance of the System by serving as Chair of the External Affairs Committee since 2018, and formerly as Chair of the Economic and Community Development Committee (formerly Workforce Development); and

WHEREAS, as the Chair of External Affairs Committee, Regent Varlan has honorably given her talents and expertise in her service on the Board of the Foundation for the College System of Tennessee, fostering sponsorships and partnerships that have greatly advanced the System's mission and financial aid for students; and

WHEREAS, Regent Varlan embodies integrity, wisdom, and a genuine care for the welfare of the Tennessee Board of Regents System, students, and higher education in Tennessee. Her warmth, charisma, and dedication have left a lasting mark on all who have had the privilege of working with her; and

NOW, THEREFORE, BE IT RESOLVED, that the Tennessee Board of Regents expresses its sincere appreciation to Regent Danni B. Varlan for her years of service rendered and leadership afforded to the Tennessee Board of Regents System.